

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:30 P.M. TUESDAY, APRIL 25, 2017**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the April 11, 2017 City Council Meeting
  - c. Claims Totaling \$40,806.82
4. **CONSENT**
  - a. Park Use Application
  - b. March Financial Report
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEM**
  - a. Eustis Street Parking – Resolution 042517A
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
  - a. Quarterly Investment Report
12. **WORK SESSION**
  - a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is

warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

b. Community Development Update

### 13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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**Roll Call**

Mayor Gaasch called the Regular City Council meeting to order at 7:36 p.m.

Councilors present: Jeff Dains, Kelly Dolphin, Roxanne Grove, Andi Moffatt, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any changes to the meeting agenda. There being none, Councilor Dains moved and Councilor Moffatt seconded the motion to approve the agenda. Motion carried unanimously.

Councilor Moffatt moved to approve the minutes of the March 28, 2017 Goal Setting Session and City Council meeting. Councilor Dolphin seconded the motion and it carried unanimously.

Councilor Dains moved and seconded by Councilor Moffatt to approve the claims totaling \$78,710.43. Motion carried unanimously.

**Informational Presentations / Reports**

A. Representative Alice Hausman

Representative Hausman gave an overview of the legislative session that is currently on recess. She began by saying the state has paid back the money it borrowed from schools during the recession. The mishandling of the budget during the recession resulted in a credit downgrade that has since been restored. If all things go as planned in the next two years, the state is expecting a 1.6 billion dollar surplus.

She continued with the current House discussion on the bonding bill and how House Republicans want to pass a 1.5 billion dollar bonding bill for transportation that would be the largest in Minnesota history. Council Member Dains asked about the possibility of additional local or county aid. Representative Hausman responded that was not likely and elaborated that there are 22 bills currently on the docket that would erode local control.

B. Police Department Annual Report, Chief Jon Mangseth

Chief Mangseth offered his first annual Police Department Report as the chief. He presented crime statistics and pointed out that theft and drug arrests were the most prevalent issues dealt

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with by the police department over the past year. He continued by stating that there were less overall arrests in 2016 than the previous year.

The rest of his presentation summarized their personnel transitions with three new officers replacing three that retired, an overview of their training practices, and the community involvement events the officers were involved with.

**Public Hearings**

A. Amending Title 10, Chapter 3 Administration and Enforcement Section of the Lauderdale Zoning Code

Butkowski said the city attorney and staff worked to revise the administrative portion of the zoning ordinance and it was ready for adoption after the public hearing. She also noted the resolution that allows for publication by summary and title.

Mayor Gaasch opened the public hearing at 8:28 p.m. There being no interested parties, she closed the public hearing at 8:29 p.m.

Councilor Moffatt moved to adopt Ordinance Number 17-02, An Ordinance Amending Title 10, Chapter 3 of the Code of Ordinances Regarding Administration and Enforcement of Lauderdale's Zoning Code. This was seconded by Councilor Dains and the motion carried unanimously.

B. Resolution 041117A – A Resolution Authorizing Publication of Ordinance Number 17-02 by Title and Summary

Councilor Moffatt moved to adopt Resolution 041117A – A Resolution Authorizing Publication of Ordinance Number 17-02 by Title and Summary. This was seconded by Councilor Grove and the motion carried unanimously.

**Discussion/Action Items**

A. Master Services Agreement with Swanson Haskamp

At the last meeting, the Council selected Swanson Haskamp Consulting for planning services for the Comprehensive Plan. The Council has the option of entering into a master services agreement for those services.

Councilor Dolphin moved to enter into the Master Services Agreement between Swanson Haskamp Consulting, LLC and the City of Lauderdale for planning services related to the 2040 Comprehensive Plan Update. This was seconded by Councilor Dains and the motion carried unanimously.

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**B. Eustis Street Parking Discussion**

The Council discussed the feedback received from the community regarding the change to one-sided parking on Eustis Street. Following this discussion, Kellie Schlegel of Stantec discussed the impact of storm water management on the options for Eustis Street and the negotiations with Ramsey County for its rehabilitation.

Mayor Gaasch asked if anyone else wished to provide comments on Eustis Street. Paul Roufs of Larpenteur Avenue noted that moving the parking to the east side of Eustis Street made sense but regretted that so many people have had accidents in his front yard since the sidewalk was installed along Larpenteur Avenue.

Based on the community feedback and information presented by the city engineer, the Council decided to make the one-sided parking on Eustis Street permanent. Staff will bring a resolution to that effect to the next council meeting.

**Set Agenda for Next Meeting**

Administrator Butkowski stated the next meeting would include the Eustis Street parking resolution and the March Financial Report.

**Work Session**

**A. Opportunity for the Public to Address the City Council**

Mayor Gaasch opened the floor to anyone in attendance that would like to address the Council at 9:08 p.m. There being none, the floor was closed at 9:08 p.m.

**B. Sanctuary City Discussion**

Police Chief Mangseth returned to the dais to express the St. Anthony Police Department's (SAPD) views on the topic of sanctuary cities. He stated that SAPD does not inquire about immigration status when making arrests. The department only gets involved with immigration issues when someone being arrested has a court ordered warrant. The Council discussed the lack of consensus on what defines a sanctuary city and that a city that declares itself a sanctuary city may fail to understand the role of the county jail and court system in the detaining of immigrants. The Council thanked Chief Mangseth for sharing his perspective on the topic.

**C. Community Development Update**

Administrator Butkowski informed the Council of the 9:00 a.m. meeting with the business community at City Hall on April 12.

**Adjournment**

There being no further items on the agenda, Councilor Grove moved and seconded by Councilor Moffatt to adjourn the meeting at 9:26 p.m. Motion carried unanimously.

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Respectfully submitted,

A handwritten signature in cursive script that reads "Miles Cline".

Miles Cline  
Deputy City Clerk



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

### **Request for Council Action**

**To:** Mayor and City Council  
**From:** City Administrator  
**Meeting Date:** April 25, 2017  
**Subject:** List of Claims

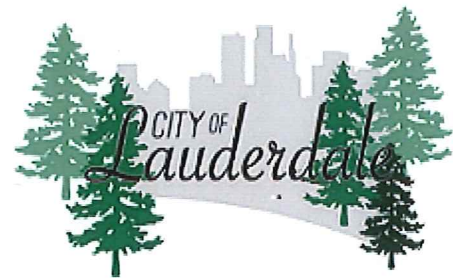
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The claims totaling \$40,806.82 are provided for City Council review and approval which includes check numbers 25316 to 25331.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: miles.cline  
 Printed: 4/20/2017 3:22 PM



| Check No                                | Vendor No<br>Invoice No        | Vendor Name<br>Description   | Check Date<br>Reference  | Check Amount  |
|---|--------------------------------|--|--|---|
| ACH                                     | 43                             | Public Employees Retirement Association<br>PR Batch 50800.04.2017 PERA Coordinated<br>PR Batch 50800.04.2017 PERA Coordinated  | 04/25/2017<br>PR Batch 50800.04.2017 PER<br>PR Batch 50800.04.2017 PER   | 1,028.26<br>891.16  |
| Total for this ACH Check for Vendor 43: |                                |  |  | 1,919.42  |
| ACH                                     | 44                             | Minnesota Department of Revenue<br>PR Batch 50800.04.2017 State Income Tax   | 04/25/2017<br>PR Batch 50800.04.2017 Stat  | 539.67  |
| Total for this ACH Check for Vendor 44: |                                |  |  | 539.67  |
| ACH                                     | 45                             | ICMA Retirement Corporation<br>PR Batch 50800.04.2017 Deferred Comp<br>PR Batch 50800.04.2017 Deferred Comp  | 04/25/2017<br>PR Batch 50800.04.2017 Def<br>PR Batch 50800.04.2017 Def   | 1,036.99<br>865.98  |
| Total for this ACH Check for Vendor 45: |                                |  |  | 1,902.97  |
| ACH                                     | 46                             | Internal Revenue Service<br>PR Batch 50800.04.2017 FICA Employee Portio<br>PR Batch 50800.04.2017 Medicare Employer Po<br>PR Batch 50800.04.2017 Federal Income Tax<br>PR Batch 50800.04.2017 Medicare Employee Pc<br>PR Batch 50800.04.2017 FICA Employer Portio                                      | 04/25/2017<br>PR Batch 50800.04.2017 FIC.<br>PR Batch 50800.04.2017 Meç<br>PR Batch 50800.04.2017 Fed<br>PR Batch 50800.04.2017 Meç<br>PR Batch 50800.04.2017 FIC. | 1,005.39<br>235.15<br>1,241.89<br>235.15<br>1,005.39      |
| Total for this ACH Check for Vendor 46: |                                |  |  | 3,722.97  |
| 25316                                   | 34                             | AFSCME MN Council 5<br>PR Batch 50800.04.2017 Union Dues   | 04/25/2017<br>PR Batch 50800.04.2017 Unic  | 194.96  |
| Total for Check Number 25316:           |                                |  |  | 194.96  |
| 25317                                   | 25                             | County of Ramsey<br>PR Batch 50800.04.2017 Long Term Disability<br>PR Batch 50800.04.2017 Short Term Disability<br>PR Batch 50800.04.2017 Life Insurance<br>PRREL-000555 Election Equipment Payment #2<br>PUBW-016232 January, February, and March Snowplowing<br>RISK-001846 Insurance Processing Fee | 04/25/2017<br>PR Batch 50800.04.2017 Lon<br>PR Batch 50800.04.2017 Sho<br>PR Batch 50800.04.2017 Life<br>PR Batch 50800.04.2017 Life                               | 93.64<br>64.45<br>310.08<br>1,491.05<br>5,412.52<br>25.00 |
| Total for Check Number 25317:           |                                |  |  | 7,396.74  |
| 25318                                   | 60<br>2277524-03<br>2277524-03 | G & K Services Inc<br>March Uniforms<br>March Uniforms   | 04/25/2017   | 57.55<br>57.55  |
| Total for Check Number 25318:           |                                |  |  | 115.10  |
| 25319                                   | 65<br>14588671                 | Integra Telecom Holdings Inc<br>Fax Line   | 04/25/2017   | 51.28   |



| Check No | Vendor No<br>Invoice No                      | Vendor Name<br>Description  | Check Date<br>Reference       | Check Amount            |
|----------|--|---|-------------------------------|-------------------------|
|          |  |   | Total for Check Number 25319: | 51.28                   |
| 25320    | 24<br>0001066268                             | Metropolitan Council<br>May Wastewater Treatment  | 04/25/2017                    | 11,427.59               |
|          |  |   | Total for Check Number 25320: | 11,427.59               |
| 25321    | 79<br>MARCH1230252017                        | Minnesota Department of Labor & Industry<br>1Q2017 Surcharge                                | 04/25/2017                    | 101.08                  |
|          |  |   | Total for Check Number 25321: | 101.08                  |
| 25322    | 76   | Minnesota Government Finance Officers A:<br>Lunch Meeting - Jim                             | 04/25/2017                    | 15.00                   |
|          |  |   | Total for Check Number 25322: | 15.00                   |
| 25323    | 12<br>17-029                                 | North Suburban Access Corporation<br>1Q2017 Webstreaming & Archiving                        | 04/25/2017                    | 767.93                  |
|          |  |   | Total for Check Number 25323: | 767.93                  |
| 25324    | 11   | North Suburban Communications Commiss<br>2017 Contribution                                  | 04/25/2017                    | 4,733.40                |
|          |  |   | Total for Check Number 25324: | 4,733.40                |
| 25325    | 154<br>9221                                  | Premium Carpet Installations Inc<br>Carpet Installation                                     | 04/25/2017                    | 4,779.00                |
|          |  |   | Total for Check Number 25325: | 4,779.00                |
| 25326    | 155<br>40021                                 | Seven Corners Printing<br>1Q2017 Newsletter   | 04/25/2017                    | 626.00                  |
|          |  |   | Total for Check Number 25326: | 626.00                  |
| 25327    | 91   | Suburban Ace Hardware<br>Round Rubber Leg Tip   | 04/25/2017                    | 6.98                    |
|          |  |   | Total for Check Number 25327: | 6.98                    |
| 25328    | 4<br>17079<br>17079                          | The Neighborhood Recycling Company Inc<br>March Recycling Contract<br>March Revenue Sharing | 04/25/2017                    | 2,396.16<br>-821.09     |
|          |  |   | Total for Check Number 25328: | 1,575.07                |
| 25329    | 3<br>328006077                               | US National Equipment Finance Inc<br>April Copier Contract                                  | 04/25/2017                    | 149.00                  |
|          |  |   | Total for Check Number 25329: | 149.00                  |
| 25330    | 90<br>9783042751<br>9783042751<br>9783042751 | Verizon Wireless<br>March Cell Phone<br>March Cell Phone<br>March Cell Phone                | 04/25/2017                    | 16.33<br>16.33<br>32.65 |
|          |  |   | Total for Check Number 25330: | 65.31                   |
| 25331    | 74<br>541015433                              | Xcel Energy<br>March Street Lighting  | 04/25/2017                    | 463.76                  |

| Check No                      | Vendor No<br>Invoice No | Vendor Name<br>Description   | Check Date<br>Reference | Check Amount |
|-------------------------------|-------------------------|------------------------------|-------------------------|--------------|
|                               | 541130569               | March LA Pedestrian Lighting |                         | 51.40        |
|                               | 541380515               | 1917 Walnut Street           |                         | 38.47        |
|                               | 541380515               | 1917 Walnut Street           |                         | 81.05        |
|                               | 541380515               | 1885 Fulham Street           |                         | 46.43        |
|                               | 541380515               | 1885 Fulham Street           |                         | 36.24        |
| Total for Check Number 25331: |                         |                              |                         | 717.35       |
| Total for 4/25/2017:          |                         |                              |                         | 40,806.82    |
| Report Total (20 checks):     |                         |                              |                         | 40,806.82    |

## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent                      X    
Public Hearing                   
Discussion                       
Action                            
Resolution                       
Work Session                 

Meeting Date            April 25, 2017  
ITEM NUMBER            City Park Application  
STAFF INITIAL              MC    
APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City received an application for use of the Community Park on Sunday, June 11 from 11:00 am to 3:00 pm. Since the group is larger than 50 people, per city ordinance, council approval is required. Wally Borner, Lauderdale resident, plans to hold the Rose Hill Alliance Church picnic. The application is attached for your review.

### OPTIONS:

- A) Approve the request to use the park.
- B) Approve the request with conditions.

### STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council approves of the June 11 park use by Wally Borner, and the Rose Hill Alliance Church.

### COUNCIL ACTION:

# City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: (651) 792-7650 Fax: (651) 631-2066

## RESIDENT APPLICATION FOR USE OF COMMUNITY PARK

### APPLICANT INFORMATION:

Name: WALLY BORNER Address: 1754 Walnut Street  
*wally B. - 651-645-6106*

City: Lauderdale State: MN Zip: 55113 Telephone No.: 651-631-0173

Name of Organization (if applicable): Rose Hill Alliance Church (All Church Picnic)  
2105 Roselawn Ave. W., Roseville, MN 55113 *2017*

### PARK USE INFORMATION:

Date of Picnic Shelter Use: Sunday, June 11 Hours Used: 11-3

\* Number attending: 100? \* Note: Groups of 50 or more must receive council approval  
*or less*

*Other park facilities may be reserved (circle all that apply):*

Ball Field / East or West Tennis Court / East or West Basketball Court / Hours Used: \_\_\_\_\_

Volleyball Court / Paved Hockey Rink (Summer) / Ice Skating Rink (Winter) Hours Used: \_\_\_\_\_

(Winter Skating Rinks can only be reserved from 9-10 p.m. when open skating ends at 9 p.m.)

### BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO THE FOLLOWING:

- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take garbage with you when you go.
- The park facilities may not be used for advertisement of products, goods, or services, or for personal profit.
- The proposed event may not unreasonably interfere with the general public use of the park, or with the safe

The proposed event may not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.

- The applicant is aware of a parking lot on Roselawn Avenue which includes spaces for people with disabilities.
- The applicant understands that the park opens at 8 a.m. and closes at 10 p.m.
- The applicant can consume 3.2% and intoxicating liquor which they bring to park and keep possession of.
- The applicant agrees to carry a copy of the approved application form with them as proof of reservation.
- If the applicant experiences problems with the facilities, the applicant shall contact City Hall during office hours, or Ramsey County Dispatch after hours at 651-767-0640.
- The applicant understands that the renter/users of Lauderdale park facilities at all times indemnify, defend, and hold harmless the City of Lauderdale, Minnesota, its officers, employees, and contractors from and against any and all claims, damages, losses, and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Lauderdale facilities. Furthermore, renter/users may be required to provide a certificate of insurance naming the City as an additional insured.

Wallace Borner  
Applicant's Signature

Wallace Borner  
Applicant's Printed Name

4-8-17  
Date

|                             |                 |              |                         |
|-----------------------------|-----------------|--------------|-------------------------|
| <b>FOR OFFICE USE ONLY:</b> |                 |              |                         |
| Date Application Received:  | <u>04/11/17</u> | Approved By: | <u>CITY COUNCIL</u>     |
| Fees Received:              | Check #:        | Receipt #:   | Damage Deposit Check #: |

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent              X    
Public Hearing                
Discussion                    
Action                         
Resolution                    
Work Session               

Meeting Date            April 25, 2017  
ITEM NUMBER              March Financial Report    
STAFF INITIAL              AB    
APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Every month I provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for March 2017.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council acknowledges the city's financial report for March 2017.

**COUNCIL ACTION:**

# General Ledger

## Cash Balances



User: heather.butkowski  
 Printed: 4/18/2017 2:41:54 PM  
 Period 03 - 03  
 Fiscal Year 2017

| Description                  | Account             | Beg Bal                    | MTD Debit                | MTD Credit               | Current Balance            |
|------------------------------|---------------------|----------------------------|--------------------------|--------------------------|----------------------------|
| Cash                         | 101-00000-000-10100 | -2,280,339.37              | 116,454.16               | 109,629.67               | -2,273,514.88              |
| Change Fund                  | 101-00000-000-10300 | 100.00                     | 0.00                     | 0.00                     | 100.00                     |
| Cash                         | 226-00000-000-10100 | 7,428.63                   | 6.15                     | 615.01                   | 6,819.77                   |
| Cash                         | 227-00000-000-10100 | 96,303.90                  | 85.35                    | 1,669.91                 | 94,719.34                  |
| Cash                         | 401-00000-000-10100 | 104,277.98                 | 94.05                    | 0.00                     | 104,372.03                 |
| Cash                         | 403-00000-000-10100 | 431,546.08                 | 389.22                   | 0.00                     | 431,935.30                 |
| Cash                         | 404-00000-000-10100 | 280,402.41                 | 252.90                   | 0.00                     | 280,655.31                 |
| Cash                         | 405-00000-000-10100 | 33,986.77                  | 30.65                    | 0.00                     | 34,017.42                  |
| Cash                         | 414-00000-000-10100 | 177,194.33                 | 159.81                   | 0.00                     | 177,354.14                 |
| Cash                         | 602-00000-000-10100 | 933,328.19                 | 45,805.83                | 16,484.80                | 962,649.22                 |
| Cash                         | 603-00000-000-10100 | 343,551.83                 | 13,418.20                | 4,991.13                 | 351,978.90                 |
| <b>Current Assets</b>        |                     | <b>127,780.75</b>          | <b>176,696.32</b>        | <b>133,390.52</b>        | <b>171,086.55</b>          |
| Petty Cash                   | 101-00000-000-10200 | 300.00                     | 0.00                     | 0.00                     | 300.00                     |
| <b>Petty Cash</b>            |                     | <b>300.00</b>              | <b>0.00</b>              | <b>0.00</b>              | <b>300.00</b>              |
| Investments - Fair Value Adj | 101-00000-000-10410 | 2,885,440.68               | 2,666.43                 | 100,000.00               | 2,788,107.11               |
| <b>Investments</b>           |                     | <b>2,885,440.68</b>        | <b>2,666.43</b>          | <b>100,000.00</b>        | <b>2,788,107.11</b>        |
| <b>Grand Total</b>           |                     | <b><u>3,013,521.43</u></b> | <b><u>179,362.75</u></b> | <b><u>233,390.52</u></b> | <b><u>2,959,493.66</u></b> |

# General Ledger

## Revenue vs Expense

User: heather.butkowski  
 Printed: 4/18/2017 2:43:33 PM  
 Period 03 - 03  
 Fiscal Year 2017



| Account Number | Description                | Budget              | Current Period    | YTD Balance        | Variance            | % Expend | Collect              |
|----------------|----------------------------|---------------------|-------------------|--------------------|---------------------|----------|----------------------|
| <b>101</b>     | <b>General Fund</b>        |                     |                   |                    |                     |          |                      |
|                | <b>Revenue</b>             |                     |                   |                    |                     |          |                      |
|                | Taxes                      | 708,333.00          | 0.00              | -0.07              | 708,333.07          |          | 0.00                 |
|                | Licenses and Permits       | 29,750.00           | 2,743.25          | 12,469.75          | 17,280.25           |          | 41.92                |
|                | Intergovernmental Revenues | 539,016.00          | 0.00              | 5,000.00           | 534,016.00          |          | 0.93                 |
|                | Charges for Services       | 11,025.00           | 896.92            | 4,164.10           | 6,860.90            |          | 37.77                |
|                | Fines and Forfeits         | 45,000.00           | 2,383.12          | 4,357.71           | 40,642.29           |          | 9.68                 |
|                | Miscellaneous Revenue      | 2,900.00            | 553.20            | 1,322.96           | 1,577.04            |          | 45.62                |
|                | Other Financing Sources    | 0.00                | 0.00              | 0.00               | 0.00                |          | 0.00                 |
|                | <b>Revenue</b>             | <b>1,336,024.00</b> | <b>6,576.49</b>   | <b>27,314.45</b>   | <b>1,308,709.55</b> |          | <b>2.04</b>          |
|                | <b>Expense</b>             |                     |                   |                    |                     |          |                      |
|                | Personal Services          | 360,611.00          | 27,811.36         | 86,313.79          | 274,297.21          |          | 23.94                |
|                | Supplies                   | 21,050.00           | 594.52            | 2,127.77           | 18,922.23           |          | 10.11                |
|                | Other Services and Charges | 906,364.00          | 68,679.69         | 211,388.81         | 694,975.19          |          | 23.32                |
|                | Capital Outlay             | 0.00                | 0.00              | 0.00               | 0.00                |          | 0.00                 |
|                | Other Uses                 | 48,000.00           | 0.00              | 0.00               | 48,000.00           |          | 0.00                 |
|                | <b>Expense</b>             | <b>1,336,025.00</b> | <b>97,085.57</b>  | <b>299,830.37</b>  | <b>1,036,194.63</b> |          | <b>22.44</b>         |
| <b>101</b>     | <b>General Fund</b>        | <b>-1.00</b>        | <b>-90,509.08</b> | <b>-272,515.92</b> | <b>272,514.92</b>   |          | <b>27,251,592.00</b> |



# General Ledger

## Revenue vs Expense

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| Account Number | Description                | Budget           | Current Period | YTD Balance      | Variance         | % Expend/Collect |
|----------------|----------------------------|------------------|----------------|------------------|------------------|------------------|
| 226            | <b>Communications</b>      |                  |                |                  |                  |                  |
|                | <b>Revenue</b>             |                  |                |                  |                  |                  |
|                | Taxes                      | 20,000.00        | 0.00           | 0.00             | 20,000.00        | 0.00             |
|                | Miscellaneous Revenue      | <u>25.00</u>     | <u>6.15</u>    | <u>13.25</u>     | <u>11.75</u>     | <u>53.00</u>     |
|                | <b>Revenue</b>             | <b>20,025.00</b> | <b>6.15</b>    | <b>13.25</b>     | <b>20,011.75</b> | <b>0.07</b>      |
|                | <b>Expense</b>             |                  |                |                  |                  |                  |
|                | Personal Services          | 7,943.00         | 615.01         | 1,844.89         | 6,098.11         | 23.23            |
|                | Supplies                   | 600.00           | 0.00           | 600.00           | 0.00             | 100.00           |
|                | Other Services and Charges | 2,400.00         | 0.00           | 0.00             | 2,400.00         | 0.00             |
|                | Capital Outlay             | <u>5,000.00</u>  | <u>0.00</u>    | <u>0.00</u>      | <u>5,000.00</u>  | <u>0.00</u>      |
|                | <b>Expense</b>             | <b>15,943.00</b> | <b>615.01</b>  | <b>2,444.89</b>  | <b>13,498.11</b> | <b>15.34</b>     |
| 226            | <b>Communications</b>      | <b>4,082.00</b>  | <b>-608.86</b> | <b>-2,431.64</b> | <b>6,513.64</b>  | <b>-59.57</b>    |

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
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| Account Number | Description                | Budget            | Current Period   | YTD Balance      | Variance         | % Expend/Collect |
|----------------|----------------------------|-------------------|------------------|------------------|------------------|------------------|
| 227            | <b>Recycling Revenue</b>   |                   |                  |                  |                  |                  |
|                | Intergovernmental Revenues | 6,000.00          | 0.00             | 0.00             | 6,000.00         | 0.00             |
|                | Miscellaneous Revenue      | <u>37,350.00</u>  | <u>85.35</u>     | <u>833.79</u>    | <u>36,516.21</u> | <u>2.23</u>      |
|                | <b>Revenue</b>             | <b>43,350.00</b>  | <b>85.35</b>     | <b>833.79</b>    | <b>42,516.21</b> | <b>1.92</b>      |
|                | <b>Expense</b>             |                   |                  |                  |                  |                  |
|                | Personal Services          | 21,260.00         | 1,635.83         | 4,907.47         | 16,352.53        | 23.08            |
|                | Supplies                   | 350.00            | 0.00             | 0.00             | 350.00           | 0.00             |
|                | Other Services and Charges | 35,000.00         | 34.08            | 1,932.65         | 33,067.35        | 5.52             |
|                | Capital Outlay             | <u>0.00</u>       | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>      | <u>0.00</u>      |
|                | <b>Expense</b>             | <b>56,610.00</b>  | <b>1,669.91</b>  | <b>6,840.12</b>  | <b>49,769.88</b> | <b>12.08</b>     |
| 227            | <b>Recycling</b>           | <b>-13,260.00</b> | <b>-1,584.56</b> | <b>-6,006.33</b> | <b>-7,253.67</b> | <b>45.30</b>     |

# General Ledger Revenue vs Expense

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| Account Number | Description                     | Budget        | Current Period | YTD Balance   | Variance      | % Expend/Collect |
|----------------|---------------------------------|---------------|----------------|---------------|---------------|------------------|
| <b>401</b>     | <b>General Capital Projects</b> |               |                |               |               |                  |
|                | <b>Revenue</b>                  |               |                |               |               |                  |
|                | Intergovernmental Revenues      | 0.00          | 0.00           | 0.00          | 0.00          | 0.00             |
|                | Miscellaneous Revenue           | 500.00        | 94.05          | 167.21        | 332.79        | 33.44            |
|                | Other Financing Sources         | <u>0.00</u>   | <u>0.00</u>    | <u>0.00</u>   | <u>0.00</u>   | <u>0.00</u>      |
|                | <b>Revenue</b>                  | <b>500.00</b> | <b>94.05</b>   | <b>167.21</b> | <b>332.79</b> | <b>33.44</b>     |
|                | <b>Expense</b>                  |               |                |               |               |                  |
|                | Other Services and Charges      | 0.00          | 0.00           | 0.00          | 0.00          | 0.00             |
|                | Capital Outlay                  | 0.00          | 0.00           | 0.00          | 0.00          | 0.00             |
|                | Other Uses                      | <u>0.00</u>   | <u>0.00</u>    | <u>0.00</u>   | <u>0.00</u>   | <u>0.00</u>      |
|                | <b>Expense</b>                  | <b>0.00</b>   | <b>0.00</b>    | <b>0.00</b>   | <b>0.00</b>   | <b>0.00</b>      |
| <b>401</b>     | <b>General Capital Projects</b> | <b>500.00</b> | <b>94.05</b>   | <b>167.21</b> | <b>332.79</b> | <b>33.44</b>     |

# General Ledger

## Revenue vs Expense



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| Account Number | Description                | Budget           | Current Period | YTD Balance   | Variance         | % Expend/Collect |
|----------------|----------------------------|------------------|----------------|---------------|------------------|------------------|
| 403            | Street Capital Projects    |                  |                |               |                  |                  |
|                | Revenue                    |                  |                |               |                  |                  |
|                | Intergovernmental Revenues | 0.00             | 0.00           | 0.00          | 0.00             | 0.00             |
|                | Miscellaneous Revenue      | 3,500.00         | 389.22         | 844.75        | 2,655.25         | 24.14            |
|                | Other Financing Sources    | 0.00             | 0.00           | 0.00          | 0.00             | 0.00             |
|                | <b>Revenue</b>             | <b>3,500.00</b>  | <b>389.22</b>  | <b>844.75</b> | <b>2,655.25</b>  | <b>24.14</b>     |
|                | Expense                    |                  |                |               |                  |                  |
|                | Capital Outlay             | 40,000.00        | 0.00           | 0.00          | 40,000.00        | 0.00             |
|                | Other Uses                 | 0.00             | 0.00           | 0.00          | 0.00             | 0.00             |
|                | <b>Expense</b>             | <b>40,000.00</b> | <b>0.00</b>    | <b>0.00</b>   | <b>40,000.00</b> | <b>0.00</b>      |
| 403            | Street Capital Projects    | -36,500.00       | 389.22         | 844.75        | -37,344.75       | -2.31            |

# General Ledger

## Revenue vs Expense

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| Account Number | Description             | Budget          | Current Period | YTD Balance   | Variance        | % Expend/Collect |
|----------------|-------------------------|-----------------|----------------|---------------|-----------------|------------------|
| 404            | Park Capital Projects   |                 |                |               |                 |                  |
|                | Revenue                 |                 |                |               |                 |                  |
|                | Miscellaneous Revenue   | 2,000.00        | 252.90         | 510.78        | 1,489.22        | 25.54            |
|                | Other Financing Sources | 0.00            | 0.00           | 0.00          | 0.00            | 0.00             |
|                | <b>Revenue</b>          | <b>2,000.00</b> | <b>252.90</b>  | <b>510.78</b> | <b>1,489.22</b> | <b>25.54</b>     |
|                | Expense                 |                 |                |               |                 |                  |
|                | Supplies                | 0.00            | 0.00           | 0.00          | 0.00            | 0.00             |
|                | Capital Outlay          | 8,000.00        | 0.00           | 0.00          | 8,000.00        | 0.00             |
|                | Other Uses              | 0.00            | 0.00           | 0.00          | 0.00            | 0.00             |
|                | <b>Expense</b>          | <b>8,000.00</b> | <b>0.00</b>    | <b>0.00</b>   | <b>8,000.00</b> | <b>0.00</b>      |
| 404            | Park Capital Projects   | -6,000.00       | 252.90         | 510.78        | -6,510.78       | -8.51            |

# General Ledger

## Revenue vs Expense



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| Account Number | Description                    | Budget      | Current Period | YTD Balance  | Variance      | % Expend/Collect |
|----------------|--------------------------------|-------------|----------------|--------------|---------------|------------------|
| 405            | Rosehill Tax Increment Revenue | 0.00        | 30.65          | 68.17        | -68.17        | 0.00             |
|                | Miscellaneous Revenue          | 0.00        | 0.00           | 0.00         | 0.00          | 0.00             |
|                | Other Financing Sources        |             |                |              |               |                  |
|                | <b>Revenue</b>                 | <b>0.00</b> | <b>30.65</b>   | <b>68.17</b> | <b>-68.17</b> | <b>0.00</b>      |
|                | <b>Expense</b>                 |             |                |              |               |                  |
|                | Other Services and Charges     | 0.00        | 0.00           | 0.00         | 0.00          | 0.00             |
|                | <b>Expense</b>                 | <b>0.00</b> | <b>0.00</b>    | <b>0.00</b>  | <b>0.00</b>   | <b>0.00</b>      |
| 405            | Rosehill Tax Increment         | 0.00        | 30.65          | 68.17        | -68.17        | 0.00             |

# General Ledger

## Revenue vs Expense

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| Account Number | Description                | Budget           | Current Period | YTD Balance   | Variance         | % Expend/Collect |
|----------------|----------------------------|------------------|----------------|---------------|------------------|------------------|
| 414            | <b>Development</b>         |                  |                |               |                  |                  |
|                | <b>Revenue</b>             |                  |                |               |                  |                  |
|                | Miscellaneous Revenue      | 500.00           | 159.81         | 325.20        | 174.80           | 65.04            |
|                | Other Financing Sources    | <u>38,000.00</u> | <u>0.00</u>    | <u>0.00</u>   | <u>38,000.00</u> | <u>0.00</u>      |
|                | <b>Revenue</b>             | <b>38,500.00</b> | <b>159.81</b>  | <b>325.20</b> | <b>38,174.80</b> | <b>0.84</b>      |
|                | <b>Expense</b>             |                  |                |               |                  |                  |
|                | Other Services and Charges | 10,000.00        | 0.00           | 0.00          | 10,000.00        | 0.00             |
|                | Other Uses                 | <u>0.00</u>      | <u>0.00</u>    | <u>0.00</u>   | <u>0.00</u>      | <u>0.00</u>      |
|                | <b>Expense</b>             | <b>10,000.00</b> | <b>0.00</b>    | <b>0.00</b>   | <b>10,000.00</b> | <b>0.00</b>      |
| 414            | <b>Development</b>         | <b>28,500.00</b> | <b>159.81</b>  | <b>325.20</b> | <b>28,174.80</b> | <b>1.14</b>      |

# General Ledger

## Revenue vs Expense

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| Account Number | Description                  | Budget      | Current Period | YTD Balance | Variance    | % Expend/Collect |
|----------------|------------------------------|-------------|----------------|-------------|-------------|------------------|
| 415            | <b>Housing Redevelopment</b> |             |                |             |             |                  |
|                | <b>Revenue</b>               |             |                |             |             |                  |
|                | Miscellaneous Revenue        | 0.00        | 0.00           | 0.00        | 0.00        | 0.00             |
|                | Other Financing Sources      | 0.00        | 0.00           | 0.00        | 0.00        | 0.00             |
|                | <b>Revenue</b>               | <b>0.00</b> | <b>0.00</b>    | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>      |
|                | <b>Expense</b>               |             |                |             |             |                  |
|                | Other Services and Charges   | 0.00        | 0.00           | 0.00        | 0.00        | 0.00             |
|                | Capital Outlay               | 0.00        | 0.00           | 0.00        | 0.00        | 0.00             |
|                | <b>Expense</b>               | <b>0.00</b> | <b>0.00</b>    | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>      |
| 415            | <b>Housing Redevelopment</b> | <b>0.00</b> | <b>0.00</b>    | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>      |



# General Ledger

## Revenue vs Expense

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| Account Number | Description                   | Budget            | Current Period   | YTD Balance      | Variance          | % Expend/Collect |
|----------------|-------------------------------|-------------------|------------------|------------------|-------------------|------------------|
| 602            | <b>Sanitary Sewer Revenue</b> |                   |                  |                  |                   |                  |
|                | Intergovernmental Revenues    | 0.00              | 0.00             | 0.00             | 0.00              | 0.00             |
|                | Charges for Services          | 267,814.00        | 46,556.68        | 62,110.12        | 205,703.88        | 23.19            |
|                | Miscellaneous Revenue         | 7,000.00          | 867.44           | 1,735.10         | 5,264.90          | 24.79            |
|                | Other Financing Sources       | 0.00              | 0.00             | 0.00             | 0.00              | 0.00             |
|                | <b>Revenue</b>                | <b>274,814.00</b> | <b>47,424.12</b> | <b>63,845.22</b> | <b>210,968.78</b> | <b>23.23</b>     |
|                | <b>Expense</b>                |                   |                  |                  |                   |                  |
|                | Personal Services             | 65,837.00         | 4,072.69         | 6,758.63         | 59,078.37         | 10.27            |
|                | Supplies                      | 1,300.00          | 48.25            | 65.82            | 1,234.18          | 5.06             |
|                | Other Services and Charges    | 191,231.00        | 13,982.15        | 51,054.58        | 140,176.42        | 26.70            |
|                | Capital Outlay                | 0.00              | 0.00             | -3,380.90        | 3,380.90          | 0.00             |
|                | Other Uses                    | 0.00              | 0.00             | 0.00             | 0.00              | 0.00             |
|                | <b>Expense</b>                | <b>258,368.00</b> | <b>18,103.09</b> | <b>54,498.13</b> | <b>203,869.87</b> | <b>21.09</b>     |
| 602            | <b>Sanitary Sewer</b>         | <b>16,446.00</b>  | <b>29,321.03</b> | <b>9,347.09</b>  | <b>7,098.91</b>   | <b>56.84</b>     |

# General Ledger

## Revenue vs Expense



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| Account Number | Description                | Budget           | Current Period   | YTD Balance      | Variance          | % Expend/Collect |
|----------------|----------------------------|------------------|------------------|------------------|-------------------|------------------|
| 603            | <b>Storm Water Revenue</b> |                  |                  |                  |                   |                  |
|                | Intergovernmental Revenues | 0.00             | 0.00             | 0.00             | 0.00              | 0.00             |
|                | Charges for Services       | 84,000.00        | 13,386.61        | 33,654.43        | 50,345.57         | 40.06            |
|                | Miscellaneous Revenue      | 1,500.00         | 317.17           | 632.82           | 867.18            | 42.19            |
|                | Other Financing Sources    | 0.00             | 0.00             | 0.00             | 0.00              | 0.00             |
|                | <b>Revenue</b>             | <b>85,500.00</b> | <b>13,703.78</b> | <b>34,287.25</b> | <b>51,212.75</b>  | <b>40.10</b>     |
|                | <b>Expense</b>             |                  |                  |                  |                   |                  |
|                | Personal Services          | 56,496.00        | 4,017.84         | 6,604.34         | 49,891.66         | 11.69            |
|                | Supplies                   | 700.00           | 48.26            | 65.83            | 634.17            | 9.40             |
|                | Other Services and Charges | 16,150.00        | 1,210.61         | 3,606.03         | 12,543.97         | 22.33            |
|                | Capital Outlay             | 0.00             | 0.00             | 0.00             | 0.00              | 0.00             |
|                | Other Uses                 | 0.00             | 0.00             | 0.00             | 0.00              | 0.00             |
|                | <b>Expense</b>             | <b>73,346.00</b> | <b>5,276.71</b>  | <b>10,276.20</b> | <b>63,069.80</b>  | <b>14.01</b>     |
| 603            | <b>Storm Water</b>         | <b>12,154.00</b> | <b>8,427.07</b>  | <b>24,011.05</b> | <b>-11,857.05</b> | <b>197.56</b>    |

# General Ledger

## Revenue vs Expense

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 Period 03 - 03  
 Fiscal Year 2017



| Account Number | Description                | Budget      | Current Period | YTD Balance       | Variance          | % Expend/Collect |
|----------------|----------------------------|-------------|----------------|-------------------|-------------------|------------------|
| 999            | <b>Fund</b>                |             |                |                   |                   |                  |
|                | <b>Revenue</b>             |             |                |                   |                   |                  |
|                | Taxes                      | 0.00        | 0.00           | 0.00              | 0.00              | 0.00             |
|                | Other Financing Sources    | 0.00        | 0.00           | 0.00              | 0.00              | 0.00             |
|                | <b>Revenue</b>             | <b>0.00</b> | <b>0.00</b>    | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>      |
|                | <b>Expense</b>             |             |                |                   |                   |                  |
|                | Personal Services          | 0.00        | 0.00           | -14,077.88        | 14,077.88         | 0.00             |
|                | Other Services and Charges | 0.00        | 0.00           | 0.00              | 0.00              | 0.00             |
|                | Capital Outlay             | 0.00        | 0.00           | 0.00              | 0.00              | 0.00             |
|                | Other Uses                 | 0.00        | 0.00           | -33,123.94        | 33,123.94         | 0.00             |
|                | <b>Expense</b>             | <b>0.00</b> | <b>0.00</b>    | <b>-47,201.82</b> | <b>47,201.82</b>  | <b>0.00</b>      |
| 999            | <b>Fund</b>                | <b>0.00</b> | <b>0.00</b>    | <b>47,201.82</b>  | <b>-47,201.82</b> | <b>0.00</b>      |

# General Ledger Revenue vs Expense



User: heather.butkowski  
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 Period 03 - 03  
 Fiscal Year 2017

| Account Number | Description | Budget       | Current Period | YTD Balance | Variance     | % Expend/Collect |
|----------------|-------------|--------------|----------------|-------------|--------------|------------------|
| Revenue Total  |             | 1,804,213.00 | 68,722.52      | 128,210.07  | 1,676,002.93 | 0.0711           |
| Expense Total  |             | 1,798,292.00 | 122,750.29     | 326,687.89  | 1,471,604.11 | 0.1817           |
| Grand Total    |             | 5,921.00     | -54,027.77     | -198,477.82 | 204,398.82   | -33.521          |

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion   X    
Action   X    
Resolution   X    
Work Session \_\_\_\_\_

Meeting Date April 25, 2017

ITEM NUMBER Eustis Street Discussion

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

At the last meeting, the Council discussed options for Eustis Street based on the city engineer's report and feedback from the community. The outcome of the discussion was a decision to make the Eustis Street parking restrictions permanent. In order to do that, the Council must adopt the following resolution.

**OPTIONS:**

**STAFF RECOMMENDATION:**

Motion to adopt Resolution 042517A—A Resolution Establishing No Parking on Eustis Street.

**RESOLUTION 042517A**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION ESTABLISHING NO PARKING ON EUSTIS STREET**

**WHEREAS**, Ramsey County Road 127, Eustis Street, runs north/south from Ryan Avenue to the southern city limits in Lauderdale, Minnesota; and,

**WHEREAS**, the width of the paved portion of Eustis Street from Larpenteur Avenue to Roselawn Avenue does not accommodate regulation size parking lanes in addition to the driving lanes although this has been its historical alignment; and,

**WHEREAS**, the feedback the City Council has received from community members includes making the City more walkable, especially along Eustis Street; and,

**WHEREAS**, staff have been exploring options with Ramsey County Public Works Staff to address safety and parking concerns and the condition of the road in anticipation of rehabilitation in the years ahead; and,

**WHEREAS**, the City Council moved parking to one side of Eustis Street on a trial basis to see if the change resulted in safer driving conditions for motorists and better conditions for pedestrians; and,

**WHEREAS**, the majority of feedback from both residents that live along Eustis Street and those that live in the rest of the community supported the change to one sided parking; and,

**WHEREAS**, the City Council has authority to establish No Parking Zones within the City.

**NOW, THEREFORE, BE IT RESOLVED**, that the Lauderdale City Council prohibits the parking of motor vehicles on the west side of Eustis Street from Larpenteur Avenue to Roselawn Avenue effective immediately and until such time as the City Council elects to eliminate the parking restrictions.

Adopted by the City Council of the City of Lauderdale, Minnesota, on April 25, 2017.

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Mary Gaasch, Mayor

ATTEST:

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Heather Butkowski, City Administrator