

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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October 23, 2018

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:30 p.m.

Councilors present: Andi Moffatt, Roxanne Grove, Kelly Dolphin, Jeff Dains, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Grove moved and seconded by Councilor Moffatt to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the meeting minutes. There being none, Councilor Moffatt moved and seconded by Councilor Dains to approve the minutes of the October 9, 2018, city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the claims totaling \$34,382.20. Motion carried unanimously.

Consent

Councilor Dolphin moved and seconded by Councilor Moffatt to approve the Consent Agenda thereby approving the SCORE Grant Funding for Recycling Program – Resolution 102318A, the sidewalk snow removal contract with 8th Day Landscaping, and the September financial report.

Informational Presentations/Reports

A. CTV Update

Councilor Dolphin stated that she attended a CTV meeting and presented a handout showing the programming CTV did for Lauderdale in September.

B. Halloween Celebration

Bownik updated the Council on Halloween Party planning. He reminded residents that the party will be taking place on Wednesday, October 31 from 5-7 p.m. at City Hall. Bownik continued with a message to residents that donations and volunteers are still needed for the event.

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C. Absentee Voting and Election Day

Butkowski stated that absentee voting continued at City Hall. All Lauderdale residents of legal voting age can stop by during business hours to vote prior to Election Day. Voters can also obtain absentee ballots directly from Ramsey County by filling out an application form at www.mnvotes.org. Residents voting on the day of the election will do so at City Hall between the hours of 7 a.m. – 8 p.m.

D. City Council Updates

Roxanne Grove stated that she received a survey from the Ramsey County League of Local Governments, Councilor Dolphin mentioned that she has an upcoming meeting with the North Suburban Cable Commission, and Mayor Gaasch added that she attended a League of Minnesota Cities Director's meeting.

Public Hearings

A. Public Comment Opportunity Regarding Jurisdictional Transfer of Eustis Street and Roselawn Avenue

Staff shared a PowerPoint presentation that described the existing condition and maintenance needs of the two county roads. Included in the presentation were the financial implications of the City taking ownership of the roads and plans for their rehabilitation and continued maintenance if owned by the County versus the City.

After the presentation, Mayor Gaasch opened the floor at 8:05 p.m. to anyone in attendance that wanted to address the council.

Matt Koncar, 1736 Malvern Street, approached the dais. He expressed his support for the jurisdictional transfer as he believed the City would do a quality job in improving them. He looked forward to the streets being rebuilt for biking purposes among other things.

Dan Lemke, 1832 Eustis Street, approached the Council. Lemke stated that he strongly opposed the jurisdictional transfer. He believes that there is too much money tied up in the 1795, 1821, and 1825 Eustis Street properties as well as the Service Station. He also stated that special assessments are not good for low income families.

Fabian Roers, 1761 Eustis Street, approached the Council. He was supportive of the idea and noted that special assessments could be spread across a number of years. He thought the improved roads would add more value than the cost of the assessments. He mentioned that perspective buyers of homes for sale near him looked put off by the condition of the roads.

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Melissa Walker, 1895 Pleasant Street, approached the Council. She supported the transfer of the roads and hopes that the Council can get the best possible deal from Ramsey County. She asked for a FAQ to be published to answer basic questions regarding the transfer of the two streets.

Darren Amundsen, City Engineer, approached the dais. He answered a few questions from the Council and addressed a couple of topics that were mentioned in the public hearing.

Mayor Gaasch closed the floor at 8:22 p.m.

Council members shared their perspectives and thanked the residents for attending the meeting to share their thoughts. The Council will continue to discuss with plans to make a decision on the matter before the end of the year.

Discussion/Action Items

A. Ordinance No. 18-02 Amending the Code of Ordinances Regarding Tobacco, Tobacco Products, Tobacco-Related Devices, Nicotine or Lobelia Delivery Devices, and Electronic Delivery Devices

At the previous meeting, the Council took comments from the public on the draft ordinance and was provided with written comments. From the perspective of the license holders, increasing the sales age to 21 was easier to implement than selling their flavored tobacco stock. The Council looked at an effective date around 90 days from adoption. Staff suggested an effective date of February 1, 2019, which would be 101 days from the date of adoption. If adopted, staff will prepare a resolution to publish by title and summary at the next meeting.

Councilor Grove moved and seconded by Councilor Dains to adopt Ordinance 18-02, an ordinance amending Title 3, Chapter 6 of the Code of Ordinances regarding Tobacco, Tobacco Products, Tobacco-Related Devices, Nicotine or Lobelia Delivery Devices, and Electronic Delivery Devices. Motion carried unanimously.

B. Contract with Better Futures for the Deconstruction of 1821 and 1825 Eustis Street
Butkowski said staff has been working on an agreement with Better Futures for the deconstruction of 1821 and 1825 Eustis Street. Better Futures is a Minnesota non-profit that deconstructs buildings so that the materials can be reused or recycled. They offered to deconstruct the homes at no cost to the City. The costs would be covered by a grant they received from the State of Minnesota Environmental Trust Fund administered by the Legislative Citizens Commission for Minnesota's Resources (LCCMR). They are looking to start the project in late November or December based on the following agreement.

Staff also has been working with demolition contractors that would pick up where Better Futures leaves off in getting the foundation and remaining debris removed from the site along with

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capping the sewer and water lines. Due to the uncertainty of what will be left on site, staff asked the contractors to hold off on submitting bids until after the deconstruction in a few weeks. Staff anticipates bringing proposals for the final demolition after the start of the New Year.

Councilor Moffatt made a motion to enter into an agreement with Better Futures for the deconstruction of 1821 and 1825 Eustis Street as presented. This was seconded by Councilor Grove and carried unanimously.

C. Electrical Quote for Rewiring Community Park Security Light

The City Council received comments from neighboring property owners to Lauderdale Community Park that the parking lot light near the dog park is intrusive in their homes. As Xcel Energy would not install a timer on the pole to allow the City to control the times of day the light was on, the City purchased the pole from Xcel Energy.

The City received two proposals. Parsons Corporation had the best pricing for doing the electrical work necessary to rewire the pole and install a timer. The base price is \$3,975 which could be reduced if the \$500 material allowance for Xcel Energy is not required.

Council members discussed their concern over spending nearly \$4,000 to install a timer for the light. There was no motion made on the matter and staff will explore alternative options.

Set Agenda for Next Meeting

Administrator Butkowski stated that the November 13 council meeting may include canvassing of election results, the Third Quarter Investment Report, and a Ramsey County Sheriff's update.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor at 8:45 p.m. to anyone in attendance that wanted to address the Council.

Fabian Roers, 1761 Eustis Street, addressed the Council. He thanked the Council for allowing the Roseville Area Youth Baseball Association to use the ballpark. He said everything was going well; the only complaint was the infield weeds. He wondered if anything could be done.

There being no other interested parties to speak, Mayor Gaasch closed the floor at 8:50 p.m.

B. 2019 Draft Fund Budgets

Butkowski went through the first run of special revenue, debt service, capital improvement, and enterprise fund budgets for 2019. There is a new 305 Fund to track the debt service for the bonds issued for 1795 Eustis Street and a new 416 Fund which tracks the TIF dollars for that site.

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Butkowski presented the recycling rates Eureka has proposed for the contract renewal and what staff believes the recycling rate would need to be increased by to absorb some of those costs.

Butkowski continued that staff discussed the 23% municipal wastewater charge increase with the Metropolitan Council Environmental Services staff. The number was reflected in the budget. The goal outlined by the City Council has been to set aside \$20,000 each year for future system repairs, mainly the sewer lining projects. The wastewater increase results in a \$31,000 budgetary shortfall to meet this goal. Staff has not analyzed the rate increase necessary to make up the shortfall.

Staff will continue to refine the budgets in anticipation of the Truth-in-Taxation hearing on November 27 and budget adoption on December 11.

C. Community Development Update

Butkowski informed the Council that staff is still engaged in ongoing discussions related to Luther Seminary's sale of their land in Lauderdale.

Adjournment

Councilor Mofatt moved and seconded by Councilor Grove to adjourn the meeting at 9:24 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk