

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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October 8, 2019

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:33 p.m.

Roll Call

Councilors present: Jeff Dains, Roxanne Grove, Andi Moffatt, and Mayor Mary Gaasch.
Councilor absent: Kelly Dolphin.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Moffatt moved and seconded by Councilor Grove to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the minutes of the September 24, 2019 city council meeting. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the minutes of the September 24, 2019 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Moffatt moved and seconded by Councilor Dains to approve the claims totaling \$116,849.62. Motion carried unanimously.

Consent

Councilor Dains moved and seconded by Councilor Grove to approve the Consent Agenda thereby approving Resolution No. 100819A, Authorizing Publication of Ordinance No. 19-03 Regarding Front Yard Fences by Title and Summary, the Larpenteur Avenue sidewalk snow removal contract with 8th Day Landscaping, and the 2019 Infrastructure Improvement Project pay request number 5.

Informational Presentations/Reports

A. 2019 Infrastructure Improvement Project

Administrator Butkowski provided an overview of progress on the project.

B. Halloween Party Planning

Assistant to the City Administrator Bownik provided an update on the annual Halloween party. He stated that volunteers are needed as well as candy and monetary donations.

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C. City Council Updates

Councilor Grove shared that she will be attending a Ramsey County League of Women Voters meeting on October 25.

Discussion/Action Items

A. Designating Pioneer Press as Official Publication for Legal Notices

Butkowski said staff received an email notifying the City that Lillie Suburban Newspaper had gone out of business earlier in the week. Thereafter, staff discussed options for an alternative publication with the city attorney. The only two options were the Pioneer Press and Star Tribune. Based on the number of east metro cities affected by the loss of Lillie Suburban News, the Pioneer Press came up with pricing and a billing method to make for an easy transition to them. As a daily, the Pioneer Press offers the ability to get information out sooner. The downside is that we don't know the number of Lauderdale residents that will see the public notices, much like we aren't positive now.

Councilor Moffatt made a motion to appoint the Pioneer Press as Lauderdale's official newspaper for legal publications. This was seconded by Councilor Grove and carried unanimously.

B. Resolution Declaring Costs to be Assessed and Ordering Preparation of Proposed Assessment – Resolution 100819B

Staff asked the city attorney to prepare the documents necessary to complete the special assessment process now that construction is winding down. In order to complete the special assessment process this year, estimates have been made to derive a final project cost. The cost estimate in the feasibility report was \$2,459,830 and the final project cost is expected to be \$2,643,000 for a difference of \$183,170. As the bids came back over \$250,000 higher than anticipated, the difference was expected.

The City Council must establish the total amount being assessed for the project. Of the \$2,643,000 total project cost (including replacement of the water main), the proposed amount to be assessed is \$470,559. Staff and the engineer will finalize the calculations and send notice to affected property owners of their proposed special assessment amount with information about the special assessment hearing scheduled for November 12.

Councilor Moffatt made a motion to adopt Resolution No. 100819B—A Resolution Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment. This was seconded by Councilor Dains and carried unanimously.

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Set Agenda for Next Meeting

Administrator Butkowski stated that the October 22 council meeting may include Metropolitan Council representative Peter Lindstrom, a resolution calling for a hearing on the proposed assessment, the 2020 fund budgets, the September financial report, and the third quarter investment report.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council. There being no parties interested in speaking, Mayor Gaasch closed the floor.

B. Community Development Updates

Butkowski stated she received a letter from Lauderdale Hollows regarding plans to remove their playground equipment which is on city property. She continued to share that she met with representatives of Master Properties twice last week regarding the redevelopment of Luther Seminary's property in Lauderdale. Finally, discussions are ongoing with St. Paul, Roseville, and Falcon Heights regarding the future of fire services.

Adjournment

Councilor Moffatt moved and seconded by Councilor Grove to adjourn the meeting at 8:29 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk