

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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November 12, 2019

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:30 p.m.

Roll Call

Councilors present: Jeff Dains, Kelly Dolphin, Roxanne Grove, and Mayor Mary Gaasch.

Councilors absent: Andi Moffatt.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the minutes of the October 22, 2019 city council meeting. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the minutes of the October 22, 2019 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dolphin moved and seconded by Councilor Dains to approve the claims totaling \$106,786.18. Motion carried unanimously.

Consent

Councilor Grove moved and seconded by Councilor Dains to approve the Consent Agenda thereby approving the 2019 Infrastructure Improvement Project pay request number 6 and acknowledging the Third Quarter Investment Report.

Informational Presentations/Reports

A. 2019 Infrastructure Improvement Project

Kellie Schlegel of Stantec provided an overview of progress on the project.

B. City Council Updates

Councilor Dains shared that he attended a Mississippi Watershed Management Organization (MWMO) meeting where they discussed their ten year plan, as well as proposed work for next year on the Mississippi River and its tributaries. Dains continued to say that he attended his Metropolitan Council advisory committee meeting where they are working on their five year plan regarding transportation in the Twin Cities. Mayor Gaasch added that she and Councilor Grove attended a Ramsey County League of Local Governments meeting in regards to a project being done in Scott County called SCALE (Scott County Association for Leadership and

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Efficiency). The program is designed for cities and counties to collaborate and share their resources. She finished by thanking staff and volunteers for their help with the Halloween party.

Public Hearings

Butkowski explained that the majority of the 2019 Infrastructure Improvement Project has been completed and the costs tallied. The estimated project cost at completion is expected to be \$2,643,000 with \$430,641 proposed to be assessed to the benefiting property owners. Of this total, City owned property accounts for \$25,539. The City will pay for the assessments abutting the public works garage and Community Park. The street assessment and water service installation costs for 1795 Eustis Street will be applied to the property tax rolls and assumed by the future buyer of the site.

Administrator Butkowski and Kellie Schlegel of Stantec provided a presentation to detail the project costs. Afterward, Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council on this matter at 7:45 p.m.

Harvey Skow, 1931 Carl Street, addressed the Council on behalf of his son and daughter who own the property. He does not believe his property should be assessed for the work on Roselawn Avenue because he does not think the property value has increased by the assessment amount. He also felt city policy did not allow for assessment of mill and overlay projects. He also referenced a legal settlement between him and the City. He stated that \$109.54 would be a fair assessment amount.

Heather Brian, 1778 Eustis Street, inquired as to why the proposed assessment amount changed, and how the interest rate was set. Staff responded that per city policy, the interest rate is set at two percent over the interest rate established at the bond sale.

Josh Hauser, 1778 Eustis Street, wondered what caused the \$.89 linear foot increase in assessment costs. He also wanted to know what help the City could offer regarding damage done to the property by Xcel Energy's subcontractor. Staff responded that the bids came in higher than the original budget.

Dawn Bartylla, 1911 Eustis Street, stated that the manhole covers are not smooth with the road surface. She asked if the walking lane on Eustis Street could be striped for safety measures. Finally, she was wondering if the alleyways would be passable this winter.

Anne Feider, 1698 Eustis Street, shared that the new sewer grate near her house is loose and that the alley entrance was narrowed. She also mentioned a pothole near a manhole in the alley. Staff noted that the alley would be widened yet as part of the project.

Greg Eckert, 1840 Eustis Street, submitted an appeal on behalf of Judy Kubiszewski to the

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Mayor. He stated that the landscaping in his front yard has not been completed from the street project. Eckert stated that he does not think either of the new stop signs in town are necessary.

Larry Lambert, 1803 Eustis Street, also stated that he does not like the stop sign on the corner of Eustis Street and Spring Street as it creates noise audible from his house.

Mark Peterson, 1816 Eustis Street, stated that he likes the addition of the stop sign on Eustis Street and Spring Street because it slows down traffic. He said he also sees many pedestrians crossing at that intersection each day.

There being no additional parties interested in speaking, Mayor Gaasch thanked those in attendance for coming to the meeting and closed the floor at 8:20 p.m.

Councilor Dolphin made a motion to adopt Resolution 111219A – A Resolution Adopting Assessments. This was seconded by Councilor Dains and carried unanimously.

Discussion/Action Items

A. Adoption of the 2040 Comprehensive Plan Update – Resolution No. 111219B

The Comprehensive Plan (Comp Plan) was sent to neighboring jurisdictions for review on June 12, 2018. That six-month period ended on December 12, 2018. City staff and Metropolitan Council staff amended the document over the summer. Our Plan went through their committee structure and was adopted by the full Metropolitan Council Board on October 9, 2019. This means the City Council can adopt the Plan and put it into effect via the following resolution.

Councilor Dolphin made a motion to adopt Resolution No. 111219B – A Resolution Adopting the 2040 Lauderdale Comprehensive Plan Update, A Compilation of Policy Statements, Goals, Standards, and Maps for Guiding the Overall Development and Redevelopment of the Local Governmental Unit. This was seconded by Councilor Grove and carried unanimously.

B. 2020 Fund Budgets and Capital Improvement Plan

Administrator Butkowski went through the draft 2020 fund budgets and a first draft of sewer and recycling rates with the Council. The proposed rates for sanitary and storm sewer were flat. The recycling rate analysis shows the need to raise rates to cover the cost of the new recycling contract. The cost for recycling increased due to market changes after China stopped accepting foreign recycling materials.

Set Agenda for Next Meeting

Administrator Butkowski stated that the November 26 council meeting may include the Truth-in-Taxation Public Hearing, a Public Hearing on High Density Residential – Conservation Zoning Ordinance, and a Concept Plan by Master Properties for the Development of Land Owned by Luther Seminary.

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Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council. There being no parties interested in speaking, Mayor Gaasch closed the floor.

B. Presentation by St. Paul Fire Chief Butch Inks

Due to a scheduling conflict, Chief Inks was not able to attend the meeting. Staff anticipated rescheduling the conversation for the November 26 council meeting.

C. Halloween Party v. Elections in 2020

There is an unfortunate conflict between the 2020 general election and Halloween that staff wanted to start discussing. Halloween is on a Saturday in 2020 due to the leap year and that Saturday is also an early voting day at City Hall. The council chambers plus two staff will be needed until at least 4:00 p.m. for voting. Our numbers for early voting have grown as people are more aware of the ability to vote early without an excuse. In addition to the voting activity, we also will be housing all of the voting equipment, ballots, and other materials that need to remain secured during that time.

After council discussion, they were in agreement that Halloween activities would need to be limited to the Social Room next year. It provides an opportunity for the community to come up with new, fun ideas.

D. Community Development Updates

Butkowski stated that multiple meetings with the Friends of Breck Woods and the developers of Luther Seminary are on the horizon. Ramsey County also notified staff that they have funding for park improvements. Staff will work on this for spring construction.

Adjournment

Councilor Dolphin moved and seconded by Councilor Grove to adjourn the meeting at 9:09 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk