

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, MARCH 28, 2017
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

CITY COUNCIL WORKSHOP
STARTING AT 5:30 P.M.

1. **CALL THE MEETING TO ORDER**
 2. **ROLL CALL**
 3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the March 14, 2017 City Council Meeting
 - c. Claims Totaling \$14,788.61
 4. **CONSENT**
 - a. February Financial Report
 5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
 6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Audit Presentation, Andrew Berg of Abdo, Eick, and Meyers
 7. **PUBLIC HEARINGS**
- Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEM**
 - a. Selection of Comprehensive Plan Update Consultant
 - b. 2017 Community Event Planning
 9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
 10. **ADDITIONAL ITEMS**
 11. **SET AGENDA FOR NEXT MEETING**
 - a. Eustis Street Parking
 - b. Zoning Ordinance Update
 - c. Representative Alice Hausman
 - d. Police Department Annual Report

12. WORK SESSION

a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

b. Community Development Update

13. ADJOURNMENT

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Goal Setting X

Meeting Date March 28, 2017

ITEM NUMBER Goal Setting Session

STAFF INITIAL JS

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, as part of the budgeting process, the City Council holds a goals setting session with all staff. Staff present their goals and plans for the year and meld them with the interests of the City Council. What follows is the goals established at the goals setting session in mid-2016. With the change in council members, this is a good time to revisit the goals and modify them as needed. Staff will provide an update on progress on the goals. Additionally, other topics of interest can be discussed such as how to respond to resident emails addressed to all council members.

OPTIONS:

STAFF RECOMMENDATION:

Lauderdale Staff Goals

2017

Goal Areas

- Service Delivery
- Administrative Efficiency
- Regulatory Compliance
- Environmental Stewardship
- Parks and Public Works
- Ordinance Amendments

Service Delivery

- Continue public safety discussion and provide means for resident input
- Publish agendas, minutes, council packets, and historical information on city website via Laserfiche
- Establish Housing Improvement Plan and plans for 1821 Eustis Street
- Discussion land use options for 1795 Eustis Street

Administrative Efficiency

- Replace in-house databases for managing building permits, animal licenses, rental housing licenses, business licenses, and code enforcement
- Digitize city property files
- Improve layout of city website
- Research ways to accept license and permit form data online
- Accept credit card payments

Regulatory Compliance

- Coordinate comprehensive plan update now through 2018.
- Petition Met Council for removal from inflow and infiltration program after Corval completes corrective actions
- Continue implementing requirements of the MS4 permit

Environmental Stewardship

- Green Steps City Level 3
- Introduce Lauderdale businesses to Ramsey County recycling staff (BizRecycling Grants)
- Public works licenses (waste water & tree inspector)
- Explore alternative forms of solid waste collection
- Discuss future of Walsh Lake with City of Roseville
- Invasive species removal

Parks and Public Works

- Resurface tennis courts
- Work with County on Eustis mill and overlay project
- Work with Ramsey County, Capital Regions WD, and Greenway Holdings on Eustis Street Sidewalk
- Explore alternative engineering service companies
- Create plan for maintaining hill on north side of Community Park

Ordinance Amendments

- Revise Sign Ordinance (Zoning)
- Revise and remove inconsistencies between Parking, Zoning, and Nuisance ordinances
- Shade and Hazardous Tree ordinance
- Implement zoning permit program for sheds

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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March 14, 2017

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:30 p.m.

Councilors present: Andi Moffatt, Kelly Dolphin, Jeff Dains, and Mayor Mary Gaasch.
Councilors absent: Roxanne Grove.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any changes to the meeting agenda. Councilor Moffatt added an appointment to the St. Paul Regional Water Services Board of Commissioners. Councilor Dains moved and Councilor Dolphin seconded the motion to approve the agenda as amended. Motion carried unanimously.

Councilor Moffatt moved to approve the minutes of the February 28, 2017 City Council meeting. Councilor Dolphin seconded the motion and it carried unanimously.

Councilor Dains moved and seconded by Councilor Moffatt to approve the claims totaling \$86,816.31. Motion carried unanimously.

Consent

Councilor Dolphin moved and seconded by Councilor Dains to approve the Consent Agenda thereby acknowledging the January Financial Report and approving the 2017 Garbage Hauler Licenses, the Street Sweeping Agreement, and Fund Balance Transfer – Resolution 031417A.

Discussion/Action Items

A. Set Time and Date for Planning Consultant Interviews

City staff narrowed the applicant pool to three candidates for the Comprehensive Plan planning consultant. In the following week, staff will arrange interviews with the remaining candidates and Councilor Dolphin in order to make a recommendation to the City Council on who to hire.

B. Carpet Installation Project

Administrator Butkowski updated the Council on plans to complete the carpet installation project. The asbestos abatement consultant recommended keeping the asbestos tile in place and carpeting over it. As suggested by the Council, staff is arranging for pre- and post- air quality testing along with air filtering during the project.

LAUDERDALE CITY COUNCIL
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Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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March 14, 2017

Councilor Moffatt moved to hire and enter into an independent contractor's agreement with Premium Carpet Installations and Red Pine Industries to complete the carpet installation project. Motion seconded by Councilor Dolphin and carried unanimously.

C. Music Licensing for City Events

Assistant to the City Administrator Bownik presented to the Council the challenges facing city-sponsored events in regards to booking musical acts. In order for bands to play copyrighted music, the City would need to pay the three primary music-licensing companies ASCAP, SESAC, and BMI a combined total of \$1,075.

Councilor Dolphin moved and seconded by Councilor Dains to direct staff to secure licensing agreements with the music licensing companies noted above. Motion carried unanimously.

D. Farmers Market Planning and Budget

Assistant to the City Administrator Bownik outlined the projected budget for this year's City events. Previously, the City did not fund the Farmers Markets but staff recommended providing \$800-\$1,000 to the Farmers Markets to allow for music and other entertainment features.

Councilor Dolphin moved and seconded by Councilor Dains to appropriate additional funding to the Farmers Market. Motion carried unanimously.

Additional Items

Councilor Moffatt expressed concern that her involvement on the St. Paul Regional Water Services Board of Commissioners may create a conflict of interest with her employer. To avoid any potential issues, she felt the need to resign from her post. Councilor Dains agreed to fill the vacancy.

Set Agenda for Next Meeting

Administrator Butkowski stated the next meeting may include selecting a comprehensive plan update consultant and the annual audit presentation. Additionally, a city council workshop will begin on March 28 at 5:30 p.m.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch asked if anyone in attendance which to address the Council. No one did.

B. Community Development Update

Administrator Butkowski informed the Council that an Earth Day cleanup event is being planned by city residents. Staff continue to meet with the prospective buyers of the Twin Cities Chinese

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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March 14, 2017

Christian Church building. Interestingly, the tight housing market is evident here with no properties for sale in the whole of Lauderdale.

Closed Session

A. Discussion of Pending Litigation (Rocket Outdoor Advertising, LLC v. City of Lauderdale)
At 8:04 p.m. Councilor Moffatt moved to go into closed session, as authorized under the attorney-client privilege pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to discuss with our counsel the pending litigation of *Rocket Outdoor Advertising, LLC against the City of Lauderdale*, which has been filed in in United States District Court for the District of Minnesota. Councilor Dolphin seconded the motion. Motion carried unanimously.

A motion to rejoin the regular session was made by Councilor Moffatt at 8:20 p.m. and seconded by Councilor Dains. Motion carried unanimously.

Adjournment

There being no further items on the agenda, Councilor Moffatt moved and seconded by Councilor Dains to adjourn the meeting at 8:21 p.m. Motion carried unanimously.

Respectfully submitted,



Heather Butkowski
City Administrator



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

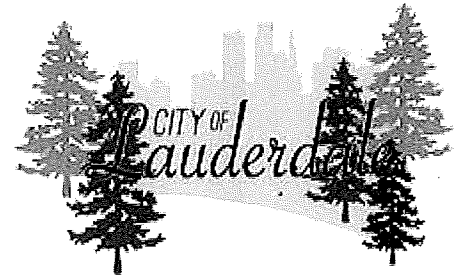
To: Mayor and City Council
From: City Administrator
Meeting Date: March 28, 2017
Subject: List of Claims

The claims totaling \$14,788.61 are provided for City Council review and approval which includes check numbers 25284 to 25294.

Accounts Payable

Checks by Date - Detail by Check Number

User: heather.butkowski
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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association PR Batch 50600.03.2017 PERA Coordinated PR Batch 50600.03.2017 PERA Coordinated	03/24/2017 PR Batch 50600.03.2017 PER PR Batch 50600.03.2017 PER	891.16 1,028.26
Total for this ACH Check for Vendor 43:				1,919.42
ACH	44	Minnesota Department of Revenue PR Batch 50600.03.2017 State Income Tax	03/24/2017 PR Batch 50600.03.2017 Stat	539.67
Total for this ACH Check for Vendor 44:				539.67
ACH	45	ICMA Retirement Corporation PR Batch 50600.03.2017 Deferred Comp PR Batch 50600.03.2017 Deferred Comp	03/24/2017 PR Batch 50600.03.2017 Defi PR Batch 50600.03.2017 Defi	865.98 1,036.99
Total for this ACH Check for Vendor 45:				1,902.97
ACH	46	Internal Revenue Service PR Batch 50600.03.2017 Federal Income Tax PR Batch 50600.03.2017 Medicare Employee Pc PR Batch 50600.03.2017 FICA Employee Portio PR Batch 50600.03.2017 Medicare Employer Po PR Batch 50600.03.2017 FICA Employer Portio	03/24/2017 PR Batch 50600.03.2017 Fede PR Batch 50600.03.2017 Mec PR Batch 50600.03.2017 FIC. PR Batch 50600.03.2017 Mec PR Batch 50600.03.2017 FIC.	1,241.89 235.15 1,005.39 235.15 1,005.39
Total for this ACH Check for Vendor 46:				3,722.97
25284	34	AFSCME MN Council 5 PR Batch 50600.03.2017 Union Dues	03/28/2017 PR Batch 50600.03.2017 Unik	194.96
Total for Check Number 25284:				194.96
25285	25	County of Ramsey PR Batch 50600.03.2017 Life Insurance PR Batch 50600.03.2017 Long Term Disability PR Batch 50600.03.2017 Short Term Disability	03/28/2017 PR Batch 50600.03.2017 Life PR Batch 50600.03.2017 Lon PR Batch 50600.03.2017 Sho	310.08 93.64 64.45
RISK-001839		Insurance Processing Fee		25.00
Total for Check Number 25285:				493.17
25286	25 03282017-1821	County of Ramsey 1821 Eustis	03/28/2017	34.08
Total for Check Number 25286:				34.08
25287	38 460233 460233 460233	Croix Oil Company Inc. January/February Fuel January/February Fuel January/February Fuel	03/28/2017	48.26 225.18 48.25
Total for Check Number 25287:				321.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
25288	65 707155	Integra Telecom Holdings Inc Fax Line	03/28/2017	51.20
Total for Check Number 25288:				51.20
25289	153 30850	J Tyler & Co Council Room Clock	03/28/2017	89.00
Total for Check Number 25289:				89.00
25290	31 136180	Kennedy & Graven Chartered February Legal Services	03/28/2017	4,485.10
Total for Check Number 25290:				4,485.10
25291	30 253554 253827	League of Minnesota Cities MN Cities Stormwater Coalition Contributions Legislative Conference - JD	03/28/2017	410.00 125.00
Total for Check Number 25291:				535.00
25292	23 INV754774	Metro Sales Inc 1Q 2017 Copier Fees	03/28/2017	90.95
Total for Check Number 25292:				90.95
25293	91 2-2017	Suburban Ace Hardware Chainsaw Tune Up and Misc Supplies	03/28/2017	121.34
Total for Check Number 25293:				121.34
25294	74 537638581 537638581 537638581 537638581 537638581	Xcel Energy 1917 Walnut Street 1885 Fulham Street 1885 Fulham Street 1917 Walnut Street Dog Park Light	03/28/2017	40.45 64.00 63.57 97.68 21.39
Total for Check Number 25294:				287.09
Report Total (15 checks):				14,788.61

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date March 28, 2017

ITEM NUMBER February Financial Report

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month I provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for February 2017.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for February 2017.

COUNCIL ACTION:

General Ledger

Cash Balances



User: heather.butkowski
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 Period 02 - 02
 Fiscal Year 2017

Description	Account	Beg Bal	MTD Debit	MTD Credit	Current Balance
Cash	101-00000-000-10100	-2,270,560.07	121,019.20	130,798.50	-2,280,339.37
Change Fund	101-00000-000-10300	100.00	0.00	0.00	100.00
Cash	226-00000-000-10100	8,039.80	3.79	614.96	7,428.63
Cash	227-00000-000-10100	101,873.02	49.09	5,618.21	96,303.90
Cash	401-00000-000-10100	104,224.83	53.15	0.00	104,277.98
Cash	403-00000-000-10100	431,261.16	284.92	0.00	431,546.08
Cash	404-00000-000-10100	280,259.48	142.93	0.00	280,402.41
Cash	405-00000-000-10100	33,969.45	17.32	0.00	33,986.77
Cash	414-00000-000-10100	177,104.01	90.32	0.00	177,194.33
Cash	602-00000-000-10100	955,667.44	11,771.92	34,111.17	933,328.19
Cash	603-00000-000-10100	342,623.48	7,348.90	6,420.55	343,551.83
Current Assets		164,562.60	140,781.54	177,563.39	127,780.75
Petty Cash	101-00000-000-10200	300.00	0.00	0.00	300.00
Petty Cash		300.00	0.00	0.00	300.00
Investments - Fair Value Adj	101-00000-000-10410	2,983,904.81	1,535.87	100,000.00	2,885,440.68
Investments		2,983,904.81	1,535.87	100,000.00	2,885,440.68
Grand Total		<u>3,148,767.41</u>	<u>142,317.41</u>	<u>277,563.39</u>	<u>3,013,521.43</u>

General Ledger Revenue vs Expense

User: heather.butkowski
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 Period 02 - 02
 Fiscal Year 2017



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend	Collect
101	General Fund						
	Revenue						
	Taxes	708,333.00	0.00	-0.07	708,333.07		0.00
	Licenses and Permits	29,750.00	1,980.05	9,726.50	20,023.50		32.69
	Intergovernmental Revenues	539,016.00	5,000.00	5,000.00	534,016.00		0.93
	Charges for Services	11,025.00	1,730.00	3,267.18	7,757.82		29.63
	Fines and Forfeits	45,000.00	1,974.59	1,974.59	43,025.41		4.39
	Miscellaneous Revenue	2,900.00	326.94	769.76	2,130.24		26.54
	Other Financing Sources	0.00	0.00	0.00	0.00		0.00
	Revenue	1,336,024.00	11,011.58	20,737.96	1,315,286.04		1.55
	Expense						
	Personal Services	360,611.00	28,991.53	58,502.43	302,108.57		16.22
	Supplies	21,050.00	1,170.97	1,533.25	19,516.75		7.28
	Other Services and Charges	906,364.00	86,090.60	142,709.12	763,654.88		15.75
	Capital Outlay	0.00	0.00	0.00	0.00		0.00
	Other Uses	48,000.00	0.00	0.00	48,000.00		0.00
	Expense	1,336,025.00	116,253.10	202,744.80	1,133,280.20		15.18
101	General Fund						
		-1.00	-105,241.52	-182,006.84	182,005.84		18,200,684.00

General Ledger Revenue vs Expense

User: heather.butkowski
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 Period 02 - 02
 Fiscal Year 2017



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
226	Communications					
	Revenue					
	Taxes	20,000.00	0.00	0.00	20,000.00	0.00
	Miscellaneous Revenue	25.00	3.79	7.10	17.90	28.40
	Revenue	20,025.00	3.79	7.10	20,017.90	0.04
	Expense					
	Personal Services	7,943.00	614.96	1,229.88	6,713.12	15.48
	Supplies	600.00	0.00	600.00	0.00	100.00
	Other Services and Charges	2,400.00	0.00	0.00	2,400.00	0.00
	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00
	Expense	15,943.00	614.96	1,829.88	14,113.12	11.48
226	Communications	4,082.00	-611.17	-1,822.78	5,904.78	-44.65

General Ledger

Revenue vs Expense



User: heather.butkowski
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 Period 02 - 02
 Fiscal Year 2017

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
227	Recycling Revenue					
	Intergovernmental Revenues	6,000.00	0.00	0.00	6,000.00	0.00
	Miscellaneous Revenue	<u>37,350.00</u>	<u>49.09</u>	<u>748.44</u>	<u>36,601.56</u>	<u>2.00</u>
	Revenue	43,350.00	49.09	748.44	42,601.56	1.73
	Expense					
	Personal Services	21,260.00	1,635.79	3,271.64	17,988.36	15.39
	Supplies	350.00	0.00	0.00	350.00	0.00
	Other Services and Charges	35,000.00	3,982.42	1,898.57	33,101.43	5.42
	Capital Outlay	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Expense	56,610.00	5,618.21	5,170.21	51,439.79	9.13
227	Recycling	-13,260.00	-5,569.12	-4,421.77	-8,838.23	33.35

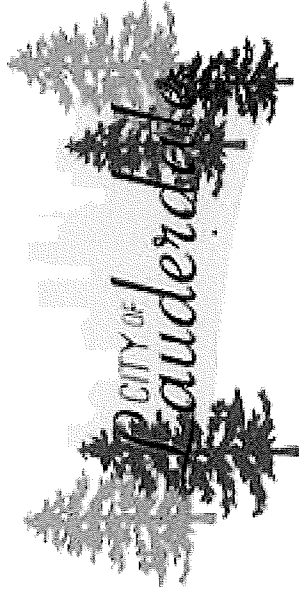
General Ledger Revenue vs Expense

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 Period 02 - 02
 Fiscal Year 2017



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
401	General Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	500.00	53.15	73.16	426.84	14.63
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	500.00	53.15	73.16	426.84	14.63
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
401	General Capital Projects	500.00	53.15	73.16	426.84	14.63

General Ledger Revenue vs Expense



User: heather.butkowski
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 Period 02 - 02
 Fiscal Year 2017

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
403	Street Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	3,500.00	284.92	455.53	3,044.47	13.02
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	3,500.00	284.92	455.53	3,044.47	13.02
	Expense					
	Capital Outlay	40,000.00	0.00	0.00	40,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	40,000.00	0.00	0.00	40,000.00	0.00
403	Street Capital Projects	-36,500.00	284.92	455.53	-36,955.53	-1.25

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 02 - 02
 Fiscal Year 2017



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
404	Park Capital Projects					
	Revenue					
	Miscellaneous Revenue	2,000.00	142.93	257.88	1,742.12	12.89
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	2,000.00	142.93	257.88	1,742.12	12.89
	Expense					
	Supplies	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	8,000.00	0.00	0.00	8,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	8,000.00	0.00	0.00	8,000.00	0.00
404	Park Capital Projects	-6,000.00	142.93	257.88	-6,257.88	-4.30

General Ledger Revenue vs Expense

User: heather.butkowski
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 Period 02 - 02
 Fiscal Year 2017



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
405	Rosehill Tax Increment					
	Revenue	0.00	17.32	37.52	-37.52	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources					
	Revenue	0.00	17.32	37.52	-37.52	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
405	Rosehill Tax Increment	0.00	17.32	37.52	-37.52	0.00

General Ledger Revenue vs Expense

User: heather.butkowski
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 Period 02 - 02
 Fiscal Year 2017



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
414	Development					
	Revenue					
	Miscellaneous Revenue	500.00	90.32	165.39	334.61	33.08
	Other Financing Sources	<u>38,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,000.00</u>	<u>0.00</u>
	Revenue	38,500.00	90.32	165.39	38,334.61	0.43
	Expense					
	Other Services and Charges	10,000.00	0.00	0.00	10,000.00	0.00
	Other Uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Expense	10,000.00	0.00	0.00	10,000.00	0.00
414	Development	28,500.00	90.32	165.39	28,334.61	0.58

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 3/15/2017 12:28:25 PM
 Period: 02 - 02
 Fiscal Year: 2017

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
415	Housing Redevelopment					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
415	Housing Redevelopment	0.00	0.00	0.00	0.00	0.00

General Ledger Revenue vs Expense

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 Period 02 - 02
 Fiscal Year 2017



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
602	Sanitary Sewer					
	Revenue	0.00	0.00	0.00	0.00	0.00
	Intergovernmental Revenues	267,814.00	11,385.83	15,553.44	252,260.56	5.81
	Charges for Services	7,000.00	475.74	867.66	6,132.34	12.40
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	274,814.00	11,861.57	16,421.10	258,392.90	5.98
	Expense					
	Personal Services	65,837.00	4,060.13	2,685.94	63,151.06	4.08
	Supplies	1,300.00	51.92	17.57	1,282.43	1.35
	Other Services and Charges	191,231.00	13,413.67	37,072.43	154,158.57	19.39
	Capital Outlay	0.00	16,675.10	-3,380.90	3,380.90	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	258,368.00	34,200.82	36,395.04	221,972.96	14.09
602	Sanitary Sewer	16,446.00	-22,339.25	-19,973.94	36,419.94	-121.45

General Ledger

Revenue vs Expense



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 Period 02 - 02
 Fiscal Year 2017

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
603	Storm Water					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	84,000.00	7,189.60	20,267.82	63,732.18	24.13
	Miscellaneous Revenue	1,500.00	175.12	315.65	1,184.35	21.04
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	85,500.00	7,364.72	20,583.47	64,916.53	24.07
	Expense					
	Personal Services	56,496.00	4,005.18	2,586.50	53,909.50	4.58
	Supplies	700.00	51.92	17.57	682.43	2.51
	Other Services and Charges	16,150.00	2,379.27	2,395.42	13,754.58	14.83
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	73,346.00	6,436.37	4,999.49	68,346.51	6.82
603	Storm Water	12,154.00	928.35	15,583.98	-3,429.98	128.22

General Ledger

Revenue vs Expense



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 Period 02 - 02
 Fiscal Year 2017

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
999	Fund					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Personal Services	0.00	0.00	-14,077.88	14,077.88	0.00
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	-33,123.94	33,123.94	0.00
	Expense	0.00	0.00	-47,201.82	47,201.82	0.00
999	Fund	0.00	0.00	47,201.82	-47,201.82	0.00

General Ledger Revenue vs Expense



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 Period 02 - 02
 Fiscal Year 2017

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
Revenue Total		1,804,213.00	30,879.39	59,487.55	1,744,725.45	0.033
Expense Total		1,798,292.00	163,123.46	203,937.60	1,594,354.40	0.1134
Grand Total		5,921.00	-132,244.07	-144,450.05	150,371.05	-24.3962

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date March 28, 2017

ITEM NUMBER RPF Planning Consultant

STAFF INITIAL



APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

On March 27, Councilor Dolphin and staff will interview three planning consultants to determine which we will recommend that the City Council hire. More details will be forthcoming at the meeting.

OPTIONS:

STAFF RECOMMENDATION:

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent	_____
Public Hearing	_____
Discussion	_____X_____
Action	_____X_____
Resolution	_____
Work Session	_____

Meeting Date	March 28, 2017
ITEM NUMBER	<u>2017 Day in the Park</u>
STAFF INITIAL	<u>Jim</u>
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In recent years, Lauderdale's summer festival has been held the third Saturday in August from 12-3 p.m. It was moved to August when it was determined July was too hot. With attendance and volunteers waning, it was decided to try combining the event with a farmers market last year. Farmers markets are the third Thursday of the month from 4-7 p.m. It was planned for July with the notion that it should be cool enough in the evening. As luck would have it, there was a heat warning that day. Thus, it was rescheduled for the August farmers market.

The combined events worked well together by adding interest and were perhaps better than two stand-alone events. Here are some options for this year's Day in the Park:

- Thursday, July 20 (with farmers market)
- Thursday, August 17 (with farmers market)
- Saturday, August 19

Another reason it was decided to try combining the events last year instead of holding two stand-alone events was due to how busy August can be with Minnesota Night to Unite, Primary Elections and preparing next year's budget.

Once a date for Day in the Park has been decided, planning session days and times can be established and promoted in the next newsletter.

OPTIONS:

Discuss and provide direction to staff and event organizers.

STAFF RECOMMENDATION:

Set date for Lauderdale's summer festival, Day in the Park.