

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:30 P.M. TUESDAY, FEBRUARY 13, 2018**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the January 23, 2018 City Council Meeting
  - c. Claims Totaling \$110,791.93
4. **CONSENT**
  - a. Recreation Agreement with the City of Falcon Heights
  - b. 3.2 Malt Liquor License for SuperUSA – Resolution 021318A
  - c. Tobacco License for SuperUSA – Resolution 021318B
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
  - a. Alecia Jendro, League of Minnesota Cities Mayor for a Day Essay Contest Winner
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
  - a. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEM**
  - a. 2018 Sanitary Sewer Lining Project
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
  - a. Rental Housing Ordinance Revisions

## 12. **WORK SESSION**

### a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Jurisdictional Change for Roselawn Avenue and Eustis Street
- c. Service Station Insurance Claim
- d. Community Development Update

## 13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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January 23, 2018

**Roll Call**

Mayor Gaasch called the Regular City Council meeting to order at 7:31 p.m.

Councilors present: Jeff Dains, Kelly Dolphin, Andi Moffatt, Roxanne Grove, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. Butkowski asked to add Joe Hughes's phased retirement option agreement to the agenda. There being nothing else, Councilor Dains moved and seconded by Councilor Grove to approve the agenda as amended. Motion carried unanimously.

Mayor Gaasch asked if there were any changes to the meeting minutes. There being none, Councilor Grove moved and seconded by Councilor Moffatt to approve the minutes of the January 9, 2018, City Council Meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the claims totaling \$48,159.31. Motion carried unanimously.

**Consent**

Councilor Moffatt moved and seconded by Councilor Grove to approve the Consent Agenda thereby acknowledging the December Financial Report. Motion carried unanimously.

**Informational Presentations/Reports**

**A. City Council Updates**

Councilor Dolphin shared that she attended the Comprehensive Plan Steering Committee meeting. Mayor Gaasch added that she attended a Metro Cities Board of Directors meeting where they discussed how to address legislative attacks on local control.

**B. Update on Jurisdictional Change for Roselawn Avenue and Eustis Street**

Butkowski stated that she and the city engineer met with St. Paul Regional Water staff to confirm their level of commitment to the project. Staff will bring additional information to the Council at the next meeting.

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**Discussion/Action Items**

A. Public Hearing for Patsy's Prospect Hill; Preliminary and Final Plat – Resolution 012318A  
Pat White of 1745 Fulham Street has applied to re-plat the property to make one new residential lot. The county engineer reviewed the preliminary plat, as required, and found it acceptable as proposed. City Attorney Ron Batty approached the Council as well to discuss his review of the preliminary and final plat and to answer additional questions.

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council on the issue at 7:43 p.m. There being no interested parties to speak, Mayor Gaasch closed the floor at 7:44 p.m.

Councilor Moffatt moved to adopt Resolution 012318A – A Resolution Granting Final Plat Approval for Patsy's Prospect Hill. The motion was seconded by Councilor Dolphin and carried unanimously.

B. Public Hearing on the Modification to the Development Program for Development District No. 1; Establishing Tax Increment Financing District No. 1-2; and Adopting a Tax Increment Financing Plan – Resolution 012318B

City Attorney Ron Batty approached the Council to discuss the establishment of Tax Increment Financing District No. 1-2 and the corresponding Tax Increment Financing Plan (TIF) for the acquisition of 1795 Eustis Street in addition to modifications being proposed for the Development Program for Development District No. 1.

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council on the issue at 7:52 p.m. There being no interested parties to speak, Mayor Gaasch closed the floor at 7:53 p.m.

Councilor Grove moved to adopt Resolution 012318B – A Resolution Adopting a Modification to the Development Program for Development District No. 1; and Establishing Tax Increment Financing District No. 1-2 Therein and Adopting a Tax Increment Financing Plan Therefor. The motion was seconded by Councilor Dolphin and carried unanimously.

**Discussion/Action Item**

A. Proposals for a Phase I Environmental Site Assessment and the Pre-Demolition Asbestos & Regulated Building Materials Survey at 1795 Eustis Street

The Phase I will identify potential or existing environmental contamination liabilities. As the City has little by the way of records for the site, this will be important in determining whether additional or more invasive testing of the building or soil is required. As the building is expected to be razed, the demo survey will identify potential contaminants such as asbestos that will need

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Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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to be dealt with when the building is demolished and will assist in preparing demolition grant applications this spring.

Councilor Dolphin moved to hire the Javelin Group to complete Phase I Environmental Site Assessment and Pre-Demolition Asbestos and Regulated Materials Survey at 1795 Eustis Street. This was seconded by Councilor Grove and carried unanimously.

**Additional Items**

**A. Hughes Phased Retirement**

Joe Hughes is in his fourth year of being hired back under PERA's Phased Retirement Plan. The City has budgeted for him to come back in 2018 on a limited basis during the summer.

Councilor Dains moved to approve the Phased Retirement Agreement with Joe Hughes as presented. This was seconded by Councilor Grove and carried unanimously.

**Set Agenda for Next Meeting**

Administrator Butkowski stated that the next council meeting may include an update on negotiations with Ramsey County regarding Roselawn Avenue and Eustis Street and the winner of the League of Minnesota Cities' Mayor for a Day essay contest winner Alecia Jendro.

**Work Session**

**A. Opportunity for the Public to Address the City Council**

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council at 8:14 p.m. There being no interested parties to speak, Mayor Gaasch closed the floor at 8:15 p.m.

**B. Comprehensive Plan Update**

Jennifer Haskamp provided the Council an update on the 2040 Comprehensive Plan. The Steering Committee is finishing its work and the Swanson Haskamp team will be translating what they have learned over the past year from business owners and residents into text.

Prior to doing that, Haskamp wanted to get Council perspective on a few matters. The first one were plans for 1795 Eustis Street especially as it related to the type of use and density the Council desired at the location. The Council also discussed the area zoned conservation in the southern part of the City as staff anticipate Luther Seminary may continue to divest themselves of land they no longer need for the operation of their school.

**C. Community Development Update**

None.

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**Adjournment**

Councilor Dains moved and seconded by Councilor Grove to adjourn the meeting at 10:03 p.m.  
Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

### **Request for Council Action**

**To:** Mayor and City Council  
**From:** City Administrator  
**Meeting Date:** February 13, 2018  
**Subject:** List of Claims

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The claims totaling \$110,791.93 are provided for City Council review and approval that includes check numbers 25702 to 25731.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: miles.cline  
 Printed: 2/9/2018 2:30 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association PR Batch 50200.01.2018 PERA Coordinated PR Batch 50200.01.2018 PERA Coordinated	01/26/2018 PR Batch 50200.01.2018 PER PR Batch 50200.01.2018 PER	1,086.96 942.03
Total for this ACH Check for Vendor 43:				2,028.99
ACH	44	Minnesota Department of Revenue PR Batch 50200.01.2018 State Income Tax	01/26/2018 PR Batch 50200.01.2018 Statu	616.78
Total for this ACH Check for Vendor 44:				616.78
ACH	45	ICMA Retirement Corporation PR Batch 50200.01.2018 Deferred Comp PR Batch 50200.01.2018 Deferred Comp	01/26/2018 PR Batch 50200.01.2018 Defi PR Batch 50200.01.2018 Defi	1,351.27 939.37
Total for this ACH Check for Vendor 45:				2,290.64
ACH	46	Internal Revenue Service PR Batch 50200.01.2018 Medicare Employer Po PR Batch 50200.01.2018 FICA Employer Portio PR Batch 50200.01.2018 Medicare Employee Pc PR Batch 50200.01.2018 Federal Income Tax PR Batch 50200.01.2018 FICA Employee Portio	01/26/2018 PR Batch 50200.01.2018 Mec PR Batch 50200.01.2018 FIC PR Batch 50200.01.2018 Mec PR Batch 50200.01.2018 Fed PR Batch 50200.01.2018 FIC	257.85 1,102.40 257.85 1,415.89 1,102.40
Total for this ACH Check for Vendor 46:				4,136.39
Total for 1/26/2018:				9,072.80
ACH	44	Minnesota Department of Revenue 2017 Sales Tax Payable	02/02/2018	61.00
Total for this ACH Check for Vendor 44:				61.00
Total for 2/2/2018:				61.00
ACH	43	Public Employees Retirement Association PR Batch 50300.02.2018 PERA Coordinated PR Batch 50300.02.2018 PERA Coordinated	02/09/2018 PR Batch 50300.02.2018 PER PR Batch 50300.02.2018 PER	958.03 1,105.42
Total for this ACH Check for Vendor 43:				2,063.45
ACH	44	Minnesota Department of Revenue PR Batch 50300.02.2018 State Income Tax	02/09/2018 PR Batch 50300.02.2018 Statu	617.01
Total for this ACH Check for Vendor 44:				617.01
ACH	45	ICMA Retirement Corporation PR Batch 50300.02.2018 Deferred Comp	02/09/2018 PR Batch 50300.02.2018 Defi	939.37



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 50300.02.2018 Deferred Comp	PR Batch 50300.02.2018 Def	1,351.27
		Total for this ACH Check for Vendor 45:		2,290.64
ACH	46	Internal Revenue Service	02/09/2018	
		PR Batch 50300.02.2018 FICA Employer Portio	PR Batch 50300.02.2018 FIC	1,013.88
		PR Batch 50300.02.2018 Medicare Employer Po	PR Batch 50300.02.2018 Mec	237.13
		PR Batch 50300.02.2018 FICA Employee Portio	PR Batch 50300.02.2018 FIC	1,013.88
		PR Batch 50300.02.2018 Medicare Employee Pe	PR Batch 50300.02.2018 Mec	237.13
		PR Batch 50300.02.2018 Federal Income Tax	PR Batch 50300.02.2018 Fed	1,414.44
		Total for this ACH Check for Vendor 46:		3,916.46
		Total for 2/9/2018:		8,887.56
25702	13 5641	8th Day Landscaping LLC January Snow Removal	02/13/2018	645.00
		Total for Check Number 25702:		645.00
25703	34	AFSCME MN Council 5 PR Batch 50200.01.2018 Union Dues	02/13/2018 PR Batch 50200.01.2018 Unic	200.08
		Total for Check Number 25703:		200.08
25704	33 012018	City of Falcon Heights January Fire Calls	02/13/2018	457.68
		Total for Check Number 25704:		457.68
25705	36 013118	City of Roseville July - December Non-resident Reimbursement	02/13/2018	624.00
		Total for Check Number 25705:		624.00
25706	29 3632	City of St Anthony February Police Services	02/13/2018	57,730.66
		Total for Check Number 25706:		57,730.66
25707	25	County of Ramsey	02/13/2018	
		PR Batch 50200.01.2018 Short Term Disability	PR Batch 50200.01.2018 Sho	68.44
		PR Batch 50200.01.2018 Life Insurance	PR Batch 50200.01.2018 Life	314.08
		PR Batch 50200.01.2018 Long Term Disability	PR Batch 50200.01.2018 Lon	100.11
	EMCOM-006680	January Fleet Support		6.24
	EMCOM-006692	January CAD Services		233.07
	EMCOM-006707	January 911 Dispatch Services		1,248.01
	RISK-001901	Insurance Processing Fee		25.00
		Total for Check Number 25707:		1,994.95
25708	38 475421 475421 475421	Croix Oil Company Inc. January Fuel January Fuel January Fuel	02/13/2018	9.20 9.19 42.91
		Total for Check Number 25708:		61.30
25709	82 022018	Home Depot Maintenance Supplies	02/13/2018	53.74

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 25709:	53.74
25710	134 0073	Katrina Joseph January Legal Services	02/13/2018	925.00
			Total for Check Number 25710:	925.00
25711	31 141099 141099 141099	Kennedy & Graven Chartered December Legal Services TIF District 1-2 Patsy's Prospect Hill	02/13/2018	462.00 1,850.00 363.00
			Total for Check Number 25711:	2,675.00
25712	73 268590	League of Minnesota Cities 2018 Safety & Loss Control Workshop - HB, JB,	02/13/2018	60.00
			Total for Check Number 25712:	60.00
25713	78 0200047431	League of Minnesota Cities Insurance Trust 8/16-8/17 Workers Compensation Post Audit	02/13/2018	30.00
			Total for Check Number 25713:	30.00
25714	181 170814.00-1	LHB, Inc. TIF Analysis - 1795 Eustis	02/13/2018	4,146.75
			Total for Check Number 25714:	4,146.75
25715	1 012018 012018 012018	Lillie Suburban Newspapers Inc Summary Financial Report Public Hearing - Patsy's Prospect Hill Public Hearing - District No. 1-2	02/13/2018	112.13 20.13 86.25
			Total for Check Number 25715:	218.51
25716	152 012018	Metro Watershed Partners 2018 Membership Clean Water MN	02/13/2018	500.00
			Total for Check Number 25716:	500.00
25717	99 2753	Metropolitan Area Management Association Luncheon Meeting - HB	02/13/2018	20.00
			Total for Check Number 25717:	20.00
25718	24 001078033	Metropolitan Council March Wastewater Treatment	02/13/2018	10,846.48
			Total for Check Number 25718:	10,846.48
25719	18 R22755	Minnesota Equipment Inc Tractor Repairs	02/13/2018	3,815.41
			Total for Check Number 25719:	3,815.41
25720	75 022018 022018 022018 022018 022018	Petty Cash USPS - Mail Building Materials to Duane Grace SRA Quarterly Meeting Electric Drain Cleaner Mailing Envelopes USPS - Code Enforcement Letter	02/13/2018	15.73 13.00 39.57 22.56 3.84

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	022018	Warming House Phone		23.61
	022018	USPS - Stamps		98.00
Total for Check Number 25720:				216.31
25721	5 619861-01-18	Premium Waters Inc January Water Delivery	02/13/2018	54.11
Total for Check Number 25721:				54.11
25722	47	Public Employees Insurance Program PR Batch 50300.02.2018 Health Insurance PR Batch 50300.02.2018 Dental	02/13/2018 PR Batch 50300.02.2018 Hea PR Batch 50300.02.2018 Den	2,032.62 116.10
Total for Check Number 25722:				2,148.72
25723	80 012018	Sam's Club Sam's Club - Annual Membership	02/13/2018	90.00
Total for Check Number 25723:				90.00
25724	81 4Q2017 4Q2017 4Q2017	St Paul Regional Water Service 1915 Walnut St 1885 Fulham St 1891 Walnut St	02/13/2018	30.35 344.88 71.90
Total for Check Number 25724:				447.13
25725	183 022018	St. Cloud State University 2018 Minnesota Municipal Clerks Institute - MC	02/13/2018	445.00
Total for Check Number 25725:				445.00
25726	26 1301100 1301103	Stantec Consulting Services Inc Eustis/Roselawn Negotiations LSWMP Preparation	02/13/2018	2,681.00 486.00
Total for Check Number 25726:				3,167.00
25727	40 0320843	Truck Utilities Inc Truck Parts	02/13/2018	41.56
Total for Check Number 25727:				41.56
25728	3 350167037	US National Equipment Finance Inc February Copier Contract	02/13/2018	149.00
Total for Check Number 25728:				149.00
25729	90 9800825335 9800825335 9800825335	Verizon Wireless January Cell Phone January Cell Phone January Cell Phone	02/13/2018	16.56 33.10 16.55
Total for Check Number 25729:				66.21
25730	7 7809000-0500-7	Waste Management Inc February Public Works	02/13/2018	342.27
Total for Check Number 25730:				342.27
25731	74 578740741	Xcel Energy 1891 Walnut Street	02/13/2018	172.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	578740741	1891 Walnut Street		311.25
	578793027	Larpenteur Bridge Lights		41.40
	578805227	2430 Larpenteur Avenue		14.64
	579168658	Larpenteur Pedestrian Lighting		58.44
Total for Check Number 25731:				598.70
Total for 2/13/2018:				92,770.57
Report Total (39 checks):				110,791.93


**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent              X    
Public Hearing    \_\_\_\_\_  
Discussion        \_\_\_\_\_  
Action             \_\_\_\_\_  
Resolution        \_\_\_\_\_  
Work Session    \_\_\_\_\_

Meeting Date            February 13, 2018

ITEM NUMBER            Recreation Agreement

STAFF INITIAL            

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Falcon Heights would like to continue our recreation programs relationship. In the past they used our facilities for some of their offerings such as Tai Kwan Do and yoga and may do that again. The agreement also provides for Lauderdale covering the cost between the resident and non-resident rate when Lauderdale residents participate in their programs.

Following is the updated agreement for 2018. The agreement clarifies expectations and addresses issues of liability. If the Council would like to discuss or amend the agreement, it may be removed from the Consent Agenda.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council approves the Recreation Agreement with the City of Falcon Heights as presented.

**COUNCIL ACTION:**

**City of Falcon Heights  
City of Lauderdale**

**Recreation Agreement**

THIS AGREEMENT is effective March 1, 2018 through December 31, 2018, by and between the City of Lauderdale, 1891 Walnut Street ~ Lauderdale, MN 55113, and the City of Falcon Heights, 2077 W. Larpenteur Ave ~ Falcon Heights, Minnesota 55113. Falcon Heights agrees to provide recreation programs within the City of Lauderdale. Lauderdale agrees to provide facility space for the programs.

The Cities of Lauderdale and Falcon Heights agree to the following obligations:

**1. Falcon Heights agrees to:**

- Provide recreation programs and experiences to Lauderdale residents for the same fee as paid by Falcon Heights' residents. Lauderdale will reimburse Falcon Heights the difference between the resident and non-resident rate for recreation programs and experiences held at Falcon Heights' facilities. Lauderdale will not reimburse Falcon Heights if the programs are held at Lauderdale facilities.
- Coordinate registration, supervision, and program curriculum appropriate for the recreation program.
- Hold recreation programs at Lauderdale City Hall and at Lauderdale Community Park as needs and interest warrant.
- Provide program staff, program supplies and equipment, and program maintenance support for the agreed upon recreation program.

**2. Lauderdale agrees to:**

- Provide program space at Lauderdale City Hall and at Lauderdale Community Park. The City of Lauderdale agrees to provide regular facility and park maintenance such as sweeping the floor and supplying tables requested by Falcon Heights.
- Provide facilities access and keys to Falcon Heights Park and Recreation Staff.

***Liability***

Falcon Heights shall defend and indemnify Lauderdale and its employees, officers, volunteers and agents for any claims against Lauderdale arising from Falcon Heights's performance or failure to perform its duties under this Agreement.

Lauderdale shall defend and indemnify Falcon Heights and its employees, officers, volunteers and agents for any claims against Falcon Heights arising from Lauderdale's performance or failure to perform its duties under this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and the other party, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for the parties may not be added together to determine the maximum amount of liability for any party.

Employees of Falcon Heights and Lauderdale shall remain employees of their respective cities regardless of where services are provided under this Agreement. Each party shall be responsible for injuries to or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing services pursuant to this Agreement. Each party waives the right to sue the other party for any workers' compensation benefits paid to its own employees or their dependants, even if the injuries were caused wholly or partially by the negligence of the other party.

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

**City of Falcon Heights**

**City of Lauderdale**

\_\_\_\_\_  
Mayor Peter Lindstrom

\_\_\_\_\_  
Mayor Mary Gaasch

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
City Administrator  
Sack Thongvanh

\_\_\_\_\_  
City Administrator  
Heather Butkowski

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent                      X    
Public Hearing                       
Discussion                           
Action                                
Resolution                 X    
Work Session                      

Meeting Date    February 13, 2018

ITEM NUMBER          3.2 Off-Sale Malt Liquor  
License for 2018  

STAFF INITIAL          MJC  

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The City has received an application for a 3.2 off-sale malt liquor license. The license would be valid January 1, 2018 — December 31, 2018

Larpenteur SuperUSA - 2424 Larpenteur Avenue W

**OPTIONS:**

1. To approve Resolution 021318A.
2. To remove the item from the Consent Agenda for further consideration.

**STAFF RECOMMENDATION:**

Approve Resolution 021318A Approving the 3.2 Off-Sale Malt Liquor License for 2018.

**COUNCIL ACTION:**



**RESOLUTION 021318A**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**APPROVING 3.2 OFF SALE MALT LIQUOR LICENSE FOR 2018**

WHEREAS, the following applicant:

Larpenteur SuperUSA      2424 Larpenteur Avenue W

has presented to the City of Lauderdale their complete application for renewal of current 3.2 off sale malt liquor license; and

WHEREAS, the establishment listed above has provided the proper fee and the Certification of Workers Compensation form and insurance certificate.

NOW, THEREFORE BE IT RESOLVED, that the Lauderdale City Council authorizes that the establishment listed above, be granted 3.2 off sale malt liquor license with the City of Lauderdale for the term of January 1, 2018 through December 31, 2018.

Adopted by the City of Lauderdale this 13th day of February, 2018.

\_\_\_\_\_  
Mary Gaasch, Mayor

ATTEST:

\_\_\_\_\_  
Heather Butkowski, City Administrator

**LAUDERDALE COUNCIL  
ACTION FORM**

<b>Action Requested</b>	
Consent	<u>  X  </u>
Public Hearing	<u>          </u>
Discussion	<u>          </u>
Action	<u>          </u>
Resolution	<u>  X  </u>
Work Session	<u>          </u>

Meeting Date	<u>February 13, 2018</u>
ITEM NUMBER	<u>2018 Tobacco License</u>
STAFF INITIAL	<u>  MJC  </u>
APPROVED BY ADMINISTRATOR	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The City has received an application for a tobacco license. The license would be valid January 1, 2018— December 31, 2018.

Larpenteur SuperUSA - 2424 Larpenteur Avenue W

**OPTIONS:**

1. To approve Resolution 021318B.
2. To remove the item from the consent agenda for further consideration.

**STAFF RECOMMENDATION:**

Approve Resolution 021318B Approving the 2018 Tobacco License.

**COUNCIL ACTION:**

**RESOLUTION 021318B**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**APPROVING 2018 TOBACCO LICENSE**

WHEREAS, the following applicant:

Larpenteur SuperUSA      2424 Larpenteur Avenue W

has presented to the City of Lauderdale a complete application for renewal of current tobacco license; and

WHEREAS, the establishment listed above has provided the proper fee and the Certification of Workers Compensation form and insurance certificate.

NOW, THEREFORE BE IT RESOLVED, that the Lauderdale City Council authorizes that the establishment listed above, be granted a tobacco license with the City of Lauderdale for the term of January 1, 2018 through December 31, 2018.

Adopted by the City of Lauderdale this 13th day of February, 2018.

\_\_\_\_\_  
Mary Gaasch, Mayor

ATTEST:

\_\_\_\_\_  
Heather Butkowski, City Administrator

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date February 13, 2018

ITEM NUMBER LMC Winner Alecia Jendro

STAFF INITIAL \_\_\_\_\_



APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

As you know, Alecia Jendro was the winner of the recent League of Minnesota Cities' Mayor for a Day contest. Staff invited Alecia to attend the meeting to read her wonderful essay. She graciously accepted the invitation. Her mom, Yi-Chen Wu will also be in attendance.

Staff will prepare items to be given to Alecia.

**OPTIONS:**

**STAFF RECOMMENDATION:**

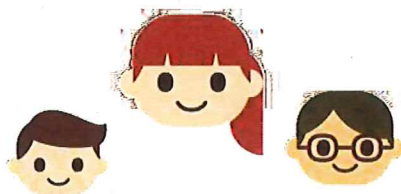
**COUNCIL ACTION:**



More from Jan-Feb 2018 issue ([Link to: https://www.lmc.org/page/1/jan-feb-2018.jsp](https://www.lmc.org/page/1/jan-feb-2018.jsp))

([Link to: http://www.lmc.org/magazine](http://www.lmc.org/magazine))

## LMC's Mayor for a Day Essay Contest Winners



Most city residents are aware that cities employ police officers, firefighters, and public works staff who maintain streets and sewers. But cities also employ workers that you might see in private businesses, like accountants, receptionists, information technology managers, communications specialists, and human resources personnel, among others.

In the coming years, a wave of retirements among the Baby Boomer generation will leave many city government positions to be filled. How can residents be persuaded to pursue city careers? More than 400 Minnesota fourth-, fifth-, and sixth-graders considered that challenge and shared their ideas in the League of Minnesota Cities' (LMC) fifth annual Mayor for a Day Essay Contest.

This year's essay question tied in with the theme of the League's Cities Matter booth at the 2017 Minnesota State Fair. Fairgoers were invited to take a quiz to discover their "superpower" and find out the city careers most likely to be a good match for them.

For the essay contest, students were asked to consider the following statement and question:

*People who work for city governments plow snow, balance budgets, run libraries, design safe streets and buildings, take care of parks and playgrounds, fight fires, enforce laws, keep drinking water clean, and more. If you were mayor for a day, what would you do to show people that local governments are good places to work?*

From the essays submitted, three winners—from the cities of Lauderdale, Maple Grove, and St. Paul—and three honorable mentions were chosen. Winning entries were selected based on creativity, originality, and legibility. Winning essay writers will receive a commemorative plaque and a check for \$100.

Thank you to all students who participated in this year's competition and to the families, friends, and teachers who encouraged our future mayors.

### **Winning Entries**

*Click on each essay to read a larger version in pdf format.*



# Alecia Jendro

5th grade, Lauderdale

If I were mayor for a day, I would show people that local government jobs are good places to work by giving a speech to let everyone know why they should appreciate the city government and tell them what would happen without the people working for the city government. For example, if there wasn't engineers, the bridges would collapse because it was under too much weight. The building could also collapse because the material wasn't put in the right place. Without engineers, we would be stuck with old technology because we don't have engineers to help us invent new things. If there weren't any police, then people wouldn't be safe at all because people bring unsafe things into buildings, schools and places that shouldn't have those things. If it wasn't for the police, the city would be a mess. Car crashes could happen because people are running red lights or drunk driving. People might use drugs and do things illegally. Thanks to the police, we live in a safe community. If people don't plow snow in the winter, accidents could happen because the snow froze and turned into ice. People might be late for work and school because the snow is too high and their wheels get stuck in the snow, but also people might slip on the icy sidewalk. We should appreciate the city government because without librarians, engineers, firefighters and lots of other people, there wouldn't be the city we see today.

# LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent	_____
Public Hearing	_____
Discussion	_____ <u>X</u> _____
Action	_____ <u>X</u> _____
Resolution	_____
Work Session	_____

Meeting Date	February 13, 2018
ITEM NUMBER	<u>2018 Sewer Lining Project</u>
STAFF INITIAL	_____ <i>AB</i> _____
APPROVED BY ADMINISTRATOR	_____

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The city engineer prepared an outline of the process and timeframe for lining approximately 3,500 feet of sanitary sewer pipes scattered throughout the northern part of the City. When the city streets were reconstructed between 2000—2003, sections that were in good shape were left in tact. Those sections of clay pipe are now twenty years older and in need of rehabilitation. The cost to line the pipe is estimated at \$100,000. A grant from the Metropolitan Council will off-set some of the costs. Projects over \$100,000 must follow the public bidding laws. As such, the city engineer is asking the Council to order plans and specifications so they can begin working on the project. Ultimately, these costs will be applied against the City's inflow and infiltration surcharge.

### OPTIONS:

Determine whether to proceed with the sewer lining project as proposed.

### STAFF RECOMMENDATION:

Motion directing the city engineer to prepare plans and specifications for the 2018 sanitary sewer lining project.



February 7, 2018  
File: 193801702

**Attention: Ms. Heather Butkowski, City Administrator**  
City of Lauderdale  
1891 Walnut Street  
Lauderdale, MN 55113

Dear Heather,

**Reference: 2018 Sanitary Sewer Lining Project**

### Project Background

The sanitary sewer system in Lauderdale is aging and experiencing typical issues including tree root intrusion, infiltration, and pipe deterioration. Cured-In-Place Pipe (CIPP) lining is a trenchless, cost-effective rehabilitation method that can mitigate or eliminate these issues, and prolong the life of the pipe. Since 2013, the City of Lauderdale has lined over 7000 feet of sewer pipe.

This project would line approximately 3500 feet of 8" clay sanitary sewer pipe in the northern portion of the city. Upon completion of this project, there would be approximately 5000 feet of sewer pipe left to line in the city.

### Project Schedule

Should the City choose to move forward with this project, we recommend the following schedule:

Order Plans and Specifications	February 13, 2018
Approve Plans/Authorize Advertising for Bids	March 13, 2018
Open Bids	April 17, 2018
Award Project	April 24, 2018
Construction Window Open	June 18, 2018
Construction Window	4 Weeks
Construction Window Closed	August 31, 2018

Providing a construction window gives the contractor greater flexibility in scheduling the project, which will help ensure the City receives more favorable prices.

### Project Costs

Our construction cost estimate for the project is \$100,000. This work will be performed under our Master Services Agreement with the City. Our engineering costs are estimated to be \$9,000 for design and \$14,000 for construction services. The total engineering costs are \$23,000, or approximately 23% of the estimated construction cost.

**Design with community in mind**





February 7, 2018  
Ms. Heather Butkowski, City Administrator  
Page 2 of 2

**Reference: 2018 Sanitary Sewer Lining Project**

If you have any questions, please feel free to contact me at 651-604-4734.

Regards,

**Stantec Consulting Services Inc.**

*Kellie M. Schlegel*

Kellie Schlegel  
Engineer  
Phone: 651-604-4734  
[kellie.schlegel@stantec.com](mailto:kellie.schlegel@stantec.com)

**Authorization to Proceed:  
City of Lauderdale**

By \_\_\_\_\_  
Mary Gaasch, Mayor

Date \_\_\_\_\_

And

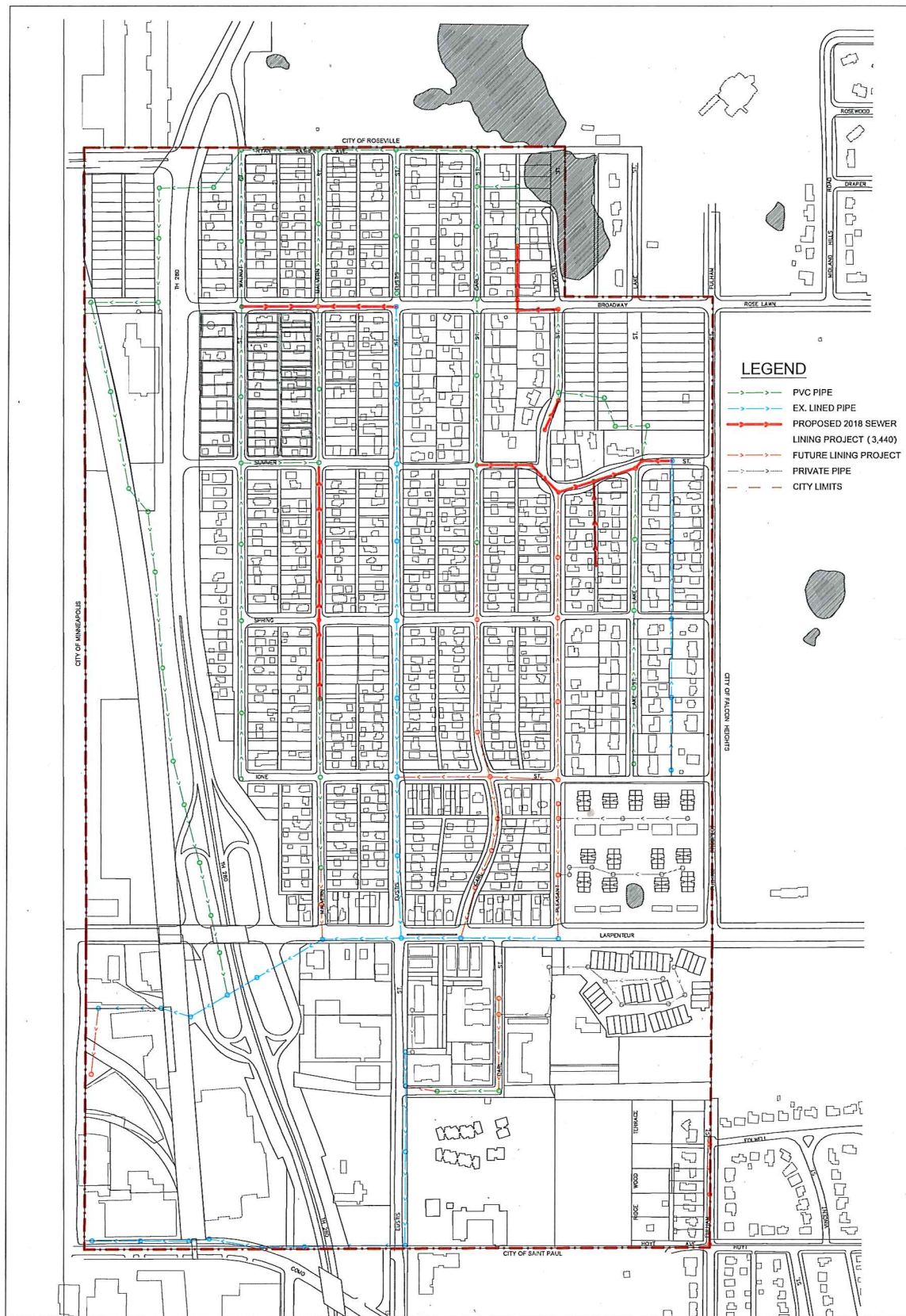
by \_\_\_\_\_  
Heather Butkowski, City Administrator

Date \_\_\_\_\_

Attachment: Location Plan

sk v:\1938\active\193801702\design\2018 lining\let.project cost summary.docx

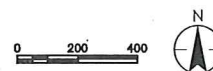
PROJECT NO. 193801702  
 DATE: 09/14/2017  
 PROJECT TITLE: 2018 SANITARY SEWER LINING PROJECT - LOCATION MAP



2018 SANITARY SEWER LINING PROJECT - LOCATION MAP

CITY OF LAUDERDALE  
 SANITARY SEWER MAP

FIGURE 3



## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session   X  

Meeting Date February 13, 2018

ITEM NUMBER Eustis / Roselawn

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Since the last meeting, staff and the city engineer met with St. Paul Regional Water staff to determine their ability to contribute to the project. With that understanding, the cost estimate was revised by the city engineer and is attached to this memo. These are best estimates for costs and revenues for the project without doing things like soil borings or televising of storm sewer lines.

Based on the information, the City's financial advisors at Ehlers are looking at how the City could finance the cost of repairing Eustis Street and Roselawn Avenue knowing the County's contribution does not cover the full cost of the project and that owners adjacent to the streets would be given an opportunity to pay their assessments over ten years. Staff hope to have that information shortly and will forward as soon as we can.

The city attorney started reviewing the draft agreement prepared by Ramsey County. He is exploring questions like what form of ownership the City should be receiving the right-of-way in. From a big picture perspective, it seems like a document that can be tweaked enough to work.

The city engineer will be at the meeting. I anticipate that the financing models prepared by Ehlers will bring clarity to whether the Council should accept the County's offer or whether it falls short of being financially prudent to take ownership of the roads.

### OPTIONS:

### STAFF RECOMMENDATION:

02/05/2018 Update  
Eustis/Roselawn Turnback Projects

	City Project Cost <sup>1</sup>	County Funding <sup>2</sup>	Roseville/County Funding <sup>3</sup>	Assessment Funding <sup>4</sup>	Estimated St. Paul Water Funding <sup>5</sup>	Funding Gap(-)/Surplus(+)
Roselawn	\$350,000	\$372,000	\$26,000	\$0	\$0	\$48,000
Eustis North	\$1,198,000	\$285,000	\$0	\$306,000	\$150,000	-\$457,000
Total	\$1,548,000	\$657,000	\$26,000	\$306,000	\$150,000	-\$409,000
Eustis South	\$1,000,000	\$677,000	\$0	\$144,000		-\$179,000
Total Project	\$2,548,000	\$1,334,000	\$26,000	\$450,000	\$150,000	-\$588,000

Notes

- <sup>1</sup> Eustis South Cost Estimate should be refined if the city is considering moving forward with this portion of the project
- <sup>1</sup> Roselawn city project costs include the Roseville street resurfacing within Roseville.
- <sup>2</sup> County Funding for Roselawn includes street resurfacing within Roseville - this funding may be transferred to the Roseville/County Funding column in the future
- <sup>2</sup> Assumes \$16,000 of county right of way funding on North Eustis and \$14,000 for south Eustis
- <sup>3</sup> Roseville/County Funding currently only includes storm sewer related county funding within Roseville
- <sup>4</sup> Assessments assume 85 parcels on North Eustis at rate of \$3600
- <sup>4</sup> Assessments assume 40 equivalent parcels on South Eustis at a rate of \$3600
- <sup>5</sup> St. Paul Water Funding assumes reimbursement of design fees, construction contingencies, and related construction project administration

Other Assumptions

- no lighting cost is included
- no lighting cost is included
- Eustis North is 36' face to face
- Eustis South recon width does not change
- no Eustis North sidewalk is included
- water service replacement costs are St. Pauls
- Sewer services will not be replaced

# LAUDERDALE COUNCIL ACTION FORM

Action Requested	
Consent	_____
Public Hearing	_____
Discussion	_____
Action	_____
Resolution	_____
Work Session	___X___

Meeting Date	February 13, 2018
ITEM NUMBER	<u>Service Station Ins. Claim</u>
STAFF INITIAL	<u>AS</u>
APPROVED BY ADMINISTRATOR	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Staff continue to spend time working on the Service Station insurance claim.

Recently, AutoOwners determined the cost to repair the building at \$38,009.70 and offered the City \$23,926.53 to make repairs (see attached). They deduction of 37% was based on their opinion that they should pay for the replacement cost versus the repair cost. After staff get an estimate, we will determine the true repair costs and remit those to the insurance company if they exceed \$23,926.53.

**OPTIONS:**

**STAFF RECOMMENDATION:**

**COUNCIL ACTION:**



**Syndicate Claim Services, Inc**

PO Box 6151  
 Fishers, IN 46038  
 317-576-1315-Phone  
 317-576-1318-Fax

300-0338503-2017

**General Items**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
1. Dumpster load - Approx. 30 yards, 5-7 tons of debris	1.00 EA	514.42	0.00	514.42	<0.00>	514.42
2. Temporary toilet (per month)	1.00 MO	179.12	0.00	179.12	<0.00>	179.12
3. Temporary heater - propane - per week	4.00 WK	193.79	18.82	793.98	<0.00>	793.98
<b>Totals: General Items</b>			<b>18.82</b>	<b>1,487.52</b>	<b>0.00</b>	<b>1,487.52</b>

**Exterior**



**Left Elevation**

**Formula Elevation 40' x 13' 1" x 0"**

502.33 SF Walls	40.00 LF Floor Perimeter
523.33 SF Long Wall	523.33 SF Short Wall
40.00 LF Ceil. Perimeter	

Missing Wall - Goes to neither Floor/Ceiling (3) 2' X 3' 6"

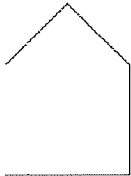
Opens into Exterior

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
4. Breaker panel - 200 to 300 amp - Detach & reset	1.00 EA	1,039.90	0.00	1,039.90	<0.00>	1,039.90
5. R&R Metal lath & stucco	52.33 SF	7.39	3.98	390.69	<0.00>	390.69
<b>Repair - no depreciation.</b>						
6. Seal & paint stucco	502.33 SF	1.20	9.63	612.43	<408.29>	204.14
<b>Totals: Left Elevation</b>			<b>13.61</b>	<b>2,043.02</b>	<b>408.29</b>	<b>1,634.73</b>



**Syndicate Claim Services, Inc**

PO Box 6151  
Fishers, IN 46038  
317-576-1315-Phone  
317-576-1318-Fax



**Front Elevation**

**Formula Elevation 10' 11" x 10' x 0"**

13.92 SF Walls  
109.17 SF Long Wall  
10.92 LF Ceil. Perimeter

2.92 LF Floor Perimeter  
109.17 SF Short Wall

**Missing Wall - Goes to Floor**

**8' X 9'**

**Opens into Exterior**

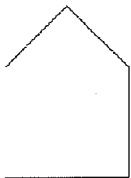


**Subroom 1: F2**

**Formula Elevation 32' 3" x 3' 6" x 0"**

112.88 SF Walls  
112.88 SF Long Wall  
32.25 LF Ceil. Perimeter

32.25 LF Floor Perimeter  
112.88 SF Short Wall



**Subroom 2: F3**

**Formula Elevation 5' x 10' x 0"**

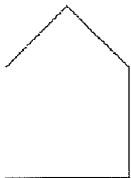
47.75 SF Walls  
50.00 SF Long Wall  
5.00 LF Ceil. Perimeter

5.00 LF Floor Perimeter  
50.00 SF Short Wall

**Missing Wall - Goes to neither Floor/Ceiling**

**1' 6" X 1' 6"**

**Opens into Front Elevation**



**Subroom 3: F4**

**Formula Elevation 10' 4" x 10' x 0"**

84.58 SF Walls  
103.33 SF Long Wall  
10.33 LF Ceil. Perimeter

10.33 LF Floor Perimeter  
103.33 SF Short Wall

**Missing Wall - Goes to neither Floor/Ceiling**

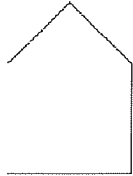
**7' 6" X 2' 6"**

**Opens into Front Elevation**



**Syndicate Claim Services, Inc**

PO Box 6151  
Fishers, IN 46038  
317-576-1315-Phone  
317-576-1318-Fax



**Subroom 4: F5**

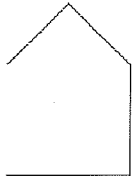
**Formula Elevation 4' x 10' x 0''**

37.75 SF Walls  
40.00 SF Long Wall  
4.00 LF Ceil. Perimeter

4.00 LF Floor Perimeter  
40.00 SF Short Wall

Missing Wall - Goes to neither Floor/Ceiling 1' 6" X 1' 6"

Opens into Front Elevation



**Subroom 5: F6**

**Formula Elevation 10' 11" x 10' x 0''**

37.17 SF Walls  
109.17 SF Long Wall  
10.92 LF Ceil. Perimeter

2.92 LF Floor Perimeter  
109.17 SF Short Wall

Missing Wall - Goes to Floor

8' X 9'

Opens into Exterior

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
7. R&R Overhead door & hardware - 9' x 8'	1.00 EA	927.47	42.33	969.80	<515.57>	454.23
8. R&R Commercial overhead door opener - Trolley type	1.00 EA	694.18	33.19	727.37	<486.22>	241.15
9. 2" x 4" lumber (.667 BF per LF)	76.00 LF	2.18	3.31	168.99	<0.00>	168.99
<b>No depreciation - repair only. Repair is to the studs by sistering the new studs to the existing. This is for the area to the left front - 40 lf.</b>						
<b>Repairs to garage door framing are 36 lf.</b>						
10. Seal & paint door/window trim & jamb - Large (per side)	4.00 EA	30.21	1.40	122.24	<0.00>	122.24
<b>Includes the right garage door trim for matching.</b>						
11. R&R Metal lath & stucco	334.04 SF	7.39	25.37	2,493.93	<0.00>	2,493.93
<b>Repair - no depreciation.</b>						
12. Seal & paint stucco	334.04 SF	1.20	6.41	407.26	<271.50>	135.76
13. Remove Roll roofing - 50% overlap	0.50 SQ	42.32	0.00	21.16	<0.00>	21.16
<b>Area over office - entire office will be demolished.</b>						
14. Roll roofing - 50% overlap	0.50 SQ	208.47	4.02	108.26	<81.20>	27.06
15. Aluminum corrugated sheet roofing - .019	60.00 SF	6.40	6.33	390.33	<78.07>	312.26
16. R&R Fascia - 1" x 4" - #1 pine	30.00 LF	7.48	3.03	227.43	<145.62>	81.81
17. Prime & paint exterior fascia - wood, 4"- 6" wide	30.00 LF	1.41	0.33	42.63	<28.42>	14.21
18. R&R Gutter / downspout - aluminum - up to 5"	42.00 LF	7.46	7.31	320.63	<241.39>	79.24





**Syndicate Claim Services, Inc**

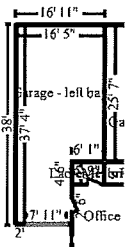
PO Box 6151  
Fishers, IN 46038  
317-576-1315-Phone  
317-576-1318-Fax

**CONTINUED - Front Elevation**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
Includes gutters on the 3 sides of the office exterior projection and the downspout.						
<b>Totals: Front Elevation</b>			133.03	6,000.03	1,847.99	4,152.04

<b>Total: Exterior</b>			146.64	8,043.05	2,256.28	5,786.77
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**Main Level**



**Garage - left bay**

**Height: 11' 9"**

1175.21 SF Walls	541.18 SF Ceiling
1716.39 SF Walls & Ceiling	541.18 SF Floor
60.13 SY Flooring	97.08 LF Floor Perimeter
107.50 LF Ceil. Perimeter	

Missing Wall - Goes to Floor

7' 11" X 9'

Opens into Exterior

Door

2' 6" X 6' 8"

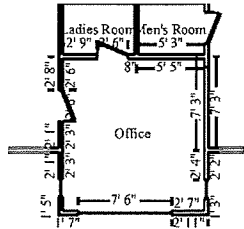
Opens into ROOM2

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
19. R&R Angle - L 2 1/2" x 2 1/2" x 1/4" thick	41.00 LF	11.79	15.03	498.42	<0.00>	498.42
For the central beam 20 1/2 linear feet, both sides of beam = 41 lf. Repair, no depreciation. Temporary shoring for this area is included under the "Office" room because of office walls and the central support beam.						
20. R&R 5/8" drywall - hung, taped, floated, ready for paint	120.00 SF	2.23	4.60	272.20	<105.75>	166.45
21. Seal/prime then paint the surface area (2 coats)	120.00 SF	0.80	1.33	97.33	<64.89>	32.44
22. R&R 1/2" drywall - hung, taped, floated, ready for paint	306.00 SF	2.17	10.83	674.85	<260.66>	414.19
This is the left outer wall of the office and the back outer wall of the office plus the area above the garage door.						
23. Seal/prime then paint the surface area (2 coats)	306.00 SF	0.80	3.39	248.19	<165.46>	82.73
<b>Totals: Garage - left bay</b>			35.18	1,790.99	596.76	1,194.23



**Syndicate Claim Services, Inc**

PO Box 6151  
Fishers, IN 46038  
317-576-1315-Phone  
317-576-1318-Fax



**Office**

**Height: 8'**

318.08 SF Walls	136.94 SF Ceiling
455.03 SF Walls & Ceiling	136.94 SF Floor
15.22 SY Flooring	41.83 LF Floor Perimeter
46.83 LF Ceil. Perimeter	

<b>Door</b>	<b>2' 6" X 6' 8"</b>	<b>Opens into ROOM4</b>
<b>Window</b>	<b>1' 6" X 1' 6"</b>	<b>Opens into Exterior</b>
<b>Window</b>	<b>7' 6" X 2' 6"</b>	<b>Opens into Exterior</b>
<b>Window</b>	<b>1' 6" X 1' 6"</b>	<b>Opens into Exterior</b>
<b>Door</b>	<b>2' 6" X 6' 8"</b>	<b>Opens into GARAGE_LEF</b>

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
24. Temporary shoring post - Screw jack (per day)	120.00 DA	35.23	0.00	4,227.60	<0.00>	4,227.60
<b>Will need 4 shoring posts for approximately 30 days of the repairs (for the office walls and the north timer column reset).</b>						
25. R&R Stud wall 2x4x8 ext. w/shear panels & 1/2" bldr bd	46.83 LF	36.46	43.10	1,750.52	<589.84>	1,160.68
26. Rewire - average residence - copper wiring with conduit	136.94 SF	4.88	5.25	673.52	<336.77>	336.75
27. R&R Ground fault interrupter (GFI) outlet	1.00 EA	33.28	1.06	34.34	<29.81>	4.53
28. R&R 110 volt copper wiring run, box and outlet	7.00 EA	68.87	5.05	487.14	<226.67>	260.47
<b>Includes 2 wall switches, 3 wall outlets, and 2 ceiling outlets for the flouescent lights.</b>						
29. R&R 5/8" drywall - hung, taped, floated, ready for paint	136.94 SF	2.23	5.25	310.63	<120.68>	189.95
30. R&R 1/2" drywall - hung, taped, floated, ready for paint	318.08 SF	2.17	11.26	701.49	<270.95>	430.54
31. Seal/prime then paint the walls and ceiling (2 coats)	455.03 SF	0.80	5.03	369.05	<246.03>	123.02
32. R&R Fluorescent - one tube - 4' - fixture w/lens	2.00 EA	106.41	6.83	219.65	<194.59>	25.06
33. R&R Window drapery - hardware	4.00 EA	94.14	14.01	390.57	<372.45>	18.12
34. R&R Wood window - picture (fixed), 3-11 sf	2.00 EA	443.83	50.29	937.95	<876.97>	60.98
35. Add. charge for a retrofit window, 3-11 sf - difficult	2.00 EA	140.99	1.24	283.22	<283.22>	0.00
36. R&R Wood window - picture (fixed), 12-23 sf	1.00 EA	537.28	31.51	568.79	<538.30>	30.49
37. Add. charge for a retrofit window, 12-23 sf - difficult	1.00 EA	193.45	1.06	194.51	<194.51>	0.00
38. R&R Window blind - aluminum - 1" - up to 7 SF	2.00 EA	77.90	4.25	160.05	<141.93>	18.12
39. R&R Window blind - aluminum - 1" - 7.1 to 14 SF	2.00 EA	94.17	6.34	194.68	<176.56>	18.12
40. R&R Shelving - 12" - in place	48.00 LF	8.79	11.12	433.04	<111.00>	322.04
41. R&R Interior double door, 8' - Colonist - pre-hung unit	1.00 EA	430.54	22.45	452.99	<212.64>	240.35
42. Paint door slab only - 2 coats (per side)	2.00 EA	30.37	0.94	61.68	<41.12>	20.56
43. R&R Door knob - interior	1.00 EA	53.36	1.58	54.94	<43.69>	11.25
44. R&R Add for tall masonry chimney over 15' (per vertical LF)	1.00 LF	383.11	7.06	390.17	<154.09>	236.08
45. R&R Masonry chimney and flue	15.00 LF	383.11	105.95	5,852.60	<2,311.49>	3,541.11
46. R&R Chimney flashing - average (32" x 36")	1.00 EA	446.12	4.80	450.92	<148.82>	302.10
47. R&R Sheathing - plywood - 1/2" CDX	136.94 SF	2.12	8.69	299.00	<61.11>	237.89

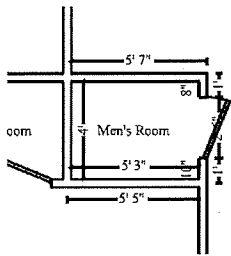


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**CONTINUED - Office**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
<b>Plywood floor.</b>						
<b>Totals: Office</b>			<b>354.12</b>	<b>19,499.05</b>	<b>7,683.24</b>	<b>11,815.81</b>



**Men's Room**

**Height: 11'**

186.72 SF Walls	20.98 SF Ceiling
207.71 SF Walls & Ceiling	20.98 SF Floor
2.33 SY Flooring	15.99 LF Floor Perimeter
18.49 LF Ceil. Perimeter	

**Door**

**2' 6" X 6' 8"**

**Opens into GARAGE\_RIG**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
48. R&R Stud wall 2x4x8 ext. w/shear panels & 1/2" bldr bd	18.49 LF	36.46	17.02	691.16	<232.89>	458.27
49. Rewire - average residence - copper wiring with conduit	20.98 SF	4.88	0.80	103.18	<51.59>	51.59
50. R&R Ground fault interrupter (GFI) outlet	1.00 EA	33.28	1.06	34.34	<29.81>	4.53
51. R&R 110 volt copper wiring run, box and outlet	3.00 EA	68.87	2.16	208.77	<97.14>	111.63
<b>Includes 1 wall switches, 1 wall outlets, and 1 ceiling outlets for the light.</b>						
52. R&R 5/8" drywall - hung, taped, floated, ready for paint	20.98 SF	2.23	0.80	47.58	<18.48>	29.10
53. R&R 1/2" drywall - hung, taped, floated, ready for paint	186.72 SF	2.17	6.61	411.79	<159.05>	252.74
54. Seal/prime then paint the walls and ceiling (2 coats)	207.71 SF	0.80	2.30	168.47	<112.31>	56.16
55. R&R Fluorescent light fixture	1.00 EA	112.37	3.85	116.22	<103.69>	12.53
56. R&R Interior double door, 8' - Colonist - pre-hung unit	1.00 EA	430.54	22.45	452.99	<212.64>	240.35
57. Paint door slab only - 2 coats (per side)	2.00 EA	30.37	0.94	61.68	<41.12>	20.56
58. R&R Door knob - interior	1.00 EA	53.36	1.58	54.94	<43.69>	11.25
59. Rough in plumbing - includes supply and waste lines	20.98 SF	3.65	1.25	77.83	<77.83>	0.00
60. R&R Toilet	1.00 EA	473.67	16.91	490.58	<124.82>	365.76
61. R&R Sink - single	1.00 EA	274.47	10.48	284.95	<214.45>	70.50
62. R&R Sink faucet - Bathroom	1.00 EA	219.01	8.77	227.78	<210.90>	16.88
63. R&R Towel bar	1.00 EA	34.07	1.11	35.18	<5.91>	29.27
64. R&R Toilet paper holder	1.00 EA	30.22	0.91	31.13	<5.32>	25.81
65. R&R Sheathing - plywood - 1/2" CDX	20.98 SF	2.12	1.33	45.81	<9.36>	36.45

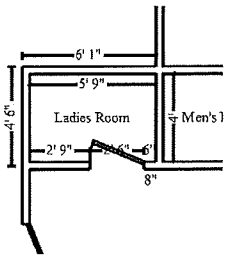


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**CONTINUED - Men's Room**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
<b>Plywood floor.</b>						
<b>Totals: Men's Room</b>			<b>100.33</b>	<b>3,544.38</b>	<b>1,751.00</b>	<b>1,793.38</b>



**Ladies Room**

**Height: 11'**

197.94 SF Walls	23.02 SF Ceiling
220.96 SF Walls & Ceiling	23.02 SF Floor
2.56 SY Flooring	17.01 LF Floor Perimeter
19.51 LF Ceil. Perimeter	

**Door**

**2' 6" X 6' 8"**

**Opens into ROOM2**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
66. R&R Stud wall 2x4x8 ext. w/shear panels & 1/2" bldr bd	19.51 LF	36.46	17.96	729.30	<245.74>	483.56
67. Rewire - average residence - copper wiring with conduit	23.02 SF	4.88	0.88	113.22	<56.61>	56.61
68. R&R Ground fault interrupter (GFI) outlet	1.00 EA	33.28	1.06	34.34	<29.81>	4.53
69. R&R 110 volt copper wiring run, box and outlet	3.00 EA	68.87	2.16	208.77	<97.14>	111.63
<b>Includes 1 wall switches, 1 wall outlets, and 1 ceiling outlets for the light.</b>						
70. R&R 5/8" drywall - hung, taped, floated, ready for paint	23.02 SF	2.23	0.88	52.22	<20.29>	31.93
71. R&R 1/2" drywall - hung, taped, floated, ready for paint	197.94 SF	2.17	7.01	436.54	<168.61>	267.93
72. Seal/prime then paint the walls and ceiling (2 coats)	220.96 SF	0.80	2.44	179.21	<119.48>	59.73
73. R&R Fluorescent light fixture	1.00 EA	112.37	3.85	116.22	<103.69>	12.53
74. R&R Interior double door, 8' - Colonist - pre-hung unit	1.00 EA	430.54	22.45	452.99	<212.64>	240.35
75. Paint door slab only - 2 coats (per side)	2.00 EA	30.37	0.94	61.68	<41.12>	20.56
76. R&R Door knob - interior	1.00 EA	53.36	1.58	54.94	<43.69>	11.25
77. Rough in plumbing - includes supply and waste lines	23.02 SF	3.65	1.38	85.40	<85.40>	0.00
78. R&R Toilet	1.00 EA	473.67	16.91	490.58	<124.82>	365.76
79. R&R Sink - single	1.00 EA	274.47	10.48	284.95	<214.45>	70.50
80. R&R Sink faucet - Bathroom	1.00 EA	219.01	8.77	227.78	<210.90>	16.88
81. R&R Towel bar	1.00 EA	34.07	1.11	35.18	<5.91>	29.27
82. R&R Toilet paper holder	1.00 EA	30.22	0.91	31.13	<5.32>	25.81
83. R&R Sheathing - plywood - 1/2" CDX	23.02 SF	2.12	1.46	50.26	<10.27>	39.99



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**CONTINUED - Ladies Room**

DESCRIPTION	QUANTITY	UNIT PRICE	TAX	RCV	DEPREC.	ACV
Plywood floor.						
<b>Totals: Ladies Room</b>			<b>102.23</b>	<b>3,644.71</b>	<b>1,795.89</b>	<b>1,848.82</b>
<b>Total: Main Level</b>			<b>591.86</b>	<b>28,479.13</b>	<b>11,826.89</b>	<b>16,652.24</b>
<b>Line Item Totals: 300-0338503-2017</b>			<b>757.32</b>	<b>38,009.70</b>	<b>14,083.17</b>	<b>23,926.53</b>

**Grand Total Areas:**

4,201.49 SF Walls	1,271.64 SF Ceiling	5,473.13 SF Walls and Ceiling
1,269.35 SF Floor	141.04 SY Flooring	406.34 LF Floor Perimeter
1,571.21 SF Long Wall	1,571.21 SF Short Wall	453.56 LF Ceil. Perimeter
1,269.35 Floor Area	1,345.37 Total Area	2,862.78 Interior Wall Area
1,586.88 Exterior Wall Area	153.61 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



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**Summary for Dwelling**

Line Item Total	37,252.38
Matl Sales Tax Reimb	757.32
<b>Replacement Cost Value</b>	<b>\$38,009.70</b>
Less Non-recoverable Depreciation	<14,083.17>
<b>Actual Cash Value</b>	<b>\$23,926.53</b>
<b>Net Claim</b>	<b>\$23,926.53</b>

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Cecelia Erko



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**Recap of Taxes**

	<b>Matl Sales Tax Reimb (7.375%)</b>	<b>Manuf. Home Tax (7.375%)</b>	<b>Cleaning Sales Tax (7.375%)</b>	<b>Clothing Acc Tax (7.375%)</b>
<b>Line Items</b>	757.32	0.00	0.00	0.00
<b>Total</b>	<b>757.32</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



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**Recap by Room**

**Estimate: 300-0338503-2017**

<b>General Items</b>	<b>1,468.70</b>	<b>3.94%</b>
<b>Area: Exterior</b>		
Left Elevation	2,029.41	5.45%
Front Elevation	5,867.00	15.75%
<hr/>		
<b>Area Subtotal: Exterior</b>	<b>7,896.41</b>	<b>21.20%</b>
<b>Area: Main Level</b>		
Garage - left bay	1,755.81	4.71%
Office	19,144.93	51.39%
Men's Room	3,444.05	9.25%
Ladies Room	3,542.48	9.51%
<hr/>		
<b>Area Subtotal: Main Level</b>	<b>27,887.27</b>	<b>74.86%</b>
<hr/>		
<b>Subtotal of Areas</b>	<b>37,252.38</b>	<b>100.00%</b>
<hr/>		
<b>Total</b>	<b>37,252.38</b>	<b>100.00%</b>





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**Recap by Category with Depreciation**

<b>Items</b>	<b>RCV</b>	<b>Deprec.</b>	<b>ACV</b>
GENERAL DEMOLITION	4,004.83		4,004.83
DOORS	2,729.77	1,558.60	1,171.17
DRYWALL	2,362.38	1,102.44	1,259.94
ELECTRICAL	2,841.66	944.01	1,897.65
FINISH CARPENTRY / TRIMWORK	405.12	108.03	297.09
FINISH HARDWARE	234.63	147.99	86.64
FIREPLACES	5,170.40	2,412.85	2,757.55
FRAMING & ROUGH CARPENTRY	6,896.11	1,109.72	5,786.39
LIGHT FIXTURES	387.44	387.44	0.00
PLUMBING	1,982.36	1,217.62	764.74
PAINTING	2,396.77	1,517.28	879.49
ROOFING	917.48	302.15	615.33
SOFFIT, FASCIA, & GUTTER	509.82	379.14	130.68
STEEL COMPONENTS	391.55		391.55
STUCCO & EXTERIOR PLASTER	2,592.54		2,592.54
TEMPORARY REPAIRS	954.28		954.28
WINDOW TREATMENT	666.34	666.34	0.00
WINDOWS - WOOD	1,808.90	1,808.90	0.00
<b>Subtotal</b>	<b>37,252.38</b>	<b>13,662.51</b>	<b>23,589.87</b>
<b>Matl Sales Tax Reimb</b>	<b>757.32</b>	<b>420.66</b>	<b>336.66</b>
<b>Total</b>	<b>38,009.70</b>	<b>14,083.17</b>	<b>23,926.53</b>