

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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November 15, 2016

**Roll Call**

Mayor Dains called the Regular City Council meeting to order at 7:34 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Lara Mac Lean, and Mayor Jeffrey Dains.  
Councilors absent: Denise Hawkinson

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Dains asked if there were any changes to the meeting agenda. There being none, Councilor Grove moved and Councilor Mac Lean seconded the motion to approve the agenda. Motion carried unanimously.

Councilor Gaasch moved to approve the minutes of October 25, 2016. Councilor Grove seconded the motion and it carried unanimously.

Councilor Grove moved and seconded by Councilor Mac Lean to approve the claims totaling \$82,383.04 Motion carried unanimously.

**Consent**

Councilor Mac Lean moved and seconded by Councilor Grove to approve the Consent Agenda thereby approving the September Financial Report. Motion carried unanimously.

**Special Order of Business/Recognitions/Proclamations**

Mayor Dains thanked the volunteers for their help with the Halloween party. Council Grove reiterated those sentiments, but added that more help will be needed for the cleanup portion next year.

**Discussion/Action Items**

A. Canvassing Results of Municipal Election Resolution 111516A

Mayor Dains announced that the City Council would be acting as the canvassing board to adopt the returns from the November 8, 2016 municipal election.

Councilor Gaasch moved and seconded by Councilor Grove to adopt Resolution 111516A – A Resolution Certifying the Election Returns of the November 8, 2016, General Municipal Election. Motion carried unanimously.

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**B. Special Parking Permit Request for 1857 Eustis Street**

Butkowski explained that Christopher Vilella of 1857 Eustis Street was requesting the Council give him permission to park his vacation trailer alongside his garage in the unimproved part of the alley.

Mayor Dains invited the public to speak on this matter. Sherry Mills, 1856 Malvern Street, addressed the Council. She said that allowing someone to park in the unimproved portion of the alley would prevent access to the utilities in the area. She noted time in the past when Xcel Energy and CenturyLink needed to perform maintenance and address emergency situation.

John Hassinger, 1856 Malvern Street, approached the Council. He echoed many of the same sentiments that Sherry Mills expressed but added that he felt many neighbors would like to use that space and it was unfair to provide that opportunity to only one person.

After a brief discussion, Councilor Gaasch moved and was seconded by Councilor Grove to deny the Special Annual Parking Permit request for a vacation trailer at 1857 Eustis Street. Motion carried unanimously.

**C. Disabled Parking Sign Request for 1927 Malvern Street**

Ilze Bakuzis, 1927 Malvern Street, requested a handicapped parking sign be placed in front of her house citing medical reasons. She presented a doctor's note and letters indicating the need for her request. Council members were forwarded an email prior to the meeting from a neighbor that expressed support for her request.

After a brief discussion, Councilor Mac Lean moved and was seconded by Councilor Gaasch to approve the installation of a disabled parking sign at 1927 Malvern Street. Motion carried unanimously.

**D. Police Work Group Selection Process**

Administrator Butkowski said interviews for the Police Work Group were scheduled for Thursday, November 17. The Council provided feedback on the proposed questions. The appointment will be made at the November 22 council meeting.

**Set Agenda for Next Meeting**

Administrator Butkowski stated the next meeting will include the 2017 Sewer and Recycling Rates, the Third Quarter Investment Report, and payment request number two for the Sanitary Sewer Lining Project.

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**Work Session**

A. Opportunity for the Public to Address the City Council

Paul Roufs, 2383 Larpenteur Avenue, approached the Council to express his concerns regarding dogs in his alley. He believes that residents should be aware of leash laws and limit their use of alleys for walking their dogs. Mayor Dains stated that the council will take his thoughts into consideration.

B. 2017 Special Revenue Fund Budgets, Sewer Rates, and Recycling Rates

Administrator Butkowski provided information to the Council on the need for small rate increases to sewer and recycling rates. She recommended a storm sewer rate increase of 5% (\$3.04 per household) to continue to build funds for infrastructure improvements expected to be needed to meet Pollution Control Agency mandates. She recommended the Council raise sanitary sewer rates by 2.5% (\$5.28 per household) to achieve the goal of setting aside half the amount of annual depreciation for future sewer repairs and replacement. Finally, she recommended a 5% increase in recycling rates (\$0.56 per household) to curb losses in revenue sharing due to down markets.

C. Community Development Update

Administrator Butkowski noted that there is continued interest in billboard signage along Highway 280.

**Adjournment**

There being no further items on the agenda, Councilor Mac Lean moved and seconded by Councilor Grove to adjourn the meeting at 8:12 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk