

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:30 P.M. TUESDAY, JULY 28, 2020

Due to the coronavirus, the city council will hold meetings remotely until the City Council rescinds the emergency declaration. The public may monitor the meeting on Lauderdale's public access channel 16 for cable subscribers or online at <https://www.ctvnorthsuburbs.org/your-city/lauderdale/>. To make public comment during the meeting, use <https://us02web.zoom.us/j/81594875446?pwd=TWp2RGdrTy9Ta01SYUICSnZ3RzZ4Zz09> with Password: 352808 or call 1-301-715-8592 with webinar ID: 815 9487 5446.

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the July 14, 2020 City Council Meeting
 - c. Claims Totaling \$21,365.09
4. **CONSENT**
 - a. Second Quarter Investment Report
 - b. Insurance Renewal Tort Liability
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEM**
 - a. 2021 Budget and Levy
 - b. August City Council Meeting Dates
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING (August 18)

- a. CTV Update and Proposed Changes to Joint Powers Agreement by Dana Healy
- b. Draft Fence Ordinance Revisions
- c. Request for a Fence in the Right-of-Way at 2445 Summer Street – Resolution No. 071420A
- d. Storm Water Project Agreements

12. WORK SESSION

- a. Coronavirus Impacts Update (Blood Drive)
- b. Community Development Update
- c. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. ADJOURNMENT

LAUDERDALE CITY COUNCIL
MEETING MINUTES
HELD REMOTELY VIA TELECONFERENCE

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July 14, 2020

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:30 p.m.

Roll Call

Councilors present: Andi Moffatt, Jeff Dains, Kelly Dolphin, and Mayor Mary Gaasch.
Councilor absent: Roxanne Grove.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Moffatt moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any corrections to the minutes of the June 23, 2020 city council meeting. There being none, Councilor Dolphin moved and seconded by Councilor Dains to approve the minutes of the June 23, 2020 city council meeting. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Moffatt to approve the claims totaling \$105,425.06. Motion carried unanimously on a roll call vote.

Consent

Councilor Dains moved and seconded by Councilor Dolphin to approve the Consent Agenda thereby acknowledging the June Financial Report and approving the Northdale Construction pay request number seven for the 2019 infrastructure improvement project.

Informational Presentations/Reports

A. City Council Updates

Councilor Moffatt has been working with city staff and the Capital Region Watershed District on wetland rules associated with the Seminary Pond project. Councilor Dains said the Metropolitan Council and Mississippi Watershed Management Organization were working on their ten-year comprehensive plans but progress has been slow to due to the virtual meetings. Councilor Dolphin added that on July 13 there was a special meeting for the Criminal Justice Coordinating Committee of Ramsey County to brainstorm ideas amongst community members and officials regarding policing and criminal justice reform. Mayor Gaasch shared that the Ramsey County League of Local Government and the Regional Council of Mayors have been engaged in discussions about the difficult decisions involved in reopening our state.

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HELD REMOTELY VIA TELECONFERENCE

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Public Hearings

A. Annual Municipal Separate Storm Sewer System (MS4) Public Hearing

Butkowski explained that annually the City must report on its storm water efforts as one of the requirements of our Municipal Separate Storm Sewer System permit. The 2019 Annual Report submitted to the Minnesota Pollution Control Agency was included in the packet.

Mayor Gaasch opened the public hearing at 7:50 p.m. to anyone interested in addressing the Council on this topic. There being no parties interested in speaking, Mayor Gaasch closed the public hearing at 7:51 p.m.

Discussion/Action Item

A. Joint Powers Agreement between the City and the City of St. Paul for Fire Services

The City Council has been negotiating a contract with the city of St. Paul for fire services after Falcon Heights' mayor and staff informed Lauderdale's mayor and staff that Lauderdale would have to accept slow or failed responses to calls as the department was not staffed.

During conversations with the St. Paul Fire Chief about extra coverage they were providing for neighboring communities, the Council began considering contracting with the St. Paul Fire Department (SPFD). The change would provide the City with a fire response from one of the most trained and equipped full-time fire departments in the state and align provisions of services since SPFD already provides the City's emergency medical (ambulance) services.

At the last meeting, the Council took public comment. Additional comments received by staff were forwarded to council members. The comments indicated community support for the change. To finalize the change in fire service providers, the Council needed to approve the agreement with the City of St. Paul in the packet.

Councilor Moffatt made a motion to enter into a Joint Powers Agreement between the City of St. Paul and the City of Lauderdale as presented. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

B. Draft Fence Ordinance Revisions

Earlier this year, the City Council held two discussions regarding the fence ordinance focusing on front-yard regulations. The purpose was to determine whether to allow front yard fences. The Council studied the ordinances of neighboring communities (Roseville, Falcon Heights, St. Anthony, Minneapolis, and St. Paul). They allow front yard fences with varying parameters for fence height, site lines, and aesthetic standards with the goal of creating standards that apply to everyone to avoid arbitrary decision-making processes. Since the full Council was not present, the discussion was tabled.

C. Request for a Fence in the Right-of-Way at 2445 Summer Street – Resolution No. 071420A
Due to one of the council members being absent from the meeting, Councilor Moffatt made a

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MEETING MINUTES
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motion to table item 8C, a request for a fence in the right-of-way at 2445 Summer Street. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

D. Quotes for the Installation of Playground Equipment and Surfacing at Skyview Park
Butkowski noted that at the last meeting, the Council authorized the purchase of playground equipment for Skyview Park. Since the project is subject to Davis-Bacon rules, all of the quotes involving labor need to be acted on at one time. The quotes for turf installation, playground installation, excavation, and concrete were:

Playground equipment:	\$73,216 (on order)
Turf (including installation):	\$44,344
Playground installation:	\$16,500
Disposal, excavation and concrete:	<u>\$38,470</u>
	\$172,530

Ramsey County is paying \$115,000, leaving a balance of \$57,530 to the City that would be paid out of the park improvement fund. Prior to installation, staff will coordinate for the removal of trees on the site. The concrete work will start about a month before the playground installation to allow the concrete time to cure.

Councilor Dolphin made a motion to approve the quotes from Midwest Playscapes for synthetic turf safety surfacing; the quote from Midwest Playground Contractors Inc. for the playground installation; and Goodmanson Construction for earthwork, drainage, and concrete. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

E. Election Judge Appointments

The Council was presented with a listed of election judges eligible for the primary and general election. Judges must attend a two-hour training session every two years as required by State Law. The judges receive \$12.50 per hour for training and on Election Day. Those that work a full day receive \$200 and the head judge \$220. In the event that the City needs additional judges, staff requests the authority to hire more.

Councilor Moffatt made a motion to approve the election judge list for the 2020 primary and general elections and grants staff the ability to hire additional judges as needed. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

Set Agenda for Next Meeting

Administrator Butkowski stated that the July 28 council meeting may include the quarterly investment report and the tabled fence discussions.

Work Session

A. Coronavirus Impacts Update

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Butkowski reminded everyone that Night to Unite was rescheduled for October 6. Staff mentioned in the newsletter that the City was seeking alternative Halloween ideas since the event can't take place as usual at City Hall.

B. Community Development Update

Butkowski stated that the City just paid Northdale Construction for alley paving but noted a few minor items were left to finish in order to wrap up the project.

Staff met with the fence contractor to discuss options for fixing the dog park fence. A quote was expected shortly.

Councilor Dains made a motion to open the dog park to groups of five people or less on the conditions that there is appropriate social distancing and signage. The motion failed for a lack of a second.

Butkowski stated that the City will be reimbursed for Covid-19 related costs through the CARES Act.

C. Opportunity for the Public to Address the City Council

Mayor Gaasch opened up the floor to anyone in attendance interested in addressing the council. There being no people interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Dains moved and seconded by Councilor Moffatt to adjourn the meeting at 8:29 p.m. Motion carried unanimously on a roll call vote.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

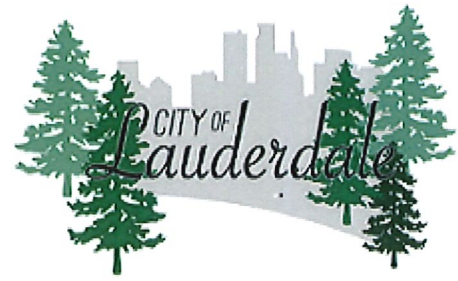
To: Mayor and City Council
From: City Administrator
Meeting Date: July 28, 2020
Subject: List of Claims

The claims totaling \$21,365.09 are provided for City Council review and approval that includes check numbers 26985 to 27001.

Accounts Payable

Checks by Date - Detail by Check Date

User: MILES.CLINE
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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	34	AFSCME MN Council 5 PR Batch 51500.07.2020 Union Dues	07/24/2020 PR Batch 51500.07.2020 Unic	210.24
Total for this ACH Check for Vendor 34:				210.24
ACH	43	Public Employees Retirement Association PR Batch 51500.07.2020 PERA Coordinated PR Batch 51500.07.2020 PERA Coordinated	07/24/2020 PR Batch 51500.07.2020 PER PR Batch 51500.07.2020 PER	1,170.76 1,014.66
Total for this ACH Check for Vendor 43:				2,185.42
ACH	44	Minnesota Department of Revenue PR Batch 51500.07.2020 State Income Tax	07/24/2020 PR Batch 51500.07.2020 Statu	648.76
Total for this ACH Check for Vendor 44:				648.76
ACH	45	ICMA Retirement Corporation PR Batch 51500.07.2020 Deferred Comp PR Batch 51500.07.2020 Deferred Comp	07/24/2020 PR Batch 51500.07.2020 Defi PR Batch 51500.07.2020 Defi	1,073.69 1,658.68
Total for this ACH Check for Vendor 45:				2,732.37
ACH	46	Internal Revenue Service PR Batch 51500.07.2020 Federal Income Tax PR Batch 51500.07.2020 FICA Employee Portio PR Batch 51500.07.2020 FICA Employer Portio PR Batch 51500.07.2020 Medicare Employee Pc PR Batch 51500.07.2020 Medicare Employer Po	07/24/2020 PR Batch 51500.07.2020 Fed PR Batch 51500.07.2020 FIC. PR Batch 51500.07.2020 FIC. PR Batch 51500.07.2020 Me PR Batch 51500.07.2020 Me	1,730.45 1,136.73 1,136.73 265.87 265.87
Total for this ACH Check for Vendor 46:				4,535.65
Total for 7/24/2020:				10,312.44
26985	65 16956110	Allstream Inc. Fax Line	07/28/2020	52.53
Total for Check Number 26985:				52.53
26986	56 072020	James Bownik Mileage Reimbursement	07/28/2020	107.26
Total for Check Number 26986:				107.26
26987	184 4055691927 4055691927	Cintas July Uniforms July Uniforms	07/28/2020	11.03 11.03
Total for Check Number 26987:				22.06
26988	36	City of Roseville	07/28/2020	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0229224	IT Software Support		75.00
			Total for Check Number 26988:	75.00
26989	25	County of Ramsey	07/28/2020	
		PR Batch 51500.07.2020 Life Insurance	PR Batch 51500.07.2020 Life	295.06
		PR Batch 51500.07.2020 Short Term Disability	PR Batch 51500.07.2020 Sho	64.67
		PR Batch 51500.07.2020 Long Term Disability	PR Batch 51500.07.2020 Lon	94.47
	EMCOM-008581	June Fleet Support		6.24
	EMCOM-008596	June 911 Dispatch Services		1,060.57
	EMCOM-008613	June CAD Services		205.40
	RISK-002058	Insurance Processing Fee		25.00
			Total for Check Number 26989:	1,751.41
26990	134 00102	Katrina Joseph June Legal Services	07/28/2020	925.00
			Total for Check Number 26990:	925.00
26991	185 072020 072020 072020	Lauderdale Certified Auto Repair Inc June Fuel June Fuel June Fuel	07/28/2020	248.49 53.25 53.25
			Total for Check Number 26991:	354.99
26992	12 2020-112	North Suburban Access Corporation June Webstreaming & Archiving	07/28/2020	503.83
			Total for Check Number 26992:	503.83
26993	11 2020-512	North Suburban Communications Commiss 2Q20 Contribution	07/28/2020	1,122.60
			Total for Check Number 26993:	1,122.60
26994	10 0000958705	On Site Sanitation Inc 07/11/2020 - 08/07/2020 Park Portable Restroom	07/28/2020	235.44
			Total for Check Number 26994:	235.44
26995	275 072020	Lynn Richason Halloween Supplies	07/28/2020	6.41
			Total for Check Number 26995:	6.41
26996	155 56567	Seven Corners Printing 3Q2020 Newsletter	07/28/2020	685.00
			Total for Check Number 26996:	685.00
26997	26 166521 1669520	Stantec Consulting Services Inc 2019 Street Improvements Gen Eng Services	07/28/2020	2,633.86 1,159.00
			Total for Check Number 26997:	3,792.86
26998	91 072020	Suburban Ace Hardware General Supplies	07/28/2020	26.71
			Total for Check Number 26998:	26.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
26999	77	United States Postal Service	07/28/2020	
	072020	3 Rolls of Stamps		165.00
	072020	2 Rolls of Stamps		110.00
Total for Check Number 26999:				275.00
27000	7	Waste Management Inc	07/28/2020	
	8584854-0500-6	July Public Works		465.23
Total for Check Number 27000:				465.23
27001	74	Xcel Energy	07/28/2020	
	691291263	1891 Walnut Street		26.57
	691291263	1891 Walnut Street		116.51
	691297831	June Street Lighting		401.58
	691500843	1917 Walnut Street		25.00
	691500843	1885 Fulham Street		25.00
	691500843	1917 Walnut Street		32.55
	691500843	1885 Fulham Street		24.11
Total for Check Number 27001:				651.32
Total for 7/28/2020:				11,052.65
Report Total (22 checks):				21,365.09

**LAUDERDALE COUNCIL
ACTION FORM**

<p style="text-align: center;">Action Requested</p> <p>Consent <u> X </u></p> <p>Public Hearing <u> </u></p> <p>Discussion <u> </u></p> <p>Action <u> </u></p> <p>Resolution <u> </u></p> <p>Work Session <u> </u></p>	<p>Meeting Date July 28, 2020</p> <hr/> <p>ITEM NUMBER <u>2Q20 Investment Report</u></p> <p>STAFF INITIAL <u> </u></p> <p>APPROVED BY ADMINISTRATOR</p>
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DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Following is the Second Quarter Investment Report for 2020.

OPTIONS:

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council acknowledges the investment report for April—June 2020.

COUNCIL ACTION:



Second Quarter 2020

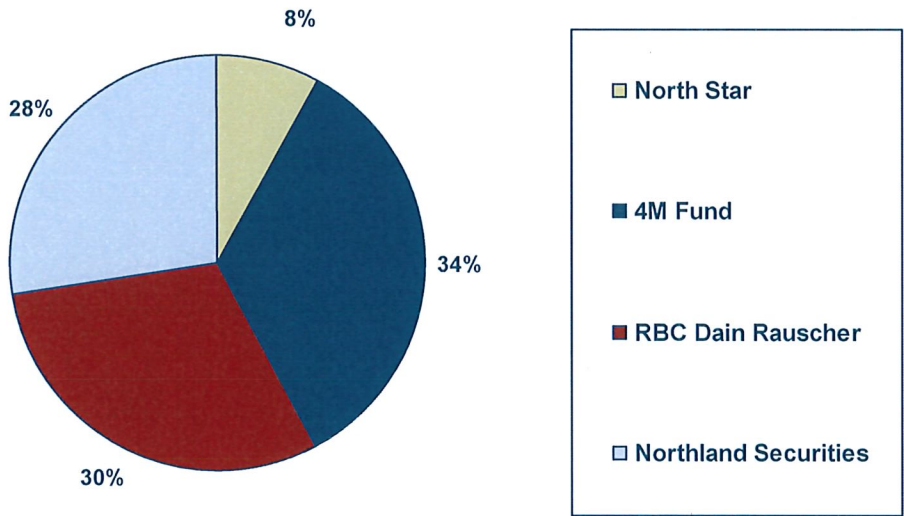
Investment Report

INVESTMENTS

As of June 30, 2020, the City had the following amounts with official depositories:

North Star Bank	\$ 296,599
4M Fund	1,244,601
RBC Dain Rauscher	1,100,036
Northland Securities	1,006,640

TOTAL \$ 3,647,876



DEPOSITORIES AND INVESTMENT TYPES

North Star Bank		
Checking Account	\$	296,599
4M Fund		
Joint Powers Investment	\$	1,244,601
RBC Dain Rauscher		
Money Market Account	\$	0
Certificates of Deposit	\$	1,100,036 (10)
Northland Securities		
Money Market Account	\$	6,640
Certificates of Deposit	\$	1,000,000 (10)

The City's Investment Policy sets some perimeters for investments, such as no more than 60% of the investment portfolio, or \$2,000,000 (whichever is less) shall be invested with any one investment company. No investments shall be made with a term over ten years unless with prior approval from the City Council.

INVESTMENT TERM

Liquid assets are money market accounts.

1-5 Years are made up of certificate of deposit and US Government Instrumentality Securities.

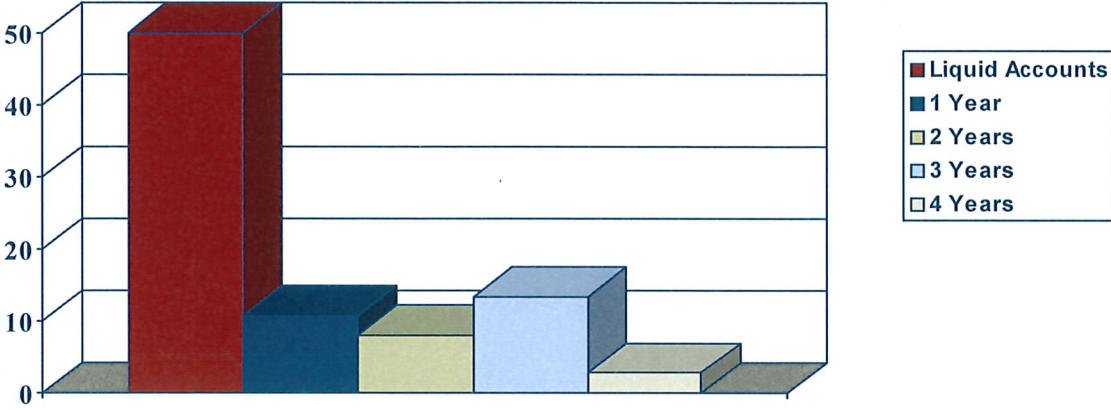
6-10 Years are US Government Instrumentality Securities.

11-15 Years are US Government Instrumentality Securities.

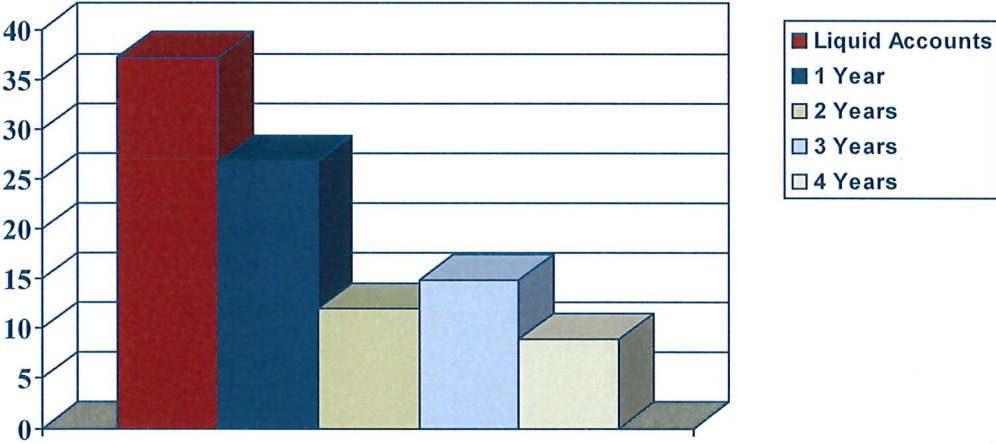
15+ Years are US Government Instrumentality Securities and bonds.

US Government Instrumentality Securities are financial intermediaries established by the federal government to fund loans to certain groups of borrowers, such as homeowners, farmers and students. Most active issuers are Federal Home Loan Bank, Federal National Mortgage Association (Fannie Mae) and Tennessee Valley Authority. Maturities range from three months to 30 years with fixed interest rates.

EOY 2019 Investment Portfolio

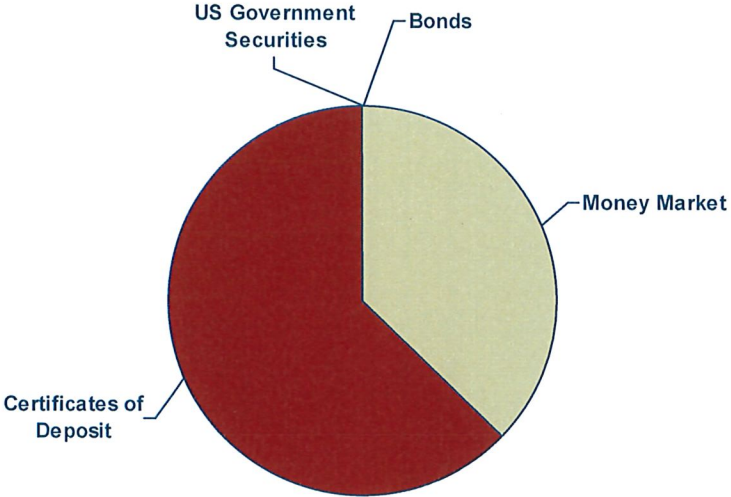


Second Quarter 2020 Investment Portfolio



INVESTMENT TYPES

Money Market	\$ 1,251,241
Bonds	0
Certificates of Deposit	2,100,036
US Government Securities	0



Investment Schedule

<i>Maturity Date</i>	<i>Type</i>	<i>Interest Rate</i>	<i>Investment Broker</i>	<i>Amount</i>	<i>Bank</i>
1/23/2023	CD	1.90%	Northland	100,000.00	Sallie Mae
1/9/2023	CD	1.85%	RBC	100,036.13	Morgan Stanley BK
1/17/2022	CD	1.70%	RBC	100,000.00	JP Morgan Chase Columbus
11/23/2021	CD	3.25%	RBC	100,000.00	Citibank NA
11/21/2021	CD	3.25%	Northland	100,000.00	USB
7/26/2021	CD	0.20%	Northland	100,000.00	Safra National Bank
7/19/2021	CD	1.75%	RBC	100,000.00	Wells Fargo West Las Vegas
6/22/2021	CD	3.00%	Northland	100,000.00	Synchrony
6/18/2021	CD	0.20%	RBC	150,000.00	Enerbank/Continental
3/29/2021	CD	2.95%	RBC	100,000.00	Townebank
1/28/2021	CD	1.70%	Northland	100,000.00	City National Bank BH
1/15/2021	CD	1.65%	RBC	100,000.00	Bank Baroda
1/4/2021	CD	2.00%	Northland	100,000.00	Medallion
10/22/2020	CD	1.60%	RBC	100,000.00	TCF National Bank
10/15/2020	CD	1.75%	Northland	100,000.00	Goldman Sachs
10/9/2020	CD	1.75%	Northland	100,000.00	BMW Bank NA
9/30/2020	CD	0.20%	RBC	150,000.00	Essa Bank
9/28/2020	CD	1.95%	Northland	100,000.00	Barclay
7/17/2020	CD	1.80%	RBC	100,000.00	Bank of America
7/3/2020	CD	1.15%	Northland	100,000.00	Bank Hapoalim
3/27/2020	CD	1.85%	Northland	\$100,000	Landmark Community

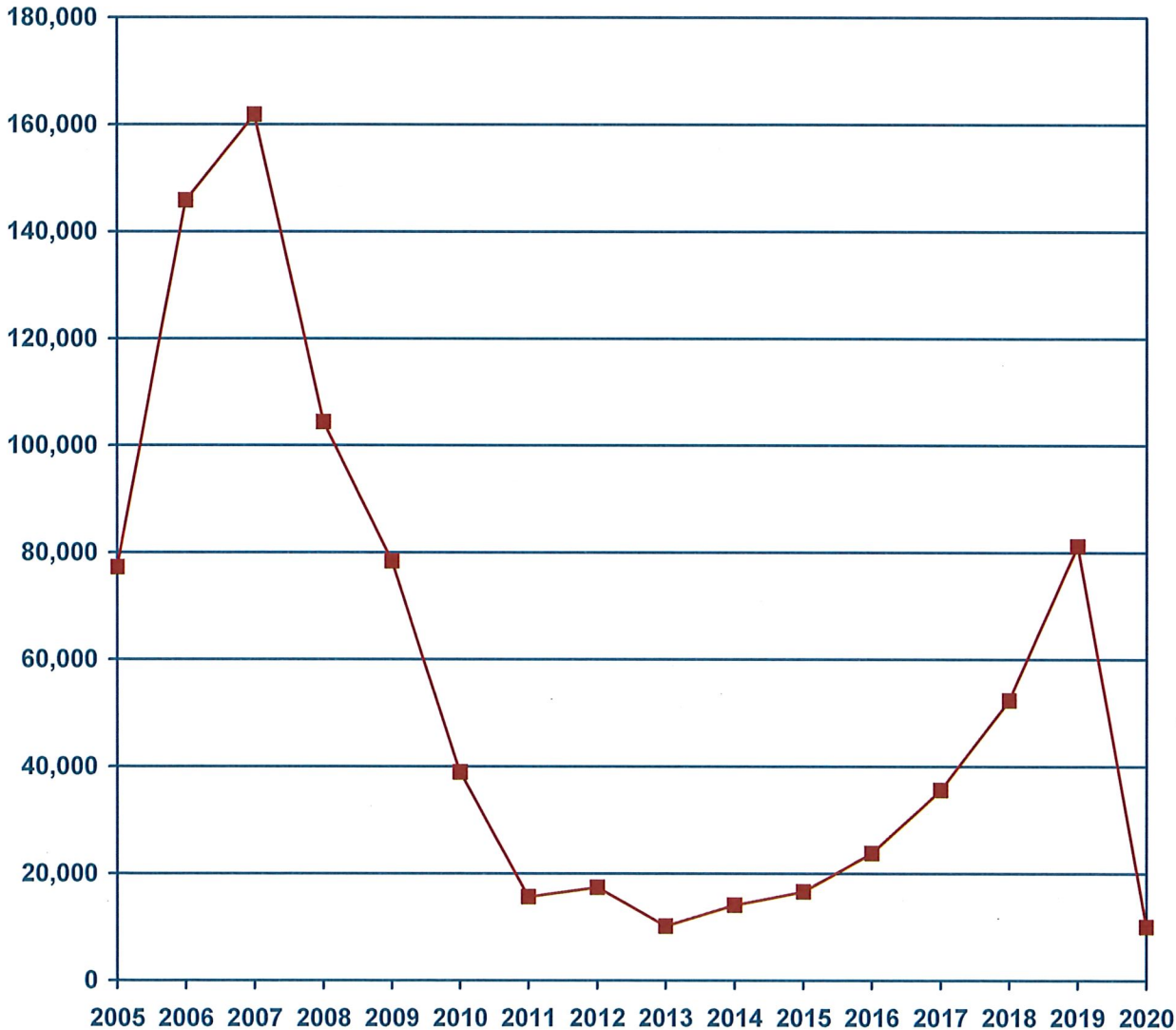
\$2,000,036

Surprisingly, there were no investments called in the second quarter of 2020 but some have been called already in quarter three which staff will address in the next report. There was one maturity in May. Staff purchased four new investments highlighted in red. You will notice the CD purchased in April will earn 1.15% while the longer term CDs purchased in June will earn 0.20%. The fall in rates was swift as the Federal Reserve dropped interest rates due to the pandemic.

INTEREST EARNINGS

The following chart shows the interest earnings since 2005 with 2007 being our best year with earnings of \$161,884. Short-term interest rates have been making a comeback over the past few years but we appear to be entering another era of declining rates.

Investment interest through 2019 totaled \$81,164. Investment interest earned through the first quarter of 2020 totaled \$10,102. Interest returns ran high in 2019 due to the additional funds for the street project being invested before being paid out.



LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date July 28, 2020
ITEM NUMBER Insurance Renewal
STAFF INITIAL JB
APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City's insurance policy runs from August to August. Annually, the City Council must determine whether or not to waive the municipal tort liability limits established by statute. The City has not waived them in the past as it opens the City to greater financial liability and would require the purchase of additional insurance. Staff recommend the following motion whereby the City Council does not waive the tort liability limits.

Also included is information from the League of Minnesota Cities related to statutory liability limits.

OPTIONS:

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council authorizes staff to remit the Liability Coverage—Waiver From to LMCIT as presented indicating the City does not waive the monetary limits on municipal tort liability established by MS 466.04.



CONNECTING & INNOVATING
SINCE 1913

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

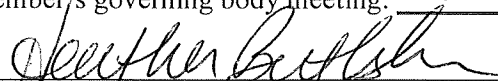
Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: City of Lauderdale

Check one:

- The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.
- The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: July 28, 2020

Signature:  Position: City Administrator



CONNECTING & INNOVATING
SINCE 1913

RISK MANAGEMENT INFORMATION
LMCIT LIABILITY COVERAGE OPTIONS
Liability Limits, Coverage Limits, and Waivers

LMCIT gives cities several options for structuring their liability coverage. The city can choose either to waive or not to waive the monetary limits the statutes provide; and the city can select from among several liability coverage limits. This memo discusses these options and identifies some issues to consider in deciding which of the options best meets the city's needs.

What are the statutory limits on municipal tort liability?

The statutes limit a city's tort liability to a maximum of \$500,000 per claimant and \$1,500,000 per occurrence. These limits apply whether the claim is against the city, against the individual officer or employee, or against both.

What are the coverage limits for LMCIT's basic primary liability coverage?

For coverage written or renewed on or after November 15, 2014, LMCIT's liability coverage will provide a limit of \$2,000,000 per occurrence. Besides the overall coverage limit of \$2,000,000 per occurrence, there are also annual aggregate limits (that is, limits on the total amount of coverage for the year regardless of the number of claims), for certain specific risks. Aggregate limits apply to the following:

Products	\$3,000,000 annually
Failure to supply utilities	\$3,000,000 annually
Data security breaches	\$3,000,000 annually
EMF	\$3,000,000 annually
Limited pollution*	\$3,000,000 annually
Mold	\$3,000,000 annually
Employers liability (work comp)	\$1,500,000 annually
Land use/special risk litigation**	\$1,000,000 annually
Activities in outside organizations	\$100,000 annually

* Includes sudden and accidental releases of pollutants; herbicide and pesticide application; sewer ruptures, overflows and backups; and lead and asbestos claims. Dredging or excavation claims are subject to a \$250,000 sublimit. These limits apply to both damages and defense costs.

** Coverage is provided on a sliding scale percentage basis, which is based on participation in LMCIT's online land use training. Coverage applies to both damages and litigation costs.

Why does LMCIT provide higher coverage limits than the statutory limit?

The reason is to give member cities better protection. The statutory liability limit caps the city's liability for many types of claims. But some liability claims, which are listed in the next section, aren't covered by the statutory limit, so the city's potential liability is unlimited. The higher limit also protects against a major incident in which many people might be injured. The \$2,000,000 per occurrence coverage limit gives the city better protection for these types of claims, and makes it less likely the city could end up with liability exceeding its coverage limit.

Another reason to provide higher limits is because it's increasingly more common to see contracts require more than the statutory limit of \$1,500,000; a more common figure is a \$2,000,000 limit. LMCIT's higher limits will now meet this requirement, but if even higher limits are required, there is the option to carry LMCIT's excess coverage to meet the additional requirements. LMCIT can also issue an endorsement to increase the city's coverage limit only for claims relating to a particular contract.

If the statute limits our liability and LMCIT is already providing higher limits than required, why purchase even more limits?

There are four good reasons why cities should strongly consider carrying LMCIT's excess coverage, which provides higher limits of liability coverage. Excess coverage is available in \$1,000,000 increments, up to a maximum of \$5,000,000.

1. The statutory tort limits either do not or may not apply to several types of claims

The following are the types of claims the statutory limits do not apply to. LMCIT's higher limit of \$2,000,000 will definitely provide better protection against these types of claims, but there could be cases where even that limit might not be enough.

- *Claims under federal civil rights laws.* These include Section 1983, the Americans with Disabilities Act, etc.
- *Claims for tort liability that the city has assumed by contract.* This occurs when a city agrees in a contract to defend and indemnify a private party.
- *Claims for actions in another state.* This might occur in border cities that have mutual aid agreements with adjoining states, or when a city official attends a national conference or goes to Washington to lobby, etc.
- *Claims based on liquor sales.* This mostly affects cities with municipal liquor stores, but it could also arise in connection with beer sales at a fire relief association fund-raiser, for example.
- *Claims based on a "taking" theory.* Suits challenging land use regulations frequently include an "inverse condemnation" claim, alleging that the regulation amounts to a "taking" of the property.

2. LMCIT's primary liability coverage has annual limits on coverage for a few specific risks

The table on page 1 lists the liability risks to which aggregate coverage limits apply. If the city has a loss or claim in one of these areas, there might not be enough limits remaining to cover the city's full exposure if there is a second loss of the same sort during the year.

Excess liability coverage gives the city additional protection against this risk as well.

There are, though, a couple important restrictions on how the excess coverage applies to risks that are subject to aggregate limits:

- The excess coverage does not apply to the following types of risks:
 - Failure to supply utilities.
 - Mold.
 - “Limited pollution” claims if either the pollutant release or the damage is below ground or in a body of water.
 - Auto no-fault claims.
 - Uninsured/underinsured motorist claims.
 - Workers’ compensation, disability, or unemployment claims.
 - Claims under the medical payments coverage.
- The excess coverage does not automatically apply to liquor liability unless the city specifically requests it.

3. The city may be required by contract to carry higher coverage limits

LMCIT’s limit of \$2,000,000 will meet most contract requirements, but if even higher limits are required, LMCIT’s excess coverage is an option. LMCIT can also issue an endorsement to increase the city’s coverage limit only for claims relating to a particular contract.

4. There may be more than one political subdivision covered under the city’s coverage

An HRA, EDA, or port authority is itself a separate political subdivision. If the city EDA, for example, is named as a covered party on the city’s coverage and a claim were made that involved both the city and the EDA, theoretically the claimant might be able to recover up to \$1,500,000 from both the city and the EDA, since there are two political subdivisions involved. Excess coverage is one way to provide enough coverage limits to address this situation. Another solution is for the HRA, EDA, or port authority to carry separate liability coverage in its own name.

This issue of multiple covered parties can also arise is if the city has agreed by contract to name another entity as a covered party, or to defend and indemnify another entity.

Who needs excess liability coverage?

If anything, excess liability coverage is even more important to a small city rather than to a large city. If a city ends up with more liability than it has coverage, the city will have to either draw on existing funds or go to its taxpayers to pay that judgment. A large city faced with, say, \$1,000,000 of liability over and above what its LMCIT coverage pays might be able to spread that cost over several thousand taxpayers. The small city by contrast might be dividing that same \$1,000,000 among only a couple hundred taxpayers. \$1,000,000 divided among 5,000 taxpayers is \$200 apiece – annoying but probably at least manageable for most taxpayers. \$1,000,000 divided among 200 taxpayers is \$5,000 apiece – enough to be a real problem for many.

What’s the effect of waiving the “per claimant” statutory liability limit?

For cities that choose to waive the statutory limits, the city is choosing to waive the protection of the statutory limits, up to the amount of coverage the city has. Someone with a claim against a

city that has waived the statutory limits would be able to recover up to \$2,000,000 (of course the individual would have to prove to the court or jury that he or she really does have that amount of damages), rather than the statutory limit of \$500,000 per claimant. Because the waiver increases the exposure, the premium is roughly 3% higher for coverage under the waiver option.

For cities that choose not to waive the statutory limits, the city's liability is limited by the statute to no more than \$500,000 per claimant and \$1,500,000 per occurrence. LMCIT's higher coverage limits would only come into play on those types of claims that aren't covered by the statutory liability limit.

Why would the city choose to pay more for the waiver-option coverage?

The statutory liability limit only comes into play in a case where:

- The city is in fact liable.
- The injured party's actual proven damages are greater than the statutory limit.

Very literally, applying the statutory liability limit means an injured party won't be fully compensated for his or her actual, proven damages that were caused by city negligence. Some cities, as a matter of public policy, may want to have more assets available to compensate their citizens for injuries caused by the city's negligence. Waiving the statutory liability limits is a way to do that.

Other cities may feel that the appropriate policy is to minimize the expenditure of the taxpayers' funds by taking full advantage of every protection the legislature has decided to provide. There's no right or wrong answer on this point. It's a discretionary question of city policy that each city council needs to decide for itself.

What's the effect of waiving the statutory limits if the city has excess coverage?

If the city has \$1,000,000 of excess coverage and chooses to waive the statutory tort limits, the claimants (whether it's one claimant or several) could then potentially recover up to \$3,000,000 in damages in a single occurrence. If the city carries higher excess coverage limits, the potential maximum recovery per occurrence is correspondingly higher.

Carrying excess coverage under the waiver option is a way to address an issue that some cities find troubling: the case where many people are injured in a single occurrence caused by city negligence. Suppose, for example, that a city vehicle negligently runs into a school bus full of children, causing multiple serious injuries. \$1,500,000 divided 50 ways may not go far toward compensating for those injuries. Excess coverage under the waiver option makes more funds available to compensate the victims in that kind of situation.

~~X~~ The cost of the excess liability coverage is about 25% greater if the city waives the statutory tort limits. ~~X~~ The cost difference is proportionally greater than the cost difference at the primary level because for a city that carries excess coverage, waiving the statutory tort limits increases both the per-claimant exposure and the per-occurrence exposure.

Is there an increase in risk if the city waives the statutory tort liability limits?

There is no increase in risk for the city to end up with liability if LMCIT doesn't cover it. The waiver form specifically says the city is waiving the statutory tort liability limits only to the extent of the city's coverage.

Of course, that's not to say there is no risk the city's liability could exceed its coverage limits. Listed earlier in this memo are a number of ways that could happen to any city, but the waiver doesn't increase that risk.

Can the city waive the statutory tort limits for the primary coverage but not for the excess coverage?

No. If the city decides to waive the statutory tort limits, that waiver applies to the full extent of the coverage limits the city has. The city cannot partially waive the statutory limits.

Is there a simple way to summarize the options?

It's not necessarily simple, but the table on the following page is a shorthand summary of what the effect would be of the various coverage structure options in different circumstances.

Your League Resource

Call the Underwriting
Department at 651.281.1200
or 800.925.1122 with any
questions.

LMCIT Liability Coverage Options

Coverage structure If the city:	On a liability claim to which the statutory limits apply		On a liability claim to which the statutory limits do not apply
	This is the maximum amount a single claimant could recover on an occurrence.	This is the maximum total amount that all claimants could recover on a single occurrence.	
Does not have excess coverage & Does not waive the statutory limits	\$500,000	\$1,500,000	\$2,000,000
Does not have excess coverage & Waives the statutory limits	\$2,000,000	\$2,000,000	\$2,000,000
Has \$1,000,000 of excess coverage & Does not waive the statutory limits	\$500,000	\$1,500,000	\$3,000,000
Has \$1,000,000 of excess coverage & Waives the statutory limits	\$3,000,000	\$3,000,000	\$3,000,000

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action _____
Resolution _____
Work Session _____

Meeting Date July 28, 2020

ITEM NUMBER 2021 Budget and Levy

STAFF INITIAL HBH

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Following is staff's first attempt at the general fund budget for 2021. Staff will discuss the numbers highlighted in red during the meeting. The numbers are very preliminary until the LGA and fiscal disparities numbers are released. The preliminary levy will be set at the September 22 meeting.

OPTIONS:

STAFF RECOMMENDATION:

CITY OF LAUDERDALE
GENERAL FUND REVENUES
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-00000-410-31010	CURRENT AD VALOREM TAXES	\$ 667,521	\$ 707,094	\$ 707,094
101-00000-410-31020	DELINQUENT AD VALOREM TAXES	\$ 5,322	\$ -	\$ -
101-00000-410-31400	FISCAL DISPARITIES	\$ 139,873	\$ 138,520	\$ 138,520
101-00000-410-31055	EXCESS TAX INCREMENT	\$ -	\$ -	\$ -
101-00000-410-31900	PENALTIES AND INTEREST TAXES	\$ 363	\$ -	\$ -
	TAXES	\$ 813,080	\$ 845,614	\$ 845,614
101-00000-410-32110	LIQUOR LICENSES	\$ 150	\$ 150	\$ 150
101-00000-410-32180	TOBACCO LICENSES	\$ 600	\$ 400	\$ 400
101-00000-410-32190	OTHER BUSINESS LICENSES	\$ 2,350	\$ 2,000	\$ 2,000
101-00000-410-32192	HVAC CONTRACTOR LICENSES	\$ 1,150	\$ 1,500	\$ 1,100
101-00000-410-32240	ANIMAL LICENSES	\$ 86	\$ 100	\$ 100
101-00000-420-32210	BUILDING PERMITS	\$ 24,420	\$ 25,000	\$ 23,000
101-00000-420-32230	PLUMBING & HEATING PERMITS	\$ 4,941	\$ 8,000	\$ 5,000
101-00000-420-32270	RENTAL HOUSING LICENSES	\$ 9,078	\$ 3,500	\$ 5,000
101-00000-430-32261	EXCAVATING PERMITS	\$ -	\$ -	\$ -
	PERMITS & LICENSES	\$ 42,774	\$ 40,650	\$ 36,750
101-00000-410-33401	LOCAL GOVERNMENT AID	\$ 539,622	\$ 547,872	\$ 524,591
101-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ 1,198	\$ 1,198	\$ 1,198
101-00000-410-33423	OTHER GRANTS & AIDS	\$ -	\$ -	\$ -
	INTERGOVERNMENTAL REVENUE	\$ 540,820	\$ 549,070	\$ 525,789
101-00000-410-34101	CITY HALL RENT	\$ 3,886	\$ 4,750	\$ 1,000
101-00000-410-34103	ZONING & SUBDIVISION FEES	\$ 1,750	\$ 1,000	\$ 1,500
101-00000-420-34104	PLAN REVIEW FEES	\$ 9,193	\$ 5,000	\$ 5,000
101-00000-410-34105	SALE OF MAPS & PUBLICATIONS	\$ 29	\$ -	\$ -
101-00000-410-34108	ADMINISTRATIVE FEES	\$ 437	\$ -	\$ -
101-00000-420-34202	SPECIAL FIRE PROTECTION SERVICES	\$ 1,210	\$ 1,000	\$ -
101-00000-420-34206	MOWING & GARBAGE CLEANUP	\$ -	\$ -	\$ -
101-00000-430-34303	SNOW REMOVAL CHARGES	\$ -	\$ -	\$ -
101-00000-450-34780	PARK SHELTER FEES	\$ 250	\$ 200	\$ 200
101-00000-450-34920	MERCHANDISE SALES	\$ 450	\$ 400	\$ 400
	CHARGES FOR SERVICES	\$ 17,205	\$ 12,350	\$ 8,100

Account Number	Account Description	2019 Actual	2020 Adopted	2020 Proposed
101-00000-420-35101	COURT FINES & ADMINISTRATIVE PENALTIES	\$ 29,977	\$ 27,000	\$ 25,000
101-00000-420-35200	FORFEITED & SEIZED ASSETS	\$ -	\$ -	\$ -
	FINES & FORFEITS	\$ 29,977	\$ 27,000	\$ 25,000
101-00000-410-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 2,303	\$ -	\$ -
101-00000-410-36102	PENALTIES & INTEREST	\$ -	\$ -	\$ -
101-00000-410-36200	OTHER MISCELLEANOUS REVENUE	\$ 1,378	\$ -	\$ -
101-00000-410-36210	INTEREST ON INVESTMENTS	\$ 30,294	\$ 6,000	\$ 6,000
101-00000-410-36215	OTHER FEES (CREDIT CARD)	\$ 370	\$ 500	\$ 500
101-00000-410-36230	CONTRIBUTIONS & DONATIONS (NON COMM E)	\$ -	\$ -	\$ -
101-00000-450-36230	CONTRIBUTIONS & DONATIONS (COMM EVENT	\$ 2,159	\$ 2,500	\$ -
101-00000-420-36260	SURCHARGES COLLECTED	\$ 1,246	\$ 1,000	\$ 1,000
	MISCELLANEOUS REVENUE	\$ 37,750	\$ 10,000	\$ 7,500
101-00000-410-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
101-00000-410-39200	TRANSFER IN	\$ -	\$ -	\$ -
	OTHER SOURCES	\$ -	\$ -	\$ -
	TOTAL GENERAL FUND REVENUE	\$ 1,481,605	\$ 1,484,684	\$ 1,448,753
	REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ -	\$ (90,639)
	FUND BALANCE - January 1	\$ 735,673	\$ 780,967	\$ 780,967
	FUND BALANCE - December 31	<u>\$ 780,967</u>	<u>\$ 780,967</u>	<u>\$ 690,328</u>

CITY OF LAUDERDALE
GENERAL FUND EXPENSE SUMMARY
2021

Department Number	Title	2019 Actual	2020 Adopted	2021 Proposed
41110	LEGISLATIVE	\$ 26,280	\$ 26,423	\$ 23,853
41320	CITY ADMINISTRATION	\$ 233,714	\$ 235,810	\$ 240,652
41410	ELECTIONS	\$ 18,062	\$ 24,930	\$ 19,035
41610	LEGAL	\$ 30,523	\$ 28,500	\$ 31,000
41910	PLANNING	\$ 32,929	\$ 37,427	\$ 38,107
41940	GENERAL GOVERNMENT BUILDINGS	\$ 29,121	\$ 34,400	\$ 32,200
	GENERAL GOVERNMENT	\$ 370,628	\$ 387,490	\$ 384,847
42100	PUBLIC SAFETY	\$ 771,270	\$ 796,463	\$ 861,021
42400	BUILDING INSPECTIONS	\$ 51,389	\$ 50,082	\$ 51,418
	PUBLIC SAFETY	\$ 822,659	\$ 846,545	\$ 912,439
43121	PUBLIC WORKS	\$ 105,393	\$ 100,148	\$ 105,487
43160	STREET LIGHTING	\$ 6,124	\$ 6,000	\$ 6,000
	PUBLIC WORKS	\$ 111,518	\$ 106,148	\$ 111,487
45200	PARKS & RECREATION	\$ 92,865	\$ 93,501	\$ 92,619
46500	ECONOMIC DEVELOPMENT	\$ 1,225	\$ 5,000	\$ 5,000
49200	MISCELLANEOUS UNALLOCATED EXPENSES	\$ -	\$ 8,000	\$ 8,000
49300	OTHER FINANCING USES	\$ 38,000	\$ 38,000	\$ 25,000
	OTHER	\$ 132,090	\$ 144,501	\$ 130,619
TOTAL EXPENDITURES		\$ 1,436,895	\$ 1,484,684	\$ 1,539,392

CITY OF LAUDERDALE
 LEGISLATIVE
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41110-410-41030	PART TIME EMPLOYEES	\$ 16,500	\$ 16,500	\$ 16,500
101-41110-410-41220	FICA	\$ 1,023	\$ 1,023	\$ 1,023
101-41110-410-41225	MEDICARE	\$ 240	\$ 239	\$ 239
101-41110-410-41510	WORKERS COMPENSATION INSURANCE	\$ 44	\$ 41	\$ 41
	PERSONNEL	<u>\$ 17,806</u>	<u>\$ 17,803</u>	<u>\$ 17,803</u>
101-41110-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41110-410-42110	GENERAL SUPPLIES	\$ -	\$ 50	\$ 50
101-41110-410-42115	MEETINGS	\$ -	\$ 200	\$ 200
101-41110-410-42410	MINOR TOOLS & EQUIPMENT	\$ -	\$ -	\$ -
	SUPPLIES	<u>\$ -</u>	<u>\$ 250</u>	<u>\$ 250</u>
101-41110-410-43140	TRAINING & EDUCATION	\$ 1,810	\$ 2,000	\$ 500
101-41110-410-43310	TRAVEL EXPENSE	\$ 1,974	\$ 1,300	\$ 500
101-41110-410-43510	LEGAL NOTICES & PUBLISHING	\$ 475	\$ 500	\$ 500
101-41110-410-43610	INSURANCE & BONDS	\$ 122	\$ 270	\$ 200
101-41110-410-44330	DUES & SUBSCRIPTIONS	\$ 4,092	\$ 4,300	\$ 4,100
	OTHER SERVICES & CHARGES	<u>\$ 8,474</u>	<u>\$ 8,370</u>	<u>\$ 5,800</u>
101-41110-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u><u>\$ 26,280</u></u>	<u><u>\$ 26,423</u></u>	<u><u>\$ 23,853</u></u>

NOTES:

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association and Suburban Rate Authority

CITY OF LAUDERDALE
CITY ADMINISTRATION
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41320-410-41010	FULL TIME EMPLOYEES	\$ 129,019	\$ 133,017	\$ 137,008
101-41320-410-41020	OVERTIME	\$ -	\$ -	\$ -
101-41320-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-41320-410-41210	PERA	\$ 9,637	\$ 9,976	\$ 10,276
101-41320-410-41220	FICA	\$ 8,163	\$ 8,247	\$ 8,494
101-41320-410-41225	MEDICARE	\$ 1,909	\$ 1,929	\$ 1,987
101-41320-410-41250	DEFERRED COMPENSATION	\$ 2,006	\$ 1,700	\$ 2,000
101-41320-410-41310	HEALTH INSURANCE	\$ 18,161	\$ 17,417	\$ 18,141
101-41320-410-41320	DENTAL INSURANCE	\$ 395	\$ 350	\$ 400
101-41320-410-41330	LIFE INSURANCE	\$ 840	\$ 860	\$ 850
101-41320-410-41340	DISABILITY INSURANCE	\$ 636	\$ 800	\$ 650
101-41320-410-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-41320-410-41510	WORKERS COMPENSATION INSURANCE	\$ 1,086	\$ 1,064	\$ 1,096
	PERSONNEL	\$ 171,852	\$ 175,360	\$ 180,902
101-41320-410-42010	OFFICE SUPPLIES	\$ 592	\$ 700	\$ 700
101-41320-410-42020	COMPUTER SUPPLIES	\$ -	\$ 650	\$ 650
101-41320-410-42030	PRINTED FORMS	\$ 3,034	\$ 2,500	\$ 3,000
101-41320-410-42110	GENERAL SUPPLIES	\$ -	\$ 700	\$ 400
101-41320-410-42115	MEETINGS	\$ 37	\$ -	\$ -
101-41320-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
101-41320-410-42420	MINOR COMPUTER EQUIPMENT	\$ 3,876	\$ 500	\$ 1,000
	SUPPLIES	\$ 7,539	\$ 5,050	\$ 5,750
101-41320-410-43030	AUDITING & ACCOUNTING SERVICES	\$ 18,384	\$ 14,000	\$ 18,000
101-41320-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 17,881	\$ 20,000	\$ 18,000
101-41320-410-43140	TRAINING & EDUCATION	\$ 670	\$ 1,700	\$ 1,000
101-41320-410-43220	POSTAGE	\$ 2,010	\$ 2,000	\$ 2,000
101-41320-410-43250	OTHER COMMUNICATIONS	\$ -	\$ -	\$ -
101-41320-410-43310	TRAVEL EXPENSE	\$ 1,512	\$ 1,500	\$ 500
101-41320-410-43510	LEGAL NOTICES & PUBLISHING	\$ 402	\$ 800	\$ 500
101-41320-410-43610	INSURANCE & BONDS	\$ 1,572	\$ 3,200	\$ 1,700
101-41320-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41320-410-44160	RENTS & LEASES	\$ 2,962	\$ 2,800	\$ 3,000
101-41320-410-44325	BANK FEES & CHARGES	\$ 1,666	\$ 2,400	\$ 2,000
101-41320-410-44330	DUES & SUBSCRIPTIONS	\$ 6,245	\$ 5,700	\$ 6,200
101-41320-410-44370	MISCELLANEOUS CHARGES	\$ 1,018	\$ 1,300	\$ 1,100
	OTHER SERVICES & CHARGES	\$ 54,323	\$ 55,400	\$ 54,000
101-41320-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 233,714	\$ 235,810	\$ 240,652

NOTES

Dues includes MCFOA, MAMA, MN GFOA, IMCA, MCMA, Press, Notary, RC GIS

CITY OF LAUDERDALE
ELECTIONS
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41410-410-41010	FULL TIME EMPLOYEES	\$ 11,450	\$ 11,891	\$ 12,248
101-41410-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ 5,000	\$ -
101-41410-410-41210	PERA	\$ 855	\$ 892	\$ 919
101-41410-410-41220	FICA	\$ 724	\$ 737	\$ 759
101-41410-410-41225	MEDICARE	\$ 169	\$ 172	\$ 178
101-41410-410-41250	DEFERRED COMPENSATION	\$ 211	\$ 160	\$ 200
101-41410-410-41310	HEALTH INSURANCE	\$ 1,693	\$ 1,700	\$ 1,758
101-41410-410-41320	DENTAL INSURANCE	\$ 46	\$ 50	\$ 50
101-41410-410-41330	LIFE INSURANCE	\$ 55	\$ 60	\$ 60
101-41410-410-41340	DISABILITY INSURANCE	\$ 59	\$ 73	\$ 65
101-41410-410-41510	WORKERS COMPENSATION INSURANCE	\$ 96	\$ 95	\$ 98
	PERSONNEL	\$ 15,359	\$ 20,830	\$ 16,335
101-41410-410-42010	OFFICE SUPPLIES	\$ -	\$ 100	\$ 100
101-41410-410-42110	GENERAL SUPPLIES	\$ 45	\$ 500	\$ 100
101-41410-410-42410	MINOR EQUIPMENT & TOOLS	\$ 2,658	\$ 2,500	\$ 2,500
	SUPPLIES	\$ 2,703	\$ 3,100	\$ 2,700
101-41410-410-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ 1,000	\$ -
101-41410-410-44370	MISCELLANEOUS CHARGES (AB VOTING)	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ 1,000	\$ -
101-41410-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 18,062	\$ 24,930	\$ 19,035

CITY OF LAUDERDALE
LEGAL
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41610-410-43040	LEGAL SERVICES - CIVIL PROCESS	\$ 19,276	\$ 17,000	\$ 19,000
101-41610-410-43045	LEGAL SERVICES - PROSECUTION	\$ 11,247	\$ 11,500	\$ 12,000
	OTHER SERVICES & CHARGES	<u>\$ 30,523</u>	<u>\$ 28,500</u>	<u>\$ 31,000</u>
TOTAL EXPENDITURES		<u><u>\$ 30,523</u></u>	<u><u>\$ 28,500</u></u>	<u><u>\$ 31,000</u></u>

CITY OF LAUDERDALE
 PLANNING, ZONING & INSPECTIONS
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41910-410-41010	FULL TIME EMPLOYEES	\$ 15,753	\$ 16,108	\$ 16,591
101-41910-410-41210	PERA	\$ 1,173	\$ 1,208	\$ 1,244
100-41910-410-41220	FICA	\$ 996	\$ 999	\$ 1,029
101-41910-410-41225	MEDICARE	\$ 233	\$ 234	\$ 241
101-41910-410-41250	DEFERRED COMPENSATION	\$ 242	\$ 200	\$ 225
101-41910-410-41310	HEALTH INSURANCE	\$ 2,394	\$ 2,234	\$ 2,379
101-41910-410-41320	DENTAL INSURANCE	\$ 70	\$ 100	\$ 80
101-41910-410-41330	LIFE INSURANCE	\$ 107	\$ 90	\$ 110
101-41910-410-41340	DISABILITY INSURANCE	\$ 76	\$ 100	\$ 50
101-41910-410-41510	WORKERS COMPENSATION INSURANCE	\$ 132	\$ 129	\$ 133
	PERSONNEL	\$ 21,176	\$ 21,402	\$ 22,082
101-41910-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-41910-410-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 11,347	\$ 15,000	\$ 15,000
101-41910-410-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-41910-410-43220	POSTAGE	\$ 14	\$ 450	\$ 450
101-41910-410-43610	INSURANCE & BONDS	\$ 173	\$ 425	\$ 425
101-41910-410-44330	DUES AND SUBSCRIPTIONS	\$ 219	\$ 150	\$ 150
	OTHER SERVICES & CHARGES	\$ 11,753	\$ 16,025	\$ 16,025
TOTAL EXPENDITURES		\$ 32,929	\$ 37,427	\$ 38,107

CITY OF LAUDERDALE
GENERAL GOVERNMENT BUILDINGS
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41940-410-42110	GENERAL SUPPLIES	\$ 1,128	\$ 1,500	\$ 1,200
101-41940-410-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-41940-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 1,128	\$ 1,500	\$ 1,200
101-41940-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
101-41940-410-43210	TELEPHONE & TELEGRAPH	\$ 2,014	\$ 2,300	\$ 2,200
101-41940-410-43250	OTHER COMMUNICATIONS (INTERNET)	\$ 5,849	\$ 6,000	\$ 6,000
101-41940-410-43610	INSURANCE & BONDS	\$ 8,182	\$ 6,500	\$ 8,000
101-41940-410-43810	ELECTRIC UTILITIES	\$ 2,472	\$ 4,400	\$ 3,000
101-41940-410-43820	WATER UTILITIES	\$ 46	\$ 900	\$ 500
101-41940-410-43830	GAS UTILITIES	\$ 2,784	\$ 3,000	\$ 3,000
101-41940-410-43840	REFUSE DISPOSAL	\$ 5,981	\$ 6,300	\$ 6,300
101-41940-410-43850	SEWER UTILITIES	\$ -	\$ -	\$ -
101-41940-410-44010	BUILDING MAINTENANCE	\$ 665	\$ 3,500	\$ 2,000
101-41940-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41940-410-44160	RENTS & LEASES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 27,992	\$ 32,900	\$ 31,000
101-41940-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 29,121	\$ 34,400	\$ 32,200

CITY OF LAUDERDALE
 PUBLIC SAFETY
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-42100-420-43100	DISPATCH	\$ 15,670	\$ 15,192	\$ 12,350
101-42100-420-43110	POLICE CONTRACT	\$ 713,204	\$ 747,071	\$ 773,471
101-42100-420-44370	MISCELLANEOUS CHARGES	\$ 189	\$ 200	\$ 200
101-42220-420-43120	FIRE CONTRACT	\$ 21,458	\$ 21,000	\$ 75,000
101-42220-420-43125	FIRE CALLS & INSPECTIONS	\$ 20,749	\$ 13,000	\$ -
101-42200-420-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 771,270	\$ 796,463	\$ 861,021
101-42220-420-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		<u>\$ 771,270</u>	<u>\$ 796,463</u>	<u>\$ 861,021</u>

PD increase of 3.53%

CITY OF LAUDERDALE
 BUILDING INSPECTIONS
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-42400-420-41010	FULL TIME EMPLOYEES	\$ 32,903	\$ 33,828	\$ 34,678
101-42400-420-42010	OVERTIME	\$ 233	\$ -	\$ -
101-42400-420-41210	PERA	\$ 2,478	\$ 1,801	\$ 1,843
101-42400-420-41220	FICA	\$ 2,301	\$ 1,489	\$ 1,523
101-42400-420-41225	MEDICARE	\$ 538	\$ 348	\$ 356
101-42400-420-41250	DEFERRED COMPENSATION	\$ 2,855	\$ 2,448	\$ 3,000
101-42400-420-41310	HEALTH INSURANCE	\$ 1,836	\$ 2,000	\$ 1,878
101-42400-420-41320	DENTAL INSURANCE	\$ 186	\$ 200	\$ 185
101-42400-420-41330	LIFE INSURANCE	\$ 510	\$ 600	\$ 510
101-42400-420-41340	DISABILITY INSURANCE	\$ 111	\$ 200	\$ 115
101-42400-420-41510	WORKERS COMPENSATION INSURANCE	\$ 1,129	\$ 1,068	\$ 1,130
	PERSONNEL	\$ 45,079	\$ 43,982	\$ 45,218
101-42400-420-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-42400-420-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-42400-420-43090	EXPERT & PROFESSIONAL SERVICES	\$ 2,119	\$ 3,000	\$ 2,500
101-42400-420-43140	TRAINING & EDUCATION	\$ 1,300	\$ 600	\$ 1,000
101-42400-420-43220	POSTAGE	\$ 371	\$ 300	\$ 350
101-42400-420-43310	TRAVEL EXPENSES	\$ -	\$ -	\$ -
101-42400-420-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
101-42400-420-43610	INSURANCE & BONDS	\$ 231	\$ 350	\$ 250
101-42400-420-44330	DUES & SUBSCRIPTIONS	\$ -	\$ 100	\$ 100
101-42400-420-44370	MISCELLANEOUS CHARGES	\$ 1,320	\$ 750	\$ 1,000
101-42400-420-44380	BUILDING PERMIT SURCHARGES	\$ 969	\$ 1,000	\$ 1,000
	OTHER SERVICES & CHARGES	\$ 6,311	\$ 6,100	\$ 6,200
TOTAL EXPENDITURES		\$ 51,389	\$ 50,082	\$ 51,418

CITY OF LAUDERDALE
PUBLIC WORKS
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-43121-430-41010	FULL TIME EMPLOYEES	\$ 36,867	\$ 35,817	\$ 37,002
101-43121-430-41020	OVERTIME	\$ 839	\$ -	\$ -
101-43121-430-41040	TEMPORARY EMPLOYEES	\$ -	\$ 6,000	\$ 6,000
101-43121-430-41210	PERA	\$ 2,670	\$ 3,136	\$ 3,225
101-43121-430-41220	FICA	\$ 2,754	\$ 2,593	\$ 2,666
101-43131-430-41225	MEDICARE	\$ 644	\$ 606	\$ 624
101-43121-430-41250	DEFERRED COMPENSATION	\$ 5,235	\$ 5,300	\$ 5,195
101-43121-430-41310	HEALTH INSURANCE	\$ 499	\$ 125	\$ 500
101-43121-430-41320	DENTAL INSURANCE	\$ 93	\$ 125	\$ 94
101-43121-430-41330	LIFE INSURANCE	\$ 458	\$ 379	\$ 460
101-43121-430-41340	DISABILITY INSURANCE	\$ 149	\$ 200	\$ 150
101-43121-430-41510	WORKERS COMPENSATION INSURANCE	\$ 1,809	\$ 1,867	\$ 1,921
	PERSONNEL	\$ 52,016	\$ 56,148	\$ 57,837
101-43121-430-42110	GENERAL SUPPLIES	\$ 821	\$ 1,500	\$ 1,000
101-43121-430-42120	MOTOR FUELS	\$ 3,169	\$ 3,500	\$ 3,100
101-43121-430-42130	LUBRICANTS & ADDITIVES	\$ -	\$ 100	\$ 100
101-43121-430-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-43121-430-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
101-43121-430-42210	VEHICLE/EQUIPMENT PARTS	\$ 428	\$ 500	\$ 500
101-43121-430-42220	TIRES	\$ -	\$ -	\$ -
101-43121-430-42240	STREET MAINTENANCE MATERIALS	\$ 191	\$ -	\$ -
101-43121-430-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ 500	\$ 500
101-43121-430-42420	MINOR COMPUTER EQUIPMENT	\$ -	\$ 750	\$ -
	SUPPLIES	\$ 4,610	\$ 6,850	\$ 5,200
101-43121-430-43030	ENGINEERING	\$ 14,892	\$ 7,200	\$ 10,000
101-43121-430-43090	EXPERT & PROFESSIONAL SERVICES (SNOW)	\$ 22,845	\$ 17,000	\$ 20,000
101-43121-430-43095	TREE TRIMMING AND REMOVAL	\$ 8,025	\$ 9,000	\$ 9,000
101-43121-430-43140	TRAINING & EDUCATION	\$ 430	\$ 500	\$ 500
101-43121-430-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-43121-430-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-43121-430-43610	INSURANCE & BONDS	\$ 784	\$ 1,400	\$ 900
101-43121-430-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-43121-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 1,793	\$ 2,000	\$ 2,000
101-43121-430-44160	RENTS & LEASES	\$ -	\$ -	\$ -
101-43121-430-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
101-43121-430-44390	TAXES & LICENSES	\$ -	\$ 50	\$ 50
	OTHER SERVICES & CHARGES	\$ 48,768	\$ 37,150	\$ 42,450
101-43121-430-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 105,393	\$ 100,148	\$ 105,487

CITY OF LAUDERDALE
STREET LIGHTING
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-43160-430-43810	ELECTRIC UTILITIES	\$ 6,124	\$ 6,000	\$ 6,000
101-43160-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 6,124	\$ 6,000	\$ 6,000
TOTAL EXPENDITURES		<u>\$ 6,124</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>

CITY OF LAUDERDALE
PARKS & RECREATION
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-45200-450-41010	FULL TIME EMPLOYEES	\$ 52,457	\$ 50,419	\$ 52,157
101-45200-450-41020	OVERTIME	\$ 1,102	\$ -	\$ -
101-45200-450-41040	TEMPORARY EMPLOYEES	\$ 7,665	\$ 12,000	\$ 12,000
101-45200-450-41210	PERA	\$ 3,717	\$ 4,231	\$ 4,362
101-45200-450-41220	FICA	\$ 4,119	\$ 3,870	\$ 3,978
101-45200-450-41225	MEDICARE	\$ 963	\$ 905	\$ 930
101-45200-450-41250	DEFERRED COMPENSATION	\$ 5,204	\$ 5,600	\$ 5,250
101-45200-450-41310	HEALTH INSURANCE	\$ 3,879	\$ 3,009	\$ 3,900
101-45200-450-41320	DENTAL INSURANCE	\$ 186	\$ 200	\$ 187
101-45200-450-41330	LIFE INSURANCE	\$ 366	\$ 400	\$ 367
101-45200-450-41340	DISABILITY INSURANCE	\$ 247	\$ 325	\$ 250
101-45200-450-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-45200-450-41510	WORKERS COMPENSATION INSURANCE	\$ 1,654	\$ 1,542	\$ 1,588
	PERSONNEL	\$ 81,559	\$ 82,501	\$ 84,969
101-45200-450-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-45200-450-42110	GENERAL SUPPLIES	\$ 1,029	\$ 600	\$ 1,000
101-45200-450-42115	MEETINGS	\$ -	\$ -	\$ -
101-45200-450-42120	MOTOR FUELS	\$ -	\$ -	\$ -
101-45200-450-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-45200-450-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
101-45200-450-42220	TIRES	\$ -	\$ -	\$ -
101-45200-450-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 1,029	\$ 600	\$ 1,000
101-45200-450-43090	EXPERT & PROFESSIONAL SERVICES	\$ 470	\$ -	\$ -
101-45200-450-43130	COMMUNITY EVENTS	\$ 4,049	\$ 3,500	\$ 500
101-45200-450-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-45200-450-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-45200-450-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-45200-450-43610	INSURANCE & BONDS	\$ 432	\$ 800	\$ 500
101-45200-450-43810	ELECTRIC UTILITIES	\$ 497	\$ 600	\$ 550
101-45200-450-43820	WATER UTILITIES	\$ 765	\$ 500	\$ 800
101-45200-450-43830	GAS UTILITIES	\$ 497	\$ 700	\$ 600
101-45200-450-43840	REFUSE DISPOSAL	\$ -	\$ -	\$ -
101-45200-450-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44040	VEHICLE/EQUIPMENT MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44160	RENTS & LEASES (PORTABLE RESTROOM)	\$ 1,643	\$ 1,800	\$ 1,700
101-45200-450-44382	RECREATION PROGRAMS	\$ 1,924	\$ 2,500	\$ 2,000
	OTHER SERVICES & CHARGES	\$ 10,277	\$ 10,400	\$ 6,650
101-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 92,865	\$ 93,501	\$ 92,619

CITY OF LAUDERDALE
ECONOMIC DEVELOPMENT
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-46500-462-43090	CONSULTING FEES	\$ 1,225	\$ 5,000	\$ 5,000
101-46500-462-44370	MISCELLANEOUS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 1,225	\$ 5,000	\$ 5,000
TOTAL EXPENDITURES		<u>\$ 1,225</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>

CITY OF LAUDERDALE
MISCELLANEOUS UNALLOCATED EXPENDITURES
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-49200-410-48100	CONTINGENCY	\$ -	\$ 8,000	\$ 8,000
	OTHER SERVICES & CHARGES	\$ -	\$ 8,000	\$ 8,000
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>

CITY OF LAUDERDALE
OTHER FINANCING USES
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-49300-410-47200	TRANSFER OUT	\$ 38,000	\$ 38,000	\$ 25,000
	TRANSFERS	\$ 38,000	\$ 38,000	\$ 25,000
TOTAL EXPENDITURES		<u>\$ 38,000</u>	<u>\$ 38,000</u>	<u>\$ 25,000</u>

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date July 28, 2020

ITEM NUMBER August 18 Council Meeting

STAFF INITIAL

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the beginning of the year, we knew the primary election would conflict with the first regularly scheduled meeting in August. At that time, August 18 was selected as the alternate date. Staff are adding this to the agenda as a reminder and to see if we need to change the date or time of the meeting.

OPTIONS:

STAFF RECOMMENDATION: