

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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November 13, 2018

**Roll Call**

Mayor Gaasch called the City Council meeting to order at 7:34 p.m.

Councilors present: Andi Moffatt, Roxanne Grove, Kelly Dolphin, Jeff Dains, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Moffatt moved and seconded by Councilor Grove to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the meeting minutes. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the minutes of the October 23, 2018, city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Moffatt moved and seconded by Councilor Grove to approve the claims totaling \$99,084.33. Motion carried unanimously.

**Consent**

Councilor Grove moved and seconded by Councilor Moffatt to approve the Consent Agenda thereby approving Resolution No. 111318A – Authorizing Publication of Ordinance No. 18-02 Regulating Tobacco by Title and Summary and acknowledging the third quarter investment report.

**Informational Presentations/Reports**

A. Ramsey County Sheriff Jack Serier

Sheriff Serier approached the Council to give his annual report. He touched on some of the department's accomplishments this year such as creating an opioid coalition, consolidating the two county-wide SWAP teams, implementing new jail management software, and implementing race and equity practices to improve hiring practices.

B. City Council Updates

Councilor Dains stated that he attended the St. Paul Water Board meeting where they agreed to move ahead on improving the water mains in Lauderdale. Dains added that he attended a

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Mississippi Watershed meeting as well. Finally, he thanked the election judges who helped out during the midterm elections. Mayor Gaasch attended a League of Minnesota Cities meeting in Redwood Falls that focused on the topic of race equity within small cities.

**Discussion/Action Items**

**A. Front Yard Fence Request at 1856 Eustis Street**

Leo and Paul Sharkey applied for a front yard fence permit at 1856 Eustis Street. The Council needed to approve the front yard portion of the fence which is proposed to be a 6 foot tall, wooden privacy fence.

Councilor Moffatt made a motion to approve the front yard fence request as presented. This was seconded by Councilor Dolphin and carried unanimously.

**B. Discussion of Jurisdictional Transfer of Eustis Street and Roselawn Avenue**

At the last meeting, the City Council took public comment from residents with regards to the jurisdictional transfer of Eustis Street and Roselawn Avenue. Staff presented three draft agreements that would need to be adopted to finalize the deal. The first agreement with Ramsey County would transfer jurisdictional authority of Eustis Street and Roselawn Avenue to Lauderdale. The second agreement articulated the cost sharing relationship between Lauderdale and Roseville on future improvements. The third agreement with St. Paul Regional Water allowed the City to hire its own contractors for the installation of the new water main on Eustis Street with St. Paul Regional Water reimbursing for that cost.

The Council did not have any questions on the draft agreements and directed staff to continue working on the matter.

**C. 2019 Fund Budgets and Utility Rate Analysis**

Staff has been working on the fund budgets and possible rate increases for recycling and the sewer utilities. Butkowski said staff met again with the Metropolitan Council Environmental Services staff and learned that the proposed wastewater rate for 2019 will not be adjusted. Staff recommended paying for the majority of this increase with the fund balance. As the sewer funds have not contributed to vehicle purchases or building maintenance, staff anticipated transferring dollars this year from those funds to the General Capital Improvement Fund (Fund 401). However, staff may adjust this plan based on the wastewater charge increase.

Staff will continue to refine these numbers for the November 27 truth in taxation public hearing with adoption of all budgets and rates at the December 11 city council meeting.

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**Set Agenda for Next Meeting**

Administrator Butkowski stated that the November 27 council meeting may include the truth in taxation hearing and a presentation by Real Estate Equities regarding their interest in purchasing 1795 Eustis Street.

**Work Session**

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council. There being no interested parties to speak, Mayor Gaasch closed the floor.

B. Recycling Contract Update

Bownik said staff met with Jean Buckley from Ramsey County and Dan Krivit from Foth Infrastructure & Environment regarding Eureka's proposal for extending the contract. Based on these discussions, Dan Krivit helped staff create a Request for Price Quotes (RFPQ) that was emailed to potential respondents, including Eureka, on Wednesday, November 7. The goal of the RFPQ is to see if we can find a recycling contractor that will continue weekly collection at a reasonable price. If so, we could begin a new 3-year or 5-year contract starting January 1.

Staff will bring the information to the November 27 Council Meeting for consideration of price quotes. If the City does not select a contractor to negotiate a new contract based on the RFPQ, we anticipate the next step will be negotiating a short-term extension with Eureka.

C. Community Development Update

Butkowski stated that residents had formed a Friends of Breck Woods organization. The asbestos at 1825 Eustis Street was not salvageable and abatement will begin by the end of the month. Roseville assisted city staff with the removal of the rocks in the sewer line along Como Avenue. They also plan to assist in televising the line.

**Adjournment**

Councilor Dains moved and seconded by Councilor Dolphin to adjourn the meeting at 9:48 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk