

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, FEBRUARY 9, 2021

Due to the coronavirus, the city council is holding meetings by teleconference. The public may view the meeting on Lauderdale's public access channel 16 for cable subscribers or online at <https://www.ctvnorthsuburbs.org/your-city/lauderdale/>. The public may join the meeting using the login instructions at the end of the agenda.

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the January 26, 2021 City Council Meeting
 - c. Claims Totaling \$83,142.12
4. **CONSENT**
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
 - a. Resolution No. 020921A – A Memorial Resolution Honoring Former Lauderdale Mayor Robert C. Wisen
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. St. Paul Regional Water Treatment Plant Update by Will Menkhaus and Pat Shea
 - b. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEM**
 - a. Contract between the City and Nadeau Companies, LLC for the Dredging of Gasparre Pond
 - b. VITA/TCE Partner Sponsor Agreement with the IRS
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

- a. Update on NineNorth by Dana Healy (March 23)

12. WORK SESSION

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. ADJOURNMENT

Meeting Login Instructions:

You are invited to a Zoom webinar.

When: Feb 9, 2021 07:00 PM Central Time (US and Canada)

Topic: February 9, 2021 City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86820496877?pwd=QWJkK0g0REZNcExHOXlvUWhJUEpCUT09>

Passcode: 194794

Or iPhone one-tap :

US: +13126266799,,86820496877# or +16465588656,,86820496877#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 868 2049 6877

International numbers available: <https://us02web.zoom.us/j/86820496877?pwd=QWJkK0g0REZNcExHOXlvUWhJUEpCUT09>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
HELD REMOTELY VIA TELECONFERENCE

Page 1 of 3

January 26, 2021

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:00 p.m.

Roll Call

Councilors present: Andi Moffatt, Roxanne Grove, Jeff Dains, Duane Pulford, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the agenda. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any corrections to the minutes of the January 12, 2021 city council meeting. There being none, Councilor Pulford moved and seconded by Councilor Moffatt to approve the minutes of the January 12, 2021 city council meeting. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Moffatt moved and seconded by Councilor Dains to approve the claims totaling \$162,037.30. Motion carried unanimously on a roll call vote.

Consent

Councilor Moffatt moved and seconded by Councilor Grove to approve Resolution No. 012621A – Approving a 3.4% Variance to the Lot Coverage Requirement at 1763 Malvern Street and the 2020-2021 union contract and acknowledging the December financial reports and Fourth Quarter Investment Report.

Informational Presentations/Reports

A. City Council Updates

Mayor Gaasch stated that the City received the Capitol Region Watershed District Partner of the Year award for the Seminary Pond project. Councilor Dains mentioned that Administrator Butkowski sent out a Metro Transit survey that he asked community members to complete. Dains mentioned the meeting Ramsey County is hosting on February 3 regarding economic prosperity and development in the county. Councilor Pulford added that he appreciated the Deterra article in the newsletter. Finally, Mayor Gaasch stated she attended a meeting with other Ramsey County mayors and Betty McCullum to discuss the COVID-19 vaccine rollout plan.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
HELD REMOTELY VIA TELECONFERENCE

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January 26, 2021

Discussion/Action Item

A. Discussion with City Attorney about Financial, Legal, and Land Use Agreements Required to Close Land Sale of 1795 Eustis Street

City attorney Ron Batty attended the meeting. He addressed the Council's questions about the process of pulling together the various financial, legal, and land use agreements for the sale of 1795 Eustis Street to Real Estate Equities (REE).

In the January funding cycle, REE was not awarded the tax credits needed to build the project. Based on a last-minute federal tax credit change, a few projects jumped into the 50% AMI track ahead of the City in the lottery pool. We are the priority project at the 100% LIHTC (Low Income Housing Tax Credit) pool. The next allocation process is in July.

B. National League of Cities Warranty Line Program

The City Council discussed whether to participate in the National League of Cities (NLC) Service Line Warranty Program administered by Utility Service Partners Inc. Their representative spoke to the Council last spring about how the program operates.

The NLC program fills an insurance gap. In summary, sewer lines from the main line to people's homes are the homeowner's responsibility to maintain and replace. Water lines also are the responsibility of homeowners to the right-of-way line. This is not always known by property owners until something stops working. Repairs are typically expensive and not covered by insurance.

Staff reached out to the three Ramsey County cities that partnered with the NLC program to see how it was working for them. The responses were not favorable for two primary reasons. The materials advertising the program brought to the forefront issues of service line ownership that cities were caught off-guard by. The partnership created a de facto endorsement for the NLC program that doesn't feel right to some cities.

There are other players in the market that provide different levels of sewer / water line coverage and more are coming forward. For example, staff requested information from Xcel Energy as they provide sewer blockage insurance. American Family is in the final stage of getting state approval for their insurance program. However, the NLC program would not be available to residents without Council approval.

After discussion, the Council asked staff to prepare information on the topic to include in the next newsletter.

Set Agenda for Next Meeting

The February 9 council meeting may include the Gasparre Pond dredging quote and a St. Paul Regional Water Treatment Plant update.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
HELD REMOTELY VIA TELECONFERENCE

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January 26, 2021

Work Session

A. Community Development Update

The Council discussed Ramsey County HRA's support of a St. Paul housing project that took tax credits from the pool needed to close the REE deal. St. Paul and Minneapolis are allocated tax credits so there is an equity issue when they receive credits and get county HRAs to ask for more on their behalf. Staff will do additional research, discuss with county staff, and report back on talking points for council members who wish to discuss the issue with the county commissioner.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened up the floor to anyone in attendance interested in addressing the Council.

There being no people interested in speaking, Mayor Gaasch closed the floor.

Councilor Moffatt made a motion to enter into a closed session at 8:17 p.m. This was seconded by Councilor Pulford and carried unanimously on a roll call vote.

Closed Session

A. City Administrator Performance Review

The Council discussed the City Administrator's performance review.

Councilor Pulford made a motion to return from closed session at 9:13 p.m. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

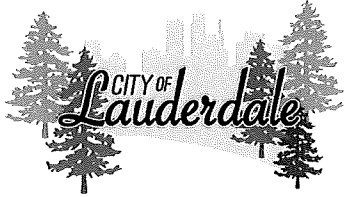
Adjournment

Councilor Moffatt moved and seconded by Councilor Pulford to adjourn the meeting at 9:14 p.m. Motion carried unanimously on a roll call vote.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

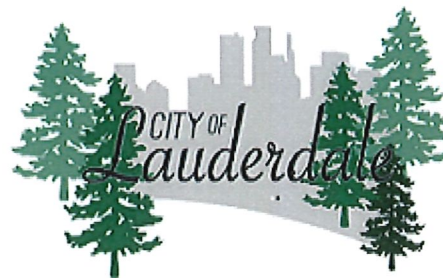
To: Mayor and City Council
From: City Administrator
Meeting Date: February 9, 2021
Subject: List of Claims

The claims totaling \$83,142.12 are provided for City Council review and approval that includes check numbers 27291 to 27304.

Accounts Payable

Checks by Date - Detail by Check Date

User: MILES.CLINE
 Printed: 2/5/2021 9:40 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association PR Batch 50300.02.2021 PERA Coordinated PR Batch 50300.02.2021 PERA Coordinated	02/05/2021 PR Batch 50300.02.2021 PER PR Batch 50300.02.2021 PER	1,126.08 1,299.33
Total for this ACH Check for Vendor 43:				2,425.41
ACH	44	Minnesota Department of Revenue PR Batch 50300.02.2021 State Income Tax	02/05/2021 PR Batch 50300.02.2021 Stat	759.01
Total for this ACH Check for Vendor 44:				759.01
ACH	45	ICMA Retirement Corporation PR Batch 50300.02.2021 Deferred Comp PR Batch 50300.02.2021 Deferred Comp	02/05/2021 PR Batch 50300.02.2021 Defi PR Batch 50300.02.2021 Defi	1,080.05 1,734.26
Total for this ACH Check for Vendor 45:				2,814.31
ACH	46	Internal Revenue Service PR Batch 50300.02.2021 FICA Employee Portio PR Batch 50300.02.2021 Federal Income Tax PR Batch 50300.02.2021 Medicare Employer Po PR Batch 50300.02.2021 Medicare Employee Pc PR Batch 50300.02.2021 FICA Employer Portio	02/05/2021 PR Batch 50300.02.2021 FIC. PR Batch 50300.02.2021 Fed PR Batch 50300.02.2021 Mec PR Batch 50300.02.2021 Mec PR Batch 50300.02.2021 FIC.	1,187.32 1,953.84 277.68 277.68 1,187.32
Total for this ACH Check for Vendor 46:				4,883.84
ACH	47	Public Employees Insurance Program PR Batch 50300.02.2021 Dental PR Batch 50300.02.2021 Health Insurance	02/05/2021 PR Batch 50300.02.2021 Den PR Batch 50300.02.2021 Hea	120.48 2,429.66
Total for this ACH Check for Vendor 47:				2,550.14
Total for 2/5/2021:				13,432.71
27291	13 8472	8th Day Landscaping LLC January 2021 Snow Removal	02/09/2021	645.00
Total for Check Number 27291:				645.00
27292	149 222441	Centro Business Forms Inc Tax Forms	02/09/2021	152.45
Total for Check Number 27292:				152.45
27293	184 4068010530 4073951328 4074586893 4074586893	Cintas November Uniforms January Uniforms February Uniforms February Uniforms	02/09/2021	11.03 11.03 5.51 5.52

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 27293:	33.09
27294	36 0229840	City of Roseville February IT Services	02/09/2021	1,633.15
			Total for Check Number 27294:	1,633.15
27295	29 4040	City of St Anthony February Police Services	02/09/2021	64,434.83
			Total for Check Number 27295:	64,434.83
27296	61 1010531	Gopher State One Call January 2021 Locates	02/09/2021	16.20
			Total for Check Number 27296:	16.20
27297	82 6091118	Home Depot City Hall Supplies	02/09/2021	189.06
			Total for Check Number 27297:	189.06
27298	152 022021	Metro Watershed Partners 2021 Membership Clean Water MN	02/09/2021	500.00
			Total for Check Number 27298:	500.00
27299	84 022021 022021 022021 022021 022021	North Star Bank Cardmember Services Davis Lock and Safe - Truck Key Staples - Computer Supplies Costco - GB Membership Costco - Paper Towels RCLLG - 2021 Membership Dues	02/09/2021	99.99 54.20 25.00 34.00 200.00
			Total for Check Number 27299:	413.19
27300	12 2020-257 2020-257 2020-257	North Suburban Access Corporation December Webstreaming & Archiving December Virtual Meeting Charges December Virtual Meeting Production	02/09/2021	278.83 75.00 173.00
			Total for Check Number 27300:	526.83
27301	155 59085	Seven Corners Printing 1Q2021 Newsletter	02/09/2021	683.00
			Total for Check Number 27301:	683.00
27302	81 022021 022021 022021	St Paul Regional Water Service 1885 Fulham St 1891 Walnut St 1915 Walnut St	02/09/2021	206.72 63.89 27.01
			Total for Check Number 27302:	297.62
27303	91 119167	Suburban Ace Hardware Drain Cleaner	02/09/2021	8.99
			Total for Check Number 27303:	8.99
27304	3 434701363	US National Equipment Finance Inc Copier Contract	02/09/2021	176.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 27304:	176.00
			Total for 2/9/2021:	69,709.41
			Report Total (19 checks):	83,142.12

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____ X _____
Work Session _____

Meeting Date February 9, 2021

ITEM NUMBER Robert Wisen Remembrance

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Former Lauderdale Mayor Bob Wisen past away recently. Those who knew him knew that Bob loved Lauderdale. Staff prepared a memorial resolution that tried to capture this. Feel free to send me edits. I will share with his widow Crystal and offer her an opportunity to speak at the meeting if she would like. She has attended a number of our virtual meetings.

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 020921A—A Memorial Resolution Honoring Former Lauderdale Mayor Robert C. Wisen.

RESOLUTION NO. 020921A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**MEMORIAL RESOLUTION HONORING
FORMER LAUDERDALE MAYOR ROBERT C. WISEN**

WHEREAS, the City of Lauderdale mourns the death of former Lauderdale Mayor Robert C. Wisen, known to the community as Bob; and

WHEREAS, Bob was born in Lauderdale in 1926, educated at the Lauderdale School, and died in Lauderdale on January 19, 2021; and

WHEREAS, Bob's spirit of service was displayed in many ways including his deployment to Europe during World War II and in his capacity as mayor from 1970 to 1978; and

WHEREAS, after his time in office, Bob offered counsel to subsequent mayors and council members as they grappled with pressing City issues; and

WHEREAS, Bob's affection for his community extended to Peace Lutheran Church where he was a life-long member; and

WHEREAS, Bob regularly attended and volunteered at community events. The number of candy bags Bob packed and hot dogs Bob wrapped for hungry Halloween Party goers is countless and his spirit of service for neighbors and friends knew no limits.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Lauderdale, Minnesota recognizes the contributions of Robert C. Wisen to the City and community organizations over the course of his life and offers sincere condolences to his wife Crystal and his family.

Adopted this 9th day of February 2021.

Mary Gaasch, Mayor

Heather Butkowski, City Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____

Meeting Date February 9, 2021

ITEM NUMBER St. Paul Water Presentation

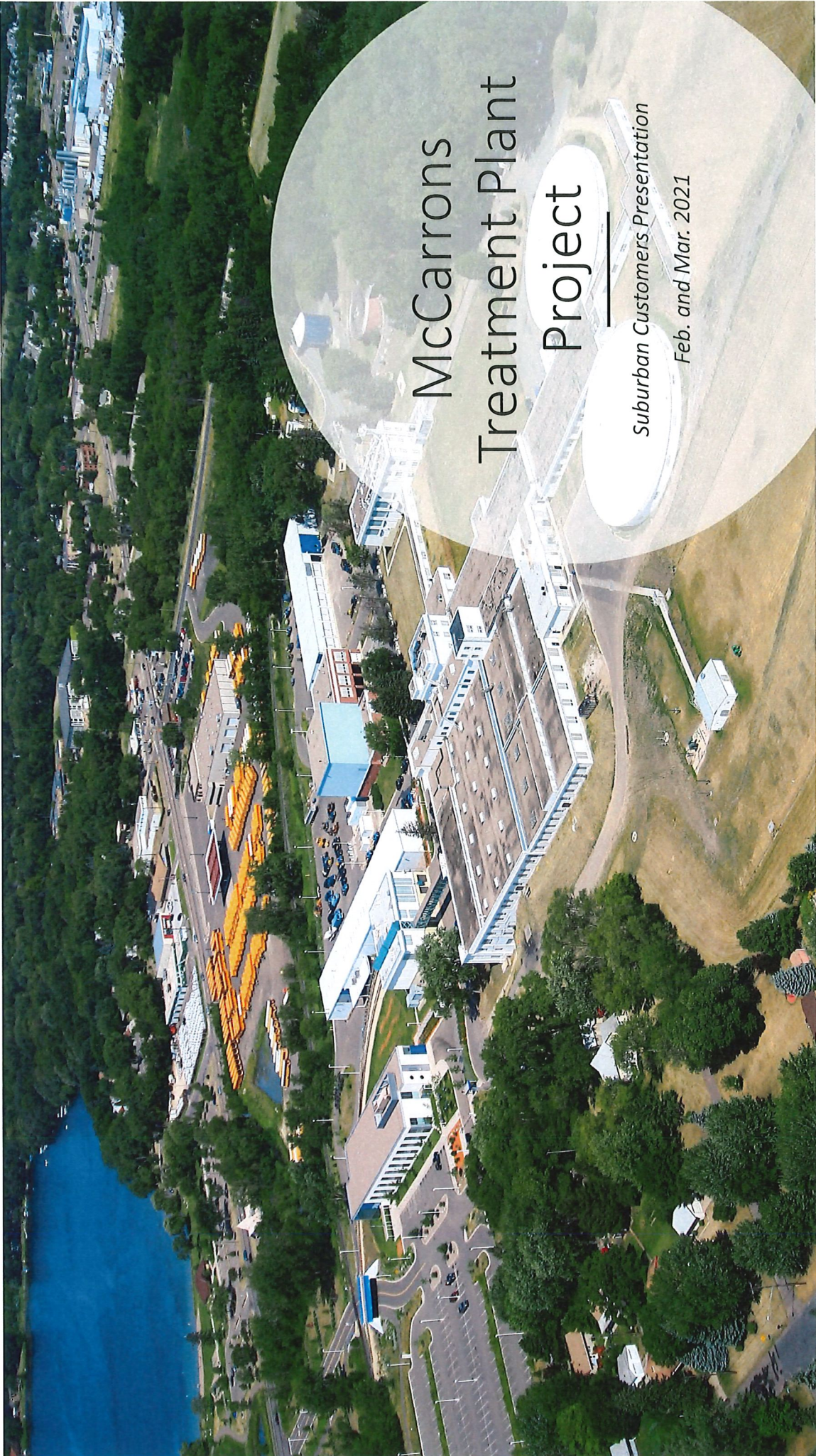
STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Will Menkhaus of St. Paul Regional Water will present on their proposed changes to the McCarrons Treatment Plant. A copy of the slide deck follows.

STAFF RECOMMENDATION:

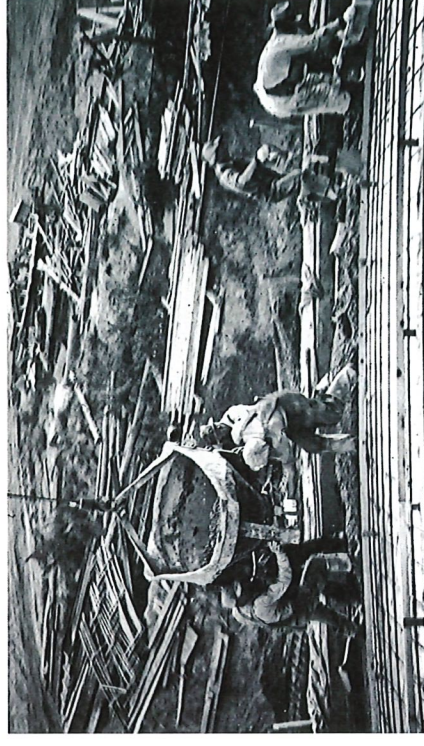


McCarrons Treatment Plant Project

*Suburban Customers Presentation
Feb. and Mar. 2021*

McCarron's Water Treatment Plant

- Construction started in mid-1910s
- Backbone of the facility built by 1925
- Additions in the late 1930s and 1950s
- Much of the infrastructure is nearing 100 years in age
- Facility still produces excellent water quality



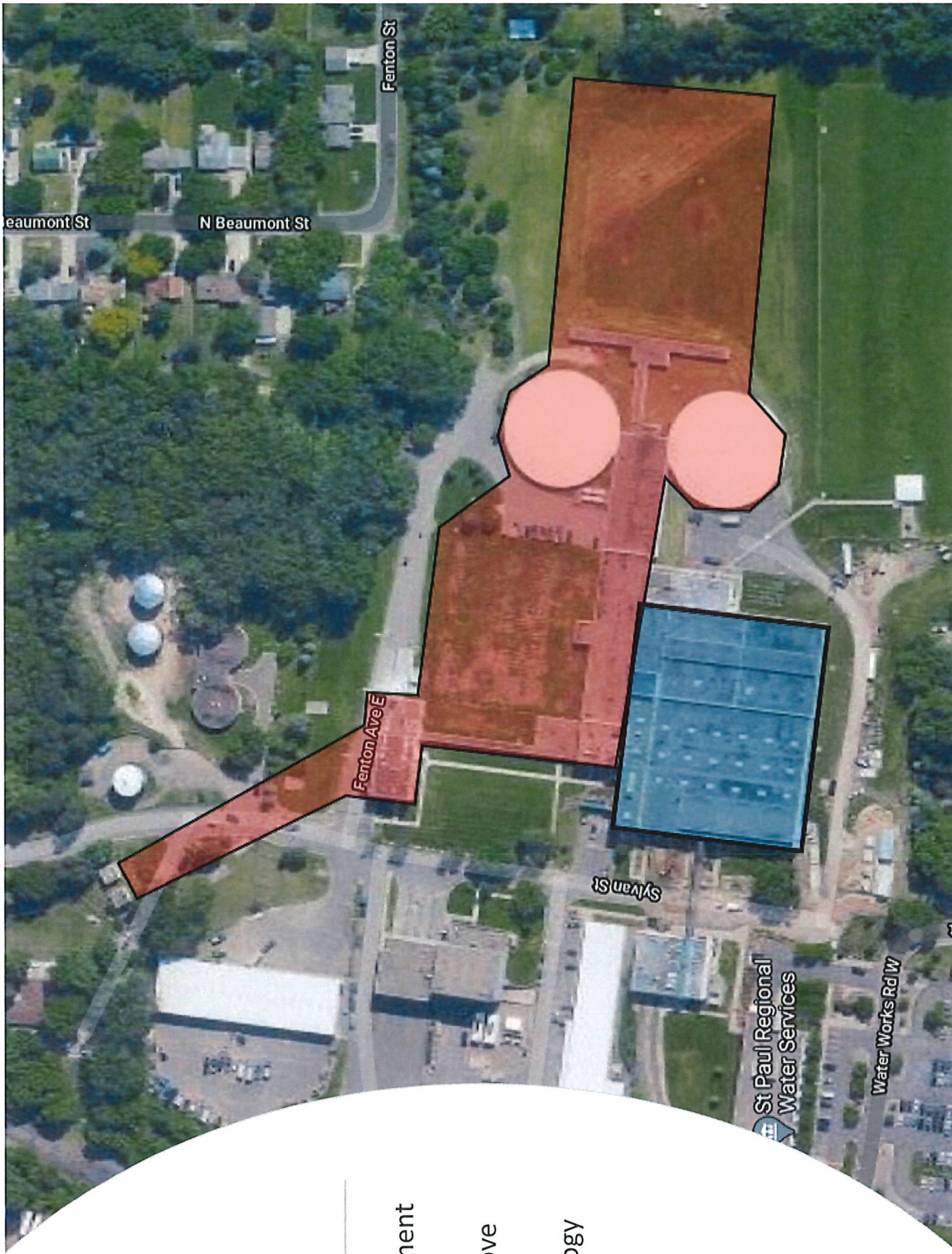
Why Now?

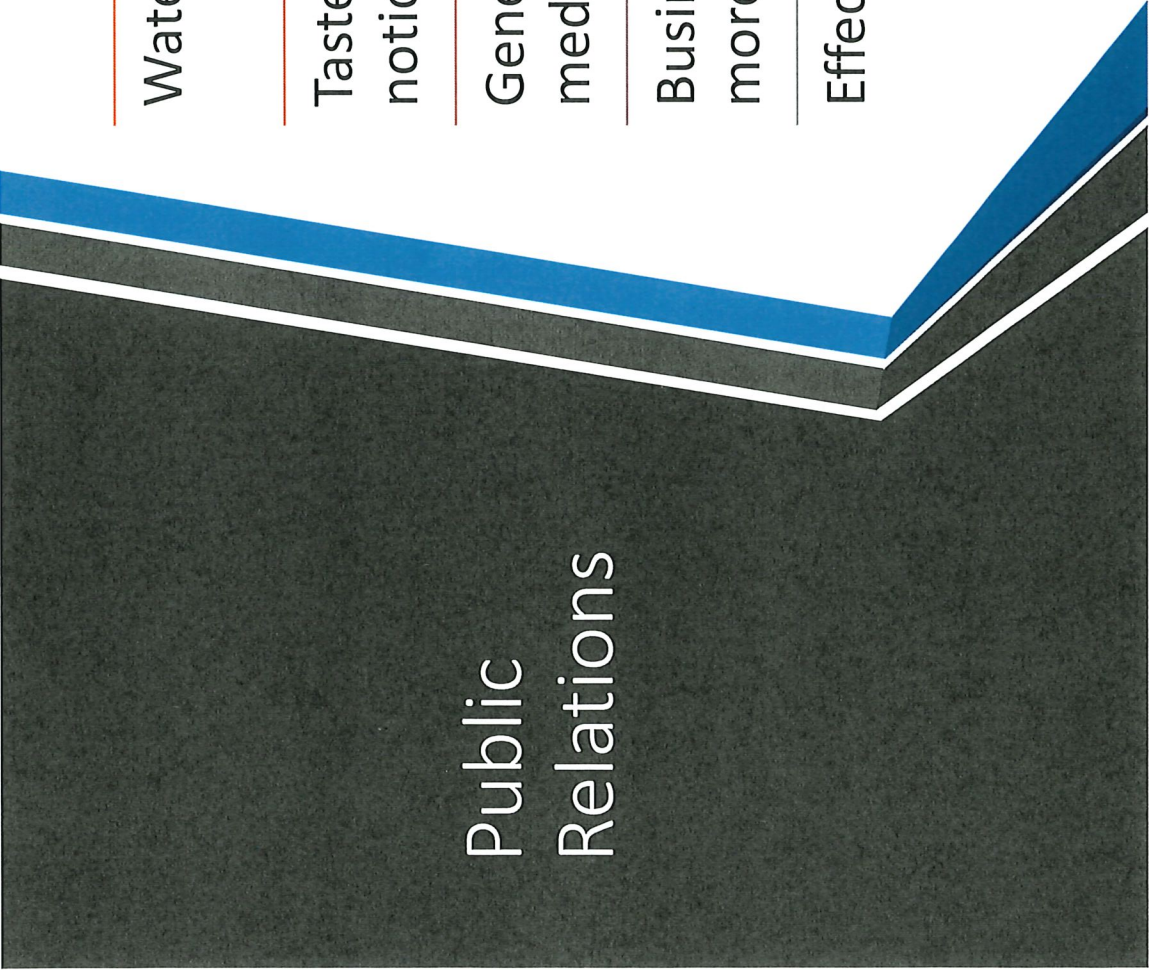
- Proactive approach to infrastructure
- Improve reliability
- Improve capacity to handle contaminants of emerging concern
- Reduce footprint and improve future flexibility
- Current interest rates



Preliminary Project Scope

- Replace approx. 2/3 of treatment process
- Reduce site footprint – improve future flexibility
- Add new, equivalent technology plus ozone





Public Relations

Water Quality improvements

Taste changes unlikely to be very noticeable

General Public – mailers, website, possible media coverage

Businesses that depend on water quality – more extensive coordination

Effect on future water rates

Financial Impacts

- Overall, rates are expected to increase approximately 25% over the duration of the project
- Costs remain less than a penny per gallon of water
- Rates remain below average nationally when compared to similarly sized drinking water providers
- Proactive approach and interest rates help ensure that customers are getting good value for their money.

Average SPRWS Customer (4,200 gal./month)

Year	Avg. Monthly Bill
2021	\$26.09
2022	\$28.43
2023	\$30.99
2024	\$32.70

Note: These values are projections. Actual rate increases will depend on water consumption patterns. Also, these projections are conservative as they assume that fees will increase at the same rate as per unit charges.



Comparison: Bottled Water from Aldi

3.17 Gallons at \$3.29

Price Per Gallon = \$1.04

Bottled water is 135 times more expensive than projected 2024 rates



Performance Guaranteed

- Pilot Testing Process
- Design-Build: Performance Guarantees from Jacobs Engineering
- “Flip-the-Switch” Approach



Questions?

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____ X _____
 Action _____ X _____
 Resolution _____
 Work Session _____

Meeting Date February 9, 2021

ITEM NUMBER Gasperre Pond Dredging

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As we have discussed, Gasparre Pond usually holds water. With the lack of rain this fall, the pond is almost completely dry. The low water level allowed staff to get an idea for how much sediment was in the pond. The estimate was three to four feet. Without water, the pond is much easier to dredge and staff spoke to the contractor working on Seminary Pond. They provided an estimate based on the removal of three to four feet of sediment if the soil was not contaminated.

The Council authorized the soil testing process in December. The sediment was tested and was found to be clean enough to not need to be hauled to a special dump sites. The contractor will decide where to haul the material.

Staff worked with the city engineer to get approvals from Capitol Regions Watershed District for the project. The diagrams submitted with the permit are attached.

Capitol Region and Barr Engineering staff compared the pricing to Seminary Pond and other projects. The cost is \$2 per cubic yard more than Seminary Pond which is a bigger project with a greater economy of scale. The Seminary Pond pricing was far below engineer's estimates so the pricing for this project was considered very good. Staff could get an additional quote but then specifications would need to be written and a different outcome is not likely.

STAFF RECOMMENDATION:

Motion to approve the Contract between the City of Lauderdale and Nadeau Companies, LLC, for the dredging of Seminary Pond.

Contract between the City of Lauderdale and Nadeau Companies, LLC

This contract (the "Agreement") is made and entered into this 9th day of February, 2021, between the City of Lauderdale, Minnesota (the "City"), and Nadeau Companies, LLC., (the "Contractor"), (collectively, the "Parties").

1. Scope of Services. The Contractor agrees to remove between three and four feet of sediment from Gasparre Pond in Lauderdale, Minnesota. It is estimated to be 1,500 cubic yards of material. The Contractor will meet stormwater requirements identified on the attached diagrams and complete necessary restoration work.
2. Compensation. The City agrees to pay the Contractor an amount not to exceed the quoted price of \$36,545.00. Any changes in price must be approved by the City before the costs are incurred. The City shall not withhold monies for the payment of any federal or state income taxes, social security benefits, or other taxes.
3. Term. This agreement is applicable for work completed in winter/spring of 2021.
4. Independent Contractor Relationship. It is expressly understood that the Contractor is an "independent contractor" and not an employee of the City. The Contractor shall have control over the manner in which the services are performed under this Agreement. The Contractor shall supply, at its own expense, all materials, supplies, equipment and tools required to accomplish the work contemplated by this Agreement. The Contractor shall not be entitled to any benefits from the City, including, without limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.
5. Insurance Requirements.
 - A. Liability. The Contractor agrees to maintain commercial general liability insurance in a minimum amount of \$1,000,000 per occurrence. The policy shall cover liability arising from premises, operations, products-completed operations, personal injury, advertising injury, and contractually assumed liability. The City shall be named as an additional insured.
 - B. Automobile Liability. If the Contractor operates a motor vehicle in performing the services under this Agreement, the Contractor shall maintain automobile liability insurance, including owned, hired, and non-owned automobiles, with a minimum liability limit of \$1,000,000 combined single limit. The City shall be named as an additional insured.
 - C. Workers' Compensation. The Contractor agrees to comply with all applicable workers' compensation laws in Minnesota.
 - D. Certificate of Insurance. The Contractor shall, prior to commencing services, deliver to the City a Certificate of Insurance as evidence that the above coverages are in full force and effect.

6. Indemnification. The Contractor agrees to defend and indemnify the City, and its employees, officials, volunteers and agents from and against all claims, actions, damages, losses and expenses arising out of the Contractor's performance or failure to perform its duties under this Agreement.

7. General Provisions.

- A. Entire Agreement. This Agreement supersedes any prior or contemporaneous representations or agreements, whether written or oral, between the Parties and contains the entire agreement.
- B. Assignment. The Contractor may not assign this Agreement to any other person unless written consent is obtained from the City.
- C. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.
- D. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- E. Savings Clause. If any court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.
- F. Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- G. No Waiver by City. By entering into this agreement, the City does not waive its entitlement to any immunity under statute or common law.
- H. Termination. Either party may terminate this agreement at any time for any reason. If the contract is terminated early, the City will pay a pro rated fee for services performed to date.

IN WITNESS WHEREOF, the Parties, have caused this Agreement to be approved on the date above.

City of Lauderdale, Minnesota

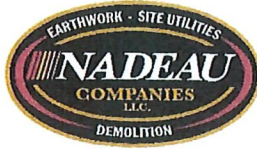
By: _____
Mary Gaasch, Mayor

And: _____
Heather Butkowski,
City Administrator

Mike Nadeau, Owner
Nadeau Companies, LLC

Revised

1/29/2021



Nadeau Companies, LLC Project Bid Form
DBE, WBE/SBE, TG/ED Certified

Prime and Project Info:

To:	City of Lauderdale
Date:	November 9th 2020
Project Name:	Semianry Pond Sediment Rem.
Owner:	City of Lauderdale
Bid Date:	
Plans/Specs By:	
Addendums Received:	
Bonds Requested/Costs	

Contractor Information:

Company:	Nadeau Companies, LLC
Address:	23995 LeeAnn Dr
City, Address, Zip	Hampton, MN 55031
Office Phone:	651/438-8692
Office E-mail:	nadeau@embarqmail.com
Bid Date:	11/9/2020
Completion Date:	5/1/2021

Quote to remove 1500 CY of Level 1 sediment from site

SCOPE of Work:

No.	Description/Scope of Work	Unit	Est Qty	Unit Price	Bid Price
	Mobilize	LS	1	3200	3200
	Sediment rem. Level 1	CY	1500	20.75	31125
	Seeding	SY	600	1.6	960
	Cat 2 blanket	SY	600	2.1	1260
Not included	Bond cost		0	0.02	0
			0	0	0
					0
					0
					0
					0
					0
					0
Bid Total:					33345

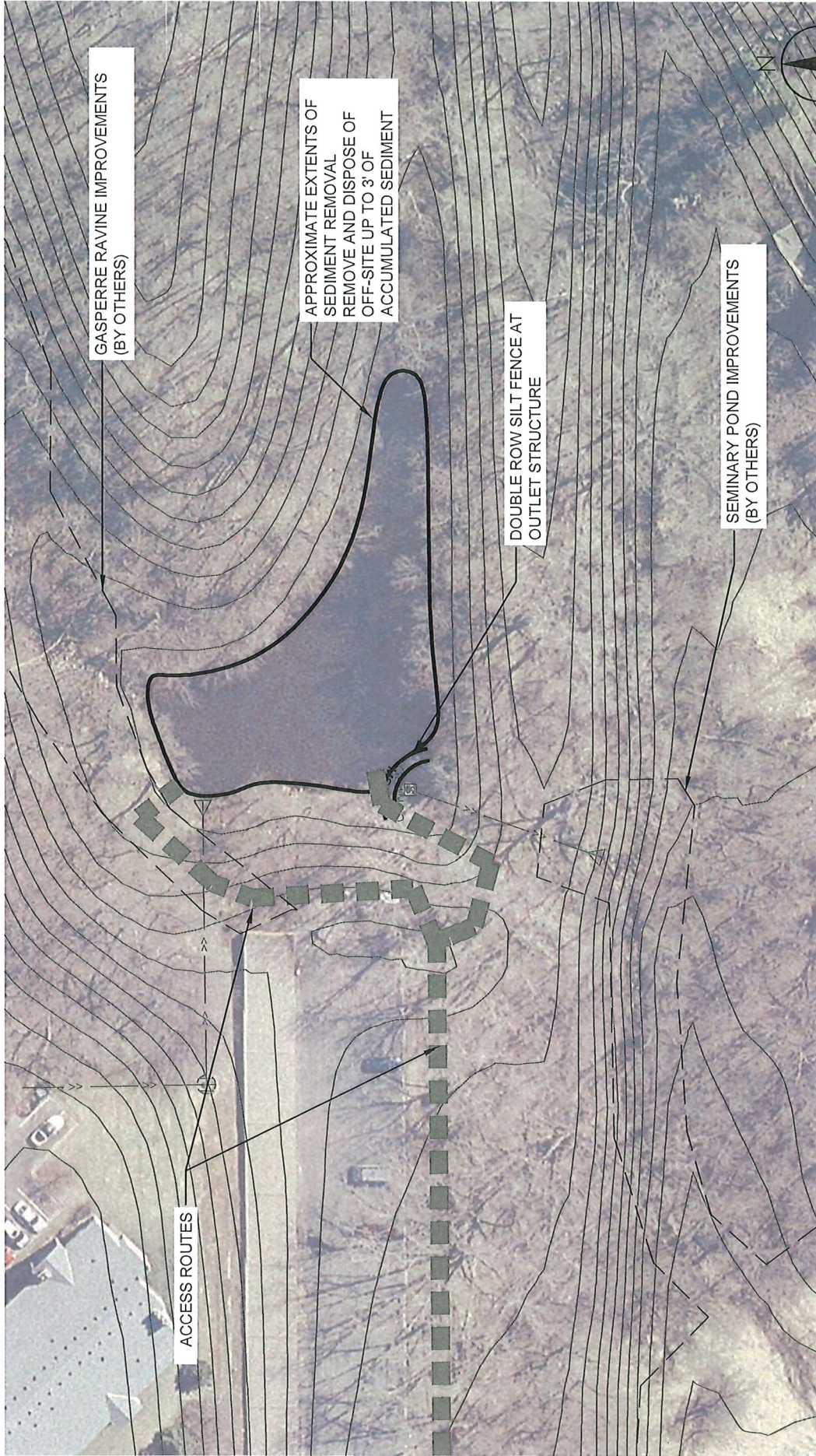
Not Included: Thirty Six Thousand five hundred forty five MN 36,545.00

	Testing of existing sediment.				
	Disposal of sediment with out testing				
	Disposal of level 2 or 3 sediment.				

Company Proposal:

Nadeau Companies, LLC proposes the above scope of work.

Work Proposed By: Mike Nadeau
Direct Contact: 651/775-0462
Direct E-mail: mike.nadeau@embarqmail.com



SEDIMENT REMOVAL AND EROSION CONTROL PLAN

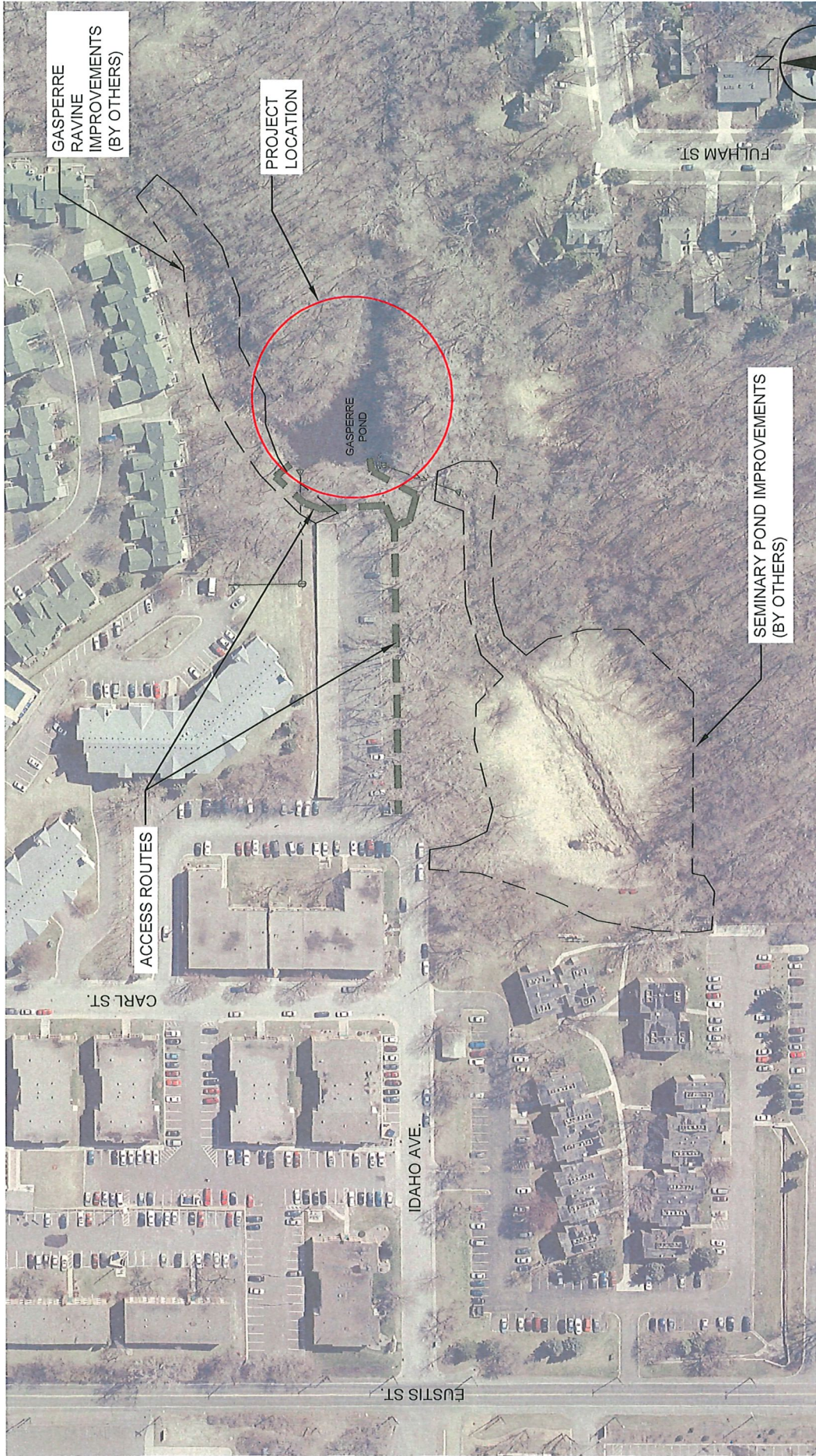
LAUDERDALE, MN
 GASPERRE POND SEDIMENT REMOVAL

FIGURE 2



DATE 02/03/2021 PROJ. NO. 193801702

Plot Date: 02/03/2021 - 2:21am
 Drawing Name: V:\193801702\CAD_Dwg\Gasperre Pond Design\Gasperre_Pond_C000.dwg
 User: C:\Users\PARCEL_dwg\cortbus_5329\RM 2012\A



LOCATION PLAN

LAUDERDALE, MN
 GASPERRE POND SEDIMENT REMOVAL

FIGURE 1



DATE 02/03/2021 PROJ. NO. 193801702

Plot Date: 02/03/2021 8:11am
 Drawing Title: 193801702.dwg, 193801702_CAD.dwg, Gasperre Pond Design/Gasperre Pond.dwg
 User: Carlisle, PARCEL.dwg, carlisle, 5/27/2021

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date February 9, 2021

ITEM NUMBER IRS Tax Program

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City is eligible to partner with the IRS for a no-cost online tax preparation software that we can advertise to residents of all income levels. To participate, the City Council must approve the VITA/TCE Partner Sponsor Agreement that is attached. After that is completed, staff will work with Council Member Pulford on disseminating the information to residents.

STAFF RECOMMENDATION:

Motion to adopt VITA/TCE Partner Sponsor Agreement as presented.

VITA/TCE Partner Sponsor Agreement

We appreciate your willingness and commitment to serve as a sponsor in the Volunteer Income Tax Assistance (VITA) or Tax Counseling for the Elderly (TCE) volunteer tax return preparation programs.

To uphold taxpayers' civil rights, maintain program integrity and provide for reasonable protection of information provided by the taxpayers serviced through the VITA/TCE Programs, it is essential that partners and volunteers adhere to the strictest standards of ethical conduct and the following key principles be followed.

- Partners and volunteers must keep confidential the information provided for tax return preparation.
- Partners and volunteers must protect physical and electronic data gathered for tax return preparation both during and after filing season.
- Partners using or disclosing taxpayer data for purposes other than current, prior, or subsequent year tax return preparation must secure the taxpayer's consent to use or disclose their data.
- Partners and volunteers must delete taxpayer information on all computers (both partner owned and IRS loaned) after filing season tax return preparation activities are completed.
- Partners and site coordinators are expected to keep confidential any personal volunteer information provided.
- Partners will educate and enforce the Volunteer Standards of Conduct and Civil Rights Laws and the impact on volunteers, sites, taxpayers and the VITA/TCE Programs for not adhering to them.

1. Sponsor name City of Lauderdale		
2. Street address 1891 Walnut Street		
3. City Lauderdale	4. State Minnesota	5. Zip code 55113
6. Telephone number 651-792-7650	7. E-mail address admin@lauderdalemn.org	

Please review this form and Form 13615, Volunteer Standards of Conduct. By signing and dating this form, you are agreeing:

- a) To the key principles,
- b) All volunteers participating in your return preparation site will complete the volunteer standards of conduct training, and
- c) All volunteers will agree to the Volunteer Standards of Conduct by signing and dating Form 13615.
- d) To read, understand and follow the Statement of Assurance Concerning Civil Rights Compliance listed in Publication 4299, Privacy, Confidentiality and Civil Rights.
- e) Form 13615 will be validated and signed by a partner designated official (Site Coordinator, partner, instructor or IRS contact).

The IRS may terminate this agreement and add you to a volunteer registry, effective immediately for disreputable conduct that could impact taxpayers' confidence in any VITA/TCE Programs operated by you or your coalition members.

Sponsor signature	02/10/2021
Mary Gaasch	Date
Print name	
Mayor	
Title	

Privacy Act Notice

The Privacy Act of 1974 requires that when we ask for information we tell you our legal right to ask for the information, why we are asking for it, and how it will be used. We must also tell you what could happen if we do not receive it, and whether your response is voluntary, required to obtain a benefit, or mandatory. Our legal right to ask for information is 5 U.S.C. 301.

We are asking for this information to assist us in contacting you relative to your interest and/or participation in the IRS volunteer income tax preparation and outreach programs. The information you provide may be furnished to others who coordinate activities and staffing at volunteer return preparation sites or outreach activities. The information may also be used to establish effective controls, send correspondence and recognize volunteers.

Your response is voluntary. However, if you do not provide the requested information, the IRS may not be able to use your assistance in these programs.