

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, JANUARY 28, 2020
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the January 14, 2020 City Council Meeting
 - c. Claims Totaling \$77,535.40
4. **CONSENT**
 - a. Acknowledge December Financial Report
 - b. Acknowledge Fourth Quarter Investment Report
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

 - a. Ordinance No. 20-02, an Interim Ordinance regarding the Regulation of Tobacco, Tobacco Products, Tobacco-Related Devices, Nicotine or Lobelia Delivery Devices and Electronic Delivery Devices and the Locations of Licenses for Sale of such Product
8. **DISCUSSION / ACTION ITEM**
 - a. Front Yard Fence Regulations
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. Northdale Construction Pay Request
 - b. Police Chief Update – April 14

12. **WORK SESSION**

a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

b. Community Development Update

13. **ADJOURNMENT**

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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January 14, 2020

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:36 p.m.

Roll Call

Councilors present: Roxanne Grove, Kelly Dolphin, Jeff Dains, and Mayor Mary Gaasch.
Councilors absent: Andi Moffatt.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Grove moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the minutes of the December 10, 2019 city council meeting. There being none, Councilor Dolphin moved and seconded by Councilor Dains to approve the minutes of the December 10, 2019 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the year-end claims. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the year-end claims totaling \$41,228.21. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the current claims. There being none, Councilor Dolphin moved and seconded by Councilor Dains to approve the claims totaling \$125,915.25. Motion carried unanimously.

Consent

Councilor Dains moved and seconded by Councilor Grove to approve the Consent Agenda thereby designating the official depository and investment institutions – Resolution No. 011420A; establishing license and permit fees and administrative fees and fines for 2020 – Resolution No. 011420B; approving tobacco licenses for 2020 – Resolution No. 011420C; approving a 3.2 off sale malt liquor license for 2020 – Resolution No. 011420D; acknowledging the November financial report; and submitting the pay equity report to Minnesota Management and Budget.

Informational Presentations/Reports

A. City Council Updates

Councilor Dains stated that the Mississippi Watershed Management Organization is working on their comprehensive plan, and he will continue to update the council as the plan evolves.

Mayor Gaasch shared that City Hall hosted a community engagement event with Lauderdale children to gather feedback on purchasing new playground equipment. Gaasch continued to say that she attended a Regional Council of Mayors conference where they discussed climate change and resilience.

Discussion/Action Items

A. High Density Residential – Conservation Zoning Ordinance No. 20-01

In July 2018, the Council authorized Swanson Haskamp Consulting to begin working on draft text for the High Density Residential—Conservation (HDR-C) zoning district proposed in the 2040 Comprehensive Plan. At the November 26 meeting, the City Council held its second public hearing on the draft ordinance. Since that meeting, staff, the city attorney, and the planning consultant reviewed the comments and concerns and developed new language around that feedback. The draft ordinance was sent to residents on January 3, 2020.

Mayor Gaasch open the floor to anyone that wished to address the issue; no one did.

Councilor Dolphin made a motion to adopt Ordinance No. 20-01, an Ordinance Amending Title 10, Chapter 5 of the Code of Ordinances Regarding Zoning Districts. This was seconded by Councilor Grove and carried unanimously.

B. Publication of High Density Residential – Conservation Zoning Ordinance by Title and Summary, Resolution No. 011420E

Butkowski explained that the ordinance was nine pages long and would be costly to publish. The Council may authorize publication by title and summary via the resolution presented. Staff will publish the summary of the ordinance in an upcoming edition of the *Pioneer Press*.

Councilor Dolphin made a motion to adopt Resolution No. 011420E – A Resolution Authorizing Publication of Ordinance No. 20-01 by Title and Summary.

C. 2020 City Council Meeting Schedule

Annually, the City Council sets its meeting schedule for the year. If the Council continues to meet the second and fourth Tuesdays of the month, the schedule would conflict with the February 25 primary caucus and August 11 primary election. Staff asked the Council to modify the schedule to prevent the need to schedule special meetings later in the year.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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The Council decided to move the February 25 meeting from 7:30 p.m. to 5:30 p.m. to avoid conflicts with the precinct caucuses. They moved the August 11 meeting to August 18 to avoid issues with the primary election.

Councilor Dolphin made a motion to adopt the city council schedule as amended. This was seconded by Councilor Grove and carried unanimously.

D. 2020 Committee Appointments and Assignments

The Council determined committee assignments largely keeping them the same as 2019. The one change being Councilor Grove assuming Day in the Park activities from Councilor Dolphin.

Councilor Grove made a motion to adopt the committee assignments and designations as discussed. This was seconded by Councilor Dolphin and carried unanimously.

E. Review of Long-Term Financial Plan with AEM Financial

In March, the Council authorized AEM Financial to prepare a long-term financial plan for the City. Vicki Holthaus of AEM Financial presented a draft of the long-term financial report at the last meeting. The final version included in the packet reflected discussion from the meeting and some corrections to a couple of numbers.

As Vicki explained during the meeting, the City's five-year financial outlook was stable and healthy. The general fund levy growth was expected to be 9% per year and the overall general fund growth to be 5% per year. The tax rate would increase from 29.92% in 2018 to 32.36% by 2024 which would still be below most cities in Ramsey County. The general fund balance as a percent of revenue would decrease from 51% to 35% but remain within the state auditor's recommended range.

Councilor Dolphin made a motion to acknowledge the City of Lauderdale, Minnesota Long Term Plan prepared by AEM Financial Solutions, LLC. This was seconded by Councilor Dains and carried unanimously.

Set Agenda for Next Meeting

Administrator Butkowski stated that the January 28 council meeting may include front yard fence regulations.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance that wanted to address the Council. There being no interested parties to speak, Mayor Gaasch closed the floor.

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B. Community Development Updates

Administrator Butkowski mentioned that someone contacted staff in regards to purchasing the service station for a window tinting business. Butkowski continued to say that the current tobacco license holders have expressed interest in opening a tobacco shop in lieu of service bays to work on vehicles.

Closed Session

A. City Administrator Performance Review

By voice consent, the Council Members moved into closed session for the city administrator's annual performance review at 8:49 p.m.

The Council resumed from the closed session at 9:22 p.m.

Adjournment

Councilor Grove moved and seconded by Councilor Dolphin to adjourn the meeting at 9:23 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

To: Mayor and City Council
From: City Administrator
Meeting Date: January 28, 2020
Subject: List of Claims

The claims totaling \$77,535.40 are provided for City Council review and approval that includes check numbers 26756 to 26777.

Accounts Payable

Checks by Date - Detail by Check Date

User: MILES.CLINE
 Printed: 1/24/2020 3:20 PM



| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|---|-------------------------|---|-----------------------------|--------------|
| ACH | 43 | Public Employees Retirement Association | 01/24/2020 | |
| | | PR Batch 50200.01.2020 PERA Coordinated | PR Batch 50200.01.2020 PER | 1,238.27 |
| | | PR Batch 50200.01.2020 PERA Coordinated | PR Batch 50200.01.2020 PER | 1,073.18 |
| Total for this ACH Check for Vendor 43: | | | | 2,311.45 |
| ACH | 44 | Minnesota Department of Revenue | 01/24/2020 | |
| | | PR Batch 50200.01.2020 State Income Tax | PR Batch 50200.01.2020 Stat | 717.18 |
| Total for this ACH Check for Vendor 44: | | | | 717.18 |
| ACH | 45 | ICMA Retirement Corporation | 01/24/2020 | |
| | | PR Batch 50200.01.2020 Deferred Comp | PR Batch 50200.01.2020 Def | 1,077.12 |
| | | PR Batch 50200.01.2020 Deferred Comp | PR Batch 50200.01.2020 Def | 1,657.98 |
| Total for this ACH Check for Vendor 45: | | | | 2,735.10 |
| ACH | 46 | Internal Revenue Service | 01/24/2020 | |
| | | PR Batch 50200.01.2020 FICA Employee Portio | PR Batch 50200.01.2020 FIC | 1,247.36 |
| | | PR Batch 50200.01.2020 Federal Income Tax | PR Batch 50200.01.2020 Fed | 1,882.70 |
| | | PR Batch 50200.01.2020 FICA Employer Portio | PR Batch 50200.01.2020 FIC | 1,247.36 |
| | | PR Batch 50200.01.2020 Medicare Employer Po | PR Batch 50200.01.2020 Mec | 291.74 |
| | | PR Batch 50200.01.2020 Medicare Employee Pc | PR Batch 50200.01.2020 Mec | 291.74 |
| Total for this ACH Check for Vendor 46: | | | | 4,960.90 |
| Total for 1/24/2020: | | | | 10,724.63 |
| 26756 | 34 | AFSCME MN Council 5 | 01/28/2020 | |
| | | PR Batch 50200.01.2020 Union Dues | PR Batch 50200.01.2020 Unio | 210.24 |
| Total for Check Number 26756: | | | | 210.24 |
| 26757 | 65 16612135 | Allstream Inc. Fax Line | 01/28/2020 | |
| Total for Check Number 26757: | | | | 51.95 |
| 26758 | 239 910256 | American Engineering Testing Inc 2019 Improvements Materials Testing | 01/28/2020 | |
| Total for Check Number 26758: | | | | 100.00 |
| 26759 | 17 INV10161 | Avenet LLC Gov Office Web Hosting | 01/28/2020 | |
| Total for Check Number 26759: | | | | 650.00 |
| 26760 | 149 220428 | Centro Business Forms Inc Tax Forms | 01/28/2020 | |
| Total for Check Number 26760: | | | | 106.23 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|-------------------------|--|-------------------------------|--------------|
| | | | Total for Check Number 26760: | 106.23 |
| 26761 | 25 | County of Ramsey | 01/28/2020 | |
| | | PR Batch 50200.01.2020 Short Term Disability | PR Batch 50200.01.2020 Sho | 61.76 |
| | | PR Batch 50200.01.2020 Life Insurance | PR Batch 50200.01.2020 Life | 295.06 |
| | | PR Batch 50200.01.2020 Long Term Disability | PR Batch 50200.01.2020 Lon | 91.25 |
| | EMCOM-008184 | December Fleet Support | | 6.24 |
| | EMCOM-008198 | December 911 Dispatch Services | | 1,083.73 |
| | EMCOM-008215 | December CAD Services | | 222.13 |
| | PUBW-018371 | November - December Snow Removal | | 3,632.16 |
| | RISK-002028 | Insurance Processing Fee | | 25.00 |
| | | | Total for Check Number 26761: | 5,417.33 |
| 26762 | 61 0000528 | Gopher State One Call 2020 Annual Facility Operator Fee | 01/28/2020 | 50.00 |
| | | | Total for Check Number 26762: | 50.00 |
| 26763 | 31 152611 | Kennedy & Graven Chartered December Legal Services | 01/28/2020 | 646.00 |
| | | | Total for Check Number 26763: | 646.00 |
| 26764 | 114 478 | Metro Cities 2020 Dues | 01/28/2020 | 1,139.00 |
| | | | Total for Check Number 26764: | 1,139.00 |
| 26765 | 152 012020 | Metro Watershed Partners 2020 Membership Clean Water MN | 01/28/2020 | 500.00 |
| | | | Total for Check Number 26765: | 500.00 |
| 26766 | 99 012020 | Metropolitan Area Management Association 2020 HB Dues | 01/28/2020 | 45.00 |
| | | | Total for Check Number 26766: | 45.00 |
| 26767 | 24 0001104915 | Metropolitan Council February Waste Water | 01/28/2020 | 13,140.88 |
| | | | Total for Check Number 26767: | 13,140.88 |
| 26768 | 11 2019-531 | North Suburban Communications Commission 4Q19 Contribution | 01/28/2020 | 1,150.54 |
| | | | Total for Check Number 26768: | 1,150.54 |
| 26769 | 5 619861-12-19 | Premium Waters Inc December Water Bottles | 01/28/2020 | 85.05 |
| | | | Total for Check Number 26769: | 85.05 |
| 26770 | 109 012020 | Ramsey County League of Local Government 2020 Membership Dues | 01/28/2020 | 184.00 |
| | | | Total for Check Number 26770: | 184.00 |
| 26771 | 275 012020 | Lynn Richason Halloween Supplies | 01/28/2020 | 30.38 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--|--|-------------------------------|---|
| | | | Total for Check Number 26771: | 30.38 |
| 26772 | 155 54631 | Seven Corners Printing 1Q2020 Newsletter | 01/28/2020 | 668.00 |
| | | | Total for Check Number 26772: | 668.00 |
| 26773 | 26 92636 92636 | Stantec Consulting Services Inc 2019 Street Improvements Gen Eng Services | 01/28/2020 | 36,476.13 3,431.25 |
| | | | Total for Check Number 26773: | 39,907.38 |
| 26774 | 91 012020 | Suburban Ace Hardware General Supplies | 01/28/2020 | 26.54 |
| | | | Total for Check Number 26774: | 26.54 |
| 26775 | 162 861 | Swanson Haskamp Consulting, LLC Phase/Zoning Ordinance Update | 01/28/2020 | 1,604.75 |
| | | | Total for Check Number 26775: | 1,604.75 |
| 26776 | 110 012020 | University of Minnesota 2020 Shade Tree Short Course - GB | 01/28/2020 | 225.00 |
| | | | Total for Check Number 26776: | 225.00 |
| 26777 | 74 667759460 667759460 667759460 667829510 667967473 667967473 667967473 667967473 | Xcel Energy 1795 Eustis Street 1891 Walnut Street 1891 Walnut Street Larpenteur Avenue 1885 Fulham Street 1917 Walnut Street 1885 Fulham Street 1917 Walnut Street | 01/28/2020 | 45.74 330.03 170.44 64.71 64.99 112.56 41.94 42.09 |
| | | | Total for Check Number 26777: | 872.50 |
| | | | Total for 1/28/2020: | 66,810.77 |
| | | | Report Total (26 checks): | 77,535.40 |

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date January 28, 2020

ITEM NUMBER December Financial Report

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month, staff provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for December 2019. This is not inclusive of year-end adjustments.

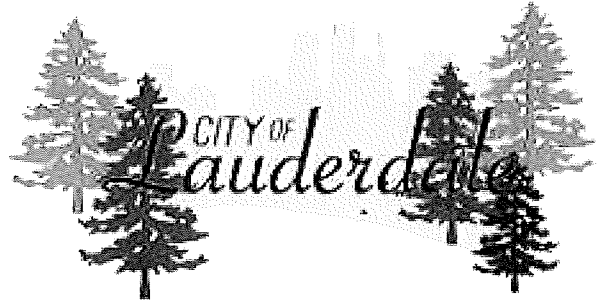
OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for December 2019.

General Ledger

Cash Balances



User: heather.butkowski
 Printed: 1/13/2020 9:34:15 AM
 Period 12 - 12
 Fiscal Year 2019

| Description | Account | Beg Bal | MTD Debit | MTD Credit | Current Balance |
|------------------------------|---------------------|----------------------------|--------------------------|--------------------------|----------------------------|
| Cash | 101-00000-000-10100 | -3,007,498.58 | 446,061.59 | 428,504.24 | -2,989,941.23 |
| Change Fund | 101-00000-000-10300 | 100.00 | 0.00 | 0.00 | 100.00 |
| Cash | 226-00000-000-10100 | 14,600.27 | 34.56 | 1,624.48 | 13,010.35 |
| Cash | 227-00000-000-10100 | 100,786.26 | 255.12 | 4,996.30 | 96,045.08 |
| Cash | 305-00000-000-10100 | 25,959.03 | 69.14 | 0.00 | 26,028.17 |
| Cash | 306-00000-000-10100 | 59,621.26 | 41,975.27 | 0.00 | 101,596.53 |
| Cash | 401-00000-000-10100 | 157,411.46 | 419.23 | 0.00 | 157,830.69 |
| Cash | 403-00000-000-10100 | 730,796.35 | 6,844.91 | 23,115.16 | 714,526.10 |
| Cash | 404-00000-000-10100 | 276,105.88 | 735.35 | 0.00 | 276,841.23 |
| Cash | 414-00000-000-10100 | 389,507.33 | 1,037.37 | 0.00 | 390,544.70 |
| Cash | 416-00000-000-10100 | 94,162.26 | 250.78 | 0.00 | 94,413.04 |
| Cash | 602-00000-000-10100 | 970,429.14 | 73,907.77 | 19,196.57 | 1,025,140.34 |
| Cash | 603-00000-000-10100 | 405,254.48 | 14,953.27 | 9,240.69 | 410,967.06 |
| Current Assets | | 217,235.14 | 586,544.36 | 486,677.44 | 317,102.06 |
| Petty Cash | 101-00000-000-10200 | 300.00 | 0.00 | 0.00 | 300.00 |
| Petty Cash | | 300.00 | 0.00 | 0.00 | 300.00 |
| Investments - Fair Value Adj | 101-00000-000-10410 | 3,445,942.07 | 310,820.75 | 0.00 | 3,756,762.82 |
| Investments | | 3,445,942.07 | 310,820.75 | 0.00 | 3,756,762.82 |
| Grand Total | | <u>3,663,477.21</u> | <u>897,365.11</u> | <u>486,677.44</u> | <u>4,074,164.88</u> |

General Ledger

Revenue vs Expense



User: heather.butkowski
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 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|---------------------|-------------------|---------------------|-------------------|------------------|
| 101 | General Fund | | | | | |
| | Revenue | | | | | |
| | Taxes | 810,104.00 | 157,698.44 | 791,076.44 | 19,027.56 | 97.65 |
| | Licenses and Permits | 35,850.00 | 1,407.25 | 42,773.95 | -6,923.95 | 119.31 |
| | Intergovernmental Revenues | 540,820.00 | 270,410.00 | 540,820.00 | 0.00 | 100.00 |
| | Charges for Services | 11,800.00 | 1,599.97 | 17,205.15 | -5,405.15 | 145.81 |
| | Fines and Forfeits | 30,000.00 | 1,592.11 | 30,526.33 | -526.33 | 101.75 |
| | Miscellaneous Revenue | 10,000.00 | 2,364.83 | 29,505.94 | -19,505.94 | 295.06 |
| | Other Financing Sources | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Revenue | 1,438,574.00 | 435,072.60 | 1,451,907.81 | -13,333.81 | 100.93 |
| | Expense | | | | | |
| | Personal Services | 397,863.00 | 30,393.50 | 397,220.59 | 642.41 | 99.84 |
| | Supplies | 17,400.00 | 638.00 | 16,923.58 | 476.42 | 97.26 |
| | Other Services and Charges | 975,311.00 | 75,664.34 | 962,560.07 | 12,750.93 | 98.69 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | <u>48,000.00</u> | <u>0.00</u> | <u>38,000.00</u> | <u>10,000.00</u> | <u>79.17</u> |
| | Expense | 1,438,574.00 | 106,695.84 | 1,414,704.24 | 23,869.76 | 98.34 |
| 101 | General Fund | 0.00 | 328,376.76 | 37,203.57 | -37,203.57 | 0.00 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period: 12 - 12
 Fiscal Year: 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|------------------|------------------|------------------|-----------------|------------------|
| 226 | Communications | | | | | |
| | Revenue | | | | | |
| | Taxes | 20,000.00 | 0.00 | 13,578.07 | 6,421.93 | 67.89 |
| | Miscellaneous Revenue | <u>40.00</u> | <u>34.56</u> | <u>297.91</u> | <u>-257.91</u> | <u>744.78</u> |
| | Revenue | 20,040.00 | 34.56 | 13,875.98 | 6,164.02 | 69.24 |
| | Expense | | | | | |
| | Personal Services | 8,930.00 | 702.91 | 8,908.38 | 21.62 | 99.76 |
| | Supplies | 600.00 | 650.00 | 1,300.00 | -700.00 | 216.67 |
| | Other Services and Charges | 3,700.00 | 271.57 | 7,655.45 | -3,955.45 | 206.90 |
| | Capital Outlay | <u>5,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>5,000.00</u> | <u>0.00</u> |
| | Expense | 18,230.00 | 1,624.48 | 17,863.83 | 366.17 | 97.99 |
| 226 | Communications | 1,810.00 | -1,589.92 | -3,987.85 | 5,797.85 | -220.32 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period: 12 - 12
 Fiscal Year: 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|------------------|------------------|------------------|------------------|------------------|
| 227 | Recycling Revenue | | | | | |
| | Intergovernmental Revenues | 6,000.00 | 0.00 | 5,742.00 | 258.00 | 95.70 |
| | Miscellaneous Revenue | <u>46,460.00</u> | <u>255.12</u> | <u>47,393.53</u> | <u>-933.53</u> | <u>102.01</u> |
| | Revenue | 52,460.00 | 255.12 | 53,135.53 | -675.53 | 101.29 |
| | Expense | | | | | |
| | Personal Services | 22,996.00 | 1,798.40 | 22,928.90 | 67.10 | 99.71 |
| | Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Services and Charges | 38,500.00 | 3,197.90 | 35,176.90 | 3,323.10 | 91.37 |
| | Capital Outlay | <u>350.00</u> | <u>0.00</u> | <u>330.50</u> | <u>19.50</u> | <u>94.43</u> |
| | Expense | 61,846.00 | 4,996.30 | 58,436.30 | 3,409.70 | 94.49 |
| 227 | Recycling | -9,386.00 | -4,741.18 | -5,300.77 | -4,085.23 | 56.48 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|-----------------------------------|-------------------|----------------|-------------------|-------------------|------------------|
| 305 | GO TIF Revenue Bonds 2018A | | | | | |
| | Revenue | | | | | |
| | Miscellaneous Revenue | 300.00 | 69.14 | 631.62 | -331.62 | 210.54 |
| | Other Financing Sources | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Revenue | 300.00 | 69.14 | 631.62 | -331.62 | 210.54 |
| | Expense | | | | | |
| | Debt Service | <u>18,939.00</u> | <u>0.00</u> | <u>32,040.63</u> | <u>-13,101.63</u> | <u>169.18</u> |
| | Expense | 18,939.00 | 0.00 | 32,040.63 | -13,101.63 | 169.18 |
| 305 | GO TIF Revenue Bonds 2018A | -18,639.00 | 69.14 | -31,409.01 | 12,770.01 | 168.51 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|-------------------------|-------------|------------------|-------------------|--------------------|------------------|
| 306 | 2019A Improvement Bonds | | | | | |
| | Revenue | 0.00 | 269.86 | 477.45 | -477.45 | 0.00 |
| | Miscellaneous Revenue | 0.00 | 41,705.41 | 101,119.08 | -101,119.08 | 0.00 |
| | Other Financing Sources | | | | | |
| | Revenue | 0.00 | 41,975.27 | 101,596.53 | -101,596.53 | 0.00 |
| | Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Debt Service | | | | | |
| | Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 306 | 2019A Improvement Bonds | 0.00 | 41,975.27 | 101,596.53 | -101,596.53 | 0.00 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|---------------------------------|-------------------|----------------|------------------|-------------------|------------------|
| 401 | General Capital Projects | | | | | |
| | Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 1,000.00 | 419.23 | 2,730.53 | -1,730.53 | 273.05 |
| | Other Financing Sources | 27,000.00 | 0.00 | 32,000.00 | -5,000.00 | 118.52 |
| | | | | | | |
| | Revenue | 28,000.00 | 419.23 | 34,730.53 | -6,730.53 | 124.04 |
| | Expense | | | | | |
| | Other Services and Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Capital Outlay | 70,000.00 | 0.00 | 0.00 | 70,000.00 | 0.00 |
| | Other Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | |
| | Expense | 70,000.00 | 0.00 | 0.00 | 70,000.00 | 0.00 |
| | | | | | | |
| 401 | General Capital Projects | -42,000.00 | 419.23 | 34,730.53 | -76,730.53 | -82.69 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|--------------------------------|-----------------|-------------------|---------------------|----------------------|------------------|
| 403 | Street Capital Projects | | | | | |
| | Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 6,000.00 | 6,844.91 | 776,355.57 | -770,355.57 | 12,939.26 |
| | Other Financing Sources | 0.00 | 0.00 | 1,010,342.42 | -1,010,342.42 | 0.00 |
| | Revenue | 6,000.00 | 6,844.91 | 1,786,697.99 | -1,780,697.99 | 29,778.30 |
| | Expense | | | | | |
| | Capital Outlay | 0.00 | 23,115.16 | 2,306,911.05 | -2,306,911.05 | 0.00 |
| | Debt Service | 0.00 | 0.00 | 35,750.00 | -35,750.00 | 0.00 |
| | Other Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 0.00 | 23,115.16 | 2,342,661.05 | -2,342,661.05 | 0.00 |
| 403 | Street Capital Projects | 6,000.00 | -16,270.25 | -555,963.06 | 561,963.06 | -9,266.05 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|------------------------------|-------------------|----------------|-----------------|-------------------|------------------|
| 404 | Park Capital Projects | | | | | |
| | Revenue | | | | | |
| | Miscellaneous Revenue | 3,500.00 | 735.35 | 5,580.03 | -2,080.03 | 159.43 |
| | Other Financing Sources | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Revenue | 3,500.00 | 735.35 | 5,580.03 | -2,080.03 | 159.43 |
| | Expense | | | | | |
| | Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Capital Outlay | 65,000.00 | 0.00 | 1,232.25 | 63,767.75 | 1.90 |
| | Other Uses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Expense | 65,000.00 | 0.00 | 1,232.25 | 63,767.75 | 1.90 |
| 404 | Park Capital Projects | -61,500.00 | 735.35 | 4,347.78 | -65,847.78 | -7.07 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-------------|----------------|-------------|-------------|------------------|
| 405 | Rosehill Tax Increment | | | | | |
| | Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Financing Sources | | | | | |
| | Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | | | | | |
| | Other Services and Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 405 | Rosehill Tax Increment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|------------------|-----------------|-------------------|--------------------|------------------|
| 414 | Development Revenue | | | | | |
| | Miscellaneous Revenue | 2,000.00 | 1,037.37 | 96,010.79 | -94,010.79 | 4,800.54 |
| | Other Financing Sources | <u>38,000.00</u> | <u>0.00</u> | <u>38,000.00</u> | <u>0.00</u> | <u>100.00</u> |
| | Revenue | 40,000.00 | 1,037.37 | 134,010.79 | -94,010.79 | 335.03 |
| | Expense | | | | | |
| | Other Services and Charges | 20,000.00 | 0.00 | 2,259.55 | 17,740.45 | 11.30 |
| | Other Uses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Expense | 20,000.00 | 0.00 | 2,259.55 | 17,740.45 | 11.30 |
| 414 | Development | 20,000.00 | 1,037.37 | 131,751.24 | -111,751.24 | 658.76 |

General Ledger
Revenue vs Expense



User: heather.butkowski
Printed: 1/13/2020 9:34:51 AM
Period 12 - 12
Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|------------------------------|-------------|----------------|-------------|-------------|------------------|
| 415 | Housing Redevelopment | | | | | |
| | Revenue | | | | | |
| | Miscellaneous Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Financing Sources | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | | | | | |
| | Other Services and Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Capital Outlay | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 415 | Housing Redevelopment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|---------------|----------------|-----------------|------------------|------------------|
| 416 | TIF District No. 1-2 | | | | | |
| | Revenue | | | | | |
| | Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 750.00 | 250.78 | 1,923.62 | -1,173.62 | 256.48 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 750.00 | 250.78 | 1,923.62 | -1,173.62 | 256.48 |
| | Expense | | | | | |
| | Other Services and Charges | 0.00 | 0.00 | 2,134.88 | -2,134.88 | 0.00 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 0.00 | 0.00 | 2,134.88 | -2,134.88 | 0.00 |
| 416 | TIF District No. 1-2 | 750.00 | 250.78 | -211.26 | 961.26 | -28.17 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|-------------------------------|-------------------|------------------|-------------------|-------------------|------------------|
| 602 | Sanitary Sewer Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 23,846.40 | 23,846.40 | -23,846.40 | 0.00 |
| | Charges for Services | 285,916.00 | 49,033.16 | 305,288.04 | -19,372.04 | 106.78 |
| | Miscellaneous Revenue | 10,000.00 | 2,722.98 | 20,034.36 | -10,034.36 | 200.34 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 295,916.00 | 75,602.54 | 349,168.80 | -53,252.80 | 118.00 |
| | Expense | | | | | |
| | Personal Services | 75,398.00 | 5,694.08 | 77,040.06 | -1,642.06 | 102.18 |
| | Supplies | 800.00 | 37.99 | 654.07 | 145.93 | 81.76 |
| | Other Services and Charges | 197,718.00 | 15,159.27 | 196,143.25 | 1,574.75 | 99.20 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | 22,000.00 | 0.00 | 22,000.00 | 0.00 | 100.00 |
| | Expense | 295,916.00 | 20,891.34 | 295,837.38 | 78.62 | 99.97 |
| 602 | Sanitary Sewer | 0.00 | 54,711.20 | 53,331.42 | -53,331.42 | 0.00 |

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-------------------|------------------|-------------------|-------------------|------------------|
| 603 | Storm Water Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Charges for Services | 107,194.00 | 14,160.74 | 109,612.98 | -2,418.98 | 102.26 |
| | Miscellaneous Revenue | 4,500.00 | 1,091.61 | 8,117.22 | -3,617.22 | 180.38 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 111,694.00 | 15,252.35 | 117,730.20 | -6,036.20 | 105.40 |
| | Expense | | | | | |
| | Personal Services | 63,844.00 | 4,829.09 | 65,082.86 | -1,238.86 | 101.94 |
| | Supplies | 700.00 | 37.99 | 654.07 | 45.93 | 93.44 |
| | Other Services and Charges | 27,150.00 | 4,672.69 | 17,158.61 | 9,991.39 | 63.20 |
| | Capital Outlay | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| | Other Uses | 10,000.00 | 0.00 | 10,000.00 | 0.00 | 100.00 |
| | Expense | 106,694.00 | 9,539.77 | 92,895.54 | 13,798.46 | 87.07 |
| 603 | Storm Water | 5,000.00 | 5,712.58 | 24,834.66 | -19,834.66 | 496.69 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-------------|----------------|-------------|-------------|------------------|
| 999 | Fund | | | | | |
| | Revenue | | | | | |
| | Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | | | | | |
| | Personal Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Services and Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Debt Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 999 | Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 1/13/2020 9:34:51 AM
 Period 12 - 12
 Fiscal Year 2019

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|-------------|--------------|----------------|--------------|---------------|------------------|
| Revenue Total | | 1,997,234.00 | 577,549.22 | 4,050,989.43 | -2,053,755.43 | 2.0283 |
| Expense Total | | 2,095,199.00 | 166,862.89 | 4,260,065.65 | -2,164,866.65 | 2.0333 |
| Grand Total | | -97,965.00 | 410,686.33 | -209,076.22 | 111,111.22 | 2.1342 |

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date January 28, 2020

ITEM NUMBER 4Q19 Investment Report

STAFF INITIAL *JB*

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Following is the Fourth Quarter Investment Report.

OPTIONS:

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council acknowledges the investment report for October — December 2019.

COUNCIL ACTION:

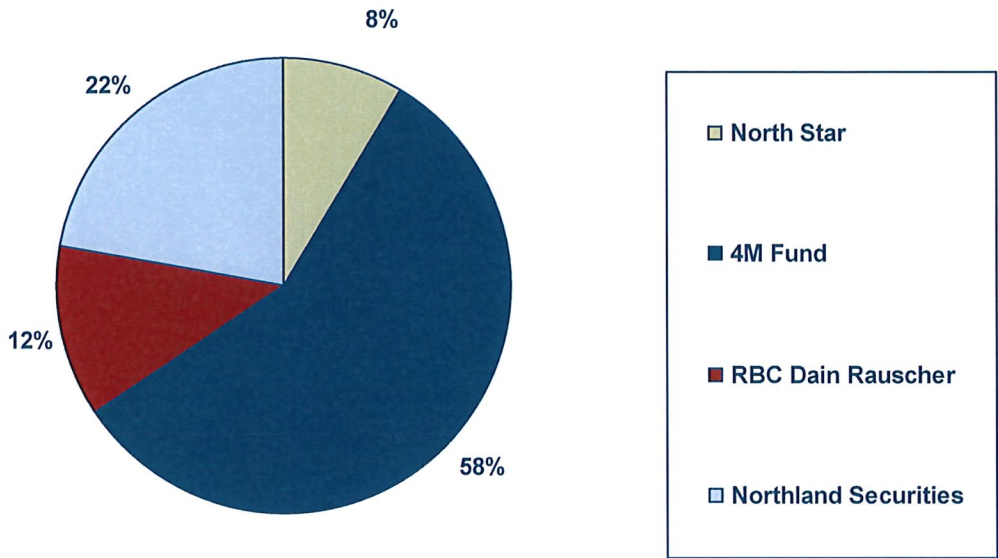


Fourth Quarter 2019
Investment Report

INVESTMENTS

As of December 31, 2019, the City had the following amounts with official depositories:

| | |
|----------------------|---------------------|
| North Star Bank | \$ 346,877 |
| 4M Fund | 2,343,144 |
| RBC Dain Rauscher | 500,000 |
| Northland Securities | 913,619 |
| TOTAL | \$ 4,103,640 |



DEPOSITORIES AND INVESTMENT TYPES

| | | |
|-------------------------|----|-------------|
| North Star Bank | | |
| Checking Account | \$ | 346,877 |
| 4M Fund | | |
| Joint Powers Investment | \$ | 2,343,144 |
| RBC Dain Rauscher | | |
| Money Market Account | \$ | 0 |
| Certificates of Deposit | \$ | 500,000 (5) |
| Northland Securities | | |
| Money Market Account | \$ | 113,619 |
| Certificates of Deposit | \$ | 800,000 (8) |

The City's Investment Policy sets some perimeters for investments, such as no more than 60% of the investment portfolio, or \$2,000,000 (whichever is less) shall be invested with any one investment company. No investments shall be made with a term over ten years unless with prior approval from the City Council.

INVESTMENT TERM

Liquid assets are money market accounts.

1-5 Years are made up of certificate of deposit and US Government Instrumentality Securities.

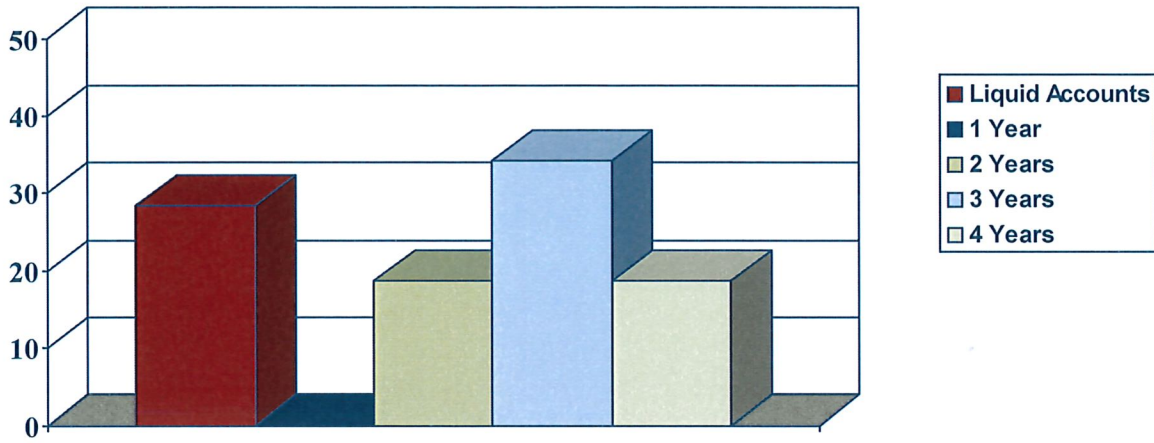
6-10 Years are US Government Instrumentality Securities.

11-15 Years are US Government Instrumentality Securities.

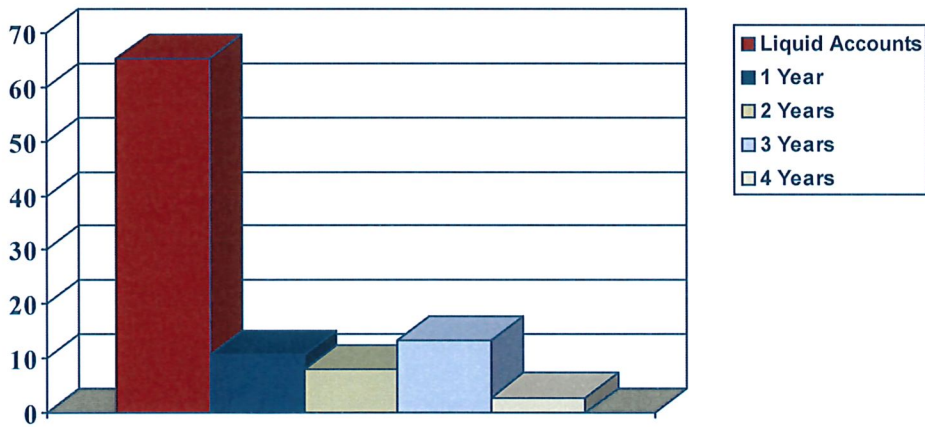
15+ Years are US Government Instrumentality Securities and bonds.

US Government Instrumentality Securities are financial intermediaries established by the federal government to fund loans to certain groups of borrowers, such as homeowners, farmers and students. Most active issuers are Federal Home Loan Bank, Federal National Mortgage Association (Fannie Mae) and Tennessee Valley Authority. Maturities range from three months to 30 years with fixed interest rates.

2018 Investment Portfolio

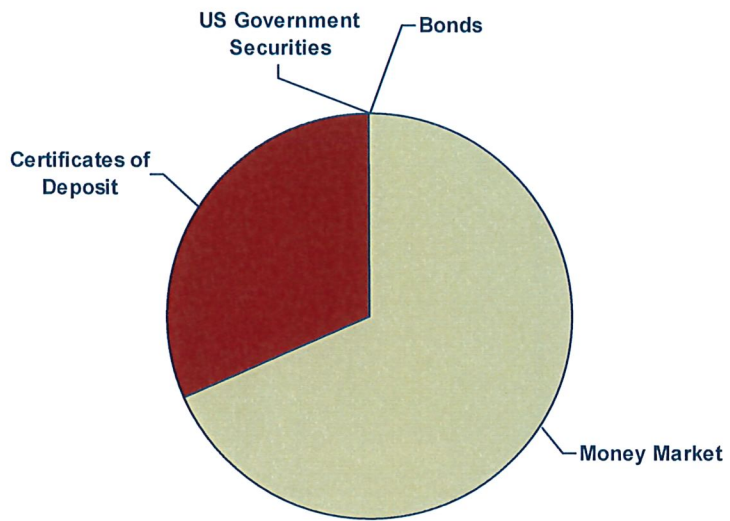


Fourth Quarter 2019 Investment Portfolio



INVESTMENT TYPES

| | |
|--------------------------|--------------|
| Money Market | \$ 2,456,763 |
| Bonds | 0 |
| Certificates of Deposit | 1,300,000 |
| US Government Securities | 0 |



Investment Schedule

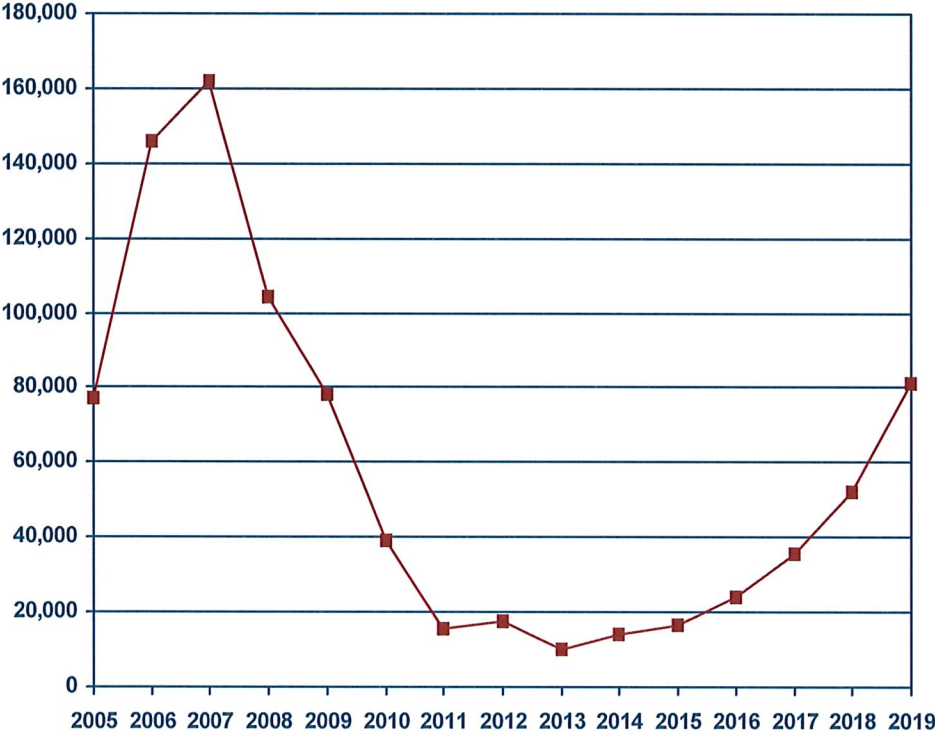
| <i>Maturity Date</i> | <i>Type</i> | <i>Interest Rate</i> | <i>Investment Broker</i> | <i>Amount</i> | <i>Bank</i> |
|----------------------|-------------|----------------------|--------------------------|--------------------|------------------------|
| 5/30/2022 | CD | 3.00% | RBC | \$100,000 | JP Morgan Chase |
| 11/23/2021 | CD | 3.25% | RBC | \$100,000 | Citibank NA |
| 11/21/2021 | CD | 3.25% | Northland | \$100,000 | USB |
| 6/22/2021 | CD | 3.00% | Northland | \$100,000 | Synchrony |
| 3/29/2021 | CD | 2.95% | RBC | \$100,000 | Townebank |
| 1/4/2021 | CD | 2.00% | Northland | \$100,000 | Medallion Bank |
| 10/16/2020 | CD | 1.85% | RBC | 100,000.00 | Bank of India |
| 10/15/2020 | CD | 1.75% | Northland | 100,000.00 | Goldman Sachs |
| 10/9/2020 | CD | 1.75% | Northland | 100,000.00 | BMW Bank NA |
| 9/28/2020 | CD | 1.95% | Northland | \$100,000 | Barclay Bank |
| 9/28/2020 | CD | 2.00% | RBC | \$100,000 | Webbank |
| 7/17/2020 | CD | 1.80% | RBC | 100,000.00 | Bank of America |
| 5/28/2020 | CD | 2.85% | Northland | \$100,000 | Compass |
| 3/27/2020 | CD | 1.85% | Northland | \$100,000 | Landmark Bank |
| 12/30/2019 | CD | 1.70% | RBC | \$100,000 | Wells Fargo |
| 12/23/2019 | CD | 2.50% | Northland | \$100,000 | Morgan Stanley Bank |
| 10/28/2019 | CD | 2.00% | RBC | \$200,000 | Capital One Glen Allen |
| 10/28/2019 | CD | 2.00% | RBC | \$200,000 | Capital One McLean |
| | | | | <u>\$1,300,000</u> | |

There were four maturities in the fourth quarter of 2019 which are highlighted in blue. Staff purchased four new investments in early October that are highlighted in red. In December, the JP Morgan Chase CD was called early and the City's funds returned. Our brokers have said many CDs are being called as rates have dropped and to expect that to continue. Staff will be purchasing addition CDs in the first quarter of 2020 as we no longer need as much liquidity with the Eustis / Roselawn project almost completed.

INTEREST EARNINGS

The following chart shows the interest earnings since 2005 with 2007 being our best year with earnings of \$161,884. Recently, short term interest rates made significant jumps forward while long term rates have stayed flat.

Investment interest through 2018 totaled \$52,360.75. Investment interest earned through the fourth quarter of 2019 totaled \$81,164.25. Interest returns will run high in 2019 due to the additional funds for the street project being invested before being paid out.



2019 City of Lauderdale Investments

| | FDIC | CUSIP | % Rate | Approx, Holding in Days | Maturity Date | Purch Date | Balance 12/31/2018 | Purchases | Sales | Transfers in |
|---|-------|-------------|--------|-------------------------|---------------|------------|---------------------|--|-----------------|-----------------|
| Morgan Stanley | | | | | | | | | | |
| Inst Gov't Money Market | | | | | | | 4,139.53 | - | - | 144.38 |
| CD Synchrony | | 87164YWY6 | 3.000 | 1095 | 6/22/2021 | 6/22/2018 | 100,000.00 | - | - | - |
| CD Barclays Bank (March / Sept) | | 06740KKX4 | 1.950 | 1095 | 9/28/2020 | 9/27/2017 | 100,000.00 | - | - | - |
| CD Wells Fargo (monthly) | 0 | 949763DT0 | 1.700 | 1095 | 12/30/2019 | 12/30/2016 | 100,000.00 | - | 144.38 | - |
| CD Ally Bank (March/Sept) | 57803 | 02006L5P4 | 1.700 | 732 | 9/30/2019 | 9/28/2017 | 100,000.00 | - | - | - |
| CD Discover Bank (March / Sept) | 5649 | 254673DH6 | 1.700 | 730 | 9/27/2019 | 9/27/2017 | 100,000.00 | - | - | - |
| Future purchases | | | | | | | | | | |
| Portfolio Value | | | | | | | 504,139.53 | - | 144.38 | 144.38 |
| Northland | | | | | | | | | | |
| Money Market | | | | | | | 2,264.98 | - | - | 954.65 |
| CD UBS Bank | | 90348J-FY-1 | 3.250 | 1095 | 11/22/2021 | 11/21/2018 | 100,000.00 | - | 276.03 | - |
| CD Synchrony Transferred | | 87164YWY6 | 3.000 | 1095 | 6/22/2021 | 6/22/2018 | | - | - | - |
| CD Medallion Bank (Monthly) | | 58403B-5U-6 | 2.000 | 1460 | 1/4/2021 | 1/3/2017 | 100,000.00 | - | 169.86 | - |
| CD Goldman Sachs | | 38149M-HN-6 | 1.750 | 365 | 10/15/2020 | 10/16/2019 | | - | - | - |
| CD BMW North American Bank Salt Lake | | 05580A-SP-0 | 1.750 | 365 | 10/9/2020 | 10/11/2019 | | - | - | - |
| CD Barclays Bank (March/Sept) Transferr | | 06740KKX4 | 1.950 | 1095 | 9/28/2020 | 9/27/2017 | | - | - | - |
| CD Compass Bank | | 20451P-WA-0 | 2.850 | 548 | 5/28/2020 | 11/28/2018 | 100,000.00 | - | - | - |
| CD Landmark Community (Mo.) | | 51507L-BM-5 | 1.850 | 900 | 3/27/2020 | 9/29/2017 | 100,000.00 | - | 309.17 | - |
| CD Morgan Stanley Bank | | 61747M-2W-0 | 2.500 | 551 | 12/23/2019 | 6/21/2018 | 100,000.00 | - | - | - |
| CD Discover Bank (March / Sept) | 5649 | 254673DH6 | 1.700 | 730 | 9/27/2019 | 9/27/2017 | | - | - | - |
| CD Planters Bk | | 72741P-EF-0 | 2.350 | 405 | 8/28/2019 | 6/28/2018 | 100,000.00 | - | 199.59 | - |
| CD Ally Bank Midvale Utah | | 02006LZR7 | 1.200 | 1096 | 4/15/2019 | 4/14/2016 | 100,000.00 | - | - | - |
| CD Key Bank | | 49306SWF9 | 1.200 | 1093 | 3/4/2019 | 3/2/2016 | 100,000.00 | - | - | - |
| CD BMW North American Bank Salt Lake | | 05580ADV3 | 1.250 | 1096 | 2/26/2019 | 2/26/2016 | 100,000.00 | - | - | - |
| Future purchases | | | | | | | | | | |
| Portfolio Value | | | | | | | 902,264.98 | - | 954.65 | 954.65 |
| RBC | | | | | | | | | | |
| Money Market | | | | | | | - | - | - | 169.86 |
| CD JP Morgan Chase (Step Up) | | 48128FR87 | 3.000 | 1278 | 5/30/2022 | 11/30/2018 | 100,000.00 | - | - | - |
| CD Citibank NA | | 17312QW21 | 3.250 | 1095 | 11/23/2021 | 11/23/2018 | 100,000.00 | - | - | - |
| CD Townebank Portsmouth | | 89214PBS7 | 2.950 | 1005 | 3/29/2021 | 6/28/2018 | 100,000.00 | - | - | - |
| CD State Bank India | | 856285RL7 | 1.850 | 365 | 10/16/2020 | 10/17/2019 | | - | - | - |
| CD Webbank Salt Lake City | | 947547JR7 | 2.000 | 1095 | 9/28/2020 | 9/28/2017 | 100,000.00 | - | 169.86 | - |
| CD Bank of America | | 06051VM78 | 1.800 | 274 | 7/17/2020 | 10/17/2019 | | - | - | - |
| CD Wells Fargo (monthly) | 0 | 949763DT0 | 1.700 | 1095 | 12/30/2019 | 12/30/2016 | | - | - | - |
| CD Capital One Glen Allen | 33954 | 140420XC9 | 2.000 | 1460 | 10/28/2019 | 10/28/2015 | 200,000.00 | - | - | - |
| CD Capital One McLean | 4297 | 14042RBK6 | 2.000 | 1460 | 10/28/2019 | 10/28/2015 | 200,000.00 | - | - | - |
| CD Ally Bank (March/Sept) | 57803 | 02006L5P4 | 1.700 | 732 | 9/30/2019 | 9/28/2017 | | - | - | - |
| CD Ben Franklin | | 78414TAC6 | 2.450 | 458 | 9/23/2019 | 6/22/2018 | 100,000.00 | - | - | - |
| Future purchases | | | | | | | | | | |
| Portfolio Value | | | | | | | 900,000.00 | - | 169.86 | 169.86 |
| 4M Funds | | | | | | | | | | |
| Invest Fund | | | | | | | 207,135.13 | - | - | 820,169.86 |
| Plus Fund | | | | | | | 702,058.93 | - | - | - |
| 4M Short Term Series | | | | | | | - | - | - | - |
| Future purchases | | | | | | | - | - | - | - |
| Total Account | | | | | | | 909,194.06 | - | - | - |
| TOTAL INVESTMENTS AND CDs. | | | | | | | 3,215,598.57 | - | 1,268.89 | 1,268.89 |
| | | | | | | | | From "Cash Balances" Re Investments Fund 101 Balance | | |
| | | | | | | | | Investments Interest New Balance | | |

| Transfers out | Interest/ Dividends | Balance 1/31/2019 | Purchases | Sales | Transfers in | Transfers out | Interest/ Dividends | Balance 2/28/2019 | Purchases | Sales | Transfers in | Transfers out |
|---------------|---------------------|-------------------|-----------|--------|-----------------------------|---------------|---------------------|-------------------|-----------|--------|-----------------------------|---------------|
| - | 8.13 | 4,292.04 | - | - | 135.07 | - | 7.60 | 4,434.71 | - | - | - | 4,436.11 |
| - | - | 100,000.00 | - | - | - | 100,000.00 | - | - | - | - | - | - |
| - | - | 100,000.00 | - | - | - | 100,000.00 | - | - | - | - | - | - |
| - | 144.38 | 100,000.00 | - | 135.07 | - | - | 135.07 | 100,000.00 | - | - | - | 100,000.00 |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | 100,000.00 |
| - | - | 100,000.00 | - | - | - | 100,000.00 | - | - | - | - | - | - |
| - | 152.51 | 504,292.04 | - | 135.07 | 135.07 | 300,000.00 | 142.67 | 204,434.71 | - | - | - | 204,436.11 |
| - | 3.58 | 3,223.21 | - | - | 101,076.03 | - | 12.98 | 104,312.22 | - | - | 103,346.29 | - |
| - | 276.03 | 100,000.00 | - | 276.03 | - | - | 276.03 | 100,000.00 | - | 249.32 | - | - |
| - | - | - | - | - | 100,000.00 | - | - | 100,000.00 | - | - | - | - |
| - | 169.86 | 100,000.00 | - | 169.86 | - | - | 169.86 | 100,000.00 | - | 153.42 | - | - |
| - | - | - | - | - | - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - | - | - | - | - | - |
| - | - | - | - | - | 100,000.00 | - | - | 100,000.00 | - | 966.99 | - | - |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - |
| - | 309.17 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | 152.05 | - | - |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - |
| - | - | - | - | - | 100,000.00 | - | - | 100,000.00 | - | 843.01 | - | - |
| - | 199.59 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | 379.86 | - | - |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | ##### | - | - |
| - | - | 100,000.00 | - | ##### | - | - | 630.14 | - | - | - | - | - |
| - | - | - | - | - | - | - | - | - | - | - | - | - |
| - | 958.23 | 903,223.21 | - | ##### | 401,076.03 | - | 1,089.01 | 1,204,312.22 | - | ##### | 103,346.29 | - |
| 169.86 | - | - | - | - | 169.86 | 169.86 | - | - | - | - | 996.43 | 996.43 |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - |
| - | 169.86 | 100,000.00 | - | 169.86 | - | - | 169.86 | 100,000.00 | - | 153.42 | - | - |
| - | - | - | - | - | - | - | - | - | - | - | - | - |
| - | - | 200,000.00 | - | - | - | - | - | 200,000.00 | - | - | 100,000.00 | - |
| - | - | 200,000.00 | - | - | - | - | - | 200,000.00 | - | - | - | - |
| - | - | - | - | - | - | - | - | - | - | 843.01 | 100,000.00 | - |
| - | - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - |
| - | - | - | - | - | - | - | - | - | - | - | - | - |
| 169.86 | 169.86 | 900,000.00 | - | 169.86 | 169.86 | 169.86 | 169.86 | 900,000.00 | - | 996.43 | 200,996.43 | 996.43 |
| - | 1,459.13 | 1,028,764.12 | - | - | 169.86 | 500,000.00 | 1,236.61 | 530,170.59 | - | - | 5,432.54 | 100,000.00 |
| - | 1,332.57 | 703,391.50 | - | - | 400,000.00 | - | 1,586.85 | 1,104,978.35 | - | - | - | - |
| - | - | - | - | - | - | - | - | - | - | - | - | - |
| - | - | - | - | - | - | - | - | - | - | - | - | - |
| - | 2,791.70 | 1,732,155.62 | - | - | 400,169.86 | 500,000.00 | 2,823.46 | 1,635,148.94 | - | - | 5,432.54 | 100,000.00 |
| 169.86 | 4,072.30 | 4,039,670.87 | - | ##### | 801,550.82 | 800,169.86 | 4,225.00 | 3,943,895.87 | - | ##### | 309,775.26 | 305,432.54 |
| Report | | | | | From "Cash Balances" Report | | | | | | From "Cash Balances" Report | |
| 4,035,598.57 | | | | | Investments | 3,939,670.87 | | | | | Investments | 3,843,895.87 |
| 3,365,472.52 | | | | | Fund 101 Balance | 3,393,331.57 | | | | | Fund 101 Balance | 3,405,367.84 |
| 670,126.05 | | | | | | 546,339.30 | | | | | | 438,528.03 |
| 4,035,598.57 | | | | | Investments | 3,939,670.87 | | | | | Investments | 3,843,895.87 |
| 4,072.30 | | | | | Interest | 4,225.00 | | | | | Interest | 7,501.32 |
| 4,039,670.87 | | | | | New Balance | 3,943,895.87 | | | | | New Balance | 3,851,397.19 |

| Interest/ Dividends | Balance 3/31/2019 | Purchases | Sales | Transfers in | Transfers out | Interest/ Dividends | Balance 4/30/2019 | Purchases | Sales | Transfers in | Transfers out | |
|------------------------|----------------------|-----------|-------------------|-----------------------------|-------------------|------------------------|----------------------|-----------|-----------------|-----------------------------|-------------------|--|
| 1.40 | 0.00 | - | - | - | - | - | 0.00 | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 1.40 | 0.00 | - | - | - | - | - | 0.00 | - | - | - | - | |
| 258.05 | 207,916.56 | - | - | 101,551.23 | - | 339.32 | 309,807.11 | - | - | 2,189.99 | - | |
| 249.32 | 100,000.00 | - | 276.03 | - | - | 276.03 | 100,000.00 | - | 267.12 | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | |
| 153.42 | 100,000.00 | - | 169.86 | - | - | 169.86 | 100,000.00 | - | 164.38 | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 966.99 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | 1,413.29 | - | - | |
| 152.05 | 100,000.00 | - | 304.11 | - | - | 304.11 | 100,000.00 | - | 152.05 | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | |
| 843.01 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | |
| 379.86 | 100,000.00 | - | 199.59 | - | - | 199.59 | 100,000.00 | - | 193.15 | - | - | |
| - | 100,000.00 | - | 100,601.64 | - | - | 601.64 | - | - | - | - | - | |
| 601.64 | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 3,604.34 | 1,207,916.56 | - | 101,551.23 | 101,551.23 | - | 1,890.55 | 1,209,807.11 | - | 2,189.99 | 2,189.99 | - | |
| - | - | - | - | 4,443.01 | 4,443.01 | - | - | - | - | 3,403.42 | 3,403.42 | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | 1,487.67 | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | 1,611.64 | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 153.42 | 100,000.00 | - | 169.86 | - | - | 169.86 | 100,000.00 | - | 164.38 | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | 100,000.00 | - | 284.11 | - | - | 284.11 | 100,000.00 | - | 139.73 | - | - | |
| - | 200,000.00 | - | 1,994.52 | - | - | 1,994.52 | 200,000.00 | - | - | - | - | |
| - | 200,000.00 | - | 1,994.52 | - | - | 1,994.52 | 200,000.00 | - | - | - | - | |
| 843.01 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 996.43 | 1,100,000.00 | - | 4,443.01 | 4,443.01 | 4,443.01 | 4,443.01 | 1,100,000.00 | - | 3,403.42 | 3,403.42 | 3,403.42 | |
| 830.42 | 436,433.55 | - | - | 4,443.01 | 210,000.00 | 516.18 | 231,392.74 | - | - | 3,403.42 | - | |
| 2,068.73 | 1,107,047.08 | - | - | - | - | 2,004.31 | 1,109,051.39 | - | - | - | 200,000.00 | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 2,899.15 | 1,543,480.63 | - | - | 4,443.01 | 210,000.00 | 2,520.49 | 1,340,444.13 | - | - | 3,403.42 | 200,000.00 | |
| 7,501.32 | 3,851,397.19 | - | 105,994.24 | 110,437.25 | 214,443.01 | 8,854.05 | 3,650,251.24 | - | 5,593.41 | 8,996.83 | 203,403.42 | |
| | | | | From "Cash Balances" Report | | | | | | From "Cash Balances" Report | | |
| | | | | Investments | 3,641,397.19 | | | | | Investments | 3,450,251.24 | |
| | | | | Fund 101 Balance | 3,309,285.67 | | | | | Fund 101 Balance | 3,228,287.93 | |
| | | | | | 332,111.52 | | | | | | 221,963.31 | |
| | | | | Investments | 3,641,397.19 | | | | | Investments | 3,450,251.24 | |
| | | | | Interest | 8,854.05 | | | | | Interest | 8,271.99 | |
| | | | | New Balance | 3,650,251.24 | | | | | New Balance | 3,458,523.23 | |

| Interest/ Dividends | Balance 5/31/2019 | Purchases | Sales | Transfers in | Transfers out | Interest/ Dividends | Balance 6/30/2019 | Purchases | Sales | Transfers in | Transfers out | Interest/ Dividends | |
|------------------------|----------------------|-----------------------------|----------|------------------|------------------|------------------------|----------------------|-----------|-----------------------------|------------------|------------------|------------------------|--|
| - | 0.00 | - | - | - | - | - | 0.00 | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | 0.00 | - | - | - | - | - | 0.00 | - | - | - | - | - | |
| 408.08 | 312,405.18 | - | - | 3,188.36 | 312,602.28 | 28.07 | 3,019.33 | - | - | 1,133.41 | - | 4.66 | |
| 267.12 | 100,000.00 | - | 276.03 | - | - | 276.03 | 100,000.00 | - | 267.12 | - | - | 267.12 | |
| - | 100,000.00 | - | 1,495.89 | - | - | 1,495.89 | 100,000.00 | - | - | - | - | - | |
| 164.38 | 100,000.00 | - | 169.86 | - | - | 169.86 | 100,000.00 | - | 164.38 | - | - | 164.38 | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 1,413.29 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 152.05 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | 309.17 | - | - | 309.17 | |
| - | 100,000.00 | - | 1,246.58 | - | - | 1,246.58 | 100,000.00 | - | - | - | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 193.15 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | 392.74 | - | - | 392.74 | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 2,598.07 | 1,212,405.18 | - | 3,188.36 | 3,188.36 | 312,602.28 | 3,216.43 | 903,019.33 | - | 1,133.41 | 1,133.41 | - | 1,138.07 | |
| - | - | - | - | 2,862.46 | 2,862.46 | - | - | - | - | 448.49 | 448.49 | - | |
| 1,487.67 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 1,611.64 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| - | 100,000.00 | - | 1,470.96 | - | - | 1,470.96 | 100,000.00 | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 164.38 | 100,000.00 | - | 169.86 | - | - | 169.86 | 100,000.00 | - | 164.38 | - | - | 164.38 | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 139.73 | 100,000.00 | - | - | - | - | - | 100,000.00 | - | 284.11 | - | - | 284.11 | |
| - | 200,000.00 | - | - | - | - | - | 200,000.00 | - | - | - | - | - | |
| - | 200,000.00 | - | - | - | - | - | 200,000.00 | - | - | - | - | - | |
| - | 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| - | 100,000.00 | - | 1,221.64 | - | - | 1,221.64 | 100,000.00 | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 3,403.42 | 1,100,000.00 | - | 2,862.46 | 2,862.46 | 2,862.46 | 2,862.46 | 1,100,000.00 | - | 448.49 | 448.49 | 448.49 | 448.49 | |
| 417.99 | 235,214.15 | - | - | 1,415,464.74 | 300,000.00 | 915.39 | 1,351,594.28 | - | - | 448.49 | - | 2,370.88 | |
| 1,852.51 | 910,903.90 | - | - | - | - | 1,617.37 | 912,521.27 | - | - | - | - | 1,661.26 | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | - | |
| 2,270.50 | 1,146,118.05 | - | - | 1,415,464.74 | 300,000.00 | 2,532.76 | 2,264,115.55 | - | - | 448.49 | - | 4,032.14 | |
| 8,271.99 | 3,458,523.23 | - | 6,050.82 | 1,421,515.56 | 615,464.74 | 8,611.65 | 4,267,134.88 | - | 1,581.90 | 2,030.39 | 448.49 | 5,618.70 | |
| | | | | | | | | | | | | | |
| | | From "Cash Balances" Report | | | | | | | From "Cash Balances" Report | | | | |
| | | | | Investments | 4,258,523.23 | | | | | Investments | 4,267,134.88 | | |
| | | | | Fund 101 Balance | 3,814,257.63 | | | | | Fund 101 Balance | 3,544,458.98 | | |
| | | | | | 444,265.60 | | | | | | 722,675.90 | | |
| | | | | Investments | 4,258,523.23 | | | | | Investments | 4,267,134.88 | | |
| | | | | Interest | 8,611.65 | | | | | Interest | 5,618.70 | | |
| | | | | New Balance | 4,267,134.88 | | | | | New Balance | 4,272,753.58 | | |

| Balance 7/31/2019 | Purchases | Sales | Transfers in | Transfers out | Interest/ Dividends | Balance 8/31/2019 | Purchases | Sales | Transfers in | Transfers out | Interest/ Dividends | |
|------------------------------|-----------|------------|-----------------------------|------------------|------------------------|------------------------------|-----------|------------------|-----------------------------|------------------|------------------------|--|
| 0.00 | - | - | - | - | - | 0.00 | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 0.00 | - | - | - | - | - | 0.00 | - | - | - | - | - | |
| 4,157.40 | - | - | 100,802.60 | - | 15.37 | 104,975.37 | - | - | 102,285.89 | - | 114.39 | |
| 100,000.00 | - | 276.03 | - | - | 276.03 | 100,000.00 | - | 276.03 | - | - | 276.03 | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 100,000.00 | - | 169.86 | - | - | 169.86 | 100,000.00 | - | 169.86 | - | - | 169.86 | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | 983.01 | - | - | 983.01 | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 100,000.00 | - | 157.12 | - | - | 157.12 | 100,000.00 | - | - | - | - | - | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | 100,856.99 | - | - | 856.99 | |
| 100,000.00 | - | 100,199.59 | - | - | 199.59 | 0.00 | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 904,157.40 | - | 100,802.60 | 100,802.60 | - | 817.97 | 904,975.37 | - | 102,285.89 | 102,285.89 | - | 2,400.28 | |
| - | - | - | 314.24 | 314.24 | - | - | - | - | 100,624.25 | - | 11.36 | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 100,000.00 | - | 169.86 | - | - | 169.86 | 100,000.00 | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 100,000.00 | - | 144.38 | - | - | 144.38 | 100,000.00 | - | - | - | - | - | |
| 200,000.00 | - | - | - | - | - | 200,000.00 | - | - | - | - | - | |
| 200,000.00 | - | - | - | - | - | 200,000.00 | - | - | - | - | - | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | - | - | - | - | |
| 100,000.00 | - | - | - | - | - | 100,000.00 | - | 100,624.25 | - | - | 624.25 | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 1,100,000.00 | - | 314.24 | 314.24 | 314.24 | 314.24 | 1,100,000.00 | - | 100,624.25 | 100,624.25 | - | 635.61 | |
| 1,354,413.65 | - | - | 450,314.24 | 750,000.00 | 1,696.24 | 1,056,424.13 | - | - | - | 350,000.00 | 1,220.87 | |
| 914,182.53 | - | - | - | - | 1,544.71 | 915,727.24 | - | - | - | - | 1,434.90 | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| - | - | - | - | - | - | - | - | - | - | - | - | |
| 2,268,596.18 | - | - | 450,314.24 | 750,000.00 | 3,240.95 | 1,972,151.37 | - | - | - | 350,000.00 | 2,655.77 | |
| | | | | | | | | | | | | |
| 4,272,753.58 | - | 101,116.84 | 551,431.08 | 750,314.24 | 4,373.16 | 3,977,126.74 | - | 202,910.14 | 202,910.14 | 350,000.00 | 5,691.66 | |
| | | | | | | | | | | | | |
| | | | From "Cash Balances" Report | | | | | | From "Cash Balances" Report | | | |
| | | | Investments | 3,972,753.58 | | | | Investments | 3,627,126.74 | | | |
| | | | Fund 101 Balance | 3,352,677.63 | | | | Fund 101 Balance | 3,128,687.90 | | | |
| | | | | 620,075.95 | | | | | 498,438.84 | | | |
| | | | Investments | 3,972,753.58 | | | | Investments | 3,627,126.74 | | | |
| | | | Interest | 4,373.16 | | | | Interest | 5,691.66 | | | |
| | | | New Balance | 3,977,126.74 | | | | New Balance | 3,632,818.40 | | | |

| Balance 11/30/2019 | Purchases | Sales | Transfers in | Transfers out | Interest/ Dividends | Balance 12/31/2019 |
|-----------------------|-----------|-------|-----------------|------------------|------------------------|-----------------------|
| 0.00 | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - |
| - | - | - | - | - | - | - |
| - | - | - | - | - | - | - |
| - | - | - | - | - | - | - |
| 0.00 | - | - | - | - | - | 0.00 |

| | | | | | | |
|------------|---|------------|------------|---|----------|------------|
| 8,646.43 | - | - | 104,948.61 | - | 24.27 | 113,619.31 |
| 100,000.00 | - | 267.12 | - | - | 267.12 | 100,000.00 |
| 100,000.00 | - | 1,504.11 | - | - | 1,504.11 | 100,000.00 |
| 100,000.00 | - | 164.38 | - | - | 164.38 | 100,000.00 |
| 100,000.00 | - | - | - | - | - | 100,000.00 |
| 100,000.00 | - | - | - | - | - | 100,000.00 |
| 100,000.00 | - | - | - | - | - | 100,000.00 |
| 100,000.00 | - | 1,436.71 | - | - | 1,436.71 | 100,000.00 |
| 100,000.00 | - | 309.17 | - | - | 309.17 | 100,000.00 |
| 100,000.00 | - | 101,267.12 | - | - | 1,267.12 | 0.00 |
| (0.00) | - | - | - | - | - | (0.00) |
| 0.00 | - | - | - | - | - | 0.00 |
| - | - | - | - | - | - | - |
| - | - | - | - | - | - | - |
| - | - | - | - | - | - | - |
| 908,646.43 | - | 104,948.61 | 104,948.61 | - | 4,972.88 | 913,619.31 |

| | | | | | | |
|------------|---|------------|------------|------------|----------|------------|
| (0.00) | - | - | 203,439.86 | 203,439.86 | - | (0.00) |
| 100,000.00 | - | 101,512.33 | - | - | 1,512.33 | (0.00) |
| 100,000.00 | - | - | - | - | - | 100,000.00 |
| 100,000.00 | - | 1,479.04 | - | - | 1,479.04 | 100,000.00 |
| 100,000.00 | - | - | - | - | - | 100,000.00 |
| 100,000.00 | - | 164.38 | - | - | 164.38 | 100,000.00 |
| 100,000.00 | - | - | - | - | - | 100,000.00 |
| 100,000.00 | - | 100,284.11 | - | - | 284.11 | (0.00) |
| (0.00) | - | - | - | - | - | (0.00) |
| (0.00) | - | - | - | - | - | (0.00) |
| (0.00) | - | - | - | - | - | (0.00) |
| - | - | - | - | - | - | - |
| - | - | - | - | - | - | - |
| 700,000.00 | - | 203,439.86 | 203,439.86 | 203,439.86 | 3,439.86 | 500,000.00 |

| | | | | | | |
|--------------|---|---|------------|---|----------|--------------|
| 917,620.42 | - | - | 503,439.86 | - | 1,270.47 | 1,422,330.75 |
| 919,675.22 | - | - | - | - | 1,137.54 | 920,812.76 |
| - | - | - | - | - | - | - |
| - | - | - | - | - | - | - |
| 1,837,295.64 | - | - | 503,439.86 | - | 2,408.01 | 2,343,143.51 |

| | | | | | | |
|--------------|---|------------|------------|------------|-----------|--------------|
| 3,445,942.07 | - | 308,388.47 | 811,828.33 | 203,439.86 | 10,820.75 | 3,756,762.82 |
|--------------|---|------------|------------|------------|-----------|--------------|

| | | | | | | |
|-----------------------------|--|--|--------------|--|--|--|
| From "Cash Balances" Report | | | | | | |
| Investments | | | 3,745,942.07 | | | |
| Fund 101 Balance | | | 2,981,157.31 | | | |
| | | | 764,784.76 | | | |
| Investments | | | 3,745,942.07 | | | |
| Interest | | | 10,820.75 | | | |
| New Balance | | | 3,756,762.82 | | | |

| Investments as of 12/31/19 | | |
|----------------------------|--------|--------------|
| By Broker | % | Amount |
| Smith Barney | 0.0% | 0.00 |
| Northland | 24.3% | 913,619.31 |
| RBC | 13.3% | 500,000.00 |
| 4M Fund | 62.4% | 2,343,143.51 |
| Total | 100.0% | 3,756,762.82 |

| Investments as of 12/31/19 | | |
|----------------------------|--------|--------------|
| By Type | % | Amount |
| Money Market | 65.4% | 2,456,762.82 |
| Fed Agency | 0.0% | 0.00 |
| Commercial Paper | 0.0% | 0.00 |
| Treasury | 0.0% | 0.00 |
| Certificate of Deposit | 34.6% | 1,300,000.00 |
| Total | 100.0% | 3,756,762.82 |

| Investments as of 12/31/19 | | |
|-------------------------------------|--------|--------------|
| Holding period (from purchase date) | % | Amount |
| No time limit | 65.4% | 2,456,762.82 |
| Up to 1 year | 10.6% | 400,000.00 |
| 2 years | 8.0% | 300,000.00 |
| 3 years | 13.3% | 500,000.00 |
| 4 years and over | 2.7% | 100,000.00 |
| Total | 100.0% | 3,756,762.82 |

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing X
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date January 28, 2020
ITEM NUMBER Ord. No. 20-02 Re: Tobacco
STAFF INITIAL AB
APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At their last meeting, the City Council briefly discussed the interest of the existing tobacco license holders to open tobacco shops in order to be able to sell a broader selection of flavored tobacco products. Also mentioned were the new federal tobacco laws that have gone into effect already and will be going into effect and their need to study whether the existing ordinance is consistent with these changes and their intended policies.

At the meeting, the City Council will consider adoption of the following interim ordinance that would put a pause on the issuance of new tobacco licenses until the matter is studied further. A public hearing will be held prior to a vote.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Ordinance No. 20-02, an Interim Ordinance regarding the Regulation of Tobacco, Tobacco Products, Tobacco-Related Devices, Nicotine or Lobelia Delivery Devices and Electronic Delivery Devices and the Locations of Licensees for Sale of such Product.

ORDINANCE NO. 20-02

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

AN INTERIM ORDINANCE REGARDING THE REGULATION OF TOBACCO, TOBACCO PRODUCTS, TOBACCO-RELATED DEVICES, NICOTINE OR LOBELIA DELIVERY DEVICES AND ELECTRONIC DELIVERY DEVICES AND THE LOCATIONS OF LICENSEES FOR SALE OF SUCH PRODUCTS

THE CITY OF LAUDERDALE, MINNESOTA, ORDAINS:

Section 1. Authority and Findings.

- A. Minn. Stat., section 462.355, subd. 4 provides that if a municipality is conducting studies or has authorized a study to be conducted for the purpose of considering adoption or amendment of a comprehensive plan or official control, the city council may adopt an interim ordinance for the purpose of protecting the planning process and the health, safety and welfare of its citizens. An interim ordinance may regulate, restrict or prohibit any use, development or subdivision within the city for a period not to exceed one year from the effective date of the interim ordinance.
- B. Minn. Stat., section 462.352, subd. 15 defines official controls to include ordinances and regulations which control the physical development of the city. The city's zoning ordinance is an ordinance controlling the physical development of the community and therefor constitutes one of the city's official controls.
- C. A municipality also has inherent authority in the exercise of its police powers to declare a moratorium on certain activities until the city has an opportunity to study the matter and consider the adoption or amendment of its ordinances related thereto.
- D. In October, 2018 the city adopted amendments to Title 3, chapter 6 of the code of ordinances regarding the sale of tobacco, tobacco products, tobacco-related devices, nicotine or lobelia delivery devices and electronic delivery devices ("Tobacco Products").
- E. Since the adoption of the amendments to the city's regulation of Tobacco Products in 2018, there have been changes to federal statutes and regulations regarding the sale and availability of tobacco and electronic delivery devices for flavored products.
- F. Th city council believes that, in light of recent changes to federal law and the prospect of changes to state law in the near future, additional study is required to ensure that city regulations are not inconsistent with those of other levels of government and that the city's regulation of Tobacco Products fully expresses the council's policy on such matters.
- G. The city council believes declaring a moratorium on all applications regarding the sale of Tobacco Products and the locations at which sales will be permitted is necessary and prudent to complete the study, give the council sufficient time to evaluate various options regarding the regulation of the sale of Tobacco Products in the city, and protect the planning process and the health, safety and welfare of Lauderdale's citizens.

Section 2. Study. The city council hereby authorizes a study of the issues relating to city regulation of the sale of Tobacco Products and the locations at which such sales may occur, including the regulation of both closed cartridge and open-tank delivery products and the zoning districts in which retail establishments selling Tobacco Products may locate in the city.

Section 3. Moratorium. In accordance with the above findings, and pending completion of the study, no application for any permit, license or approval of any nature concerning a license to sell Tobacco Products or the transfer of same to another location shall be accepted by the city during the term of this interim ordinance. No additional review or other work on any previously accepted application concerning the same shall be conducted during the term of this interim ordinance. Any previously received application shall be withdrawn by the applicant or the application shall be acted upon by the city in accordance with this interim ordinance.

Section 4. Enforcement. The city may enforce this interim ordinance by injunction or any other appropriate civil remedy in any court of competent jurisdiction.

Section 5. Separability. Every section, provision or part of this interim ordinance is declared separable from every other section, provision or part. If any section, provision or part of this interim ordinance is adjudged to be invalid by a court of competent jurisdiction, such judgment shall not invalidate any other section, provision or part.

Section 6. Effective Date; Duration. This ordinance shall take effect upon adoption and publication in the city's official newspaper. This ordinance shall be effective until the earlier of the following: (a) one year from the effective date of this ordinance, or (b) the date upon which the city council concludes its study of the regulation of Tobacco Products and amends its ordinances and official controls relating to same or determines not to amend its ordinances regarding same.

PASSED BY THE CITY COUNCIL OF THE CITY OF LAUDERDALE, MINNESOTA, THIS 28TH DAY OF JANUARY, 2020.

Mary Gaasch
Mayor

ATTEST:

Heather Butkowski
City Clerk-Administrator

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____ **X** _____
 Action _____
 Resolution _____
 Work Session _____

Meeting Date January 28, 2020

ITEM NUMBER Front Yard Fences

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City Council put a moratorium on front yard fence permits in September to study the issue and prepare revisions to the ordinance regulating fences.

When approving the moratorium, the questions being asked were whether or not front yard fences should be allowed. If they weren't allowed, why not? And, if they were allowed, how issues like the following would be addressed:

- Public safety issues, including sight lines on adjacent public streets;
- Aesthetic standards;
- Access to the property by emergency personnel;
- Access to the property for mail and package delivery;
- Access to the property for public inspections; and
- Adverse impacts on adjacent properties.

Staff has been researching the issue and are ready for the first round of discussion. What we have learned through this is that all of our neighboring cities (Roseville, Falcon Heights, St. Anthony, Minneapolis, and St. Paul) allow front yard fences with some varying parameters. We have included their ordinance language or summary information with key regulations highlighted for your review. Our review of the documents and staff discussions have lead to another issue to be considered if allowing for front yard fences.

- How will fences be regulated in situations where the primary structure is set back a greater distance than the 30' front yard setback requirement. There are enough of these non-conforming properties to warrant a discussion.

The following is a summary of what staff have learned so far.

Height of fence in front yard setback: All adjacent cities allow front yard fences of varying heights ranging from three (Falcon Heights) to four feet (Roseville, St. Anthony, and St. Paul). Minneapolis allows for three foot fences with the ability to go to four feet for open, decorative fences.

Height of fence in exterior side yard of corner lots: Minneapolis goes one step further requiring corner lots to keep the three foot fence height along the entire street-side length of the residential structure. Again, they allow for the ability to go to four feet for open, decorative fences.

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Materials: Materials allowed are similar across the cities and include metal (chain-link and ornamental), wood, brick, or masonry. Some cities such as Minneapolis were more descriptive about what they do not allow such as electrically charged wire, razor wire, chain link with slats, chicken wire, rope, cable, railroad ties, landscape timbers, utility poles, or materials not intended for permanent fencing. Additionally, St. Anthony does not allow welded wire, snow fence, and branches and requires new or like new materials and no more than two types of fencing material.

Sight lines: Sight lines are addressed in each neighboring cities' ordinances but are varied. Generally speaking, the sight line measurements are from the curb or a point obtained by projecting the property lines going east/west and north/south. They essentially result in the same outcome. In St. Paul the distance is 10 feet for fences over 2 feet unless 80% opacity, in Minneapolis 15 feet, in Falcon Heights 30 feet, and in Roseville 45 feet. In St. Anthony the standard is 25 feet but exempts fences less than 30 inches in height but applies the standard to alleys and driveways.

Access for mail and package delivery, emergency personnel, and public inspection: None of the ordinances reviewed address this specifically, likely because they don't allow impenetrable fences. By that I mean a delivery person could place a package over a three foot tall fence and all of the cities' front yard fences are required to have a high level of opacity. It would not seem unreasonable to go the extra step to require a gate of a minimize size.

Aesthetic standards: Inherent in the other's cities' regulations are aesthetics as they only allow for fences that are unassuming in size and built from appropriate material. As front yard fences have a greater impact on property values due to their enhanced visibility, it would not be inconceivable to tailor the ordinance to achieve desired aesthetic outcomes. For example, Minneapolis allows for three foot front yard fences but requires them to be more aesthetically pleasing to be able to build to four feet.

Adverse impact: Based on the desires of the Council in changing the ordinance, we can assess whether there could be any adverse impacts to neighboring properties.

Non-conforming lots: A couple of houses in town were not built to the front yard setback which leaves an area of their front yard not within the bounds of setback regulations. Based on the direction the Council provides staff on the topics above, staff would draft the ordinance to address the nuances involved in those lots.

STAFF RECOMMENDATION:

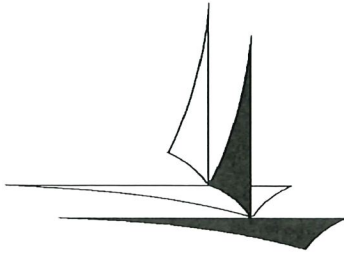
Sec. 113-242. - Fences.

Fences may be allowed in any zone and are subject to the following:

- (1) All fences shall require a zoning permit in addition to any other required permits.
- (2) If a fence is less than seven feet tall, a building permit is not required. If it is over seven feet, a building permit is required.
- (3) Fences in residential districts shall be comprised of chain-link, wood, plastic, or metal, but shall not be electric, barbed, weaved, or welded wire, except as allowed as a security arm.
- (4) All fences shall be kept in good repair, painted, trimmed and well maintained.
- (5) That side of the fence considered to be the face (finished side as opposed to structural supports) shall face abutting property.
- (6) In the event a fence is adjacent to and parallel with the front lot line, side lot line on the street side of a corner lot, or rear lot line adjacent to and parallel with an alley, such fence shall be set back at least one foot from the street and alley right-of-way or property line.
- (7) Fences are not allowed in a 30-foot visibility triangle on street corners. This area is measured beginning at the intersection of the projected property lines of two intersecting streets, thence 30 feet along one property line, thence diagonally to a point thirty 30 feet from the point of beginning.
- (8) Fences may be permitted along property lines subject to the following:
 - a. Fences may be placed along property lines provided no physical damage of any kind results to abutting property.
 - b. Fences in commercial and industrial districts may be erected on the lot line to a height of six feet above grade plus two feet for a security arm. The security arm may be barbed, weaved, or welded wire.
 - c. Where the property line is not clearly defined, a certificate of survey may be required by the zoning administrator to establish the property line.
 - d. Fences located within the side and rear yard nonbuildable setback areas beginning at the front building line and fences located within the buildable area of a lot shall not exceed six feet in height from finished grade. Fence posts may extend an additional six inches.

- e. In residential districts, fences along or within the front nonbuildable setback area shall not exceed 36 inches in height from finished grade. Fence posts may extend an additional six inches.

(Code 1993, § 9-2.06; Ord. No. 19-02, § 1, 3-13-2019)



City of Minneapolis
Community Planning & Economic Development
Planning Division
250 South 4th Street, Room 300
Minneapolis MN 55415-1316
612-673-3000

FENCE REQUIREMENTS

535.370. Purpose. Standards governing fences are established to promote the public health, safety and welfare, encourage an aesthetic environment and allow for privacy, while maintaining access to light and air.

535.380. Fence location on a zoning lot. Fences may be erected, placed or maintained along or adjacent to a lot line. The fence owner shall be responsible for properly locating all property lines before construction of any fence.

535.390. Fence encroachment onto public property. No portion of any fence shall encroach upon or project into any public right-of-way or other public property without the fence owner first obtaining an encroachment permit.

535.400. Prohibited fence locations. No person shall place, construct, maintain, or cause to be placed any fence that may endanger the public safety, including but not limited to the following:

- (1) *Fire hydrant access.* No fence shall obstruct free access to any fire hydrant
- (2) *Site triangle.* No fence shall be constructed or maintained within a distance of fifteen (15) feet from any street or alley intersection where the zoning administrator finds it to obstruct a driver's view of approaching, merging or intersecting traffic.

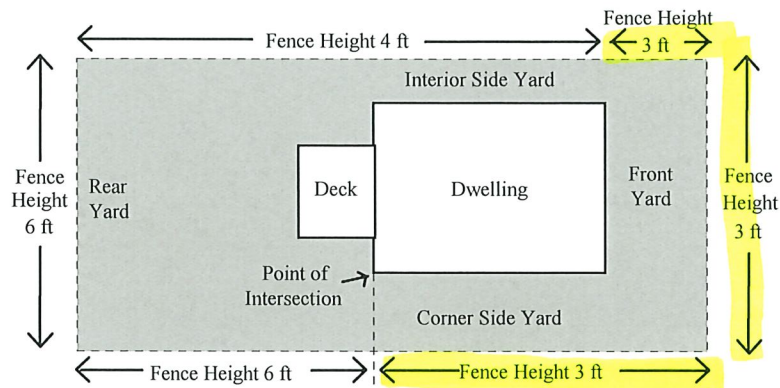
535.410. Fence maintenance. Every fence shall be kept in good repair, consistent with the design thereof. The property owner shall be responsible for maintaining the area between the property line and the owner's fence.

535.420. Fence height. Fence height shall be limited by its location as specified below. Except as otherwise provided in sections (1) and (2) below, the maximum fence height may be increased by two (2) feet if the entire fence is constructed of open, decorative, ornamental fencing materials that are less than sixty (60) percent opaque. For purposes of this provision, vinyl coated chain link shall qualify. In no case shall a fence exceed eight (8) feet in height, regardless of location.

- (1) *Front yard.* Fences located in the required front yard shall not exceed three (3) feet in height. The maximum fence height may be increased by one (1) foot if constructed of open, decorative, ornamental fencing materials that are less than sixty (60) percent opaque.
- (2) *Corner side yard.* Fences located in the required corner side yard shall not exceed three (3) feet in height. The maximum fence height may be increased by one (1) foot if constructed of open, decorative, ornamental fencing materials that are less than sixty (60) percent opaque. In addition, the maximum height may be increased to six (6) feet beginning at the point of intersection of the corner side wall and the rear wall of the principal structure to the rear lot line. For the purpose of this section, open decks and porches shall not be considered part of the principal structure.

Attention: If you need other disability related accommodations, such as a sign language interpreter, accessible meeting site, or materials in alternative format, please contact 612-673-3220 (673-2157 TTY/VOICE) at least five days prior to the meeting. If you want help translating this information, call – **Hmong** – Ceeb toom. Yog koj xav tau kev pab txhais cov xov no rau koj dawb, hu 612-673-2800; **Spanish** – Atención. Si desea recibir asistencia gratuita para traducir esta información, llama 612-673-2700; **Somali** - Ogow. Haddii aad dooneyso in lagaa kaalmeeyo tarjamadda macluumaadkani oo lacag la' aan wac 612-673-3500.

Figure 535-1 Maximum Fence Height



- (3) *Interior side yard.* Fences located in the required interior side yard shall not exceed four (4) feet in height. The maximum height may be increased to six (6) feet if the adjoining property has maintained a minimum interior side yard of five (5) feet along the entire length of the side wall of the principal structure. In addition, the maximum height may be increased to six (6) feet between the rear wall of the principal structure on the adjoining property and the rear lot line.
- (4) *Rear yard.* Fences located in the required rear or side yard and extending along the rear lot line shall not exceed six (6) feet in height, except that a rear yard abutting a required side yard shall be considered an interior side yard and shall be subject to the regulations for interior side yards.
- (5) *Along public streets.* Fences not located in required yards, but located within five (5) feet of a public street or public sidewalk, shall not exceed six (6) feet in height.

535.430. Fence design. Fences shall be constructed, designed and maintained as follows:

- (1) *Permitted materials.* Fences shall be constructed of wood, metal, bricks, masonry or other permanent materials designed for permanent fencing. No more than two types of related fencing materials shall be used in any fence and wall. Fences constructed of wood shall be resistant to decay.
- (2) *Hazardous and prohibited materials.* Fences shall not be constructed of electrically charged wire, razor wire, chain link with slats, chicken wire, rope, cable, railroad ties, landscape timbers, utility poles or any other similar materials or materials not specifically manufactured for permanent fencing. The cut or selvage end of wire or metal fencing materials may not be exposed at the top of a fence if the height of the fence is less than six and one-half (6 1/2) feet. Barbed wire may be permitted at the top of a fence if the height of the barbed wire is not less than six and one-half (6 1/2) feet and the fence is located in an industrial district not less than one hundred (100) feet from a residence or office residence district.
- (3) *Posts and supporting members.* All fence posts and related supporting members of the fence shall be erected so that the finished side or sides of the fence shall be facing the adjacent property or public right-of-way.
- (4) *Snow fences.* Institutional and public uses may erect snow fences exclusively for control of snow between November 1 and April 15.



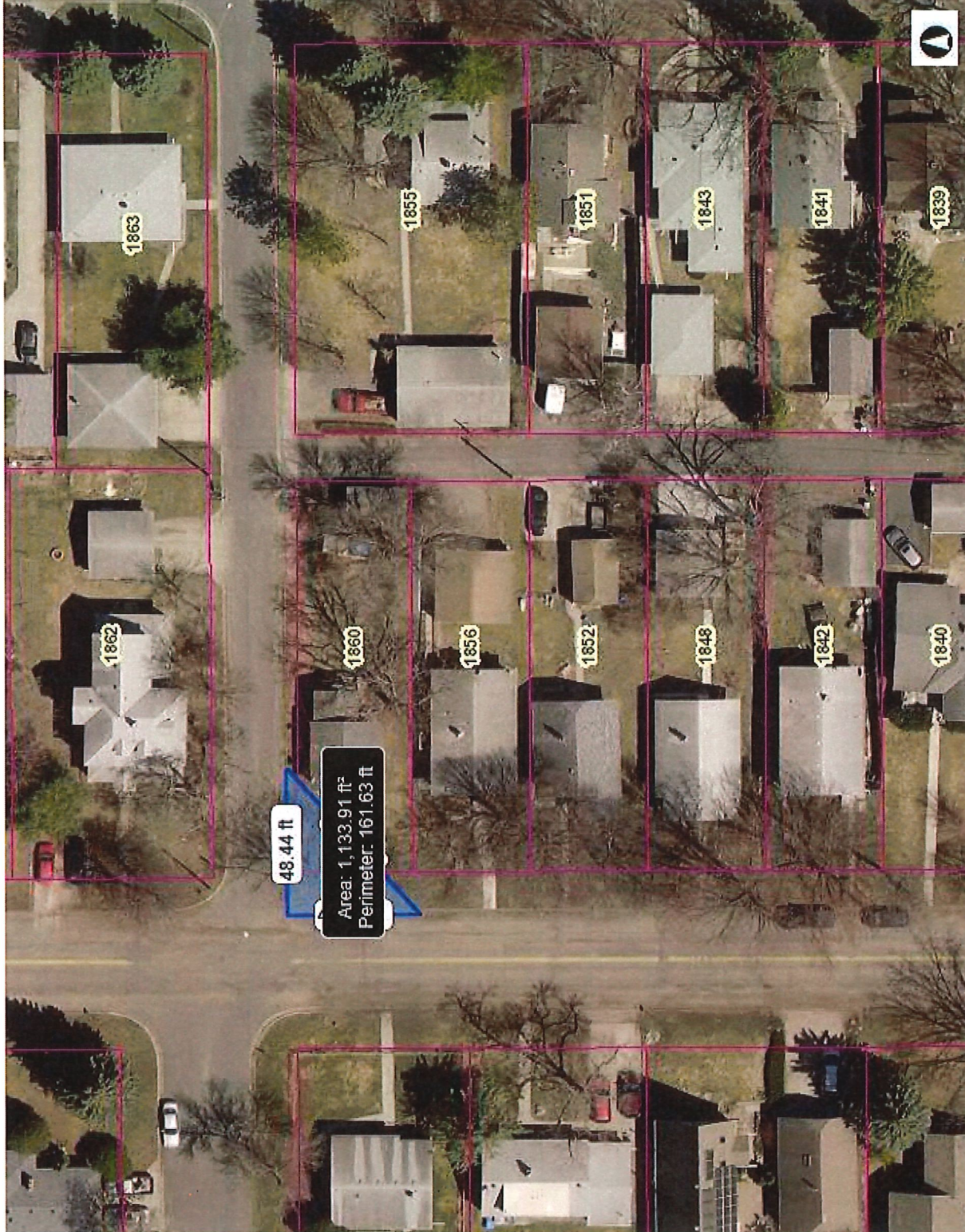
RESIDENTIAL FENCES

GUIDELINES FOR CONSTRUCTING FENCES IN ROSEVILLE

(See City Zoning Ordinance 1011.08 A & B for a complete listing of requirements)

1. The construction of a fence under 4 feet in height does not require a permit.
2. The construction of any fence over 4 feet in height will require a permit.
3. A fence not exceeding 4 feet in height is permitted in a front yard area but may not be placed on city right-of-way (boulevard).
4. A fence not exceeding 6 feet 6 inches is permitted at or behind the front building line as established by the primary structure on the lot.
5. On corner or through lots a 6 foot 6 inch fence may be located in a side or rear yard abutting a street right-of-way.
6. A fence may not be placed in a sight visibility triangle on a corner lot (measured 45 feet along each curb line).
7. That side of a fence considered its 'face' (the finished side not showing structural supports) shall face abutting property or the street right-of-way.
8. Fences shall not be constructed of barbed wire, electric, weaved or welded wire:
 - Garden areas may have weaved or welded wire fencing up to 8' in height.
9. A fence, including post holes, must be located completely within property boundaries.
 - If you are planning a joint fence with your neighbor, a signature or written permission to straddle the property line must accompany the application.
10. For a fence enclosing a pool, or, a fence located in a bluff impact, shore land and/or wetland area, please contact this office for additional requirements.
11. Locating property lines is the responsibility of the property owner:
 - Permanent corner iron monuments are typically located below the sod level, at the corners of each legally divided parcel of land. The corner iron monuments can be found by using a certified survey, a metal detector, or contact a registered land surveyor to locate the monuments.
12. Two business days before digging post holes contact Gopher State One at 811 to locate underground utilities:
 - Gopher One will not locate sprinkler systems, power lines to garages, gas grill lines, etc.
13. For questions relating to residential fences, please contact the Community Development Department at 651-792-7080.
14. **If the proposed work is located within Roseville Estates, located at 2599 Lexington Avenue, also contact the Ramsey County Health Department (651-266-1173) for additional regulations.**

45' Triangle



NAD_1983_HARN_Ad_MN_Ramsey_Feet
© Ramsey County Enterprise GIS Division

This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

Legend



- City Halls
- Schools
- Hospitals
- Fire Stations
- Police Stations
- Recreational Centers
- Parcel Points
- Parcel Boundaries

Example Based on Roseville's Standard

Notes

Enter Map Description

FENCES**§ 150.070 DEFINITION.**

For the purpose of this subchapter, the following definition shall apply unless the context clearly indicates or requires a different meaning.

FENCE. A partition, structure, wall, or gate erected as a dividing marker, barrier, enclosure, or visual obstruction, but excluding buildings and bushes, hedges, trees, and other living landscaping. (1993 Code, § 1320.01)

LOT. An area of land intended for occupancy or use as permitted in the zoning code, and otherwise meeting the requirements of the zoning code.

LOT LINE. The boundary line of a lot, except that where any portion of a lot extends into the public right-of-way line will be treated as the lot line.

LOT LINE, FRONT. The boundary of a lot which abuts a public or private street, and in the case of a corner lot it is the boundary to the front of the building's principal entrance.

LOT LINE, REAR. The boundary of a lot which is opposite the front lot line. If the rear lot line is less than 10 feet in length, or if the lot forms a point at the rear, the rear lot line will be deemed to be a line 10 feet within the lot, parallel to and at the maximum distance from the front lot line, for the purposes of determining setbacks.

LOT LINE, SIDE. Any boundary of a lot which is not a front lot line or a rear lot line.

YARD. The portion of a lot between a lot line, and a building on the lot.

YARD, EXTERIOR SIDE. A side yard which abuts a street or public right-of-way along the side lot line.

YARD, FRONT. The area extending along the full width of the lot between side lot lines from the street right-of-way line to the principal building on the lot.

YARD, INTERIOR SIDE. A side yard which abuts an adjacent side yard or backyard along the side lot line.

YARD, REAR. The area extending along the full width of the lot between the side lot lines from the rear lot line to the principal building on the lot.

YARD, SIDE. The area extending along the full depth of the lot between the front and rear lot lines from the side lot line to the principal building on the lot.

§ 150.071 BUILDING PERMITS REQUIRED.

A building permit is required for the construction or alteration of a fence, and for any additions to a fence. The permit must be obtained in the name of the owner of the property on which the fence is or will be located. Applications must be made on forms provided by the city. The applicant must provide the Building Inspector with a set of plans and specifications for the fence. Permit fees must be paid in accordance with Ordinance 33.061 of the City Code. (1993 Code, § 1320.02) Penalty, see §10.99

§ 150.072 REQUIREMENTS.

- (A) *Location.* Any fence constructed or altered after 6-3-1982 must be located entirely upon the private property of the owner to whom the building permit was issued. Ownership of the permit passes with ownership of the property. The fence must be set back a distance from the owner's property line sufficient to avoid encroachment onto adjoining private or public property or a public right-of-way.
- (B) *Abutting public property.* If a fence is or is to be adjacent to a street, alley, public right-of-way, or other public property, the city may require the applicant for the permit to locate and mark the property line abutting the public property by having a registered surveyor place permanent survey pins or stakes on the property line. If the survey information is not available and the applicant elects not to establish the property line by survey, the permit will not be issued unless the applicant signs an affidavit stating that the applicant is the owner of the premises upon which the fence exists or is to be located.
- (C) *Fence size.* All fence and wall heights shall be measured from the finished grade, except that the height of a railing, wall, fence, or screening affixed to a deck constructed on the ground but raised above ground level, will be measured from the elevation of the raised deck for that portion which is affixed to the raised deck. The grade at the fence line shall not be altered in any way that artificially increases the maximum permitted height of the fence.

(1) Residential Uses.

- a. **Front Yards.** No fence shall be over four (4) feet in height within a required front yard setback.
- b. **Side Yards.** No fence shall be over six (6) feet in height. A fence up to six (6) feet in height shall be allowed on corner lots along the corner side behind the nearest front corner of the principal building.
- c. **Rear Yards.** No fence shall be over six (6) feet in height.
- d. **Exemption.** Fence heights as listed above in §150.072, C, 1, a-c may be increased for the following types of fencing:
1. **Sport Court Fencing.** Chain link fencing surrounding the sport court may extend up to ten (10) feet in height above the sport court surface elevation and shall be located in the rear yard only.
 2. **School Parking Lot/Recreational Fencing.** Chain link fencing surrounding the parking lot and/or associated with recreational space on a school property within a residentially zoned property shall not be bound by the restrictions of this section.

(2) Commercial/Industrial Uses.

- a. **Front Yards.** No fence shall be over six (6) feet in height within a required front yard setback. Fences may extend to a total height of eight (8) with a security arm for barbed wire if a conditional use permit is obtained.
- b. **Side Yards.** No fence shall be over six (6) feet in height. Fences may extend to a total height of eight (8) with a security arm for barbed wire if a conditional use permit is obtained.
- c. **Rear Yards.** No fence shall be over six (6) feet in height. Fences may extend to a total height of eight (8) with a security arm for barbed wire if a conditional use permit is obtained.

Buildings, Housing, and Construction

d. Exemption. Fence heights as listed above in §150.072, C, 2, a-c may be increased for the following types of fencing:

1. Sport Court Fencing. Chain link fencing surrounding the sport court may extend up to ten (10) feet in height above the sport court surface elevation and shall be located in the rear yard only.
2. Loading Docks. The height of screening (fencing) for loading docks within view from a public street or adjacent residential or public property shall not be less than ten (10) feet in height and shall have a minimum opacity of ninety percent (90%) unless otherwise approved by the City Council through the site plan review process. Fencing/screening materials used for screening of loading docks shall be comprised of a wall or fence that is harmonious with the primary structure.
3. Trash Containers. Trash dumpsters and other trash containers shall be screened on all four (4) sides using an enclosure that is a minimum of one (1) foot above the top of the container. The trash enclosure shall be constructed of materials that are harmonious with those of the principal structure and have a minimum opacity of ninety percent (90%) opacity. A gate or door of the trash enclosure shall be closed at all times except as needed to access the trash container.

(3) Recreation/Open Space Uses.

- a. The provisions of this Section shall not apply to any fence now erected or hereafter erected on land within the Recreation/Open Space Zoning District.

(D) *Traffic view.*

- (1) Vision Triangle at Streets. No fence shall be placed in such a manner as to materially impede vision between a height of two and one-half (2 ½) feet and ten (10) feet above the centerline grades of the intersection of two streets such that a clear line of vision is possible of the intersecting street from a distance of twenty-five (25) feet along the edge of each street and the third side being a line connecting the other sides, unless otherwise required or approved by the Zoning Administrator or other Authorized Agent. All distances from county, state, and U.S. highways shall be approved by the applicable permitting authority as needed.
- (2) Vision Triangle at Alleys and Driveways. No fence shall be placed in such a manner as to materially impede vision between a height of two and one-half (2 ½) feet and ten (10) feet above the centerline grades of the intersection of a street and alley or driveway such that a clear line of vision is possible of the intersecting street from a distance of fifteen (15) feet along the edge of the street and along the alley or driveway, and a third line connecting the other sides, unless otherwise required or approved by the Zoning Administrator or other Authorized Agent. All distances from county, state, and U.S. highways shall be approved by the applicable permitting authority as needed.

(E) *Swimming pool fencing.* Fences or wall intended to serve as a swimming pool barrier shall comply with the provisions as outlined in §150.053.

§ 150.073 CONSTRUCTION AND MAINTENANCE.

Every fence must be constructed in a substantial manner and of substantial material, reasonably suitable for the purpose for which the fence is intended as listed in the criteria below. Any fence which is

dangerous by reason of its construction or state of disrepair or is otherwise injurious to public safety, health, or welfare is hereby declared to be a nuisance.

(1993 Code, § 1320.04) Penalty, see § 10.99

- (A) Fences and walls shall be constructed in a manner and of such materials that do not adversely affect the appearance of the neighborhood or adjacent property values. Fences shall not be constructed from poultry netting (chicken wire), welded wire, snow fence, branches, or materials originally intended for other purposes, unless upon the showing of a high degree of architectural quality achieved through the use of such materials, and prior approval is granted by the Zoning Administrator or other Authorized Agent.
- (B) Fences and walls hereafter erected shall be durable, weather resistant, rust proof, and easily maintained.
- (C) Fences shall have structural supports (posts/footings) as required by the Building Official.
- (D) Fences and walls shall be constructed of new or like new materials.
- (E) The finished appearance of fences and walls shall be constructed with the higher quality finish directed toward the exterior of the property if the visual quality of the fence or wall is not the same on both sides.
- (F) The framing and posts of wood, chain link, picket, stockade, and decorative metal fences shall face the inside of the parcel area fenced. The side of the fence considered to be the face (facing as applied to fence posts) shall face the abutting property.
- (G) No more than two (2) types of related fencing materials shall be used in any fence and wall.
- (H) Both sides of any fence or wall shall be maintained in a condition of reasonable repair and appearance by its owner and shall not be allowed to become and remain in a condition of disrepair or danger, or constitute a nuisance, public or private.
- (I) The property owner is responsible for providing proof of property line location.
- (J) Retaining walls shall not be placed within any drainage, utility or ponding easements unless also reviewed and approved by the City Engineer.

§ 150.074 PROHIBITIONS.

It is unlawful for any person to construct and maintain or allow to be constructed or maintained upon any property located within the city limits any barbed wire fence, unless otherwise authorized herein, spiked fence or any fence which is charged or connected with electrical current in a manner as to transmit current to a person or animal which might come in contact with the fence.

(1993 Code, § 1320.05) Penalty, see § 10.99

(Amended Ordinance 2013-01; September 10, 2013)



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Fence Plan Review / Permit & Inspections

Building a Fence in Saint Paul

What is required?

A Fence Plan Review is required for any fence up to 7 feet tall. To apply for a Fence Plan Review you will need:

- A completed [Fence Plan Review Application Form](/sites/default/files/Media%20Root/Safety%20%26%20Inspections/dsi.fenceplanreviewpermitsapplication.pdf)
- A survey or site plan showing the proposed location of your fence (see sample site plan below)
- Fee (\$40 for the first 200 lineal feet or fraction thereof and \$13 for each additional 100 lineal feet or fraction thereof)

A Fence Permit Application Form

[\(/sites/default/files/Media%20Root/Safety%20%26%20Inspections/dsi.fenceplanreviewpermitsapplication.pdf\)](/sites/default/files/Media%20Root/Safety%20%26%20Inspections/dsi.fenceplanreviewpermitsapplication.pdf) and inspection are required for any fence greater than 7 feet tall. Please, follow the same directions as above but also include a completed [Fence Variance Application Form](#)

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the fence inspection procedure for fences greater than 7 feet tall. (See [Section 33.07 of the City of Saint Paul Code of Ordinances](#)

[\(https://www.municode.com/library/mn/st._paul/codes/code_of_ordinances?nodeId=PTIILECO_TITVIBUHO_CH33BUCOIN_S33.07FEEQ\)](https://www.municode.com/library/mn/st._paul/codes/code_of_ordinances?nodeId=PTIILECO_TITVIBUHO_CH33BUCOIN_S33.07FEEQ) for nonresidential

uses in residential zoning districts that allow a fence height taller than 7 feet.)

Once your application has been submitted a Plan Examiner will review your plan for compliance with location and height requirements. Upon approval, you may proceed with the installation of your fence. A fence inspection is not required except for fences greater than 7 feet tall, swimming pool fences, or barbed wire fences.

How do I submit a Plan Review / Permit application?

1. By Fax at (651) 266-9124. The credit card information section must be filled in and signed for payment. We accept American Express, Discover, MasterCard and Visa.
2. By Mail to the Department of Safety and Inspections, 375 Jackson Street, Suite 220, St Paul, Minnesota 55101. Checks are payable to City of Saint Paul, or if paying by credit card, please include your credit card number and signature.
3. In Person at 375 Jackson St, Suite 220. Fees are payable by cash, credit card or checks made payable to City of Saint Paul.

Where can the fence be located?

The City of Saint Paul encourages you to discuss your fence with your neighbors before installation to help avoid a costly property line dispute. Your fence and all supporting structures must be located entirely inside your property line. The fence cannot be on the property line, on a neighbor's property or on public property (boulevard, right of way, sidewalk area, etc.). It is your responsibility to know where your property line is, so make sure you have the property markers located before you install your fence. You may wish to hire a professional surveyor to identify your property lines, although it is not required for fences less than seven feet tall. The City of Saint Paul cannot locate your property markers and does not settle private property line disputes among property owners.

How tall a fence can I build?

Front Yard: Fences in the front yard shall be no more than 4 feet tall.

Side and Rear Yard: Fences in the side or rear yards shall be no more than 7 feet tall.

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1/13/20 - Board of Zoning Appeals Hearing (</calendar/board-zoning-appeals-hearing>)

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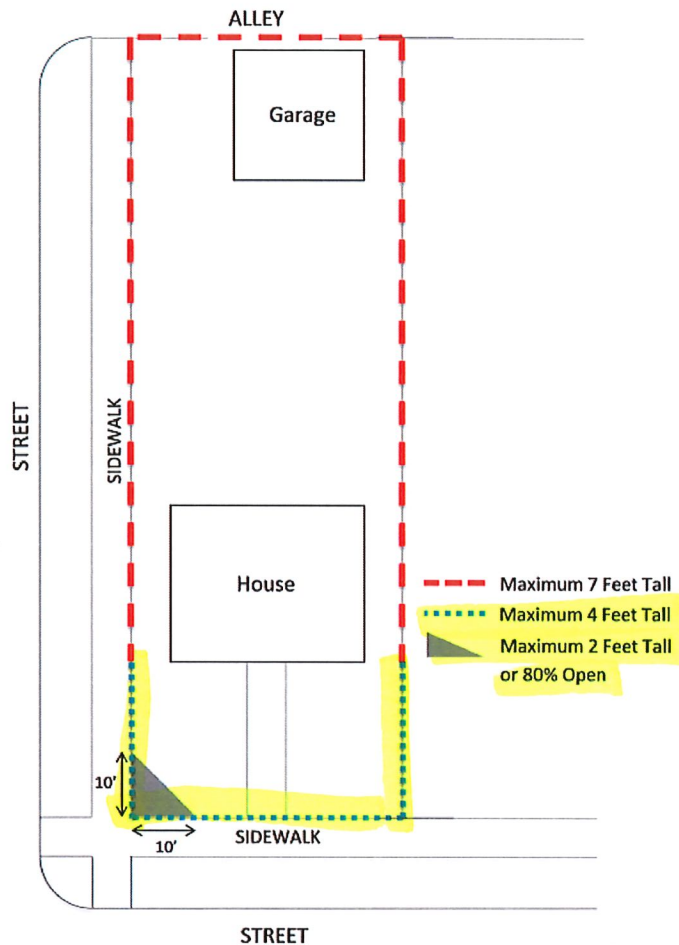
News

6/27/19 - City of Saint Paul and Minnesota United FC unveil monument honoring landmark clean water infrastructure (</news/city-saint-paul-and-minnesota-united-fc-unveil-monument-honoring-landmark-clean-water>)

[More News \(/news/?field_department_tid=786\)](/news/?field_department_tid=786)

Corner lots: On a corner lot at two intersecting streets, fences shall be no more than 2 feet tall in the triangular area of the lot, 10 feet from the corner, unless the fence is more than 80% open (chain link). See figure.

A variance may be granted for fences that exceed height requirements. A nonrefundable variance application fee of seventy dollars (\$70.00) is required for each variance request. To apply for a fence variance, submit a completed [Fence Variance Application Form](#) (</sites/default/files/Media%20Root/Safety%20%26%20Inspections/DSI.Bldg%20Fence%20Variance.pdf>) along with a [Fence Permit Application Form](#) (</sites/default/files/Media%20Root/Safety%20%26%20Inspections/dsi.fenceplanreviewpermitapplication.pdf>) and . In most cases, a Fence Variance will be approved / denied within 1-2 business days.



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Swimming Pool Fences

All swimming pool fences are subject to a *Fence Plan Review* (see requirements above) and must be inspected by a Saint Paul Building Inspector.

Swimming pool fences must:

- Be enclosed by an obscuring fence 4 feet tall on residential properties, or by a 5 feet tall fence on properties containing three or more residential units or commercial structures.
- Gates must be self-closing and self-latching, with the latch on the inside of the gate, not readily available for children to open.
- Gates shall be capable of being securely locked when the pool is not in use.
- Commercial and multi-family residential swimming pools require approval from the Minnesota Department of Health (651) 201-4500.

Barbed Wire Fences

All barbed wire fences are subject to a *Fence Plan Review* (see requirements above) and must be inspected.

No barbed wire fence shall be constructed within the city limits of the City of Saint Paul, except for police and correction facilities, unless the following conditions are complied with:

1. No fence which uses barbed wire may be built in or about a residentially zoned district or built on or about a lot occupied residentially.
2. Barbed wire, not exceeding 3 strands, may be permitted on the top of a fence; providing that the arms do not project over public property. The minimum height to the bottom strand of the barbed wire shall not be less than 6 feet from finished grade.
3. In all cases where a barbed wire fence is requested, an application shall be made to the building official.
4. A certificate of insurance indemnifying the City of Saint Paul shall be submitted with the application subject to the approval of the city attorney as to form and in an amount as set forth in Minnesota Statutes, Section 466.04.

Fences in Historic Districts

All fences in historic districts are subject to a *Fence Plan Review* (see requirements above).

All fences in historic districts are also subject to a Design Review by the [Heritage Preservation Commission \(HPC\)](https://www.stpaul.gov/departments/planning-economic-development/heritage-preservation/design-review-applications) (<https://www.stpaul.gov/departments/planning-economic-development/heritage-preservation/design-review-applications>) staff.

NOTE: You may apply for the *Fence Plan Review* and the HPC Design Review simultaneously, but HPC approval is required before the *Fence Plan Review* can be approved.

Call Before You Dig

Before you start your fence project, visit www.gopherstateonecall.org (<http://www.gopherstateonecall.org/>). Minnesota state law requires that you contact Gopher State One Call before you start any project that requires digging to avoid costly underground utility damages or even deadly accidents.



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