

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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January 24, 2017

Roll Call

Mayor Pro Tem Jeffrey Dains called the Regular City Council meeting to order at 7:35 p.m.

Councilors present: Mayor Pro Tem Dains, Roxanne Grove, Kelly Dolphin, and Andi Moffatt.
Councilors absent: Mayor Mary Gaasch.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Pro Tem Dains asked if there were any changes to the meeting agenda. There being none, Councilor Grove moved and Councilor Moffatt seconded the motion to approve the agenda. Motion carried unanimously.

Councilor Grove moved to approve the minutes of the January 10, 2017 City Council meeting. Councilor Dolphin seconded the motion and it carried unanimously.

Councilor Moffatt noted a date error in the January 17, 2017 minute. Councilor Grove moved to approve the minutes of the January 17, 2017 Special City Council Meeting. Councilor Moffatt seconded the motion and it carried unanimously.

Councilor Grove moved and seconded by Councilor Dolphin to approve the claims totaling \$22,891.33. Motion carried unanimously.

Consent

Councilor Dolphin moved and seconded by Councilor Grove to approve the Consent Agenda thereby approving the 2017 alcohol license, approving the phased retirement agreement with Joe Hughes, and approving the 2017 Pay Equity Report.

Special Order of Business/Recognitions/Proclamations

Councilor Dolphin presented Chinese Christian Church Elder Lewis Ng with a "Resolution of Appreciation for the Twin City Chinese Christian Church." The resolution recognized the Church for the services they provided to the City and its residents over the past 41 years. The Church recently moved to a new location in Roseville.

Discussion/Action Items

A. Appointments and Committee Assignments

The Council discussed the committee assignments and appointments for 2017. They tentatively agreed on the posts; staff will prepare records to finalize the appointments at the next meeting.

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B. Comprehensive Plan RFP

Staff prepared a request for proposals (RFP) to initiate the search for planning assistance for the Comprehensive Plan update. The goal is to narrow the pool to a few candidates and hold final interviews with the full city council or a subcommittee of the city council in early March. The City received \$10,000 in planning assistance funds which will cover some of the expenses.

Set Agenda for Next Meeting

Administrator Butkowski stated the next meeting will include the December Financial Report and the Year End Investment Report.

Work Session

A. Opportunity for the Public to Address the City Council

Toufic Kabalan of 610 Silver Lake Road, New Brighton approached the Council. He stated that he is purchasing the Super USA business and is interested in purchasing the adjacent building owned by the City as well. Mayor Pro Tem Dains declared that this is a matter needing further discussion amongst the council. They will explore the topic more before reaching a conclusion.

B. Sign Ordinance

City Attorney Ron Batty approached the Council to discuss a draft of the new sign ordinance. The Council discussed the draft page by page and provided the city attorney with feedback. The city attorney and staff will take the ideas from the meeting and continue working to finalize a sign ordinance for the next meeting.

C. Community Development Update

City Administrator Butkowski informed the Council that the City will hold a neighborhood meeting on January 25 to discuss incidents at 1768 Eustis Street. Additionally, the no parking signs on Eustis Street are being worked on by Ramsey County. Finally, Xcel Energy has changed out all of the street light lamps from high-pressure sodium to LED.

Adjournment

There being no further items on the agenda, Councilor Grove moved and seconded by Councilor Moffatt to adjourn the meeting at 10:36 p.m. Motion carried unanimously.

Respectfully submitted,



Heather Butkowski
City Administrator