

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 4

October 24, 2017

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:36 p.m.

Councilors present: Kelly Dolphin, Roxanne Grove, and Mayor Mary Gaasch.
Councilors absent: Andi Moffatt and Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any changes to the meeting agenda. There being none, Councilor Grove moved and seconded by Councilor Dolphin to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any changes to the meeting minutes. There being none, Councilor Grove moved and seconded by Councilor Dolphin to approve the minutes of the October 10, 2017, City Council Meeting. Motion carried unanimously.

Councilor Grove moved and seconded by Councilor Dolphin to approve the claims totaling \$31,758.40. Motion carried unanimously.

Consent

Councilor Grove moved and seconded by Councilor Dolphin to approve the Consent Agenda thereby acknowledging the September Financial and Third Quarter Investment Reports and approving Resolution 102417A regarding the SCORE Grant Application and Larpenteur Avenue Sidewalk Snow Removal Agreement with 8th Day Landscaping.

Informational Presentations/Reports

A. Roseville Area School District Update

Carrie Ardito and Kristina Robertson addressed the Council speaking on behalf of Roseville Area Schools. The District is seeking approval of a \$144 million bond referendum that will be voted on during the November 7 election. The referendum would cover repairs, upgrades, and additions to every school in the district as the last major renovations occurred after a bond passed in 1992.

B. Halloween Party

Bownik updated the Council on the Halloween Party. He mentioned that monetary and candy donations are being accepted at City Hall. He also noted that help with event set-up will be taking place Saturday through Monday at City Hall.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 4

October 24, 2017

C. City Council Updates

Councilor Dolphin noted that she attended the Comprehensive Plan open house on October 19. She stated there has been good feedback from community businesses and residents that will help Swanson Haskamp complete a first draft of the plan soon.

Public Hearings

A. Comcast Franchise Renewal – Ordinance No. 17-04

After six years of negotiations, the franchise agreement is ready for approval by the Council. Cor Wilson, Executive Director of the North Suburban Cable Commission, presented the highlights of the franchise agreement with Comcast including the plans to adjust operations to meet the loss of approximately 40% of the funding for community television.

Mayor Gaasch opened the floor for public comment at 8:17 p.m. Being there were no interested parties in speaking, the floor was closed at 8:18 p.m.

After discussion, Councilor Dolphin moved to adopt Ordinance No. 17-04 Cable Franchise Ordinance and the Comcast Side Letter as presented. The motion was seconded by Councilor Grove and approved unanimously.

The Council was not able to vote on the publication of the ordinance by title and summary, as there were not four council members in attendance.

Discussion/Action Items

A. Hearing Regarding Rental Housing License of 1772 Pleasant Street

City Attorney Ron Batty approached the Council to discuss the hearing process for the rental property at 1772 Pleasant Street. There have been condition and tenant conduct issues. The Council previously imposed an administrative fee against the property owner for failing to evict tenants as required by ordinance.

Mayor Gaasch opened the floor for public comment at 8:21 p.m. As no one addressed the Council, the floor was closed at 8:23 p.m.

Batty detailed the failures of the property owner to complete the necessary repairs to qualify for a rental-housing license and violations of the Crime Free Housing Program. The Council has discretion to withhold issuance of a license for up to one year based on the violations and said they intend to do that.

Councilor Dolphin made a motion directing staff to prepare a resolution with finding of facts on the matter. The Council will take action on the resolution at the continuation of the meeting

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 4

October 24, 2017

scheduled for November 1, 2017 at 7:30 p.m. in the Council Chambers at Lauderdale City Hall. Seconded by Councilor Grove and approved unanimously.

B. 2018-2020 Union Agreement with AFSCME Council 5

The agreement was removed from the previous agenda to add language regarding the health care savings plan. All other items in the contract remained the same since the last meeting.

Councilor Dolphin moved to approve the agreement between the City of Lauderdale and American Federation of State, County, and Municipal Employees Council 5 for 2018 through 2020. This was seconded by Councilor Grove and approved unanimously.

Set Agenda for Next Meeting

Administrator Butkowski stated that the next council meeting may include rental housing ordinance revisions, update on the jurisdictional transfer of Eustis Street and Roselawn Avenue, and a Ramsey County Sheriff's update on November 28.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council at 8:42 p.m. Dale Howey of 991 Parker Avenue in Roseville was first to address the Council. He expressed his support of the Roseville Area Schools bond referendum and urged others to vote in support of it as well.

There being no other interested parties to speak, Mayor Gaasch closed the floor at 8:45 p.m.

B. Community Development Update

Staff and the planning consultant will meet with local business owners on October 26. The Seminary Pond project stakeholders will meet on October 27. Ramsey County Public Works staff met with Roseville staff to discuss jurisdictional transfer of their portion of Roselawn Avenue; they were agreeable to being part of the deal.

Recess

Councilor Grove moved and seconded by Councilor Dolphin to recess the meeting at 8:48 p.m. until 7:30 p.m. on November 1 at Lauderdale City Hall. Motion carried unanimously.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 4 of 4

October 24, 2017

November 1, 2017

Roll Call

Mayor Gaasch resumed the October 24 City Council meeting at 7:31 p.m.

Councilors present: Jeff Dains, Kelly Dolphin, Andi Moffatt, and Mayor Mary Gaasch.

Councilors absent: Roxanne Grove.

Staff present: Heather Butkowski, City Administrator.

Discussion/Action Items

Comcast Franchise Renewal – Ordinance No. 17-04

The Council was not able to vote on the publication of the ordinance by title and summary on October 24 as there were not four council members in attendance. With four members in attendance, the Council was able to vote on the item.

Council Member Moffatt moved and seconded by Council Member Dains to approve publication of Ordinance No. 17-04 Cable Television Franchise Ordinance by title and summary. Motion approved unanimously.

Rental Housing License of 1772 Pleasant Street

Staff presented the resolution drafted by the city attorney based on the October 24 discussion. The resolution details the violations, findings-of-fact, and the conditions to be met in order for the owner to receive a license in the future.

Council Member Dolphin moved and seconded by Council Member Dains to adopt Resolution No. 110117A – A Resolution regarding Violations of City Rental Housing Licensing Ordinance at 1772 Pleasant Street. Motion approved unanimously.

Adjournment

Councilor Moffatt moved and seconded by Councilor Dains to adjourn the meeting at 7:38 p.m. Motion carried unanimously.

Respectfully submitted,



Heather Butkowski
City Administrator