

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

January 9, 2018

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:33 p.m.

Councilors present: Jeff Dains, Kelly Dolphin, Andi Moffatt, Roxanne Grove, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. Butkowski asked to add an interfund loan resolution to the agenda. There being nothing else, Councilor Moffatt moved and seconded by Councilor Grove to approve the agenda as amended. Motion carried unanimously.

Mayor Gaasch asked if there were any changes to the meeting minutes. There being none, Councilor Moffatt moved and seconded by Councilor Dains to approve the minutes of the December 12, 2017, City Council Meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the claims totaling \$130,659.65. Motion carried unanimously.

Consent

Councilor Dains moved and seconded by Councilor Moffatt to approve the Consent Agenda thereby approving the November Financial Report, designating the official depository and investment institutions for 2018 – Resolution No. 010918A, and approving the 2018 tobacco and alcohol licenses – Resolutions No. 010918C and No. 010918D.

Informational Presentations/Reports

A. City Council Updates

Councilor Dains shared that he attended a St. Paul Regional Water Board meeting where they discussed usage of the Highland Park water tower site. Mayor Gaasch added that she attended a Metro Cities meeting where they discussed how to address legislative attacks on local control during the upcoming session.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 3

January 9, 2018

Discussion/Action Items

A. Resolution Finding that Modification to the Development Program and Tax Increment Financing Plan Conform to the General Plans for Development and Redevelopment of the City – Resolution No. 010918B

Butkowski explained that the resolution is the next step in establishing a tax increment financing district in order to secure funding to complete the purchase the Chinese Christian Church.

Councilor Moffatt moved to adopt Resolution 010918B – A Resolution Finding that a Modification to the Development Program for Development District No. 1 and a Tax Increment Financing Plan for Tax Increment Financing District No. 1-2 Conform to the General Plans for the Development and Redevelopment of the City. The motion was seconded by Councilor Grove and carried unanimously.

B. Memorandum of Understanding to Amend Union Agreements with AFSCME Council 5
Staff has been in the process of setting up a Health Care Savings Plan (HCSP) with the Minnesota State Retirement System (MSRS). Language regarding the HCSP in the personnel policy and the union contracts needs to be specific and the language in both also needs to match. Staff has been working on complying with the regulatory language required by MSRS.

Councilor Dolphin moved and seconded by Councilor Grove to approve the Memorandum of Understanding between the City of Lauderdale and AFSCME, COUNCIL 5, ALF-CIO, as presented, retroactive to January 1, 2016. Motion carried unanimously.

C. Committee Assignments and Designations

The Council determines committee assignments and other appointments at the first meeting of the year. Based on the discussion, assignments for 2018 will remain the same with the exceptions of: League of Minnesota Cities representation will switch from Councilor Grove to Councilor Moffatt and the North Suburban Communications Commission representation will switch from Councilor Dains to Councilor Dolphin with Dains as the alternate.

Councilor Dolphin moved to adopt committee assignments and designations as discussed. The motion was seconded by Councilor Grove and carried unanimously.

Additional Items

A. Interfund Loan Resolution No. 010918E

The Interfund Loan Resolution allows the City to transfer money from the 414 Development Fund to a new tax increment financing (TIF) fund being created in connection with the purchase of the Chinese Church. The transferred funds will cover the administrative costs of setting up the TIF District in advance of receiving the proceeds from the bond sale.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 3

January 9, 2018

Council Dolphin moved and seconded by Councilor Dains to adopt Resolution 010918E – A Resolution Authorizing Internal Loan for Advance of Certain Costs in Connection with Tax Increment Financing District No. 1-2. Motion carried unanimously.

Set Agenda for Next Meeting

Administrator Butkowski stated that the next council meeting may include an update on jurisdictional change for Roselawn Avenue and Eustis Street, a public hearing on Patsy's Prospect Hill lot split, a public hearing on the modification to the development program for Development District No. 1 and the proposed establishment of Tax Increment Financing District No. 1-2, and a Comprehensive Plan update.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council. There being no interested parties to speak, Mayor Gaasch closed the floor.

B. Community Development Update

Butkowski informed the Council that a purchase agreement for the Chinese Christian Church is being finalized, the claim for the damage to the public works building on Larpenteur is moving slowly, and some residents expressed interest in holding an open house at 1795 Eustis Street after the City takes possession.

Adjournment

Councilor Grove moved and seconded by Councilor Moffatt to adjourn the meeting at 8:07 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk