

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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November 22, 2016

Roll Call

Mayor Dains called the Regular City Council meeting to order at 7:35 p.m.

Councilors present: Mary Gaasch, Roxanne Grove, Denise Hawkinson, Lara Mac Lean, and Mayor Jeffrey Dains.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant City Administrator.

Approvals

Mayor Dains asked if there were any changes to the meeting agenda. There being none, Councilor Mac Lean moved and Councilor Grove seconded the motion to approve the agenda. Motion carried unanimously.

Councilor Grove moved to approve the minutes of November 15, 2016. Councilor Hawkinson seconded the motion and it carried unanimously.

Councilor Hawkinson moved and seconded by Councilor Mac Lean to approve the claims totaling \$15,207.45. Motion carried unanimously.

Discussion/Action Items

A. Certification of 2017 Special Assessments Resolution 112216A

Butkowski noted that the special assessments for the petition and waiver agreements approved earlier in the year needed to be assessed to the benefitting properties.

Councilor Hawkinson moved and seconded by Councilor Mac Lean to adopt Resolution 112216A – A Resolution Levying Special Assessments for Petition and Waiver Agreements. Motion carried unanimously.

B. 2017 Sanitary Sewer, Storm Sewer, and Recycling Rates Resolution 112216B

Butkowski highlighted the need for small increases to the utility and recycling rates in 2017. The increase in the sanitary sewer rate allows the City to continue setting aside a small amount each year for future improvements. The increase in the storm sewer rate allows the City to continue building the reserves for future mandates to remove pollutants from storm water leaving the City. The recycling rate increase will help make up for the loss in revenue sharing due to downturns in the market.

Councilor Gaasch moved and seconded by Councilor Grove to adopt Resolution 112216B – A Resolution Establishing 2017 Sanitary Sewer Rates, Storm Sewer Rates, and Recycling Rates. Motion carried unanimously.

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C. Police Work Group Appointments

Mayor Dains thanked all ten applicants for taking the time to apply for the workgroup. After consideration by the Council, Councilor Mac Lean moved and seconded by Councilor Hawkinson to appoint Nikki Annoni, Gary Oehlert, and Claire Hammer to the Police Workgroup representing the City of Lauderdale and Mayor Jeff Dains to be the council liaison. Motion carried unanimously.

D. Local Surface Water Management Plan Proposal (LSWMP)

Butkowski said the LSWMP needed to be updated and submitted with the Comprehensive Plan in 2018. The city engineer provided an estimate for the cost to update the plan, which came in at \$25,000. This is a not to exceed amount and billing will be based on actual hours worked.

Councilor Hawkinson moved and Councilor Grove seconded a motion to contract with Stantec for the 2018 Local Surface Water Management Plan rewrite. Motion carried unanimously.

Set Agenda for Next Meeting

Administrator Butkowski stated the next meeting will include the Truth-in-Taxation hearing regarding the 2017 budget and levy, adoption of the 2017 budget and levy, online publication of City documents, the third quarter investment report, and the October financial report.

Work Session

A. Opportunity for the Public to Address the City Council

Adrian Stec of 1762 Eustis Street approached the Council to discuss the ongoing problems at 1768 Eustis Street. He mentioned that this house has been problematic for years, has consistently been kept in poor condition, and attracted bad tenants.

Pam Stec of 1762 Eustis Street was next to come in front of the Council. She stated that throughout the years she has heard domestic violence and a number of late night noise disturbances.

Administrator Butkowski noted that she is arranging a meeting with the city attorney and interested neighbors to discuss ways that the rental housing ordinance could be improved to address the concerns noted.

B. City Hall Carpet Replacement Quotes

Assistant City Administrator Bownik stated that three proposals were received and Floors by Becker was the lowest at \$8,193.

Councilor Hawkinson moved and seconded by Councilor Mac Lean to accept the proposal from Becker Companies to remove and replace carpet at City Hall. Motion carried unanimously.

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C. Community Development Update

Administrator Butkowski informed the Council that the Chinese Christian Church had lowered their price to \$1.7 million dollars and had received a couple of offers.

Adjournment

There being no further items on the agenda, Councilor Hawkinson moved and seconded by Councilor Mac Lean to adjourn the meeting at 8:47 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk