

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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March 28, 2017

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:30 p.m.

Councilors present: Jeff Dains, Kelly Dolphin, Roxanne Grove, Andi Moffatt, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any changes to the meeting agenda. There being none, Councilor Dains moved and Councilor Grove seconded the motion to approve the agenda. Motion carried unanimously.

Councilor Grove moved to approve the minutes of the March 14, 2017 City Council meeting. Councilor Moffatt seconded the motion and it carried unanimously.

Councilor Dains moved and seconded by Councilor Grove to approve the claims totaling \$14,788.61. Motion carried unanimously.

Consent

Councilor Grove moved and seconded by Councilor Dains to approve the Consent Agenda thereby acknowledging the February Financial Report.

Informational Presentations / Reports

A. Audit Presentation, Andrew Berg of Abdo, Eick, and Meyers
Andy Berg, City Auditor, gave the City a qualified or clean opinion regarding the 2015 audit. He stated there were no deficiencies this year. Berg stated that the City's financial position is strong. The City expenditures were under budget for 2016 with revenue up slightly. The General Fund balance is at 60% of the next year's operating expenses, which matches the City's internal policy. Anything above 60% was transferred to Capital Improvement Funds. Revenues and expenses had a positive variance of about \$49,000. Berg also pointed out a requirement that recognizes pension liability in the financial statements.

Discussion/Action Items

A. Selection of Comprehensive Plan Update Consultant
On March 27, Councilor Dolphin and staff interviewed three planning consultants to determine which would be recommended to the City Council for hire. With the process completed, the Council determined that Swanson Haskamp Consulting best fit the City's needs.

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Councilor Grove moved to select Swanson Haskamp Consulting, LLC as the planning consultant for the Comprehensive Plan. Councilor Dains seconded the motion and it carried unanimously.

B. 2017 Community Event Planning

Assistant City Administrator Bownik approached the Council to discuss a few summer date possibilities for this year's Day in the Park event. With the success of combining the Farmers Market and Day in the Park last year, it was his recommendation to do so again this year. The three proposed dates were Thursday, July 20 (with Farmers Market), Thursday, August 17 (with Farmers Market), or Saturday, August 19. After discussion, the Council decided that the August 17 date would be the best fit.

Councilor Dains moved and seconded by Councilor Moffatt to schedule Day in the Park for Thursday, August 17. Motion carried unanimously.

Set Agenda for Next Meeting

Administrator Butkowski stated the next meeting may include Eustis Street parking, a zoning ordinance update, State Representative Alice Hausman, and the Police Department Annual Report given by Jon Mangseth, Chief of Police.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch asked if anyone in attendance would like to address the Council.

Dan Lange, 1725 Malvern Street, addressed the Council. He mentioned that there are drainage issues in the dog park stemming from the hill that drains into the flat area where the dog park is located. The Council said they would cover engineering costs when members of staff and the dog park can find time to meet with the city engineer to devise a plan.

Lange continued with a separate issue regarding a Roseville resident who has been harassing visitors of the dog park. According to Lange, this person has been verbally abusive and almost physically abusive at times. The Council recommended that he send all video evidence to City Administrator Butkowski so that she can submit the video along with any reports to the police department. Butkowski asked to be informed when police calls are placed in regards to this issue so she can respond accordingly.

B. Community Development Update

Administrator Butkowski informed the Council that ownership transfer of SuperUSA is officially complete.

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Adjournment

There being no further items on the agenda, Councilor Dains moved and seconded by Councilor Grove to adjourn the meeting at 8:19 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk