

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, FEBRUARY 11, 2020
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the January 28, 2020 City Council Meeting
 - c. Claims Totaling \$83,678.44
4. **CONSENT**
 - a. Northdale Construction Pay Request No. 7
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. CTV 2019 Look Back by Dana Healy, Executive Director
 - b. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEM**
 - a. 2020 Community Event Schedule
 - b. Resolution No. 021120A Authorizing Application for CDBG Funds for Playground Improvements at Skyview Park
 - c. Community Park Playground Woodchip Project Quotes
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. January Financial Report
 - b. Front Yard Fence Regulations
 - c. Ramsey County Census Update – March 10
 - d. Audit Presentation by Abdo, Eich, and Meyers – March 24

- e. Annual Update by Police Chief Jon Mangseth – April 14
- f. Director Ramsey County Workforce Solutions, Ling Becker – April 28
- g. National League of Cities Homeserve Program – May 12

12. WORK SESSION

- a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Community Development Update

13. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

January 28, 2020

Call to Order

Mayor Pro Tem Dains called the Regular City Council meeting to order at 7:34 p.m.

Roll Call

Councilors present: Kelly Dolphin, Andi Moffatt, and Mayor Pro Tem Jeff Dains.

Councilors absent: Roxanne Grove and Mayor Mary Gaasch.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Pro Tem Dains asked if there were any additions to the meeting agenda. There being none, Councilor Dolphin moved and seconded by Councilor Moffatt to approve the agenda. Motion carried unanimously.

Mayor Pro Tem Dains asked if there were any corrections to the minutes of the January 14, 2020 city council meeting. Councilor Moffatt pointed out an error in the councilor who approved the minutes. There being nothing else, Councilor Moffatt moved and seconded by Councilor Dolphin to approve the minutes of the January 14, 2020 city council meeting as amended. Motion carried unanimously.

Mayor Pro Tem Dains asked if there were any questions on the claims. There being none, Councilor Moffatt moved and seconded by Councilor Dolphin to approve the claims totaling \$77,535.40. Motion carried unanimously.

Consent

Councilor Dolphin moved and seconded by Councilor Moffatt to approve the Consent Agenda thereby acknowledging the December Financial Report and the Fourth Quarter Investment Report.

Informational Presentations/Reports

A. City Council Updates

There were no updates from council members.

Public Hearings

A. Ordinance No. 20-02, an Interim Ordinance regarding the Regulation of Tobacco, Tobacco Products, Tobacco-Related Devices, Nicotine or Lobelia Delivery Devices and Electronic Delivery Devices and the Locations of Licenses for Sale of such Products

Butkowski explained that at the last meeting, the City Council briefly discussed the interest of the existing tobacco license holders to open tobacco shops in order to sell a broader selection of

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 3

January 28, 2020

flavored tobacco products. The discussion also noted the new federal tobacco laws that have already gone into effect, the ones that will be going into effect, and their need to study whether the existing ordinance is consistent with these changes and their intended policies.

Mayor Pro Tem Dains opened the floor to anyone in attendance that wanted to address the Council on this issue. There being no interested parties to speak, Mayor Pro Tem Dains closed the floor.

Councilor Moffatt made a motion to adopt Ordinance No. 20-02, an Interim Ordinance regarding the Regulation of Tobacco, Tobacco Products, Tobacco-Related Devices, Nicotine or Lobelia Delivery Devices and Electronic Delivery Devices and the Locations of Licensees for Sale of such Product. This was seconded by Councilor Dolphin and carried unanimously.

Discussion/Action Items

A. Front Yard Fence Regulations

The City Council put a moratorium on front yard fence permits in September to study the issue and prepare revisions to the ordinance regulating fences.

While researching the issue, staff learned that our neighboring cities (Roseville, Falcon Heights, St. Anthony, Minneapolis, and St. Paul) allow front yard fences with some varying parameters. A summary of their ordinances was included in the packet.

The councilors present discussed their perspectives on preferred revisions. Being that two council members were absent from the meeting, the Council decided to table the discussion until a meeting when the entire group was present.

Set Agenda for Next Meeting

Administrator Butkowski stated that the February 11 council meeting may include the Northdale Construction pay request, a presentation from Stacie Kvilvang of Ehlers, and a presentation from Patrick Ostrom of Real Estate Equities.

Work Session

A. Opportunity for the Public to Address the City Council

Mayor Pro Tem Dains opened the floor to anyone in attendance that wanted to address the Council. There being no interested parties to speak, Mayor Pro Tem Dains closed the floor.

B. Community Development Updates

Administrator Butkowski mentioned that the auditors would start on February 3 and that the conversation regarding Skyview Park's playground equipment will resume after the audit.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 3

January 28, 2020

Adjournment

Councilor Moffatt moved and seconded by Councilor Dolphin to adjourn the meeting at 8:14 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

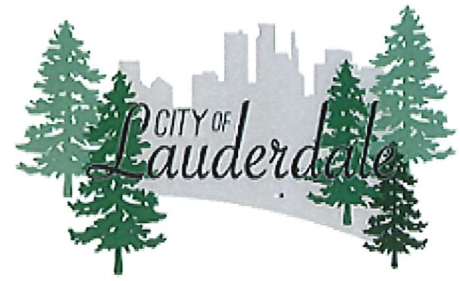
To: Mayor and City Council
From: City Administrator
Meeting Date: February 11, 2020
Subject: List of Claims

The claims totaling \$83,678.44 are provided for City Council review and approval that includes check numbers 26778 to 26797.

Accounts Payable

Checks by Date - Detail by Check Date

User: MILES.CLINE
 Printed: 2/7/2020 2:18 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association PR Batch 50300.02.2020 PERA Coordinated PR Batch 50300.02.2020 PERA Coordinated	02/07/2020 PR Batch 50300.02.2020 PER PR Batch 50300.02.2020 PER	1,014.66 1,170.76
Total for this ACH Check for Vendor 43:				2,185.42
ACH	44	Minnesota Department of Revenue PR Batch 50300.02.2020 State Income Tax	02/07/2020 PR Batch 50300.02.2020 Stat	650.28
Total for this ACH Check for Vendor 44:				650.28
ACH	45	ICMA Retirement Corporation PR Batch 50300.02.2020 Deferred Comp PR Batch 50300.02.2020 Deferred Comp	02/07/2020 PR Batch 50300.02.2020 Defi PR Batch 50300.02.2020 Defi	1,077.12 1,657.98
Total for this ACH Check for Vendor 45:				2,735.10
ACH	46	Internal Revenue Service PR Batch 50300.02.2020 Medicare Employee Pc PR Batch 50300.02.2020 FICA Employer Portio PR Batch 50300.02.2020 FICA Employee Portio PR Batch 50300.02.2020 Federal Income Tax PR Batch 50300.02.2020 Medicare Employer Po	02/07/2020 PR Batch 50300.02.2020 Mec PR Batch 50300.02.2020 FIC. PR Batch 50300.02.2020 FIC. PR Batch 50300.02.2020 Fede PR Batch 50300.02.2020 Mec	251.66 1,076.06 1,076.06 1,683.11 251.66
Total for this ACH Check for Vendor 46:				4,338.55
Total for 2/7/2020:				9,909.35
26778	13 7504	8th Day Landscaping LLC January 2020 Snow Removal	02/11/2020	742.50
Total for Check Number 26778:				742.50
26779	184 022020 022020	Cintas January Uniforms January Uniforms	02/11/2020	28.77 28.78
Total for Check Number 26779:				57.55
26780	33 022020	City of Falcon Heights December Fire Calls	02/11/2020	457.68
Total for Check Number 26780:				457.68
26781	36 0228429	City of Roseville February IT Services	02/11/2020	1,488.00
Total for Check Number 26781:				1,488.00
26782	29	City of St Anthony	02/11/2020	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	3906	2/20 Police Services		62,255.91
			Total for Check Number 26782:	62,255.91
26783	58 12322	City of White Bear Lake Ramsey County GIS Fees	02/11/2020	219.12
			Total for Check Number 26783:	219.12
26784	61 0010527	Gopher State One Call January 2020 Locates	02/11/2020	16.20
			Total for Check Number 26784:	16.20
26785	82 022020	Home Depot General Supplies	02/11/2020	80.48
			Total for Check Number 26785:	80.48
26786	73 315314 315461 315561	League of Minnesota Cities 2020 Legislative Conference for Cities - MG 2020 Legislative Conference for Cities - JD Safety & Loss Control Workshop - HB, JB & M	02/11/2020	109.00 109.00 60.00
			Total for Check Number 26786:	278.00
26787	281 188212	McDonough's Sewer Service Inc Emergency Sewer Backup	02/11/2020	525.00
			Total for Check Number 26787:	525.00
26788	99 534	Metropolitan Area Management Association Luncheon Meeting - HB	02/11/2020	25.00
			Total for Check Number 26788:	25.00
26789	84 022020 022020 022020 022020 022020	North Star Bank Cardmember Services Copier Paper St Paul Area Chamber of Commerce Annual Me Notary Stamp - JB Bathroom Supplies Notary Renewal - JB	02/11/2020	149.95 170.00 23.71 106.33 120.00
			Total for Check Number 26789:	569.99
26790	47	Public Employees Insurance Program PR Batch 50300.02.2020 Dental PR Batch 50300.02.2020 Health Insurance	02/11/2020 PR Batch 50300.02.2020 Den PR Batch 50300.02.2020 Hea	116.10 2,212.80
			Total for Check Number 26790:	2,328.90
26791	275 022020	Lynn Richason Halloween Supplies	02/11/2020	17.98
			Total for Check Number 26791:	17.98
26792	81 022020 022020 022020	St Paul Regional Water Service 1885 Fulham St 1915 Walnut St 1891 Walnut St	02/11/2020	150.39 20.43 91.11
			Total for Check Number 26792:	261.93

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
26793	108 022020	Suburban Rate Authority 2020 Membership Assessment	02/11/2020	461.00
Total for Check Number 26793:				461.00
26794	4 18787 18787	The Neighborhood Recycling Company Inc January Single Unit Dwelling January Multi-Family Recycling Unit	02/11/2020	2,862.72 397.44
Total for Check Number 26794:				3,260.16
26795	3 405788134	US National Equipment Finance Inc Copier Contract	02/11/2020	176.00
Total for Check Number 26795:				176.00
26796	7 8478072-0500-4	Waste Management Inc February Public Works	02/11/2020	493.49
Total for Check Number 26796:				493.49
26797	74 671294332 671300266	Xcel Energy Larpenteur Bridge Lights 2430 Larpenteur Avenue W	02/11/2020	35.78 18.42
Total for Check Number 26797:				54.20
Total for 2/11/2020:				73,769.09
Report Total (24 checks):				83,678.44

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date February 11, 2020

ITEM NUMBER Northdale Pay Request No. 7

STAFF INITIAL HB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Northdale Construction submitted their seventh pay request for the 2019 Infrastructure Improvement Project. The request is for a payment of \$124,755.30. This pays for improvements through the end of 2019. The paving of the alleys and final touch up work will happen in the spring.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council approves pay request No. 7 for the 2019 Infrastructure Improvement Project payable to Northdale Construction in the amount of \$124,755.30.



CITY OF LAUDERDALE

1891 WALNUT STREET
LAUDERDALE, MN 55113

Project 193804608 - 2019 INFRASTRUCTURE IMPROVEMENTS
Request for Payment No. 7

Contractor: Northdale Construction Co., Inc.
9760 71st Street NE
Albertville, MN 55301

Stantec Project No. 193804608
For Period: 11/5/2019 - 12/31/2019

Contract Amounts

Original Contract	\$2,269,093.49
Contract Changes	\$0.00
Revised Contract	\$2,269,093.49

Funds Encumbered

Original	\$2,269,093.49
Additional	N/A
Total	\$2,269,093.49

Work Certified To Date

Base Bid Items	\$2,087,748.95
Backsheet	\$0.00
Change Order	\$0.00
Supplemental Agreement	\$0.00
Work Order	\$0.00
Material On Hand	\$0.00
Total	\$2,087,748.95

	Work Certified This Request for Payment	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request for Payment	Total Amount Paid To Date
193804608	\$54,404.31	\$2,087,748.95	\$31,316.23	\$1,931,677.41	\$124,755.30	\$2,056,432.71
Percent Retained: 1.5000%					Percent Complete: 90.63%	
Amount Paid This Request for Payment					\$124,755.30	

This is to certify that the items of work shown in this certificate of Request for Payment have been actually furnished for the work comprising the above mentioned projects in accordance with the plans and specifications heretofore approved.

Approved By

Kellie M. Schlegel

Project Engineer

2/3/2020

Date

Approved By Northdale Construction Co., Inc.

Shelia Soch

Contractor

2-3-2020

Date

Approved for Payment By

City of Lauderdale

Date

CITY OF LAUDERDALE
 1891 WALNUT STREET
 LAUDERDALE, MN 55113
 Project No. 193804608
 Request for Payment No. 7

193804608 Payment Summary

No.	From Date	To Date	Work Certified Per Request for Payment	Amount Retained Per Request for Payment	Amount Paid Per Request for Payment
1	05/01/2019	05/31/2019	\$296,572.10	\$14,828.61	\$281,743.49
2	06/01/2019	06/21/2019	\$346,996.06	\$17,349.80	\$329,646.26
3	06/22/2019	08/02/2019	\$780,648.56	\$39,032.43	\$741,616.13
4	08/03/2019	08/30/2019	\$296,232.45	\$14,811.62	\$281,420.83
5	08/31/2019	09/30/2019	\$103,128.82	\$5,156.44	\$97,972.38
6	10/01/2019	11/04/2019	\$209,766.65	\$10,488.33	\$199,278.32
7	11/05/2019	12/31/2019	\$54,404.31	-\$70,351.00	\$124,755.30
Totals: \$2,087,748.95				\$31,316.23	\$2,056,432.71

193804608 Funding Category Report

Funding Category No.	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request for Payment	Total Amount Paid To Date
SPRWS	662,784.65	0.00	629,645.42	33,139.23	662,784.65
Lauderdale	1,424,964.30	31,316.23	1,302,031.99	91,616.07	1,393,648.06
Totals: \$2,087,748.95		\$31,316.23	\$1,931,677.41	\$124,755.30	\$2,056,432.71

193804608 Project Item Status								
Line	Item	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
PART 1: GENERAL								
1	MOBILIZATION	LS	\$112,851.40	1	0.04	\$4,514.06	0.99	\$111,722.89
2	TRAFFIC CONTROL	LS	\$8,987.50	1	0.05	\$449.38	1.00	\$8,987.50
Totals For Section PART 1: GENERAL:						\$4,963.43		\$120,710.39
PART 2: WATER MAIN								
3	GRANULAR BACKFILL	TON	\$15.56	10400		\$0.00	10,640.00	\$165,558.40
4	SANITARY SEWER SERVICE RECONNECTION	LF	\$45.81	415		\$0.00	179.10	\$8,204.57
5	SERVICE STOP BOX	EA	\$306.73	9	3	\$920.19	17.00	\$5,214.41
6	ADJUST SERVICE STOP BOX	EA	\$135.00	13		\$0.00	0.00	\$0.00
7	REPAIR VALVE BOX	EA	\$350.00	2		\$0.00	0.00	\$0.00
8	ADJUST VALVE BOX	EA	\$245.00	8		\$0.00	3.00	\$735.00
9	REPLACE VALVE BOX	EA	\$590.18	2		\$0.00	2.00	\$1,180.36
10	WATER UTILITY HOLE	EACH	\$1,250.00	3		\$0.00	0.00	\$0.00
11	EXCAVATION FOR UTILITY OFFSET	EA	\$1,500.00	1		\$0.00	1.00	\$1,500.00
12	2" INSULATION	SY	\$25.65	14		\$0.00	149.60	\$3,837.24
13	HYDRANT INSTALLATION	EA	\$4,224.05	9		\$0.00	9.00	\$38,016.45
14	1" CORPORATION STOP	EA	\$122.43	1		\$0.00	3.00	\$367.29
15	1" ORISEAL VALVE INSTALLATION	EA	\$471.95	9	2	\$943.90	33.00	\$15,574.35
16	1.5" ORISEAL VALVE INSTALLATION	EA	\$689.44	1		\$0.00	0.00	\$0.00
17	2" ORISEAL VALVE INSTALLATION (WASTING)	EA	\$1,465.50	1		\$0.00	0.00	\$0.00
18	4" GATE VALVE INSTALLATION	EA	\$1,145.72	1		\$0.00	0.00	\$0.00
19	6" GATE VALVE INSTALLATION	EA	\$1,373.66	5		\$0.00	6.00	\$8,241.96

193804608 Project Item Status								
Line	Item	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
20	8" GATE VALVE INSTALLATION	EA	\$1,822.81	17		\$0.00	17.00	\$30,987.77
21	1" CP WATER SERVICE REPLACEMENT	LF	\$28.89	115		\$0.00	301.00	\$8,695.89
22	1.5" CP WATER SERVICE REPLACEMENT	LF	\$65.16	5		\$0.00	0.00	\$0.00
23	2" CP WATER SERVICE REPLACEMENT	LF	\$69.20	10		\$0.00	0.00	\$0.00
24	6" DI WATER MAIN REPLACEMENT	LF	\$58.32	70		\$0.00	120.50	\$7,027.56
25	8" DI WATER MAIN REPLACEMENT	LF	\$78.63	3165		\$0.00	2,845.40	\$223,733.80
26	8" HDPE (SDR 11) WATER MAIN - PIPE BURSTING	LF	\$70.35	335		\$0.00	327.00	\$23,004.45
27	TELEWISE SANITARY SEWER SERVICE	EA	\$752.50	3		\$0.00	3.00	\$2,257.50
28	TELEWISE STORM SEWER CROSSING	EA	\$510.63	3		\$0.00	3.00	\$1,531.89
29	DUCTILE AND GREY IRON FITTINGS	LB	\$6.83	1335		\$0.00	1,818.00	\$12,416.94
Totals for Section PART 2: WATER MAIN:						\$1,864.09		\$558,085.83
Project Totals:								
30	ADJUST SANITARY SEWER CASTING	EA	\$350.00	12	3	\$1,050.00	10.00	\$3,500.00
31	REMOVE AND REPLACE 4' DIA SANITARY SEWER MANHOLE	EA	\$4,493.47	1		\$0.00	1.00	\$4,493.47
32	6" PVC SANITARY SEWER SERVICE PIPE	LF	\$38.12	250		\$0.00	330.50	\$12,598.66
33	8" X 6" PVC WYE	EA	\$1,292.41	5		\$0.00	10.00	\$12,924.10
34	CONNECT TO EXISTING SANITARY SEWER SERVICE	EA	\$183.65	2		\$0.00	8.00	\$1,469.20

193804608 Project Item Status								
Line	Item	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
35	REMOVE AND REPLACE SANITARY MANHOLE CONE SECTION, CASTING AND RINGS	EA	\$1,795.10	2		\$0.00	2.00	\$3,590.20
Totals For Section PART 3: SANITARY SEWER:						\$1,050.00		\$38,575.63
PART 4: STORM SEWER								
36	ADJUST STORM SEWER CASTING	EA	\$325.00	9	1	\$325.00	1.00	\$325.00
37	REMOVE AND REPLACE STORM SEWER CASTING AND RINGS	EA	\$790.75	2		\$0.00	2.00	\$1,581.50
38	REMOVE STORM SEWER STRUCTURE	EA	\$525.00	9		\$0.00	9.00	\$4,725.00
39	REMOVE AND REPLACE STORM SEWER STRUCTURE	EA	\$2,610.24	1		\$0.00	1.00	\$2,610.24
40	REMOVE STORM SEWER PIPE	LF	\$11.50	300		\$0.00	192.00	\$2,208.00
41	CONNECT TO EXISTING STORM SEWER PIPE	EA	\$650.00	4		\$0.00	4.00	\$2,600.00
42	CONNECT TO EXISTING STRUCTURE	EA	\$850.00	1		\$0.00	0.00	\$0.00
43	12" RCP STORM SEWER	LF	\$59.50	750	22.5	\$1,338.75	317.00	\$18,861.50
44	15" RCP STORM SEWER	LF	\$58.11	660	167.5	\$9,733.43	674.50	\$39,195.20
45	18" RCP STORM SEWER	LF	\$60.27	1020	65.5	\$3,947.69	1,052.50	\$63,434.18
46	IMPROVED PIPE FOUNDATION	LF	\$0.01	2430		\$0.00	0.00	\$0.00
47	27" CATCH BASIN	EA	\$1,395.48	8		\$0.00	2.00	\$2,790.96
48	2'X3' CATCH BASIN	EA	\$1,793.11	6		\$0.00	6.00	\$10,758.66
49	4' DIAMETER CATCH BASIN MANHOLE	EA	\$2,516.98	16		\$0.00	16.00	\$40,271.68
50	4' DIAMETER STORM SEWER MANHOLE	EA	\$2,376.98	2		\$0.00	1.00	\$2,376.98

193804608 Project Item Status								
Line	Item	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
Totals For Section PART 4: STORM SEWER:						\$15,344.86		\$191,738.89
PART 5: ROADWAY/ALLEY								
51	SILT FENCE, MACHINE-SLICED	LF	\$2.45	1400	920	\$2,254.00	1,420.00	\$3,479.00
52	INLET PROTECTION	EA	\$275.00	35		\$0.00	31.00	\$8,525.00
53	TEMPORARY ROCK CONSTRUCTION ENTRANCE	TN	\$39.50	100		\$0.00	59.70	\$2,358.15
54	WATER FOR DUST CONTROL	TGAL	\$28.00	125		\$0.00	0.00	\$0.00
55	TEMPORARY MAILBOXES	LS	\$0.01	1		\$0.00	0.00	\$0.00
56	REMOVE TREE	EA	\$333.25	15	4	\$1,333.00	19.00	\$6,331.75
57	CLEARING AND GRUBBING	LS	\$3,440.00	1		\$0.00	1.15	\$3,956.00
58	TEMPORARY FENCE	LF	\$3.50	525		\$0.00	125.00	\$437.50
59	SALVAGE AND REINSTALL CHAIN LINK FENCE	LF	\$21.50	175	39.5	\$849.25	178.50	\$3,837.75
60	SALVAGE AND REINSTALL WOOD PRIVACY FENCE	LF	\$37.63	325	262	\$9,859.06	287.00	\$10,799.81
61	SALVAGE AND REINSTALL FENCE - OTHER	LF	\$43.00	40		\$0.00	0.00	\$0.00
62	SALVAGE AND REINSTALL SIGN	EA	\$182.75	30		\$0.00	19.00	\$3,472.25
63	STREET SWEEPER WITH PICKUP BROOM	HR	\$145.00	50	2.75	\$398.75	157.00	\$22,765.00
64	REMOVE BITUMINOUS PAVEMENT	SY	\$1.26	11000		\$0.00	10,265.50	\$12,934.53
65	CONCRETE PAVEMENT REPLACEMENT - SPECIAL	SF	\$19.39	540		\$0.00	286.00	\$5,545.54
66	MILL BITUMINOUS PAVEMENT - 2" DEPTH	SY	\$1.51	7400		\$0.00	8,450.00	\$12,759.50
67	REMOVE BITUMINOUS DRIVEWAY	SY	\$5.25	300		\$0.00	166.00	\$871.50

193804608 Project Item Status								
Line	Item	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
68	REMOVE CONCRETE DRIVEWAY OR APRON	SY	\$7.50	400		\$0.00	677.50	\$5,081.25
69	REMOVE AND REPLACE CONCRETE CURB & GUTTER	LF	\$32.12	400		\$0.00	654.00	\$21,006.48
70	SAWING BITUMINOUS PAVEMENT	LF	\$4.75	350	108	\$513.00	120.00	\$570.00
71	REMOVE SIDEWALK	SF	\$0.95	3000		\$0.00	2,942.50	\$2,795.38
72	REMOVE CONCRETE CURB & GUTTER	LF	\$2.65	700		\$0.00	700.00	\$1,855.00
73	COMMON EXCAVATION (P)	CY	\$21.33	8800		\$0.00	9,100.00	\$194,103.00
74	COMMON EXCAVATION - ALLEYS (P)	CY	\$30.95	1500		\$0.00	680.00	\$21,046.00
75	SUBGRADE EXCAVATION (EV)	CY	\$23.33	500	117.8	\$2,748.27	163.80	\$3,821.45
76	GEOTEXTILE FABRIC	SY	\$1.98	13000		\$0.00	12,539.00	\$24,827.22
77	SELECT GRANULAR BORROW (MODIFIED)	TN	\$16.63	9200		\$0.00	9,037.63	\$150,295.79
78	AGGREGATE BASE, CLASS 5	TN	\$17.69	7100	89.21	\$1,578.12	5,592.40	\$98,929.56
79	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$1.08	900		\$0.00	1,140.00	\$1,231.20
80	BITUMINOUS TRAIL PATCHING	SF	\$7.99	250		\$0.00	160.00	\$1,278.40
81	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TN	\$70.95	1900		\$0.00	1,924.70	\$136,557.47
82	TYPE SP 9.5 WEARING COURSE MIXTURE FOR ALLEYS (2,B)	TN	\$86.00	150		\$0.00	0.00	\$0.00
83	TYPE SP 12.5 NONWEARING COURSE MIXTURE (2,B)	TN	\$68.26	1600		\$0.00	1,487.08	\$101,508.08

193804608 Project Item Status								
Line	Item	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
84	FULL DEPTH ROADWAY PATCHING - ROSELAWN	SY	\$86.40	400		\$0.00	387.00	\$33,436.80
85	BITUMINOUS PAVEMENT PATCHING - ROSELAWN	SY	\$53.75	400		\$0.00	0.00	\$0.00
86	B618 CONCRETE CURB & GUTTER	LF	\$13.81	5300		\$0.00	5,163.00	\$71,301.03
87	4" DRAINTILE	LF	\$9.67	5200		\$0.00	5,074.00	\$49,065.58
88	4" CONCRETE WALK	SF	\$6.07	1750	58	\$352.06	1,780.00	\$10,804.60
89	MODULAR BLOCK RETAINING WALL	SF	\$31.71	300		\$0.00	300.00	\$9,513.00
90	TYPE SP 9.5 BITUMINOUS MIXTURE FOR DRIVEWAYS (2,B)	TN	\$193.50	100		\$0.00	15.00	\$2,902.50
91	6" CONCRETE DRIVEWAY APRON	SF	\$6.83	4000	336.6	\$2,298.98	3,902.60	\$26,654.76
92	7" CONCRETE DRIVEWAY APRON	SF	\$7.42	1200		\$0.00	2,804.60	\$20,810.13
93	6" CONCRETE PEDESTRIAN CURB RAMP	SF	\$10.48	260		\$0.00	105.00	\$1,100.40
94	TRUNCATED DOME SURFACE	SF	\$64.50	20		\$0.00	26.00	\$1,677.00
95	SALVAGE HANDHOLE	EA	\$989.00	2		\$0.00	2.00	\$1,978.00
96	INSTALL SALVAGED HANDHOLE	EA	\$1,064.50	2		\$0.00	2.00	\$2,129.00
97	PREFORMED RIGID PVC CONDUIT LOOP DETECTOR 6' X 6'	EA	\$1,612.50	3		\$0.00	3.00	\$4,837.50
98	PREFORMED RIGID PVC CONDUIT LOOP DETECTOR 6' X 12'	EA	\$1,935.00	2		\$0.00	2.00	\$3,870.00
99	HANDHOLE	EA	\$2,683.20	1	1	\$2,683.20	2.00	\$5,366.40
100	1.5" NON-METALLIC CONDUIT	LF	\$13.55	80		\$0.00	80.00	\$1,084.00

193804608 Project Item Status								
Line	Item	Units	Unit Price	Contract Quantity	Quantity This Request for Payment	Amount This Request for Payment	Quantity To Date	Amount To Date
101	DECIDUOUS TREE 6' HT B&B	EA	\$376.25	15		\$0.00	5.00	\$1,881.25
102	TOPSOIL BORROW (LV)	CY	\$30.10	1500	20	\$602.00	980.00	\$29,498.00
103	SOD	SY	\$4.52	9000	293	\$1,324.36	5,828.00	\$26,342.56
104	METAL FENCE	LF	\$38.43	50		\$0.00	0.00	\$0.00
105	LANDSCAPE FUND	LS	\$12,000.00	1	0.35	\$4,200.00	0.35	\$4,200.00
106	4" DOUBLE YELLOW LINE - PAINT	LF	\$0.49	4200	288	\$141.12	4,218.00	\$2,066.82
107	4" SOLID WHITE LINE - PAINT	LF	\$0.25	8400	187	\$46.75	7,887.00	\$1,971.75
108	24" SOLID WHITE LINE - PAINT	LF	\$8.06	50		\$0.00	393.00	\$3,167.58
Totals For PART 5: ROADWAY/ALLEY:						\$31,181.93		\$1,178,638.21
Project Totals:						\$54,404.31		\$2,087,748.95

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____

Meeting Date February 11, 2020

ITEM NUMBER CTV Annual Update

STAFF INITIAL HS

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Dana Healy, CTV Executive Director, will be in attendance to present on their work in 2019. A copy of the slide show is attached.

OPTIONS:

STAFF RECOMMENDATION:

Lauderdale Equipment Status

Existing System Last Updated: October 2009

- 2009 Approximate Cost: \$14,000
- 2009 Installation: CTV

2009 System Overview

The cameras and production system were installed in 2009 using a mixture of used cameras and equipment and a few new items. Two of the cameras have pan/tilt/zoom (PTZ) functions while a third is static. The cameras are only capable of a 4:3 aspect ratio in standard definition. The system is currently operating but is functionally obsolete.

The audio system uses a Shure AMS 8000 automatic mic system. The AMS is a matched pair of microphones and mixer. There is no sound reinforcement in the room. A computer speaker is used when presentations need to be heard.

The presentation system is comprised of a computer connected to a 55" monitor on the wall. Signals from the computer are down-converted to SD to be seen on the air.

New System Advantages

A new system would include Widescreen (16:9) HD images, cleaner audio and easier to read presentations for the home viewer. New equipment is physically smaller and more energy efficient. Much of the recommended equipment is network connected providing for better support and monitoring as well as the potential for remote production capabilities.

Recommendations

Consider upgrading the system with low-cost HD equipment to provide better picture and sound quality for home viewers. There are many cost-effective products that could be used to enhance both the quality and reliability of the system. Attached is a basic system. Similar to the current system is includes two PTZ cameras and a static wide shot. The number of PTZ cameras could be decreased and/or the camera quality could be decreased if additional savings are required.

PC/pc

Lauderdale Concept Design

System Use	Description	Make	Model	Qty	Unit Cost	Extended
Cameras						
Procution Camera (Optional)	PTZ Camera with HD-SDI Output (White)	Panasonic	AW-HE40HW	2	\$2,500.00	\$5,000.00
PTZ Controller	Compact Controller	Panasonic	AW-RP50	1	\$1,829.29	\$1,829.29
Static (zoom only) camera for wide shot	Compact-HD 10x Zoom Block Camera 2.5MP HDMI/3G/HD-SDI Camera (59.94/29.97 fps)	Marshall	CV350-10XB	1	\$733.70	\$733.70
Switcher						
Production Switcher	Simple HD Production Switcher	BMD	ATEM TV Studio HD	1	\$1,000.00	\$1,000.00
HD DA	1x4 HD/SD-SDI Distribution Amplifier / Repeater with DWP	AJA	HD5DA	1	\$195.00	\$195.00
SDI to Analog (Down) Converter	SDI to Analog (Down) Converter	Blackmagic	CONVMASA	1	\$195.00	\$195.00
Monoprice HDMI to SDI	HDMI to SDI converter	Monoprice	10318	1	\$39.00	\$39.00
Multiviewer Monitors	24"-Class Full HD LED TV	TBD	TBD	1	\$200.00	\$200.00
Recording						
Local/Backup Meeting Recorder***	Video Streaming and Recording Appliance	AJA	HELO	0	\$1,001.29	\$0.00
Local Recording Desitnation	2-Bay NAS Enclosure Kit with WD NAS Drives (2 x 4TB)	Synology	SYDS218J8TBR	1	\$409.00	\$409.00
Presentation						
BYOD presentation input	Atlona 4K/UHD 5-Input Universal Switcher with Wireless Presentation Link	Atlona	AT-UHD-SW-510W	1	\$1,221.65	\$1,221.65
Reciever for Projector far end of room	Atlona 4K/UHD HDMI Over HDBaseT Receiver with Control and PoE (70m)	Atlona	AT-UHD-EX-70C-RX	1	\$257.00	\$257.00
Network/UPS						
Network Switch w/PoE+	ProSAFE® 24-port 1000base-T Gigabit PoE+ Smart Switch	Netgear	GS116LP-100NAS	1	\$189.99	\$189.99
Control/CG Computer						
Control/CG Computer	Used to manage switcher and generate graphics using Photoshop or other graphics application	DELL	Mini tower	1	\$900.00	\$900.00
Computer Monitor 1	Widescreen LED Backlit IPS Monitor	DELL	P2317H	1	\$163.79	\$163.79
Computer Monitor 2 (touchscreen)	22" Computer Touch Display	Planar	PCT2235	1	\$213.00	\$213.00
Audio System						
Audio DSP	Symetrix 80-0116 120V Prism 12x12 12 In, 12 Out DSP, 64x64 Dante	Symetrix	Prism 8x8	1	\$1,500.00	\$1,500.00
Goosneck Microphone	Gooseneck Podium Microphone	Samson	CM15	7	\$49.99	\$349.93
Total						\$14,396.35
Supplies	connectors, cable, adapters, mounting, etc					\$719.82
Install and Integration	Estimated System Installation Cost	TBA				\$4,750.80
Grand Total						\$19,866.96

***NOTE: HELO purchased in 2019

MEMO FROM CTV NORTH SUBURBS

Meeting Date: 2/11/20
Agenda Item No.: -

Item Description: CTV North Suburbs Presentation

1 **BACKGROUND**

2 CTV North Suburbs is a nonprofit 501c3 organization assembled through a Joint Powers Authority
3 with 9 partner cities: Arden Hills, Falcon Heights, Lauderdale, Little Canada, Mounds View, New
4 Brighton, North Oaks, Roseville, and St. Anthony. The cities receive services and additional value
5 related to communications.

6 The organization is mainly funded by PEG fees, which is a fee on the cable subscriber's bill. Cities
7 pay for additional services from CTV with franchise fees, which are also on the cable subscriber's
8 bill. CTV's main services are municipal meeting coverage, webcasting, social media coordination,
9 and community engagement videos.

10 The presentation today will be a look back at 2019 and the value your city received from CTV.

11 Additionally, recommendations of municipal chamber audio/visual equipment upgrades have been
12 enclosed for your reference.

13 **POLICY OBJECTIVE**

14 To receive annual report of the activities of CTV North Suburbs and how it has impacted your city.
15 To receive the annual equipment recommendations.

16 **BUDGET IMPLICATIONS**

17 N/A

18 **STAFF RECOMMENDATION**

19 Receive the reports as presented. .

20 **REQUESTED ACCESS CORPORATION ACTION**

21 Receive the Production Report.

Prepared by: Dana Healy, Executive Director
Attachments: A: City Equipment Status
B: City Equipment Recommendation List
C: Annual PowerPoint presentation



2019 Look Back: CTV North Suburbs and the City of Lauderdale Partnership

Municipal Production | Community Engagement Video
| Webcast | Social Media

www.CTVNorthSuburbs.org

Points of Discussion

- Knowing Us
- Measuring Up
- Adding Value
- Increasing Engagement





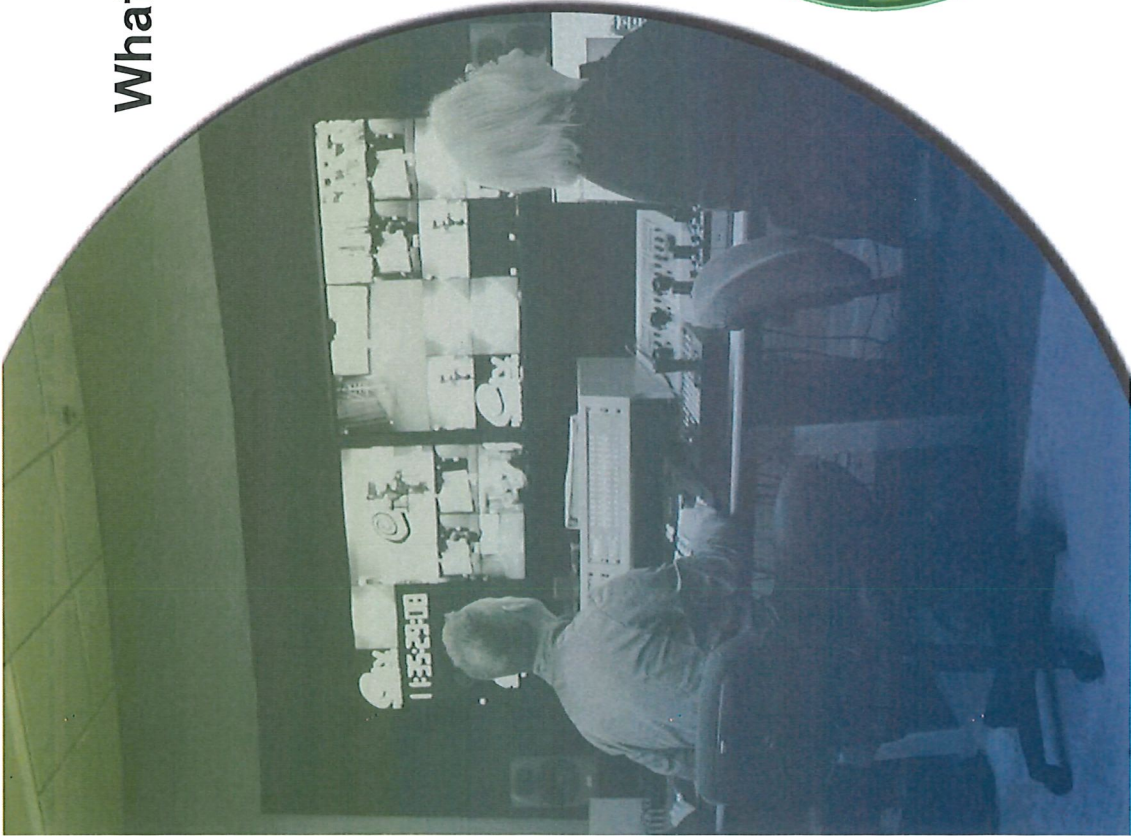
Paid for Services – Knowing Us

Webcasting

Community
Engagement
Videos

Municipal
Meeting
Coverage

Social Media



What Your City is Paying For



675 Site Visits



City Meeting
Services
Not Utilized



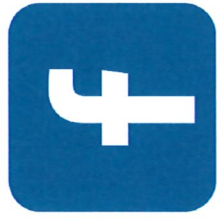
Community
Engagement
Videos



Social Media
Not Utilized



CTV North Suburbs – Measuring Up



57%



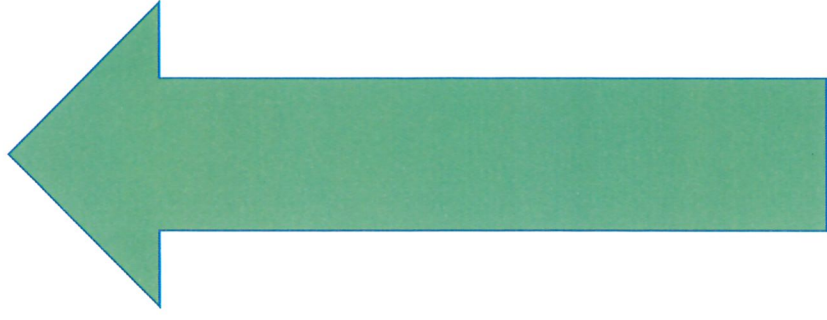
12%



39%



16%





CTV North Suburbs is with City Government of Lauderdale, MN and Real Estate Equities

Published by CTV Teens (P) · March 23, 2019 ·

Lauderdale Mayor Mary Gaash spoke earlier this week about the plan to develop affordable senior housing on Eustis Street. Other speakers included a rep from the development company Real Estate Equities, the consulting City planner, and the fiscal consultant for the project. Stay tuned for our full coverage of the meeting and interview with the Mayor in our next week!

MAR 2019

Lauderdale Mayor Mary Gaash on the Eustis Street Project
plan to prepare for growth over the next ten years.

00:56

Get More Likes, Comments and Shares
Boost this post for \$1 to reach up to 160 people.

176

Boost Post

Our final Halloween post of the season 🍂
Check out some highlights from the City Government of Lauderdale, MN Halloween Party last Thursday!

MON 2019

Get More Likes, Comments and Shares
Boost this post for \$1 to reach up to 160 people

168
People Reached

12
Engagements

Stammann DeBarr, Coralie A. Wilson and 4 others

Boost Post

CTV North Suburbs is with City Government of Lauderdale, MN

Published by CTV Teens (P) · August 6, 2019 ·

The City Government of Lauderdale, MN Day in the Park took place on July 18th, 2019! Watch interviews and highlights from the event below.

AUG 2019

Lauderdale Day in the Park

Get More Likes, Comments and Shares
Boost this post for \$1 to reach up to 160 people.

402
People Reached

31
Engagements

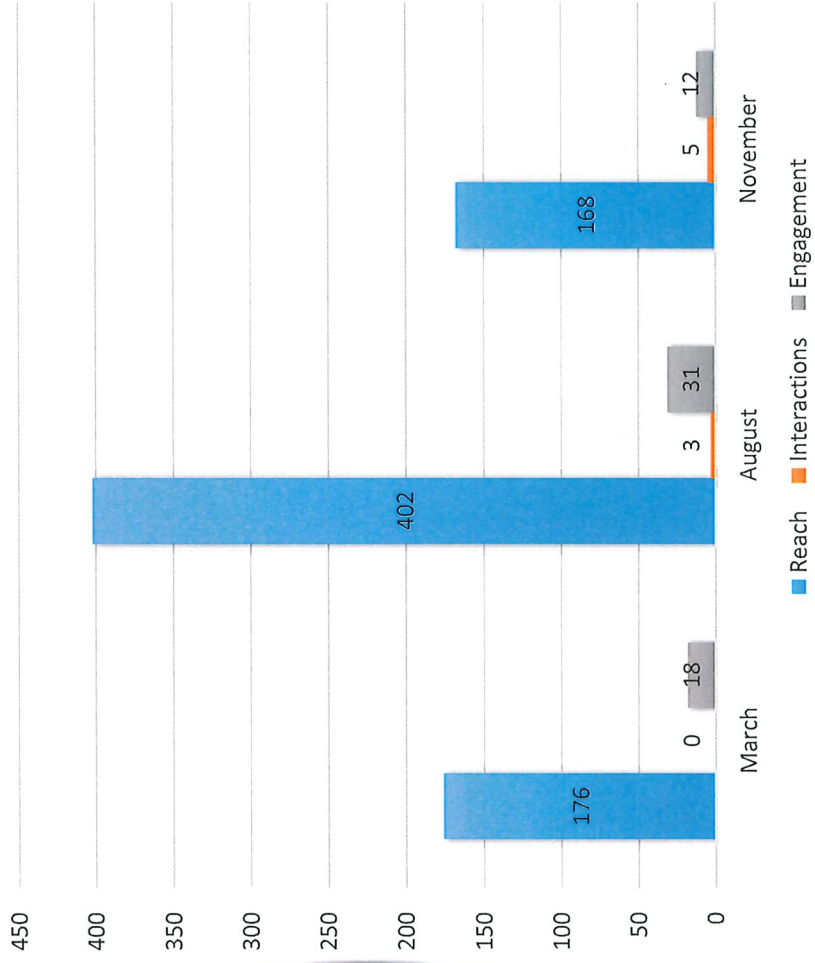
Laura Lynch Domke, Coralie A. Wilson and 2 others

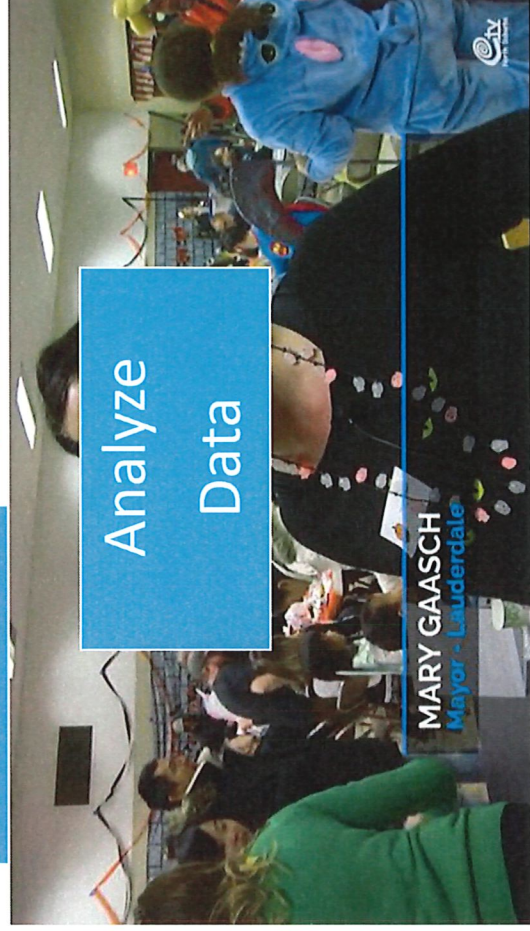
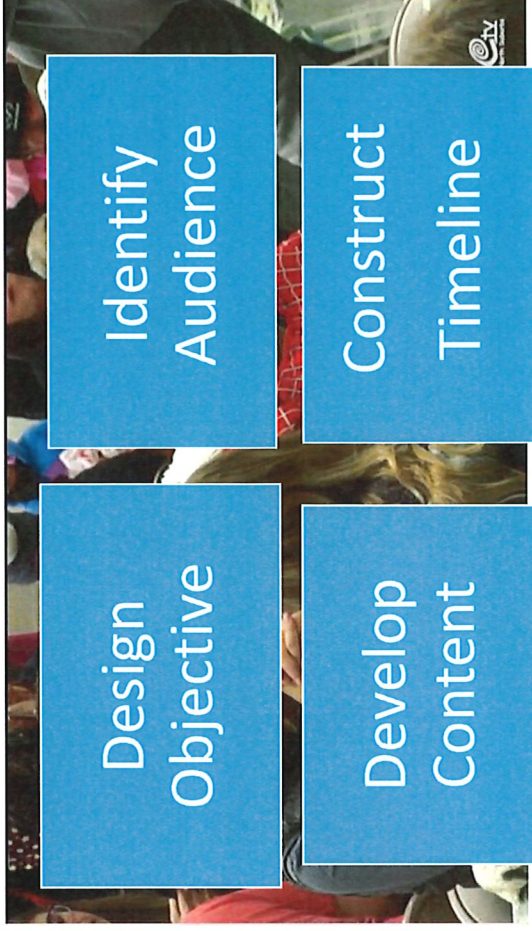
1 Share

Boost Post



Social Media Viewership Growth







Adding Value - Content

Most Viewed Program
Day in the Park
Reach 490

Neighborhood Network
3 City Specific

Volunteer Hours Logged
4,226

Website Views
675

Social Media
43 Posts
10,048 Reach

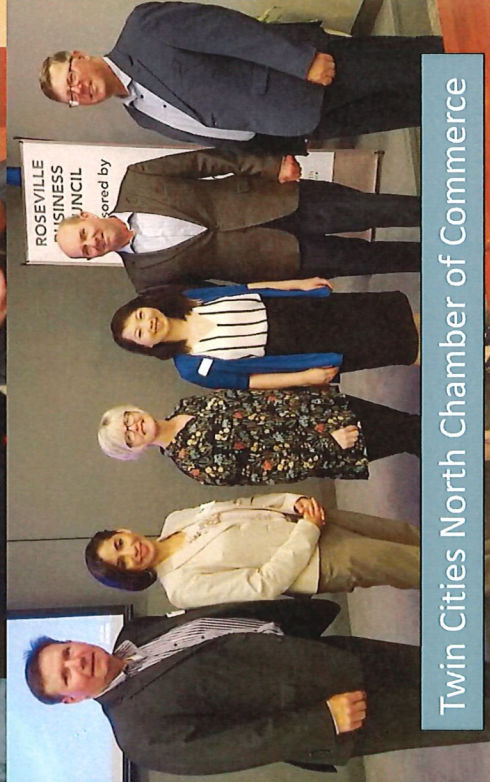
Signature Programs
68 Companies

Adding Value - Connections



- Signature Programs
- Chamber of Commerce Events
- Collaborative Meetings

Points of Light, CTV Signature Event



Twin Cities North Chamber of Commerce



Ramsey County League of Local Government

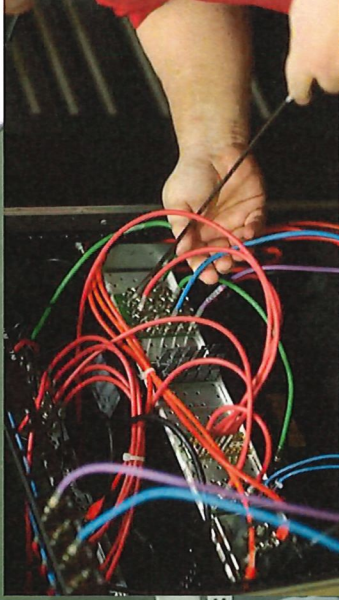
Adding Value - Expertise



Specialized Staff



Storytellers and Communication Experts





Increasing Engagement

- Schedule Quarterly Updates
- Make Neighborhood Network Requests
- Schedule Buildout projects
- Discovery Meeting Regarding Social Media
- Discovery Meeting Regarding Engagement Videos



Municipal Communication Solutions

CONTACT

Jared Wiedmeyer – jwiedmeyer@ctvnorthsuburbs.org
Dana Healy – dhealy@ctvnorthsuburbs.org

Website – www.CTVNorthSuburbs.org
Facebook – [/CTVNorthSuburbs](https://www.facebook.com/CTVNorthSuburbs)
Instagram – [@CTVNorthSuburbs](https://www.instagram.com/CTVNorthSuburbs)
LinkedIn – [/CTVNorthSuburbs](https://www.linkedin.com/company/CTVNorthSuburbs)

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____	MEETING DATE February 11, 2020
Special _____	ITEM NUMBER 2020 Community Events
Public Hearing _____	STAFF INITIAL Jim
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action _____ X	
Resolution _____	
Work session _____	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Here is a tentative schedule for the year:

<u>Event</u>	<u>Date</u>	<u>Time</u>
City-Wide Garage Sale	Saturday, May 16	Starts 8 a.m.
June Farmers Market	Thursday, June 18	4-7 p.m.
July Farmers Market/Day in the Park	Thursday, July 16	4-7 p.m.
MN Night to Unite	Tuesday, August 4	6-9 p.m.
August Farmers Market	Thursday, August 20	4-7 p.m.
September Farmers Market	Thursday, September 17	4-7 p.m.
Halloween Party	Saturday, October 31	5-7 p.m. (absentee voting at City Hall from 9 a.m. to 4 p.m.)

OPTIONS:

Discuss and provide direction to staff on events, dates and times.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____ X
Work Session _____

Meeting Date February 11, 2020

ITEM NUMBER CDBG Grant Application

STAFF INITIAL

AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In order to receive Community Development Block Grant (CDBG) funds for Skyview Park, the City has to make an official application. Staff have prepared and submitted that. The final piece is City Council approval of the following resolution showing support.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 021120A—A Resolution Authorizing Application for Community Development Block Grant Funds for the Playground Improvements at Skyview Park.

RESOLUTION NO. 021120A

CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA

A RESOLUTION AUTHORIZING APPLICATION FOR COMMUNITY
DEVELOPMENT BLOCK GRANT FUNDS FOR THE PLAYGROUND
IMPROVEMENTS AT SKYVIEW PARK

WHEREAS, the playground improvements at Lauderdale's Skyview Park were planned capital improvements for 2020; and

WHEREAS, the City of Lauderdale has limited financial resources to fund capital improvements due to its limited tax base; and

WHEREAS, the proposed playground improvements will improve the quality of life in the City of Lauderdale; and

WHEREAS, the entire City of Lauderdale qualifies for the low to moderate income census tract; and

WHEREAS, the City of Lauderdale is requesting \$100,000 in Community Development Block Grant (CDBG) funds for the improvements.

NOW, THEREFORE BE IT RESOLVED, the City of Lauderdale supports the application for CDBG funds from Ramsey County for playground improvements at Skyview Park.

Adopted by the City Council of the City of Lauderdale, Minnesota this 11th day of February, 2020.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Clerk-Administrator

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion X
 Action X
 Resolution _____
 Work Session _____

Meeting Date February 11, 2020

ITEM NUMBER Wood Chip Quotes

STAFF INITIAL JAB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The playground equipment at Community Park was installed in 2010 and 2011. Over the years the woodchips have deteriorated. Every other year or so we have brought in a fresh batch. These woodchips have become moldy and highly decomposed leaving an undesirable surface. In talking with the playground vendors about Skyview Park, we have learned this is normal and after about ten years a full replacement of the chips is necessary.

We asked three vendors to provide quotes to remove the existing woodchips, repair the geotextile fabric, and bring in engineered wood fiber chips. As this is a project the community could help with, we asked them to identify the savings if community members spread the chips. As the playground surface is frozen, the vendors estimated how much needed to be removed and how many cubic yard of new chips brought in. We tried to get them to provide comparative information to determine the best value but the actual installation may be a little more or less depending on the volume of chips needed. These numbers are based on bringing in 280 cubic yards as their quotes reflect a different volume being brought in.

Flagship Recreation

\$17,391 with full installation; ~\$13,111 if we spread the chips.

Midwest Playscapes

\$18,246 with full installation; ~\$16,846 if we spread the chips.

GameTime

\$39,399 with full installation; ~\$31,569 if we spread the chips.

OPTIONS:

STAFF RECOMMENDATION:

Motion to accept Flagship Recreation's quote for the removal and installation of wood chips at Community Park and repair of underlayment per the quote provided.

scheduled. Purchases in excess of \$1,000.00 must be supported by a formal Purchase Order made out to Flagship Recreation, Inc.

Minnesota State Contract #119795

***Terms: Net 30 days; 1.5% finance charge on balances over 30 days**

Page 1 of 2

Terms & Conditions

Contract: Seller's Copy of signed quote represents the contract between Seller and Buyer. This form supercedes all previous communications and negotiations and constitutes the entire agreement between the parties. Any changes to this contract are not binding unless jointly agreed in writing via Change Order.

Quantity: The quantity of merchandise and/or material to be delivered and/or installed shall not vary from the amount specified unless a different amount is first agreed to via Change Order. Changes are subject to price adjustment.

Pricing: Pricing is F.O.B factory. Current year pricing is honored on contracts completed prior to December 3, 2019. Contracts completed after this date are subject to price change.

Responsibility: Flagshi Recreation shall be repsonible for any loss or damage to merchandise until delivered to Buyer at F.O.B destination point. Buyer is responsible for loss or damage thereafter.

Inspection: Merchandise shall be subject to Buyer's inspection within a reasonable time after the arrival at the ultimate destination. Upon inspection, it is the Buyer's responsibility to notify Flagship Recreation if merchandise does not meet requirements of the order.

Project Scope (This Section For Quotes Including Installation)

Inclusions:

- One Mobilization
- Public Utility Locates
- Unpacking of Play Equipment
- Assembly of Play Equipment
- Placing, Digging or Surface Mounting Equipment (as specified)
- Concrete for Play Equipment Footings
- Standard Insurance Offer (Detail Provided Upon Request)
- Standard Warranty Offer (Detail Provided Upon Request)
- Standard Wage Rates

Exclusions (Unless Specifically Quoted):

- Accepting & Unloading of Order Prior to Installation
- Storage or Security of Equipment
- Private Utility Locates (irrigation, low voltage, lighting, etc.)
- Additional Labor Due to Site Access. Require 8' Wide Clearance from Staging Area to Play Space.
- Additional Labor and/or Related Costs Due to Subsurface Conditions (Rock, Hardpan, Heavy Clay, Ground Water, etc.)
- Additional Labor and/or Related Costs Due to Working in Unstable Soils (Sand, Pea Rock, Mud, Poor Site Drainage, etc.)
- Offsite Removal of Spoils From Footing Holes or Other Excavation. Can be stockpiled for owner removal or left in play space
- Disposal of Packing Material. Can be Stockpiled for Owner Removal or Deposited in Owners Onsite Dumpster
- Removal of Existing Play Equipment, Border or Safety Surfacing Material
- Site Work of Any Kind. Exclusions include, site grading (owner to provide max slope of 1%), site restoration, drainage, etc.
- Border for Play Space
- Bonding of Any Type
- Permits of Any Kind

Please note, quotes including installation are based on site access and site conditions that have been conveyed to Flagship Recreation by the owner/owner's representative and based on ideal conditions required to complete the project as quoted. Unless addressed prior to the installation quote being issued or specifically documented herein, any issues encountered that impede the progress or completion of the project as quoted will result in additional charges.

Acceptance of Quotation:

Accepted By (Print)	Heather Butkowski	PO#:	
Signature:		Email:	heather.butkowski@lauderdale
Title:		Phone:	
Date:		Purchase Amount:	\$19,074.00





8632 Eagle Creek Circle, Savage, MN 55378
 www.MIDWESTPLAYSCAPES.com

direct: 952.895.8888
 fax:952.895.8889
 toll free: 800.747.1452

playscapes@earthlink.net

Quotation



Project: City of Lauderdale / Community Park

Contact: Heather Butkowski

Ship To:

Lauderdale, MN 55113

Email: heather.butkowski@ci.lauderdale.mn.us

Phone: 651-792-7657

Fax:

Bill To:

Shipping Contact Name:

Date: 2/7/2020

Qty	Design/Item #	Description	Total
280 cu yds	EFW	Engineered Wood Fiber Playground Safety Surfacing	\$ 5,796.00

**Pricing includes Shipping

	Subtotal \$	5,796.00
	Freight \$	-
Tax Exempt # _____	Sales Tax \$	-
* Please provide certificate	Total \$	5,796.00

NOTE: Customer must be present at the time of delivery to direct the driver.

NOTE: 280 cu yds will cover 7500 sq ft with 9-10" of Engineered Wood Fiber.

NOTE: Any Insurance requirements above \$1,000,000 General Liability will be subject to a surcharge

NOTE: UNLESS OTHERWISE NOTED, prices shown are material only. They DO NOT include: assembly, installation, border, safety surfacing, drain tile, geotextile fabric, removal of existing equipment, site preparation, excavation or site restoration, unloading of equipment, disposal of packaging material, storage of equipment, additional insurance and bonding would be extra, unless otherwise stated above. If playground equipment or materials are stored off site, customer is responsible for transporting equipment to job site.

Prices firm for 30 days, subject to review thereafter. Our terms are net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after the shipment of materials. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted. Once customer has signed quotation, your order cannot be changed or canceled. Please allow 3 to 4 weeks for delivery after receipt of order. Standard manufacturing design, specification, and construction apply unless noted otherwise. Customer is responsible for the identification and marking of all underground utilities (public or private) to include drain tile and sprinkler systems. Area must be accessible to Bobcat and other equipment necessary for installation or additional fees will be charged. Freight quote is based on customer unloading equipment and checking in all equipment for any missing parts. If product is refused by customer upon delivery for any reason (unless damaged), without prior authorization from Midwest Playscapes, Inc., the customer agrees to pay 20% restocking fee plus freight charges. Price does not include prevailing wages, unless otherwise noted. If we can be of Other Assistance, please feel free to contact us.

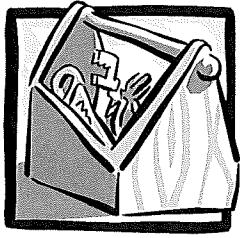
Signed: _____

Mike Korth

Accepted _____

Date: _____

Printed Name: _____



MIDWEST PLAYGROUND CONTRACTORS INC.

8632 Eagle Creek Circle Savage, MN 55378

Phone: 952-895-8888

Fax: 952-895-8889

Email: playscapes@earthlink.net

Installation Quotation

Date: 2/7/20
Project Name: City of Lauderdale / Community Park
Location: Lauderdale, MN 55113
Contact Name: Heather Butkowski
Phone: 651-792-7657
Email: heather.butkowski@ci.lauderdale.mn.us

Description of work to be done

- Remove Existing decomposed Engineered Wood Fiber \$4,500.00
to depth of 7"-8" or to level of pea rock/drainage system.

(Price includes removal of existing fabric)

- Disposal of the existing Engineered Wood Fiber \$4,550.00

We estimate the material will fill a minimum of (7)

30 yard dumpsters

**If additional dumpsters are needed we would charge
additional \$650/dumpster.

- Install New Engineered Wood Fiber and \$3,400.00

Geotextile Fabric

Amount \$ 12,450.00

Note: Drain Tile by others.

Note: Access to the site with heavy equipment is required. Any Site Restoration would be additional.

Note: All work is to be completed in a workmanlike manner according to standard practice. Any alterations from the above specifications involving extra costs must be executed upon written orders and will become an extra charge over and above the purchase agreement. Unless otherwise stated a level site matching the drawing dimensions and the corners of the site must be staked prior to our arrival. If MPCCI is to excavate, all material/dirt will remain on site to be removed by others, unless stated otherwise. Prices shown do not include Site Restoration.

Terms:

Prices are firm for 30 days, subject to review thereafter. Terms are Net 30. A finance charge of 1.5% will be imposed on the outstanding balance unpaid for more than 30 days after substantial completion of the work. Standard manufacturing design, specification and construction apply unless otherwise noted. Area must be accessible by a bobcat and all other equipment necessary for installation or additional fees will be charged. Customer is responsible for the identification and marking of all underground utilities (public or private) to include drain tile and sprinkler systems. Installation rates are based on normal conditions. Price does not include prevailing wages, unless otherwise noted. If we can be of further assistance please contact us.



Minnesota / Wisconsin Playground
 5101 Highway 55, Suite 6000
 Golden Valley, Minnesota 55422
 Ph. 800-622-5425 | 763-546-7787
 Fax 763-546-5050 | info@mnwiplay.com

02/05/2020
 Quote #100021-01-06

Lauderdale Community Park - EWF - D10009B1 Materials

City of Lauderdale
 Attn: Heather Butkowski
 1891 Walnut St.
 Lauderdale, MN 55113
 Phone: 651-792-7657
 heather.butkowski@ci.lauderdale.mn.us

Ship to Zip 55113

Quantity	Part #	Description	Unit Price	Amount
1	EWf-12L	EWFLGE - Engineered Wood Fiber, 380 CY, 12" compressed depth- Material delivered to site only. Area calculated at 7649 Sq. Ft.	\$7,423.00	\$7,423.00
4	161290	GameTime - Geo-Textile 2250 Sqft Roll	\$681.00	\$2,724.00
1	161291	GameTime - Geo-Textile 1125 Sqft Roll	\$341.00	\$341.00
			Sub Total	\$10,488.00
			Freight	\$562.24
			Total	\$11,050.24

Comments

Customer must provide easy and immediate adjacent access to the site.

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

This quotation is subject to policies in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Unless already on file, please include a tax exempt certificate upon order entry whether a tax supported government agency or other.

EWf Shipment: order shall deliver within 14 - 21 days after our receipt and acceptance of your purchase order as well as schedule and weather allowing. Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWf directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.

Freight charges: Prepaid & added





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02/05/2020
 Quote #100021-01-07

Lauderdale Community Park - EWF - D10009B1 Installation

City of Lauderdale
 Attn: Heather Butkowski
 1891 Walnut St.
 Lauderdale, MN 55113
 Phone: 651-792-7657
 heather.butkowski@ci.lauderdale.mn.us

Ship to Zip 55113

Quantity	Part #	Description	Unit Price	Amount
1	DEMOLITION	Other - Removal and Disposal of Wood Chips and Geotextile Fabric- Removal and Disposal of existing Wood Chips and Geotextile Fabric from play equipment area.	\$21,254.00	\$21,254.00
1	INSTALL	Install - Installation of Geotextile Fabric	\$1,780.00	\$1,780.00
1	INSTALL	Install - Installation of Engineered Wood Fiber- 380 Cubic Yards	\$7,830.00	\$7,830.00
1	RESTORATION	Other - Site Restoration - Lawn Repair of area between Pleasant Street and playground. Estimated at 800 sq. ft.	\$1,846.00	\$1,846.00
Sub Total			\$32,710.00	\$32,710.00
Total			\$32,710.00	\$32,710.00

Comments

Customer must provide easy and immediate adjacent access to the site.

This quotation is subject to current Minnesota/Wisconsin Playground policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

This quotation is subject to policies in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Pricing: f.o.b. factory, firm for 30 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Unless already on file, please include a tax exempt certificate upon order entry whether a tax supported government agency or other.

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.





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02/05/2020
 Quote #100021-01-07

Lauderdale Community Park - EWF - D10009B1 Installation

Project Scope:

Please note, installation is based on site conditions that have been conveyed to our organization by the owner/owner's representative and/or ideal conditions existing for a timely completion of your project as quoted. Unless addressed prior to the installation quote being issued or specifically mentioned herein, any issues that arise that impede the progress/completion of your project as quoted will result in additional charges.

Weather can change project scheduling in many ways. Drying time will be needed after rain and the number of days needed will vary depending on amount of moisture received. One actual rain day may equal multiple delay days.

~ INCLUSIONS ~

- ~ One mobilization
- ~ Public utility locates only
- ~ Spreading of EWF
- ~ Installation of Geotextile Fabric
- ~ Construction tape/temporary bracing (as needed)
- ~ Standard insurance offerings
- ~ Standard warranty offerings
- ~ Standard industry accepted labor wages

- EXCLUSIONS -

- Clear access path up to and into play area for installation equipment (minimum of 8-foot wide, includes but not limited to gates, walkways, driveways, etc.)
- Staging area for materials and installation equipment, trailers, etc.
- Unobstructed space for maneuvering installation equipment as well as performing work
- Security fencing of any type
- If fencing is in place (by others), ability to unlock fencing is to be provided to our office a minimum of one week prior to our start
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation
- Sitework of any kind such as, but not limited to, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, footings, etc.
- Backfill and compaction of backfill after removal of existing items (for footing holes as an example) that leave voids in area (marking and digging of new footing holes based on workable site)
- Digging in compacted sub-surfaces, rock, hard pan, tree roots, unstable soil conditions, etc.
- Restoration of compacted sub-surfaces for playground surfacings such as, but not limited to, poured-in-place rubber, rubber tiles, artificial turf, etc.
- Digging/maneuvering in sand, pea gravel, mud, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Disposal of packing material (can be deposited in owner/owner's representative onsite dumpster or stockpiled for removal by others)
- Border to help contain safety surfacing
- Removal of temporary braces, caution/construction tape, etc. (Can be removed and disposed of after concrete has cured.)
- Bonding of any type
- Permits of any kind
- Prevailing, Davis Bacon, Union, or similar, wages
- Restroom facilities, see below for specifics

Please provide access to restrooms whether within a building or portable style. Should use of site facilities not be available, additional charges will be required to bring on site temporary/portable restrooms. These temporary facilities will be removed once your project has been completed.

Should weekend work be necessary or non-standard hours be worked, please provide a site contact and the best telephone number to reach this person in case an urgent matter arises requiring immediate attention.

(Name) _____

(Cell) _____

(Other Telephone Number) _____



Engineered Wood Fiber

An affordable surface solution
that meets ASTM guidelines

Created By Nature, Engineered By GT Impax

Engineered Wood Fiber (EWF) is a popular choice for budget-conscious playgrounds. While affordable, Engineered Wood Fiber will require ongoing maintenance and occasional topping off during its lifetime. This maintenance will help uphold the recommended compacted material depth, thus keeping the surface compliant with applicable standards and warranty.

Newly installed Engineered Wood Fiber settles to form a “knitted” compacted layer that will support a variety of mobility devices. The product is non-toxic and does not contain paint, chemicals or additives.

[Request a Quote](#)

[/request-a-
quote]

Benefits

- Economical initial cost
- Meets accessibility standards when compacted and maintained
- Provides a natural look

Basic Specifications

- Manufactured of size-controlled softwoods and/or hardwoods that average 1”-2” in length and contain a maximum of 15% fine particles to aid in knitting
- Non-toxic and does not contain paint, chemicals or additives
- Contains minimal bark and is free of twigs, leaf debris and other organic material. This product meets all applicable ASTM standards. For more information, please refer to our complete product specification.

Tips

- Use wear mat inserts under swings and at the end of slides to reduce displacement
- Containment systems like curbs will reduce the spread of surfacing into non-play spaces

- Geotextile fabric and geocomposite drainage accessories [https://www.gametime.com/playground-surfacing/accessories] are recommended for best performance
- Providing adequate drainage is an important preventative measure to avoid freezing in sudden climate change



[http://microsite.caddetails.com/5248]

View all CAD documents

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