

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:30 P.M. TUESDAY, SEPTEMBER 22, 2020**

Due to the coronavirus, the city council will hold meetings remotely until the City Council rescinds the emergency declaration. The public may monitor the meeting on Lauderdale's public access channel 16 for cable subscribers or online at <https://www.ctvnorthsuburbs.org/your-city/lauderdale/>. To make public comment during the meeting, use <https://us02web.zoom.us/j/88168024577?pwd=YVRzV0pvUElhcUh2aUduK3d6UGdHUT09> with Passcode: 352808 or call 888 788 0099 (Toll Free) with webinar ID: 881 6802 4577.

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the September 8, 2020 City Council Meeting
  - c. Claims Totaling \$92,617.35
4. **CONSENT**
  - a. August Financial Report
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
  - a. Informational Update Regarding Local Street Racing Activity by St. Anthony Police Department Sergeants Huddle and Dokken
  - b. 2020 Election Update
  - c. City Council Updates

7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

**8. DISCUSSION / ACTION ITEM**

- a. Destruction Order to Abate Nuisances at 1937 Pleasant Street
- b. Ordinance No. 20-03 Amending Title 9, Chapter 7 of City Code Regulating Fences and Retaining Walls
- c. Resolution No. 092220A – Authorizing Publication of Ordinance No. 20-03 by Title and Summary
- d. 1795 Eustis Street Redevelopment Schedule
- e. Resolution No. 092220B – Preliminary Property Tax Levy and Establishing Budget Meeting Date
- f. 2020-2021 Warming House Plans
- g. Process for Handling Resident Requests
- h. Establish Date to Canvas Election Results

**9. ITEMS REMOVED FROM THE CONSENT AGENDA**

**10. ADDITIONAL ITEMS**

- a. Petition and Waiver Agreement for Tree Removals

**11. SET AGENDA FOR NEXT MEETING**

- a. 2021 CTV Service Agreement
- b. CARES Funding Proposal
- c. City Website Proposals
- d. MWMO Presentation on Organizational Priorities, Climate Change, and Adopt-a-Drain Program
- e. Tobacco Ordinance Study and Revisions

**12. WORK SESSION**

- a. Coronavirus Impacts Update
- b. Community Development Update
- c. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

**13. ADJOURNMENT**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

Page 1 of 5

September 8, 2020

**Call to Order**

Mayor Gaasch called the Regular City Council meeting to order at 7:30 p.m.

**Roll Call**

Councilors present: Andi Moffatt, Jeff Dains, Roxanne Grove, Kelly Dolphin, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dolphin moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any corrections to the minutes of the August 25, 2020 city council meeting. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the minutes of the August 25, 2020 city council meeting. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Grove moved and seconded by Councilor Dains to approve the claims totaling \$87,987.00. Motion carried unanimously on a roll call vote.

**Informational Presentations/Reports**

A. City Council Updates

Councilor Dains stated that the Mississippi Watershed Management Organization planned to attend the October 13 city council meeting to present on storm water topics, climate change, and the Adopt-a-Drain program. Dains also said that an update on light rail and bussing is coming from the Metropolitan Council Transportation Committee soon.

Mayor Gaasch shared her support for the teachers and students returning to school. Gaasch also said that Ramsey County provides TechPaks to those in search of new jobs due to COVID-19.

**Public Hearings**

A. Revisions Title 9, Chapter 7 Regulating Fences and Retaining Walls

Butkowski explained that staff revised the draft ordinance based on the discussion from the previous meeting. The general consensus of the Council was to allow front yard fences with conversations around heights, materials, and concerns unique to corner lots. The draft ordinance addressed each of these using pictures and less technical jargon to explain what was allowed.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

Page 2 of 5

September 8, 2020

In response to the council discussions and community feedback, staff simplified the language to allow up to four-foot fences in the front yard. The draft limited front yard fences on corner lots to those less than 50% opaque, thereby eliminating the need for front yard site triangles. The draft also limited front yard fence materials to those that were aesthetic in character (non-chain link) to address the initial concerns from residents over the aesthetics of front yard fences.

After council discussion, Mayor Gaasch opened up the public hearing to anyone in attendance interested in addressing the Council.

Eric McIntosh, 1847 Fulham Street, noted that page seven of the draft ordinance struck the variance language. Staff explained that the Council could always hear residents' request for deviations from the fence and retaining ordinance and the removal of the language doesn't change that. Changes to that process was on the agenda for discussion later in the meeting.

Claire Zehrer, 2445 Summer Street, believed the wording in the new ordinance would cost residents money in unnecessary surveys. Staff said they would edit that section to clarify that not all property corners need be identified.

Josh Dirksen, 1815 Lake Street, stated that this draft ordinance looked better and was more concise than the original, but wanted to make sure that the language had a variance process. He said he does not have a problem with chain link or privacy fences in front yards.

Heather Brian, 1778 Eustis Street, shared that chain link fences were economical and a good long-term solution.

Gary Brandenburg and Leslie Kratz, 1773 Carl Street, stated that chain link fences can look good with the incorporation of decorative vines.

Diane Galvin, 1746 Malvern Street, submitted written comments asking for clarification of a few items. Staff said they would respond to Ms. Galvin.

Mayor Gaasch closed the public hearing.

Staff said they would revise the draft accordingly and have it reviewed by the city attorney before the next meeting.

**Discussion/Action Item**

**A. 2021 Budget and Levy**

The Council reviewed a first draft of the general fund budget for 2021 in July. Since then the local government aid (LGA) numbers were finalized and the fiscal disparities amounts were released. Fiscal disparities revenue was \$7,805 more than 2020. Staff revised the budget based on cost trends. Staff also eliminated the annual transfer to the development fund. This was discussed while developing the City's long-term financial plan in late 2019 to off-set an



LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

Page 3 of 5

September 8, 2020

anticipated increase in fire service costs. The levy needed to be increased by \$46,291 (1.6%) to balance the budget.

Staff calculated the financial impact of the increase on homeowners. Per the county assessor, median valued homes in Lauderdale went up 6.5% over the past year. The market increase, plus the \$900,000 in new home construction, pushed the total value of Lauderdale real estate up 13.7%. The value increases drove down the tax rate 1.854% over last year. In short, in spite of a levy increase, Lauderdale residents would see a reduction in their property taxes if their home values stayed the same. The tax on a median valued home would go up \$4.96 because of the increase in value year-over-year. Not all of the new construction value has been recorded so next year there will be additional property value coming on-line to share the tax levy.

The preliminary levy must be set at the September 22 meeting, which sets the ceiling for the levy for 2021. The Council may reduce the final levy amount but may not increase it.

B. Resolution No. 090820A – Approving Allocations of the City’s CARES Act Funds

City staff was working with local partners to allocate the City’s \$181,419 in CARES Act funds. The City must report expenses monthly to Minnesota Management and Budget (MMB); all funds must be expended by November 15, 2020.

Staff totaled \$13,591 spent through August 31 that will be reported to MMB. This paid for equipment for teleworking, teleconferencing city council meetings, purchasing PPE and cleaning supplies, and staffing costs.

Staff identified other CARES eligible items to serve residents through the rest of the pandemic. These included elections supplies, technology for council members, and a website that allowed for better communication with residents. The items totaled \$26,000. The City Council may allocate funds to support area schools, hospitals, public safety, and Ramsey County programs that support Lauderdale residents and businesses.

Councilor Grove made a motion to adopt Resolution No. 090820A—Approving Allocations of the City of Lauderdale’s CARES Act Funds. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

C. State of Minnesota CARES Act Grant County – Municipality Agreement

Butkowski explained that each political subdivision in the state that administered elections received an allocation from the CARES Act funds. Lauderdale’s allocation was \$1,389.48. Ramsey County incurred significant costs to provide the City of Lauderdale with PPE to run the 2020 elections. As such, staff recommended that the City dedicate its share to Ramsey County Elections. The City could purchase elections supplies from its larger CARES Act allocation.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

Page 4 of 5

September 8, 2020

Councilor Moffatt made a motion to approve the State of Minnesota 2020 CARES Act Grant County—Municipality Agreement. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

D. 1795 Eustis Street Update

Jennifer Haskamp, the City's planning consultant, updated the Council on the redevelopment of 1795 Eustis Street. Due to the pandemic, new apartment buildings were slow to fill in March, April, and May. That changed recently but Real Estate Equities (REE) told city staff and Haskamp that they were modeling different leasing scenarios to ensure the project would be viable should the pandemic or economy not recover as expected.

The Council discussed whether the sale of the site would be in January 2021 or whether the Council should extend the bonds or consider an alternative project. Haskamp explained that REE had completed two of the three stages required by the City's planned unit development ordinance. Butkowski said the City's financial advisor updated financial models to explain the difference between the senior apartment building and single-family homes. The redevelopment of lots on Eustis Street increased lot values. Ultimately, single-family homes do not recoup the City's investment and result in significantly less park dedication fees.

Staff and the consultant will prepare a project development timeline for the next meeting and work with the city attorney on a purchase agreement.

Mayor Gaasch called a five-minute recess at 10:03 p.m.; the meeting resumed at 10:08 p.m.

E. Planning for Halloween during a Pandemic

Butkowski referenced the newsletter article asking residents for ideas to celebrate Halloween during a pandemic. She highlighted the e-mail from Lauderdale resident Kendra Kauppi. She suggested a mask drive, food drive, haunted rides, and safe candy distribution. Due to the pandemic and staff working absentee voting on October 31 at City Hall, the City could not organize a community event this year. The Council encouraged residents to participate in their own chosen activities this year.

F. Social Media Policy

The League updated its sample Social Media Policy in light of new state advisory opinions. The new policy is shorter and reflects the new records retention requirements for data received through social media.

Councilor Moffatt made a motion to adopt the updated social media policy as presented. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

Page 5 of 5

September 8, 2020

**Set Agenda for Next Meeting**

Butkowski said that the September 22 council meeting may include adoption of the 2021 preliminary budget and levy, nuisance abatements, website proposals, warming house plans, the August financial report, and the fence ordinance.

**Work Session**

A. Process for Handling Requests for Deviations from City Code

The Council discussed how to handle residents' requests for non-zoning related deviations from City Code. Staff summarized the current process whereby applicants must receive council permission to submit applications when the ordinance doesn't allow staff to process the request. There are pros and cons to this method. Staff will research other cities processes and bring back options to the next meeting.

B. Coronavirus Impacts Update

Butkowski stated that the Roseville Police Department and Ramsey County Sheriff cancelled their Night to Unite events.

C. Community Development Update

Butkowski shared that the bids for the storm water project in the Nature Area and Seminary Pond came in 40% under the engineer's estimate.

D. Opportunity for the Public to Address the City Council

Mayor Gaasch opened up the floor to anyone in attendance interested in addressing the Council.

Josh Dirksen, 1815 Lake Street, said he would work on Halloween ideas to share with the community. He also said he believed the City should reconsider its relationship with Real Estate Equities in regards to 1795 Eustis Street.

There being no additional people interested in speaking, Mayor Gaasch closed the floor.

**Adjournment**

Councilor Dains moved and seconded by Councilor Moffatt to adjourn the meeting at 10:51 p.m. Motion carried unanimously on a roll call vote.

Respectfully submitted,



Miles Cline  
Deputy City Clerk



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

### **Request for Council Action**

**To:** Mayor and City Council  
**From:** City Administrator  
**Meeting Date:** September 22, 2020  
**Subject:** List of Claims

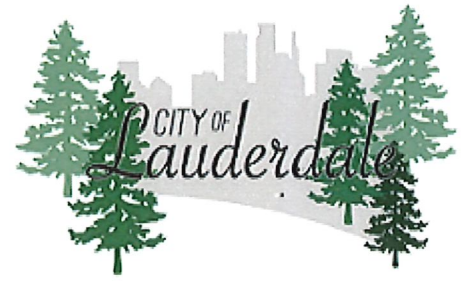
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The claims totaling \$92,617.35 are provided for City Council review and approval that includes check numbers 27074 to 27098.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: MILES.CLINE  
 Printed: 9/18/2020 1:15 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	34	AFSCME MN Council 5 PR Batch 51900.09.2020 Union Dues	09/18/2020 PR Batch 51900.09.2020 Unic	210.24
Total for this ACH Check for Vendor 34:				210.24
ACH	43	Public Employees Retirement Association PR Batch 51900.09.2020 PERA Coordinated PR Batch 51900.09.2020 PERA Coordinated	09/18/2020 PR Batch 51900.09.2020 PER PR Batch 51900.09.2020 PER	1,020.45 1,177.43
Total for this ACH Check for Vendor 43:				2,197.88
ACH	44	Minnesota Department of Revenue PR Batch 51900.09.2020 State Income Tax	09/18/2020 PR Batch 51900.09.2020 Stat	647.62
Total for this ACH Check for Vendor 44:				647.62
ACH	45	ICMA Retirement Corporation PR Batch 51900.09.2020 Deferred Comp PR Batch 51900.09.2020 Deferred Comp	09/18/2020 PR Batch 51900.09.2020 Def PR Batch 51900.09.2020 Def	1,758.68 1,357.65
Total for this ACH Check for Vendor 45:				3,116.33
ACH	46	Internal Revenue Service PR Batch 51900.09.2020 FICA Employer Portio PR Batch 51900.09.2020 FICA Employee Portio PR Batch 51900.09.2020 Medicare Employee Pc PR Batch 51900.09.2020 Federal Income Tax PR Batch 51900.09.2020 Medicare Employer Po	09/18/2020 PR Batch 51900.09.2020 FIC. PR Batch 51900.09.2020 FIC. PR Batch 51900.09.2020 Mec PR Batch 51900.09.2020 Fed PR Batch 51900.09.2020 Mec	1,159.86 1,159.86 271.27 1,718.44 271.27
Total for this ACH Check for Vendor 46:				4,580.70
Total for 9/18/2020:				10,752.77
27074	13 8091	8th Day Landscaping LLC Line Trimming at Parks	09/22/2020	330.00
Total for Check Number 27074:				330.00
27075	65 17067382	Allstream Inc. Fax Line	09/22/2020	52.83
Total for Check Number 27075:				52.83
27076	306 2020-137	AMEE Central Voting Booths	09/22/2020	900.00
Total for Check Number 27076:				900.00
27077	184 4060186758	Cintas September Uniforms	09/22/2020	11.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	4060807359	September Uniforms		11.03
			Total for Check Number 27077:	22.06
27078	36 0229329 0229396	City of Roseville September IT Services Laserfiche License and Maintenance	09/22/2020	1,488.00 878.66
			Total for Check Number 27078:	2,366.66
27079	133 092020	Miles Cline Mileage Reimbursement	09/22/2020	66.94
			Total for Check Number 27079:	66.94
27080	25  EMCOM-008715 EMCOM-008730 EMCOM-008747 RISK-002068	County of Ramsey PR Batch 51900.09.2020 Life Insurance PR Batch 51900.09.2020 Long Term Disability PR Batch 51900.09.2020 Short Term Disability August Fleet Support August 911 Dispatch Services August CAD Services Insurance Processing Fee	09/22/2020 PR Batch 51900.09.2020 Life PR Batch 51900.09.2020 Lon PR Batch 51900.09.2020 Sho	295.06 94.47 64.67 6.24 1,060.57 205.40 25.00
			Total for Check Number 27080:	1,751.41
27081	164 3670475	Dalco Enterprises Inc Toilet Tissue	09/22/2020	156.94
			Total for Check Number 27081:	156.94
27082	223 10421086220	Dell Marketing LP Laptop for City Council	09/22/2020	900.00
			Total for Check Number 27082:	900.00
27083	19 84573 84574	Ehlers and Associates Inc Arbitrage Report 1795 Eustis Redevelopment	09/22/2020	2,500.00 442.50
			Total for Check Number 27083:	2,942.50
27084	294 00014889	Goodmanson Construction Inc Skyview Park Earthwork and Concrete	09/22/2020	38,470.00
			Total for Check Number 27084:	38,470.00
27085	134 00104	Katrina Joseph August Legal Services	09/22/2020	925.00
			Total for Check Number 27085:	925.00
27086	185 092020 092020 092020	Lauderdale Certified Auto Repair Inc August Fuel August Fuel August Fuel	09/22/2020	56.83 265.22 56.83
			Total for Check Number 27086:	378.88
27087	23 INV1665104	Metro Sales Inc Quarterly Copy Charges	09/22/2020	112.73



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 27087:	112.73
27088	24 0001113919	Metropolitan Council October Waste Water	09/22/2020	13,140.88
			Total for Check Number 27088:	13,140.88
27089	291 2020-8	MKC Inc Davis-Bacon Consulting Services	09/22/2020	195.00
			Total for Check Number 27089:	195.00
27090	10 0000998399	On Site Sanitation Inc 09/05/2020 - 10/02/2020 Park Portable Restroom	09/22/2020	235.44
			Total for Check Number 27090:	235.44
27091	37 I016404	Park Service Inc Truck Repairs	09/22/2020	111.93
			Total for Check Number 27091:	111.93
27092	5 619861-08-20	Premium Waters Inc August Water Bottles	09/22/2020	20.49
			Total for Check Number 27092:	20.49
27093	135 0820572525	St Paul Pioneer Press Publish Election Notices	09/22/2020	150.66
			Total for Check Number 27093:	150.66
27094	26 1697657 1697657 1697657 1697657 1697658	Stantec Consulting Services Inc Skyview Survey Seminary Pond Easements Como Sewer Project Seminary Pond - Wetland Conservation Act 2019 Street Improvements	09/22/2020	1,295.00 4,005.00 1,066.38 2,588.50 8,661.62
			Total for Check Number 27094:	17,616.50
27095	40 C001476	Truck Utilities Inc Plow Supplies	09/22/2020	13.30
			Total for Check Number 27095:	13.30
27096	90 9861861992 9861861992 9861861992	Verizon Wireless August Cell Phone August Cell Phone August Cell Phone	09/22/2020	33.11 16.56 16.56
			Total for Check Number 27096:	66.23
27097	7 8642669-0500-8	Waste Management Inc September Public Works	09/22/2020	442.83
			Total for Check Number 27097:	442.83
27098	74 699003474 699362574 699795352	Xcel Energy Larpenteur Avenue August Street Lighting 1885 Fulham Street	09/22/2020	39.94 418.00 25.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	699795352	1917 Walnut Street		-4.55
	699795352	1917 Walnut Street		25.00
	699795352	1885 Fulham Street		-8.02
Total for Check Number 27098:				495.37
Total for 9/22/2020:				81,864.58
Report Total (30 checks):				92,617.35

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent                      X    
Public Hearing                       
Discussion                           
Action                                 
Resolution                           
Work Session                      

Meeting Date                    September 22, 2020

ITEM NUMBER                    August Financial Report

STAFF INITIAL                    AB

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Every month, staff provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for August 2020.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council acknowledges the city's financial report for August 2020.

# General Ledger

## Cash Balances

User: heather.butkowski  
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 Period 08 - 08  
 Fiscal Year 2020



Description	Account	Beg Bal	MTD Debit	MTD Credit	Current Balance
Cash	101-00000-000-10100	-2,958,598.89	220,370.51	136,496.47	-2,874,724.85
Change Fund	101-00000-000-10300	100.00	0.00	0.00	100.00
Cash	226-00000-000-10100	15,011.89	2.38	1,061.47	13,952.80
Cash	227-00000-000-10100	80,188.95	12.80	5,263.38	74,938.37
Cash	305-00000-000-10100	311.76	0.00	0.00	311.76
Cash	306-00000-000-10100	113,217.95	19.34	0.00	113,237.29
Cash	401-00000-000-10100	158,890.65	27.14	0.00	158,917.79
Cash	403-00000-000-10100	507,087.44	86.62	0.00	507,174.06
Cash	404-00000-000-10100	362,485.88	61.92	0.00	362,547.80
Cash	414-00000-000-10100	393,614.58	67.24	0.00	393,681.82
Cash	416-00000-000-10100	94,494.02	0.00	0.00	94,494.02
Cash	602-00000-000-10100	1,050,121.86	14,508.80	23,726.05	1,040,904.61
Cash	603-00000-000-10100	424,923.92	5,566.04	8,953.75	421,536.21
<b>Current Assets</b>		<b>241,850.01</b>	<b>240,722.79</b>	<b>175,501.12</b>	<b>307,071.68</b>
Petty Cash	101-00000-000-10200	300.00	0.00	0.00	300.00
<b>Petty Cash</b>		<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
Investments - Fair Value Adj	101-00000-000-10410	3,716,400.65	671.07	0.00	3,717,071.72
<b>Investments</b>		<b>3,716,400.65</b>	<b>671.07</b>	<b>0.00</b>	<b>3,717,071.72</b>
<b>Grand Total</b>		<b><u>3,958,550.66</u></b>	<b><u>241,393.86</u></b>	<b><u>175,501.12</u></b>	<b><u>4,024,443.40</u></b>

# General Ledger Revenue vs Expense

User: heather.butkowski  
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 Period 08 - 08  
 Fiscal Year 2020



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% ExpendCollect
<b>101</b>	<b>General Fund</b>					
	<b>Revenue</b>					
	Taxes	845,614.00	21,000.00	475,181.27	370,432.73	56.19
	Licenses and Permits	40,650.00	2,187.00	27,183.80	13,466.20	66.87
	Intergovernmental Revenues	549,070.00	181,419.00	455,754.50	93,315.50	83.00
	Charges for Services	12,350.00	721.88	7,979.21	4,370.79	64.61
	Fines and Forfeits	27,000.00	1,972.16	14,461.15	12,538.85	53.56
	Miscellaneous Revenue	10,000.00	206.32	5,697.57	4,302.43	56.98
	Other Financing Sources	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Revenue</b>	<b>1,484,684.00</b>	<b>207,506.36</b>	<b>986,257.50</b>	<b>498,426.50</b>	<b>66.43</b>
	<b>Expense</b>					
	Personal Services	418,026.00	38,835.26	267,088.63	150,937.37	63.89
	Supplies	17,350.00	1,001.53	12,264.38	5,085.62	70.69
	Other Services and Charges	1,003,308.00	83,124.46	623,527.29	379,780.71	62.15
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	<u>46,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>46,000.00</u>	<u>0.00</u>
	<b>Expense</b>	<b>1,484,684.00</b>	<b>122,961.25</b>	<b>902,880.30</b>	<b>581,803.70</b>	<b>60.81</b>
<b>101</b>	<b>General Fund</b>	<b>0.00</b>	<b>84,545.11</b>	<b>83,377.20</b>	<b>-83,377.20</b>	<b>0.00</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
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 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
226	<b>Communications</b>					
	Revenue					
	Taxes	20,000.00	0.00	8,659.47	11,340.53	43.30
	Miscellaneous Revenue	<u>40.00</u>	<u>2.38</u>	<u>97.03</u>	<u>-57.03</u>	<u>242.58</u>
	<b>Revenue</b>	<b>20,040.00</b>	<b>2.38</b>	<b>8,756.50</b>	<b>11,283.50</b>	<b>43.70</b>
	<b>Expense</b>					
	Personal Services	9,257.00	782.64	6,143.97	3,113.03	66.37
	Supplies	700.00	0.00	650.00	50.00	92.86
	Other Services and Charges	3,300.00	278.83	4,732.40	-1,432.40	143.41
	Capital Outlay	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>0.00</u>
	<b>Expense</b>	<b>18,257.00</b>	<b>1,061.47</b>	<b>11,526.37</b>	<b>6,730.63</b>	<b>63.13</b>
226	<b>Communications</b>	<b>1,783.00</b>	<b>-1,059.09</b>	<b>-2,769.87</b>	<b>4,552.87</b>	<b>-155.35</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
227	Recycling Revenue					
	Intergovernmental Revenues	5,900.00	0.00	0.00	5,900.00	0.00
	Miscellaneous Revenue	<u>36,315.00</u>	<u>12.80</u>	<u>20,854.32</u>	<u>15,460.68</u>	<u>57.43</u>
	<b>Revenue</b>	<b>42,215.00</b>	<b>12.80</b>	<b>20,854.32</b>	<b>21,360.68</b>	<b>49.40</b>
	Expense					
	Personal Services	23,830.00	2,003.22	12,527.10	11,302.90	52.57
	Supplies	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	39,122.00	3,260.16	26,019.02	13,102.98	66.51
	Capital Outlay	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>
	<b>Expense</b>	<b>63,302.00</b>	<b>5,263.38</b>	<b>38,546.12</b>	<b>24,755.88</b>	<b>60.89</b>
227	Recycling	<b>-21,087.00</b>	<b>-5,250.58</b>	<b>-17,691.80</b>	<b>-3,395.20</b>	<b>83.90</b>

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
305	<b>GO TIF Revenue Bonds 2018A</b>					
	<b>Revenue</b>					
	Miscellaneous Revenue	500.00	0.00	11.09	488.91	2.22
	Other Financing Sources	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Revenue</b>	<b>500.00</b>	<b>0.00</b>	<b>11.09</b>	<b>488.91</b>	<b>2.22</b>
	<b>Expense</b>					
	Other Services and Charges	0.00	0.00	475.00	-475.00	0.00
	Debt Service	<u>25,253.00</u>	<u>0.00</u>	<u>25,252.50</u>	<u>0.50</u>	<u>100.00</u>
	<b>Expense</b>	<b>25,253.00</b>	<b>0.00</b>	<b>25,727.50</b>	<b>-474.50</b>	<b>101.88</b>
305	<b>GO TIF Revenue Bonds 2018A</b>	<b>-24,753.00</b>	<b>0.00</b>	<b>-25,716.41</b>	<b>963.41</b>	<b>103.89</b>



# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
306	2019A Improvement Bonds					
	Revenue					
	Miscellaneous Revenue	100.00	19.34	700.49	-600.49	700.49
	Other Financing Sources	<u>127,837.00</u>	<u>0.00</u>	<u>35,279.85</u>	<u>92,557.15</u>	<u>27.60</u>
	<b>Revenue</b>	<b>127,937.00</b>	<b>19.34</b>	<b>35,980.34</b>	<b>91,956.66</b>	<b>28.12</b>
	Expense					
	Other Services and Charges	0.00	0.00	475.00	-475.00	0.00
	Debt Service	<u>23,865.00</u>	<u>0.00</u>	<u>23,864.58</u>	<u>0.42</u>	<u>100.00</u>
	<b>Expense</b>	<b>23,865.00</b>	<b>0.00</b>	<b>24,339.58</b>	<b>-474.58</b>	<b>101.99</b>
306	2019A Improvement Bonds	104,072.00	19.34	11,640.76	92,431.24	11.19

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
<b>401</b>	<b>General Capital Projects</b>					
	<b>Revenue</b>					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	1,500.00	27.14	1,087.10	412.90	72.47
	Other Financing Sources	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Revenue</b>	<b>1,500.00</b>	<b>27.14</b>	<b>1,087.10</b>	<b>412.90</b>	<b>72.47</b>
	<b>Expense</b>					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	85,000.00	0.00	0.00	85,000.00	0.00
	Other Uses	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Expense</b>	<b>85,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85,000.00</b>	<b>0.00</b>
<b>401</b>	<b>General Capital Projects</b>	<b>-83,500.00</b>	<b>27.14</b>	<b>1,087.10</b>	<b>-84,587.10</b>	<b>-1.30</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
403	Street Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	4,000.00	86.62	3,828.75	171.25	95.72
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>4,000.00</b>	<b>86.62</b>	<b>3,828.75</b>	<b>171.25</b>	<b>95.72</b>
	Expense					
	Capital Outlay	0.00	0.00	18,595.94	-18,595.94	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>18,595.94</b>	<b>-18,595.94</b>	<b>0.00</b>
403	Street Capital Projects	4,000.00	86.62	-14,767.19	18,767.19	-369.18

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
404	<b>Park Capital Projects</b>					
	Revenue					
	Miscellaneous Revenue	4,000.00	61.92	88,606.57	-84,606.57	2,215.16
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>4,000.00</b>	<b>61.92</b>	<b>88,606.57</b>	<b>-84,606.57</b>	<b>2,215.16</b>
	Expense					
	Supplies	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	65,000.00	0.00	2,900.00	62,100.00	4.46
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>65,000.00</b>	<b>0.00</b>	<b>2,900.00</b>	<b>62,100.00</b>	<b>4.46</b>
404	<b>Park Capital Projects</b>	<b>-61,000.00</b>	<b>61.92</b>	<b>85,706.57</b>	<b>-146,706.57</b>	<b>-140.50</b>

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
405	<b>Rosehill Tax Increment Revenue</b>	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Expense</b>					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
405	<b>Rosehill Tax Increment</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
414	<b>Development</b>					
	<b>Revenue</b>					
	Miscellaneous Revenue	4,000.00	67.24	5,179.78	-1,179.78	129.49
	Other Financing Sources	<u>38,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>38,000.00</u>	<u>0.00</u>
	<b>Revenue</b>	<b>42,000.00</b>	<b>67.24</b>	<b>5,179.78</b>	<b>36,820.22</b>	<b>12.33</b>
	<b>Expense</b>					
	Other Services and Charges	0.00	0.00	2,042.66	-2,042.66	0.00
	Other Uses	<u>67,769.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,769.00</u>	<u>0.00</u>
	<b>Expense</b>	<b>67,769.00</b>	<b>0.00</b>	<b>2,042.66</b>	<b>65,726.34</b>	<b>3.01</b>
414	<b>Development</b>	<b>-25,769.00</b>	<b>67.24</b>	<b>3,137.12</b>	<b>-28,906.12</b>	<b>-12.17</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
415	Housing Redevelopment					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
		<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
415	<b>Housing Redevelopment</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>



# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
416	TIF District No. 1-2					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	80.98	-80.98	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>80.98</b>	<b>-80.98</b>	<b>0.00</b>
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
416	TIF District No. 1-2	0.00	0.00	80.98	-80.98	0.00

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
602	Sanitary Sewer Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	285,916.00	14,432.48	176,949.40	108,966.60	61.89
	Miscellaneous Revenue	16,300.00	177.77	7,103.12	9,196.88	43.58
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>302,216.00</b>	<b>14,610.25</b>	<b>184,052.52</b>	<b>118,163.48</b>	<b>60.90</b>
	Expense					
	Personal Services	75,030.00	9,280.69	51,433.77	23,596.23	68.55
	Supplies	800.00	56.61	387.45	412.55	48.43
	Other Services and Charges	193,141.00	14,490.20	130,169.42	62,971.58	67.40
	Capital Outlay	40,000.00	0.00	0.00	40,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>308,971.00</b>	<b>23,827.50</b>	<b>181,990.64</b>	<b>126,980.36</b>	<b>58.90</b>
602	Sanitary Sewer	-6,755.00	-9,217.25	2,061.88	-8,816.88	-30.52

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
603	<b>Storm Water Revenue</b>					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	109,338.00	5,511.95	64,743.58	44,594.42	59.21
	Miscellaneous Revenue	4,500.00	71.99	2,858.65	1,641.35	63.53
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>113,838.00</b>	<b>5,583.94</b>	<b>67,602.23</b>	<b>46,235.77</b>	<b>59.38</b>
	<b>Expense</b>					
	Personal Services	63,672.00	7,731.38	43,553.38	20,118.62	68.40
	Supplies	750.00	56.61	387.45	362.55	51.66
	Other Services and Charges	27,150.00	1,183.66	12,609.75	14,540.25	46.44
	Capital Outlay	85,000.00	0.00	0.00	85,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>176,572.00</b>	<b>8,971.65</b>	<b>56,550.58</b>	<b>120,021.42</b>	<b>32.03</b>
603	<b>Storm Water</b>	<b>-62,734.00</b>	<b>-3,387.71</b>	<b>11,051.65</b>	<b>-73,785.65</b>	<b>-17.62</b>

# General Ledger

## Revenue vs Expense

User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
999	<b>Fund</b>					
	<b>Revenue</b>					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Expense</b>					
	Personal Services	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
999	<b>Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 9/16/2020 4:08:59 PM  
 Period 08 - 08  
 Fiscal Year 2020

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
Revenue Total		2,142,930.00	227,977.99	1,402,297.68	740,632.32	0.6544
Expense Total		2,318,673.00	162,085.25	1,265,099.69	1,053,573.31	0.5456
Grand Total		-175,743.00	65,892.74	137,197.99	-312,940.99	-0.7807

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date September 22, 2020

ITEM NUMBER Street Racing Updates

STAFF INITIAL \_\_\_\_\_

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Street racing is an annual concern as TH280 makes a fine racing strip. St. Anthony overnight officers spend a considerable amount of time addressing this activity. In preceding years, this activity was tough to deter but officers ticketed as many of the reckless drivers as possible.

This year, disrupting the activity has been exceptionally difficult as the drivers' behaviors have changed. Following are some of the encounters area police have had. St. Anthony has had to abandon many chases as the pursuits were unsafe.

- Shooting - 8/9/20 Roseville PD attempt to disperse 200-300 racers from the area of Walnut/Terminal. Shots were fired from an unknown party as people were leaving. 8 shell casings found in the area (nobody struck)
- Flee - Several pursuits involving associates of this group every night they gather
- Graffiti - "ACAB" recently spray painted at locations they congregate
- Refusal to Disperse - Often requires mutual aid and a large "show of force" before reluctant compliance is obtained
- Removal of Plates - One or both plates missing
- Verbal Assaults / Threats - Once law enforcement make a traffic stop, several associates surround officers or park nearby to verbalize threats or vulgarity

Sergeants Mike Huddle and Mark Dokken will be at the meeting to discuss the situation and the tools they are using to address the racing. They requested someone from State Patrol participate in the call, but they were unable.

**OPTIONS:**

**STAFF RECOMMENDATION:**

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ X  
Action \_\_\_\_\_ X  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date September 22, 2020

ITEM NUMBER 1937 Pleasant Abatement

STAFF INITIAL *JS*

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

City staff sent the following notices to the owner of 1937 Pleasant Street letting him know that the City Council would be deciding whether to authorize abatement of the nuisances on his property at this meeting. Both notices were sent first-class mail and certified mail to the address. The owner has not appealed the violation notices as provided for by City Code. If the owner attends the meeting, he should be provided an opportunity to address the Council before considering the Destruction Order.

Upon authorization of the abatement, staff will mail the third letter dated September 23 to the owner. Past practice has been to contract for the clean up; staff would secure a vendor shortly. The owner is responsible for the cost. If unpaid, the cost is assessed to the property.

**OPTIONS:**

1. Approve a Destruction Order for the abatement of the property or proceed with other civil or criminal remedies provided by ordinance.
2. Do not approve the Destruction Order.

**STAFF RECOMMENDATION:**

Motion to approve a Destruction Order directing staff to abate the rank, uncontrolled, and uncultivated vegetation and noxious weed nuisances at 1937 Pleasant Street as provided by Title 4, Chapter 6 of Lauderdale City Code.









CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

July 30, 2020

John Mulhern  
1937 Pleasant St  
Lauderdale, MN 55113

Dear Mr. Mulhern,

This letter is providing Notice of Violations per Title 4, Chapter 6 of City Code regarding Weeds. The violation identified on your property is rank vegetation, which is defined as any weeds, grass, or plants, other than trees, bushes, flowers, or other ornamental plants, growing to a height exceeding 8 inches.

You have two weeks from the date of this letter, August 13, 2020, to comply with this Notice of Violations. Failure to do so will result in a Non-Compliance Letter notifying you of the date and time the City Council will approve the Destruction Order designating the violations to be removed. At that time, the Council will authorize for the continued abatement each time the vegetation violates City Code.

The property owner is liable for all costs of removal, cutting, or destruction of weeds, grasses, and rank vegetation. The practice of the City has been to hire a lawn service to perform the work. As the property owner, you will be billed for the cost of the service plus an administrative fee. Unpaid abatement charges are assessed to the property.

I sincerely hope you come into compliance so the abatement process is unnecessary. Please call me if you have any questions 651.792.7657.

Sincerely,

Heather Butkowski  
City Administrator



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

August 27, 2020

John Mulhern  
1937 Pleasant St  
Lauderdale, MN 55113

Dear Mr. Mulhern,

I looked at your property today and the issues noted in your Notice of Violation dated July 30 remain. Per Title 4, Chapter 6 of City Code, this is your Non-Compliance Letter.

The violations on your property include the following:

- Rank vegetation: this includes all weeds, grass, and plants, other than trees, bushes, flowers, and other ornamental plants, growing to a height exceeding 8 inches;
- Rank vegetation: this includes the uncontrolled, uncultivated growth of annuals and perennial plants, including those growing in the public rights-of-way along Pleasant Street; and
- Noxious weeds.

The City Council will consider the violations described above at their September 22, 2020 City Council meeting which begins at 7:30 p.m. The meeting will be held by teleconference due to the coronavirus pandemic. Instructions for participating at the meeting follow. At that meeting, the City Council has the authority to approve a Destruction Order directing the staff to remove the violations at the Property Owner's expense. This will include the Council authorizing for the continued abatement each time the vegetation violates City Code. You have the right to appeal. I must receive the appeal in writing no later than seven days after the date of this letter.

The abatement will include the removal of the tarps to facilitate the removal of the rank growth as the weeds are growing through, over, and around them.

The property owner is liable for all costs of removal, cutting, or destruction of weeds, grasses, and rank vegetation. The practice of the City has been to hire a lawn service to perform the work. As the property owner, you will be billed for the cost of the service plus an administrative fee. Unpaid abatement charges are assessed to the property.

I sincerely hope you come into compliance so the abatement process is unnecessary. Please call City Hall if you have any questions 651.792.7650.

Sincerely,

Heather Butkowski  
City Administrator



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

### Teleconferencing Instructions

You are invited to a Zoom webinar.  
When: Sep 22, 2020 07:30 PM Central Time (US and Canada)  
Topic: September 22, 2020 City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88168024577?pwd=YVRzV0pvUEllcUh2aUduK3d6UGdHUT09>

Passcode: 352808

Or iPhone one-tap :

US: +13126266799,,88168024577# or +16465588656,,88168024577#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669  
900 9128 or +1 253 215 8782

Webinar ID: 881 6802 4577

International numbers available: <https://us02web.zoom.us/j/88168024577>



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

## NOTICE OF ABATEMENT ORDER

September 23, 2020

John Mulhern  
1937 Pleasant Street  
Lauderdale, MN 55113

Dear Mr. Mulhern,

I previously sent you letters notifying you of rank and uncultivated growth and noxious weeds at 1937 Pleasant Street. The last letter notified you that the City Council would consider authorizing abatement of the violations at their September 22, 2020 council meeting. The City Council approved the abatement during the meeting. City staff will be hiring a vendor to perform the work. I anticipate it will be complete in the next week or two.

As the property owner, you are responsible for all costs of removal, cutting, or destruction of weeds, grasses, and rank vegetation. Upon completion, you will receive an invoice for the work. You have 30-days to remit payment. Unpaid abatement charges are assessed to the property with interest and administrative charges payable in one year.

Please call me if you have any questions 651.792.7657.

Sincerely,

Heather Butkowski  
City Administrator

**LAUDERDALE COUNCIL  
ACTION FORM**

<b>Action Requested</b>	
Consent	_____
Public Hearing	_____
Discussion	_____ <u>X</u>
Action	_____ <u>X</u>
Resolution	_____
Work Session	_____

Meeting Date	September 22, 2020
ITEM NUMBER	Fence Ordinance Revisions
STAFF INITIAL	<u>HB</u>
APPROVED BY ADMINISTRATOR	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Following is a final draft of the revisions to the Fence and Retaining Wall ordinance. The City's civil attorney reviewed it and his changes have been incorporated. The document is ready for final discussion and adoption if the Council so chooses..

**OPTIONS:**

**STAFF RECOMMENDATION:**

Motion to adopt Ordinance No. 20-03, Amending Title 9, Chapter 7 of the Code of Ordinances Regarding Fences and Retaining Walls.

CITY OF LAUDERDALE  
ORDINANCE NO. 20-03

An Ordinance Amending Title 9, Chapter 7 of the  
Code of Ordinances Regarding Fences and Retaining Walls

The city council of the city of Lauderdale ordains as follows:

SECTION 1. The Lauderdale City Code is amended by deleting the ~~stricken material~~ and adding the underlined material as follows:

CHAPTER 7

FENCES AND RETAINING WALLS

SECTION:

- 9-7-1: Definitions
- 9-7-2: Scope
- 9-7-3: Permits
- 9-7-4: Regulations
- 9-7-5: ~~Boundary~~ Fence Materials
- 9-7-6: Variance Heights and Setbacks
- 9-7-7: Sight Lines
- 9-7-~~78~~: Conformance
- 9-7-~~89~~: Penalty

9-7-1: DEFINITIONS:

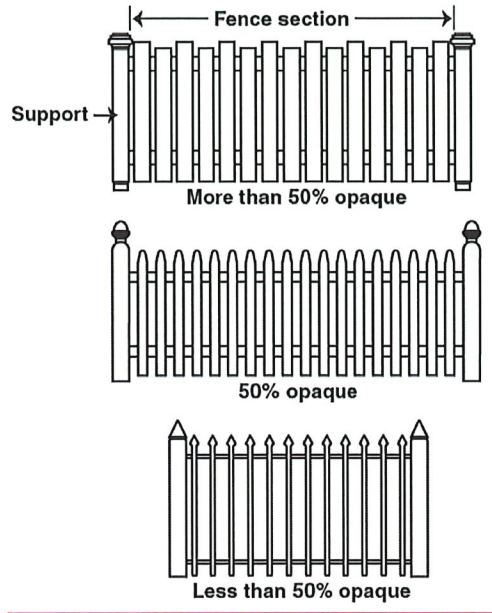
~~Boundary Fence: A fence parallel to the property line.~~

Decorative Fence: A stylized, non-chain link metal fence.

Fence: Any partition, structure, wall, gate, or other object erected as a divider marker, physical or visual barrier, or enclosure located along ~~the boundary,~~ a property line or within a yard. A hedge or natural vegetation does not constitute a fence.

Fence Height: Vertical measurement from grade to the top of the panel.

Fence Opacity or Opacity: The degree to which light or views are not able to be seen through a fence; not transparent.



Fence Posts: May extend no more than six inches above the top of the panel.

Gate: A hinged barrier used to open and close a fence. Gates may not exceed the heights of the fence.

Picket Fence: A wooden fence built such that it is 50% or less opaque.

Privacy Fence: A fence more than 50% opaque used for screening of outdoor living areas and for enclosures where restricted visibility or protection is required or desired.

Residential Properties: They include, but are not limited to, attached and detached single-family homes, duplexes, condominiums, and multi-family dwellings.

Retaining Wall: A structure constructed to hold back or support an earthen bank.

9-7-2: SCOPE:

The provisions of this Chapter ~~are intended to~~ supplement the provisions of Title 10 of this Code relating to fences and retaining walls.

9-7-3: PERMITS:



A. Residential Properties: The construction of fences over six feet above grade are not allowed. The construction of fences six feet above grade or less shall require a fence permit. \_

B. Commercial And Industrial Properties: Fences ~~in~~on commercial and industrial ~~areas~~property may be erected to a height of six feet plus two feet for a security (barbed wire or other) arm. The construction of fences six feet above grade or less require a fence permit unless otherwise required by the state building code.

C. Fence or building permits are required for fence modifications that expand the length or height of an existing fence on any property.

D. Fence permits are required for all ~~boundary~~fences except non-property line fences that do not exceed three feet in height and are secured by posts no deeper than six inches in the ground.

E. Permits are not required for maintenance which includes: painting; replacing up to ~~one section not exceeding~~eight feet in length; and replacing up to two posts in any calendar year. Maintenance does not include increasing the height or length of the fence.

~~F. Permits are not required for non-boundary fences that do not exceed three feet in height and are secured by posts no deeper than six inches into the ground.~~

F. The construction of ~~all~~retaining walls over four feet in height shall require a building permit. The construction of retaining walls four feet in height or less shall require a retaining wall permit. Retaining walls are measured from the bottom of the footing to the top of the wall.

G. Permits are not required for gateway arches or pergolas unless they meet permitting requirements imposed by the State Building Code.

#### 9-7-4: REGULATIONS:

A. Maintenance: All fences and retaining walls shall be regularly maintained and kept in good repair. Vegetation surrounding the fence or retaining wall shall be trimmed and well maintained. Standards are established in Title 4, Chapter 6 of Lauderdale City Code.

~~B. Setback: In the event a fence or retaining wall is adjacent to and parallel with the front lot line (or side lot line on the street side of a corner lot), such fence or retaining wall shall be set back at least one foot from the street right of way or property line. In the event a fence or retaining wall is adjacent to and parallel with a platted alley, such fence or retaining wall shall be set back at least two feet from the alley right of way or property line.~~

CB. Face of Fences: That side of the fence considered to be the face (finished side as opposed to structural supports) shall face abutting property and right-of-way.

~~DC. Public Rights Of Way: No fences or retaining walls shall be permitted on public rights of way without approval of the City Council.~~

D. Unimproved Alleys: Fences may be constructed in unimproved alley rights-of-way or vacated rights-of-way with utility easements upon completion of an encroachment agreement between the City and property owner.

E. Abutment To Property Lines: Fences and retaining walls may be permitted along property lines subject to the following:

1. Physical Damages: Fences and retaining walls may abut property lines provided no physical damages of any kind results to abutting property.

2. Certificate Of Survey: Where the property line is not clearly defined delineated by survey marker(s) or pin(s), a certificate of survey may be required by the Building Official or Zoning Administrator to establish the property lines shall be required.

~~3. Front Setback Area: No fence or retaining wall along or within the front setback area shall be permitted without the approval of the City Council.~~

43. Adjusting for Contours and Grade: At no point may fence panels exceed six feet in height nor shall fence posts exceed six and one-half feet in height from grade.

9-7-5: ~~BOUNDARY~~-FENCE MATERIALS:

A. Privacy fences shall be made from cedar, redwood, or other decay resistant wood, vinyl, or composite material designed for fence applications. Privacy fences in residential areas shall



not be made from chain link or metal fencing with slats, bamboo, or other material attached to the chain link.

B. All other fences shall be made from cedar, redwood, or other decay resistant wood; vinyl; decorative steel, aluminum, or wrought iron; or chain link designed for fence applications. "California" or wood framed fences with metal panels are permitted.

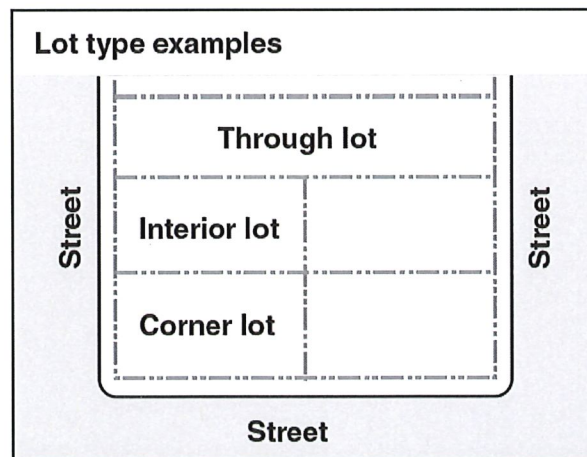
C. Materials that may not be used include garden and utility fencing or fabric. These materials are commonly referred to as snow or safety fencing; chicken wire; poultry fencing; hardware cloth; lawn fencing; bamboo, cloth, rope, cabling, railroad ties, landscape timbers, utility poles, and lattice not supported by wooden framing. In residentially zoned areas, security fencing is not allowed included barbed or razor wire and electric fencing.

~~9-7-6: VARIANCE:~~

~~Any person wishing to erect or construct a fence or retaining wall in a manner contrary to this Chapter shall first obtain permission for the City Council. Any person wishing to erect or construct a fence in a manner contrary to Title 10 of this Code shall first obtain a variance from the City Council for that purpose.~~

9-7-6: HEIGHTS AND SETBACKS

A. Lot Types:

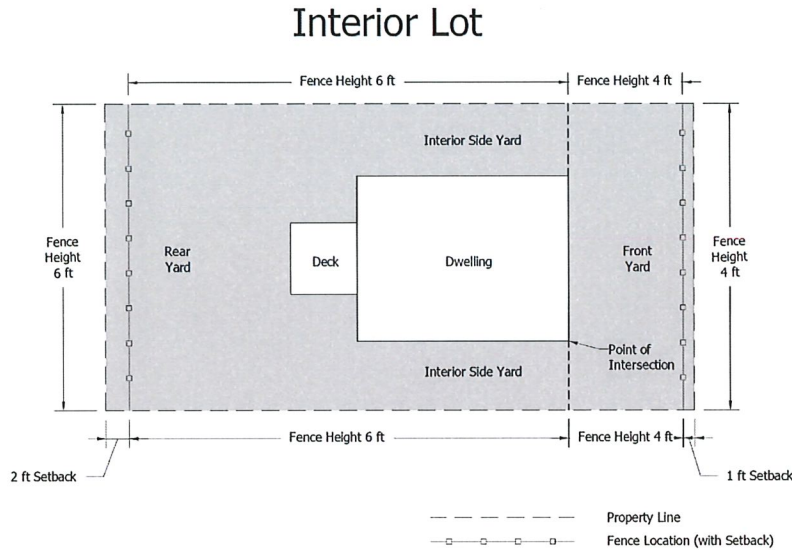


1. Interior lots share side lot lines with adjacent property owners. They may or may not be on an improved or unimproved alley.

2. Corner lots share a side lot line with one adjacent property owner with the opposite side yard along a public right-of-way. They may or may not be on an improved or unimproved alley.

3. Through lots extend from one street to another other. Through lots may be interior or corner lots.

B. Interior Lots: Image depicts maximum fence heights.



1. Front Yard.

- a. Fences located in the front yard shall not exceed four feet in height and shall be 50% or less opaque.
- b. Fences shall be set back at least one foot from the right-of-way (front property) line.
- c. Fences are required to have at least one gate no less than three feet in width.

2. Side Yard. Side yard fences shall not exceed six feet in height.

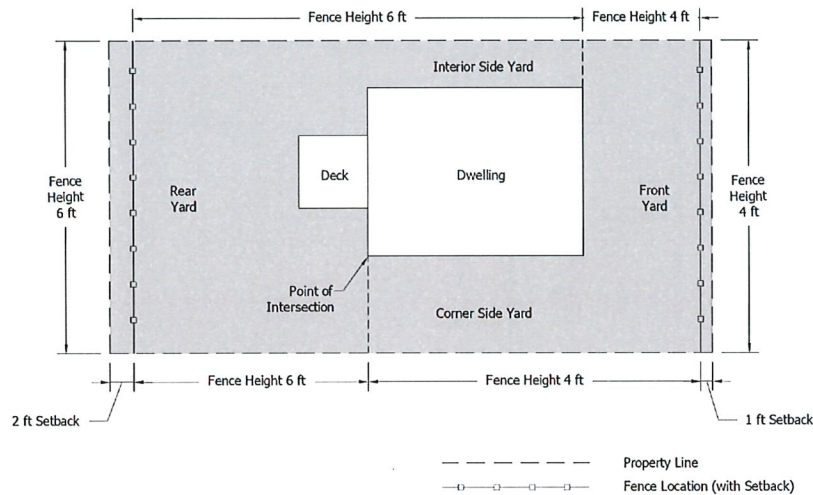
3. Rear Yard.

- a. Fences in the rear yard shall not exceed six feet in height.

- b. Fences and retaining walls on an improved alley shall be set back at least two feet from the right-of-way (rear property) line.
- c. Fences and retaining walls not on an improved alley may be built on the rear property line.

D. Corner Lots:

**Corner Lot**



1. Front Yard.

- a. Fences shall not exceed four feet in height.
- b. Fences shall be less than 50% opaque.
- c. Fences shall be set back at least one foot from the right-of-way (front property) line.
- d. Fences are required to have at least one gate no less than three feet in width.

2. Side Yard.

- a. Fences abutting public right-of-way shall not exceed four in height.
- b. Fences located in the interior side yard shall not exceed six feet in height.

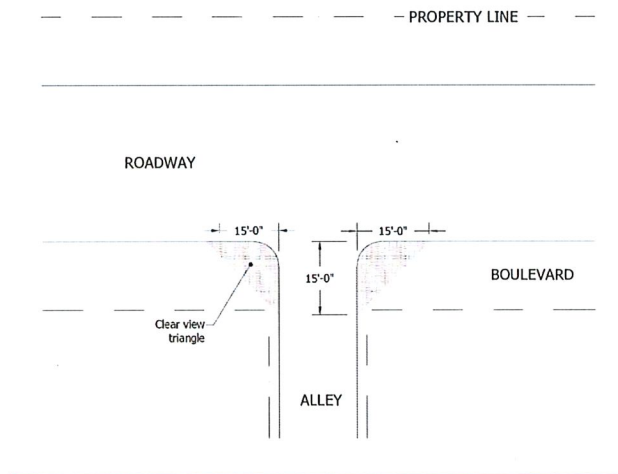
3. Rear Yard.



- a. Fences in the rear yard shall not exceed six feet in height. The rear yard begins at the corner of the rear wall of the principal structure to the rear lot line exclusive of area reserved for site lines. Open decks and porches shall not be considered part of the principal structure.
- b. Fences and retaining walls on an improved alley shall be set back at least two feet from the alley right-of-way / rear property line.
- c. Fences and retaining walls on an unimproved alley may be built on the rear property line.

9-7-7: ALLEY SITE LINES

Clear View Triangle at Alleys



A fence may not be constructed in a rear-yard clear view triangle along an improved alley (measured 15 feet along the edge of the alley and 15 feet along the street at the back edge of the curb to a third line connecting the sides).

9-7-78: CONFORMANCE

Nothing herein is intended or shall be deemed to make legal or conforming any fence ~~constructed prior to April 19, 2016~~ which was not constructed in full compliance with the terms of the ordinance then in effect.

9-7-~~89~~9: PENALTY:

Violations of this Chapter shall constitute a misdemeanor. Each day that a violation remains shall constitute a separate offense.

The City may also take additional enforcement action it finds appropriate. In case any fence or retaining wall is, or is proposed to be, erected, constructed, reconstructed, altered, maintained, or used in violation of this Chapter, the City Council may institute in the name of the City any appropriate action or proceeding to prevent, restrain, correct, or abate such fence, structure, or retaining wall constituting a violation.

SECTION 2. This ordinance shall be effective upon its adoption and publication.

Adopted by the Lauderdale City Council this 22<sup>nd</sup> day of September, 2020.

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Mary Gaasch, Mayor

ATTEST:

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Heather Butkowski, City Administrator

Published in the Pioneer Press the 24<sup>th</sup> day of September, 2020.

Adopted by the Lauderdale City Council the 22<sup>nd</sup> day of September, 2020. Published in summary in the Pioneer Press the 24<sup>th</sup> day of September, 2020.

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ X \_\_\_\_\_  
Action \_\_\_\_\_ X \_\_\_\_\_  
Resolution \_\_\_\_\_ X \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date September 22, 2020

ITEM NUMBER Fence Ordinance Revisions

STAFF INITIAL HB

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

If the Council adopts the revision to the fence and retaining wall ordinance, the ordinance may be published by title and summary by a four-fifth vote. Staff would publish the summary in an upcoming edition of the Pioneer Press in-lieu of publishing the ordinance in its entirety.

**OPTIONS:**

**STAFF RECOMMENDATION:**

Motion to adopt Resolution No. 092220A — A Resolution Authorizing Publication of Ordinance No. 20-03 by Title and Summary.



RESOLUTION NO. 092220A

CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

RESOLUTION AUTHORIZING PUBLICATION OF  
ORDINANCE NO. 20-03 BY TITLE AND SUMMARY

WHEREAS, the city council of the city of Lauderdale has adopted Ordinance No. 20-03, an ordinance regulating fences and retaining walls; and

WHEREAS, Minnesota Statutes, § 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the ordinance is nine pages in length and contains illustrations; and

WHEREAS, the city council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Lauderdale that the city clerk-administrator shall cause the following summary of Ordinance No. 20-03 to be published in the city's official newspaper in lieu of the entire ordinance:

**Public Notice**

The city council of the city of Lauderdale has adopted Ordinance No. 20-03. The ordinance is a comprehensive amendment of the city's regulations regarding fences and retaining walls and includes relevant definitions. The ordinance applies to residential, commercial and industrial properties. It specifies when building or fence permits are required for fences or retaining walls. It regulates the maximum height of fences and the types of materials from which fences may be constructed. The ordinance restricts the locations in which fences may be constructed on both corner and interior residential lots. Particular attention is given to fences in front yards on residential properties. The complete ordinance is available in the city clerk's office at city hall or on the city's website.

---

Heather Butkowski, City Clerk-Administrator

BE IT FURTHER RESOLVED by the city council of the city of Lauderdale that the city clerk-administrator keep a copy of the complete ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance in a public place within the city.

Dated: September 22, 2020

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Mary Gaasch, Mayor

ATTEST:

---

Heather Butkowski, City Clerk-Administrator

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ X \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date September 22, 2020

ITEM NUMBER 1795 Eustis Street Redev. Sch.

STAFF INITIAL HB

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Staff, Jennifer Haskamp, and Patrick Ostrom from Real Estate Equities, discussed a schedule that will lead to the completion of items needed for the land use approvals before the end of the year. Following is a copy of the schedule for the discussion. Jennifer will be at the meeting to present and answer questions.

The City's bond council will be at the October 13 meeting to explain the timeline for repaying or refinancing the bonds sold by the City to purchase 1795 Eustis Street.

**OPTIONS:**

**STAFF RECOMMENDATION:**

1795 Eustis Street

## Draft Schedule – Final PUD

Applicant: Real Estate Equities

Resolution #070919B

Condition #	Task Summary of Outstanding Items	Responsible Author/Party	Submittal Date	Public Meeting Dates
N/A	<b>Purchase Agreement</b>	<i>Staff drafts, Applicant responds</i>	10/9	10/13
1, 2, 10, 11, 12, 14, 15, 16, 20, 32, 33	<b>Final PUD &amp; Rezoning</b> <ul style="list-style-type: none"> <li>Update landscape plan</li> <li>Monument Sign and Signage</li> <li>Hardscape Plans</li> <li>Retaining Wall Details</li> <li>Material/Sample Boards</li> </ul>	<p>Applicant submits updated plans</p> <p>Staff reviews and provides staff report regarding Final PUD and rezoning</p>	10/30	11/10, 11/24 CC 12/8 CC – Action
3, 4	<b>Vacate Alleyway:</b> Exhibit depicting vacation and narrative of description (ordinance requirements)	RE Equities prepares vacation exhibit and submits application	10/23 (Applicant)	11/10 PH 11/24 & 12/8 CC
5, 7, 9, 22, 28, 29	<b>Administrative/Operational Plans (narrative)</b>	RE Equities provides narrative regarding: Operations & Construction Management (include trash, snow removal, parking, construction safety, etc.) Staff will prepare draft documents, if needed	10/23 (Applicant)	11/10, 11/24 CC 12/8 CC – Action
5, 6, 7, 8, 9	<b>CUP:</b> Staff drafts CUP based on materials <ul style="list-style-type: none"> <li>Applicant prepares/submits a parking plan</li> <li>OMP is prepared and incorporated as condition of CUP</li> </ul>	Staff drafts, submits to City Council for review with staff report	11/6 (Staff)	11/10, 11/24 CC 12/8 CC – Action

8, 9, 13, 17, 18, 22, 29, 30, 31 (all other conditions addressed/incorporated)	<p><b>Development Agreement:</b> Staff drafts DA incorporating materials to-date &amp; materials submitted 10/30</p> <ul style="list-style-type: none"> <li>• <b>Must work out plan for appropriate compensation for solar panel productivity loss at 1801 Eustis Street</b></li> <li>• <b>Construction Management Plan may be incorporated into DA as an exhibit rather than a standalone document</b></li> </ul>	<p>Staff drafts, Applicant reviews/provides comment</p> <p>Staff &amp; Applicant will work collaboratively through compensation for solar panels</p>	10/23 – Staff first draft to Applicant	11/10, 11/24 CC 12/8 CC – Action
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Conditions noted in Resolution #070919B to be met/addressed AFTER final PUD Approval (Items in this list do NOT require additional action by the City Council unless stated otherwise in the approved final PUD, CUP and Development Agreement):

Condition #	Task Summary of Outstanding Items	Responsible Author/Party	Administrative Review	Other Notes
19	Landscape Escrow for 1778 Eustis Street	Applicant submits escrow to City	Yes	City must coordinate with neighbor on appropriate buffering plan and distribution of escrow funds
21	Park Dedication Fees	Applicant pays City Park Dedication Fees; paid prior to building permit being issued	Yes	Fee amount is calculated in Final PUD process; payment not due until Building Permit application
23	Permit from Rice Creek Watershed District <ul style="list-style-type: none"> <li>• Includes stormwater management plan approval</li> </ul>	Applicant submits to RCWD; once permit(s) is issued must submit to the City	Yes	City engineer will also review plans as part of their review process
24, 25	Final Construction Drawing submittal <ul style="list-style-type: none"> <li>• Architectural</li> <li>• Site work (erosion control, grading, stormwater, etc.)</li> <li>• Site security plan during construction</li> </ul>	Applicant prepares plans, submits for City Engineer review	Yes – including full review by City Engineer	CD drawings may require more than one update, City Engineer will review in coordination with Planning staff

26	<p>Obtain all required permits from regulatory agencies having authority over project including, but not limited to:</p> <ul style="list-style-type: none"> <li>• Demolition permit (MPCA, City, Ramsey County)</li> </ul>	<p>Applicant prepares demolition plan and submits permit applications</p>	Yes	<p>Coordinated review between regulatory agencies may be necessary</p>
28	<p>Construction management plan including, but not limited to:</p> <ul style="list-style-type: none"> <li>• Site security and safety</li> <li>• Haul routes</li> <li>• Hours of site work</li> </ul>	<p>Applicant prepares plan</p>	Yes	<p>This item may be addressed within the Development Agreement, but MUST be addressed prior to building permit issuance</p>
27	<p>Building Permit</p>	<p>Applicant submits for building permit</p>	<p>Yes – City reviews conditions to ensure compliance</p>	<p>Conditions that precede Building Permit issuance must be met</p>

Council Member Moffatt introduced the following resolution and moved its adoption:

RESOLUTION NO. 070919B

CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA

A RESOLUTION APPROVING THE DEVELOPMENT STAGE PLANNED UNIT DEVELOPMENT  
(PUD) AT 1795 EUSTIS STREET TO CONSTRUCT AND OPERATE A  
SENIOR MULTI-FAMILY HOUSING PROJECT

- A. WHEREAS, the City of Lauderdale is the owner of the property located at 1795 Eustis Street, Lauderdale, Minnesota; and
- B. WHEREAS, the City Council solicited informal proposals from parties interested in redeveloping the subject site with senior housing to meet the goals and objectives of the City's 2040 Comprehensive Plan; and
- C. WHEREAS, Real Estate Equities ("Applicant") prepared and presented a Concept Plan to redevelop the subject site with a 114-unit Senior Housing building on February 26, 2019; and
- D. WHEREAS, on March 19, 2019 the Applicant held an Open House to solicit feedback from the community before submitting their formal Development Stage PUD application; and
- E. WHEREAS, the City Council considered feedback from the Open House and provided comments that were subsequently incorporated into the Development Stage PUD application; and
- F. WHEREAS, on April 24, 2019 the Applicant submitted a complete Development Stage PUD application seeking conditional approval to rezone the subject property to PUD and to preliminarily approve the proposed Senior Housing project; and
- G. WHEREAS, on May 14, 2019 the City Council held a duly noticed public hearing for the subject Project; and
- H. WHEREAS, on May 28, 2019, June 11, 2019 and July 9, 2019 the City Council considered the public testimony and the Development Stage Planned Unit Development;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lauderdale, Minnesota, that it does hereby approve the request of Real Estate Equities for Development Stage Planned Unit Development provided that the following conditions are met:

- 1. The Plans submitted by the Applicant on April 24, 2019 are conditionally approved with the changes and updates as noted herein.
- 2. The proposed Project, as detailed and described within the Narrative submitted by the Applicant on April 24, 2019 requesting that Subject Property be rezoned to Planned Unit Development (PUD), is conditionally approved with the conditions as noted herein.
- 3. The Applicant shall submit an application to vacate that portion of the alley running east-to-west along the southern property line and connecting to Malvern Street with the Final PUD application.

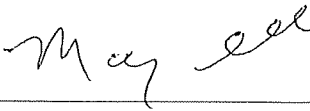
4. Approval of the Final PUD and Rezoning shall be conditioned on the approval of vacating that portion of the alley as described in Condition #3.
5. A Conditional Use Permit (CUP) may be drafted to support the rezoning to PUD and such CUP shall be recorded against the subject property. The CUP may incorporate operational conditions and site conditions that will continue beyond the construction period, which may be noted within the Development Agreement, and such conditions shall be consistent.
6. In conjunction with the requirements of the Development Agreement, the CUP may be drafted to permit the PUD for a Senior Housing use and no other use shall be permitted without an application to amend the CUP.
7. Prior to Final PUD plan approval and rezoning, the Applicant shall provide additional details regarding trash removal. All waste and recycling receptacles are required to be fully enclosed on site, and it is unclear how long the trash and recycling bins are proposed to be un-enclosed on the denoted concrete pad near the parking bay. Details must be provided and documented within an Operations Management Plan which must be reviewed by City Staff to ensure compliance with the City's ordinances.
8. The Development Agreement, and Operations Management Plan, shall provide details regarding snow removal on site. This language shall be reviewed and approved by the City Staff prior to execution of the Development Agreement.
9. The Applicant shall prepare a Parking Plan that shall be incorporated into the CUP and the Development Agreement. The Parking Plan shall describe a process to address the management of resident parking and usage of onsite parking. The Parking Plan shall address how management will respond if the majority of residents are consistently parking on City Streets and not paying for use of the underground parking stalls. The Parking Plan, as well as process to amend it, shall be provided to the City's staff, including City Attorney, who shall review and approve the Parking Plan prior to execution of the Development Agreement.
10. The Applicant shall provide additional detail regarding the monument/entrance sign including proposed lighting. This information shall be submitted with Final PUD application materials.
11. The Applicant shall submit and provide all proposed wall signage, entry signage, or any other proposed naming as part of the Final PUD submittal.
12. The Applicant shall submit and provide a sample board that shows proposed colors and exterior building materials with the Final PUD application materials.
13. The Applicant shall work cooperatively with the City to determine appropriate compensation to the property owner at 1801 Eustis Street. The compensation shall provide monetary relief for the reduction in solar productivity at the winter solstice as a result of the proposed Project. Such agreement and analysis shall be completed and incorporated into the Development Agreement.
14. The Applicant shall update the Landscape Plan to include additional boulevard trees along the north frontage (Spring Street) and the west frontage (Malvern Street). Spacing between trees shall be consistent with the spacing as denoted along Eustis Street that is approximately 45-feet on center. Tree species as denoted including Boulevard Linden and Skyline Honeylocust are acceptable, and based on sheet L1-1 result in approximately 8-10 additional trees added to the landscape plan. Sheet L1-1 shall be updated and submitted with the Final PUD application for review and approval.
15. The Applicant shall update the Landscape Plan to incorporate deciduous trees along the south-west edge which is adjacent to an existing residential property. A minimum of three deciduous trees, Maple or Lindens shall be incorporated. Sheet L1-1 shall be updated and submitted with the Final PUD application for review and approval.



16. The proposed privacy fence along the south edge of the property which provides screening to adjacent single-family uses, shall be revised to a 6-foot cedar privacy fence (board on board) to achieve 100% opacity and screening between uses. The Applicant shall work with City Staff to identify the location of the fence which shall screen, to the extent possible, the adjacent neighbors. The fence shall be maintained as detailed in the CUP and Development Agreement.
17. The Applicant shall provide a 2-year landscape guarantee for all plants identified on sheet L1-1, and such guarantee shall be included as a condition within the executed Development Agreement.
18. The landscaping and fence along the southern property edge shall be maintained in perpetuity as it provides screening to adjacent single-family uses. If vegetation along the southern edges dies, replacement with the same, or substantially similar vegetative properties shall be planted as soon as possible based on appropriate planting conditions and season.
19. The Applicant shall provide a \$2,000.00 landscape escrow to the City which shall be used solely for off-site plantings or fencing along the frontage at 1778 Eustis Street. The property owners shall select planting or fencing materials to mitigate potential glare/impacts from traffic exiting the proposed Project site.
20. Details regarding hardscape materials including all retaining walls shall be submitted for review and approval during the Final PUD application process.
21. The Applicant shall be required to pay all Park Dedication fees due, which shall be calculated and agreed to through the Final PUD process, prior to release of the building permit.
22. The Operations Management Plan, or any other tool which details the onsite management of the Senior Building including waste management, landscape management, and snow removal, shall be provided to the City for review and approval by City Staff prior to Final PUD plan approval and rezoning.
23. The Applicant shall obtain all necessary permits and approvals from the Rice Creek Watershed District. Such approvals and permits shall include, but not be limited to, the stormwater management plan. The Applicant shall provide a copy of the approved permit prior to commencing any site work.
24. The Applicant shall prepare final construction plans acceptable to the City Engineer prior to commencing any site work.
25. The Applicant shall address and meet all conditions as stated within the City Engineer's memo dated May 10, 2019.
26. The Applicant shall obtain appropriate demolition permits from the City, Ramsey County and the Minnesota Pollution Control Agency (MPCA), and shall follow all rules, procedures and conditions of such permits. Copies of all approved permits shall be provided to the City prior to any site work commencing on site.
27. The Applicant shall obtain a Building Permit prior to the commencement of any site work.
28. The Applicant shall prepare a Construction Management Plan that includes haul routes, site security/fencing, and parking locations which shall be incorporated into the Development Agreement. Such plan shall be developed in coordination with City Staff and shall be approved by the City Engineer prior to obtaining a Building Permit.
29. The Construction Management Plan shall also detail steps to inventory existing conditions, and to ensure adjacent foundations and structures are not adversely impacted by construction activities.

30. The Applicant shall be required to enter into a Development Agreement which shall be drafted by the City, and its terms generally agreed to by both parties, prior to Final PUD or Rezoning to PUD approval.
31. The Development Agreement shall be required to be executed as a condition of Rezoning to PUD.
32. Rezoning of the subject property to PUD shall be conditioned on the Applicant fulfilling the conditions as noted herein, and upon the approval of the Final PUD and any other instruments including, but not limited to, the TIF agreement.
33. That the Applicant shall replenish and pay all escrow fees and permit fees prior to Final PUD and Rezoning approval.

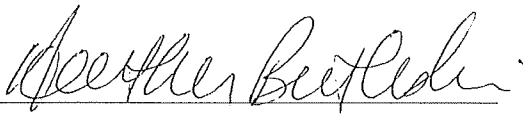
Dated: July 9, 2019



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Mary Gaasch, Mayor

ATTEST:



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Heather Butkowski, City Administrator-Clerk

The motion for the adoption of the forgoing resolution was duly seconded by Member Dains and upon vote being taken the following voted in favor thereof: Dains, Grove, Moffatt, and Mayor Gaasch

And the following voted against same: none

Whereupon said resolution was declared duly passed.

## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
 Public Hearing \_\_\_\_\_  
 Discussion \_\_\_\_\_ X  
 Action \_\_\_\_\_ X  
 Resolution \_\_\_\_\_ X  
 Work Session \_\_\_\_\_

Meeting Date September 22, 2020

ITEM NUMBER 2021 Budget and Levy

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff made minor revisions to the budget since the last meeting but the proposed levy amount remains unchanged. To balance the budget requires an increase of \$46,291 resulting in an overall general fund increase of 1.6%. The budget balances at \$1,508,349.

At the last meeting, staff presented the tax impacts. The county assessor determined the price of median value home in Lauderdale went up 6.5% over the past year. That increase plus the value of improvements including \$900,000 in new home construction pushed the total value of Lauderdale real estate up 13.7%. Those increases drove down the tax rate 1.854% over last year. In short, Lauderdale residents will see a reduction in their property taxes if their home value stays the same. The tax on a median valued home would go up \$4.96 because of the increase in value year-over-year. Not all of the value of the new houses have been factored in so next year there will be additional property value coming on-line to share the tax levy among.

In addition to establishing the levy, the Council must set the date and time of the public hearing prior to adopting the final budget and levy. This year the timing works such that the public hearing only can be held at the regularly schedule December 8 meeting.

The resolution also dedicates \$67,955.78 from the 414 Development Fund to cover what otherwise would be the 2020 debt levy. The Council committed to using the money generated from conduit debt projects to fund the portion of the 2019 Infrastructure Improvement Project not covered by Ramsey County, St. Paul Regional Water, or special assessments. This will be set up as a transfer in the 2021 budget.

If the Council is satisfied with the proposed budget and levy, the resolution should be adopted. The ceiling for the levy then is set for 2021; the Council can reduce the levy amount but not increase it.

### STAFF RECOMMENDATION:

Motion to adopt Resolution 092220B—Adopting the 2021 Preliminary Property Tax Levy and Establishing the Budget Meeting Date.

**RESOLUTION NO. 092220B**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**ADOPTING THE 2021 PRELIMINARY PROPERTY TAX LEVY  
AND ESTABLISHING THE BUDGET MEETING DATE**

**WHEREAS**, the City annually adopts an operating levy for the coming year in accordance with Minnesota Statutes; and

**WHEREAS**, Minnesota Statutes 275.065, Subdivision 1 requires cities to certify a maximum proposed levy on or before September 30, 2020 and to establish a public meeting date for the purpose of discussing said proposed levy.

**NOW, THEREFORE BE IT RESOLVED**, that:

Section 1: The preliminary 2021 levy to be certified to the Ramsey County Auditor of \$899,710 inclusive of anticipated fiscal disparities revenue, is hereby established as the maximum possible levy for property taxes paid in 2021.

Section 2: That Tuesday, December 8, 2020 is hereby established for the public meeting on the proposed 2021 budget and tax levy to be held by teleconference beginning at 7:30 p.m.

Section 3: The City pledges \$67,955.78 from Fund 414 Development to pay the 2020 GO Improvement 2019A debt levy and the debt levy amount is reduced to zero.

Adopted by the City of Lauderdale this 22<sup>nd</sup> day of September, 2020.

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Mary Gaasch, Mayor

ATTEST:

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Heather Butkowski, City Administrator

CITY OF LAUDERDALE  
GENERAL FUND REVENUES  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-00000-410-31010	CURRENT AD VALOREM TAXES	\$ 667,521	\$ 707,094	\$ 753,385
101-00000-410-31020	DELINQUENT AD VALOREM TAXES	\$ 5,322	\$ -	\$ -
101-00000-410-31400	FISCAL DISPARITIES	\$ 139,873	\$ 138,520	\$ 146,325
101-00000-410-31055	EXCESS TAX INCREMENT	\$ -	\$ -	\$ -
101-00000-410-31900	PENALTIES AND INTEREST TAXES	\$ 363	\$ -	\$ -
	<b>TAXES</b>	<b>\$ 813,080</b>	<b>\$ 845,614</b>	<b>\$ 899,710</b>
101-00000-410-32110	LIQUOR LICENSES	\$ 150	\$ 150	\$ 150
101-00000-410-32180	TOBACCO LICENSES	\$ 600	\$ 400	\$ 400
101-00000-410-32190	OTHER BUSINESS LICENSES	\$ 2,350	\$ 2,000	\$ 2,000
101-00000-410-32192	HVAC CONTRACTOR LICENSES	\$ 1,150	\$ 1,500	\$ 1,100
101-00000-410-32240	ANIMAL LICENSES	\$ 86	\$ 100	\$ 100
101-00000-420-32210	BUILDING PERMITS	\$ 24,420	\$ 25,000	\$ 24,000
101-00000-420-32230	PLUMBING & HEATING PERMITS	\$ 4,941	\$ 8,000	\$ 5,000
101-00000-420-32270	RENTAL HOUSING LICENSES	\$ 9,078	\$ 3,500	\$ 5,000
101-00000-430-32261	EXCAVATING PERMITS	\$ -	\$ -	\$ -
	<b>PERMITS &amp; LICENSES</b>	<b>\$ 42,774</b>	<b>\$ 40,650</b>	<b>\$ 37,750</b>
101-00000-410-33401	LOCAL GOVERNMENT AID	\$ 539,622	\$ 547,872	\$ 524,591
101-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ 1,198	\$ 1,198	\$ 1,198
101-00000-410-33423	OTHER GRANTS & AIDS	\$ -	\$ -	\$ -
	<b>INTERGOVERNMENTAL REVENUE</b>	<b>\$ 540,820</b>	<b>\$ 549,070</b>	<b>\$ 525,789</b>
101-00000-410-34101	CITY HALL RENT	\$ 3,886	\$ 4,750	\$ 1,000
101-00000-410-34103	ZONING & SUBDIVISION FEES	\$ 1,750	\$ 1,000	\$ 1,500
101-00000-420-34104	PLAN REVIEW FEES	\$ 9,193	\$ 5,000	\$ 7,500
101-00000-410-34105	SALE OF MAPS & PUBLICATIONS	\$ 29	\$ -	\$ -
101-00000-410-34108	ADMINISTRATIVE FEES	\$ 437	\$ -	\$ -
101-00000-420-34202	SPECIAL FIRE PROTECTION SERVICES	\$ 1,210	\$ 1,000	\$ -
101-00000-420-34206	MOWING & GARBAGE CLEANUP	\$ -	\$ -	\$ -
101-00000-430-34303	SNOW REMOVAL CHARGES	\$ -	\$ -	\$ -
101-00000-450-34780	PARK SHELTER FEES	\$ 250	\$ 200	\$ 200
101-00000-450-34920	MERCHANDISE SALES	\$ 450	\$ 400	\$ 400
	<b>CHARGES FOR SERVICES</b>	<b>\$ 17,205</b>	<b>\$ 12,350</b>	<b>\$ 10,600</b>

Account Number	Account Description	2019 Actual	2020 Adopted	2020 Proposed
101-00000-420-35101	COURT FINES & ADMINISTRATIVE PENALTIES	\$ 29,977	\$ 27,000	\$ 27,000
101-00000-420-35200	FORFEITED & SEIZED ASSETS	\$ -	\$ -	\$ -
	<b>FINES &amp; FORFEITS</b>	<b>\$ 29,977</b>	<b>\$ 27,000</b>	<b>\$ 27,000</b>
101-00000-410-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 2,303	\$ -	\$ -
101-00000-410-36102	PENALTIES & INTEREST	\$ -	\$ -	\$ -
101-00000-410-36200	OTHER MISCELLEANOUS REVENUE	\$ 1,378	\$ -	\$ -
101-00000-410-36210	INTEREST ON INVESTMENTS	\$ 30,294	\$ 6,000	\$ 6,000
101-00000-410-36215	OTHER FEES (CREDIT CARD)	\$ 370	\$ 500	\$ 500
101-00000-410-36230	CONTRIBUTIONS & DONATIONS (NON COMM EV)	\$ -	\$ -	\$ -
101-00000-450-36230	CONTRIBUTIONS & DONATIONS (COMM EVENT	\$ 2,159	\$ 2,500	\$ -
101-00000-420-36260	SURCHARGES COLLECTED	\$ 1,246	\$ 1,000	\$ 1,000
	<b>MISCELLANEOUS REVENUE</b>	<b>\$ 37,750</b>	<b>\$ 10,000</b>	<b>\$ 7,500</b>
101-00000-410-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
101-00000-410-39200	TRANSFER IN	\$ -	\$ -	\$ -
	<b>OTHER SOURCES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 1,481,605</b>	<b>\$ 1,484,684</b>	<b>\$ 1,508,349</b>
	<b>REVENUES OVER/UNDER EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	FUND BALANCE - January 1	\$ 735,673	\$ 780,967	\$ 780,967
	FUND BALANCE - December 31	<u>\$ 780,967</u>	<u>\$ 780,967</u>	<u>\$ 780,967</u>

CITY OF LAUDERDALE  
GENERAL FUND EXPENSE SUMMARY  
2021

Department Number	Title	2019 Actual	2020 Adopted	2021 Proposed
41110	LEGISLATIVE	\$ 26,280	\$ 26,423	\$ 23,853
41320	CITY ADMINISTRATION	\$ 233,714	\$ 235,810	\$ 242,709
41410	ELECTIONS	\$ 18,062	\$ 24,930	\$ 19,035
41610	LEGAL	\$ 30,523	\$ 28,500	\$ 31,000
41910	PLANNING	\$ 32,929	\$ 37,427	\$ 36,107
41940	GENERAL GOVERNMENT BUILDINGS	\$ 29,121	\$ 34,400	\$ 31,600
	<b>GENERAL GOVERNMENT</b>	<b>\$ 370,628</b>	<b>\$ 387,490</b>	<b>\$ 384,304</b>
42100	PUBLIC SAFETY	\$ 771,270	\$ 796,463	\$ 861,021
42400	BUILDING INSPECTIONS	\$ 51,389	\$ 50,082	\$ 51,418
	<b>PUBLIC SAFETY</b>	<b>\$ 822,659</b>	<b>\$ 846,545</b>	<b>\$ 912,439</b>
43121	PUBLIC WORKS	\$ 105,393	\$ 100,148	\$ 101,487
43160	STREET LIGHTING	\$ 6,124	\$ 6,000	\$ 6,000
	<b>PUBLIC WORKS</b>	<b>\$ 111,518</b>	<b>\$ 106,148</b>	<b>\$ 107,487</b>
45200	PARKS & RECREATION	\$ 92,865	\$ 93,501	\$ 92,119
46500	ECONOMIC DEVELOPMENT	\$ 1,225	\$ 5,000	\$ 4,000
49200	MISCELLANEOUS UNALLOCATED EXPENSES	\$ -	\$ 8,000	\$ 8,000
49300	OTHER FINANCING USES	\$ 38,000	\$ 38,000	\$ -
	<b>OTHER</b>	<b>\$ 132,090</b>	<b>\$ 144,501</b>	<b>\$ 104,119</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 1,436,895</b>	<b>\$ 1,484,684</b>	<b>\$ 1,508,349</b>

CITY OF LAUDERDALE  
 LEGISLATIVE  
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41110-410-41030	PART TIME EMPLOYEES	\$ 16,500	\$ 16,500	\$ 16,500
101-41110-410-41220	FICA	\$ 1,023	\$ 1,023	\$ 1,023
101-41110-410-41225	MEDICARE	\$ 240	\$ 239	\$ 239
101-41110-410-41510	WORKERS COMPENSATION INSURANCE	\$ 44	\$ 41	\$ 41
	<b>PERSONNEL</b>	<b>\$ 17,806</b>	<b>\$ 17,803</b>	<b>\$ 17,803</b>
101-41110-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41110-410-42110	GENERAL SUPPLIES	\$ -	\$ 50	\$ 50
101-41110-410-42115	MEETINGS	\$ -	\$ 200	\$ 200
101-41110-410-42410	MINOR TOOLS & EQUIPMENT	\$ -	\$ -	\$ -
	<b>SUPPLIES</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>\$ 250</b>
101-41110-410-43140	TRAINING & EDUCATION	\$ 1,810	\$ 2,000	\$ 500
101-41110-410-43310	TRAVEL EXPENSE	\$ 1,974	\$ 1,300	\$ 500
101-41110-410-43510	LEGAL NOTICES & PUBLISHING	\$ 475	\$ 500	\$ 500
101-41110-410-43610	INSURANCE & BONDS	\$ 122	\$ 270	\$ 200
101-41110-410-44330	DUES & SUBSCRIPTIONS	\$ 4,092	\$ 4,300	\$ 4,100
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 8,474</b>	<b>\$ 8,370</b>	<b>\$ 5,800</b>
101-41110-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 26,280</b>	<b>\$ 26,423</b>	<b>\$ 23,853</b>

**NOTES:**

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association and Suburban Rate Authority



CITY OF LAUDERDALE  
CITY ADMINISTRATION  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41320-410-41010	FULL TIME EMPLOYEES	\$ 129,019	\$ 133,017	\$ 137,008
101-41320-410-41020	OVERTIME	\$ -	\$ -	\$ -
101-41320-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-41320-410-41210	PERA	\$ 9,637	\$ 9,976	\$ 10,276
101-41320-410-41220	FICA	\$ 8,163	\$ 8,247	\$ 8,494
101-41320-410-41225	MEDICARE	\$ 1,909	\$ 1,929	\$ 1,987
101-41320-410-41250	DEFERRED COMPENSATION	\$ 2,006	\$ 1,700	\$ 2,000
101-41320-410-41310	HEALTH INSURANCE	\$ 18,161	\$ 17,417	\$ 18,100
101-41320-410-41320	DENTAL INSURANCE	\$ 395	\$ 350	\$ 400
101-41320-410-41330	LIFE INSURANCE	\$ 840	\$ 860	\$ 850
101-41320-410-41340	DISABILITY INSURANCE	\$ 636	\$ 800	\$ 650
101-41320-410-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-41320-410-41510	WORKERS COMPENSATION INSURANCE	\$ 1,086	\$ 1,064	\$ 1,096
	<b>PERSONNEL</b>	<b>\$ 171,852</b>	<b>\$ 175,360</b>	<b>\$ 180,861</b>
101-41320-410-42010	OFFICE SUPPLIES	\$ 592	\$ 700	\$ 700
101-41320-410-42020	COMPUTER SUPPLIES	\$ -	\$ 650	\$ 650
101-41320-410-42030	PRINTED FORMS	\$ 3,034	\$ 2,500	\$ 3,100
101-41320-410-42110	GENERAL SUPPLIES	\$ -	\$ 700	\$ 400
101-41320-410-42115	MEETINGS	\$ 37	\$ -	\$ -
101-41320-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
101-41320-410-42420	MINOR COMPUTER EQUIPMENT	\$ 3,876	\$ 500	\$ 1,000
	<b>SUPPLIES</b>	<b>\$ 7,539</b>	<b>\$ 5,050</b>	<b>\$ 5,850</b>
101-41320-410-43030	AUDITING & ACCOUNTING SERVICES	\$ 18,384	\$ 14,000	\$ 18,500
101-41320-410-43090	EXPERT & PROFESSIONAL SERVICES (IT)	\$ 17,881	\$ 20,000	\$ 19,598
101-41320-410-43140	TRAINING & EDUCATION	\$ 670	\$ 1,700	\$ 1,000
101-41320-410-43220	POSTAGE	\$ 2,010	\$ 2,000	\$ 2,000
101-41320-410-43250	OTHER COMMUNICATIONS	\$ -	\$ -	\$ -
101-41320-410-43310	TRAVEL EXPENSE	\$ 1,512	\$ 1,500	\$ 500
101-41320-410-43510	LEGAL NOTICES & PUBLISHING	\$ 402	\$ 800	\$ 500
101-41320-410-43610	INSURANCE & BONDS	\$ 1,572	\$ 3,200	\$ 1,700
101-41320-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41320-410-44160	RENTS & LEASES	\$ 2,962	\$ 2,800	\$ 3,000
101-41320-410-44325	BANK FEES & CHARGES	\$ 1,666	\$ 2,400	\$ 1,900
101-41320-410-44330	DUES & SUBSCRIPTIONS	\$ 6,245	\$ 5,700	\$ 6,200
101-41320-410-44370	MISCELLANEOUS CHARGES	\$ 1,018	\$ 1,300	\$ 1,100
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 54,323</b>	<b>\$ 55,400</b>	<b>\$ 55,998</b>
101-41320-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 233,714</b>	<b>\$ 235,810</b>	<b>\$ 242,709</b>

**NOTES**

Dues includes MCFOA, MAMA, MN GFOA, IMCA, MCMA, Press, Notary, RC GIS

CITY OF LAUDERDALE  
ELECTIONS  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41410-410-41010	FULL TIME EMPLOYEES	\$ 11,450	\$ 11,891	\$ 12,248
101-41410-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ 5,000	\$ -
101-41410-410-41210	PERA	\$ 855	\$ 892	\$ 919
101-41410-410-41220	FICA	\$ 724	\$ 737	\$ 759
101-41410-410-41225	MEDICARE	\$ 169	\$ 172	\$ 178
101-41410-410-41250	DEFERRED COMPENSATION	\$ 211	\$ 160	\$ 200
101-41410-410-41310	HEALTH INSURANCE	\$ 1,693	\$ 1,700	\$ 1,758
101-41410-410-41320	DENTAL INSURANCE	\$ 46	\$ 50	\$ 50
101-41410-410-41330	LIFE INSURANCE	\$ 55	\$ 60	\$ 60
101-41410-410-41340	DISABILITY INSURANCE	\$ 59	\$ 73	\$ 65
101-41410-410-41510	WORKERS COMPENSATION INSURANCE	\$ 96	\$ 95	\$ 98
	<b>PERSONNEL</b>	<b>\$ 15,359</b>	<b>\$ 20,830</b>	<b>\$ 16,335</b>
101-41410-410-42010	OFFICE SUPPLIES	\$ -	\$ 100	\$ 100
101-41410-410-42110	GENERAL SUPPLIES	\$ 45	\$ 500	\$ 100
101-41410-410-42410	MINOR EQUIPMENT & TOOLS	\$ 2,658	\$ 2,500	\$ 2,500
	<b>SUPPLIES</b>	<b>\$ 2,703</b>	<b>\$ 3,100</b>	<b>\$ 2,700</b>
101-41410-410-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ 1,000	\$ -
101-41410-410-44370	MISCELLANEOUS CHARGES (AB VOTING)	\$ -	\$ -	\$ -
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ -</b>
101-41410-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 18,062</b>	<b>\$ 24,930</b>	<b>\$ 19,035</b>

CITY OF LAUDERDALE  
LEGAL  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41610-410-43040	LEGAL SERVICES - CIVIL PROCESS	\$ 19,276	\$ 17,000	\$ 19,000
101-41610-410-43045	LEGAL SERVICES - PROSECUTION	\$ 11,247	\$ 11,500	\$ 12,000
	OTHER SERVICES & CHARGES	\$ 30,523	\$ 28,500	\$ 31,000
<b>TOTAL EXPENDITURES</b>		<u>\$ 30,523</u>	<u>\$ 28,500</u>	<u>\$ 31,000</u>

CITY OF LAUDERDALE  
 PLANNING, ZONING & INSPECTIONS  
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41910-410-41010	FULL TIME EMPLOYEES	\$ 15,753	\$ 16,108	\$ 16,591
101-41910-410-41210	PERA	\$ 1,173	\$ 1,208	\$ 1,244
100-41910-410-41220	FICA	\$ 996	\$ 999	\$ 1,029
101-41910-410-41225	MEDICARE	\$ 233	\$ 234	\$ 241
101-41910-410-41250	DEFERRED COMPENSATION	\$ 242	\$ 200	\$ 225
101-41910-410-41310	HEALTH INSURANCE	\$ 2,394	\$ 2,234	\$ 2,379
101-41910-410-41320	DENTAL INSURANCE	\$ 70	\$ 100	\$ 80
101-41910-410-41330	LIFE INSURANCE	\$ 107	\$ 90	\$ 110
101-41910-410-41340	DISABILITY INSURANCE	\$ 76	\$ 100	\$ 50
101-41910-410-41510	WORKERS COMPENSATION INSURANCE	\$ 132	\$ 129	\$ 133
	<b>PERSONNEL</b>	<b>\$ 21,176</b>	<b>\$ 21,402</b>	<b>\$ 22,082</b>
101-41910-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-41910-410-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	<b>SUPPLIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
101-41910-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 11,347	\$ 15,000	\$ 13,000
101-41910-410-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-41910-410-43220	POSTAGE	\$ 14	\$ 450	\$ 450
101-41910-410-43610	INSURANCE & BONDS	\$ 173	\$ 425	\$ 425
101-41910-410-44330	DUES AND SUBSCRIPTIONS	\$ 219	\$ 150	\$ 150
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 11,753</b>	<b>\$ 16,025</b>	<b>\$ 14,025</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 32,929</b>	<b>\$ 37,427</b>	<b>\$ 36,107</b>

CITY OF LAUDERDALE  
GENERAL GOVERNMENT BUILDINGS  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-41940-410-42110	GENERAL SUPPLIES	\$ 1,128	\$ 1,500	\$ 1,200
101-41940-410-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-41940-410-42410	MINOR EQUIPMENT & TOOLS SUPPLIES	\$ -	\$ -	\$ -
		<u>\$ 1,128</u>	<u>\$ 1,500</u>	<u>\$ 1,200</u>
101-41940-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ -	\$ -	\$ -
101-41940-410-43210	TELEPHONE & TELEGRAPH	\$ 2,014	\$ 2,300	\$ 2,200
101-41940-410-43250	OTHER COMMUNICATIONS (INTERNET)	\$ 5,849	\$ 6,000	\$ 6,000
101-41940-410-43610	INSURANCE & BONDS	\$ 8,182	\$ 6,500	\$ 8,500
101-41940-410-43810	ELECTRIC UTILITIES	\$ 2,472	\$ 4,400	\$ 3,000
101-41940-410-43820	WATER UTILITIES	\$ 46	\$ 900	\$ 500
101-41940-410-43830	GAS UTILITIES	\$ 2,784	\$ 3,000	\$ 3,000
101-41940-410-43840	REFUSE DISPOSAL	\$ 5,981	\$ 6,300	\$ 6,200
101-41940-410-43850	SEWER UTILITIES	\$ -	\$ -	\$ -
101-41940-410-44010	BUILDING MAINTENANCE	\$ 665	\$ 3,500	\$ 1,000
101-41940-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41940-410-44160	RENTS & LEASES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 27,992</u>	<u>\$ 32,900</u>	<u>\$ 30,400</u>
101-41940-410-45700	OFFICE FURNITURE & EQUIPMENT CAPITAL OUTLAY	\$ -	\$ -	\$ -
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL EXPENDITURES</b>		<u><u>\$ 29,121</u></u>	<u><u>\$ 34,400</u></u>	<u><u>\$ 31,600</u></u>

CITY OF LAUDERDALE  
PUBLIC SAFETY  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-42100-420-43100	DISPATCH	\$ 15,670	\$ 15,192	\$ 12,350
101-42100-420-43110	POLICE CONTRACT	\$ 713,204	\$ 747,071	\$ 773,471
101-42100-420-44370	MISCELLANEOUS CHARGES	\$ 189	\$ 200	\$ 200
101-42220-420-43120	FIRE CONTRACT	\$ 21,458	\$ 21,000	\$ 75,000
101-42220-420-43125	FIRE CALLS & INSPECTIONS	\$ 20,749	\$ 13,000	\$ -
101-42200-420-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	<b>OTHER SERVICES &amp; CHARGES</b>	<u>\$ 771,270</u>	<u>\$ 796,463</u>	<u>\$ 861,021</u>
101-42220-420-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>TOTAL EXPENDITURES</b>		<u><u>\$ 771,270</u></u>	<u><u>\$ 796,463</u></u>	<u><u>\$ 861,021</u></u>

CITY OF LAUDERDALE  
BUILDING INSPECTIONS  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-42400-420-41010	FULL TIME EMPLOYEES	\$ 32,903	\$ 33,828	\$ 34,678
101-42400-420-42010	OVERTIME	\$ 233	\$ -	\$ -
101-42400-420-41210	PERA	\$ 2,478	\$ 1,801	\$ 1,843
101-42400-420-41220	FICA	\$ 2,301	\$ 1,489	\$ 1,523
101-42400-420-41225	MEDICARE	\$ 538	\$ 348	\$ 356
101-42400-420-41250	DEFERRED COMPENSATION	\$ 2,855	\$ 2,448	\$ 3,000
101-42400-420-41310	HEALTH INSURANCE	\$ 1,836	\$ 2,000	\$ 1,878
101-42400-420-41320	DENTAL INSURANCE	\$ 186	\$ 200	\$ 185
101-42400-420-41330	LIFE INSURANCE	\$ 510	\$ 600	\$ 510
101-42400-420-41340	DISABILITY INSURANCE	\$ 111	\$ 200	\$ 115
101-42400-420-41510	WORKERS COMPENSATION INSURANCE	\$ 1,129	\$ 1,068	\$ 1,130
	<b>PERSONNEL</b>	<b>\$ 45,079</b>	<b>\$ 43,982</b>	<b>\$ 45,218</b>
101-42400-420-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-42400-420-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	<b>SUPPLIES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
101-42400-420-43090	EXPERT & PROFESSIONAL SERVICES	\$ 2,119	\$ 3,000	\$ 2,500
101-42400-420-43140	TRAINING & EDUCATION	\$ 1,300	\$ 600	\$ 1,000
101-42400-420-43220	POSTAGE	\$ 371	\$ 300	\$ 350
101-42400-420-43310	TRAVEL EXPENSES	\$ -	\$ -	\$ -
101-42400-420-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
101-42400-420-43610	INSURANCE & BONDS	\$ 231	\$ 350	\$ 250
101-42400-420-44330	DUES & SUBSCRIPTIONS	\$ -	\$ 100	\$ 100
101-42400-420-44370	MISCELLANEOUS CHARGES	\$ 1,320	\$ 750	\$ 1,000
101-42400-420-44380	BUILDING PERMIT SURCHARGES	\$ 969	\$ 1,000	\$ 1,000
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 6,311</b>	<b>\$ 6,100</b>	<b>\$ 6,200</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 51,389</b>	<b>\$ 50,082</b>	<b>\$ 51,418</b>

CITY OF LAUDERDALE  
PUBLIC WORKS  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-43121-430-41010	FULL TIME EMPLOYEES	\$ 36,867	\$ 35,817	\$ 37,002
101-43121-430-41020	OVERTIME	\$ 839	\$ -	\$ -
101-43121-430-41040	TEMPORARY EMPLOYEES	\$ -	\$ 6,000	\$ 6,000
101-43121-430-41210	PERA	\$ 2,670	\$ 3,136	\$ 3,225
101-43121-430-41220	FICA	\$ 2,754	\$ 2,593	\$ 2,666
101-43131-430-41225	MEDICARE	\$ 644	\$ 606	\$ 624
101-43121-430-41250	DEFERRED COMPENSATION	\$ 5,235	\$ 5,300	\$ 5,195
101-43121-430-41310	HEALTH INSURANCE	\$ 499	\$ 125	\$ 500
101-43121-430-41320	DENTAL INSURANCE	\$ 93	\$ 125	\$ 94
101-43121-430-41330	LIFE INSURANCE	\$ 458	\$ 379	\$ 460
101-43121-430-41340	DISABILITY INSURANCE	\$ 149	\$ 200	\$ 150
101-43121-430-41510	WORKERS COMPENSATION INSURANCE	\$ 1,809	\$ 1,867	\$ 1,921
	<b>PERSONNEL</b>	<b>\$ 52,016</b>	<b>\$ 56,148</b>	<b>\$ 57,837</b>
101-43121-430-42110	GENERAL SUPPLIES	\$ 821	\$ 1,500	\$ 1,000
101-43121-430-42120	MOTOR FUELS	\$ 3,169	\$ 3,500	\$ 3,100
101-43121-430-42130	LUBRICANTS & ADDITIVES	\$ -	\$ 100	\$ 100
101-43121-430-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-43121-430-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
101-43121-430-42210	VEHICLE/EQUIPMENT PARTS	\$ 428	\$ 500	\$ 500
101-43121-430-42220	TIRES	\$ -	\$ -	\$ -
101-43121-430-42240	STREET MAINTENANCE MATERIALS	\$ 191	\$ -	\$ -
101-43121-430-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ 500	\$ 500
101-43121-430-42420	MINOR COMPUTER EQUIPMENT	\$ -	\$ 750	\$ -
	<b>SUPPLIES</b>	<b>\$ 4,610</b>	<b>\$ 6,850</b>	<b>\$ 5,200</b>
101-43121-430-43030	ENGINEERING	\$ 14,892	\$ 7,200	\$ 5,000
101-43121-430-43090	EXPERT & PROFESSIONAL SERVICES (SNOW)	\$ 22,845	\$ 17,000	\$ 20,000
101-43121-430-43095	TREE TRIMMING AND REMOVAL	\$ 8,025	\$ 9,000	\$ 10,000
101-43121-430-43140	TRAINING & EDUCATION	\$ 430	\$ 500	\$ 500
101-43121-430-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-43121-430-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-43121-430-43610	INSURANCE & BONDS	\$ 784	\$ 1,400	\$ 900
101-43121-430-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-43121-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 1,793	\$ 2,000	\$ 2,000
101-43121-430-44160	RENTS & LEASES	\$ -	\$ -	\$ -
101-43121-430-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
101-43121-430-44390	TAXES & LICENSES	\$ -	\$ 50	\$ 50
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 48,768</b>	<b>\$ 37,150</b>	<b>\$ 38,450</b>
101-43121-430-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 105,393</b>	<b>\$ 100,148</b>	<b>\$ 101,487</b>



CITY OF LAUDERDALE  
 STREET LIGHTING  
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-43160-430-43810	ELECTRIC UTILITIES	\$ 6,124	\$ 6,000	\$ 6,000
101-43160-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 6,124	\$ 6,000	\$ 6,000
<b>TOTAL EXPENDITURES</b>		<u>\$ 6,124</u>	<u>\$ 6,000</u>	<u>\$ 6,000</u>

CITY OF LAUDERDALE  
PARKS & RECREATION  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-45200-450-41010	FULL TIME EMPLOYEES	\$ 52,457	\$ 50,419	\$ 52,157
101-45200-450-41020	OVERTIME	\$ 1,102	\$ -	\$ -
101-45200-450-41040	TEMPORARY EMPLOYEES	\$ 7,665	\$ 12,000	\$ 12,000
101-45200-450-41210	PERA	\$ 3,717	\$ 4,231	\$ 4,362
101-45200-450-41220	FICA	\$ 4,119	\$ 3,870	\$ 3,978
101-45200-450-41225	MEDICARE	\$ 963	\$ 905	\$ 930
101-45200-450-41250	DEFERRED COMPENSATION	\$ 5,204	\$ 5,600	\$ 5,250
101-45200-450-41310	HEALTH INSURANCE	\$ 3,879	\$ 3,009	\$ 3,900
101-45200-450-41320	DENTAL INSURANCE	\$ 186	\$ 200	\$ 187
101-45200-450-41330	LIFE INSURANCE	\$ 366	\$ 400	\$ 367
101-45200-450-41340	DISABILITY INSURANCE	\$ 247	\$ 325	\$ 250
101-45200-450-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-45200-450-41510	WORKERS COMPENSATION INSURANCE	\$ 1,654	\$ 1,542	\$ 1,588
	<b>PERSONNEL</b>	<b>\$ 81,559</b>	<b>\$ 82,501</b>	<b>\$ 84,969</b>
101-45200-450-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-45200-450-42110	GENERAL SUPPLIES	\$ 1,029	\$ 600	\$ 1,000
101-45200-450-42115	MEETINGS	\$ -	\$ -	\$ -
101-45200-450-42120	MOTOR FUELS	\$ -	\$ -	\$ -
101-45200-450-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-45200-450-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
101-45200-450-42220	TIRES	\$ -	\$ -	\$ -
101-45200-450-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	<b>SUPPLIES</b>	<b>\$ 1,029</b>	<b>\$ 600</b>	<b>\$ 1,000</b>
101-45200-450-43090	EXPERT & PROFESSIONAL SERVICES	\$ 470	\$ -	\$ -
101-45200-450-43130	COMMUNITY EVENTS	\$ 4,049	\$ 3,500	\$ 500
101-45200-450-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-45200-450-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-45200-450-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-45200-450-43610	INSURANCE & BONDS	\$ 432	\$ 800	\$ 500
101-45200-450-43810	ELECTRIC UTILITIES	\$ 497	\$ 600	\$ 550
101-45200-450-43820	WATER UTILITIES	\$ 765	\$ 500	\$ 800
101-45200-450-43830	GAS UTILITIES	\$ 497	\$ 700	\$ 600
101-45200-450-43840	REFUSE DISPOSAL	\$ -	\$ -	\$ -
101-45200-450-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44040	VEHICLE/EQUIPMENT MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44160	RENTS & LEASES (PORTABLE RESTROOM)	\$ 1,643	\$ 1,800	\$ 1,700
101-45200-450-44382	RECREATION PROGRAMS	\$ 1,924	\$ 2,500	\$ 1,500
	<b>OTHER SERVICES &amp; CHARGES</b>	<b>\$ 10,277</b>	<b>\$ 10,400</b>	<b>\$ 6,150</b>
101-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
	<b>CAPITAL OUTLAY</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES</b>		<b>\$ 92,865</b>	<b>\$ 93,501</b>	<b>\$ 92,119</b>

CITY OF LAUDERDALE  
ECONOMIC DEVELOPMENT  
2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-46500-462-43090	CONSULTING FEES	\$ 1,225	\$ 5,000	\$ 4,000
101-46500-462-44370	MISCELLANEOUS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 1,225	\$ 5,000	\$ 4,000
<b>TOTAL EXPENDITURES</b>		<u>\$ 1,225</u>	<u>\$ 5,000</u>	<u>\$ 4,000</u>

CITY OF LAUDERDALE  
 MISCELLANEOUS UNALLOCATED EXPENDITURES  
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-49200-410-48100	CONTINGENCY	\$ -	\$ 8,000	\$ 8,000
	OTHER SERVICES & CHARGES	\$ -	\$ 8,000	\$ 8,000
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 8,000</u>	<u>\$ 8,000</u>

CITY OF LAUDERDALE  
 OTHER FINANCING USES  
 2021

Account Number	Account Description	2019 Actual	2020 Adopted	2021 Proposed
101-49300-410-47200	TRANSFER OUT	\$ 38,000	\$ 38,000	\$ -
	TRANSFERS	\$ 38,000	\$ 38,000	\$ -
TOTAL EXPENDITURES		<u>\$ 38,000</u>	<u>\$ 38,000</u>	<u>\$ -</u>

# LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ X \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date September 22, 2020  
ITEM NUMBER Warming House Plans  
STAFF INITIAL Jim  
APPROVED BY ADMINISTRATOR \_\_\_\_\_

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff checked with Falcon Heights, Roseville, and St. Anthony about their plans for the skating season:

- Falcon Heights is undecided.
- Roseville is planning to hire warming house staff.
- St. Anthony is not planning to hire warming house staff.

#### Lauderdale Plan

- Do not staff or open the warming house.
- Hire staff to flood and maintain the rinks as well as turning on/off the rink lights.

Staff feels residents would like the ability to use the outdoor rinks. However, staffing the warming house could be problematic considering social distancing guidelines and the size of the space. It also may be more difficult to find applicants willing to work this year with the additional cleaning requirements and expectations that they enforce social distancing protocols.

It would be nice to be able to let people use the warming house to put on skates, warm up, etc. However, an unstaffed warming house would be difficult to monitor for social distancing, safety, cleanliness, and vandalism. Staff will see what we can do for benches and other amenities for around the building.

Staff will consider changes to the warming house plan as warranted.

### OPTIONS:

Provide feedback about this season's warming house plans. Otherwise, staff will bring our usual hiring memo to the Council in a few weeks.

### STAFF RECOMMENDATION:

## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
 Public Hearing \_\_\_\_\_  
 Discussion \_\_\_\_\_  X  \_\_\_\_\_  
 Action \_\_\_\_\_  
 Resolution \_\_\_\_\_  
 Work Session \_\_\_\_\_

Meeting Date September 22, 2020

ITEM NUMBER Handling Resident Requests

STAFF INITIAL Jim

APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

From time to time, staff receives requests from residents to build something or use their property in a way that doesn't comply with city code. Some are front-end requests and some are back-end requests.

Front-end requests: When residents approach staff about their project before constructing or using their property in a way that doesn't comply with city code. Current and past practice involves:

- Staff explaining to residents that their project doesn't comply with city code. Staff provides residents with a variance application if applicable. If not applicable, and the resident insists on seeking approval, the request is considered an appeal of staff's decision,. It is at the discretion of the City Council to uphold staff's determination or to grant an exception to city code.

Note: There is no mechanism outside of the Zoning Ordinance to process variances from other city code provisions. Staff try to help residents come up with work arounds that avoid the variance process because: 1) it allows residents to move ahead with projects without the time and expense of the variance process; 2) approved variances are permanent and run with the land and not with the property owner; 3) approved variances set a precedent for what the City is willing to allow but that is not supported by clear, comprehensive regulations; 4) the City does not have a Planning Commission to do additional vetting, hold public hearings, and make recommendations to the City Council.

Back-end requests: When residents don't consult city code or the building code before constructing something or use their property in a way that doesn't comply with city code. In these cases, staff discover what happened after the fact and resident want to seek approval to allow the non-conformity to remain. Current and past practice involves:

- Sending the resident a non-compliance letter letting them know of the violation and stating they need to come into compliance by a certain date. The letter also states what permits are needed. The same process is used to determine if a variance application is needed, or if they need to ask the City Council to grant an exception to city code.

Staff checked with Falcon Heights, Roseville and St. Anthony about how they handle these types of requests. The responses were all about the same:

- Send noncompliance letter.
- Use the variance process for front-end and back-end requests.
- Send the completed variance application to Planning Commission and then to City Council.
- If the variance is denied by the City Council for a back-end request, the resident must make the required changes. Legal action would be taken for residents refusing to comply.

**OPTIONS:** Discuss how to handle future resident requests.

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ X  
Action \_\_\_\_\_ X  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date September 22, 2020

ITEM NUMBER Canvassing Election Results

STAFF INITIAL HB

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Please see the attached email from Ramsey County's Election Director. The additional time granted to count ballots this year pushes back the date that the City will receive the proofed abstract from Ramsey County. However, the window for canvassing the election results wasn't changed. This means the City Council will have to canvass the results of the election on Thursday, November 12 or Friday, November 13. The City Council will need to hold a special meeting on one of those days. Please check your schedules so we can determine which date and time works best. This will be a brief meeting. It can be at the regularly scheduled time or any other time that works for council members. Staff will post and disseminate notice of the meeting.

**OPTIONS:**

**STAFF RECOMMENDATION:**



## Heather Butkowski

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**From:** Triplett, David <David.Triplett@CO.RAMSEY.MN.US>  
**Sent:** Tuesday, September 1, 2020 4:52 PM  
**To:** Julie Hanson; Sack Thongvanh; Gloria Tessier; Heather Butkowski; Heidi Heller; Andrea Sindt; Rayla Ewald; Terri Spangrud; Stephanie Marty; Mary Mills; Katie Bruno; Renee Eisenbeisz; Nicole Miller; Kara Coustry; Patti Walstad  
**Cc:** Murr, Amanda; Tvedten, Christina  
**Subject:** Canvass Date for General Election

**Caution:** This email originated outside our organization; please use caution.

Hello all,

For those municipalities that need to canvass local results here is the following information regarding when you can schedule your canvass.

Due to the consent decree that extends the deadline to accept mail ballots received through the mail up to 7 days following Election Day, we will only be able to canvass on 11/12 or 11/13. Ramsey County will be canvassing on 11/13, but can have **proofed abstracts available for municipalities by 11/12 at 9am.**

Below is the guidance we received yesterday from the MN OSS:

“Also, be aware the relevant consent decree does require you to accept acceptable ABs/MBs within that seven day period after Election Day. The statute provides that you can canvass the State General Election results 3-10 days after the election. Given the consent decree this means you will have to canvass the November 11-13.. November 11 is Veterans Day so this means you will have to canvass either November 12 or November 13.”

Let me know if you have any questions or want clarification. Take care,

**David Triplett** | Elections Manager  
Ramsey County  
Elections Office  
90 Plato Blvd. W  
Saint Paul, MN 55107  
651-266-2206  
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## LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent \_\_\_\_\_  
 Public Hearing \_\_\_\_\_  
 Discussion   X    
 Action   X    
 Resolution \_\_\_\_\_  
 Work Session \_\_\_\_\_

Meeting Date   Mary 14, 2019  

ITEM NUMBER   Petition and Waiver Agrmnts  

STAFF INITIAL   AB  

APPROVED BY ADMINISTRATOR \_\_\_\_\_

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

A couple of property owners affected by Emerald Ash Borer are interested in having the City finance some or all of their tree removal costs now with the option to payback the costs over time. The tool to do this is a petition and waiver agreement. The repayment method is a special assessment. Property owners will have the option to reimburse the City for some of the cost by November 1, 2020 or have the entire cost spread out over a negotiable term of years subject to a 4.15% interest rate.

The city attorney is updating the agreement we used in the past for this situation. He wanted to make sure it would work when the property owner paid to have the tree removed and sought reimbursement from the City and when the City paid the tree trimmer directly. Attached is a draft agreement. Staff is asking the Council to approve the use of petition and waiver agreements to help finance tree removals and authorize the mayor and clerk to sign them as they arise.

### OPTIONS:

### STAFF RECOMMENDATION:

Motion to approve the Petition and Waiver Agreement as prepared by the city attorney and authorize the mayor and clerk to sign all agreements without additional council approvals.

## PETITION AND WAIVER AGREEMENT

THIS PETITION AND WAIVER AGREEMENT (the "Agreement") is made this \_\_\_\_\_ day of September, 2020, by and between the city of Lauderdale, a Minnesota municipal corporation (the "City"), and Daniel Phillips and Anna Ames Phillips, owners of 1779 Walnut Street, Lauderdale, Minnesota (the "Owner").

WITNESSETH:

WHEREAS, the Owners are the fee owners of certain real property located in Lauderdale whose legal description is \_\_\_\_\_, PIN 17.29.23.33.0040, (the "Property"); and

WHEREAS, the Owners have a diseased ash tree that the City has determined must be removed; and

WHEREAS, the tree has limbs that are dead and pose a threat to public safety; and

WHEREAS, the Owners have requested that the City cut down and remove the tree from the Property; and

WHEREAS, the City is willing to specially assess the Owners for the full cost of the tree removal project as the benefited property; and

WHEREAS, the City is willing to forgo notices and hearings, provided the assurances and covenants hereinafter stated are made by the Owners to ensure that the City will have a valid and collectable special assessment as it relates to the tree removal projects.

NOW, THEREFORE, ON THE BASIS OF THE OBLIGATIONS CONTAINED HEREIN, THE PARTIES HERETO AGREE AS FOLLOWS:

1. The Owners represent and warrant that they are the fee owners of the Property and that they have legal power and authority to encumber the Property as herein provided and that there are no other liens or encumbrances against the Property except those of record.

2. The Owner hereby petitions the City for removal of the tree and hereby grants permission for the City and its contractor to enter the Property for the purpose of carrying out the removal of the tree (the "Project"). The City will remove the tree at such time as it is able to procure a qualified, licensed tree trimmer.
3. The Owner consents to the City levying a special assessment for the Project against the Property in accordance with Minn. Stat., Section 429.061. The principal amount of the special assessment shall be the actual cost to remove the tree, including all legal and administrative expenses associated therewith, but not to exceed \$1,400.00.
4. The Owner waives notice of hearing and hearing pursuant to Minn. Stat. Section 429.031 on the Project and notice of hearing and hearing on the special assessment levied to finance the Project pursuant to Minn. Stat. Section 429.061 and specifically requests that the Project be carried out and the special assessment be levied against the Property without notice of hearing or hearing.
5. The Owner waives the right to appeal the levy of special assessment in accordance with this Agreement pursuant to Minn. Stat. Section 429.081 and further specifically agree with respect to such special assessment against the Property that:
  - a. All requirements of Minn. Stat., Chapter 429 with which the City does not comply are hereby waived by the Owner; and
  - b. The increase in fair market value of the Property resulting from completing the Project will be at least equal to the amount of the special assessment levied against the Property and that such increase in fair market value is a special benefit to the Property.
6. The special assessment levied against the Property shall be payable over three years and shall bear an interest rate of six percent per annum. The first installment of principal and interest shall be included in the first tax rolls completed after adoption of the resolution levying the special assessment.
7. The waivers and agreements contained in this Agreement shall bind the Owner and his successors and assigns and shall run with the Property. It is the intent of the parties hereto that this Agreement be in a form which is recordable among the land records of Ramsey County, Minnesota and the Owner and the City agree to make any changes in this Agreement which may be necessary to effect the recording and filing of this Agreement against the title of the Property.
8. Any notice required to be given under this Agreement shall be deemed given if delivered personally or sent by U.S. mail:



