

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:30 P.M. TUESDAY, JULY 9, 2019**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the June 25, 2019 City Council Meeting
  - c. Claims Totaling \$99,531.85
4. **CONSENT**
  - a. Park Use Application
  - b. 2019 Infrastructure Improvement Project Pay Request No. 2
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
  - a. 2019 Infrastructure Improvement Project
  - b. Day in the Park
  - c. City Council Updates

7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEM**
  - a. Resolution 070919A – Denying the Alley Vacation Petition to Vacate Unimproved Alley between Eustis and Malvern Streets Beginning at Spring Street and Ending at Summer Street
  - b. Resolution 0709019B – A Resolution Approving the Development Stage Planned Unit Development at 1795 Eustis Street to Construct and Operate a Senior Multi-Family Housing Project
  - c. 2020-2024 Police Contract with City of St. Anthony
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**

**11. SET AGENDA FOR NEXT MEETING**

- a. Annual Stormwater Public Hearing
- b. GARE Follow Up Training

**12. WORK SESSION**

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Community Development Update

**13. ADJOURNMENT**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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June 25, 2019

**Call to Order**

Mayor Gaasch called the Regular City Council meeting to order at 7:34 p.m.

**Roll Call**

Councilors present: Roxanne Grove, Jeff Dains, Andi Moffatt, Kelly Dolphin, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. Butkowski stated that she would like to add a petition and waiver agreement to Additional Items section of the agenda. Councilor Moffatt moved and seconded by Councilor Dains to approve the agenda as amended. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the meeting minutes of the June 11, 2019 city council meeting. There being none, Councilor Mofatt moved and seconded by Councilor Grove to approve the minutes of the June 11, 2019 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the claims totaling \$106,805.26. Motion carried unanimously.

**Consent**

Councilor Grove moved and seconded by Councilor Dains to approve the Consent Agenda thereby acknowledging the May financial report and approving the Post-Issuance Compliance Policy – Resolution No. 062519A, the performance agreement with Lazy Does It for Day in the Park, and the temporary liquor license for Day in the Park.

**Informational Presentations/Reports**

A. 2019 Infrastructure Improvement Project Update

City engineer, Kellie Schlegel provided an overview of the progress on the project.

B. Day in the Park

Assistant to the City Administrator Bownik provided an update on Day in the Park planning. He stated that the event is extended by an hour this year, so it will run from 4-8 p.m. He also noted the entertainment that will be provided for the event.

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C. City Council Updates

Councilor Grove shared that she attended a Ramsey County League of Local Governments meeting earlier in June and more events are being planned for August and early fall. Mayor Gaasch stated that she and Councilor Dains are going to the League of Minnesota Cities Annual Conference in Duluth on June 26. Gaasch continued noting the Government Alliance on Race and Equity (GARE) training council and staff received at City Hall.

**Public Hearings**

A. Alley Vacation Petition for the Alley between Eustis Street and Malvern Street North of Spring Street and South of Summer Street

Residents from Malvern Street and Eustis Street that about the planned alley improvements submitted an alley vacation request to the City Council. The purpose of this meeting was to hold a public hearing on the alley vacation request per the published and mailed notice.

After a presentation from city attorney, Ron Batty, Mayor Gaasch opened the floor to anyone in attendance that wanted to address the council at 7:51 p.m.

Craig Zbacnik, 1837 Eustis Street, said he would like to see the alley vacation approved or the alley kept as is. He raised concerns about the traffic and costs associated with the project.

Bev Powell, 1819 Eustis Street, stated that she does not want to deal with the stress of the situation. She also mentioned the potential of a murdered body buried at 1821 Eustis Street.

John Hassinger, 1856 Eustis Street, considers the alleyway an overall bad idea. He said the project removes trees of sentimental importance to him. He was also concerned with the costs.

Dave Greenlund, 1836 Malvern Street, mentioned his request to extend the alley previously. He stated that there is no need for an alley for most of the houses there.

Michelle Schumacher, Lake Elmo, spoke as the owner of 1821, 1825, and 1831 Eustis Street. She stated that she bought the lots with the understanding that the alleyway would be extended and she did not request the alley extension.

Sherry Mills, 1856 Malvern Street, stated that she is upset at the lack of involvement that has been given to those directly affected by this process. She also was upset she might lose vegetation in her yard.

Harold Powell, 1819 Eustis Street, expressed his concern about the fence and trees being taken down in his yard.

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Sandra Brown, 1842 Eustis Street, said she liked the alley improvements as alleys take pressure off of streets. She also stated that she does not think an alley will affect privacy adversely.

Mayor Gaasch closed the floor at 8:15 p.m.

The Council discussed the matter and got answers to questions from the city engineer and staff. They addressed that private trees and property would not be disturbed without approval from the owner. Administrator Butkowski explained the costs involved with the project and that the alley improvements were not being paid via special assessments or the general levy. The Council indicated they did not support vacating the alley and directed the city attorney to draft a resolution to that effect for the July 9 council meeting.

**Discussion/Action Items**

**A. Decision on Variance Requests for 1821 and 1831 Eustis Street**

At the June 11 City Council Meeting, the Council took public comment on the variance requests for 1821 and 1831 Eustis Street. The Council indicated their support for the lot coverage variance to allow for the construction of front porches which is in keeping with the character of the neighborhood.

Councilor Dolphin made a motion to approve the variance for 1821 Eustis Street without conditions and moved to adopt Resolution No. 062519B. This was seconded by Councilor Grove and carried unanimously.

Councilor Moffatt made a motion to approve the variance for 1831 Eustis Street without conditions and moved to adopt Resolution No. 062519C. This was seconded by Councilor Grove and carried unanimously.

**B. 2019-2020 Liability Insurance Renewal – Liability Limits**

Butkowski explained that the City's insurance policy runs from August to August. Annually, the City Council must determine whether or not to waive the municipal tort liability limits established by statute. The City has not waived them in the past as it opens the City to greater financial liability and would require the purchase of additional insurance.

Councilor Moffatt made a motion to not waive the monetary limits on municipal tort liability established by MS 466.04. This was seconded by Councilor Grove and carried unanimously.

**C. MWMO Neighborhood Clean Up Event**

Butkowski highlighted that the Mississippi Watershed Management Organization (MWMO) planned to recruit volunteers at Day in the Park for a neighborhood cleanup. The proposed date of the cleanup is one to two weeks after the City's summer festival.

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The target area will be the residential portion of Lauderdale with garbage collection at the public works building. If the collection exceeds the dumpster space, the City will incur an expense to have our garbage hauler take the excess. The MWMO will provide whatever other supplies are needed for volunteers. They will also weigh the material to see how much was collected.

The MWMO created the Good Neighbor Guide for Healthy Yards & Clean Water, which they plan to share with residents at Day in the Park. Staff will continue to work with MWMO to support this effort.

**Additional Items**

**A. Petition and Waiver Agreements**

Butkowski said city staff is finding Emerald Ash Borer in greater numbers of private trees that are becoming hazards based upon their die back. For some households, the unexpected expense poses a financial hardship. The City can provide the funding to remove the trees through petition and waiver agreements and recover the costs through special assessments. This results in a quicker and more amical resolution than through the abatement process.

Attached is the agreement for one property owner. In addition to approving this agreement, staff is asking the Council to authorize the mayor and clerk to sign future agreements for the removal of diseased or hazardous trees. Staff will work with property owners in setting terms based upon the costs they are incurring.

Councilor Dolphin made a motion to approve the Petition and Waiver Agreement as presented and authorize the mayor and clerk to sign future agreements. This was seconded by Councilor Grove and carried unanimously.

**Set Agenda for Next Meeting**

Administrator Butkowski stated that the July 9 council meeting may include a resolution finalizing conditions for redevelopment of 1795 Eustis Street.

**Work Session**

**A. Opportunity for the Public to Address the City Council**

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council at 9:04 p.m.

Mary McGraw, 1876 Malvern Street, said she is affected by the alley project since her garage encroaches into the proposed alley. She said she currently experiences runoff in her garage and asked that the scope of the project allow for addressing her drainage issues.

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Jim Porter, 1880 Malvern Street, expressed concern that the alley improvements were not adequately communicated so that he could respond appropriately and plan around the construction.

**B. Police Contract Discussion with City of St. Anthony Staff**

Charlie Yunker, St. Anthony Assistant to the City Manager, was at the meeting to discuss the contract proposal for 2020 and answer questions from the Council. St. Anthony indicated they do not wish to make many changes to the contract language aside from changing the contract reopener language from 3% to 5%. This means the contract could be reopened if the proposed costs exceed 5%.

The Council asked questions to clarify the contract costs and what the City should expect into the future. Staff will work with St. Anthony Police to finalize a contract for the next meeting.

**C. Community Development Update**

Butkowski mentioned that she has a meeting with the Luther Seminary developer on June 26. She continued to say that she and Jennifer Haskamp have a meeting on July 2 with the neighbors abutting 1795 Eustis Street regarding Real Estate Equities' landscaping plan. Finally, the comprehensive plan was resubmitted to the Metropolitan Council.

**Adjournment**

Councilor Moffatt moved and seconded by Councilor Dolphin to adjourn the meeting at 9:43 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

### **Request for Council Action**

**To:** Mayor and City Council  
**From:** City Administrator  
**Meeting Date:** July 9, 2019  
**Subject:** List of Claims

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The claims totaling \$99,531.85 are provided for City Council review and approval that includes check numbers 26485 to 26507.



# Accounts Payable

## Checks by Date - Detail by Check Date

User: MILES.CLINE  
 Printed: 7/3/2019 1:42 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association PR Batch 51300.06.2019 PERA Coordinated PR Batch 51300.06.2019 PERA Coordinated	06/28/2019 PR Batch 51300.06.2019 PER PR Batch 51300.06.2019 PER	985.07 1,136.60
Total for this ACH Check for Vendor 43:				2,121.67
ACH	44	Minnesota Department of Revenue PR Batch 51300.06.2019 State Income Tax	06/28/2019 PR Batch 51300.06.2019 Statu	773.66
Total for this ACH Check for Vendor 44:				773.66
ACH	45	ICMA Retirement Corporation PR Batch 51300.06.2019 Deferred Comp PR Batch 51300.06.2019 Deferred Comp	06/28/2019 PR Batch 51300.06.2019 Def PR Batch 51300.06.2019 Def	1,638.63 1,008.18
Total for this ACH Check for Vendor 45:				2,646.81
ACH	46	Internal Revenue Service PR Batch 51300.06.2019 FICA Employer Portio PR Batch 51300.06.2019 Medicare Employer Po PR Batch 51300.06.2019 Medicare Employee Pc PR Batch 51300.06.2019 FICA Employee Portio PR Batch 51300.06.2019 Federal Income Tax	06/28/2019 PR Batch 51300.06.2019 FIC. PR Batch 51300.06.2019 Mec PR Batch 51300.06.2019 Mec PR Batch 51300.06.2019 FIC. PR Batch 51300.06.2019 Fed	1,212.07 283.48 283.48 1,212.07 1,673.33
Total for this ACH Check for Vendor 46:				4,664.43
Total for 6/28/2019:				10,206.57
26485	52 072019 072019	Bluechip Tree Company Inc Diseased Ash at 1820 Carl Street Tree and Stump Removal	07/09/2019	1,770.00 3,985.00
Total for Check Number 26485:				5,755.00
26486	56 072019	James Bownik Mileage Reimbursement	07/09/2019	185.14
Total for Check Number 26486:				185.14
26487	57 072019	Heather Butkowski Mileage Reimbursement	07/09/2019	31.28
Total for Check Number 26487:				31.28
26488	33 072019	City of Falcon Heights May Fire Calls	07/09/2019	1,144.21
Total for Check Number 26488:				1,144.21
26489	36	City of Roseville	07/09/2019	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0226274	June Phone Services		83.00
	0226308	June IT Services		1,096.00
Total for Check Number 26489:				1,179.00
26490	29 3812	City of St Anthony July Police Services	07/09/2019	59,433.67
Total for Check Number 26490:				59,433.67
26491	133 072019	Miles Cline Mileage Reimbursement	07/09/2019	121.32
Total for Check Number 26491:				121.32
26492	264 072019	Michael Drake Rental Inspection Reimbursement	07/09/2019	40.00
Total for Check Number 26492:				40.00
26493	61 9060527	Gopher State One Call June 2019 Locates	07/09/2019	56.70
Total for Check Number 26493:				56.70
26494	82 072019	Home Depot Garbage Bags	07/09/2019	63.88
Total for Check Number 26494:				63.88
26495	31 148959	Kennedy & Graven Chartered May Legal Services	07/09/2019	4,234.63
Total for Check Number 26495:				4,234.63
26496	1 072019	Lillie Suburban Newspapers Inc Public Hearing - Alley Vacation	07/09/2019	27.50
Total for Check Number 26496:				27.50
26497	267 072019	Dana & Brian Malzer Rental Inspection Reimbursement	07/09/2019	40.00
Total for Check Number 26497:				40.00
26498	23 INV1365441	Metro Sales Inc Quarterly Copy Charges	07/09/2019	258.80
Total for Check Number 26498:				258.80
26499	24 0001098268	Metropolitan Council August Waste Water	07/09/2019	13,409.80
Total for Check Number 26499:				13,409.80
26500	265 072019	Janelle Mondry Rental Inspection Reimbursement	07/09/2019	40.00
Total for Check Number 26500:				40.00
26501	266 072019	Elizabeth Parady Rental Inspection Reimbursement	07/09/2019	40.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 26501:	40.00
26502	269 072019	Anne Piehl Rental Inspection Reimbursement	07/09/2019	40.00
			Total for Check Number 26502:	40.00
26503	47	Public Employees Insurance Program PR Batch 51300.06.2019 Health Insurance PR Batch 51300.06.2019 Dental	07/09/2019 PR Batch 51300.06.2019 Hea PR Batch 51300.06.2019 Den	2,095.98 116.10
			Total for Check Number 26503:	2,212.08
26504	268 072019	John Sagstetter Rental Inspection Reimbursement	07/09/2019	40.00
			Total for Check Number 26504:	40.00
26505	3 388830374	US National Equipment Finance Inc Copier Contract	07/09/2019	176.00
			Total for Check Number 26505:	176.00
26506	7 8263797-0500-5	Waste Management Inc July Public Works	07/09/2019	396.27
			Total for Check Number 26506:	396.27
26507	85 072019	Len Yaeger Day in the Park Music	07/09/2019	400.00
			Total for Check Number 26507:	400.00
			Total for 7/9/2019:	89,325.28
			Report Total (27 checks):	99,531.85

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent                      X    
Public Hearing                       
Discussion                           
Action                                 
Resolution                           
Work Session                      

Meeting Date             July 9, 2019  
ITEM NUMBER              City Park Application    
STAFF INITIAL                      MC            
APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The City received an application for use of the Community Park on Saturday, August 10 from 10:00 am to 3:00 pm. Since the group is larger than 50 people, per city ordinance, council approval is required. Karen Doherty, Lauderdale resident, plans to organize the event. The application is attached for your review.

**OPTIONS:**

- A) Approve the request to use the park.
- B) Approve the request with conditions.

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council approves of the August 10 park use by Karen Doherty.

**COUNCIL ACTION:**

# City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: (651) 792-7650 Fax: (651) 631-2066

## RESIDENT APPLICATION FOR USE OF COMMUNITY PARK

### APPLICANT INFORMATION:

Name: Karen Doherty Address: 1926 Malvern Street  
City: Lauderdale State: MN Zip: 55113 Telephone No.: 651-295-8585  
Name of Organization (if applicable): Family Picnic

### PARK USE INFORMATION:

Date of Picnic Shelter Use: 8/10/2019 Hours Used: 10-3

\* Number attending: 50-100 \* Note: Groups of 50 or more must receive council approval

### Other park facilities may be reserved (mark all that apply):

Ball Field / East or West Tennis Court / East or West Basketball Court / Hours Used: \_\_\_\_\_

Volleyball Court / Paved Hockey Rink (Summer) / Ice Skating Rink (Winter) Hours Used: \_\_\_\_\_

(Winter Skating Rinks can only be reserved from 9-10 p.m. when open skating ends at 9 p.m.)

### BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO THE FOLLOWING:

- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take garbage with you when you leave.
- The park facilities may not be used for advertisement of products, goods, or services, or for personal profit.
- The event may not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware of a parking lot on Roselawn Avenue which includes spaces for people with disabilities.
- The applicant understands that the park opens at 8 a.m. and closes at 10 p.m.
- The applicant may consume malt and intoxicating liquor. Alcohol may not be distributed or sold.
- The applicant shall carry a copy of the approved application form with them as proof of reservation.
- If the applicant experiences problems with the facilities, the applicant may contact City Hall during office hours or Ramsey County Dispatch after hours at 651-767-0640 to notify a police officer.
- The applicant understands that the renter/users of Lauderdale park facilities at all times indemnify, defend, and hold harmless the City of Lauderdale, Minnesota, its officers, employees, and contractors from and against any and all claims, damages, losses, and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Lauderdale facilities. Furthermore, renter/users may be required to provide a certificate of insurance naming the City as an additional insured.

[Signature]  
Applicant's Signature

Karen Doherty  
Applicant's Printed Name

6/22/2019  
Date

### FOR OFFICE USE ONLY:

Date Application Received: 06/25/19 Approved By: \_\_\_\_\_  
Fees Received: — Check #: — Receipt #: — Damage Deposit Check #: —  
Temporary Non-Intoxicating Liquor License Granted? — If so, date Council granted: —

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent                      X    
Public Hearing         \_\_\_\_\_  
Discussion             \_\_\_\_\_  
Action                    \_\_\_\_\_  
Resolution             \_\_\_\_\_  
Work Session         \_\_\_\_\_

Meeting Date                    July 9, 2019

ITEM NUMBER                    Northdale Pay Request No. 2

STAFF INITIAL                      JAB  

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Northdale Construction has submitted their second pay request for the 2019 Infrastructure Improvement Project. The request is for a payment of \$329,646.26. This pays for improvements through June 21. As the majority of the work being completed right now is water main installation and service reconnections, most of these costs are borne by the city of St. Paul. That will change with the next pay request as storm sewer and curb and gutter will be installed in July. Staff will bill SPRWS per this split:

- SPRWS: \$289,193.39
- Lauderdale: \$40,452.87

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council approve pay request No. 2 for the 2019 Infrastructure Improvement Project payable to Northdale Construction in the amount of \$329,646.26.



# CITY OF LAUDERDALE

1891 WALNUT STREET  
 LAUDERDALE, MN 55113  
 Project 193804608 - 2019 INFRASTRUCTURE IMPROVEMENTS  
 Request for Payment No. 2

Contractor: Northdale Construction Co., Inc.  
 9760 71st Street NE  
 Albertville, MN 55301

Stantec Project No. 193804608  
 For Period: 6/1/2019 - 6/21/2019

**Contract Amounts**

Original Contract	\$2,269,093.49
Contract Changes	\$0.00
Revised Contract	\$2,269,093.49

**Work Certified To Date**

Base Bid Items	\$643,568.16
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$643,568.16

	Work Certified This Request for Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request for Payment	Total Amount Paid To Date
193804608	\$346,996.06	\$643,568.16	\$32,178.41	\$281,743.49	\$329,646.26	\$611,389.75
Percent Retained: 5.0000%				Percent Complete: 28.3623%		
<b>Amount Paid This Request for Payment</b>					<b>\$329,646.26</b>	

This is to certify that the items of work shown in this certificate of Request for Payment have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

*Kellie M. Schlegel*

Project Engineer

6-28-2019

Date

Approved By Northdale Construction Co., Inc.

*[Signature]*

Contractor

6-28-19

Date

Approved for Payment By

City of Lauderdale

Date

CITY OF LAUDERDALE  
 1891 WALNUT STREET  
 LAUDERDALE, MN 55113  
 Project No. 193804608  
 Request for Payment No. 2

**193804608 Payment Summary**

No.	From Date	To Date	Work Certified Per Request for Payment	Amount Retained Per Request for Payment	Amount Paid Per Request for Payment
1	05/01/2019	05/31/2019	\$296,572.10	\$14,828.61	\$281,743.49
2	06/01/2019	06/21/2019	\$346,996.06	\$17,349.80	\$329,646.26
<b>Totals: \$643,568.16</b>			<b>\$32,178.41</b>	<b>\$611,389.75</b>	

**193804608 Funding Category Report**

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request for Payment	Total Amount Paid To Date
SPRWS	537,300.62	26,865.03	221,242.19	289,193.39	510,435.59
Lauderdale	106,267.54	5,313.38	60,501.29	40,452.87	100,954.16
<b>Totals: \$643,568.15</b>		<b>\$32,178.41</b>	<b>\$281,743.48</b>	<b>\$329,646.26</b>	<b>\$611,389.74</b>



<b>193804608 Project Item Status</b>									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
<b>PART 1: GENERAL</b>									
1	2021.501	MOBILIZATION	LS	\$112,851.40	1	0.2	\$22,570.28	0.7	\$78,995.98
2	2563.601	TRAFFIC CONTROL	LS	\$8,987.50	1	0.2	\$1,797.50	0.7	\$6,291.25
<b>Totals For Section PART 1: GENERAL:</b>							<b>\$24,367.78</b>		<b>\$85,287.23</b>
<b>PART 2: WATER MAIN</b>									
3	2451.609	GRANULAR BACKFILL	TON	\$15.56	10400	6007.6	\$93,478.26	10640	\$165,558.40
4	2503.603	SANITARY SEWER SERVICE RECONNECTION	LF	\$45.81	415	123.6	\$5,662.12	178.1	\$8,158.76
5	2504.603	SERVICE STOP BOX	EA	\$306.73	9	3	\$920.19	3	\$920.19
6	2504.602	ADJUST SERVICE STOP BOX	EA	\$135.00	13	0	\$0.00	0	\$0.00
7	2504.602.001	REPAIR VALVE BOX	EA	\$350.00	2	0	\$0.00	0	\$0.00
8	2504.602	ADJUST VALVE BOX	EA	\$245.00	8	0	\$0.00	0	\$0.00
9	2504.602.00999	REPLACE VALVE BOX	EA	\$590.18	2	2	\$1,180.36	2	\$1,180.36
10	2504.602	WATER UTILITY HOLE	EACH	\$1,250.00	3	0	\$0.00	0	\$0.00
11	2504.602.00998	EXCAVATION FOR UTILITY OFFSET	EA	\$1,500.00	1	0	\$0.00	1	\$1,500.00
12	2502.604	2" INSULATION	S Y	\$25.65	14	0	\$0.00	4.6	\$117.99
13	2504.602.00997	HYDRANT INSTALLATION	EA	\$4,224.05	9	5	\$21,120.25	9	\$38,016.45
14	2515.0016	1" CORPORATION STOP	EA	\$122.43	1	1	\$122.43	3	\$367.29
15	2503.603.9990	1" ORISEAL VALVE INSTALLATION	EA	\$471.95	9	6	\$2,831.70	6	\$2,831.70
16	2503.603.9991	1.5" ORISEAL VALVE INSTALLATION	EA	\$689.44	1	0	\$0.00	0	\$0.00
17	2504.603.9986	2" ORISEAL VALVE INSTALLATION (WASTING)	EA	\$1,465.50	1	0	\$0.00	0	\$0.00
18	2503.603.9993	4" GATE VALVE INSTALLATION	EA	\$1,145.72	1	0	\$0.00	0	\$0.00

<b>193804608 Project Item Status</b>									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
19	2503.602.9991	6" GATE VALVE INSTALLATION	EA	\$1,373.66	5	3	\$4,120.98	6	\$8,241.96
20	2504.602.9990	8" GATE VALVE INSTALLATION	EA	\$1,822.81	17	7	\$12,759.67	17	\$30,987.77
21	2504.603.9998	1" CP WATER SERVICE REPLACEMENT	LF	\$28.89	115	26	\$751.14	26	\$751.14
22	2504.603.9988	1.5" CP WATER SERVICE REPLACEMENT	LF	\$65.16	5	0	\$0.00	0	\$0.00
23	2505.603.9990	2" CP WATER SERVICE REPLACEMENT	LF	\$69.20	10	0	\$0.00	0	\$0.00
24	2504.603.9985	6" DI WATER MAIN REPLACEMENT	LF	\$58.32	70	87	\$5,073.84	120.5	\$7,027.56
25	2504.603.9983	8" DI WATER MAIN REPLACEMENT	LF	\$78.63	3165	1622.5	\$127,577.18	2813	\$221,186.19
26	2504.603.9981	8" HDPE (SDR 11) WATER MAIN - PIPE BURSTING	LF	\$70.35	335	327	\$23,004.45	327	\$23,004.45
27	2504.603.9980	TELEWISE SANITARY SEWER SERVICE	EA	\$752.50	3	0	\$0.00	0	\$0.00
28	2504.603.9979	TELEWISE STORM SEWER CROSSING	EA	\$510.63	3	0	\$0.00	0	\$0.00
29	2504.603.9977	DUCTILE AND GREY IRON FITTINGS	LB	\$6.83	1335	771	\$5,265.93	1818	\$12,416.94
<b>Totals For Section PART 2: WATER MAIN:</b>							<b>\$303,868.50</b>		<b>\$522,267.15</b>
<b>PART 3: SANITARY SEWER</b>									
30	2504.603.9975	ADJUST SANITARY SEWER CONNECTION	EA	\$350.00	12	0	\$0.00	0	\$0.00
31	2504.603.9973	REMOVE AND REPLACE 4' DIA SANITARY SEWER MANHOLE	EA	\$4,493.47	1	0	\$0.00	0	\$0.00
32	2504.603.9972	6" PVC SANITARY SEWER SERVICE PIPE	LF	\$38.12	250	188	\$7,166.56	188	\$7,166.56
33	2504.603.9971	8" X 6" PVC WYE	EA	\$1,292.41	5	6	\$7,754.46	6	\$7,754.46

**193804608 Project Item Status**

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
34	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	\$183.65	2	2	\$367.30	2	\$367.30
35	2504.603.9970	REMOVE AND REPLACE SANITARY MANHOLE CONE SECTION, CASTING AND RINGS	EA	\$1,795.10	2	0	\$0.00	0	\$0.00
<b>Totals For Section PART 3: SANITARY SEWER:</b>							<b>\$15,288.32</b>		<b>\$15,288.32</b>
<b>PART 4: STORM SEWER</b>									
36	2504.603.9969	ADJUST STORM SEWER CASTING	EA	\$325.00	9	0	\$0.00	0	\$0.00
37	25804.603.9968	REMOVE AND REPLACE STORM SEWER CASTING AND RINGS	EA	\$790.75	2	0	\$0.00	0	\$0.00
38	2104.509	REMOVE STORM SEWER STRUCTURE	EA	\$525.00	9	0	\$0.00	0	\$0.00
39	2504.603.9968	REMOVE AND REPLACE STORM SEWER STRUCTURE	EA	\$2,610.24	1	0	\$0.00	0	\$0.00
40	2104.501	REMOVE STORM SEWER PIPE	LF	\$11.50	300	0	\$0.00	0	\$0.00
41	2630.00056	CONNECT TO EXISTING STORM SEWER PIPE	EA	\$650.00	4	0	\$0.00	0	\$0.00
42	2506.602	CONNECT TO EXISTING STRUCTURE	EA	\$850.00	1	0	\$0.00	0	\$0.00
43	2503.603.9967	12" RCP STORM SEWER	LF	\$59.50	750	0	\$0.00	0	\$0.00
44	2504.603.9966	15" RCP STORM SEWER	LF	\$58.11	660	0	\$0.00	0	\$0.00
45	2503.603.9964	18" RCP STORM SEWER	LF	\$60.27	1020	0	\$0.00	0	\$0.00
46	2320.00044	IMPROVED PIPE FOUNDATION	LF	\$0.01	2430	0	\$0.00	0	\$0.00
47	2504.603.9961	27" CATCH BASIN	EA	\$1,395.48	8	0	\$0.00	0	\$0.00
48	2506.602	2'x3' CATCH BASIN	EA	\$1,793.11	6	0	\$0.00	0	\$0.00

<b>193804608 Project Item Status</b>									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
49	2504.603.9960	4' DIAMETER CATCH BASIN MANHOLE	EA	\$2,516.98	16	0	\$0.00	0	\$0.00
50	2630.0001	4' DIAMETER STORM SEWER MANHOLE	EA	\$2,376.98	2	0	\$0.00	0	\$0.00
<b>Totals For Section PART 4: STORM SEWER:</b>							<b>\$0.00</b>		<b>\$0.00</b>
<b>PART 5: ROADWAY/ALLEY</b>									
51	2504.603.9965	SILT FENCE, MACHINE-SLICED	LF	\$2.45	1400	0	\$0.00	0	\$0.00
52	2573.530	INLET PROTECTION	EA	\$275.00	35	0	\$0.00	31	\$8,525.00
53	1570.0011	TEMPORARY ROCK CONSTRUCTION ENTRANCE	TN	\$39.50	100	21.39	\$844.91	21.39	\$844.91
54	2130.610	WATER FOR DUST CONTROL	TGAL	\$28.00	125	0	\$0.00	0	\$0.00
55	2504.603.9964	TEMPORARY MAILBOXES	LS	\$0.01	1	0	\$0.00	0	\$0.00
56	2104.602	REMOVE TREE	EA	\$333.25	15	0	\$0.00	5	\$1,666.25
57	2230.0002	CLEARING AND GRUBBING	LS	\$3,440.00	1	0	\$0.00	0	\$0.00
58	2572.501	TEMPORARY FENCE	LF	\$3.50	525	0	\$0.00	0	\$0.00
59	2504.603.9958	SALVAGE AND REINSTALL CHAIN LINK FENCE	LF	\$21.50	175	0	\$0.00	0	\$0.00
60	2504.603.9957	SALVAGE AND REINSTALL WOOD PRIVACY FENCE	LF	\$37.63	325	0	\$0.00	0	\$0.00
61	2504.603.9956	SALVAGE AND REINSTALL FENCE - OTHER	LF	\$43.00	40	0	\$0.00	0	\$0.00
62	2504.603.9955	SALVAGE AND REINSTALL SIGN	EA	\$182.75	30	0	\$0.00	0	\$0.00
63	2504.603.9954	STREET SWEEPER WITH PICKUP BROOM	HR	\$145.00	50	12.75	\$1,848.75	12.75	\$1,848.75
64	2104.505	REMOVE BITUMINOUS PAVEMENT	S Y	\$1.26	11000	236.5	\$297.99	4686.5	\$5,904.99
65	2504.603.9952	CONCRETE PAVEMENT REPLACEMENT - SPECIAL	SF	\$19.39	540	0	\$0.00	0	\$0.00

193804608 Project Item Status									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
66	2104.603	MILL BITUMINOUS PAVEMENT - 2" DEPTH	SY	\$1.51	7400	0	\$0.00	0	\$0.00
67	2225.00023	REMOVE BITUMINOUS DRIVEWAY	SY	\$5.25	300	10.5	\$55.13	10.5	\$55.13
68	2504.603.9951	REMOVE CONCRETE DRIVEWAY OR APRON	SY	\$7.50	400	25	\$187.50	39	\$292.50
69	2504.603.9950	REMOVE AND REPLACE CONCRETE CURB & GUTTER	LF	\$32.12	400	0	\$0.00	39	\$1,252.68
70	2225.0001	SAWING BITUMINOUS PAVEMENT	LF	\$4.75	350	0	\$0.00	0	\$0.00
71	2504.603.9949	REMOVE SIDEWALK	SF	\$0.95	3000	113	\$107.35	113	\$107.35
72	2104.501	REMOVE CONCRETE CURB & GUTTER	LF	\$2.65	700	49	\$129.85	86	\$227.90
73	2105.501	COMMON EXCAVATION (P)	CY	\$21.33	8800	0	\$0.00	0	\$0.00
74	2504.603.9948	COMMON EXCAVATION - ALLEYS (P)	CY	\$30.95	1500	0	\$0.00	0	\$0.00
75	2315.00041	SUBGRADE EXCAVATION (EV)	CY	\$23.33	500	0	\$0.00	0	\$0.00
76	2315.00116	GEOTEXTILE FABRIC	SY	\$1.98	13000	0	\$0.00	0	\$0.00
77	2105.522	SELECT GRANULAR BORROW (MODIFIED)	TN	\$16.63	9200	0	\$0.00	0	\$0.00
78	2211.501	AGGREGATE BASE, CLASS 5	TN	\$17.69	7100	0	\$0.00	0	\$0.00
79	2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$1.08	900	0	\$0.00	0	\$0.00
80	2504.603.9945	BITUMINOUS TRAIL PATCHING	SF	\$7.99	250	0	\$0.00	0	\$0.00
81	2504.603.9946	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TN	\$70.95	1900	0	\$0.00	0	\$0.00

**193804608 Project Item Status**

Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
82	2503.603.9944	TYPE SP 9.5 WEARING COURSE MIXTURE FOR ALLEYS (2,B)	TN	\$86.00	150	0	\$0.00	0	\$0.00
83	2503.603.9943	TYPE SP 12.5 NONWEARING COURSE MIXTURE (2,B)	TN	\$68.26	1600	0	\$0.00	0	\$0.00
84	2503.603.9942	FULL DEPTH ROADWAY PATCHING	SY	\$86.40	400	0	\$0.00	0	\$0.00
85	2503.603.9941	BITUMINOUS PAVEMENT PATCHING - ROSELAWN	SY	\$53.75	400	0	\$0.00	0	\$0.00
86	2503.603.9940	B618 CONCRETE CURB & GUTTER	LF	\$13.81	5300	0	\$0.00	0	\$0.00
87	2503.603.9939	4" DRAINTILE	LF	\$9.67	5200	0	\$0.00	0	\$0.00
88	2521.501	4" CONCRETE WALK	SF	\$6.07	1750	0	\$0.00	0	\$0.00
89	2830.0014	MODULAR BLOCK RETAINING WALL	SF	\$31.71	300	0	\$0.00	0	\$0.00
90	2503.603.9938	TYPE SP 9.5 BITUMINOUS MIXTURE FOR DRIVEWAYS (2,B)	TN	\$193.50	100	0	\$0.00	0	\$0.00
91	2775.00421	6" CONCRETE DRIVEWAY APRON	SF	\$6.83	4000	0	\$0.00	0	\$0.00
92	2531.504	7" CONCRETE DRIVEWAY APRON	SF	\$7.42	1200	0	\$0.00	0	\$0.00
93	2503.603.9937	6" CONCRETE PEDESTRIAN CURB RAMP	SF	\$10.48	260	0	\$0.00	0	\$0.00
94	2503.603.9935	TRUNCATED DOME SURFACE	SF	\$64.50	20	0	\$0.00	0	\$0.00
95	2503.603.9934	SALVAGE HANDHOLE	EA	\$989.00	2	0	\$0.00	0	\$0.00
96	2503.603.9933	INSTALL SALVAGED HANDHOLE	EA	\$1,064.50	2	0	\$0.00	0	\$0.00

<b>193804608 Project Item Status</b>									
Line	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
97	2503.603.9932	PREFORMED RIGID PVC CONDUIT LOOP DETECTOR 6' X 6'	EA	\$1,612.50	3	0	\$0.00	0	\$0.00
98	2503.603.9930	PREFORMED RIGID PVC CONDUIT LOOP DETECTOR 12' X 12'	EA	\$1,935.00	2	0	\$0.00	0	\$0.00
99	16110.0037	HANDHOLE	EA	\$2,683.20	1	0	\$0.00	0	\$0.00
100	2503.603.9928	1.5" NON-METALLIC CONDUIT	LF	\$13.55	80	0	\$0.00	0	\$0.00
101	2503.603.9927	DECIDUOUS TREE 6' HT B&B	EA	\$376.25	15	0	\$0.00	0	\$0.00
102	2315.0009	TOPSOIL BORROW (LV)	CY	\$30.10	1500	0	\$0.00	0	\$0.00
103	2503.603.9926	SOD	SY	\$4.52	9000	0	\$0.00	0	\$0.00
104	2503.603.9924	METAL FENCE	LF	\$38.43	50	0	\$0.00	0	\$0.00
105	2503.603.9929	LANDSCAPE FUND	LS	\$12,000.00	1	0	\$0.00	0	\$0.00
106	2582.502	4" DOUBLE YELLOW LINE - PAINT	LF	\$0.49	4200	0	\$0.00	0	\$0.00
107	2503.603.9921	4" SOLID WHITE LINE - PAINT	LF	\$0.25	8400	0	\$0.00	0	\$0.00
108	2503.603.9920	24" SOLID WHITE LINE - PAINT	LF	\$8.06	50	0	\$0.00	0	\$0.00
<b>Totals For PART 5: ROADWAY/ALLEY:</b>							<b>\$3,471.48</b>		<b>\$20,725.46</b>
<b>Project Totals:</b>							<b>\$346,996.08</b>		<b>\$643,568.16</b>

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ X \_\_\_\_\_  
Action \_\_\_\_\_ X \_\_\_\_\_  
Resolution \_\_\_\_\_ X \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date July 9, 2019

ITEM NUMBER Alley Vacation Resolution

STAFF INITIAL HO

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Residents from Malvern Street and Eustis Street that abut the planned alley improvements submitted an alley vacation request to the City Council in May. At the June 25 meeting, the City Council took public testimony on the matter. Based on the discussion following the public hearing, the city attorney drafted a resolution to formalize the Council's decision on the matter. That resolution is attached and may be amended as needed prior to adoption.

**OPTIONS:**

**STAFF RECOMMENDATION:**

Motion to adopt Resolution No. 070919A—A Resolution Denying Petition to Vacate Unimproved Alley between Eustis and Malvern Streets Beginning at Spring Street and Ending at Summer Street.



Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

Resolution No. 070919A

City of Lauderdale  
County of Ramsey  
State of Minnesota

RESOLUTION DENYING PETITION TO VACATE  
UNIMPROVED ALLEY BETWEEN EUSTIS AND MALVERN STREETS  
BEGINNING AT SPRING STREET AND ENDING AT SUMMER STREET

WHEREAS, the city of Lauderdale (the “City”) has a right-of-way easement for an alley behind the properties fronting Eustis and Malvern Streets between Spring and Summer Streets (the “Alley”); and

WHEREAS, the Alley was dedicated by plat for public use but currently is unimproved except for utilities; and

WHEREAS, the city council approved a feasibility report on December 18, 2018 for a public improvement project (the “Public Improvement Project”) which, among other things, included the opening and paving of the Alley; and

WHEREAS, the feasibility report cited as reasons for opening the Alley that doing so would address recurring maintenance issues, improve garbage and snowplowing routes, limit the need for front yard parking on Eustis and Malvern Streets and provided additional access for resident and their guests; and

WHEREAS, on March 26, 2019 the City entered into a contract for the Public Improvement Project, including opening and improving the Alley and

WHEREAS, the City subsequently received a petition requesting the vacation of the Alley which was signed by the owners of more than 50 percent of the properties abutting the Alley; and

WHEREAS, after notice to affected properties owners; the city council held an informational meeting regarding the proposed vacation on May 29, 2019; and

WHEREAS, following published and mailed notice to affected property owners as required by Minn. Stat., section 471.851, the city council held a public hearing to consider the proposed vacation on June 25, 2019; and

WHEREAS, at the public hearing, the city council received testimony from all persons wishing to be heard orally or in writing, including eight individuals who spoke at the public hearing and one who submitted testimony that was read into the record; and

WHEREAS, based on the testimony at the informational meeting and the public hearing the city council understands that it is the desire of most of the property owners abutting the Alley that it not be improved but it is the responsibility of the city council to make a decision regarding the proposed vacation based on the best interests of the community as a whole.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Lauderdale as follows:

After consideration of all facts, including the heartfelt testimony of the affected residents, the city council makes the following findings of fact:

1. Opening and improving the Alley is necessary and in the public interest in order to address recurring maintenance issues, improvement garbage collection, snowplowing, limit the need for front year parking on Eustis and Malvern Streets and provide additional access for residents.
2. The city council has recently recognized the above public purposes in improving the Alley by entering into a contract for the Public Improvement Project which includes said work, which contract is being performed at the present time.
3. The City holds its rights-of-way in trust for the public and may vacate them only upon a finding that to do so is in the interest of the community as a whole and not merely in response to the desires of a small group of residents.
3. Vacating the Alley is inconsistent with the reason the Alley was included in the Public Improvement Project and is not in the public interest.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the city council of the city of Lauderdale that, based on the above findings, the petition and the request to vacate the Alley is hereby denied.

Dated: July 9, 2019

\_\_\_\_\_  
Mary Gaasch, Mayor

ATTEST:

\_\_\_\_\_  
Heather Butkowski, City Administrator-Clerk

The motion for the adoption of the forgoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken the following voted in favor thereof:  
\_\_\_\_\_

And the following voted against same: \_\_\_\_\_

Whereupon said resolution was declared duly passed.

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ X \_\_\_\_\_  
Action \_\_\_\_\_ X \_\_\_\_\_  
Resolution \_\_\_\_\_ X \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date July 9, 2019

ITEM NUMBER REE CUP Resolution

STAFF INITIAL

*AB*

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

At the May 28 meeting, the City Council discussed the comments received from the public regarding Real Estate Equities' (REE) planned unit development application. The Council supported the conditions drafted by the City's planning consultant. Since then, the conditions have been further refined and include the feedback of the two adjacent property owners regarding fencing and landscaping.

The resolution can be amended further during the meeting. When the Council feels it is inclusive of all conditions necessary, it may be approved. At that point, REE would respond to the conditions in preparation of their application for final approval of the PUD.

**OPTIONS:**

**STAFF RECOMMENDATION:**

Motion to adopt Resolution No. 070919B—A Resolution Approving the Development Stage Planned Unit Development (PUD) at 1795 Eustis Street to Construct and Operate a Senior Multi-Family Housing Project.

Council Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

RESOLUTION NO. 070919B

CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

A RESOLUTION APPROVING THE DEVELOPMENT STAGE PLANNED UNIT DEVELOPMENT  
(PUD) AT 1795 EUSTIS STREET TO CONSTRUCT AND OPERATE A  
SENIOR MULTI-FAMILY HOUSING PROJECT

- A. WHEREAS, the City of Lauderdale is the owner of the property located at 1795 Eustis Street, Lauderdale, Minnesota; and
- B. WHEREAS, the City Council solicited informal proposals from parties interested in redeveloping the subject site with senior housing to meet the goals and objectives of the City's 2040 Comprehensive Plan; and
- C. WHEREAS, Real Estate Equities ("Applicant") prepared and presented a Concept Plan to redevelop the subject site with a 114-unit Senior Housing building on February 26, 2019; and
- D. WHEREAS, on March 19, 2019 the Applicant held an Open House to solicit feedback from the community before submitting their formal Development Stage PUD application; and
- E. WHEREAS, the City Council considered feedback from the Open House and provided comments that were subsequently incorporated into the Development Stage PUD application; and
- F. WHEREAS, on April 24, 2019 the Applicant submitted a complete Development Stage PUD application seeking conditional approval to rezone the subject property to PUD and to preliminarily approve the proposed Senior Housing project; and
- G. WHEREAS, on May 14, 2019 the City Council held a duly noticed public hearing for the subject Project; and
- H. WHEREAS, on May 28, 2019, June 11, 2019 and July 9, 2019 the City Council considered the public testimony and the Development Stage Planned Unit Development;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lauderdale, Minnesota, that it does hereby approve the request of Real Estate Equities for Development Stage Planned Unit Development provided that the following conditions are met:

- 1. The Plans submitted by the Applicant on April 24, 2019 are conditionally approved with the changes and updates as noted herein.
- 2. The proposed Project, as detailed and described within the Narrative submitted by the Applicant on April 24, 2019 requesting that Subject Property be rezoned to Planned Unit Development (PUD), is conditionally approved with the conditions as noted herein.
- 3. The Applicant shall submit an application to vacate that portion of the alley running east-to-west along the southern property line and connecting to Malvern Street with the Final PUD application.

4. Approval of the Final PUD and Rezoning shall be conditioned on the approval of vacating that portion of the alley as described in Condition #3.
5. A Conditional Use Permit (CUP) shall be drafted to support the rezoning to PUD and such CUP shall be recorded against the subject property. The CUP shall incorporate operational conditions and site conditions that will continue beyond the construction period, which may be noted within the Development Agreement, and such conditions shall be consistent.
6. In conjunction with the requirements of the Development Agreement, the CUP shall be drafted to permit the PUD for a Senior Housing use and no other use shall be permitted without an application to amend the CUP.
7. Prior to Final PUD plan approval and rezoning, the Applicant shall provide additional details regarding trash removal. All waste and recycling receptacles are required to be fully enclosed on site, and it is unclear how long the trash and recycling bins are proposed to be un-enclosed on the denoted concrete pad near the parking bay. Details must be provided and documented within an Operations Management Plan which must be reviewed by City Staff to ensure compliance with the City's ordinances.
8. The Development Agreement, and Operations Management Plan, shall provide details regarding snow removal on site. This language shall be reviewed and approved by the City Staff prior to execution of the Development Agreement.
9. The Applicant shall prepare a Parking Plan that shall be incorporated into the CUP and the Development Agreement. The Parking Plan shall describe a process to address the management of resident parking and usage of onsite parking. The Parking Plan shall address how management will respond if the majority of residents are consistently parking on City Streets and not paying for use of the underground parking stalls. The Parking Plan, as well as process to amend it, shall be provided to the City's staff, including City Attorney, who shall review and approve the Parking Plan prior to execution of the Development Agreement.
10. The Applicant shall provide additional detail regarding the monument/entrance sign including proposed lighting. This information shall be submitted with Final PUD application materials.
11. The Applicant shall submit and provide all proposed wall signage, entry signage, or any other proposed naming as part of the Final PUD submittal.
12. The Applicant shall submit and provide a sample board that shows proposed colors and exterior building materials with the Final PUD application materials.
13. The Applicant shall work cooperatively with the City to determine appropriate compensation to the property owner at 1801 Eustis Street. The compensation shall provide monetary relief for the reduction in solar productivity at the winter solstice as a result of the proposed Project. Such agreement and analysis shall be completed and incorporated into the Development Agreement.
14. The Applicant shall update the Landscape Plan to include additional boulevard trees along the north frontage (Spring Street) and the west frontage (Malvern Street). Spacing between trees shall be consistent with the spacing as denoted along Eustis Street that is approximately 45-foot on center. Tree species as denoted including Boulevard Linden and Skyline Honeylocust are acceptable, and based on sheet L1-1 result in approximately 8-10 additional trees added to the landscape plan. Sheet L1-1 shall be updated and submitted with the Final PUD application for review and approval.
15. The Applicant shall update the Landscape Plan to incorporate deciduous trees along the south-west edge which is adjacent to an existing residential property. A minimum of three deciduous trees, Maple or Lindens shall be incorporated. Sheet L1-1 shall be updated and submitted with the Final PUD application for review and approval.

16. The proposed privacy fence along the south edge of the property which provides screening to adjacent single-family uses, shall be revised to a 6-foot cedar privacy fence (board on board) to achieve 100% opacity and screening between uses. The Applicant shall work with City Staff to identify the location of the fence which shall screen, to the extent possible, the adjacent neighbors. The fence shall be maintained as detailed in the CUP and Development Agreement.
17. The Applicant shall provide a 2-year landscape guarantee for all plants identified on sheet L1-1, and such guarantee shall be included as a condition within the executed Development Agreement.
18. The landscaping and fence along the southern property edge shall be maintained in perpetuity as it provides screening to adjacent single-family uses. If vegetation along the southern edges dies, replacement with the same, or substantially similar vegetative properties shall be planted as soon as possible based on appropriate planting conditions and season.
19. The Applicant shall provide a \$\_\_\_\_\_ landscape escrow to the City which shall be used solely for off-site plantings or fencing along the frontage at 1778 Eustis Street. The property owners shall select planting or fencing materials to mitigate potential glare/impacts from traffic exiting the proposed Project site.
20. Details regarding hardscape materials including all retaining walls shall be submitted for review and approval during the Final PUD application process.
21. The Applicant shall be required to pay all Park Dedication fees due, which shall be calculated and agreed to through the Final PUD process, prior to release of the building permit.
22. The Operations Management Plan, or any other tool which details the onsite management of the Senior Building including waste management, landscape management, and snow removal, shall be provided to the City for review and approval by City Staff prior to Final PUD plan approval and rezoning.
23. The Applicant shall obtain all necessary permits and approvals from the Rice Creek Watershed District. Such approvals and permits shall include, but not be limited to, the stormwater management plan. The Applicant shall provide a copy of the approved permit prior to commencing any site work.
24. The Applicant shall prepare final construction plans acceptable to the City Engineer prior to commencing any site work.
25. The Applicant shall address and meet all conditions as stated within the City Engineer's memo dated May 10, 2019.
26. The Applicant shall obtain appropriate demolition permits from the City, Ramsey County and the Minnesota Pollution Control Agency (MPCA), and shall follow all rules, procedures and conditions of such permits. Copies of all approved permits shall be provided to the City prior to any site work commencing on site.
27. The Applicant shall obtain a Building Permit prior to the commencement of any site work.
28. The Applicant shall prepare a Construction Management Plan that includes haul routes, site security/fencing, and parking locations which shall be incorporated into the Development Agreement. Such plan shall be developed in coordination with City Staff and shall be approved by the City Engineer prior to obtaining a Building Permit.
29. The Construction Management Plan shall also detail steps to inventory existing conditions, and to ensure adjacent foundations and structures are not adversely impacted by construction activities.

30. The Applicant shall be required to enter into a Development Agreement which shall be drafted by the City, and its terms generally agreed to by both parties, prior to Final PUD or Rezoning to PUD approval.
31. The Development Agreement shall be required to be executed as a condition of Rezoning to PUD.
32. Rezoning of the subject property to PUD shall be conditioned on the Applicant fulfilling the conditions as noted herein, and upon the approval of the Final PUD and any other instruments including, but not limited to, the TIF agreement.
33. That the Applicant shall replenish and pay all escrow fees and permit fees prior to Final PUD and Rezoning approval.

Dated: July 9, 2019

\_\_\_\_\_  
Mary Gaasch, Mayor

ATTEST:

\_\_\_\_\_  
Heather Butkowski, City Administrator-Clerk

The motion for the adoption of the forgoing resolution was duly seconded by Member \_\_\_\_\_ and upon vote being taken the following voted in favor thereof:  
\_\_\_\_\_

And the following voted against same: \_\_\_\_\_

Whereupon said resolution was declared duly passed.

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion   X    
Action   X    
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date July 9, 2019

ITEM NUMBER Contract with St. Anthony

STAFF INITIAL

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

In March the City Council began discussing the police contract renewal as the current five-year agreement expires at the end of 2019. St. Anthony staff attended the last meeting and addressed the proposed 2020 cost increase and the cost-drivers anticipated in future years.

A clean draft of the contract is presented along with the proposed costs for 2020 for Council consideration.

**STAFF RECOMMENDATION:**

Motion to enter into an agreement with the City of St. Anthony for police services from 2020-2024 as presented.



CONTRACT AGREEMENT  
FOR POLICE SERVICES

This Agreement is made and entered into as of July \_\_\_\_\_, 2019 between the CITY OF ST. ANTHONY, a municipal corporation under the laws of the State of Minnesota ("St. Anthony") and the CITY OF LAUDERDALE, a municipal corporation under the laws of the State of Minnesota ("Lauderdale"). The services to be performed under this Agreement will commence January 1, 2020.

I. PURPOSE

St. Anthony and Lauderdale have the power within their respective cities to provide for the prevention of crime and for police protection. Under Minnesota Statutes, Section 471.59, the cities may, by agreement, provide for the exercise of the police power by one city on behalf of the other city.

This Agreement sets forth the terms and conditions under which St. Anthony will provide police services for Lauderdale. St. Anthony will have full authority and responsibility to provide services in accordance with all enabling legislation under the laws of the State of Minnesota and the ordinances of Lauderdale. St. Anthony will provide feedback to the Lauderdale City Administrator and City Council on a regular and timely basis, and will actively support the creation of a Joint Advisory Committee pursuant to Section IX of this Agreement, whose members come from both cities, and whose purpose is to review, monitor, and ensure a successful relationship between the two cities under this Agreement.

II. INTERPRETATION

This Agreement is entered following the approval by the Lauderdale and St. Anthony City Councils. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota

III. SERVICES

St. Anthony will provide Lauderdale with 24 hour police service, and will physically place a certified officer within the boundaries of Lauderdale 24 hours each day, except in those instances when the officer makes an arrest and transports a prisoner, during mutual aid situations, when providing a backup for another officer, or when called away for a court appearance, booking or similar police matter. Subject to these exceptions and in normal circumstances, St. Anthony will provide 24-hour police protection and police presence each day within the City of Lauderdale. In those instances stated above when an officer is not physically present in Lauderdale, St. Anthony will respond to emergency police calls with other officers.

IV. LEVEL OF SERVICES

During the term of this Agreement, St. Anthony will provide to Lauderdale the same police service extended to persons and property within St. Anthony, which will include, but not be limited to, the following:

- A. Patrol services, with random patrolling of all residential, business and public property areas during all shifts;
- B. Police presence within the boundaries of Lauderdale 24 hours each day, subject only to the exceptions noted above;

- C. Animal control services as provided within the City of St. Anthony by the animal control service employed by St. Anthony;
  - D. Dispatching services are to be paid directly by the municipality served by Ramsey County Dispatch;
  - E. Enforcement of all ordinances of Lauderdale which are intended to be enforced by police officers, with special attention being given to parking, winter and nuisance ordinances;
  - F. Ticketing for traffic violations will be done routinely during normal shifts;
  - G. Crime prevention programs that encourage community involvement and investment in the City of Lauderdale; in appropriate cases, referrals will be made to the Northwest Youth and Family Services Youth Diversion Program;
  - H. Criminal investigations;
  - I. Reports on police services and activities, including weekly, monthly and annual police reports;
  - J. Responses to medical emergencies, fires and other emergencies; responses shall include, where appropriate, securing the scene for fire/rescue personnel, accompanying fire/rescue personnel to the hospital upon request of such personnel, and providing follow-up information to fire/rescue personnel upon request of such personnel;
  - K. Officers will be available at Lauderdale City Hall to answer questions from, and provide information regarding police activities to Lauderdale residents, business owners and staff on an as-needed basis;
  - L. License inspections, background investigations and license enforcement services as called for under applicable state law or city ordinances;
  - M. Review and comment, upon request, of proposed Lauderdale ordinances affecting police services or enforcement;
  - N. Follow-up on reported crimes with the person(s) who reported the crime, including routine notification by telephone or mail as to the status of the investigation; and
  - O. Special event traffic patrol services.
- V. PAYMENT FOR SERVICES

In consideration of the services to be provided under this Agreement, Lauderdale will pay St. Anthony an annual fee of \$747,071 for the year 2020, for the police service under this Agreement. St. Anthony and Lauderdale shall establish the fee for the services for each subsequent year by each preceding June 15.

VI. METHOD OF PAYMENT

St. Anthony will bill Lauderdale monthly for 1/12 of the annual fee, and Lauderdale will promptly remit payments to St. Anthony within 30 days after receiving each billing from St. Anthony.

VII. LIABILITY

St. Anthony will be responsible for all liability incurred as a result of the actions of its employees, volunteers and agents under this Agreement, and will hold Lauderdale, its officers and employees harmless for any liability resulting from actions of a St. Anthony employee, volunteer or agent and shall defend Lauderdale, its officers and employees, against any claim for damages arising out of St. Anthony's performance or failure to perform its obligation under this Agreement. St. Anthony will bear the expense to defend itself and Lauderdale in the event of a claim, action or liability including attorney's fees and any deductible amount if the matter is covered by St. Anthony's insurer. This Agreement is a "cooperative activity," and it is the intent of the parties that they each shall be deemed a "single governmental unit" for the purposes of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a(a); provided further that for purposes of that statute, each party to this Agreement expressly declines responsibility for the acts or omissions of the other party.

VIII. ADMINISTRATIVE RESPONSIBILITY

The law enforcement and police services rendered to Lauderdale will be under the sole direction of St. Anthony. The standards of performance, the hiring and discipline of officers assigned, and other matters relating to regulations and policies related to police employment, services and activities, will be within the exclusive control of St. Anthony. The parties hereto expressly affirm the importance of work force diversity and St. Anthony agrees to use reasonable efforts, within applicable departmental budgetary limits, to recruit qualified female and minority police officers.

IX. JOINT ADVISORY COMMITTEE

Both cities will appoint members to a Joint Advisory Committee. The committee will meet at least once a year to ensure that this Agreement and the services performed pursuant to this Agreement are meeting the expectations of both cities. Any recommendations of the committee will be strictly advisory.

X. COMMUNICATIONS, EQUIPMENT AND SUPPLIES

St. Anthony will furnish all communication equipment and any necessary supplies required to perform the services, which are to be rendered under this Agreement.

XI. COOPERATION AND ASSISTANCE AGREEMENTS

Lauderdale will be included in all Cooperative Agreements entered into by the St. Anthony Police Department with other police services units.

XII. HEADQUARTERS

Headquarters for services rendered to Lauderdale under this Agreement will be located at offices owned or leased by St. Anthony. The citizens of Lauderdale may notify headquarters or Ramsey County radio dispatch for police services requested either in person or by some other means of communication. St.

Anthony officers may take routine telephone calls and complete routine reports for Lauderdale at the Lauderdale City Hall, and Lauderdale will have facilities available to the officers at Lauderdale City Hall for this purpose. The facilities will include a desk, telephone, fax and copier.

XIII. EMPLOYEES OF ST. ANTHONY

Officers assigned to duty in Lauderdale will at all times be employees of St. Anthony. All obligations with regard to workers compensation, PERA, withholding tax, insurance and similar personnel and employment matters will be the obligation of St. Anthony. Lauderdale will not be required to furnish any fringe benefits or assume any other liability of employment to any officer assigned to duty within Lauderdale.

XIV. ENFORCEMENT POLICIES

Enforcement policies of St. Anthony will prevail as the enforcement policies within Lauderdale. A written statement of the current enforcement policies of St. Anthony will be provided in writing to Lauderdale.

XV. ENFORCEMENT OF ORDINANCES OF THE CITY OF LAUDERDALE

St. Anthony officers assigned to duty within Lauderdale will enforce Lauderdale' ordinances to the extent appropriate for enforcement by police officers.

XVI. OFFICERS OF LAUDERDALE

The officer's assigned duty within Lauderdale will be provided with authority to enforce the laws of the City of Lauderdale by proper action to be taken by the Lauderdale City Council, and while performing services under this Agreement will be considered police officers of Lauderdale. The Chief of Police of St. Anthony will furnish to the Lauderdale City Administrator the names of all St. Anthony police officers assigned to Lauderdale, and all such officers will be appointed officers of the City of Lauderdale.

XVII. OFFENSES

All offenses within Lauderdale charged by police officers under this Agreement will be charged in accordance with Lauderdale' ordinances when possible; otherwise, the charge will be made in accordance with the laws of the State of Minnesota or the laws of the United States of America.

XVIII. COMMUNICATIONS

St. Anthony agrees to provide the Lauderdale Administrator with weekly, monthly and annual police reports, in a format as is mutually agreed to by the St. Anthony Police Chief and the Lauderdale City Administrator.

The St. Anthony Police Chief will regularly communicate with the Lauderdale City Administrator in order to ensure that Lauderdale is knowledgeable about any police activity in the City, and at the request of the Administrator the Police Chief will make presentations to the Lauderdale City Council.

XIX. PROSECUTION AND REVENUES

Lauderdale will pay all costs of prosecution for all offenses charged within its boundaries or under its

ordinances. LEAA funds and confiscated drug funds will be retained by St. Anthony. Fine revenues will be paid to Lauderdale. P.O.S.T. training funds will be used for officer training.

XX. CONTINUATION OF AGREEMENT

This Agreement will be effective January 1, 2020 and will continue for a term of five years (until December 31, 2024), or until terminated as described in Paragraph XXI below. In consideration for services provided under this Agreement, St. Anthony and Lauderdale shall establish the fee for police services for each subsequent year by each preceding June 15. If such fee reflects an increase of 5 percent (5%) or more from the prior year's fee, then the contract in its entirety may be re-opened for negotiation at the election of either St. Anthony or Lauderdale. Such election must be made in writing and noticed to the other contracting party by July 15. If such negotiations do not result in a newly entered contract by January 1 of the subsequent year, then this contract shall terminate effective as of that same January 1.

XXI. TERMINATION OF AGREEMENT

Either St. Anthony or Lauderdale may terminate the Agreement by submitting a written notification to terminate to the City Administrator of Lauderdale and the City Manager of St. Anthony by July 15. Termination of this Agreement shall be effective at 11:59 p.m. on December 31 of the same year such written notification is provided.

XXII. REVIEW OF AGREEMENT

From time to time the terms and conditions of this Agreement shall be reviewed and revised, as St. Anthony and Lauderdale deem necessary.

XXIII. ASSIGNMENT

The rights and obligations of the parties under this Agreement will not be assigned, and St. Anthony will not subcontract for any services to be furnished to Lauderdale (except as otherwise provided in this Agreement), without the prior written consent of the other party.

The parties hereto have executed this Agreement as of the date first above stated.

CITY OF LAUDERDALE

CITY OF ST. ANTHONY

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
City Administrator

By: \_\_\_\_\_  
City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# POLICE COST ANALYSIS

EXPENSES	*	ALLOCATION FACTOR		ALLOCATED DOLLARS ESTIMATED 2020		TOTAL	
		BASIS	SAV	LD	SAV		LD
PERSONNEL DETAIL							
CHIEF		100%	95%	5%	\$ 167,581	\$ 8,820	\$ 176,401
WAGES					\$ 123,979	\$ 6,525	
PERA/FICA					\$ 23,497	\$ 1,237	
WORKER'S COMP					\$ 4,729	\$ 249	
HEALTH INSURANCE					\$ 14,521	\$ 764	
UNIFORM ALLOWANCE					\$ 855	\$ 45	
CAPTAIN		100%	95%	5%	\$ 147,864	\$ 7,782	\$ 155,646
WAGES					\$ 107,918	\$ 5,680	
PERA/FICA					\$ 20,453	\$ 1,076	
WORKER'S COMP					\$ 4,117	\$ 217	
HEALTH INSURANCE					\$ 14,521	\$ 764	
UNIFORM ALLOWANCE					\$ 855	\$ 45	
LIEUTENANT		100%	95%	5%	\$ 156,316	\$ 8,227	\$ 164,543
WAGES					\$ 114,213	\$ 6,011	
PERA/FICA					\$ 22,481	\$ 1,183	
WORKER'S COMP					\$ 4,246	\$ 223	
HEALTH INSURANCE					\$ 14,521	\$ 764	
UNIFORM ALLOWANCE					\$ 855	\$ 45	
INVESTIGATOR		100%	87.5%	12.5%	\$ 123,256	\$ 17,608	\$ 140,864
WAGES					\$ 88,716	\$ 12,674	
PERA/FICA					\$ 17,178	\$ 2,454	
WORKER'S COMP					\$ 3,201	\$ 457	
HEALTH INSURANCE					\$ 13,375	\$ 1,911	
UNIFORM ALLOWANCE					\$ 788	\$ 113	
SERGEANTS		3	2.50	0.50	\$ 384,220	\$ 76,844	\$ 461,064
WAGES					\$ 277,635	\$ 55,527	
PERA/FICA					\$ 55,918	\$ 11,184	
WORKER'S COMP					\$ 10,205	\$ 2,041	
HEALTH INSURANCE					\$ 38,213	\$ 7,643	
UNIFORM ALLOWANCE					\$ 2,250	\$ 450	
PATROL		13	8.75	4.25	\$ 1,168,316	\$ 567,468	\$ 1,735,784
WAGES					\$ 802,255	\$ 406,104	
PERA/FICA					\$ 139,857	\$ 77,983	
WORKER'S COMP					\$ 33,016	\$ 14,594	
HEALTH INSURANCE					\$ 133,709	\$ 64,962	
UNIFORM ALLOWANCE					\$ 6,825	\$ 3,825	
CSO		100%	95%	5%	\$ 51,240	\$ 2,697	\$ 53,937
WAGES					\$ 36,859	\$ 2,091	
PERA/FICA					\$ 5,507	\$ 312	
WORKER'S COMP					\$ 1,575	\$ 79	
HEALTH INSURANCE					\$ 10,116	\$ 192	
UNIFORM ALLOWANCE					\$ 371	\$ 23	
ADMIN		2.00	1.80	0.20	\$ 152,353	\$ 16,928	\$ 169,281
WAGES					\$ 108,185	\$ 11,948	
PERA/FICA					\$ 16,175	\$ 1,784	
WORKER'S COMP					\$ 4,626	\$ 454	
HEALTH INSURANCE					\$ 23,401	\$ 2,743	
MECHANIC ALLOCATION		100%	87.5%	12.5%	\$ 21,207	\$ 3,030	\$ 24,236
ADMINISTRATION/FINANCE ALLOCATION		100%	98.35%	1.65%	\$ 279,801	\$ 4,694	\$ 284,495
TOTAL PERSONNEL					\$ 2,652,155	\$ 714,098	\$ 3,366,253

86.9%

# POLICE COST ANALYSIS

EXPENSES	*	BASIS	ALLOCATION FACTOR		ALLOCATED DOLLARS		TOTAL
			SAV	LD	ESTIMATED 2020		
					SAV	LD	2020
<b>PERSONNEL SUMMARY</b>							
CHIEF		100%	95%	5%	\$ 167,581	\$ 8,820	\$ 176,401
CAPTAIN		100%	95%	5%	\$ 147,864	\$ 7,782	\$ 155,646
LIEUTENANT		100%	95%	5%	\$ 156,316	\$ 8,227	\$ 164,543
INVESTIGATOR		100%	88%	13%	\$ 123,256	\$ 17,608	\$ 140,864
SERGEANTS		3	2.50	0.50	\$ 384,220	\$ 76,844	\$ 461,064
PATROL		13	8.75	4.25	\$ 1,168,316	\$ 567,468	\$ 1,735,784
ADMIN		2.00	1.80	0.20	\$ 152,353	\$ 16,928	\$ 169,281
CSO		100%	95%	5%	\$ 51,240	\$ 2,697	\$ 53,937
MECHANIC ALLOCATION		100%	88%	12.5%	\$ 21,207	\$ 3,030	\$ 24,236
ADMINISTRATION/FINANCE ALLOCATION		100%	98.35%	1.65%	\$ 279,801	\$ 4,694	\$ 284,495
					\$ 2,652,155	\$ 714,098	\$ 3,366,253
							86.9%
<b>OPERATING EXPENSES</b>							
							2020
MOTOR FUELS MARKED	A	4.00	3.00	1.00	\$ 42,345	\$ 14,115	\$ 56,460
MOTOR FUELS UNMARKED		100%	95%	5%	\$ 4,813	\$ 253	\$ 5,066
SQUADS INSURANCE MARKED	A	4.00	3.00	1.00	\$ 4,108	\$ 1,369	\$ 5,477
SQUADS INSURANCE UNMARKED		100%	95%	5%	\$ 274	\$ 14	\$ 288
SQUADS CLEANING MARKED	A	4.00	3.00	1.00	\$ 1,552	\$ 517	\$ 2,069
SQUADS CLEANING UNMARKED		100%	-	-	\$ 193	-	\$ 193
SUPPLIES- EQUIPMENT	B	100%	86%	14%	\$ 1,763	\$ 287	\$ 2,050
VEHICLE REPAIRS/PARTS MARKED	A	4.00	3.00	1.00	\$ 13,158	\$ 4,386	\$ 17,544
VEHICLE REPAIRS/PARTS UNMARKED		100%	95%	5%	\$ 835	\$ 44	\$ 879
FACILITY OPERATING EXPENSES		100%	100%	-	\$ 31,111	-	\$ 31,111
GENERAL SUPPLIES	B	100%	86%	14%	\$ 17,470	\$ 2,844	\$ 20,314
SHOP SUPPLIES MARKED	A	4.00	3.00	1.00	\$ 641	\$ 214	\$ 855
SHOP SUPPLIES UNMARKED		100%	95%	5%	\$ 49	\$ 3	\$ 51
FED VEST GRANT SUPPLIES		20.00	15.25	4.75	\$ 5,575	\$ 1,736	\$ 7,311
CONTRACTED IT & SFTW SUPPOR	B	100%	86%	14%	\$ 70,455	\$ 11,469	\$ 81,925
MISC CONTRACTED SERVICES	C	20.00	15.25	4.75	\$ 3,991	\$ 1,243	\$ 5,234
COMMUNICATIONS	B	100%	86%	14%	\$ 60,157	\$ 9,793	\$ 69,950
HC PRISONER SERVICES		100%	100%	-	\$ 6,025	-	\$ 6,025
TRAINING, CONF. & MTG.	C	20.00	15.25	4.75	\$ 22,162	\$ 6,903	\$ 29,065
MEMBERSHIPS & DUES		100%	95%	5%	\$ 2,014	\$ 106	\$ 2,120
PRINTED FORMS & ENVELOPES		100%	95%	5%	\$ 763	\$ 40	\$ 804
LIABILITY INSURANCE	C	20.00	15.25	4.75	\$ 47,752	\$ 14,873	\$ 62,625
DEDUCTABLE LOSSES	A	4.00	3.00	1.00	\$ 6,662	\$ 2,221	\$ 8,883
ANIMAL CONTROL CONTRACT		100%	75%	25%	\$ -	\$ -	\$ -
MISCELLANEOUS		100%	95%	5%	\$ 143	\$ 8	\$ 150
CONTINGENCY					\$ -	\$ -	\$ -
<b>TOTAL OPERATING EXPENSES</b>					\$ 344,008	\$ 72,439	\$ 416,447
							10.8%
<b>CAPITAL EXPENSES</b>							
CAPITAL REPLACEMENT- VEHICLES MARKED	B	100%	86%	14%	\$ 37,005	\$ 6,024	\$ 43,029
CAPITAL REPLACEMENT- VEHICLES UNMARKED		100%	95%	5%	\$ -	\$ -	\$ -
CAPITAL REPLACEMENT- EQUIP	B	100%	86%	14%	\$ 31,767	\$ 5,171	\$ 36,938
CAPITAL REPLACEMENT- FACILITY		100%	-	-	\$ 10,944	-	\$ 10,944
<b>TOTAL CAPITAL EXPENSES</b>					\$ 79,715	\$ 11,195	\$ 90,911
							2.3%
<b>TOTAL EXPENSES</b>					\$ 3,075,878	\$ 797,732	\$ 3,873,611
<b>REVENUES</b>							
STATE AID- POLICE	C	20.00	15.25	4.75	\$ 157,075	\$ 48,925	\$ 206,000
FEDERAL GRANTS-VESTS	C	20.00	15.25	4.75	\$ 5,575	\$ 1,736	\$ 7,311
<b>TOTAL REVENUES</b>					\$ 162,650	\$ 50,661	\$ 213,311

CONTRACT COST \$ 747,071 D

PRIOR YEAR COST \$ 713,141

Increase \$ 33,930

Increase % 4.76%

## \* COMMENTS

- A (4) Based on number of active, marked squad cars for each municipality
- B Based on each municipality's share of St. Anthony Police resources
- C (20) Based on head-count of sworn officers in the St. Anthony Police Department
- D 4.76% Increase over 2019 contract

# POLICE COST ANALYSIS

## SUMMARY OF 2020 CONTRACT INCREASES (DECREASES)

	<u>Increase</u> <u>(Decrease)</u>
<b>TOTAL PERSONNEL</b>	
1) Wages per finalized union contract	\$ 21,340
2) PERA/FICA includes legislated rate increase	\$ 12,227
3) WORKER'S COMP includes improvement in experience rating	\$ (1,763)
4) HEALTH INSURANCE based on 2020 premium rates and present elections	\$ (176)
5) UNIFORM ALLOWANCE per finalized union contract	\$ 606
6) Administration	\$ 290
	<u>\$ 32,523</u>
<b>TOTAL OPERATING EXPENSES</b>	<u>\$ 7,493</u>
<b>TOTAL CAPITAL EXPENSES</b>	<u>\$ (6,418)</u>
<b>TOTAL REVENUES (Increase)/Decrease</b>	<u>\$ 332</u>
<b>2020 CONTRACT INCREASE</b>	<u><u>\$ 33,930</u></u>