

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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April 10, 2018

**Roll Call**

Mayor Gaasch called the Regular City Council meeting to order at 7:31 p.m.

Councilors present: Jeff Dains, Andi Moffatt, Kelly Dolphin, Roxanne Grove, and Mayor Mary Gaasch.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any changes to the meeting minutes. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the minutes of the March 27, 2018, city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Moffatt moved and seconded by Councilor Grove to approve the claims totaling \$98,089.52. Motion carried unanimously.

**Informational Presentations/Reports**

A. Annual Police Department Report, Chief Jon Mangseth

Police Chief Mangseth presented the Annual Police Report. He identified the occurrence of Part I and Part II crimes in 2017. He spoke at length regarding the training the officers have undertaken and their cooperation with the Department of Justice COPS program.

Mayor Gaasch called for a recess at 8:30 p.m. and the meeting resumed at 8:35 p.m.

B. Summer Festival Update

Bownik presented summer festival plans. The city-wide garage sale and tours of the former Lauderdale School are being held on May 19. The Farmers Market will return to Community Park from June to September; entertainment is being booked. Additionally, a Day in the Park planning session is scheduled for May 14 at 6:30 p.m. at City Hall.

C. City Council Updates

Mayor Gaasch stated that she will be attending a Metro Cities meeting on April 19.

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**Discussion/Action Items**

A. Resolution No. 041018A – Awarding the Sale of Bonds to Purchase 1795 Eustis Street  
James Lehnhoff of Ehlers and Associates presented the results of the bond sale that took place the morning of April 10. The offers were competitive and as a result the principal amount was reduced to \$1,295,000 from \$1,310,000.

Councilor Moffatt moved to adopt Resolution 041018A – A Resolution Awarding the Sale of General Obligation Tax Increment Revenue Bonds, Series 2018A, in the Original Aggregate Principal Amount of \$1,295,000; Fixing their Form and Specifications; Directing their Execution and Delivery; Providing for their Payment; and Authorizing the Execution of Documents in Connection Therewith. The motion was seconded by Councilor Dolphin and carried unanimously.

B. Resolution No. 041018B – Supporting Local Decision-Making Authority

The City Council regularly discusses legislative attempts to control or limit local government authority. The League of Minnesota Cities is asking member cities to consider adopting a resolution in an effort to combat the usurpation of local control. City council members hold election certificates and are subject to the same referendum of their decision making authority as the state legislators.

Councilor Dains moved to adopt Resolution 041018B – A Resolution Supporting Local Decision-Making Authority. The motion was seconded by Councilor Dolphin and carried unanimously.

C. Amendments to the *Amended and Restated Development Plan* with Greenway Village Apartments

Greenway Village Apartments requested an amendment to the Amended and Restated Development Plan (Plan) agreed to in 2015 after they purchased their property from Luther Seminary. At that time, they intended to open a fitness center in the building that previously housed a radio station. The building was expanded but they ultimately decided not to open the fitness center.

As Sonshine Learning Center (SLC) was operating on the site prior to their purchase, the Plan permitted daycare centers as an allowed use on the site but not in the building that was expected to be a fitness center. As Greenway Village Apartments continues their apartment remodeling plans, they intend to return the apartments used for the daycare center back to apartments. As the fitness center building is available, they would like to amend the Plan to allow for the daycare center to move into the fitness center building. As a daycare center has operated on the site for many years, limited impact is expected from the change with regard to traffic or noise.

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Councilor Moffatt moved to approve the First Amendment to the Amended and Restated Development Plan. The motion was seconded by Councilor Grove and carried unanimously.

**D. Absentee Ballot Administration for 2018 Elections**

Election season is underway. Lauderdale is one of five Ramsey County cities that still administer voting in-house. The others are Maplewood, Shoreview, Little Canada, and New Brighton. As election laws and equipment have become more complicated, the other cities have Ramsey County run their elections. As more cities chose this path, the County is opening more polling places for voters, regardless of what city in Ramsey County they live in, to vote. This will be better for all voters as early voting becomes more prevalent.

Staff believe the ability to vote locally is an essential service we offer residents and plan to offer the service again unless the Council proposes otherwise. The County will provide assistance as requested per the memo presented. Staff suggested selecting Option A as it worked well two year ago. With option A, staff administer absentee voting to residents at City Hall up to the week prior to the election. The week prior to the election, we offer early voting whereby voters put their ballot directly into the ballot counter. Staff transports the ballots to Ramsey County at the end of each day. All of the mailed ballots are returned directly to the County to be processed. The cost is \$3.94 per ballot, but makes administering absentee balloting in-house manageable for the staff we have.

Councilor Grove moved to approve having Ramsey County Elections provide absentee voting services as defined as Option A in the document provided at a cost of \$3.94 per ballot. The motion was seconded by Councilor Dains and carried unanimously.

**Set Agenda for Next Meeting**

Administrator Butkowski stated that the next council meeting may include the March Financial Report, Rental Housing Ordinance revisions, park improvement discussion, and information on the invasive species grant.

**Work Session**

**A. Opportunity for the Public to Address the City Council**

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council. There being no interested parties to speak, Mayor Gaasch closed the floor.

**B. Community Development Update**

Butkowski informed the Council that she has an upcoming meeting with a potential developer for 1795 Eustis Street, the first public hearing for the Comprehensive Plan is scheduled for May 22, and the city and county engineers met to discuss Eustis Street and Roselawn Avenue.

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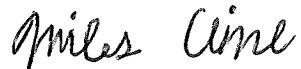
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**Adjournment**

Councilor Dains moved and seconded by Councilor Moffatt to adjourn the meeting at 9:21 p.m.  
Motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "Miles Cline".

Miles Cline  
Deputy City Clerk