

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, DECEMBER 12, 2017
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the November 28, 2017 City Council Meeting
 - c. Claims Totaling \$79,518.29
4. **CONSENT**
 - a. Accounts Payable Authorization for Year-End
 - b. Adoption of 2017 Fee Schedule - Resolution 121217A
 - c. Hire Rink/Warming House Attendants
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

 - a. Truth in Taxation Hearing Regarding the 2018 Budget and Levy
 - a) Adoption of the 2018 Final Property Tax Levy - Resolution 121217B
 - b) Adoption of the 2018 Final Budget and Establish Fund Appropriations - Resolution 121217C
8. **DISCUSSION / ACTION ITEM**
 - a. 2018 City Council Meeting Schedule
 - b. Setting of Recycling, Sanitary Sewer, and Storm Sewer Rates – Resolution 121217D
 - c. Accepting Donation from the Chinese Church – Resolution 121217E
 - d. Commercial Building Official Compensation
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. November Financial Report

- b. 2018 Investment Policy
- c. Designate Official Depository and Investment Institutions
- d. Tobacco and Alcohol Licenses
- e. Committee Appointments and Assignments
- f. Designate Official Newspaper

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Discuss Sale of 1821 Eustis Street
- c. Eustis Street Update with City Engineer
- d. Community Development Update

13. ADJOURNMENT

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1891 Walnut Street
Lauderdale, MN 55113

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November 28, 2017

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:30 p.m.

Councilors present: Jeff Dains, Kelly Dolphin, Roxanne Grove, Andi Moffatt, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any changes to the meeting agenda. There being none, Councilor Grove moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any changes to the meeting minutes. There being none, Councilor Moffatt moved and seconded by Councilor Grove to approve the minutes of the November 14, 2017, City Council Meeting. Motion carried unanimously.

Councilor Dains moved and seconded by Councilor Grove to approve the claims totaling \$41,706.65. Motion carried unanimously.

Consent

Councilor Dains moved and seconded by Councilor Dolphin to approve the Consent Agenda thereby acknowledging the October Financial Report.

Informational Presentations/Reports

A. Ramsey County Sheriff Jack Serier

Ramsey County Sheriff Serier provided the Council his 2017 departmental update. He stated that the Sheriff's department hired 90 new employees this year between the jail and the patrol divisions. They are currently updating their jail management software to improve inmate monitoring as well. Finally, they found great success this year with community events such as Coffee with a Cop, Hot Dog with a Deputy, and the Halloween Fright Farm.

B. City Council Updates

Councilors Grove and Dolphin and Mayor Gaasch discussed their visit to the Eureka Recycling Plant on November 28 and shared some of the insight they gathered from their tour.

Public Hearings

A. Ordinance Amendment 17-05 Relating to Rental Housing License Provisions

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Lauderdale, MN 55113

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As discussed in previous meetings, staff plan to bring forward changes to the rental housing ordinance to improve administrative efficiency. As a first step, staff propose extending the expiration dates of current licenses until June 30, 2018 to initiate the new mid-year licensing period. Additional changes to the ordinance will be brought forward in a few months.

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council at 7:59 p.m. There being no interested parties to speak, Mayor Gaasch closed the floor at 8:00 p.m.

Councilor Grove moved to adopt Ordinance 17-05 - An Ordinance Amending Title 9, Chapter 11 of the Code of Ordinances Regarding Rental Housing License Provisions. The motion was seconded by Councilor Moffatt and carried unanimously.

Discussion/Action Items

A. Resolution 112817A – In Support of Minnesota Citizens for Clean Elections

Lauderdale resident Jim Herrick approached the Council asking them to support Minnesota Citizens for Clean Elections' effort to change the Supreme Court decision that gave corporations the same legal rights as individuals to participate in the democratic process.

After discussion, Councilor Moffatt moved to adopt Resolution 112817A – A Resolution Requesting that Congress Clarify that the Rights Protected under the Constitution are the Rights of Natural Persons and not the Rights of Artificial Entities and that Spending Money to Influence Elections is not Speech under the First Amendment; Asking that Congress Propose a Constitutional Amendment to Provide such Clarification. The motion was seconded by Councilor Grove and approved unanimously.

B. Offer to Purchase 1795 Eustis Street

At the November 14 City Council meeting, the Council met in closed session to develop and consider offers for the purchase of real property at 1795 Eustis Street. Based on the Council's decision, the City's financial advisor relayed the offer to the owners of 1795 Eustis Street and the offer was accepted. Since the motion was made in a closed session, the City Council must make the motion in open session.

Stacie Kvilvang of Ehlers and Associates approached the Council to answer any final questions they had about the purchase. After discussion, Councilor Dolphin moved to direct the City Administrator to make an offer to purchase the property located at 1795 Eustis Street for \$1.1 million and further authorizing the Mayor and City Administrator to enter into a purchase agreement in a form acceptable to the City Attorney. The motion was seconded by Councilor Moffatt and carried unanimously.

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C. Proposal to Prepare TIF District Analysis

The Chinese Christian Church accepted the City's offer to purchase 1795 Eustis Street. The financing will be generated through the creation of a redevelopment tax increment financing (TIF) district. In order to establish the TIF district, the building needs to be evaluated for coverage, blighted buildings, and reasonable distribution. LHB Corporation can provide the analysis to determine whether the site meets the requirements to create a TIF district at a cost not to exceed \$4,400.

Councilor Moffatt moved to contract with LHB Corporation to conduct the necessary TIF analysis in conjunction with the City's proposed purchase of 1795 Eustis Street. The motion was seconded by Councilor Grove and carried unanimously.

D. Resolution 112817B – Calling for a Public Hearing on Modifications to the Development Program and the Creation of a Tax Increment Financing (TIF) District

The Council will be taking necessary steps to judiciously move forward in the closing of 1795 Eustis Street. The first step is to adopt a resolution calling for a public hearing on January 23, 2018 regarding modifications to the Development Program for Development District No. 1 and the creation of Tax Increment Financing District No. 1-2.

Councilor Grove moved and seconded by Councilor Dains to adopt Resolution 112817B – A Resolution Calling for a Public Hearing by the City Council on the Proposed Modification to the Development Program for Development District No. 1 and the Proposed Establishment of Tax Increment Financing District No. 1-2 therein and the Adoption of the Tax Increment Financing Plan Therefor. Motion carried unanimously.

E. Recycling, Sanitary Sewer, and Storm Sewer Rate Analysis

Butkowski addressed the Council on proposed rate increases following the rate analysis that was conducted. The changes would include a 1.7% increase for both residential and commercial sanitary sewer charges (\$3.68/year), a 1.4% increase for storm water charges (\$0.88/year), and a 5.0% increase for recycling collection charges (\$1.68/year). The Council supported the rates, so staff will bring a resolution establishing the 2018 rates to the next council meeting.

F. Review of Proposed 2018 Levy and Budget

Butkowski went through various parts of the 2018 budgets and levy with the Council. This included a complete draft of the 2018 General Fund and Special Revenue Fund budgets, and an updated draft of the 2018-2027 Capital Improvement Plan. Staff will prepare resolutions for the adoption of the 2018 budgets and levy at the December 12 council meeting.

G. Personnel Policy Revisions and Non-Union Staff Compensation

In order to extend the health care savings plan benefit agreed to in the union contract to non-union staff, the language needed to be added to the Personnel Policy. Staff prepared language for

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Council consideration. Additionally, staff asked the Council to consider extending the other benefits of the union contract to non-union staff.

Councilor Dolphin motioned and seconded by Councilor Dains to extend the benefits of the union agreement to non-union staff effective January 1, 2018 and approve amendments to the Personnel Policy as provided. Motion carried unanimously.

Set Agenda for Next Meeting

Administrator Butkowski stated that the next council meeting may include the truth-in-taxation public hearing, adoption of the 2018 budget and levy, setting of recycling, sanitary sewer, and storm sewer rates, and a Eustis Street update.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council. There being no interested parties to speak, Mayor Gaasch closed the floor.

B. Community Development Update

Butkowski informed the Council that the next meeting with Ramsey County regarding the transfer of Eustis Street is scheduled for December 6 and the city attorney is working on a purchase agreement for 1795 Eustis Street.

Closed Session

A. City Administrator Performance Evaluation

Councilor Dolphin made a motion at 8:40 p.m. to enter into a closed session to discuss the City Administrator's performance. The motion was seconded by Councilor Moffatt and carried unanimously.

Councilor Moffatt moved and seconded by Councilor Grove to come out of the closed session at 9:08 p.m. Motion carried unanimously.

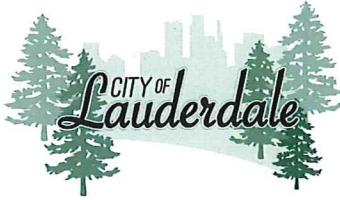
Adjournment

Councilor Dolphin moved and seconded by Councilor Grove to adjourn the meeting at 9:09 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

To: Mayor and City Council
From: City Administrator
Meeting Date: December 12, 2017
Subject: List of Claims

The claims totaling \$79,518.29 are provided for City Council review and approval that includes check numbers 25618 to 25639.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
 Printed: 12/8/2017 3:10 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association	12/01/2017	
		PR Batch 52400.12.2017 PERA Coordinated	PR Batch 52400.12.2017 PER	929.38
		PR Batch 52400.12.2017 PERA Coordinated	PR Batch 52400.12.2017 PER	1,072.37
Total for this ACH Check for Vendor 43:				2,001.75
ACH	44	Minnesota Department of Revenue	12/01/2017	
		PR Batch 52400.12.2017 State Income Tax	PR Batch 52400.12.2017 Stat	570.97
Total for this ACH Check for Vendor 44:				570.97
ACH	45	ICMA Retirement Corporation	12/01/2017	
		PR Batch 52400.12.2017 Deferred Comp	PR Batch 52400.12.2017 Defi	1,028.01
		PR Batch 52400.12.2017 Deferred Comp	PR Batch 52400.12.2017 Defi	1,503.51
Total for this ACH Check for Vendor 45:				2,531.52
ACH	46	Internal Revenue Service	12/01/2017	
		PR Batch 52400.12.2017 FICA Employer Portio	PR Batch 52400.12.2017 FIC.	966.65
		PR Batch 52400.12.2017 FICA Employee Portio	PR Batch 52400.12.2017 FIC.	966.65
		PR Batch 52400.12.2017 Medicare Employer Po	PR Batch 52400.12.2017 Mec	226.07
		PR Batch 52400.12.2017 Medicare Employee Pc	PR Batch 52400.12.2017 Mec	226.07
		PR Batch 52400.12.2017 Federal Income Tax	PR Batch 52400.12.2017 Fed	1,351.12
Total for this ACH Check for Vendor 46:				3,736.56
Total for 12/1/2017:				8,840.80
25618	13 5480	8th Day Landscaping LLC November Snow Removal	12/12/2017	645.00
Total for Check Number 25618:				645.00
25619	17 41694	Avenet LLC Gov Office Web Hosting	12/12/2017	600.00
Total for Check Number 25619:				600.00
25620	15 52021	Be There Pest Control LLC Quarterly Pest Control	12/12/2017	100.00
Total for Check Number 25620:				100.00
25621	33 112017	City of Falcon Heights November Fire Calls	12/12/2017	1,373.04
Total for Check Number 25621:				1,373.04
25622	36 0223821	City of Roseville November Phone Services	12/12/2017	94.24

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0223821	November IT Services		521.25
			Total for Check Number 25622:	615.49
25623	29 3597	City of St Anthony December Police Services	12/12/2017	56,049.17
			Total for Check Number 25623:	56,049.17
25624	38 472242 472242 472242 472750 472750 472750	Croix Oil Company Inc. October/November Fuel October/November Fuel October/November Fuel November Fuel November Fuel November Fuel	12/12/2017	34.22 159.69 34.22 9.97 9.97 46.53
			Total for Check Number 25624:	294.60
25625	171 91316	DSM Excavating Install French Drain	12/12/2017	1,950.00
			Total for Check Number 25625:	1,950.00
25626	1 031298-00009 112017	Lillie Suburban Newspapers Inc Warming House Ad Publish Ordinance 17-04	12/12/2017	207.00 94.25
			Total for Check Number 25626:	301.25
25627	28 48233	Mike McPhillips Inc Street Sweeping	12/12/2017	3,750.00
			Total for Check Number 25627:	3,750.00
25628	140 1217	Minnesota Department of Agriculture MN Grown Labeling License	12/12/2017	60.00
			Total for Check Number 25628:	60.00
25629	175 00000447100	Minnesota Department of Transportation GreenStep Cities Signs	12/12/2017	156.00
			Total for Check Number 25629:	156.00
25630	84 112017	North Star Bank Cardmember Services Decorative Trees	12/12/2017	64.40
			Total for Check Number 25630:	64.40
25631	5 619861-11-17	Premium Waters Inc November Water Delivery	12/12/2017	23.19
			Total for Check Number 25631:	23.19
25632	47	Public Employees Insurance Program PR Batch 52400.12.2017 Health Insurance PR Batch 52400.12.2017 Dental	12/12/2017 PR Batch 52400.12.2017 Hea PR Batch 52400.12.2017 Den	2,290.44 110.46
			Total for Check Number 25632:	2,400.90
25633	176 122017	Red Wing Shoes Work Boots	12/12/2017	221.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 25633:	221.00
25634	174 56964	Restoration Professionals Emergency Board Up - Service Garage	12/12/2017	415.00
			Total for Check Number 25634:	415.00
25635	80 008396	Sam's Club Halloween Supplies	12/12/2017	349.89
			Total for Check Number 25635:	349.89
25636	81 EndService Final	St Paul Regional Water Service 2430 Larpenteur Ave W - End Service 1821 Eustis St - End Service	12/12/2017	69.97 56.03
			Total for Check Number 25636:	126.00
25637	77 Stamps	United States Postal Service 5 Rolls of Stamps	12/12/2017	245.00
			Total for Check Number 25637:	245.00
25638	7 7752134-0500-1	Waste Management Inc December Public Works	12/12/2017	330.84
			Total for Check Number 25638:	330.84
25639	74 571154495 571154495 571208761 571267829 571566354 571584277 571584277	Xcel Energy 1891 Walnut Street 1891 Walnut Street Larpenteur Bridge Lights 2430 Larpenteur Avenue W Larpenteur Avenue Pedestrian Lights 1821 Eustis Street 1821 Eustis Street	12/12/2017	214.33 165.61 42.34 92.92 58.85 18.22 14.45
			Total for Check Number 25639:	606.72
			Total for 12/12/2017:	70,677.49
			Report Total (26 checks):	79,518.29

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion —
Action —
Resolution X
Work Session

Meeting Date: December 12, 2017
ITEM NUMBER 2018 Fee Schedule Res.
STAFF INITIAL MJC
APPROVED BY ADMINISTRATOR

DESCRIPTION :

Annually, staff reviews the fee schedule and suggests changes to the City Council. Staff tweaked some language for clarity and makes the following suggestions:

- Increasing the non-resident fee for use of the picnic shelter to \$25 from \$20 per four-hour block of time. That fee hasn't been increased since we started charging it about five years ago.
- Establishing a new bi-annual rental housing license fee that will be implemented when the ordinance is adopted. Establishes a re-inspection fee for owners that don't correct violations in a timely fashion.

OPTIONS:

1. Adopt Resolution 121217A - A Resolution Establishing Administrative Fees for 2018.
2. Do not approve or amend the fee schedule (and provide staff direction).

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council adopts Resolution 121217A - A Resolution Establishing License and Permit Fees and Administrative Fees and Fines for 2018 as presented.

COUNCIL ACTION:

RESOLUTION 121217A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION ESTABLISHING LICENSE AND PERMIT FEES
AND ADMINISTRATIVE FEES AND FINES**

WHEREAS, Minnesota Law and the Ordinances of the City of Lauderdale allow the City to collect fees for processing applications and licenses for certain activities within the City of Lauderdale. City staff studied the fees allowed under state and local law and compared them to the actual costs that the City has historically incurred for processing applications and licenses in the City; and

WHEREAS, the City may also charge for administrative activities and fines. Reasonable charges were included in the 2018 Fee Schedule; and

WHEREAS, The Fee Schedule attached and incorporated herein also includes appendices A and B relating to construction permit fees and administrative fines.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Lauderdale, Minnesota, hereby adopts the 2018 Fee Schedule as attached.

Adopted by the City Council of the City of Lauderdale this 12th day of December, 2017.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski
City Administrator

EXHIBIT A**ADMINISTRATIVE FEE**

Each Occurrence \$25.00

ANIMALS

Domestic Animal License \$10.00

Duplicate License \$3.00

Non-Domestic Animal License \$10.00

BINGO OR RAFFLE

\$100.00

BUILDING PERMITS

Valuation

\$1.00 - \$500.00 \$23.00

\$501.00 to \$600.00 \$26.55

\$601.00 to \$700.00 \$29.60

\$701.00 to \$800.00 \$32.65

\$801.00 to \$900.00 \$35.70

\$901.00 to \$1,000.00 \$38.75

\$1,001.00 to \$1,100.00 \$41.80

\$1,101.00 to \$1,200.00 \$44.85

\$1,201.00 to \$1,300.00 \$47.90

\$1,301.00 to \$1,400.00 \$50.95

\$1,401.00 to \$1,500.00 \$54.00

\$1,501.00 to \$1,600.00 \$57.05

\$1,601.00 to \$1,700.00 \$60.10

\$1,701.00 to \$1,800.00 \$63.15

\$1,801.00 to \$1,900.00 \$66.20

\$1,901.00 to \$2,000.00 \$69.25

\$2,001.00 to \$3,000.00 \$83.25

\$3,001.00 to \$4,000.00 \$97.25

\$4,001.00 to \$5,000.00 \$111.25

\$5,001.00 to \$6,000.00 \$125.25

\$6,001.00 to \$7,000.00 \$139.25

\$7,001.00 to \$8,000.00 \$153.25

\$8,001.00 to \$9,000.00 \$167.25

\$9,001.00 to \$10,000.00 \$181.25

\$10,001.00 to \$11,000.00 \$195.25

\$11,001.00 to \$12,000.00 \$209.25

\$12,001.00 to \$13,000.00 \$223.25

\$13,001.00 to \$14,000.00 \$237.25

\$14,001.00 to \$15,000.00 \$251.25

\$15,001.00 to \$16,000.00 \$265.25

\$16,001.00 to \$17,000.00 \$279.25

\$17,001.00 to \$18,000.00 \$293.25

\$18,001.00 to \$19,000.00 \$307.25

\$19,001.00 to \$20,000.00 \$321.25

\$20,001.00 to \$21,000.00 \$335.25

\$21,001.00 to \$22,000.00 \$349.25

\$22,001.00 to \$23,000.00 \$363.25

\$23,001.00 to \$24,000.00 \$377.25

\$24,001.00 to \$25,000.00 \$391.25

\$25,001.00 to \$26,000.00 \$401.35

\$26,001.00 to \$27,000.00 \$411.45

\$27,001.00 to \$28,000.00 \$421.55

\$28,001.00 to \$29,000.00 \$431.65

\$29,001.00 to \$30,000.00 \$441.75

\$30,001.00 to \$50,000.00	\$441.75 for the first \$30,000.00 plus \$10.10 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
BUILDING PERMITS - Continued	
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000.00 plus \$5.60 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000.00 plus \$4.75 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.15 for each additional \$1,000.00 or fraction thereof
Plan Review Fee	
Valuation	65% of the permit fee
Per Hour	\$50.00
Surcharge Fee	
Fixed-fee permit surcharges -	
The surcharge is equivalent to 5/ten thousandths (0.0005) of the fee or \$1.00, whichever is greater.	
Valuation Based surcharges -	
<i>Construction Value Range</i>	<i>Surcharge Computation</i>
\$1,000,000 or less	.0005 X Valuation
\$1,000,001 to \$2,000,000	\$500 + .0004 X (Valuation - \$1,000,000)
\$2,000,001 to \$3,000,000	\$900 + .0003 X (Valuation - \$2,000,000)
\$3,000,001 to \$4,000,000	\$1200 + .0002 X (Valuation - \$3,000,000)
\$4,000,001 to \$5,000,000	\$1400 + .0001 X (Valuation - \$4,000,000)
\$5,000,001 or more	\$1500 + .00005 X (Valuation - \$5,000,000)
Investigation Fee	Same as permit fee
Other Inspections	
Inspection Outside Normal Business Hours	\$60.00/hour with 2 hour minimum
BUSINESS ASSISTANCE	Escrow with minimum of \$10,000.00
CANDIDATE FILING FEE	\$2.00
CERTIFIED COPIES	\$1.00/page plus sales tax
CIGARETTES/TOBACCO LICENSE	\$200.00/year
CITY COUNCIL	
Requested Special Meeting	\$250.00
CITY PROPERTY RENTAL	
Banquet Table Rent	\$4.00/table
Banquet Table Deposit	\$100.00/table

Metal Detector Rent	\$5.00/day
Metal Detector Deposit	\$100.00
Metal Folding Chair Rent	\$0.75/chair
Metal Folding Chair Deposit	\$20.00/chair
COMMUNITY ROOM RENTAL	
Resident Use Only	\$50.00/5 hour block
Deposit - Key	\$100.00
Deposit - Damage	\$100.00
Excess Trash Fee	\$10.00/bag
Cancellation Fee (5 business days prior to reservation)	\$20.00
Cancellation Fee (less than 5 business days prior to reservation)	Reservation fee
CONDITIONAL USE PERMIT APPLICATION	\$200.00
COUNCIL MEETING DVD	\$50.00 plus sales tax
CREDIT CARD PROCESSING FEE	\$2.50 for transactions of \$0-250 \$5.00 for transactions of \$251-500 \$10.00 for transactions of \$501-1,000 \$15.00 for transactions of \$1,001-1500 \$20.00 for transactions of \$1,501-2000 3% charge for transactions over \$2,001 *Excludes City Merchandise and Donations
FACSIMILE	\$0.50/page
FIRE	
False Alarms Per Ordinance	Cost plus administrative fee
Fire Call Charge Back	Cost of Fire Services plus administrative fee
Fire Inspection Annual or Additional	\$35.00/hour
HOME OCCUPATION	
Application	\$100.00
LIQUOR, 3.2 Percent	
Off-Sale	\$150.00
On-Sale	\$300.00
Temporary	\$50.00
LOT CONSOLIDATION/DIVISION	
Application	\$100.00
MECHANICAL CONTRACTOR LICENSE	\$50.00/year
MECHANICAL PERMITS	
Permit	\$40.00
Each Supplemental Permit	\$4.50
Minnesota Surcharge	\$1.00

Uniform Mechanical Code - Each Unit Fee Schedule	Exhibit B	
Other Inspections		
Inspections Outside Normal Business Hours		\$60.00/hour with 2 hour minimum
Investigative Fee (no permit)		Same as permit fee
MERCHANDISE SALES		
History Book	\$25.00	(\$23.28 + \$1.72 sales tax)
Mugs	\$5.00	(\$4.66 + \$.34 sales tax)
T-shirts	\$7.00	(\$6.52 + \$.48 sales tax)
Sweatshirts	\$17.00	(\$15.83 + \$1.17 sales tax)
MILEAGE REIMBURSEMENT		Per IRS
NON-SUFFICIENT FUNDS CHECK		\$30.00
NUISANCE VIOLATIONS		
Weed/Grass Mowing		Actual Costs + Admin Fee
Refuse		Actual Costs + Admin Fee
Junk Vehicles		Actual Costs of Towing & Disposal + Admin Fee
Nuisance Violation Appeal		\$200.00
PARKING		
Disabled Parking Zone Sign		\$25.00/year
PARK RESERVATION RENTALS		
Resident		No Fee
Non-resident		\$25.00 plus sales tax/4 hour block
Non-resident Damage Deposit		\$50.00
PHOTOCOPY		\$.25/page
PLANNED DEVELOPMENT APPLICATION FEE		\$500 plus \$1,000 escrow *
PLUMBING		
Surcharge	\$1.00	
Investigative Fee		Same as permit fee
Permit	\$40.00	
Each Fixture	\$8.00	
Inspections Outside Normal Business Hours		\$60.00/hour with 2 hour minimum
RECYCLING CARTS		\$75.00
REFUSE HAULERS		
Annual		\$75.00/truck
RENTAL HOUSING		
Bi-Annual License & Inspection		
Single Unit	\$100.00	
Additional Units	\$2.50/unit	
Re-inspection fees		
First	\$0.00	
Additional	\$40.00	

Administrative Penalty	
Late Application	\$25.00/day
License Violations	Up to \$1,000.00/day
SALES TAX	
Sale of goods	7.375%
City Purchases	6.875%
SANITARY SEWER AND WATER DEVELOPMENT	
Sewer Availability Charge	Per Metro. Council
Water Availability Charge	Per St. Paul Water
SIGN PERMIT	
Application Fee	\$200.00
Plus any directly attributable costs.	
SPECIAL ASSESSMENTS, Interest Rate	
Delinquent Utility Bills, Accounts Receivable	8% or \$25.00, whichever is greater
STREET	
Excavation Permit	\$100.00 plus bond
Obstruction	\$100.00
TREE CONTRACTOR LICENSE	\$50.00/year
VACATIONS (Streets, Alleys, etc.)	\$500.00 plus \$700 escrow *
VARIANCE FROM ZONING ORDINANCE	\$150.00
ZONING	
Subdivision Application	\$500.00 plus \$1,000 escrow *
Zoning Amendment	\$500.00 plus \$1,000 escrow *
ZONING PERMIT	
Driveway or Parking Pad	\$50.00
Fence	\$50.00
Retaining Wall	\$50.00
Sidewalk	\$50.00

* Applicants will be responsible for submitting the escrow payment in addition to assuming all city accrued costs on the application review.

A private party or public institution (hereinafter applicant) making a request to the city for approval of a project or for public assistance must cover the city consultant's costs associated with reviewing the request. Prior to having the request considered by the city, the applicant must deposit an escrow fee in an amount that is estimated to cover the city consultant's costs as determined by the city administrator. If the city consultant's costs exceed the escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The city shall use the applicant's fees to cover the city's actual consultants' costs in reviewing the request regardless of the city's action on the applicant's request. If the applicant's escrow fees exceed the city's actual consultant's costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.

Exhibit B: Mechanical / HVAC Permit Fees - Uniform Mechanical Code

City of Lauderdale
 1891 Walnut Street Lauderdale MN 55113
 Telephone 651-792-7650 Fax 651-631-2066

Description	Fee
1 Base Permit Fee*	\$40.00
2 Each Supplemental Permit	\$4.50

Each Unit Fee Schedule

1	Residential/Commercial: Installation or relocation of each forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance	\$10.00
2	Installation or relocation of each floor furnace, including vent	\$9.00
3	Installation or relocation of each suspended heater, recessed wall heater or floor-mounted unit heater.	\$9.00
4	Installation, relocation, or replacement of each appliance vent installed and not included in an appliance permit	\$4.50
5	Repair of, alteration of, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling absorption, or evaporative cooling system, including installation of controls regulated by this code.	\$9.00
6	Residential: installation or relocation of each boiler or compressor to and including three horse power, or each absorption system to and including 100,000 Btu/h	\$9.00
7	Residential/Commercial: installation or relocation of each boiler or compressor over three horse power to and including 15 horsepower, or each absorption system over 100,000 Btu/h and including 500,000 Btu/h	\$16.50
8	Commercial: Installation or relocation of each boiler or compressor over 15 horsepower to and including 30 horsepower, or each absorption system over 500,000 Btu/h to and including 1,000,000 Btu/h.	\$22.50
9	Commercial: Installation or relocation of each boiler or compressor over 30 horsepower to and including 50 horsepower, or each absorption system over 1,000,000 Btu/h to and including 1,750,000 Btu/h.	\$33.50
10	Commercial: Installation or relocation of each boiler or refrigeration compressor over 50 horsepower, or each absorption system over 1,750,000 Btu/h	\$56.00
11	Each air-handling unit to and including 10,000 cubic feet per minute, including ducts attached thereto. NOTE: this fee shall not apply to an air handling unit which is a portion of a factory-assembled appliance, cooling unit, evaporative cooler or absorption unit for which a permit is required elsewhere in this code.	\$6.50
12	For each air-handling unit over 10,000 cfm	\$11.00
13	For each evaporative cooler other than a portable type	\$6.50
14	For each ventilation fan connected to a single duct	\$4.50
15	For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit.	\$6.50
16	For the installation of each hood which is served by mechanical exhaust, including the ducts for such hood.	\$6.50
17	For the installation or relocating of each domestic-type incinerator.	\$11.00
18	For the installation or relocation of each commercial or industrial-type incinerator	\$45.00
19	Other: For each appliance or piece of equipment regulated by this code but not classed in other appliance categories, or for which no other fee is listed in this code.	\$6.50
20	When Chapter 22 is applicable (see Section 103), permit fees for fuel-gas piping shall be:	
	For each gas-piping system of one to four outlets.	\$3.00
	For each gas-piping system of five or more outlets, per outlet	\$0.75
21	When Chapter 24 is applicable (see Section 103), permit fees for process piping shall be:	
	For each hazardous process piping system (HHP) of one to four outlets	\$5.00
	For each piping system of five or more outlets, per outlet	\$1.00
	For each nonhazardous process piping system (NPP) of one to four outlets	\$2.00
	For each piping system of five or more outlets, per outlet	\$0.50

* Commercial Mechanical Permits require a plan review fees = to 1% of project valuation

ACTION REQUESTED	LAUDERDALE COUNCIL ACTION FORM
Consent _____ X _____	MEETING DATE December 12, 2017 _____
Special _____	ITEM NUMBER Rink/Warming House Attendants _____
Public Hearing _____	STAFF INITIAL Jim _____
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action _____	
Resolution _____	
Work session _____	

BACKGROUND:

We are currently accepting applications for the Winter Rink/Warming House Attendant positions. We usually hire three or four attendants for the season.

Staff proposes the following wages:

- \$10 per hour for staffing the warming house (same as last year).
- \$15 per hour for flooding the rinks

We are asking the Council to authorize staff to hire the following individuals contingent on successful background checks, and other individuals as staff deems necessary to achieve appropriate staffing levels for the winter skating season:

Joe Sax
TJ Goodmanson

OPTIONS:

- 1) Authorize staff to hire seasonal personnel at \$10/hour.
- 2) Do not authorize staff to hire seasonal personnel at \$10/hour.
- 3) Remove from consent agenda for discussion before proceeding.

STAFF RECOMMENDATION:

- 1) By approving the Consent Agenda, the Council authorizes staff to hire seasonal personnel at \$10/hour.

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing X
Discussion X
Action X
Resolution X
Work Session _____

Meeting Date December 12, 2017

ITEM NUMBER 2018 Budget and Levy

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Included with this memo is the 2018 General Fund and Special Revenue Fund budgets and the 2018-2027 Capital Improvement Plan along with ancillary materials. These items will ultimately be formatted into a budget book that we will distribute in a couple of weeks.

State law requires that the Council hold a public hearing prior to adoption of the budget and levy. Prior to that, staff will provide an overview of the budget and field any questions the Council might have. After the "truth-in-taxation hearing" is closed, the Council may act on the two resolution included.

STAFF RECOMMENDATION:

Motion to adopt Resolution 121217B—A Resolution Adopting the 2018 Final Property Tax Levy.

Motion to adopt Resolution 121217C—A Resolution Adopting the 2018 Final Budget and Establishing Fund Appropriations.



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

December 12, 2017

Mayor Gaasch and Members of the City Council
Lauderdale Residents and Taxpayers

Dear Mayor and City Council:

Please accept the 2018 budget and my appreciation for your resolve to plan for an ambitious year. This budget is the product of months of preparation and discussion involving City Council, staff, and the City's public safety partners. The budget reflects the City Council's commitment to providing high quality services at the best price.

Four fund types comprise the Budget: General Fund, Special Revenue Funds, Capital Improvement Funds, and Enterprise Funds.

General Fund

The General Fund is the City's largest fund. Revenue is primarily generated from property taxes and state aids. Fiscal Disparities, a metropolitan area revenue sharing program, provides an additional \$131,469, which is an increase of \$348 from what the City received in 2017.

The General Fund budget balanced at \$1,387,924, an increase of 3.9% over 2017. The primary cost increases were for public safety, the comprehensive plan update, anticipated loss of fine revenue, and the 2018 elections. The property tax levy increased 9.8% to cover the additional expenses.

In 2018, Lauderdale's median home value increased to \$189,100 from \$184,800 in 2017. Due to the increase in values relative to the rest of Ramsey County, residents of a median valued home in Lauderdale will see an overall property tax increase of approximately \$141. Of this amount, approximately \$35 will be used for City operations.

Special Revenue Funds

The City has two special revenue funds that track activity for the cable television franchises and recycling collection.

The Communications Fund pays for the staffing and technology necessary to provide access to public, educational, and government (PEG) programming on the City's public access channel and through web streaming. The revenue is derived from the City's cable franchise agreements with Comcast and CenturyLink. Both entities provide the same level of financial support.

The Recycling Fund operates with a mix of grant dollars and special assessment fees paid by homeowners. The money provides for weekly collection of recyclables. The fund has generally maintained a healthy fund balance due to the revenue the City received from the sale of materials. The materials markets have slumped. In order to preserve the Recycling Fund's fund balance, the Council approved an increase in the recycling rate of \$1.68 per household for 2018.

Capital Improvement Funds

The Capital Improvement Funds are the 401 General Capital Improvement Fund, 403 Street Capital Fund, 404 Park Improvement Fund, 414 Development Fund, and 415 Housing Development Fund. Revenue comes from investment interest, participation in conduit debt projects, and post-audit General Fund transfers when warranted.

Capital improvement projects planned for 2018 include purchase of a lawn mower, alley improvements, park improvements, and site prep for 1821 Eustis Street.

Enterprise Funds

Enterprise funds are intended to operate similarly to a private business, where the costs are recovered through user charges. The City operates two enterprise funds: the 602 Sanitary Sewer Fund and the 603 Storm Water Fund.

The primary expense of the Sanitary Sewer Fund is wastewater treatment service provided by Metropolitan Council Environmental Services (MCES). Based on the need to set aside some money each year for maintenance and repair of the system, the Council approved a 1.7% or \$0.92 per quarter increase to the City's sanitary sewer rate. A sanitary sewer lining project is planned for 2018.

The on-going expenses of the Storm Water Fund include meeting the requirements of the City's Storm Water Pollution Prevention Program (SWPPP), staffing, and system maintenance and repairs. The Council approved a 1.4% or \$0.22 per quarter increase to the City's storm water rate for 2018. The Council devoted funding to invasive species management for 2018.

I look forward to working with the Mayor and City Council and City employees in carrying out the vision and work plan of this budget document.

Respectfully submitted,



Heather Butkowski
City Administrator

RESOLUTION 121217B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

ADOPTING THE 2018 FINAL PROPERTY TAX LEVY

WHEREAS, the City annually adopts an operating levy for the coming year in accordance with Minnesota Statutes; and

WHEREAS, Minnesota Statutes 275.065, Subdivision 1 requires cities to certify the final property tax levy to the county auditor on or before five working days after December 20.

NOW, THEREFORE BE IT RESOLVED, that the final 2018 levy to be certified to the Ramsey County Auditor of \$765,514, inclusive of anticipated fiscal disparities revenue, is hereby established as the maximum possible levy for property tax payable in 2018.

Adopted by the City of Lauderdale this 12th day of December, 2017.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

RESOLUTION 121217C

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**ADOPTING THE 2018 FINAL BUDGET AND
ESTABLISHING FUND APPROPRIATIONS**

WHEREAS, the City Council has met specifically for the purpose of discussion on the 2018 budget; and

WHEREAS, estimated December 31, 2017, fund balances are sufficient to meet approved expenditures for fiscal year 2017.

NOW, THEREFORE BE IT RESOLVED,

Section 1. That the City of Lauderdale 2018 budget is hereby approved in accordance with State Statute as follows:

General	\$1,387,924
Special Revenue	\$ 70,357

Section 2. That the following financial plan for fiscal year 2018 is hereby approved for expenditures in each of the funds as follows:

Capital Projects	\$ 85,000
Enterprise	\$ 453,376

Section 3. Maximum appropriations may be increased if and when additional revenues are anticipated or received.

Adopted by the City of Lauderdale this 12th day of December, 2017.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator



CITY OF LAUDERDALE

BUDGET

2018

Adopted December 12, 2017

CITY OF LAUDERDALE
ANNUAL BUDGET
FOR FISCAL YEAR BEGINNING
JANUARY 1, 2018

DIRECTORY OF OFFICIALS

Mary Gaasch	Mayor
Jeff Dains	Councilmember
Kelly Dolphin	Councilmember
Roxanne Grove	Councilmember
Andi Moffatt	Councilmember

Heather Butkowski, City Administrator

Jim Bownik, Assistant to the City Administrator

Miles Cline, Deputy City Clerk-Treasurer

David Hinrichs, Public Works Coordinator

Gordy Beck, Public Works Maintenance

GENERAL FUND

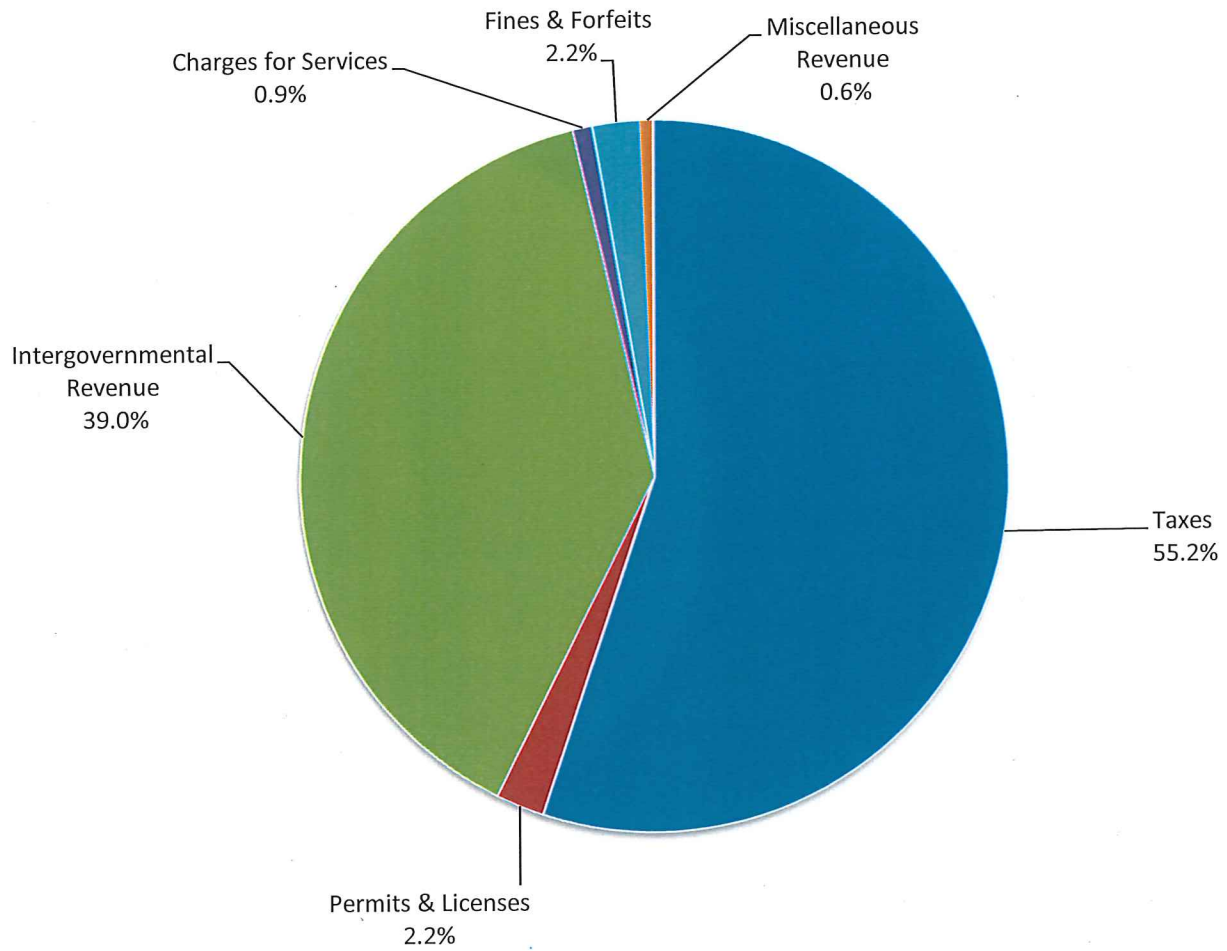
The GENERAL FUND accounts for all revenues and expenditures of a governmental unit which are not accounted for in other funds. It is usually the largest and most important accounting activity for state and local governments, normally receiving a greater variety and number of taxes and revenues than any other fund. Specifically, it receives such revenues as general property taxes, licenses and permits, fines and penalties, rents, charges for current services, state grants and aids, and interest earnings. In turn, the GENERAL FUND also finances a larger range of activities than any other fund.

CITY OF LAUDERDALE
GENERAL FUND REVENUES
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-00000-410-31010	CURRENT AD VALOREM TAXES	\$ 558,494	\$ 577,212	\$ 634,045
101-00000-410-31020	DELINQUENT AD VALOREM TAXES	\$ 3,597	\$ -	\$ -
101-00000-410-31400	FISCAL DISPARITIES	\$ 115,755	\$ 131,121	\$ 131,469
101-00000-410-31055	EXCESS TAX INCREMENT	\$ -	\$ -	\$ -
101-00000-410-31900	PENALTIES AND INTEREST TAXES	\$ 219	\$ -	\$ -
	TAXES	\$ 678,065	\$ 708,333	\$ 765,514
101-00000-410-32110	LIQUOR LICENSES	\$ -	\$ 150	\$ 150
101-00000-410-32180	TOBACCO LICENSES	\$ -	\$ 400	\$ 400
101-00000-410-32190	OTHER BUSINESS LICENSES	\$ 2,255	\$ 1,900	\$ 2,000
101-00000-410-32192	HVAC CONTRACTOR LICENSES	\$ 1,400	\$ 1,200	\$ 1,200
101-00000-410-32240	ANIMAL LICENSES	\$ 120	\$ 100	\$ 100
101-00000-420-32210	BUILDING PERMITS	\$ 30,228	\$ 15,500	\$ 17,000
101-00000-420-32230	PLUMBING & HEATING PERMITS	\$ 8,434	\$ 4,500	\$ 6,000
101-00000-420-32270	RENTAL HOUSING LICENSES	\$ 5,335	\$ 6,000	\$ 4,000
101-00000-430-32261	EXCAVATING PERMITS	\$ -	\$ -	\$ -
	PERMITS & LICENSES	\$ 47,771	\$ 29,750	\$ 30,850
101-00000-410-33401	LOCAL GOVERNMENT AID	\$ 537,502	\$ 537,818	\$ 539,562
101-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ 1,198	\$ 1,198	\$ 1,198
	INTERGOVERNMENTAL REVENUE	\$ 538,700	\$ 539,016	\$ 540,760
101-00000-410-34101	CITY HALL RENT	\$ 6,670	\$ 4,700	\$ 5,000
101-00000-410-34103	ZONING & SUBDIVISION FEES	\$ 600	\$ 1,000	\$ 1,000
101-00000-420-34104	PLAN REVIEW FEES	\$ 6,944	\$ 4,000	\$ 5,000
101-00000-410-34105	SALE OF MAPS & PUBLICATIONS	\$ 12	\$ 25	\$ -
101-00000-410-34108	ADMINISTRATIVE FEES	\$ -	\$ -	\$ -
101-00000-420-34202	SPECIAL FIRE PROTECTION SERVICES	\$ 105	\$ 600	\$ 600
101-00000-420-34206	MOWING & GARBAGE CLEANUP	\$ -	\$ -	\$ -
101-00000-430-34303	SNOW REMOVAL CHARGES	\$ -	\$ -	\$ -
101-00000-450-34780	PARK SHELTER FEES	\$ 310	\$ 300	\$ 300
101-00000-450-34920	MERCHANDISE SALES	\$ 399	\$ 400	\$ 400
	CHARGES FOR SERVICES	\$ 15,040	\$ 11,025	\$ 12,300

Account Number	Account Description	2015 Actual	2017 Adopted	2018 Proposed
101-00000-420-35101	COURT FINES & ADMINISTRATIVE PENALTIES	\$ 35,779	\$ 45,000	\$ 30,000
101-00000-420-35200	FORFEITED & SEIZED ASSETS	\$ -	\$ -	\$ -
	FINES & FORFEITS	\$ 35,779	\$ 45,000	\$ 30,000
101-00000-410-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 1,233	\$ -	\$ -
101-00000-410-36102	PENALTIES & INTEREST	\$ 574	\$ -	\$ -
101-00000-410-36200	OTHER MISCELLANEOUS REVENUE	\$ 10,135	\$ -	\$ -
101-00000-410-36210	INTEREST ON INVESTMENTS	\$ 8,500	\$ 2,100	\$ 5,000
101-00000-410-36230	CONTRIBUTIONS & DONATIONS	\$ -	\$ -	\$ -
101-00000-450-36230	CONTRIBUTIONS & DONATIONS (COMM EVENT)	\$ 2,982	\$ -	\$ 2,500
101-00000-420-36260	SURCHARGES COLLECTED	\$ 1,309	\$ 800	\$ 1,000
	MISCELLANEOUS REVENUE	\$ 24,733	\$ 2,900	\$ 8,500
101-00000-410-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
101-00000-410-39200	TRANSFER IN	\$ -	\$ -	\$ -
	OTHER SOURCES	\$ -	\$ -	\$ -
	TOTAL GENERAL FUND REVENUE	\$ 1,340,087	\$ 1,336,024	\$ 1,387,924
	REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ (0)	\$ -
	FUND BALANCE - January 1	\$ 758,551	\$ 780,967	\$ 780,967
	FUND BALANCE - December 31	<u>\$ 780,967</u>	<u>\$ 780,967</u>	<u>\$ 780,967</u>

CITY OF LAUDERDALE ADOPTED 2018 BUDGET REVENUES



Revenues

Taxes	\$ 765,514
Permits & Licenses	\$ 30,850
Intergovernmental Revenue	\$ 540,760
Charges for Services	\$ 12,300
Fines & Forfeits	\$ 30,000
Miscellaneous Revenue	\$ 8,500

CITY OF LAUDERDALE
GENERAL FUND EXPENSE SUMMARY
2018

Department Number	Title	2016 Actual	2017 Adopted	2018 Proposed
41110	LEGISLATIVE	\$ 24,888	\$ 27,593	\$ 27,953
41320	CITY ADMINISTRATION	\$ 215,216	\$ 216,105	\$ 227,951
41410	ELECTIONS	\$ 22,202	\$ 18,111	\$ 24,851
41610	LEGAL	\$ 24,848	\$ 23,000	\$ 23,000
41910	PLANNING	\$ 27,883	\$ 41,963	\$ 47,522
41940	GENERAL GOVERNMENT BUILDINGS	\$ 18,832	\$ 18,550	\$ 26,700
	GENERAL GOVERNMENT	\$ 333,869	\$ 345,322	\$ 377,977
42100	PUBLIC SAFETY	\$ 700,785	\$ 727,134	\$ 743,174
42400	BUILDING INSPECTIONS	\$ 34,192	\$ 26,431	\$ 28,615
	PUBLIC SAFETY	\$ 734,977	\$ 753,565	\$ 771,789
43121	PUBLIC WORKS	\$ 90,389	\$ 81,010	\$ 88,094
43160	STREET LIGHTING	\$ 7,837	\$ 7,000	\$ 7,000
	PUBLIC WORKS	\$ 98,226	\$ 88,010	\$ 95,094
45200	PARKS & RECREATION	\$ 76,106	\$ 81,127	\$ 85,064
46500	ECONOMIC DEVELOPMENT	\$ -	\$ 20,000	\$ 10,000
49200	MISCELLANEOUS UNALLOCATED EXPENSES	\$ -	\$ 10,000	\$ 10,000
49300	OTHER FINANCING USES	\$ 87,655	\$ 38,000	\$ 38,000
	OTHER	\$ 163,761	\$ 149,127	\$ 143,064
TOTAL EXPENDITURES		\$ 1,330,833	\$ 1,336,024	\$ 1,387,924

CITY OF LAUDERDALE
 LEGISLATIVE
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-41110-410-41030	PART TIME EMPLOYEES	\$ 16,500	\$ 16,500	\$ 16,500
101-41110-410-41220	FICA	\$ 1,023	\$ 1,023	\$ 1,023
101-41110-410-41225	MEDICARE	\$ 239	\$ 239	\$ 239
101-41110-410-41510	WORKERS COMPENSATION INSURANCE	\$ 52	\$ 41	\$ 41
	PERSONNEL	\$ 17,814	\$ 17,803	\$ 17,803
101-41110-410-42010	OFFICE SUPPLIES	\$ 28	\$ -	\$ -
101-41110-410-42110	GENERAL SUPPLIES	\$ -	\$ 50	\$ 50
101-41110-410-42115	MEETINGS	\$ 64	\$ 200	\$ 200
101-41110-410-42410	MINOR TOOLS & EQUIPMENT	\$ -	\$ 100	\$ -
	SUPPLIES	\$ 92	\$ 350	\$ 250
101-41110-410-43140	TRAINING & EDUCATION	\$ 1,040	\$ 2,500	\$ 2,500
101-41110-410-43310	TRAVEL EXPENSE	\$ 735	\$ 1,200	\$ 1,200
101-41110-410-43510	LEGAL NOTICES & PUBLISHING	\$ 1,930	\$ 1,500	\$ 2,000
101-41110-410-43610	INSURANCE & BONDS	\$ 316	\$ 400	\$ 400
101-41110-410-44330	DUES & SUBSCRIPTIONS	\$ 2,960	\$ 3,840	\$ 3,800
	OTHER SERVICES & CHARGES	\$ 6,982	\$ 9,440	\$ 9,900
101-41110-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 24,888	\$ 27,593	\$ 27,953

NOTES:

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association and Suburban Rate Authority

CITY OF LAUDERDALE
 CITY ADMINISTRATION
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-41320-410-41010	FULL TIME EMPLOYEES	\$ 123,003	\$ 120,987	\$ 126,150
101-41320-410-41020	OVERTIME	\$ -	\$ -	\$ -
101-41320-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-41320-410-41210	PERA	\$ 8,552	\$ 9,074	\$ 9,461
101-41320-410-41220	FICA	\$ 7,668	\$ 7,501	\$ 7,821
101-41320-410-41225	MEDICARE	\$ 1,793	\$ 1,755	\$ 1,829
101-41320-410-41250	DEFERRED COMPENSATION	\$ 308	\$ 500	\$ 500
101-41320-410-41310	HEALTH INSURANCE	\$ 17,996	\$ 16,352	\$ 19,172
101-41320-410-41320	DENTAL INSURANCE	\$ 129	\$ 706	\$ 200
101-41320-410-41330	LIFE INSURANCE	\$ 223	\$ 482	\$ 300
101-41320-410-41340	DISABILITY INSURANCE	\$ 187	\$ 200	\$ 200
101-41320-410-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-41320-410-41510	WORKERS COMPENSATION INSURANCE	\$ 786	\$ 968	\$ 1,018
	PERSONNEL	\$ 160,646	\$ 158,525	\$ 166,651
101-41320-410-42010	OFFICE SUPPLIES	\$ 729	\$ 1,600	\$ 1,000
101-41320-410-42020	COMPUTER SUPPLIES	\$ 530	\$ 200	\$ 500
101-41320-410-42030	PRINTED FORMS	\$ 3,710	\$ 5,000	\$ 4,500
101-41320-410-42110	GENERAL SUPPLIES	\$ 81	\$ 200	\$ 200
101-41320-410-42115	MEETING	\$ 41	\$ 100	\$ -
101-41320-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
101-41320-410-42420	MINOR COMPUTER EQUIPMENT	\$ 1,783	\$ 1,000	\$ 1,500
	SUPPLIES	\$ 6,874	\$ 8,100	\$ 7,700
101-41320-410-43030	AUDITING & ACCOUNTING SERVICES	\$ 16,720	\$ 14,500	\$ 15,000
101-41320-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 11,644	\$ 13,780	\$ 16,000
101-41320-410-43140	TRAINING & EDUCATION	\$ 1,520	\$ 3,000	\$ 3,000
101-41320-410-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-41320-410-43220	POSTAGE	\$ 3,810	\$ 3,200	\$ 4,000
101-41320-410-43250	OTHER COMMUNICATIONS	\$ 32	\$ -	\$ -
101-41320-410-43310	TRAVEL EXPENSE	\$ 1,874	\$ 1,500	\$ 1,500
101-41320-410-43510	LEGAL NOTICES & PUBLISHING	\$ 365	\$ 1,100	\$ 1,000
101-41320-410-43610	INSURANCE & BONDS	\$ 3,323	\$ 3,500	\$ 3,500
101-41320-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 218	\$ 1,500	\$ -
101-41320-410-44160	RENTS & LEASES	\$ 2,483	\$ 2,700	\$ 2,700
101-41320-410-44325	BANK FEES & CHARGES	\$ 952	\$ -	\$ 1,000
101-41320-410-44330	DUES & SUBSCRIPTIONS	\$ 4,261	\$ 3,500	\$ 5,300
101-41320-410-44370	MISCELLANEOUS CHARGES	\$ 494	\$ 1,200	\$ 600
	OTHER SERVICES & CHARGES	\$ 47,696	\$ 49,480	\$ 53,600
101-41320-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 215,216	\$ 216,105	\$ 227,951

NOTES

Dues includes MCFOA, MAMA, MN GFOA, IMCA, MN City/County Management Association, Pioneer Press, Notary, RC GIS

CITY OF LAUDERDALE
ELECTIONS
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-41410-410-41010	FULL TIME EMPLOYEES	\$ 10,912	\$ 10,135	\$ 10,745
101-41410-410-41040	TEMPORARY EMPLOYEES	\$ 4,128	\$ -	\$ 5,000
101-41410-410-41210	PERA	\$ 684	\$ 760	\$ 806
101-41410-410-41220	FICA	\$ 679	\$ 628	\$ 666
101-41410-410-41225	MEDICARE	\$ 159	\$ 147	\$ 156
101-41410-410-41250	DEFERRED COMPENSATION	\$ 15	\$ -	\$ -
101-41410-410-41310	HEALTH INSURANCE	\$ 1,339	\$ 1,533	\$ 1,763
101-41410-410-41320	DENTAL INSURANCE	\$ 14	\$ 66	\$ 50
101-41410-410-41330	LIFE INSURANCE	\$ 14	\$ 71	\$ 25
101-41410-410-41340	DISABILITY INSURANCE	\$ 17	\$ 40	\$ 25
101-41410-410-41510	WORKERS COMPENSATION INSURANCE	\$ 77	\$ 81	\$ 115
	PERSONNEL	\$ 18,037	\$ 13,461	\$ 19,351
101-41410-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41410-410-42110	GENERAL SUPPLIES	\$ 291	\$ 2,500	\$ 1,500
101-41410-410-42410	MINOR EQUIPMENT & TOOLS	\$ 2,617	\$ 1,650	\$ 2,500
	SUPPLIES	\$ 2,908	\$ 4,150	\$ 4,000
101-41410-410-43510	LEGAL NOTICES PUBLISHING	\$ 474	\$ -	\$ 500
101-41410-410-44370	MISCELLANEOUS CHARGES (AB VOTING)	\$ 782	\$ 500	\$ 1,000
	OTHER SERVICES & CHARGES	\$ 1,256	\$ 500	\$ 1,500
101-41410-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 22,202	\$ 18,111	\$ 24,851

CITY OF LAUDERDALE
 LEGAL
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-41610-410-43040	LEGAL SERVICES - CIVIL PROCESS	\$ 12,898	\$ 11,500	\$ 11,500
101-41610-410-43045	LEGAL SERVICES - PROSECUTION	\$ 11,950	\$ 11,500	\$ 11,500
	OTHER SERVICES & CHARGES	\$ 24,848	\$ 23,000	\$ 23,000
TOTAL EXPENDITURES		<u>\$ 24,848</u>	<u>\$ 23,000</u>	<u>\$ 23,000</u>

CITY OF LAUDERDALE
 PLANNING, ZONING & INSPECTIONS
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-41910-410-41010	FULL TIME EMPLOYEES	\$ 20,224	\$ 22,601	\$ 23,739
101-41910-410-41210	PERA	\$ 1,315	\$ 1,694	\$ 1,780
100-41910-410-41220	FICA	\$ 1,184	\$ 1,402	\$ 1,472
101-41910-410-41225	MEDICARE	\$ 277	\$ 328	\$ 344
101-41910-410-41250	DEFERRED COMPENSATION	\$ (379)	\$ -	\$ -
101-41910-410-41310	HEALTH INSURANCE	\$ 3,683	\$ 3,577	\$ 3,547
101-41910-410-41320	DENTAL INSURANCE	\$ (33)	\$ 154	\$ 200
101-41910-410-41330	LIFE INSURANCE	\$ (322)	\$ 400	\$ 400
101-41910-410-41340	DISABILITY INSURANCE	\$ (5)	\$ 289	\$ 200
101-41910-410-41510	WORKERS COMPENSATION INSURANCE	\$ 852	\$ 868	\$ 190
	PERSONNEL	\$ 26,794	\$ 31,313	\$ 31,872
101-41910-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-41910-410-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 452	\$ 10,000	\$ 15,000
101-41910-410-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-41910-410-43220	POSTAGE	\$ 49	\$ 250	\$ 250
101-41910-410-43610	INSURANCE & BONDS	\$ 369	\$ 400	\$ 400
101-41910-410-44330	DUES AND SUBSCRIPTIONS	\$ 219	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 1,089	\$ 10,650	\$ 15,650
TOTAL EXPENDITURES		\$ 27,883	\$ 41,963	\$ 47,522

CITY OF LAUDERDALE
GENERAL GOVERNMENT BUILDINGS
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-41940-410-42110	GENERAL SUPPLIES	\$ 1,266	\$ 500	\$ 1,000
101-41940-410-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-41940-410-42410	MINOR EQUIPMENT & TOOLS SUPPLIES	\$ 533	\$ -	\$ -
		<u>\$ 1,799</u>	<u>\$ 500</u>	<u>\$ 1,000</u>
101-41940-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
101-41940-410-43210	TELEPHONE & TELEGRAPH	\$ 1,740	\$ 2,400	\$ 2,400
101-41940-410-43250	OTHER COMMUNICATIONS (INTERNET)	\$ -	\$ -	\$ 6,000
101-41940-410-43610	INSURANCE & BONDS	\$ 3,006	\$ 3,200	\$ 3,200
101-41940-410-43810	ELECTRIC UTILITIES	\$ 4,312	\$ 3,200	\$ 4,000
101-41940-410-43820	WATER UTILITIES	\$ 595	\$ 150	\$ 600
101-41940-410-43830	GAS UTILITIES	\$ 2,687	\$ 3,000	\$ 3,000
101-41940-410-43840	REFUSE DISPOSAL	\$ 3,746	\$ 3,500	\$ 4,000
101-41940-410-43850	SEWER UTILITIES	\$ -	\$ 100	\$ -
101-41940-410-44010	BUILDING MAINTENANCE	\$ 534	\$ 2,500	\$ 2,500
101-41940-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 114	\$ -	\$ -
101-41940-410-44160	RENTS & LEASES	\$ 298	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 17,033</u>	<u>\$ 18,050</u>	<u>\$ 25,700</u>
101-41940-410-45700	OFFICE FURNITURE & EQUIPMENT CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u><u>\$ 18,832</u></u>	<u><u>\$ 18,550</u></u>	<u><u>\$ 26,700</u></u>

NOTES:

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association and Suburban Rate Authority

CITY OF LAUDERDALE
PUBLIC SAFETY
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-42100-420-43100	DISPATCH	\$ 17,174	\$ 18,469	\$ 17,773
101-42100-420-43110	POLICE CONTRACT	\$ 653,026	\$ 672,590	\$ 692,701
101-42100-420-44370	MISCELLANEOUS CHARGES	\$ 162	\$ 75	\$ 200
101-42220-420-43120	FIRE CONTRACT	\$ 18,410	\$ 18,000	\$ 18,500
101-42220-420-43125	FIRE CALLS & INSPECTIONS	\$ 12,013	\$ 18,000	\$ 14,000
101-42200-420-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 700,785	\$ 727,134	\$ 743,174
101-42220-420-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 700,785	\$ 727,134	\$ 743,174

CITY OF LAUDERDALE
 BUILDING INSPECTIONS
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-42400-420-41010	FULL TIME EMPLOYEES	\$ 21,613	\$ 16,944	\$ 17,562
101-42400-420-42010	OVERTIME	\$ 36	\$ -	\$ -
101-42400-420-41210	PERA	\$ 1,624	\$ 1,271	\$ 1,317
101-42400-420-41220	FICA	\$ 1,558	\$ 1,051	\$ 1,089
101-42400-420-41225	MEDICARE	\$ 364	\$ 246	\$ 255
101-42400-420-41250	DEFERRED COMPENSATION	\$ 2,266	\$ 2,259	\$ 1,829
101-42400-420-41310	HEALTH INSURANCE	\$ -	\$ -	\$ -
101-42400-420-41320	DENTAL INSURANCE	\$ 112	\$ 111	\$ 100
101-42400-420-41330	LIFE INSURANCE	\$ 527	\$ 25	\$ 500
101-42400-420-41340	DISABILITY INSURANCE	\$ 65	\$ 25	\$ 55
101-42400-420-41510	WORKERS COMPENSATION INSURANCE	\$ 607	\$ 650	\$ 808
	PERSONNEL	\$ 28,772	\$ 22,581	\$ 23,515
101-42400-420-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-42400-420-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-42400-420-43090	EXPERT & PROFESSIONAL SERVICES	\$ 2,975	\$ 2,000	\$ 3,000
101-42400-420-43140	TRAINING & EDUCATION	\$ 550	\$ 600	\$ 600
101-42400-420-43220	POSTAGE	\$ 227	\$ 50	\$ -
101-42400-420-43310	TRAVEL EXPENSES	\$ -	\$ -	\$ -
101-42400-420-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
101-42400-420-43610	INSURANCE & BONDS	\$ 369	\$ 400	\$ 400
101-42400-420-44330	DUES & SUBSCRIPTIONS	\$ 122	\$ -	\$ 100
101-42400-420-44380	BUILDING PERMIT SURCHARGES	\$ 1,177	\$ 800	\$ 1,000
	OTHER SERVICES & CHARGES	\$ 5,420	\$ 3,850	\$ 5,100
TOTAL EXPENDITURES		\$ 34,192	\$ 26,431	\$ 28,615

CITY OF LAUDERDALE
PUBLIC WORKS
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-43121-430-41010	FULL TIME EMPLOYEES	\$ 34,285	\$ 32,039	\$ 37,730
101-43121-430-41020	OVERTIME	\$ 267	\$ 3,000	\$ -
101-43121-430-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-43121-430-41210	PERA	\$ 2,498	\$ 2,628	\$ 2,680
101-43121-430-41220	FICA	\$ 2,464	\$ 2,172	\$ 2,339
101-43131-430-41225	MEDICARE	\$ 576	\$ 509	\$ 547
101-43121-430-41250	DEFERRED COMPENSATION	\$ 4,758	\$ 5,221	\$ 5,612
101-43121-430-41310	HEALTH INSURANCE	\$ 499	\$ -	\$ -
101-43121-430-41320	DENTAL INSURANCE	\$ 36	\$ 111	\$ 50
101-43121-430-41330	LIFE INSURANCE	\$ 186	\$ 200	\$ 200
101-43121-430-41340	DISABILITY INSURANCE	\$ 49	\$ 168	\$ 100
101-43121-430-41510	WORKERS COMPENSATION INSURANCE	\$ 1,617	\$ 1,612	\$ 1,736
	PERSONNEL	\$ 47,234	\$ 47,660	\$ 50,994
101-43121-430-42110	GENERAL SUPPLIES	\$ 714	\$ 500	\$ 700
101-43121-430-42120	MOTOR FUELS	\$ 2,126	\$ 3,000	\$ 2,500
101-43121-430-42130	LUBRICANTS & ADDITIVES	\$ 147	\$ -	\$ 150
101-43121-430-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-43121-430-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
101-43121-430-42210	VEHICLE/EQUIPMENT PARTS	\$ 99	\$ 1,500	\$ 1,500
101-43121-430-42220	TIRES	\$ -	\$ -	\$ -
101-43121-430-42240	STREET MAINTENANCE MATERIALS	\$ -	\$ -	\$ -
101-43121-430-42410	MINOR EQUIPMENT & TOOLS	\$ 20	\$ 1,000	\$ 1,000
101-43121-430-42420	MINOR COMPUTER EQUIPMENT	\$ -	\$ -	\$ -
	SUPPLIES	\$ 3,105	\$ 6,000	\$ 5,850
101-43121-430-43030	ENGINEERING	\$ 2,159	\$ -	\$ 1,000
101-43121-430-43090	EXPERT & PROFESSIONAL SERVICES	\$ 28,092	\$ 19,650	\$ 12,000
101-43121-430-43095	SNOW REMOVAL CONTRACTS	\$ -	\$ -	\$ 14,000
101-43121-430-43140	TRAINING & EDUCATION	\$ 460	\$ -	\$ 500
101-43121-430-43210	TELEPHONE & TELEGRAPH	\$ 375	\$ -	\$ -
101-43121-430-43310	TRAVEL EXPENSE	\$ 43	\$ -	\$ -
101-43121-430-43610	INSURANCE & BONDS	\$ 2,053	\$ 2,200	\$ 2,200
101-43121-430-44010	BUILDING MAINTENANCE	\$ 20	\$ 4,000	\$ -
101-43121-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 6,776	\$ 1,500	\$ 1,500
101-43121-430-44160	RENTS & LEASES	\$ -	\$ -	\$ -
101-43121-430-44330	DUES & SUBSCRIPTIONS	\$ 40	\$ -	\$ -
101-43121-430-44390	TAXES & LICENSES	\$ 32	\$ -	\$ 50
	OTHER SERVICES & CHARGES	\$ 40,049	\$ 27,350	\$ 31,250
101-43121-430-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 90,389	\$ 81,010	\$ 88,094

CITY OF LAUDERDALE
STREET LIGHTING
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-43160-430-43810	ELECTRIC UTILITIES	\$ 7,162	\$ 7,000	\$ 7,000
101-43160-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 675	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 7,837	\$ 7,000	\$ 7,000
TOTAL EXPENDITURES		<u>\$ 7,837</u>	<u>\$ 7,000</u>	<u>\$ 7,000</u>

CITY OF LAUDERDALE
PARKS & RECREATION
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-45200-450-41010	FULL TIME EMPLOYEES	\$ 45,901	\$ 46,278	\$ 50,797
101-45200-450-41020	OVERTIME	\$ 206	\$ -	\$ -
101-45200-450-41040	TEMPORARY EMPLOYEES	\$ 2,873	\$ 6,000	\$ 6,000
101-45200-450-41210	PERA	\$ 3,192	\$ 3,025	\$ 3,600
101-45200-450-41220	FICA	\$ 3,359	\$ 3,241	\$ 3,521
101-45200-450-41225	MEDICARE	\$ 755	\$ 758	\$ 824
101-45200-450-41250	DEFERRED COMPENSATION	\$ 4,933	\$ 4,754	\$ 5,542
101-45200-450-41310	HEALTH INSURANCE	\$ 2,841	\$ 3,066	\$ 3,000
101-45200-450-41320	DENTAL INSURANCE	\$ 57	\$ 176	\$ 175
101-45200-450-41330	LIFE INSURANCE	\$ 122	\$ 400	\$ 200
101-45200-450-41340	DISABILITY INSURANCE	\$ 81	\$ 154	\$ 150
101-45200-450-41420	UNEMPLOYMENT	\$ 302	\$ -	\$ -
101-45200-450-41510	WORKERS COMPENSATION INSURANCE	\$ 1,396	\$ 1,415	\$ 1,555
	PERSONNEL	\$ 66,017	\$ 69,267	\$ 75,364
101-45200-450-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-45200-450-42110	GENERAL SUPPLIES	\$ 1,320	\$ 450	\$ 500
101-45200-450-42115	MEETINGS	\$ 122	\$ -	\$ -
101-45200-450-42120	MOTOR FUELS	\$ -	\$ -	\$ -
101-45200-450-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-45200-450-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ 500	\$ 500
101-45200-450-42220	TIRES	\$ -	\$ -	\$ -
101-45200-450-42230	BUILDING REPAIR SUPPLIES	\$ 47	\$ 1,000	\$ -
101-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ 1,256	\$ -	\$ -
	SUPPLIES	\$ 2,744	\$ 1,950	\$ 1,000
101-45200-450-43090	EXPERT & PROFESSIONAL SERVICES	\$ -	\$ 700	\$ -
101-45200-450-43130	COMMUNITY EVENTS	\$ 2,214	\$ 3,000	\$ 3,000
101-45200-450-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-45200-450-43210	TELEPHONE & TELEGRAPH	\$ 28	\$ 50	\$ -
101-45200-450-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-45200-450-43610	INSURANCE & BONDS	\$ 714	\$ 800	\$ 800
101-45200-450-43810	ELECTRIC UTILITIES	\$ 332	\$ 500	\$ 400
101-45200-450-43820	WATER UTILITIES	\$ 517	\$ 260	\$ 600
101-45200-450-43830	GAS UTILITIES	\$ 440	\$ 700	\$ 500
101-45200-450-43840	REFUSE DISPOSAL	\$ -	\$ -	\$ -
101-45200-450-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44040	VEHICLE/EQUIPMENT MAINTENANCE	\$ -	\$ 1,000	\$ -
101-45200-450-44160	RENTS & LEASES (PORTABLE RESTROOM)	\$ 1,296	\$ 1,200	\$ 1,500
101-45200-450-44382	RECREATION PROGRAMS	\$ 1,805	\$ 1,700	\$ 1,900
	OTHER SERVICES & CHARGES	\$ 7,345	\$ 9,910	\$ 8,700
101-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 76,106	\$ 81,127	\$ 85,064

CITY OF LAUDERDALE
 ECONOMIC DEVELOPMENT
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-46500-462-43090	CONSULTING FEES	\$ -	\$ 20,000	\$ 10,000
101-46500-462-44370	MISCELLANEOUS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ 20,000	\$ 10,000
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 20,000</u>	<u>\$ 10,000</u>

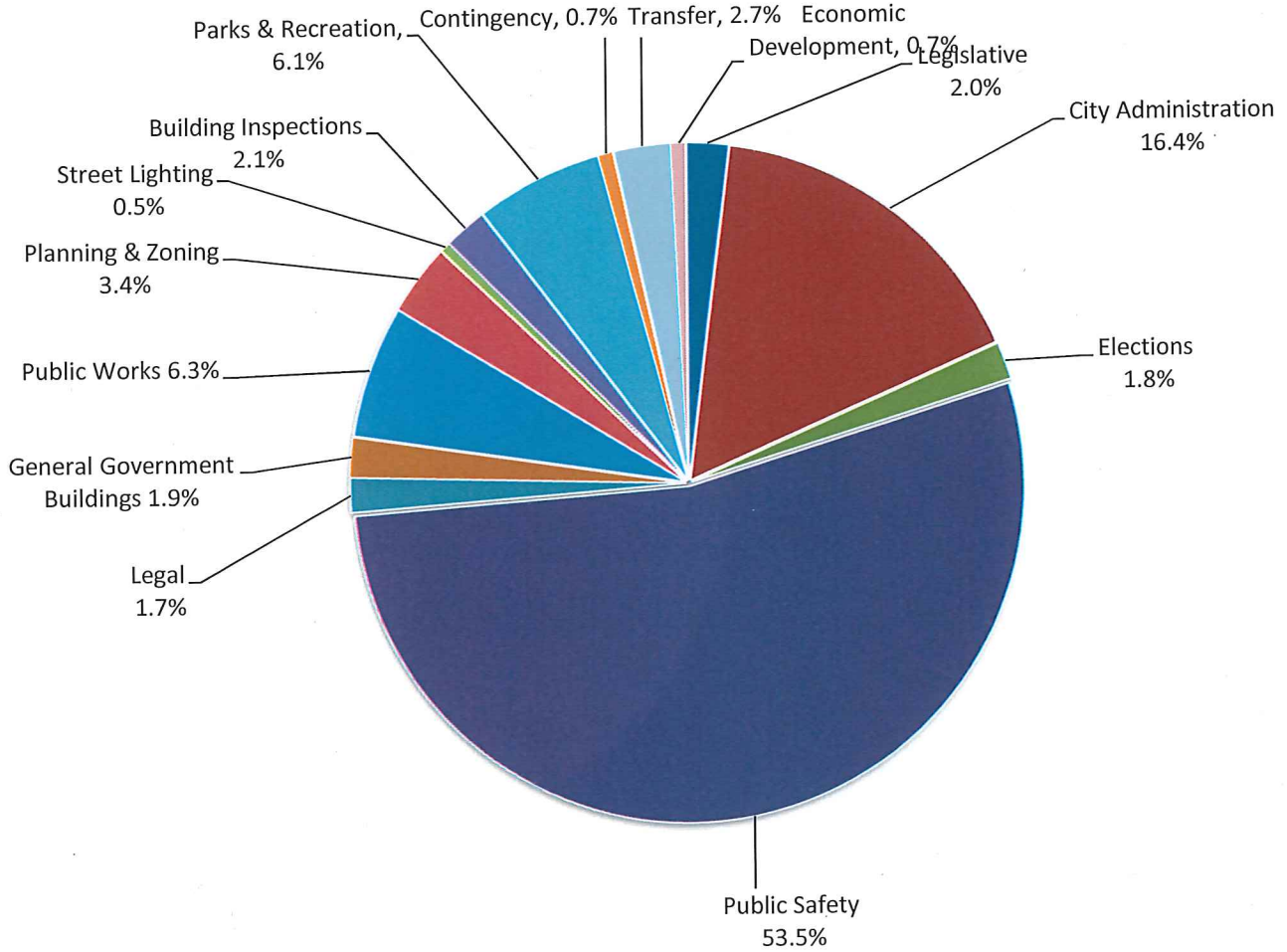
CITY OF LAUDERDALE
 MISCELLANEOUS UNALLOCATED EXPENDITURES
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-49200-410-48100	CONTINGENCY	\$ -	\$ 10,000	\$ 10,000
	OTHER SERVICES & CHARGES	\$ -	\$ 10,000	\$ 10,000
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>

CITY OF LAUDERDALE
OTHER FINANCING USES
2018

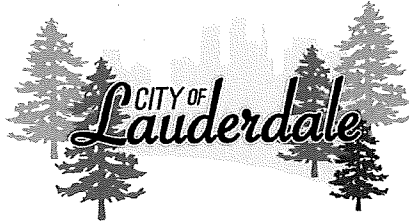
Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
101-49300-410-47200	TRANSFER OUT	\$ 87,655	\$ 38,000	\$ 38,000
	TRANSFERS	\$ 87,655	\$ 38,000	\$ 38,000
TOTAL EXPENDITURES		<u>\$ 87,655</u>	<u>\$ 38,000</u>	<u>\$ 38,000</u>

CITY OF LAUDERDALE ADOPTED 2018 BUDGET EXPENDITURES



Expenditures

Legislative	\$ 27,953
City Administration	\$ 227,951
Elections	\$ 24,851
Public Safety	\$ 743,174
Legal	\$ 23,000
General Government Buildings	\$ 26,700
Public Works	\$ 88,094
Planning, Zoning, Inspections	\$ 47,522
Street Lighting	\$ 7,000
Building Inspections	\$ 28,615
Parks & Recreation	\$ 85,064
Contingency	\$ 10,000
Transfer	\$ 38,000
Economic Development	\$ 10,000



CITY OF LAUDERDALE
SPECIAL REVENUE FUNDS
CAPITAL FUNDS
ENTERPRISE FUNDS
BUDGET 2018

Adopted December 12, 2017

SPECIAL REVENUE FUND

The Special Revenue is established to account for specific revenues or other sources that are designated for financing particular functions or activities as required by federal regulations, state statute, city ordinances, or specific grant agreements. Most of the special revenue funds in Lauderdale's budget are related to specific franchise agreements or grants for specific activities.

CITY OF LAUDERDALE
SPECIAL REVENUE FUNDS
2018

Fund	Fund Title	2016 Actual	2017 Adopted	2018 Proposed
226	COMMUNICATIONS	\$ 21,758	\$ 20,025	\$ 20,040
227	RECYCLING	\$ 45,937	\$ 43,350	\$ 47,292
	TOTAL REVENUES	<u>\$ 67,695</u>	<u>\$ 63,375</u>	<u>\$ 67,332</u>
226	COMMUNICATIONS	\$ 17,024	\$ 15,943	\$ 17,267
227	RECYCLING	\$ 50,800	\$ 56,610	\$ 53,090
	TOTAL EXPENDITURES	<u>\$ 67,824</u>	<u>\$ 72,553</u>	<u>\$ 70,357</u>

CITY OF LAUDERDALE
COMMUNICATIONS
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
226-00000-410-31810	FRANCHISE TAX	\$ 21,720	\$ 20,000	\$ 20,000
226-00000-410-36210	INTEREST ON INVESTMENTS	\$ 38	\$ 25	\$ 40
	TOTAL REVENUES	<u>\$ 21,758</u>	<u>\$ 20,025</u>	<u>\$ 20,040</u>
226-49840-410-41010	FULL TIME EMPLOYEES	\$ 6,255	\$ 5,902	\$ 6,232
226-49840-410-41210	PERA	\$ 402	\$ 443	\$ 467
226-49840-410-41220	FICA	\$ 389	\$ 366	\$ 386
226-49840-410-41225	MEDICARE	\$ 91	\$ 85	\$ 90
226-49840-410-41250	DEFERRED COMPENSATION	\$ 15	\$ -	\$ -
226-49840-410-41310	HEALTH INSURANCE	\$ 933	\$ 1,022	\$ 1,207
226-49840-410-41320	DENTAL INSURANCE	\$ 14	\$ 44	\$ 15
226-49840-410-41330	LIFE INSURANCE	\$ 8	\$ 24	\$ 10
226-49840-410-41340	DISABILITY INSURANCE	\$ 11	\$ 10	\$ 10
226-49840-410-41510	WORKERS COMPENSATION INSURANCE	\$ 39	\$ 47	\$ 50
	PERSONNEL	<u>\$ 8,158</u>	<u>\$ 7,943</u>	<u>\$ 8,467</u>
226-49840-410-42020	COMPUTER SERVICES	\$ -	\$ 600	\$ 600
	SUPPLIES	<u>\$ -</u>	<u>\$ 600</u>	<u>\$ 600</u>
226-49840-410-43130	SPECIAL PROGRAMS	\$ 4,300	\$ 2,400	\$ 3,200
226-49840-410-44160	RENTS & LEASES (CABLE COMM FEE)	\$ 4,566	\$ 5,000	\$ 5,000
226-49840-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 8,866</u>	<u>\$ 7,400</u>	<u>\$ 8,200</u>
226-49840-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ 17,024</u>	<u>\$ 15,943</u>	<u>\$ 17,267</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 4,734	\$ 4,082	\$ 2,773

CITY OF LAUDERDALE
 RECYCLING
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
227-00000-430-33620	COUNTY GRANTS	\$ 5,977	\$ 6,000	\$ 5,832
227-00000-430-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 38,533	\$ 36,750	\$ 40,460
227-00000-430-36102	PENALTIES & INTEREST	\$ 94	\$ -	\$ -
227-00000-430-36210	INTEREST ON INVESTMENTS	\$ 1,333	\$ 600	\$ 1,000
	TOTAL REVENUES	\$ 45,937	\$ 43,350	\$ 47,292
227-43245-430-41010	FULL TIME EMPLOYEES	\$ 15,869	\$ 15,748	\$ 16,374
227-43245-430-41210	PERA	\$ 1,123	\$ 1,181	\$ 1,228
227-43245-430-41220	FICA	\$ 989	\$ 976	\$ 1,015
227-43245-430-41225	MEDICARE	\$ 231	\$ 229	\$ 237
227-43245-430-41250	DEFERRED COMPENSATION	\$ 50	\$ -	\$ 60
227-43245-430-41310	HEALTH INSURANCE	\$ 2,496	\$ 2,665	\$ 2,945
227-43245-430-41320	DENTAL INSURANCE	\$ 36	\$ 110	\$ 40
227-43245-430-41330	LIFE INSURANCE	\$ 28	\$ 150	\$ 30
227-43245-430-41340	DISABILITY INSURANCE	\$ 28	\$ 75	\$ 30
227-43245-430-41510	WORKERS COMPENSATION INSURANCE	\$ 102	\$ 126	\$ 131
	PERSONNEL	\$ 20,952	\$ 21,260	\$ 22,090
227-43245-430-42110	GENERAL SUPPLIES	\$ -	\$ 350	\$ -
227-43245-430-42115	MEETING EXPENSES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ 350	\$ -
227-43245-430-43130	RECYCLING CONTRACTOR	\$ 29,848	\$ 35,000	\$ 31,000
227-43245-430-43430	ADVERTISING - OTHER	\$ -	\$ -	\$ -
227-43245-430-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 29,848	\$ 35,000	\$ 31,000
	TOTAL EXPENDITURES	\$ 50,800	\$ 56,610	\$ 53,090
	REVENUES OVER/UNDER EXPENDITURES	\$ (4,863)	\$ (13,260)	\$ (5,798)

CAPITAL PROJECT FUNDS

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the City with the exception of those financed by the Enterprise Funds.

GENERAL CAPITAL IMPROVEMENTS

Established to account for transactions relating to capital improvements to municipal buildings.

CAPITAL IMPROVEMENT - STREETS

Established to account for revenues in excess of expenditures resulting from street improvement projects. The City's policy is to charge a standard residential assessment rate for street improvements. This fund will be used to finance expenditures that exceed revenues received from assessments for future street improvement projects.

PARK IMPROVEMENTS

Established to account for expenditures on public park acquisition and improvements.

DISTRICT TAX INCREMENTS

Established to account for revenues and expenditures in tax increment districts. Separate accounting is necessary to meet the statutory reporting to the Office of the State Auditor.

DEVELOPMENT AND HOUSING DEVELOPMENT

Established to account for revenues and expenditures related to business and housing development projects.

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT FUNDS
 2018

Fund	Fund Title	2016 Actual	2017 Adopted	2018 Proposed
401	GENERAL CAPITAL	\$ 776	\$ 500	\$ 500
403	STREET CAPITAL	\$ 6,554	\$ 3,500	\$ 6,000
404	PARK CAPITAL	\$ 3,793	\$ 2,000	\$ 3,000
405	ROSEHILL TAX INCREMENT	\$ 484	\$ -	\$ -
414	DEVELOPMENT	\$ 145,859	\$ 38,500	\$ 39,000
415	HOUSING REDEVELOPMENT	\$ 0	\$ -	\$ -
	TOTAL REVENUES	\$ 157,466	\$ 44,500	\$ 48,500
401	GENERAL CAPITAL	\$ 50,431	\$ 48,000	\$ 10,000
402	STREET CAPITAL	\$ -	\$ 40,000	\$ 40,000
404	PARK CAPITAL	\$ -	\$ 8,000	\$ 25,000
405	ROSEHILL TAX INCREMENT	\$ 991	\$ -	\$ -
414	DEVELOPMENT	\$ 21,060	\$ 10,000	\$ 10,000
415	HOUSING REDEVELOPMENT	\$ 89,307	\$ -	\$ -
	TOTAL EXPENDITURES	\$ 161,789	\$ 106,000	\$ 85,000

CITY OF LAUDERDALE
GENERAL CAPITAL
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
401-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
401-00000-410-36200	OTHER MISCELLANEOUS REVENUE	\$ 5	\$ -	\$ -
401-00000-410-36210	INTEREST ON INVESTMENTS	\$ 771	\$ 500	\$ 500
401-00000-410-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 776</u>	<u>\$ 500</u>	<u>\$ 500</u>
401-41940-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
401-41940-410-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ 13,000	\$ -
401-41940-410-45400	MACHINERY & EQUIPMENT	\$ -	\$ 35,000	\$ 10,000
	CAPITAL OUTLAY	\$ -	\$ 48,000	\$ 10,000
401-41940-410-47200	TRANSFER OUT	\$ 49,655	\$ -	\$ -
	OTHER FINANCING	\$ 49,655	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ 50,431</u>	<u>\$ 48,000</u>	<u>\$ 10,000</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (49,655)	\$ (47,500)	\$ (9,500)

CITY OF LAUDERDALE
STREET CAPITAL
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
403-00000-430-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
403-00000-430-36200	OTHER MISCELLANEOUS REVENUE	\$ 135	\$ -	\$ -
403-00000-430-36210	INTEREST ON INVESTMENTS	\$ 6,419	\$ 3,500	\$ 6,000
403-00000-430-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 6,554</u>	<u>\$ 3,500</u>	<u>\$ 6,000</u>
403-43121-430-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ 40,000	\$ 40,000
	CAPITAL OUTLAY	\$ -	\$ 40,000	\$ 40,000
403-43121-430-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 40,000</u>	<u>\$ 40,000</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 6,554	\$ (36,500)	\$ (34,000)

CITY OF LAUDERDALE
PARK CAPITAL
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
404-00000-450-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
404-00000-450-36210	INTEREST ON INVESTMENTS	\$ 3,793	\$ 2,000	\$ 3,000
404-00000-450-36230	CONTRIBUTIONS & DONATIONS	\$ -	\$ -	\$ -
404-00000-450-36250	PARKLAND FEES	\$ -	\$ -	\$ -
404-0000-450-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 3,793</u>	<u>\$ 2,000</u>	<u>\$ 3,000</u>
404-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
404-45200-450-45100	LAND	\$ -	\$ -	\$ -
404-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
404-45200-450-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ 8,000	\$ 25,000
404-45200-450-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ 8,000</u>	<u>\$ 25,000</u>
404-45200-450-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 8,000</u>	<u>\$ 25,000</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 3,793	\$ (6,000)	\$ (22,000)

CITY OF LAUDERDALE
 ROSEHILL TAX INCREMENT
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
405-00000-462-31050	TAX INCREMENT	\$ -	\$ -	\$ -
405-00000-462-31055	DELINQUENT TAX INCREMENT	\$ -	\$ -	\$ -
405-00000-462-36200	OTHER MISCELLANEOUS REVENUE	\$ 483	\$ -	\$ -
405-00000-462-36210	INVESTMENT INTEREST	\$ 1	\$ -	\$ -
405-00000-462-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 484</u>	<u>\$ -</u>	<u>\$ -</u>
405-46500-462-44370	MISCELLANEOUS CHARGES	\$ 991	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 991	\$ -	\$ -
405-46500-462-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ 991</u>	<u>\$ -</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (508)	\$ -	\$ -

CITY OF LAUDERDALE
DEVELOPMENT
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
414-00000-462-36200	OTHER MISCELLANEOUS REVENUE	\$ 106,350	\$ -	\$ -
414-00000-462-36210	INVESTMENT INTEREST	\$ 1,509	\$ 500	\$ 1,000
414-00000-462-36230	DONATIONS	\$ -	\$ -	\$ -
414-00000-462-39200	TRANSFER IN	\$ 38,000	\$ 38,000	\$ 38,000
	TOTAL REVENUES	<u>\$ 145,859</u>	<u>\$ 38,500</u>	<u>\$ 39,000</u>
414-46500-462-44370	MISCELLANEOUS CHARGES	\$ 21,060	\$ -	\$ -
414-46500-462-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ 10,000	\$ 10,000
414-46500-462-47200	TRANSFER OUT	\$ 0	\$ -	\$ -
	OTHER FINANCING	\$ 21,060	\$ 10,000	\$ 10,000
	TOTAL EXPENDITURES	<u>\$ 21,060</u>	<u>\$ 10,000</u>	<u>\$ 10,000</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 124,799	\$ 28,500	\$ 29,000

CITY OF LAUDERDALE
HOUSING DEVELOPMENT
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
415-00000-461-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
415-00000-461-36210	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -
415-00000-461-39200	TRANSFER IN	\$ 0	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ -</u>
415-46310-461-44370	TAXES AND LICENSES	\$ 1,770	\$ -	\$ -
415-46310-461-45100	LAND	\$ 87,537	\$ -	\$ -
	OTHER FINANCING	\$ 89,307	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ 89,307</u>	<u>\$ -</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (89,307)	\$ -	\$ -

ENTERPRISE FUND

The ENTERPRISE FUND was established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public is financed or recovered primarily through user charges.

CITY OF LAUDERDALE
 ENTERPRISE FUNDS
 2018

Fund	Fund Title	2016 Actual	2017 Adopted	2018 Proposed
602	SANITARY SEWER	\$ 320,222	\$ 274,814	\$ 282,301
603	STORM WATER	\$ 103,124	\$ 85,500	\$ 104,575
	TOTAL REVENUES	<u>\$ 423,346</u>	<u>\$ 360,314</u>	<u>\$ 386,876</u>
602	SANITARY SEWER	\$ 276,367	\$ 258,368	\$ 366,301
603	STORM WATER	\$ 75,250	\$ 73,346	\$ 87,075
	TOTAL EXPENDITURES	<u>\$ 351,617</u>	<u>\$ 331,714</u>	<u>\$ 453,376</u>

CITY OF LAUDERDALE
SANITARY SEWER
2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
602-00000-000-33422	OTHER STATE GRANTS & AIDS	\$ 28,843	\$ -	\$ -
602-00000-000-36210	INTEREST ON INVESTMENTS	\$ 13,239	\$ 7,000	\$ 10,000
602-00000-000-37210	SEWER CHARGES	\$ 278,140	\$ 267,814	\$ 272,301
602-00000-000-37290	SEWER ACCESS CHARGES	\$ -	\$ -	\$ -
602-00000-000-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
602-00000-000-39110	GAIN ON DISPOSAL	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 320,222	\$ 274,814	\$ 282,301
602-49450-000-41010	FULL TIME EMPLOYEES	\$ 38,874	\$ 36,994	\$ 50,409
602-49450-000-41020	OVERTIME	\$ 8,026	\$ 12,000	\$ -
602-49450-000-41190	OTHER PAY	\$ -	\$ -	\$ -
602-49450-000-41195	COMP ABSENCES/OPEB	\$ 6,362	\$ -	\$ -
602-49450-000-41210	PERA	\$ 3,278	\$ 3,675	\$ 3,661
602-49450-000-41220	FICA	\$ 3,107	\$ 3,038	\$ 3,125
602-49450-000-41225	MEDICARE	\$ 727	\$ 710	\$ 731
602-49450-000-41250	DEFERRED COMPENSATION	\$ 4,469	\$ 4,176	\$ 5,000
602-49450-000-41310	HEALTH INSURANCE	\$ 1,933	\$ 1,328	\$ 2,266
602-49450-000-41320	DENTAL INSURANCE	\$ 33	\$ 145	\$ 50
602-49450-000-41330	LIFE INSURANCE	\$ 171	\$ 511	\$ 200
602-49450-000-41340	DISABILITY INSURANCE	\$ 55	\$ 200	\$ 60
602-49450-000-41510	WORKERS COMPENSATION INSURANCE	\$ 2,967	\$ 3,060	\$ 3,141
	PERSONNEL	\$ 70,001	\$ 65,837	\$ 68,643
602-49450-000-42110	GENERAL SUPPLIES	\$ -	\$ 100	\$ 100
602-49450-000-42120	MOTOR FUELS	\$ 444	\$ 700	\$ 700
602-49450-000-42130	LUBRICANTS & ADDITIVES	\$ -	\$ 500	\$ -
602-49450-000-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
602-49450-000-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
602-49450-000-42220	TIRES	\$ -	\$ -	\$ -
602-49450-000-42240	STREET MAINTENANCE MATERIALS	\$ -	\$ -	\$ -
602-49450-000-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 444	\$ 1,300	\$ 800
602-49450-000-43010	AUDITING & ACCOUNTING SERVICES	\$ 2,090	\$ 1,800	\$ 2,200
602-49450-000-43030	ENGINEERING	\$ 2,140	\$ 3,000	\$ 22,000
602-49450-000-43090	EXPERT & PROFESSIONAL SERVICES	\$ 4,969	\$ 7,000	\$ 7,000
602-49450-000-43140	TRAINING & EDUCATION	\$ 600	\$ 600	\$ 600
602-49450-000-43210	TELEPHONE & TELEGRAPH	\$ 212	\$ 300	\$ 300
602-49450-000-43310	TRAVEL EXPENSE	\$ 89	\$ -	\$ 100
602-49450-000-43430	ADVERTISING - OTHER	\$ -	\$ -	\$ -
602-49450-000-43610	INSURANCE & BONDS	\$ 3,178	\$ 3,500	\$ 3,500
602-49450-000-43820	WATER UTILITIES	\$ 101	\$ -	\$ 100
602-49450-000-43850	SEWER - MET COUNCIL	\$ 139,228	\$ 137,131	\$ 130,158
602-49450-000-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ 1,000	\$ 1,000
602-49450-000-44060	LAUNDRY SERVICES	\$ 596	\$ 800	\$ 800
602-49450-000-44160	RENTS & LEASES	\$ -	\$ -	\$ -
602-49450-000-44200	DEPRECIATION	\$ 39,768	\$ 35,000	\$ 20,000
602-49450-000-44330	DUES & SUBSCRIPTIONS	\$ -	\$ 400	\$ 400
602-49450-000-44370	MISCELLANEOUS CHARGES	\$ 7,628	\$ -	\$ 8,000
602-49450-000-44390	TAXES & LICENSES	\$ -	\$ 700	\$ 700

602-49450-000-44450	CLAIMS & DAMAGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 200,598	\$ 191,231	\$ 196,858
602-49450-000-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ 5,324	\$ -	\$ 100,000
602-49450-000-45500	VEHICLES	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ 5,324	\$ -	\$ 100,000
602-49450-000-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	\$ 276,367	\$ 258,368	\$ 366,301
	REVENUES OVER/UNDER EXPENDITURES	\$ 43,855	\$ 16,446	\$ (84,000)

CITY OF LAUDERDALE
 STORM WATER
 2018

Account Number	Account Description	2016 Actual	2017 Adopted	2018 Proposed
603-00000-000-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
603-00000-000-36210	INTEREST ON INVESTMENTS	\$ 4,440	\$ 1,500	\$ 4,500
603-00000-000-37170	STORM WATER CHARGES	\$ 98,684	\$ 84,000	\$ 100,075
603-00000-000-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 103,124	\$ 85,500	\$ 104,575
603-49500-000-41010	FULL TIME EMPLOYEES	\$ 37,215	\$ 36,470	\$ 43,691
603-49500-000-41020	OVERTIME	\$ 3,424	\$ 5,000	\$ -
603-49500-000-41190	OTHER PAY	\$ -	\$ -	\$ -
603-49500-000-41195	COMP ABSENCES/OPEB	\$ 4,114	\$ -	\$ -
603-49500-000-41210	PERA	\$ 2,901	\$ 3,110	\$ 3,157
603-49500-000-41220	FICA	\$ 2,751	\$ 2,571	\$ 2,709
603-49500-000-41225	MEDICARE	\$ 648	\$ 601	\$ 634
603-49500-000-41250	DEFERRED COMPENSATION	\$ 3,944	\$ 4,176	\$ 4,500
603-49500-000-41310	HEALTH INSURANCE	\$ 1,730	\$ 1,226	\$ 1,773
603-49500-000-41320	DENTAL INSURANCE	\$ 32	\$ 142	\$ 40
603-49500-000-41330	LIFE INSURANCE	\$ 171	\$ 446	\$ 200
603-49500-000-41340	DISABILITY INSURANCE	\$ 54	\$ 250	\$ 70
603-49500-000-41510	WORKERS COMPENSATION INSURANCE	\$ 2,406	\$ 2,504	\$ 2,651
	PERSONNEL	\$ 59,390	\$ 56,496	\$ 59,425
603-49500-000-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
603-49500-000-42120	MOTOR FUELS	\$ 444	\$ 700	\$ 700
603-49500-000-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
603-49500-000-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
603-49500-000-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
603-49500-000-42220	TIRES	\$ -	\$ -	\$ -
603-49500-000-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 444	\$ 700	\$ 700
603-49500-000-43010	AUDITING & ACCOUNTING SERVICES	\$ 2,090	\$ 1,800	\$ 2,200
603-49500-000-43030	ENGINEERING	\$ 3,480	\$ 3,000	\$ 3,000
603-49500-000-43090	EXPERT & PROFESSIONAL SERVICES	\$ 6,000	\$ 6,000	\$ 6,500
603-49500-000-43140	TRAINING & EDUCATION	\$ -	\$ 300	\$ 300
603-49450-000-43210	TELEPHONE & TELEGRAPH	\$ 228	\$ 300	\$ 300
603-49500-000-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
603-49500-000-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ 100	\$ -
603-49500-000-43610	INSURANCE & BONDS	\$ 1,335	\$ 1,500	\$ 1,500
603-49500-000-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ 400	\$ 400
603-49500-000-44060	LAUNDRY SERVICES	\$ 596	\$ 750	\$ 750
603-49500-000-44200	DEPRECIATION	\$ -	\$ -	\$ -
603-49500-000-44330	DUES & SUBSCRIPTIONS	\$ 910	\$ 1,000	\$ 1,000
603-49500-000-44370	MISCELLANEOUS CHARGES	\$ 777	\$ 1,000	\$ 1,000
603-49500-000-44390	TAXES & LICENSES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 15,417	\$ 16,150	\$ 16,950
603-49500-000-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ 10,000

	CAPITAL OUTLAY	\$ -	\$ -	\$ 10,000
603-49450-000-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ 75,250</u>	<u>\$ 73,346</u>	<u>\$ 87,075</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 27,874	\$ 12,154	\$ 17,500

SUPPORTING DATA

- Glossary of Terms
- Capital Improvement Plan

GLOSSARY OF TERMS

The Annual Budget contains specialized and technical terminology that is unique to public finance and budgeting. To assist the reader of the Annual Budget document in understanding these terms, a budget glossary has been included in the document.

AD VALOREM TAX

A tax levied on the assessed value of real and personal property. This tax is also known as property tax.

APPROPRIATIONS

An authorization made by the City Council, which permits the City to incur obligations and to make expenditures of resources.

BALANCED BUDGET

A budget in which planned funds available equal planned expenditures.

BONDS

A certificate of debt issued by an entity, guaranteeing payment of the original investment, plus interest, by a specified future date.

BUDGET

An annual financial plan that identifies revenues specifies the type and level of services to be provided and establishes the amount of money that can be spent.

BUDGET OVERVIEW

The opening section of the budget, which provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the views and recommendations of the City Administrator.

CAPITAL ASSETS

Assets (buildings, vehicles, land, infrastructure) with an expected life of more than two years and a unit cost of \$5,000 and greater.

CAPITAL IMPROVEMENT PLAN (CIP)

The budgeted costs to provide needed infrastructure, park development, building construction

or rehabilitation, equipment, vehicles and other related items. Funding is received from bonding and other various sources.

CAPITAL PROJECTS FUND

The Capital Improvement Fund established to account for resources and uses of capital projects financed by sources other than property owner assessments.

CAPITAL OUTLAY

A level of budgetary appropriation which includes expenses for the addition of capital assets such as land, building, machinery and equipment.

CHARGES FOR SERVICES

Consists of a wide variety of fees for services charged by City agencies, generally categorized under Social Room & Park Rents, Public Safety, Merchandise Sales, and Zoning.

CONTINGENCY

An appropriation of funds to cover unforeseen events that occur during the fiscal year.

CURRENT TAXES

Taxes levied and becoming due during the current year, from the time the amount the tax levy becomes due until sixty days after the first of the next year.

DEBT SERVICE

The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

DEBT SERVICE FUND

The debt service fund is used to account for the accumulation of resources for and the payment of general long-term debt principal, interest, and related costs.

DELINQUENT TAXES

Taxes that remains unpaid on and after sixty days past the first of the year following the year in which they were due.

DEPARTMENT

An organizational unit for purposes of administration and cost accounting.

ENTERPRISE FUND

A self-supporting fund designed to account for activities supported by user charges; examples are water, storm water and sanitary sewer.

EXPENDITURE

Decreases in net financial resources. Expenditures include current operating expenses, which require the current or future use of net current assets, debt service and capital outlay.

FINES AND FORFEITURES

Consists of a variety of fees, fines and forfeitures collected by the State Court System, including bail forfeitures, garnishments, legal defenders recoupment and juror/witness fees.

FISCAL DISPARITIES

Local units of government in the Twin Cities metropolitan area and on the iron range participate in property tax base sharing programs. Under these two programs, a portion of the growth in commercial and industrial property value of each city and township is contributed to a tax base sharing pool. Each city and township then receives a distribution of property value from the pool based on market value and population in each city.

FISCAL YEAR

Any period of twelve consecutive months designated as the budget year. The City's budget year begins January 1 and ends December 31.

FRANCHISE FEE

Fee imposed on local sales of public utility services, such as electricity, gas, and cable television.

FUND

An independent fiscal and accounting entity with a self-balancing set of accounts for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations or restrictions. For descriptions of the various funds, listed below, please see heading page for each fund in this document.

General Fund
Special Revenue Funds
Capital Projects Funds
Enterprise Funds

FUND BALANCE

The excess of assets over liabilities and reserves. The term "fund balance" is used in governmental fund types. The term "retained earnings" is used for the enterprise funds.

GENERAL FUND

The largest fund within the City, the General Fund accounts for most of the financial resources of the government. General Fund revenues include property taxes, licenses and permits, local taxes, service charges, and other types of revenue. This fund usually includes most of the basic operating services, such as fire and police protection, finance, park and recreation, building inspections, public works, and general administration.

GENERAL OBLIGATION BONDS

Bonds that finance a variety of public projects such as streets, buildings, and utility improvements; the repayment of these bonds is usually made from the General Fund, and these bonds are backed by the full faith and credit of the issuing government.

HOMESTEAD MARKET VALUE EXCLUSION (HMVE)

Starting with taxes payable in 2012, qualifying homeowners received a value exclusion, meaning they pay taxes on a portion of their home's value. Only homesteads (defined as owner-occupied homes for tax purposes) qualify for the exclusion. Homesteads valued at less than \$76,000 have 40 percent of their value excluded; for homesteads valued at more than \$76,000, the exclusion percentage is reduced until it hits 0%.

INTEREST INCOME

Revenue associated with the City cash management activities of investing fund balances.

INTERGOVERNMENTAL REVENUE

Revenue received from other governments in the form of grants or shared revenues.

LEVY LIMITATION

The maximum amount, which is permitted to be levied by a taxing jurisdiction as established by Minnesota Statutes. Levy Limits were in place for 2009, 2010 and 2011 for cities with populations over 2,500.

LICENSE REVENUE

Consists of both a "revenue fee" and "regulatory fee" imposed on business.

LOCAL GOVERNMENT AID

A state government revenue sharing program for cities and townships that is intended to provide an alternative to the property tax. The formulae for distributing the aid payments changed for 2004 and beyond. Large city formula factors are: pre-1940 housing percentage, population decline over last decade, accidents per capita, average household size, metro or non-metro and adjusted tax capacity per capita. In 2006, a new aid base for small cities was created. Cities under 5,000 in population received base aid equal to \$6 per capita. The 2008 reforms resulted in several other changes and additions to aid base. The formula was changed again in 2013 for aid distributions in 2014 and beyond.

LOCAL TAX RATE

The rate used to compute taxes for each parcel of property. Local tax rate is computed by dividing the certified levy (after reduction for fiscal disparities distribution levy and disparity reduction) by the taxable tax capacity.

MARKET VALUE

An assessor's estimate of what property would be worth on the open market if sold. The market value is set on January 2 of the year before taxes are payable.

OPERATING BUDGET

Plans of current expenditures and the proposed means of financing. The annual operating budget is the primary means by which most of the financing acquisition, spending, and service delivery activities of the government are controlled. The operating budget is essential to sound financial management.

OTHER CHARGES

A level of budgetary appropriations which include expenses for outside professional services, advertising, insurance, utility costs, repairs, maintenance and miscellaneous costs.

PERMIT REVENUE

Fees imposed on construction-related activities and for the acquisition of other non-construction related permits (e.g. animal, rental housing, etc.).

PERSONAL SERVICES

A level of budgetary appropriations that include expenses for salaries, wages, and related employee benefits such as the City's share of retirement and insurance.

PROPERTY CLASS

The classification assigned to each parcel of property based on the use of the property. For example, owner-occupied residential property is classified as homestead.

PROPERTY TAX LEVY

The tax imposed by a local unit of government. The tax is established on or around December 28 of the year preceding the year taxpayers will pay the levy.

REVENUE

Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments, fines, forfeitures, grants, shared revenues and interest income.

STRATEGIC POLICY PLANNING

Establishing and prioritizing goals and policy direction. Represents the City's fundamental planning process.

SUPPLIES

A level of budgetary appropriations which include expenses for commodities that are used such as office supplies, operating supplies, repair and maintenance supplies.

TAX CAPACITY and TAX CALCULATIONS

An explanation of tax capacity, tax rates, and a total tax calculation example follows:

Estimated Market Value: The current worth of properties subject to taxation as determined by the county assessor. Each property must be appraised at least once every four years.

Class Rates: The percentage of estimated market value subject to taxation for various types (classes) of property. Residential property, for example, is taxed at a different rate than agricultural, commercial or industrial. These rates are set by state legislation and subject to amendment on an annual basis.

Class Rate Examples:

<u>Classification</u>	<u>Class Rates for 2017</u>
Residential Homestead	First \$500,000 at 1% Amount over \$500,000 at 1.25%
Commercial/Industrial	First \$150,000 at 1.50%

Amount over \$150,000 at 2%

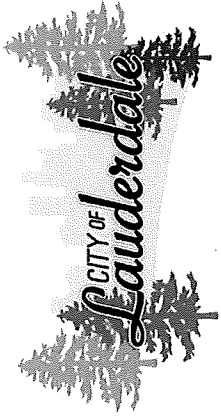
Tax Capacity of a Property: The valuation of property based on the estimated market value multiplied by the appropriate class rates as noted above. The property tax for each parcel is based on its tax capacity.

Tax Capacity Rate: The total of all levies (net of other State aid) in a jurisdiction divided by the total tax capacity of that jurisdiction. This factor is multiplied by the tax capacity of an individual property to determine the tax payable in the current year.

Total Tax Capacity: The amount computed by first totaling the tax capacities of all parcels of property within a city. Adjustments for fiscal disparities, tax increment and a portion of the powerline value are made to this total since not tax capacity is available for general tax purposes.

TRUTH IN TAXATION

The “taxation and notification law” that requires local governments to set estimated levies, inform taxpayers about the impacts, and announce which of their regularly scheduled council meetings will include a discussion of the budget and levy. Taxpayer input is taken at that meeting.



CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
2018-2027

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUNDING SOURCE SUMMARY



FUND	TITLE	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total
226	Communications		\$ 20,000									\$ 20,000
401	General Capital	\$ 10,000		\$ 75,000	\$ 40,000	\$ 40,000				\$ 40,000		\$ 205,000
403	Street Improvement	\$ 40,000					\$ 175,000					\$ 215,000
404	Park Improvement	\$ 25,000										\$ 25,000
414	Development	\$ 10,000										\$ 10,000
601	Sanitary Sewer	\$ 100,000		\$ 100,000		\$ 100,000						\$ 300,000
602	Storm Water	\$ 10,000	\$ 40,000									\$ 50,000
GRAND TOTAL		<u>\$ 195,000</u>	<u>\$ 60,000</u>	<u>\$ 175,000</u>	<u>\$ 40,000</u>	<u>\$ 140,000</u>	<u>\$ 175,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 40,000</u>	<u>\$ -</u>	<u>\$ 825,000</u>

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 PROJECT SUMMARY BY YEAR AND FUNDING SOURCE



YEAR	PROJECT	FUND					
		202	401	403	404	601	602
2018	Lawn Mower		\$ 10,000				
	Eustis/Malvern Street Alley Improvements			\$ 40,000			
	Skyview Park Improvements				\$ 20,000		
	Community Park Improvements				\$ 5,000		
	1821 Eustis Site Improvements					\$ 10,000	
	Sewer Lining Project						\$ 10,000
2019	Invasive Species Management					\$ 100,000	
	Council Chambers Technology	\$ 20,000					
	Roselawn & Eustis Street Reconstruction Seminary Pond Project			Unknown			\$ 40,000
2020	Public Works Garage - Replace Roof		\$ 15,000				
	City Hall - Replace Roof		\$ 60,000				\$ 100,000
	Sewer Lining Project						
2021	2001 John Deere Tractor 3520		\$ 40,000				
	2012 Ford F350 Truck and Plow Sewer Lining Project		\$ 40,000				\$ 100,000
2023	Sealcoating - All City streets			\$ 175,000			
	2016 Ford F350 Truck and Plow		\$ 40,000				
2027	TOTALS	\$ 20,000	\$ 205,000	\$ 215,000	\$ 25,000	\$ 10,000	\$ 50,000

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 401 - GENERAL CAPITAL IMPROVEMENT



PROJECT	YEAR										
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Lawn Mower 10 year schedule	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall - replace roof 20 year schedule	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace Public Works Garage Roof 25 year schedule	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2001 John Deere Tractor 3520 10 year schedule	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2012 Ford F350 Truck and Plow 10 year schedule	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2016 Ford F350 Truck and Plow 10 year schedule	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ 75,000	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 403 - STREET IMPROVEMENT



PROJECT	YEAR										
	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
Eustis/Malvern Street Alley Improvements	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Roselawn & Eustis Street Reconstruction	\$ -	Unknown	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Sealcoating - all City streets 7 year schedule	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	

**CITY OF LAUDERDALE
TECHNOLOGY REPLACEMENT PLAN
2018 - 2027**



Department	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	Funding Source(s)
City Administrator	0	0	1,500	0	0	0	1,500	0	0	0	Fund 101 - Operating
Assistant City Administrator	0	1,000	0	0	0	1,000	0	0	0	1,000	Fund 101 - Operating
Deputy City Clerk	1,000	0	0	0	1,000	0	0	0	1,000	0	Fund 101 - Operating
Public Works Coordinator	1,000	0	0	0	1,000	0	0	0	1,000	0	Fund 101 - Operating
Public Works Maintenance	0	1,000	0	0	0	1,000	0	0	0	1,000	Fund 101 - Operating
City Hall Front Counter	0	0	1,000	0	0	0	1,000	0	0	0	Fund 101 - Operating
City Hall Printer	0	0	0	350	0	0	0	0	400	0	Fund 101 - Operating
City Hall Copier	Lease	0	0	0	Lease	0	0	0	Lease	0	Fund 101 - Operating
TOTAL	2,000	2,000	2,500	350	2,000	2,000	2,500	0	2,400	2,000	

NOTES
Computers are replaced on 4-year schedule.
Printer is replaced on 5-year schedule.
Copier is leased on 4-year schedule.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date December 12, 2017

ITEM NUMBER Council Meeting Schedule

STAFF INITIAL MJC

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City Council sets its meeting schedule for the year. If the Council continues to meet the 2nd and 4th Tuesdays of the month, the schedule would be as attached. Holidays do not conflict with the proposed meeting schedule. After the Council adopts the meeting schedule, it will be posted in the entryway and published in the *Roseville Review*.

OPTIONS:

- Adopt the attached City Council meeting schedule.
- Propose a new schedule.

STAFF RECOMMENDATION:

Motion to Council adopt the attached City Council meeting schedule for 2018.

COUNCIL ACTION:

2018 Lauderdale Schedule

City Council Meetings

Holidays Observed

January 9
January 23

New Year's Day – Monday, January 1
M. L. King Day – Monday, January 15
President's Day – Monday, February 19

February 13
February 27

Memorial Day – Monday, May 28
Independence Day – Wednesday, July 4

March 13
March 27

Labor Day – Monday, September 3
Veterans Day – Monday, November 12
Thanksgiving Holiday – Thursday, November 22 &

April 10
April 24

Friday, November 23
Christmas Holiday – Monday, December 24 &
Tuesday, December 25

May 8
May 22

June 12
June 26

July 10
July 24

August 14
August 28

September 11
September 25

October 9
October 23

- Meeting Notes:**
- City Council meetings begin at 7:30 p.m. at Lauderdale City Hall, 1891 Walnut Street.

November 13
November 27

December 11

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE <u>December 12, 2017</u>
Special _____	
Public Hearing _____	ITEM NUMBER <u>2018 Rates for Sanitary Sewer,</u>
Report _____	<u>Storm Water and Recycling</u>
Discussion/Action <u>X</u>	STAFF INITIAL <u>JB</u>
Resolution <u>X</u>	APPROVED BY ADMINISTRATOR _____
Work session _____	

BACKGROUND:

Council discussed the Utility Rate Study at the November 28 meeting with staff recommending increases for 2018 as follows:

Sanitary Sewer 1.7%

Residential flat rate of \$55.01 and Commercial consumption rate of \$2.72.

Storm Water 1.4%

Flat rate of \$16.25 per quarter per Residential Equivalency Factor.

Recycling 5%

Flat rate of \$2.98 per residential unit per month.

The attached resolution reflects these increases. Along with the resolution is a complete copy of the 2018 Rate Study for Council review prior to adoption at the December 12 city council meeting.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution 121217D Establishing 2018 Sanitary Sewer Rates, Storm Sewer Rates, and Recycling Rates.

COUNCIL ACTION:

RESOLUTION NO. 121217D

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION ESTABLISHING 2018
SANITARY SEWER RATES, STORM SEWER RATES AND RECYCLING RATES**

WHEREAS, the City of Lauderdale incurs expenses related to the operation of its sanitary sewer collection and disposal system, including Metropolitan Council Environmental Services wastewater treatment fees, as well as its own costs for salaries and maintenance of the utility; and

WHEREAS, the City of Lauderdale incurs expenses related to the operation of its storm sewer collection system, including costs for salaries and maintenance of the utility; and

WHEREAS, the City of Lauderdale incurs expenses related to the operation of its residential recycling program, including costs for salaries and collection of materials; and

WHEREAS, sanitary sewer rates, storm sewer rates and recycling rates are set annually by the Lauderdale City Council; and

WHEREAS, the City Code provides for the collection of sanitary sewer service charges, storm sewer service charges and residential recycling collection;

NOW THEREFORE, BE IT RESOLVED that the Lauderdale City Council sets the following rates for 2018:

1) Sanitary Sewer

- A) Residential: A flat rate of \$55.01 per residential unit per quarter
- B) Commercial: \$2.72 per unit of water consumption per month,
with a minimum monthly charge of \$13

2) Storm Sewer: A flat rate of \$16.25 per quarter per REF (Residential Equivalency Factor)

3) Recycling: A flat rate of \$2.98 per residential unit per month

Adopted by the City Council of the City of Lauderdale this 12th day of December, 2017.

Mary Gaasch, Mayor

(ATTEST)

(SEAL)

Heather Butkowski, City Administrator

Sanitary Sewer, Storm Water and Recycling Rate Study



Approved December 12, 2017

Key Findings

Annually, the City of Lauderdale establishes rates for sanitary sewer, storm water and recycling collection. Staff has completed the review and determined that:

- A 1.7% increase is proposed for the sanitary sewer residential and commercial charges.
- A 1.4% increase is proposed for the storm water charges.
- A 5.0% increase is proposed for the recycling collection charges.

Goals of a Utility Rate Study

The purpose of the rate study is to ensure that:

1. Rates are sufficient to pay for the ongoing operations and capital improvements, and to maintain adequate cash balances.
2. Staff and Council revisit cash balance policies to ensure they are meeting their enterprise system's current and future needs.
3. The rate structure distributes the costs of operating the system across utility users consistent with the policy objectives of the Council.

Sanitary Sewer Utility

The Metropolitan Council adopted a Metropolitan Wastewater Charge for 2018 of \$219 million, an increase of 3.7% over 2017. However, the City's share is \$130,158, which is \$6,973 less than 2017 due to the City's ongoing sewer infrastructure improvements that prevent rain water and ground water from entering the system. Other operating costs are expected to be relatively flat.

Sanitary Sewer Capital Improvements

The 2018-2027 Capital Improvement Plan (CIP) contains one project for 2018 which is sewer lining budgeted at \$100,000. Proposed funding is approximately \$75,000 from the sanitary sewer fund and \$25,000 from the Metropolitan Council Infrastructure Grant. Staff expects this grant will be available every other year so the CIP identifies replacing additional segments of the sanitary sewer system in 2020 and 2022 that weren't replaced between 2000 and 2003.

Target Cash Reserves – Sanitary Sewer Funds

Adequate cash reserves are needed to accommodate cash flow needs, invest in sewer replacement projects, and save for future capital projects. The City Council established a goal of setting aside half the depreciation expense or approximately \$20,000 each year to grow the cash reserve for sewer repair and replacement.

The City started the year with approximately \$979,498 in cash reserves. The projected ending balance is \$995,944. The \$20,000 increase to the fund balance is budgeted in the depreciation expense line item. The target end balance for 2018 is \$1,015,944 prior to paying for the 2018 sanitary sewer lining project. To ensure the growth of the cash reserves, staff recommends raising sanitary sewer rates by 1.7% or a total of \$4,487 in 2018. The cost to homeowners is \$3.68 per year. This low rate of increase was made possible, in part, by the reduction in Metropolitan Council wastewater charges noted above.

Quarterly Sanitary Sewer Rate History

Sewer Rates	2014	2015	2016	2017	2018
Residential Base Charge	\$49.03	\$50.26	\$52.77	\$54.09	\$55.01
Commercial Flow Charge	\$2.42	\$2.48	\$2.60	\$2.67	\$2.72
% Increase	1%	3%	5%	2.5%	1.7%

Sanitary Sewer Availability Charge

The Metropolitan Council did not increase the base metropolitan sewer availability charge (SAC) for 2018. The SAC rate will be \$2,485 for metropolitan customer communities. The rate is the same as 2014, 2015, and 2016.

Pursuant to Minnesota Statute 473.517, subd. 3, a metropolitan SAC is paid by our community to the Metropolitan Council as users connect to the metropolitan wastewater system for the first time or as a user's maximum demand for sewer capacity increases. These fees are for the availability of capacity, not the actual use or flow in the metropolitan system as demanded by development or changes in use on specific properties within our community. Lauderdale may adopt a different SAC rate that would include the Metropolitan Council amount plus additional funds for the City. Historically, Lauderdale has used the Metropolitan Council rate.

Storm Water Utility

The Storm Water Utility pays for the infrastructure and maintenance that improves the quality of storm water run-off. The City has been working with the area watershed districts on future projects to curb the City's contribution to pollution in the Mississippi River.

Lauderdale's ordinance established a system for billing using Residential Equivalency Factor (REF). A single family residential property is considered to be one REF and pays the base fee adopted by the Council. The other developed property were individually assigned a certain number of REF's based on property size, impervious surface, and calculated storm water run-off. A property receives a credit if it has a storm water retention pond on-site. Since Lauderdale is considered developed, the City does not anticipate an increase in the number of REF's.

The 2018-2027 Capital Improvement Plan shows spending resources on invasive species management, especially Japanese Knotweed, and improvements to Seminary Pond in cooperation with Capital Regions Watershed District and adjacent communities to reduce phosphorus and other pollutant loads.

Target Cash Reserves – Storm Water Fund

The projected cash balances must be adequate to meet on-going storm water expenditures and ensure a cash reserve balance that will allow the City to meet the obligations of its MS4 permit, especially Total Maximum Daily Load (TMDL) obligations imposed on the City by the Pollution Control Agency. As storm water projects can be expensive and TMDLs are expected as the City's runoff terminates in the Mississippi River, the City must continue to raise the storm water rate to build the nest egg to cover future costs. The budgeted increase for cash reserves is \$17,500 for 2018. A portion of this will be covered by an increase in projected interest on investment and a portion from storm water charges generating more revenue than was expected for 2017. Staff recommends raising the storm water rate 1.4% for 2018; the cost to homeowners is \$0.88 per year.

Storm Water Rate History

Storm Water Rates	2014	2015	2016	2017	2018
Residential	\$13.22	\$14.54	\$15.27	\$16.03	\$16.25
Commercial	\$66.10	\$72.71	\$76.35	\$80.17	\$81.29
% Increase	12.5%	10%	5%	5%	1.4%

Recycling Fee

Lauderdale's single-sort recycling program changed in May 2015 from recycling bins to carts. Eureka! Recycling has the contract to provide curbside collection on a weekly basis through December 31, 2018. The contract rate was \$2.52 per household per month when the more labor intense bins collection system was in place but adjusted downward after the carts were implemented. The rate for 2017 was \$2.08 per household per month. The rate adjusts each year based on the Consumer Price Index (CPI) and is expected to be \$2.12 for 2018.

Target Cash Reserves – Recycling Fund

Last year's increase continued correcting a recent deficit in the recycling fund budget. There are several reasons operating costs have been impacted: 1. the City's shift of employee costs to the recycling fund; and 2. the decline of recycled material prices has resulted in the City's revenue sharing dollars not off-setting processing costs. Until the market makes a complete rebound, the fund is expected to see rising costs. Staff recommends raising the recycling rate 5.0% or \$1.68 cents per year to curb the use of fund balance to cover costs. If markets don't rebound, staff expect a larger increase to the recycling rate will be needed next year.

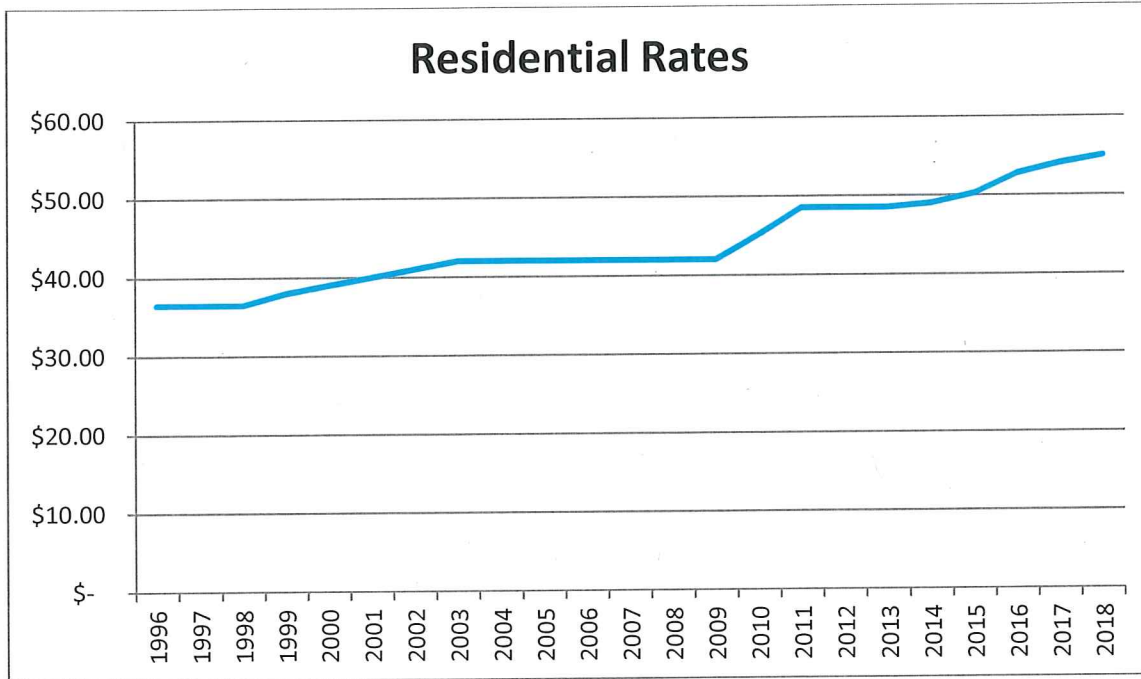
Recycling Rate History (Per Month):

Recycling Rates	2014	2015	2016	2017	2018
Residential	\$2.45	\$2.45	\$2.70	\$2.84	\$2.98
% Increase	0%	0%	10%	5%	5%

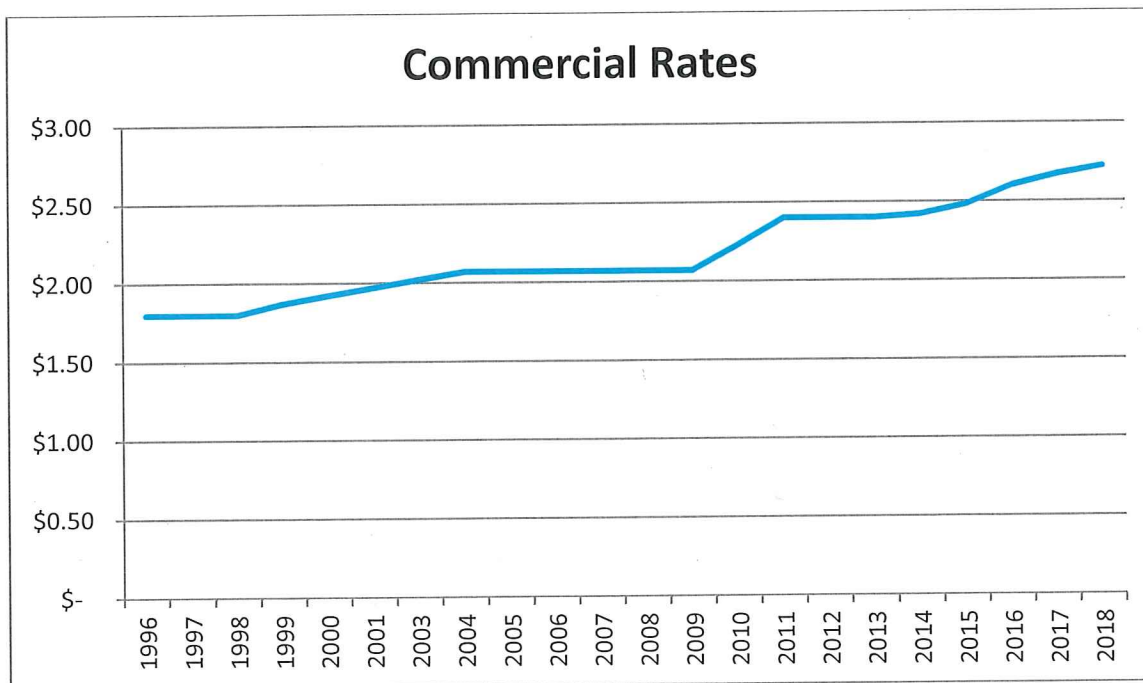
Appendix A

Sanitary Sewer Historical Rates

Residential rates are a flat charge per month.



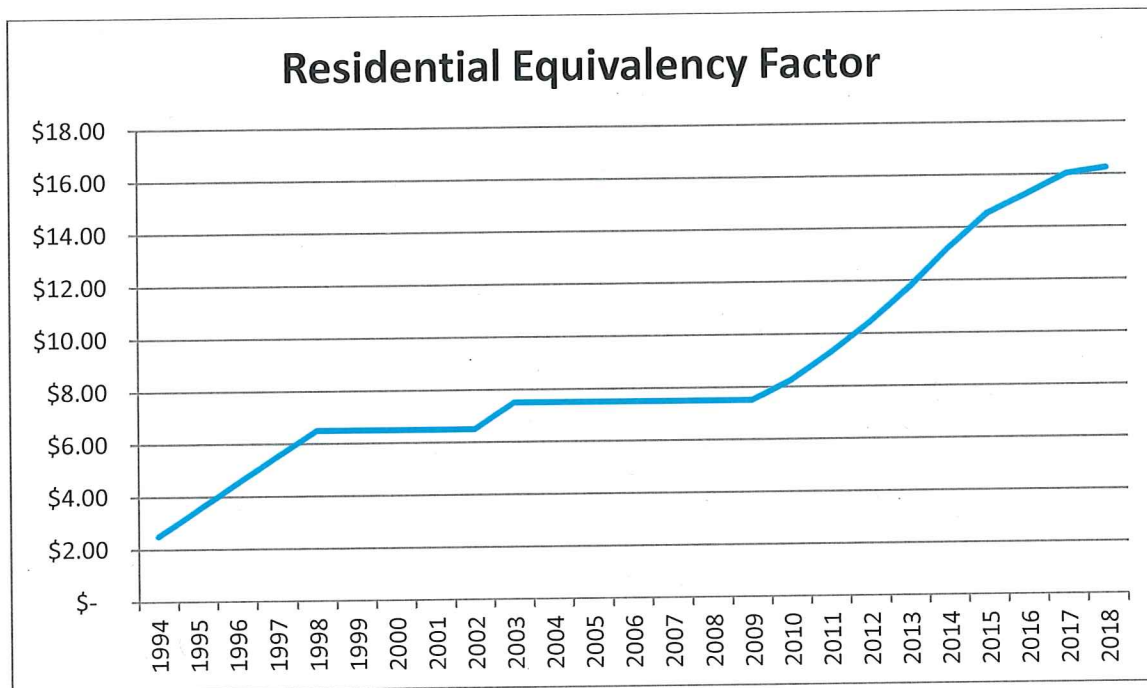
Commercial rates are based on flow or consumption charge.



Appendix B

Storm Water Historical Rates

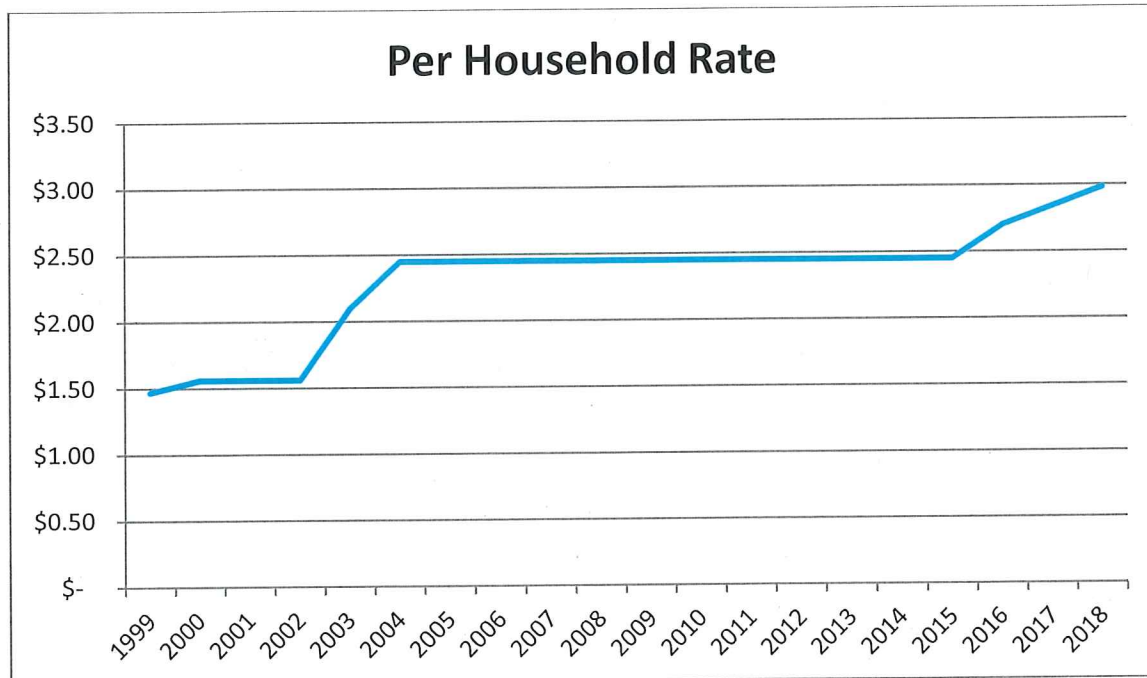
Storm Water rates are a flat charge based on Residential Equivalency Factor (REF) per month.



Appendix C

Recycling Historical Rates

Recycling rates are per single family household and multiplied per units. These rates are collected through the property tax system as a special assessment.



**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	_____ <u>X</u> _____
Action	_____ <u>X</u> _____
Resolution	_____ <u>X</u> _____
Work Session	_____

Meeting Date	December 12, 2017
ITEM NUMBER	<u>TC Chinese Christian Church</u>
STAFF INITIAL	_____ MJC _____
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City received a donation of \$1,500.00 from the Twin Cities Chinese Christian Church. The Church has made similar donations in years past, which the Council has accepted.

Minnesota Statutes 465.03 states that every donation acceptance shall be by resolution of the governing body adopted by a two-thirds majority of tis members, expressing such terms in full.

The resolution accepts the donation for Fund 414 Development to use for community projects.

OPTIONS:

1. Adopt resolution accepting the donation.
2. Decline the donation and return to donor.

STAFF RECOMMENDATION:

Adopt Resolution 121217E Accepting the Donation from the Twin City Chinese Christian Church.

COUNCIL ACTION:

RESOLUTION NO. 121217E

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION ACCEPTING A DONATION FROM THE
TWIN CITIES CHINESE CHRISTIAN CHURCH**

WHEREAS, the City of Lauderdale is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of citizens, and is specifically authorized to accept gifts and bequests; and

WHEREAS, the following persons and entities have offered to contribute cash amounts set forth below to the city:

Twin City Chinese Christian Church	\$1,500.00
------------------------------------	------------

WHEREAS, all such donations have been contributed to assist the city in the establishment and operation of facilities and programs either alone or in cooperation with others, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF LAUDERDALE, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used to establish and operate development programs either alone or in cooperation with others, as allowed by law.
2. The city administrator is hereby directed to issue receipts to each donor acknowledging the city's receipt of the donor's donation.

Adopted by the City of Lauderdale this 12th day of December, 2017.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

雙城華人基督教會

TWIN CITY CHINESE CHRISTIAN CHURCH

1752 Terrace Drive,
Roseville, Minnesota 55113
U. S.A.
Phone 651-644-9321

November 17, 2017

City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Re: City Gift

Dear City of Lauderdale:

Thanksgiving season is coming, on behalf of Twin City Chinese Christian Church, I would like to express our THANK YOU to all of you. We feel blessed and proud was a neighbor at Lauderdale even we moved to Roseville City early this year. I am especially thankful for Lauderdale City to take good care of the street and crime.
Please accept this gift \$1500 to be used as you see fit in the City of Lauderdale as our appreciation. Thank you for all you do!

Sincerely,

A handwritten signature in black ink, appearing to read 'Alfred Wong', with a large, loopy flourish extending to the right.

Alfred Wong
Buildings and Grounds Deacon

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent	_____
Public Hearing	_____
Discussion	_____ X _____
Action	_____ X _____
Resolution	_____
Work Session	_____

Meeting Date December 12, 2017

ITEM NUMBER Comm. Building Official

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Duane Grace has been the City's commercial building official for a very long time. During this time, he has been compensated through the plan review fees generated when there are commercial plans to review. Over the past couple of years, staff have been wondering if this compensation is enough because his scope of work has gone far beyond plan reviews. For example, he was called on numerous times this year when perspective buyers of the Chinese Church wanted to understand what the building official would require if the particular group purchased the property. He also has spent considerably more time dealing with non-compliant contractors/property owners and making repeated inspections.

Duane's compensation for this year would be \$704 if we paid him using the system we have been. The majority of the permits pulled this year were for roofing projects that don't require a plan review but do require inspections and his intervention in insurance claims. By comparison, his compensation in 2016 was \$2,951 and in 2015 was \$4,123.

Staff propose paying him the one commercial plan review fee generated this year, a flat fee of \$500 for his consulting work with the Chinese Church, and 85% of the permit fees for the other commercial projects. This 85% calculation is more typical in the industry for contracted building officials. Using this method, the City would owe Duane \$3,595.32 (plus the fees for any other permits that come in this year).

OPTIONS:

STAFF RECOMMENDATION:

Motion to pay Duane Grace per the compensation plan noted above.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Report _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____ X

Meeting Date December 12, 2017

ITEM NUMBER 1821 Eustis Street

STAFF INITIAL

JB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Tim Labey, the individual purchasing 1825 Eustis Street will be at the meeting. He plans to share his ideas for building two new homes and to see if the Council would be willing to sell 1821 Eustis Street so he can build a third. He provided the following picture as it depicts the style of home he plans to build on the two lots he will own and on the City lot if he is able to purchase. His drafter is working on turning the concept into floorplans and construction plans. Staff have been discussion zoning and building code related issues with him so he can maximize the potential of these small lots.

OPTIONS:

STAFF RECOMMENDATION:



LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session X

Meeting Date December 12, 2017

ITEM NUMBER Eustis Street

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The city engineer and staff had another productive meeting with Bob Brown of Ramsey County Public Works on Wednesday. The County was able to negotiate a deal with St. Paul Regional Water for cost share participation that will help the viability of this project. City Engineer, Darren Amundson, will be at the meeting to explain the attached cost breakdown and next steps.

OPTIONS:

STAFF RECOMMENDATION:

This has updated city project costs, the original county funding numbers, estimated assessments, and updated St. Paul water funding.

Note that the assessments are about \$3600 per lot. This is based on assessing 20% of the project cost.

The city project cost on Eustis South is more of a rougher estimate. If the city were to take this segment back, we would look for some more discussion and guidance on the roadway like width, sidewalks, curbs, lights, etc.

Here's the updated table

	City Project Cost	County Funding	Assessment Funding*	Estimated St. Paul Water Funding	Funding Gap(-) / Surplus(+)
Roselawn	\$350,000	\$240,000	\$10,800	\$30,000	-\$69,200
Eustis North	\$1,205,000	\$279,000	\$306,000	\$70,000	-\$550,000
Total	\$1,555,000	\$519,000	\$316,800	\$100,000	-\$619,200
Eustis South	\$1,000,000	\$662,000	\$216,000	\$0	-\$122,000
Total Project	\$2,555,000	\$1,181,000	\$532,800	\$100,000	-\$741,200

* Assumes 85 parcels on Eustis and 3 on Roselawn with an assessment rate of \$3600

* Assumes 60 equiv parcels and assessment rate of \$3600

Other Assumptions

no lighting cost is included

Eustis North is 36' face to face

Eustis South recon width generally does not change

no Eustis North sidewalk is included

any water service connection costs are St. Paul's

Sewer services will not be replaced