

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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November 27, 2018

Roll Call

Mayor Gaasch called the Regular City Council meeting to order at 7:33 p.m.

Councilors present: Roxanne Grove, Kelly Dolphin, and Mayor Mary Gaasch.

Councilors absent: Andi Moffatt and Jeff Dains.

Staff present: Heather Butkowski, City Administrator and Jim Bownik, Assistant to the City Administrator.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Grove moved and seconded by Councilor Dolphin to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the meeting minutes. There being none, Councilor Dolphin moved and seconded by Councilor Grove to approve the minutes of the November 13, 2018, city council meeting and the November 13, 2018, canvassing board. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dolphin moved and seconded by Councilor Grove to approve the claims totaling \$26,232.44. Motion carried unanimously.

Consent

Councilor Grove moved and seconded by Councilor Dolphin to approve the Consent Agenda thereby approving the October Financial Report and the SafeAssure contract.

Informational Presentations/Reports

A. City Council Updates

Councilor Grove stated that she will attend a Ramsey County League of Local Governments meeting; Mayor Gaasch added that she may be attending that meeting as well.

Mayor Gaasch will be attending the regional meeting between the League of Minnesota Cities and Metro Cities on November 29 where they plan on adopting legislative policies.

Public Hearings

A. Truth in Taxation Public Hearing

Butkowski and the Council reviewed drafts of the 2019 General Fund budget, the 2019 Special Revenue Fund budget, the 2019-2028 Capital Improvement Plan, the draft utility rate memo, and

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the proposed tax levy.

The budgets reflect the recommended increases for the sanitary sewer rates and storm sewer rates; the recycling rate will be determined after a new recycling contract is approved. The budgets and levy are anticipated to be adopted at the December 11, 2018 council meeting.

After discussion, Mayor Gaasch opened the floor to the public at 7:45 p.m.

The first person to approach the dais was Joe Steinger of 1955 Carl Street. He wanted to know how the 1821 and 1825 Eustis Street properties would be divided or consolidated for sale purposes. Butkowski responded that the Council plans to sell the lots to a homebuilder that would two to three single family homes.

There being no other interested parties to speak, Mayor Gaasch closed the floor at 7:46 p.m.

Discussion/Action Items

A. Resolution 112718A Requesting Additional Time within which to Complete Comprehensive Plan Decennial Review and Update Obligations

Butkowski explained that staff would like to request an extension of the Metropolitan Council for the adoption of the Comprehensive Plan to allow for additional opportunity for public input and to align adoption of the Comprehensive Plan with the new zoning for the property owned by Luther Seminary.

The new timetable would include holding an additional public hearing on the Comprehensive Plan and a public hearing on the draft zoning text at the January 8 council meeting. A vote on the Comprehensive Plan and zoning text for the Seminary owned property would be scheduled for the January 22, 2019 council meeting. The Council supported taking additional time and holding additional public hearings.

Councilor Dolphin made a motion to adopt Resolution 112718A – A Resolution Requesting Additional Time within which to complete Comprehensive Plan “Decennial” Review and Update Obligations. This was seconded by Councilor Grove and carried unanimously.

B. Resolution 112718B Approving the Preparation of a Feasibility Report for the Eustis Street and Roselawn Avenue Infrastructure Project

Butkowski said the next step to evaluating the jurisdictional transfer of Eustis Street and Roselawn Avenue is for the city engineer to prepare a feasibility report. The feasibility report will identify costs, funding sources, benefiting properties, and the total special assessment amount. The feasibility report is required by Minnesota Statutes Chapter 429 which allows cities to specially assess for infrastructure improvements. Stantec anticipates completing this report by December 11.

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Councilor Grove made a motion to adopt Resolution 112718B – A Resolution Approving the Preparation of a Feasibility Report for the 2019 Eustis Street and Roselawn Avenue Infrastructure Project. This was seconded by Councilor Dolphin and carried unanimously.

C. Recycling Contract Proposal Responses

The City released a Request for Price Quotes (RFPQ) to multiple vendors and received responses from Eureka! Recycling and Republic Services. Eureka!'s proposal was less expensive than that of Republic Services.

This year, collection costs are expected to be about \$30,000. A new five-year contract with Eureka for weekly collection is expected to cost about \$38,375 in 2019. Staff recommends that the City Council authorize City staff to negotiate with Eureka! for a new five-year contract for weekly collection.

Staff will bring a new contract to the December meeting along with proposed recycling rates.

D. CTV Service Agreement

Butkowski explained that CTV's executive director presented a service agreement for Council consideration. This agreement clarifies the cost of the services we will receive from CTV in 2019 and the cost of elective services. The cost for cable casting and web streaming will continue at virtually the same rate. The City will join the "Neighborhood Network Service" to get two production videos done in the upcoming year at the cost of \$1.00.

Councilor Grove made a motion to enter into a service agreement with North Suburban Access Corporation as presented. This was seconded by Councilor Dolphin and carried unanimously.

Set Agenda for Next Meeting

Administrator Butkowski stated that the December 11 council meeting may include the adoption of the 2019 general and fund budgets, adoption of the 2019 property tax levy, setting the 2019 utility rates, the Eustis Street and Roselawn Avenue Feasibility Report, and the Eustis Street and Roselawn Avenue jurisdictional transfer.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council. There being no interested parties to speak, Mayor Gaasch closed the floor.

B. Presentation by Real Estate Equities Regarding their Interest in Purchasing 1795 Eustis Street
Real Estate Equities has expressed interest in purchasing 1795 Eustis Street for a multi-unit affordable 55+ facility. The proposed facility would have 115 mostly one bedroom units with about one-quarter of them being two bedroom units. Council generally expressed positive

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feedback on the concept and design. Based on the feedback, Estate Equities will do additional legwork to refine concepts in preparation for a community meeting closer to spring.

C. Community Development Update

Butkowski stated that Luther is expected to decide on a buyer for their land next week. Bergo Environmental has begun the asbestos abatement process at both 1825 Eustis Street.

Adjournment

Councilor Dolphin moved and seconded by Councilor Grove to adjourn the meeting at 8:55 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk