

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

March 14, 2017

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:30 p.m.

Councilors present: Andi Moffatt, Kelly Dolphin, Jeff Dains, and Mayor Mary Gaasch.

Councilors absent: Roxanne Grove.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any changes to the meeting agenda. Councilor Moffatt added an appointment to the St. Paul Regional Water Services Board of Commissioners. Councilor Dains moved and Councilor Dolphin seconded the motion to approve the agenda as amended. Motion carried unanimously.

Councilor Moffatt moved to approve the minutes of the February 28, 2017 City Council meeting. Councilor Dolphin seconded the motion and it carried unanimously.

Councilor Dains moved and seconded by Councilor Moffatt to approve the claims totaling \$86,816.31. Motion carried unanimously.

Consent

Councilor Dolphin moved and seconded by Councilor Dains to approve the Consent Agenda thereby acknowledging the January Financial Report and approving the 2017 Garbage Hauler Licenses, the Street Sweeping Agreement, and Fund Balance Transfer – Resolution 031417A.

Discussion/Action Items

A. Set Time and Date for Planning Consultant Interviews

City staff narrowed the applicant pool to three candidates for the Comprehensive Plan planning consultant. In the following week, staff will arrange interviews with the remaining candidates and Councilor Dolphin in order to make a recommendation to the City Council on who to hire.

B. Carpet Installation Project

Administrator Butkowski updated the Council on plans to complete the carpet installation project. The asbestos abatement consultant recommended keeping the asbestos tile in place and carpeting over it. As suggested by the Council, staff is arranging for pre- and post- air quality testing along with air filtering during the project.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 3

March 14, 2017

Councilor Moffatt moved to hire and enter into an independent contractor's agreement with Premium Carpet Installations and Red Pine Industries to complete the carpet installation project. Motion seconded by Councilor Dolphin and carried unanimously.

C. Music Licensing for City Events

Assistant to the City Administrator Bownik presented to the Council the challenges facing city-sponsored events in regards to booking musical acts. In order for bands to play copyrighted music, the City would need to pay the three primary music-licensing companies ASCAP, SESAC, and BMI a combined total of \$1,075.

Councilor Dolphin moved and seconded by Councilor Dains to direct staff to secure licensing agreements with the music licensing companies noted above. Motion carried unanimously.

D. Farmers Market Planning and Budget

Assistant to the City Administrator Bownik outlined the projected budget for this year's City events. Previously, the City did not fund the Farmers Markets but staff recommended providing \$800-\$1,000 to the Farmers Markets to allow for music and other entertainment features.

Councilor Dolphin moved and seconded by Councilor Dains to appropriate additional funding to the Farmers Market. Motion carried unanimously.

Additional Items

Councilor Moffatt expressed concern that her involvement on the St. Paul Regional Water Services Board of Commissioners may create a conflict of interest with her employer. To avoid any potential issues, she felt the need to resign from her post. Councilor Dains agreed to fill the vacancy.

Set Agenda for Next Meeting

Administrator Butkowski stated the next meeting may include selecting a comprehensive plan update consultant and the annual audit presentation. Additionally, a city council workshop will begin on March 28 at 5:30 p.m.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch asked if anyone in attendance which to address the Council. No one did.

B. Community Development Update

Administrator Butkowski informed the Council that an Earth Day cleanup event is being planned by city residents. Staff continue to meet with the prospective buyers of the Twin Cities Chinese

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 3

March 14, 2017

Christian Church building. Interestingly, the tight housing market is evident here with no properties for sale in the whole of Lauderdale.

Closed Session

A. Discussion of Pending Litigation (Rocket Outdoor Advertising, LLC v. City of Lauderdale)
At 8:04 p.m. Councilor Moffatt moved to go into closed session, as authorized under the attorney-client privilege pursuant to Minnesota Statutes Section 13D.05, subdivision 3(b), to discuss with our counsel the pending litigation of *Rocket Outdoor Advertising, LLC against the City of Lauderdale*, which has been filed in in United States District Court for the District of Minnesota. Councilor Dolphin seconded the motion. Motion carried unanimously.

A motion to rejoin the regular session was made by Councilor Moffatt at 8:20 p.m. and seconded by Councilor Dains. Motion carried unanimously.

Adjournment

There being no further items on the agenda, Councilor Moffatt moved and seconded by Councilor Dains to adjourn the meeting at 8:21 p.m. Motion carried unanimously.

Respectfully submitted,



Heather Butkowski
City Administrator