

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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August 22, 2017

Roll Call

Mayor Pro Tem Dains called the Regular City Council meeting to order at 7:32 p.m.

Councilors present: Andi Moffatt, Roxanne Grove, and Mayor Pro Tem Jeff Dains.
Councilors absent: Kelly Dolphin and Mayor Mary Gaasch.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Pro Tem Dains asked if there were any changes to the meeting agenda. Administrator Butkowski stated that she would like to add the internet agreement with Comcast to the Additional Items section. Councilor Moffatt moved and seconded by Councilor Grove to approve the agenda as amended. Motion carried unanimously.

Mayor Pro Tem Dains asked if there were any changes to the meeting minutes. There being none, Councilor Grove moved and seconded by Councilor Moffatt to approve the minutes of the August 8, 2017 City Council Meeting. Motion carried unanimously.

Councilor Grove moved and seconded by Councilor Moffatt to approve the claims totaling \$40,942.46. Motion carried unanimously.

Consent

Councilor Moffatt moved and seconded by Councilor Grove to approve the consent agenda thereby acknowledging the July Financial Report. Motion carried unanimously.

Informational Presentations / Reports

A. City Council Updates

Councilor Moffatt noted the successful Day in the Park event and thanked the volunteers and staff that made it happen. Mayor Pro Tem Dains attended the August 17 Cable Commission meeting at which they continued to discuss budget cuts stemming from the franchise agreement with Comcast. Mayor Pro Tem Dains also stated that he attended the St. Paul Regional Water Board meeting earlier that evening at which the annual budget was presented.

Discussion/Action Item

A. 2018 Preliminary Budget and Levy

Administrator Butkowski presented a preliminary draft of the 2018 Budget and Levy to the Council. The draft budget reflected an overall increase of 3.9%. The cost drivers for the upcoming year are public safety, elections, and the loss of free internet. With fiscal disparities revenue remaining flat, a balanced budget would be achieved with a levy increase of 8.1% or \$57,181. Staff will prepare a final version for adoption at the September 26, 2017 meeting.

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B. Rental Housing Ordinance

Administrator Butkowski presented the Council with staff's recommended changes to the Rental Housing Ordinance. After discussion amongst the Council, they agreed with the need to update the stated language. Staff will prepare the ordinance revisions for a future meeting.

Set Agenda for Next Meeting

Administrator Butkowski stated that the next council meeting may include the 2018 budget and levy, sanitary sewer lining project final payment, and public hearing for the Catholic Eldercare Conduit Debt Project.

Work Session

A. City Auditor Proposals

At the request of the Council, staff solicited proposals from auditing firms. Five firms responded to the RFP. The Council and staff discussed having the selected auditor assist with year-end reconciliation activities. Staff will get pricing for this additional service from the three firms that submitted the lowest prices in their initial response and bring back for discussion at a future meeting.

B. Goal Setting Session

Staff prepared goals related to Administration and Infrastructure to present to the Council. Butkowski explained the benefits of the various items that staff aims to achieve in 2018.

C. Community Development Update

Butkowski informed the Council that the Chinese Christian Church received an offer from another entity. The developers the City's financial advisor has been in contact with are also preparing proposals.

Adjournment

There being no other items on the agenda, Councilor Grove moved and seconded by Councilor Moffatt to adjourn the meeting at 8:36 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk