

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

Page 1 of 3

March 9, 2021

**Call to Order**

Mayor Gaasch called the Regular City Council meeting to order at 7:00 p.m.

**Roll Call**

Councilors present: Roxanne Grove, Jeff Dains, Duane Pulford, Andi Moffatt, and Mayor Mary Gaasch.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the agenda. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any corrections to the February 23, 2021 city council meeting minutes. There being none, Councilor Dains moved and seconded by Councilor Pulford to approve the minutes of the February 23, 2021 city council meeting. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Moffatt moved and seconded by Councilor Pulford to approve the claims totaling \$231,708.68. Motion carried unanimously on a roll call vote.

**Consent**

Councilor Dains moved and seconded by Councilor Grove to approve the Consent Agenda thereby approving Resolution No. 030921A – A Resolution Approving 2021 Tobacco Licenses. Motion carried unanimously on a roll call vote.

**Informational Presentations/Reports**

**A. City Council Updates**

Butkowski stated that St. Anthony Park Area Seniors (SAPAS) would be hosting a vaccine clinic at City Hall on Monday, March 15. The event was scheduled for 9 a.m. – 3 p.m. and was available to anyone 65 years or older as well as their caretakers. Those interested in receiving a vaccine should contact SAPAS directly to schedule an appointment.

**Discussion/Action Item**

**A. Plans and Specifications for the 2021 Sewer Lining Project**

At the last meeting, the City Council authorized the city engineer to prepare plans and specs to line 6,650 feet of sanitary sewer pipe and cleaning/televising 7,100 feet of sanitary sewer pipe in the eastern half of the City. The cost to line, televise, and clean the pipe was estimated to be \$272,000. A grant from the Metropolitan Council would off-set part of the costs.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

Page 2 of 3

March 9, 2021

The city engineer prepared the plans and specifications for the project and is looking for Council approval so the project can put out to bid.

Councilor Moffatt made a motion to approve the plans and authorize bidding of the 2021 sanitary sewer lining project. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

**B. Proposal for Preparation of MS4 Permit**

By mid-April the City must apply to the Minnesota Pollution Control Agency for a new Municipal Separate Storm Sewer System (MS4) permit. There are new requirements with each iteration of the permit. City Engineer Tyler Johnson explained with this permit the City must address its share of phosphorus and total suspended solids reaching the Mississippi River. Staff is optimistic that our work on Seminary Pond will match our obligation in this area. Stantec's proposal to draft the permit application was estimated at \$10,000.

Councilor Moffatt made a motion to approve the Proposal for Engineering Services from Stantec Consulting for the MS4 Permit Application and SWPPP Update. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

**C. Stantec Release for Reimbursed Costs of the 2019 Infrastructure Improvement Project**

There are two instances that occurred during the construction of the 2019 Infrastructure Improvements Project for which the City of Lauderdale incurred additional expenses and for which Stantec will reimburse the City of Lauderdale.

The first instance was related to the removal and replacement of the concrete steps at 1828 Eustis Street. The second item was for the remobilization of the contractor due to a delay in the receipt of a required permit. Upon receipt of the signed release, Stantec will issue a check to the City of Lauderdale in the amount of \$7,062 to cover the above-mentioned expenses.

Councilor Pulford made a motion to approve the full and final release with Stantec Consulting Services, Inc. This was seconded by Councilor Moffatt and carried unanimously on a roll call vote.

**Set Agenda for Next Meeting**

The March 23 council meeting may include a public works management software update and an update on NineNorth by Dana Healy.

**Work Session**

**A. Community Development Update**

Butkowski stated that the Gasparre Pond dredging project may be delayed due to the early spring weather. She also explained how affordable housing preservation projects are defined.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

Page 3 of 3

March 9, 2021

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened up the floor to anyone in attendance interested in addressing the Council.

There being no people interested in speaking, Mayor Gaasch closed the floor.

**Adjournment**

Councilor Dains moved and seconded by Councilor Grove to adjourn the meeting at 7:45 p.m.

Motion carried unanimously on a roll call vote.

Respectfully submitted,



Miles Cline  
Deputy City Clerk