

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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January 23, 2018

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:31 p.m.

Councilors present: Jeff Dains, Kelly Dolphin, Andi Moffatt, Roxanne Grove, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. Butkowski asked to add Joe Hughes's phased retirement option agreement to the agenda. There being nothing else, Councilor Dains moved and seconded by Councilor Grove to approve the agenda as amended. Motion carried unanimously.

Mayor Gaasch asked if there were any changes to the meeting minutes. There being none, Councilor Grove moved and seconded by Councilor Moffatt to approve the minutes of the January 9, 2018, City Council Meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the claims totaling \$48,159.31. Motion carried unanimously.

Consent

Councilor Moffatt moved and seconded by Councilor Grove to approve the Consent Agenda thereby acknowledging the December Financial Report. Motion carried unanimously.

Informational Presentations/Reports

A. City Council Updates

Councilor Dolphin shared that she attended the Comprehensive Plan Steering Committee meeting. Mayor Gaasch added that she attended a Metro Cities Board of Directors meeting where they discussed how to address legislative attacks on local control.

B. Update on Jurisdictional Change for Roselawn Avenue and Eustis Street

Butkowski stated that she and the city engineer met with St. Paul Regional Water staff to confirm their level of commitment to the project. Staff will bring additional information to the Council at the next meeting.

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Discussion/Action Items

A. Public Hearing for Patsy's Prospect Hill; Preliminary and Final Plat – Resolution 012318A
Pat White of 1745 Fulham Street has applied to re-plat the property to make one new residential lot. The county engineer reviewed the preliminary plat, as required, and found it acceptable as proposed. City Attorney Ron Batty approached the Council as well to discuss his review of the preliminary and final plat and to answer additional questions.

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council on the issue at 7:43 p.m. There being no interested parties to speak, Mayor Gaasch closed the floor at 7:44 p.m.

Councilor Moffatt moved to adopt Resolution 012318A – A Resolution Granting Final Plat Approval for Patsy's Prospect Hill. The motion was seconded by Councilor Dolphin and carried unanimously.

B. Public Hearing on the Modification to the Development Program for Development District No. 1; Establishing Tax Increment Financing District No. 1-2; and Adopting a Tax Increment Financing Plan – Resolution 012318B

City Attorney Ron Batty approached the Council to discuss the establishment of Tax Increment Financing District No. 1-2 and the corresponding Tax Increment Financing Plan (TIF) for the acquisition of 1795 Eustis Street in addition to modifications being proposed for the Development Program for Development District No. 1.

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council on the issue at 7:52 p.m. There being no interested parties to speak, Mayor Gaasch closed the floor at 7:53 p.m.

Councilor Grove moved to adopt Resolution 012318B – A Resolution Adopting a Modification to the Development Program for Development District No. 1; and Establishing Tax Increment Financing District No. 1-2 Therein and Adopting a Tax Increment Financing Plan Therefor. The motion was seconded by Councilor Dolphin and carried unanimously.

Discussion/Action Item

A. Proposals for a Phase I Environmental Site Assessment and the Pre-Demolition Asbestos & Regulated Building Materials Survey at 1795 Eustis Street

The Phase I will identify potential or existing environmental contamination liabilities. As the City has little by the way of records for the site, this will be important in determining whether additional or more invasive testing of the building or soil is required. As the building is expected to be razed, the demo survey will identify potential contaminants such as asbestos that will need

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to be dealt with when the building is demolished and will assist in preparing demolition grant applications this spring.

Councilor Dolphin moved to hire the Javelin Group to complete Phase I Environmental Site Assessment and Pre-Demolition Asbestos and Regulated Materials Survey at 1795 Eustis Street. This was seconded by Councilor Grove and carried unanimously.

Additional Items

A. Hughes Phased Retirement

Joe Hughes is in his fourth year of being hired back under PERA's Phased Retirement Plan. The City has budgeted for him to come back in 2018 on a limited basis during the summer.

Councilor Dains moved to approve the Phased Retirement Agreement with Joe Hughes as presented. This was seconded by Councilor Grove and carried unanimously.

Set Agenda for Next Meeting

Administrator Butkowski stated that the next council meeting may include an update on negotiations with Ramsey County regarding Roselawn Avenue and Eustis Street and the winner of the League of Minnesota Cities' Mayor for a Day essay contest winner Alecia Jendro.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council at 8:14 p.m. There being no interested parties to speak, Mayor Gaasch closed the floor at 8:15 p.m.

B. Comprehensive Plan Update

Jennifer Haskamp provided the Council an update on the 2040 Comprehensive Plan. The Steering Committee is finishing its work and the Swanson Haskamp team will be translating what they have learned over the past year from business owners and residents into text.

Prior to doing that, Haskamp wanted to get Council perspective on a few matters. The first one were plans for 1795 Eustis Street especially as it related to the type of use and density the Council desired at the location. The Council also discussed the area zoned conservation in the southern part of the City as staff anticipate Luther Seminary may continue to divest themselves of land they no longer need for the operation of their school.

C. Community Development Update

None.

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Adjournment

Councilor Dains moved and seconded by Councilor Grove to adjourn the meeting at 10:03 p.m.
Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk