

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:00 P.M. TUESDAY, OCTOBER 26, 2021**

Due to the coronavirus, the city council is holding meetings by teleconference. The public may view the meeting on Lauderdale's public access channel 16 for cable subscribers or online at <https://www.ctvnorthsuburbs.org/your-city/lauderdale/>. The public may join the meeting using the login instructions at the end of the agenda.

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the October 12, 2021 City Council Meeting
  - c. Claims Totaling \$67,633.62
4. **CONSENT**
  - a. September Financial Report
  - b. Third Quarter Investment Report
  - c. Resolution No. 102621A – A Resolution Levying Special Assessments
  - d. Resolution No. 102621B -- 2022 Score Grant for Recycling
  - e. 2021-2022 Snow Removal Agreement with 8<sup>th</sup> Day Landscaping
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
  - a. Halloween on Rosehill Update
  - b. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEM**
  - a. Xcel Energy Variance Request
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**

11. **SET AGENDA FOR NEXT MEETING**

- a. Proposed 2022 Fund Budgets
- b. Contract for Building Official Services
- c. Contract with Northeast Youth and Family Services

12. **WORK SESSION**

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. **ADJOURNMENT**

**Meeting Login Instructions:**

You are invited to a Zoom webinar.

When: Oct 26, 2021 07:00 PM Central Time (US and Canada)

Topic: October 26, 2021 City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85167766446?pwd=c0VtRnVuRkgyTlc3c2NqRlFtQStKdz09>

Passcode: 033114

Or One tap mobile :

US: +13017158592,,85167766446# or +13126266799,,85167766446#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128 or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free)

Webinar ID: 851 6776 6446

International numbers available: <https://us02web.zoom.us/j/85167766446>

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MEETING MINUTES  
HELD REMOTELY VIA TELECONFERENCE

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October 12, 2021

**Call to Order**

Mayor Gaasch called the Regular City Council meeting to order at 7:00 p.m.

**Roll Call**

Councilors present: Roxanne Grove, Andi Moffatt, Duane Pulford, Jeff Dains, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions or corrections to the meeting agenda. Mayor Gaasch added a Halloween update by Josh Dirksen to the Informational Presentations section. There being nothing else, Councilor Dains moved and seconded by Councilor Pulford to approve the agenda as amended. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any corrections to the September 28, 2021 City Council meeting minutes. There being none, Councilor Pulford moved and seconded by Councilor Grove to approve the minutes of the September 28, 2021 City Council meeting. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the claims totaling \$85,104.68. Motion carried unanimously on a roll call vote.

**Informational Presentations/Reports**

A. Crime Update by St. Anthony Police Captain Jeff Spiess

Captain Spiess updated the community on two recent crime that happened in the City. The first was an assault of an employee of Midland Hills walking along Fulham Street to Larpenteur Avenue. The second was an illegal party hosted at 2520 Larpenteur Avenue that resulted in an attendee being shot in the leg by an unknown third party. Residents are encouraged to watch the replay of the meeting on cable TV channel 16 or at [www.ninenorth.org](http://www.ninenorth.org) for more details.

B. Development Update by Steve Schwanke of Inland Development Group Regarding Luther Seminary's Property

Steve Schwanke of Inland Development Partners provided an update on the redevelopment of Luther Seminary's property and answered questions from the City Council.

C. Halloween Update from Josh Dirksen

Josh Dirksen addressed the community about the upcoming Halloween event. He said the organizing group needs more volunteers, candy, and gHost sites. Additionally, he shared that

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Saturday's activities including the pumpkin patch will be held at Lauderdale Community Park from 1-3 p.m. Trick or treating and the gHost sites would happen on Sunday night from 5-8 p.m.

D. City Council Updates

Councilor Grove shared that she attended a Ramsey County League of Local Governments meeting on the topic of homelessness and housing.

**Discussion/Action Item**

A. Waiver Request and Encroachment Agreement for a Retaining Wall at 1791 Malvern Street  
Andrew and Monika Davis recently built a garage and expanded their driveway to match the new garage at 1791 Malvern Street. They want to restore their yard and include a short retaining wall to create a manageable grade. The retaining wall would extend into the City right-of-way.

The boulevard tree in the front yard close to their driveway that makes grading difficult and a retaining wall necessary. The waiver process was designed for unique situations like this. If approved, conditions can still be placed on the approval, such as requiring an encroachment agreement with the City.

Councilor Dains made a motion to approve the encroachment agreement and the retaining wall waiver request for 1791 Malvern Street. This was seconded by Councilor Pulford and carried unanimously on a roll call vote.

B. Waiver Request for a Fence at 1050 33<sup>rd</sup> Avenue Southeast  
Bolger Family LLP, 1050 33rd Ave SE, applied to construct a ten-foot-tall chain-link fence on part of their property. City code allows for fences up to eight feet in height for security purposes in commercial and industrial zones, which is two feet less than the request.

The previous fence was removed due to maintenance needs and inadequate height. BMX bike enthusiasts have been attracted to the roof of their building, which could mean future roof repairs and safety concerns. The ten-foot-tall fence would solve those concerns. The waiver process was designed for unique situations like this.

Since the property is a business, Duane Grace, the City's commercial building official, visited the site and discussed the fence with Travis Lienemann, who is a service technician for Bolger. The proposed fence is chain link so there is no concern about wind shear and no engineered plans are needed due to the height. Duane stated that he does not see any concerns with approval of the waiver. If approved, staff will work with Bolger on a building permit for the fence.

Councilor Pulford made a motion to approve the fence waiver request for 1050 33rd Ave SE. This was seconded by Councilor Dains and carried unanimously on a roll call vote.

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**C. Public Works Job Description and Hiring**

With Dave Hinrichs upcoming retirement, the City needs someone to do all the other non-building official work Dave did. Ideally, this includes hiring someone with a MPCA wastewater license. The other important aspects of the job are the jack-of-all-trades type work that happens daily around the City.

Councilor Moffatt made a motion to approve the Public Works Sewer Utilities and Maintenance position and post the position for hire. This was seconded by Councilor Grove and carried unanimously on a roll call vote.

**D. Proposed 2022 Capital Improvement Plan**

Staff shared the proposed Capital Improvement Plan (CIP) with the City Council. Butkowski mentioned that a number of projects were moved up to be completed before Dave retires, leaving a sparse CIP. The budgeted storm sewer costs pay for our share of the work done on Seminary Pond. The debt levy amounts for the 2019 Improvement Project are tracked in the CIP as a reminder to budget transfers from Fund 414 each year.

**Set Agenda for Next Meeting**

The next Council meeting may include a contract for building official services, a contract with Northeast Youth and Family Services, the September financial report, and the quarterly investment report.

**Work Session**

**A. Community Development Update**

Butkowski said there were no additional updates.

**B. Opportunity for the Public to Address the City Council**

Mayor Gaasch opened up the floor to anyone in attendance interested in addressing the Council. There being no people interested in speaking, Mayor Gaasch closed the floor.

**Adjournment**

Councilor Dains moved and seconded by Councilor Pulford to adjourn the meeting at 8:51 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

### **Request for Council Action**

**To:** Mayor and City Council  
**From:** City Administrator  
**Meeting Date:** October 26, 2021  
**Subject:** List of Claims

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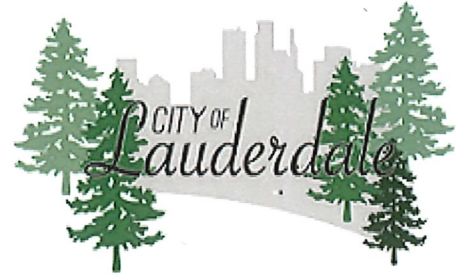
The claims totaling \$67,633.62 are provided for City Council review and approval that includes check numbers 27650 to 27655.



# Accounts Payable

## Checks by Date - Detail by Check Date

User: miles.cline  
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Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	34	AFSCME MN Council 5 PR Batch 52100.10.2021 Union Dues	10/15/2021 PR Batch 52100.10.2021 Unio	214.24
Total for this ACH Check for Vendor 34:				214.24
ACH	43	Public Employees Retirement Association PR Batch 52100.10.2021 PERA Coordinated PR Batch 52100.10.2021 PERA Coordinated	10/15/2021 PR Batch 52100.10.2021 PER PR Batch 52100.10.2021 PER	1,218.58 1,056.10
Total for this ACH Check for Vendor 43:				2,274.68
ACH	44	Minnesota Department of Revenue PR Batch 52100.10.2021 State Income Tax	10/15/2021 PR Batch 52100.10.2021 Stat	706.41
Total for this ACH Check for Vendor 44:				706.41
ACH	45	ICMA Retirement Corporation PR Batch 52100.10.2021 Deferred Comp PR Batch 52100.10.2021 Deferred Comp	10/15/2021 PR Batch 52100.10.2021 Def PR Batch 52100.10.2021 Def	1,640.28 1,795.31
Total for this ACH Check for Vendor 45:				3,435.59
ACH	46	Internal Revenue Service PR Batch 52100.10.2021 Medicare Employee Pc PR Batch 52100.10.2021 FICA Employee Portio PR Batch 52100.10.2021 Federal Income Tax PR Batch 52100.10.2021 FICA Employer Portio PR Batch 52100.10.2021 Medicare Employer Po	10/15/2021 PR Batch 52100.10.2021 Mec PR Batch 52100.10.2021 FIC. PR Batch 52100.10.2021 Fed PR Batch 52100.10.2021 FIC. PR Batch 52100.10.2021 Mec	286.19 1,223.58 1,745.53 1,223.58 286.19
Total for this ACH Check for Vendor 46:				4,765.07
Total for 10/15/2021:				11,395.99
27650	65 17770538	Allstream Inc. Fax Line	10/26/2021	52.84
Total for Check Number 27650:				52.84
27651	184 4098367255 4098367255	Cintas October Uniforms October Uniforms	10/26/2021	6.03 6.04
Total for Check Number 27651:				12.07
27652	192 131953993	Comcast Holdings Corporation September Internet	10/26/2021	413.00
Total for Check Number 27652:				413.00
27653	25	County of Ramsey	10/26/2021	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 52100.10.2021 Long Term Disability	PR Batch 52100.10.2021 Lon	97.29
		October Insurance Processing Fee		25.00
		PR Batch 52100.10.2021 Short Term Disability	PR Batch 52100.10.2021 Sho	66.61
		PR Batch 52100.10.2021 Life Insurance	PR Batch 52100.10.2021 Life	295.06
	PRRRV-001663	Admin Costs - 2021 TIF		528.05
	PRRRV-001679	Admin Charges - 2021 Recycling		332.50
	PRRRV-001685	2021 Special Assessment Billing		212.50
			Total for Check Number 27653:	1,557.01
27654	19 88479	Ehlers and Associates Inc 1795 Eustis Project	10/26/2021	590.00
			Total for Check Number 27654:	590.00
27655	144 2021	International City/County Management Ass ICMA Renewal - Heather	10/26/2021	855.86
			Total for Check Number 27655:	855.86
27656	185 102021 102021 102021	Lauderdale Certified Auto Repair Inc September Fuel September Fuel September Fuel	10/26/2021	169.26 36.27 36.27
			Total for Check Number 27656:	241.80
27657	24 0001130570	Metropolitan Council 10/21 Wastewater Treatment	10/26/2021	12,566.47
			Total for Check Number 27657:	12,566.47
27658	140 102021	Minnesota Department of Agriculture 2022 Tree Care Registry	10/26/2021	25.00
			Total for Check Number 27658:	25.00
27659	5 619861-09-21	Premium Waters Inc 10/21 Water Delivery	10/26/2021	27.49
			Total for Check Number 27659:	27.49
27660	26 1842514 1842514 1842514 1842515 1842516	Stantec Consulting Services Inc Repair Walnut Alley Sink Hole ArcGIS Setup ArcGIS Setup 2021 Sewer Lining Project Seal Coating Project	10/26/2021	2,296.78 3,517.50 3,517.50 1,528.25 11,609.58
			Total for Check Number 27660:	22,469.61
27661	4 INV1225 INV1225	The Neighborhood Recycling Company Inc September Multi-Family Recycling September Single Unit Dwelling	10/26/2021	405.03 2,917.39
			Total for Check Number 27661:	3,322.42
27662	351 29984	Valley Rich Co Inc Walnut Alley Sink Hole Storm Sewer Repair	10/26/2021	12,724.00
			Total for Check Number 27662:	12,724.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
27663	90	Verizon Wireless	10/26/2021	
	9889613020	September Cell Phone		29.15
	9889613020	September Cell Phone		58.30
	9889613020	September Cell Phone		29.16
Total for Check Number 27663:				116.61
27664	7	Waste Management Inc	10/26/2021	
	8981500-0500-4	October Public Works		519.28
Total for Check Number 27664:				519.28
27665	74	Xcel Energy	10/26/2021	
	750063372	Larpenteur Bridge Lights		35.94
	750137411	2430 Larpenteur Avenue W		13.07
	750560367	1885 Fulham Street		30.75
	750560367	1917 Walnut Street		37.83
	750560367	1885 Fulham Street		25.00
	750560367	1917 Walnut Street		25.00
	750569216	September Street Lighting		441.26
	750795303	1891 Walnut Street		25.68
	750795303	1891 Walnut Street		109.64
Total for Check Number 27665:				744.17
Total for 10/26/2021:				56,237.63
Report Total (21 checks):				67,633.62

**LAUDERDALE COUNCIL  
ACTION FORM**

<b>Action Requested</b>	
Consent	<u>  X  </u>
Public Hearing	<u>          </u>
Discussion	<u>          </u>
Action	<u>          </u>
Resolution	<u>          </u>
Work Session	<u>          </u>

Meeting Date	<u>October 26, 2021</u>
ITEM NUMBER	<u>September Financial Report</u>
STAFF INITIAL	<u>AS</u>
APPROVED BY ADMINISTRATOR	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Every month, staff provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for September 2021. This includes the new fund for tracking the American Recovery Plan Act funds.

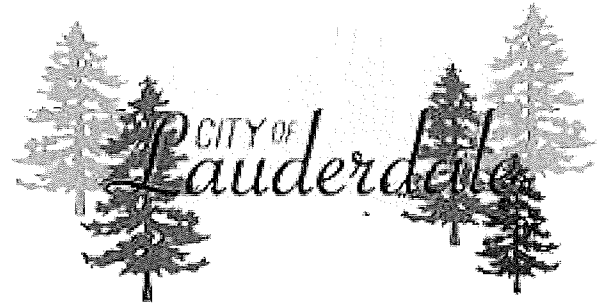
**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council acknowledges the city's financial report for September 2021.

# General Ledger

## Cash Balances



User: heather.butkowski  
 Printed: 10/18/2021 2:05:47 PM  
 Period 09 - 09  
 Fiscal Year 2021

Description	Account	Beg Bal	MTD Debit	MTD Credit	Current Balance
Cash	101-00000-000-10100	-2,925,096.52	168,639.54	135,067.45	-2,891,524.43
Change Fund	101-00000-000-10300	100.00	0.00	0.00	100.00
Cash	226-00000-000-10100	10,083.88	0.93	1,203.75	8,881.06
Cash	227-00000-000-10100	62,591.06	6.03	5,230.80	57,366.29
Cash	228-00000-000-10100	133,501.67	14.03	0.00	133,515.70
Cash	305-00000-000-10100	9,775.87	1.03	0.00	9,776.90
Cash	306-00000-000-10100	123,974.79	13.03	0.00	123,987.82
Cash	401-00000-000-10100	149,701.53	15.73	0.00	149,717.26
Cash	403-00000-000-10100	538,813.72	43.05	129,135.93	409,720.84
Cash	404-00000-000-10100	353,130.23	37.11	0.00	353,167.34
Cash	414-00000-000-10100	367,241.97	38.39	1,952.94	365,327.42
Cash	416-00000-000-10100	92,864.51	0.00	141.75	92,722.76
Cash	602-00000-000-10100	1,008,180.86	48,400.54	11,187.67	1,045,393.73
Cash	603-00000-000-10100	427,455.53	14,310.94	5,113.55	436,652.92
<b>Current Assets</b>		<b>352,319.10</b>	<b>231,520.35</b>	<b>289,033.84</b>	<b>294,805.61</b>
Petty Cash	101-00000-000-10200	300.00	0.00	0.00	300.00
<b>Petty Cash</b>		<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>
Investments - Fair Value Adj	101-00000-000-10410	3,586,154.63	382.31	150,000.00	3,436,536.94
<b>Investments</b>		<b>3,586,154.63</b>	<b>382.31</b>	<b>150,000.00</b>	<b>3,436,536.94</b>
<b>Grand Total</b>		<b><u>3,938,773.73</u></b>	<b><u>231,902.66</u></b>	<b><u>439,033.84</u></b>	<b><u>3,731,642.55</u></b>

# General Ledger

## Revenue vs Expense

User: heather.butkowski  
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 Period 09 - 09  
 Fiscal Year 2021



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
<b>101</b>	<b>General Fund</b>					
	<b>Revenue</b>					
	Taxes	899,710.00	0.00	480,138.92	419,571.08	53.37
	Licenses and Permits	37,750.00	1,998.50	24,503.95	13,246.05	64.91
	Intergovernmental Revenues	525,789.00	0.00	262,295.50	263,493.50	49.89
	Charges for Services	10,600.00	976.31	5,221.14	5,378.86	49.26
	Fines and Forfeits	27,000.00	1,596.50	16,879.26	10,120.74	62.52
	Miscellaneous Revenue	7,500.00	360.94	-3,622.20	11,122.20	-48.30
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
		<b>1,508,349.00</b>	<b>4,932.25</b>	<b>785,416.57</b>	<b>722,932.43</b>	<b>52.07</b>
	<b>Revenue</b>					
	<b>Expense</b>					
	Personal Services	425,105.00	31,740.72	305,140.09	119,964.91	71.78
	Supplies	16,200.00	415.83	9,387.66	6,812.34	57.95
	Other Services and Charges	1,059,044.00	88,824.13	728,340.53	330,703.47	68.77
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	8,000.00	0.00	78,897.00	-70,897.00	986.21
		<b>1,508,349.00</b>	<b>120,980.68</b>	<b>1,121,765.28</b>	<b>386,583.72</b>	<b>74.37</b>
	<b>Expense</b>					
<b>101</b>	<b>General Fund</b>	<b>0.00</b>	<b>-116,048.43</b>	<b>-336,348.71</b>	<b>336,348.71</b>	<b>0.00</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
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 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
226	<b>Communications</b>					
	Revenue					
	Taxes	19,000.00	0.00	9,433.55	9,566.45	49.65
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	100.00	0.93	55.88	44.12	55.88
	<b>Revenue</b>	<b>19,100.00</b>	<b>0.93</b>	<b>9,489.43</b>	<b>9,610.57</b>	<b>49.68</b>
	<b>Expense</b>					
	Personal Services	9,612.00	746.15	7,075.97	2,536.03	73.62
	Supplies	0.00	0.00	780.00	-780.00	0.00
	Other Services and Charges	3,600.00	457.60	7,415.48	-3,815.48	205.99
	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00
	<b>Expense</b>	<b>18,212.00</b>	<b>1,203.75</b>	<b>15,271.45</b>	<b>2,940.55</b>	<b>83.85</b>
226	<b>Communications</b>	<b>888.00</b>	<b>-1,202.82</b>	<b>-5,782.02</b>	<b>6,670.02</b>	<b>-651.13</b>

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
227	<b>Recycling Revenue</b>					
	Intergovernmental Revenues	5,900.00	0.00	0.00	5,900.00	0.00
	Miscellaneous Revenue	<u>49,899.00</u>	<u>6.03</u>	<u>29,762.89</u>	<u>20,136.11</u>	<u>59.65</u>
	<b>Revenue</b>	<b>55,799.00</b>	<b>6.03</b>	<b>29,762.89</b>	<b>26,036.11</b>	<b>53.34</b>
	<b>Expense</b>					
	Personal Services	24,594.00	1,908.38	18,107.42	6,486.58	73.63
	Supplies	0.00	0.00	3,569.70	-3,569.70	0.00
	Other Services and Charges	39,869.00	3,322.42	26,579.36	13,289.64	66.67
	Capital Outlay	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>
	<b>Expense</b>	<b>64,813.00</b>	<b>5,230.80</b>	<b>48,256.48</b>	<b>16,556.52</b>	<b>74.45</b>
227	<b>Recycling</b>	<b>-9,014.00</b>	<b>-5,224.77</b>	<b>-18,493.59</b>	<b>9,479.59</b>	<b>205.17</b>



# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
228	American Rescue Plan Act Revenue	0.00	0.00	133,382.36	-133,382.36	0.00
	Intergovernmental Revenues	0.00	14.03	133.34	-133.34	0.00
	Miscellaneous Revenue					
	<b>Revenue</b>	<b>0.00</b>	<b>14.03</b>	<b>133,515.70</b>	<b>-133,515.70</b>	<b>0.00</b>
228	American Rescue Plan Act	0.00	14.03	133,515.70	-133,515.70	0.00

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
305	GO TIF Revenue Bonds 2018A					
	Revenue					
	Miscellaneous Revenue	500.00	1.03	56.39	443.61	11.28
	Other Financing Sources	0.00	0.00	1,365,000.00	-1,365,000.00	0.00
	<b>Revenue</b>	<b>500.00</b>	<b>1.03</b>	<b>1,365,056.39</b>	<b>-1,364,556.39</b>	<b>273,011.28</b>
	Expense					
	Other Services and Charges	475.00	0.00	44,872.00	-44,397.00	9,446.74
	Debt Service	25,253.00	0.00	1,309,719.25	-1,284,466.25	5,186.39
	<b>Expense</b>	<b>25,728.00</b>	<b>0.00</b>	<b>1,354,591.25</b>	<b>-1,328,863.25</b>	<b>5,265.05</b>
305	GO TIF Revenue Bonds 2018A	-25,228.00	1.03	10,465.14	-35,693.14	-41.48

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
306	2019A Improvement Bonds					
	Revenue					
	Miscellaneous Revenue	300.00	13.03	531.33	-231.33	177.11
	Other Financing Sources	<u>126,263.00</u>	<u>0.00</u>	<u>22,390.18</u>	<u>103,872.82</u>	<u>17.73</u>
	Revenue	<b>126,563.00</b>	<b>13.03</b>	<b>22,921.51</b>	<b>103,641.49</b>	<b>18.11</b>
	Expense					
	Other Services and Charges	475.00	0.00	575.00	-100.00	121.05
	Debt Service	<u>121,000.00</u>	<u>0.00</u>	<u>121,000.00</u>	<u>0.00</u>	<u>100.00</u>
	Expense	<b>121,475.00</b>	<b>0.00</b>	<b>121,575.00</b>	<b>-100.00</b>	<b>100.08</b>
306	2019A Improvement Bonds	5,088.00	13.03	-98,653.49	103,741.49	-1,938.94

# General Ledger Revenue vs Expense



User: heather.bukowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
401	<b>General Capital Projects</b>					
	<b>Revenue</b>					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	1,500.00	15.73	716.47	783.53	47.76
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>1,500.00</b>	<b>15.73</b>	<b>716.47</b>	<b>783.53</b>	<b>47.76</b>
	<b>Expense</b>					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	35,000.00	0.00	10,487.90	24,512.10	29.97
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>35,000.00</b>	<b>0.00</b>	<b>10,487.90</b>	<b>24,512.10</b>	<b>29.97</b>
401	<b>General Capital Projects</b>	<b>-33,500.00</b>	<b>15.73</b>	<b>-9,771.43</b>	<b>-23,728.57</b>	<b>29.17</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
403	Street Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	18,709.00	-18,709.00	0.00
	Miscellaneous Revenue	4,000.00	43.05	9,262.32	-5,262.32	231.56
	Other Financing Sources	0.00	0.00	78,897.00	-78,897.00	0.00
	<b>Revenue</b>	<b>4,000.00</b>	<b>43.05</b>	<b>106,868.32</b>	<b>-102,868.32</b>	<b>2,671.71</b>
	Expense					
	Capital Outlay	0.00	129,135.93	144,636.60	-144,636.60	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>129,135.93</b>	<b>144,636.60</b>	<b>-144,636.60</b>	<b>0.00</b>
403	Street Capital Projects	4,000.00	-129,092.88	-37,768.28	41,768.28	-944.21

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
404	<b>Park Capital Projects</b>					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	28,750.00	-28,750.00	0.00
	Miscellaneous Revenue	4,000.00	37.11	-26,935.87	30,935.87	-673.40
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>4,000.00</b>	<b>37.11</b>	<b>1,814.13</b>	<b>2,185.87</b>	<b>45.35</b>
	Expense					
	Supplies	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	7,500.00	0.00	134,060.00	-126,560.00	1,787.47
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>7,500.00</b>	<b>0.00</b>	<b>134,060.00</b>	<b>-126,560.00</b>	<b>1,787.47</b>
404	<b>Park Capital Projects</b>	<b>-3,500.00</b>	<b>37.11</b>	<b>-132,245.87</b>	<b>128,745.87</b>	<b>3,778.45</b>



# General Ledger

## Revenue vs Expense



User: heather.buikowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
405	Rosehill Tax Increment Revenue	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources					
	<b>Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Expense</b>					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
405	Rosehill Tax Increment	0.00	0.00	0.00	0.00	0.00

# General Ledger Revenue vs Expense



User: heather.buikowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
414	Development					
	Revenue					
	Miscellaneous Revenue	4,000.00	38.39	3,432.26	567.74	85.81
	Other Financing Sources	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Revenue	4,000.00	38.39	3,432.26	567.74	85.81
	Expense					
	Other Services and Charges	0.00	1,952.94	3,905.88	-3,905.88	0.00
	Other Uses	<u>67,956.00</u>	<u>0.00</u>	<u>0.00</u>	<u>67,956.00</u>	<u>0.00</u>
	Expense	67,956.00	1,952.94	3,905.88	64,050.12	5.75
414	Development	-63,956.00	-1,914.55	-473.62	-63,482.38	0.74

# General Ledger

## Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
415	<b>Housing Redevelopment</b>					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Expense</b>					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
415	<b>Housing Redevelopment</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
416	TIF District No. 1-2					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Expense					
	Other Services and Charges	0.00	141.75	1,241.75	-1,241.75	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>141.75</b>	<b>1,241.75</b>	<b>-1,241.75</b>	<b>0.00</b>
416	TIF District No. 1-2	0.00	-141.75	-1,241.75	1,241.75	0.00

# General Ledger Revenue vs Expense

User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
602	<b>Sanitary Sewer Revenue</b>					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	285,916.00	50,071.18	228,831.92	57,084.08	80.03
	Miscellaneous Revenue	16,100.00	109.84	4,642.52	11,457.48	28.84
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>302,016.00</b>	<b>50,181.02</b>	<b>233,474.44</b>	<b>68,541.56</b>	<b>77.31</b>
	<b>Expense</b>					
	Personal Services	77,500.00	5,865.65	58,444.05	19,055.95	75.41
	Supplies	800.00	61.99	416.29	383.71	52.04
	Other Services and Charges	180,573.00	7,040.51	148,604.75	31,968.25	82.30
	Capital Outlay	150,000.00	0.00	0.00	150,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>408,873.00</b>	<b>12,968.15</b>	<b>207,465.09</b>	<b>201,407.91</b>	<b>50.74</b>
602	<b>Sanitary Sewer</b>	<b>-106,857.00</b>	<b>37,212.87</b>	<b>26,009.35</b>	<b>-132,866.35</b>	<b>-24.34</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
603	<b>Storm Water Revenue</b>					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	109,338.00	14,579.26	93,051.76	16,286.24	85.10
	Miscellaneous Revenue	4,500.00	45.88	1,979.24	2,520.76	43.98
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>113,838.00</b>	<b>14,625.14</b>	<b>95,031.00</b>	<b>18,807.00</b>	<b>83.48</b>
	<b>Expense</b>					
	Personal Services	65,763.00	4,991.55	49,574.70	16,188.30	75.38
	Supplies	750.00	61.99	416.29	333.71	55.51
	Other Services and Charges	24,150.00	374.21	33,699.66	-9,549.66	139.54
	Capital Outlay	80,000.00	0.00	0.00	80,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>170,663.00</b>	<b>5,427.75</b>	<b>83,690.65</b>	<b>86,972.35</b>	<b>49.04</b>
603	<b>Storm Water</b>	<b>-56,825.00</b>	<b>9,197.39</b>	<b>11,340.35</b>	<b>-68,165.35</b>	<b>-19.96</b>



# General Ledger

## Revenue vs Expense

User: heather.buikowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
999	<b>Fund</b>					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	<b>Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	<b>Expense</b>					
	Personal Services	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	<b>Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
999	<b>Fund</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# General Ledger Revenue vs Expense



User: heather.butkowski  
 Printed: 10/18/2021 2:06:39 PM  
 Period 09 - 09  
 Fiscal Year 2021

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
Revenue Total		2,139,665.00	69,907.74	2,787,499.11	-647,834.11	1.3028
Expense Total		2,428,569.00	277,041.75	3,246,947.33	-818,378.33	1.337
Grand Total		-288,904.00	-207,134.01	-459,448.22	170,544.22	1.5903

**LAUDERDALE COUNCIL  
ACTION FORM**

<b>Action Requested</b>	
Consent	<u>  X  </u>
Public Hearing	<u>          </u>
Discussion	<u>          </u>
Action	<u>          </u>
Resolution	<u>          </u>
Work Session	<u>          </u>

Meeting Date	October 26, 2021
ITEM NUMBER	<u>2Q21 Investment Report</u>
STAFF INITIAL	<u>  <i>AB</i>  </u>
APPROVED BY ADMINISTRATOR	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Following is the Third Quarter Investment Report for 2021.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council acknowledges the investment report for July—September 2021.

**COUNCIL ACTION:**



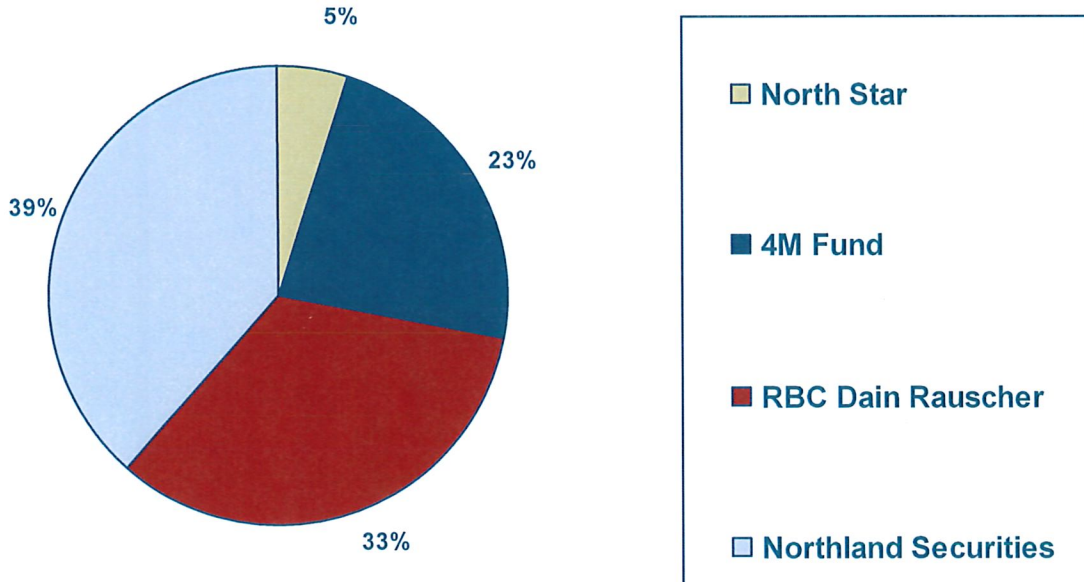
**Third Quarter 2021  
Investment Report**



# INVESTMENTS

As of September 30, 2021, the City had the following amounts with official depositories:

North Star Bank	\$ 177,466
4M Fund	836,153
RBC Dain Rauscher	1,200,037
Northland Securities	1,400,347
<b>TOTAL</b>	<b>\$ 3,614,003</b>



## DEPOSITORIES AND INVESTMENT TYPES

North Star Bank		
Checking Account	\$	177,466
4M Fund		
Joint Powers Investment	\$	836,153
RBC Dain Rauscher		
Money Market Account	\$	0
Certificates of Deposit	\$	1,200,037 (12)
Northland Securities		
Money Market Account	\$	347
Certificates of Deposit	\$	1,400,000 (14)

The City's Investment Policy sets some perimeters for investments, such as no more than 60% of the investment portfolio, or \$2,000,000 (whichever is less) shall be invested with any one investment company. No investments shall be made with a term over ten years unless with prior approval from the City Council.



## **INVESTMENT TERM**

Liquid assets are money market accounts.

1-5 Years are made up of certificate of deposit and US Government Instrumentality Securities.

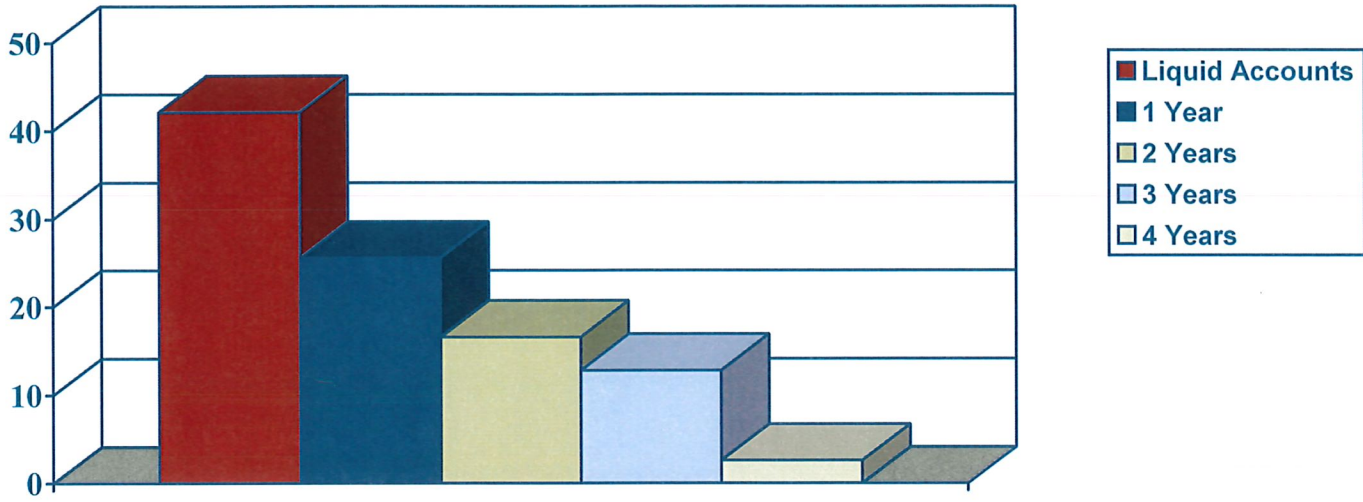
6-10 Years are US Government Instrumentality Securities.

11-15 Years are US Government Instrumentality Securities.

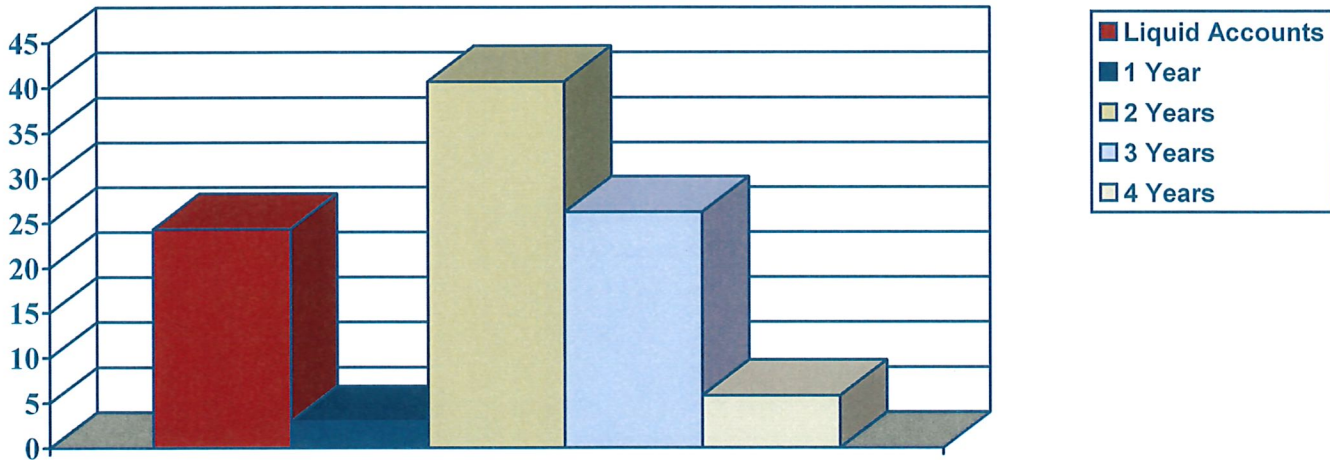
15+ Years are US Government Instrumentality Securities and bonds.

US Government Instrumentality Securities are financial intermediaries established by the federal government to fund loans to certain groups of borrowers, such as homeowners, farmers and students. Most active issuers are Federal Home Loan Bank, Federal National Mortgage Association (Fannie Mae) and Tennessee Valley Authority. Maturities range from three months to 30 years with fixed interest rates.

### EOY 2020 Investment Portfolio by Holding Period

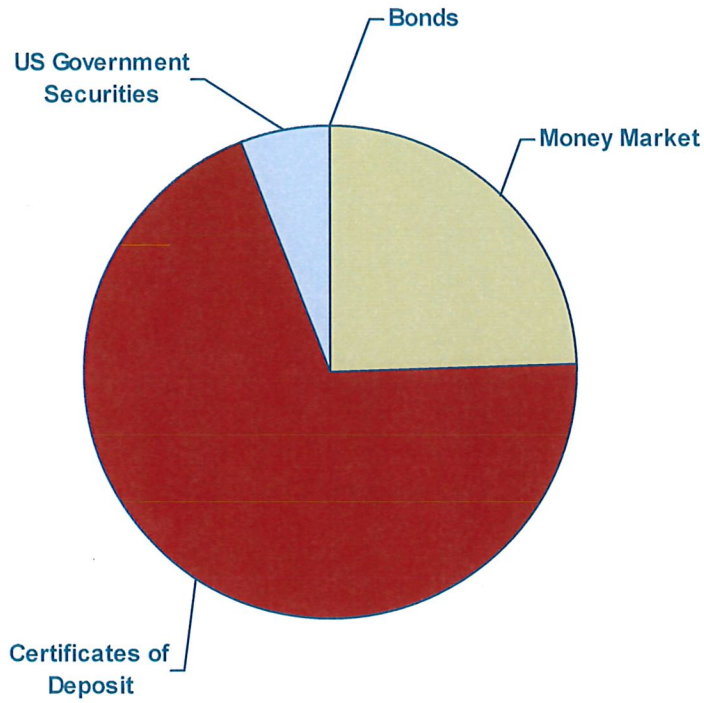


### Third Quarter 2021 Investment Portfolio by Holding Period



# INVESTMENT TYPES

Money Market	\$	836,500
Bonds		0
Certificates of Deposit		2,400,037
US Government Securities		200,000



## Investment Schedule

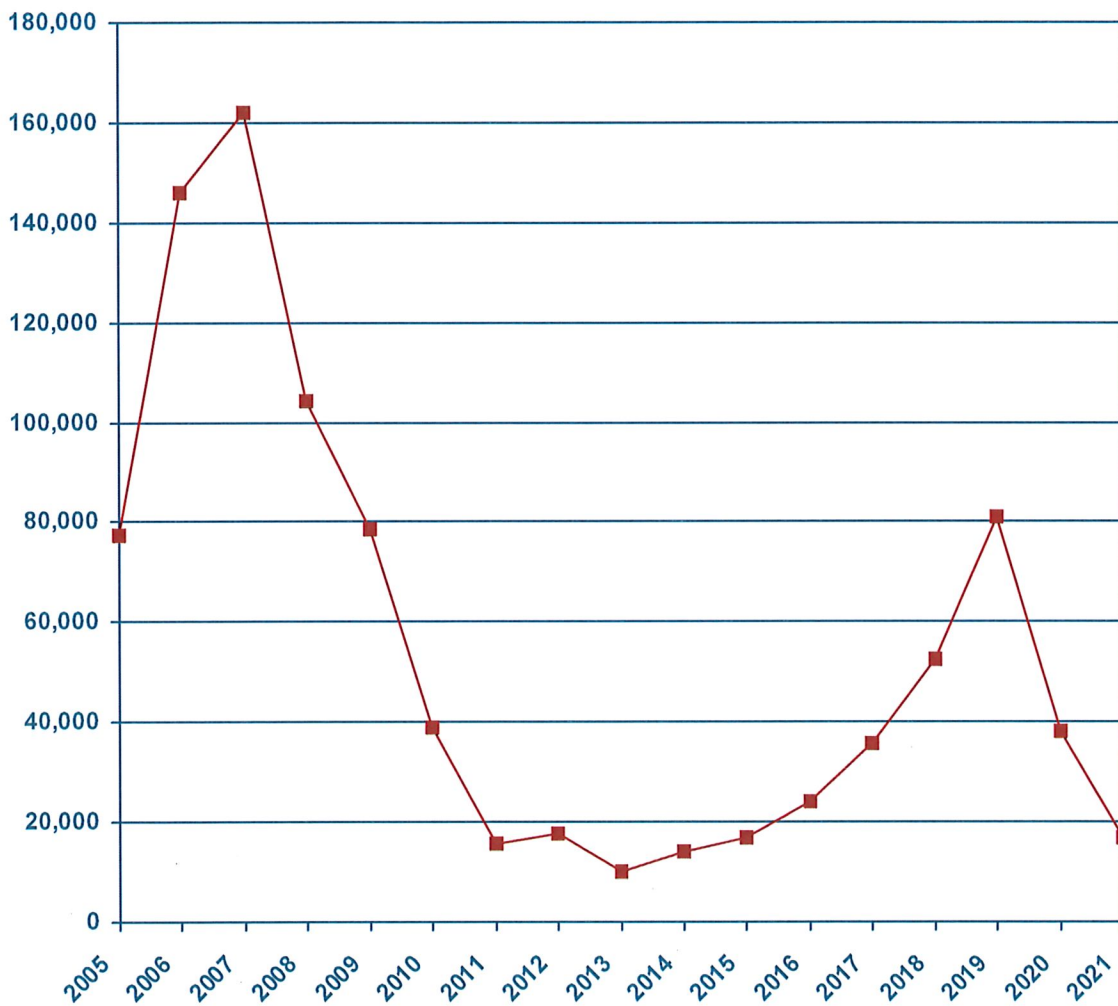
<i>Maturity Date</i>	<i>Type</i>	<i>Interest Rate</i>	<i>Investment Broker</i>	<i>Amount</i>	<i>Bank</i>
8/26/2025	CD	0.70%	Northland	100000	Toyota Savings Bank
8/27/2024	CD	0.50%	RBC	100,000.00	Medallion Bank
8/27/2024	CD	0.30%	RBC	100,000.00	Bank OZK
8/26/2024	AG	0.30%	RBC	100,000.00	Federal Home Loan Bank
3/15/2024	CD	0.40%	Northland	100,000.00	Third Federal Savings
2/12/2024	CD	0.20%	Northland	100,000.00	TIAA FSB Jacksonville
8/10/2023	AG	0.32%	RBC	100,000.00	Federal Farm Credit Bank
7/31/2023	CD	0.25%	Northland	100,000.00	Transportation Alliance Bank
7/31/2023	CD	0.20%	RBC	100,000.00	Transportation Alliance Bank
7/28/2023	CD	0.25%	Northland	100,000.00	Goldman Sachs
2/28/2023	CD	0.15%	Northland	100,000.00	Veritex Community Bank
2/27/2023	CD	0.15%	RBC	100,000.00	BMW Bank of America
2/16/2023	CD	0.15%	Northland	100,000.00	Bank Hapoalim
1/30/2023	CD	0.25%	Northland	100,000.00	Flagstar Bank
1/23/2023	CD	1.90%	Northland	100,000.00	Sallie Mae
1/9/2023	CD	1.85%	RBC	100,036.13	Morgan Stanley BK
11/9/2022	CD	0.20%	Northland	100,000.00	New York Community Bank
10/31/2022	CD	0.15%	RBC	100,000.00	Unity Bank
10/28/2022	CD	0.20%	RBC	100,000.00	State Bank of India
10/22/2022	CD	0.15%	RBC	100,000.00	ICBC
8/26/2022	CD	0.10%	Northland	100,000.00	Marlin Business Bank
8/22/2022	CD	0.10%	RBC	100,000.00	Homestreet Bank
2/7/2022	CD	0.15%	Northland	100,000.00	Texas Capital
11/23/2021	CD	3.25%	RBC	100,000.00	Citibank NA
11/21/2021	CD	3.25%	Northland	100,000.00	UBS
10/22/2021	CD	0.10%	Northland	100,000.00	Northpointe Bank
7/29/2021	CD	0.15%	Northland	100,000.00	Bank of China
7/26/2021	CD	0.20%	Northland	100,000.00	Safra National Bank
7/19/2021	CD	1.75%	RBC	100,000.00	Wells Fargo West Las Vegas

The City had three maturities this quarter (noted in blue) and nine new purchases. Staff anticipate continuing to buy short-term CDs and agencies until yields pick up.

## INTEREST EARNINGS

The following chart shows the interest earnings since 2005 with 2007 being our best year with earnings of \$161,884. After a couple of years of the Federal Reserve slowly raising interest rates, the pandemic has launched another era of low interest rates to support the economy.

Investment interest through 2020 totaled \$37,918.46. Investment interest earned through the third quarter of 2021 totaled \$16,866.47.



2020 City of Lauderdale Investments

	FDIC	CUSIP	% Rate	Approx, Holding in Days	Maturity Date	Purch Date	Balance 12/31/2019	Purchases	Sales	Transfers in	
<b>Northland</b>											
Money Market							8,108.04	-	-	203,109.18	
CD Toyota Financial		89235M-LJ-8	0.700	1460	8/26/2025	8/26/2021	-	-	-	-	
CD Third Fed Savings		88413Q-DC-9	0.400	913	3/15/2024	9/15/2021	-	-	-	-	
CD TIAA		87270L-DK-6	0.200	1095	2/12/2024	2/12/2021	-	-	-	-	
CD Transportation Alliance Bank		89388C-FB-9	0.250	730	7/31/2023	7/30/2021	-	-	-	-	
CD Goldman Sachs		38149M-WV-1	0.250	730	7/28/2023	7/28/2021	-	-	-	-	
CD Veritex		923450-CM-0	0.150	548	2/28/2023	8/31/2021	-	-	-	-	
CD Bank Hapoalim		06251A-2T-6	0.150	730	2/16/2023	2/16/2021	-	-	-	-	
CD Flagstar Bank		33847E-4U-8	0.250	548	1/30/2023	7/30/2021	-	-	-	-	
CD Sallie Mae Bk		795450-6B-6	1.900	1095	1/23/2023	1/23/2020	100,000.00	-	957.81	-	
CD New York Community Bank		649447-UC-1	0.200	720	11/9/2022	11/9/2020	100,000.00	-	-	-	
CD Marlin Business Bank		57116A-UU-0	0.100	548	8/26/2022	2/26/2021	-	-	-	-	
CD Texas Capital		88224P-MA-4	0.200	183	2/7/2022	8/7/2020	100,000.00	-	-	-	
CD UBS Bank		90348J-FY-1	3.250	1095	11/22/2021	11/21/2018	100,000.00	-	276.03	-	
CD Northpointe Bank		666613-HP-2	0.100	364	10/22/2021	10/23/2020	100,000.00	-	-	-	
CD Bank of China		06428F-SZ-1	0.150	270	7/29/2021	10/29/2020	100,000.00	-	-	-	
CD Safra Nat'l Bank		78658R-DN-8	0.200	395	7/26/2021	6/24/2020	100,000.00	-	-	-	
CD Synchrony Transferred		87164YWY6	3.000	1095	6/22/2021	6/22/2018	100,000.00	-	-	-	
CD Beal Bank		07371C-DL-0	0.150	183	2/10/2021	8/12/2020	100,000.00	-	-	-	
CD City National Bk Beverly Hills		178180-GK-5	1.700	365	1/28/2021	1/29/2020	100,000.00	-	101,700.00	-	
CD Medallion Bank (Monthly)		58403B-5U-6	2.000	1460	1/4/2021	1/3/2017	100,000.00	-	100,175.34	-	
Future purchases							-	-	-	-	
							Portfolio Value	1,108,108.04	-	203,109.18	203,109.18
<b>RBC</b>											
Money Market							-	-	-	102,764.93	
CD Medallion Bank		58404DLM1	0.500	1095	8/27/2024	8/27/2021	-	-	-	-	
CD Bank OZK		06417NA78	0.300	1095	8/27/2024	8/27/2021	-	-	-	-	
AG Federal Home Loan Bank		3130AL7K4	0.300	1278	8/26/2024	2/26/2021	-	-	-	-	
AG Federal Farm Credit Bank		3133EL3E2	0.320	1095	8/10/2023	8/10/2020	100,000.00	-	-	-	
CD Transportation Alliance Bank		89388C-FA-1	0.200	730	7/31/2023	7/19/2021	-	-	-	-	
CD BMW Bank of NA		05580AYP3	0.150	730	2/27/2023	2/26/2021	-	-	-	-	
CD Morgan Stanley Bk NA		61690URR3	1.850	1095	1/9/2023	1/9/2020	100,036.13	-	932.60	-	
CD Unity Bank Clinton NJ		91330ACL9	0.150	730	10/31/2022	10/30/2020	100,000.00	-	-	-	
CD State Bank India		856283Q82	0.200	730	10/28/2022	10/28/2020	100,000.00	-	-	-	
CD ICBC Ltd New York		45581EBU4	0.150	730	10/20/2022	10/21/2020	100,000.00	-	12.74	-	
CD Homestreet Bank		43785QPQ0	0.100	548	8/22/2022	2/22/2021	-	-	-	-	
CD Citibank NA		17312QW21	3.250	1095	11/23/2021	11/23/2018	100,000.00	-	-	-	
CD Wells Fargo Nat'l Bank West Las Ve		949495APO	1.750	548	7/19/2021	1/17/2020	100,000.00	-	148.63	-	
CD Enerbank/Continental		29278TPJ3	0.200	365	6/18/2021	6/19/2020	150,000.00	-	25.48	-	
CD Townebank Portsmouth		89214PBS7	2.950	1005	3/29/2021	6/28/2018	100,000.00	-	-	-	
CD Apple Bank		03784JSG0	0.100	183	2/19/2021	8/19/2020	100,000.00	-	-	-	
CD Bank Baroda		06063HKJ1	1.650	365	1/15/2021	1/17/2020	100,000.00	-	101,645.48	-	
Future purchases							-	-	-	-	
							Portfolio Value	1,150,036.13	-	102,764.93	102,764.93
<b>4M Funds</b>											
Invest Fund							711,589.61	-	-	102,764.93	
Plus Fund							924,936.69	-	-	-	
4M Short Term Series							-	-	-	-	
Future purchases							-	-	-	-	
Total Account							1,636,526.30	-	-	-	
<b>TOTAL INVESTMENTS AND CDs.</b>											
							3,894,670.47	-	305,874.11	305,874.11	
									From "Cash Balances" Report Investments Fund 101 Balance		
									Investments Interest New Balance		

Transfers out	Interest/ Dividends	Balance 1/31/2020	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 2/29/2020	Purchases	Sales
-	-	211,217.22	-	-	100,451.64	300,000.00	-	11,668.86	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	100,000.00	-	-	-	-	100,000.00	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	100,000.00	-	-	-	-	100,000.00	-	-
-	957.81	100,000.00	-	-	-	-	-	100,000.00	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
-	-	-	100,000.00	-	-	-	-	100,000.00	-	-
-	-	100,000.00	-	100.82	-	-	100.82	100,000.00	-	-
-	276.03	100,000.00	-	276.03	-	-	276.03	100,000.00	-	249.32
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
-	-	100,000.00	-	100,074.79	-	-	74.79	0.00	-	-
-	1,700.00	-	-	-	-	-	-	-	-	-
-	175.34	0.00	-	-	-	-	-	0.00	-	-
-	-	-	-	-	-	-	-	-	-	-
-	3,109.18	1,111,217.22	300,000.00	100,451.64	100,451.64	300,000.00	451.64	1,111,668.86	-	249.32

102,764.93	-	-	-	-	100,410.00	100,410.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	100,000.00	-	-	-	-	100,000.00	-	-
-	-	100,000.00	-	160.00	-	-	160.00	100,000.00	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	100,000.00	-	-	-	-	100,000.00	-	-
-	932.60	100,036.13	-	-	-	-	-	100,036.13	-	-
-	-	100,000.00	-	12.74	-	-	12.74	100,000.00	-	24.25
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
-	12.74	100,000.00	-	12.74	-	-	12.74	100,000.00	-	11.51
-	-	-	100,000.55	-	-	-	-	100,000.55	-	7.67
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-
-	148.63	100,000.00	-	148.63	-	-	148.63	100,000.00	-	134.25
-	25.48	150,000.00	-	25.48	-	-	25.48	150,000.00	-	23.01
-	-	100,000.00	-	-	-	-	-	100,000.00	-	100,735.48
-	-	100,000.00	-	100,050.41	-	-	50.41	(0.00)	-	-
-	1,645.48	0.00	-	-	-	-	-	0.00	-	-
-	-	-	-	-	-	-	-	-	-	-
102,764.93	2,764.93	1,050,036.13	300,000.55	100,410.00	100,410.00	100,410.00	410.00	1,250,036.68	-	100,936.17

275,000.00	10.30	539,364.84	-	-	100,410.00	400,000.55	6.65	239,780.94	-	-
-	39.06	924,975.75	-	-	-	-	35.28	925,011.03	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
275,000.00	49.36	1,464,340.59	-	-	100,410.00	400,000.55	41.93	1,164,791.97	-	-

377,764.93	5,923.47	3,625,593.94	600,000.55	200,861.64	301,271.64	800,410.55	903.57	3,526,497.51	-	101,185.49
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3,619,670.47					From "Cash Balances" Report					From "Cash Bal
2,852,789.60					Investments	3,525,593.94			Investments	
766,880.87					Fund 101 Balance	2,872,475.28			Fund 101 Balan	
						653,118.66				
3,619,670.47					Investments	3,525,593.94			Investments	
5,923.47					Interest	903.57			Interest	
3,625,593.94					New Balance	3,526,497.51			New Balance	





Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 5/31/2020	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 6/30/2020
-	366.30	-	-	12,560.51	-	-	101,871.65	-	-	114,432.16
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
99.18	-	-	99.18	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
267.12	-	-	267.12	100,000.00	-	276.03	-	-	276.03	100,000.00
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	100,000.00	-	99.73	-	-	99.73	100,000.00
-	-	-	-	100,000.00	-	101,495.89	-	-	1,495.89	-
-	-	-	-	0.00	-	-	-	-	-	0.00
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	0.00	-	-	-	-	-	0.00
-	-	-	-	-	-	-	-	-	-	-
366.30	366.30	-	366.30	1,112,560.51	-	101,871.65	101,871.65	-	1,871.65	1,114,432.16

-	1,800.69	1,800.69	-	-	-	-	150,219.59	150,219.59	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	-	-	100,036.13	-	-	-	-	-	100,036.13
-	-	-	-	100,000.00	-	25.07	-	-	25.07	100,000.00
-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
12.33	-	-	12.33	100,000.00	-	12.74	-	-	12.74	100,000.00
8.22	-	-	8.22	100,000.55	-	8.49	-	-	8.49	100,000.55
1,611.64	-	-	1,611.64	100,000.00	-	-	-	-	-	100,000.00
143.84	-	-	143.84	100,000.00	-	148.63	-	-	148.63	100,000.00
24.66	-	-	24.66	150,000.00	-	150,024.66	-	-	24.66	(0.00)
-	-	-	-	0.00	-	-	-	-	-	0.00
-	-	-	-	(0.00)	-	-	-	-	-	(0.00)
-	-	-	-	0.00	-	-	-	-	-	0.00
-	-	-	-	-	-	-	-	-	-	-
1,800.69	1,800.69	1,800.69	1,800.69	1,150,036.68	-	150,219.59	150,219.59	150,219.59	219.59	1,000,036.68

-	1,800.69	-	2.17	242,833.91	-	-	350,219.59	100,000.00	2.48	493,055.98
-	-	100,000.00	16.49	575,075.91	-	-	-	-	14.11	575,090.02
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	1,800.69	100,000.00	18.66	817,909.82	-	-	350,219.59	100,000.00	16.59	1,068,146.00

2,166.99	3,967.68	101,800.69	2,185.65	3,080,507.01	-	252,091.24	602,310.83	250,219.59	2,107.83	3,182,614.84
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From "Cash Balances" Report				From "Cash Balances" Report						
Investments	3,078,321.36			Investments	3,180,507.01			Fund 101 Balance	2,762,234.02	
Fund 101 Balance	2,825,751.36			Fund 101 Balance	418,272.99			Investments	3,180,507.01	
	252,570.00							Interest	2,107.83	
Investments	3,078,321.36			Investments	3,180,507.01			New Balance	3,182,614.84	
Interest	2,185.65			Interest	2,107.83					
New Balance	3,080,507.01			New Balance	3,182,614.84					

Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 7/31/2020	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends
-	-	201,339.03	300,000.00	-	15,771.19	-	-	184,299.63	200,000.00	-
-	-	-	-	-	-	100,000.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
100,000.00	-	-	-	-	100,000.00	-	99.18	-	-	99.18
100,000.00	-	-	-	-	100,000.00	-	21.23	-	-	21.23
-	-	-	-	-	-	100,000.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
100,000.00	-	-	-	-	100,000.00	-	74.38	-	-	74.38
-	942.19	-	-	942.19	100,000.00	-	-	-	-	-
-	-	-	-	-	100,000.00	-	-	-	-	-
-	-	-	-	-	100,000.00	-	49.59	-	-	49.59
-	-	-	-	-	100,000.00	-	99.18	-	-	99.18
-	267.12	-	-	267.12	100,000.00	-	276.03	-	-	276.03
-	-	-	-	-	100,000.00	-	-	-	-	-
-	100,112.19	-	-	112.19	(0.00)	-	-	-	-	-
-	100,017.53	-	-	17.53	0.00	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	0.00	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	0.00	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
300,000.00	201,339.03	201,339.03	300,000.00	1,339.03	1,115,771.19	200,000.00	619.59	184,299.63	200,000.00	619.59

-	-	-	-	-	-	-	-	435.34	435.34	-
-	-	-	-	-	-	100,000.00	-	-	-	-
-	-	-	-	-	-	100,000.00	-	-	-	-
-	-	-	-	-	100,000.00	-	150.00	-	-	150.00
100,000.00	-	-	-	-	100,000.00	-	160.00	-	-	160.00
-	-	-	-	-	100,000.00	-	16.99	-	-	16.99
-	917.40	-	-	917.40	100,000.00	-	74.38	-	-	74.38
-	12.33	-	-	12.33	100,036.13	-	-	-	-	-
-	-	-	-	-	100,000.00	-	12.74	-	-	12.74
-	-	-	-	-	100,000.00	-	-	-	-	-
-	12.33	-	-	12.33	100,000.00	-	12.74	-	-	12.74
-	8.22	-	-	8.22	100,000.55	-	8.49	-	-	8.49
-	-	-	-	-	100,000.00	-	-	-	-	-
-	100,153.42	-	-	153.42	0.00	-	-	-	-	-
-	-	-	-	-	(0.00)	-	-	-	-	-
-	-	-	-	-	0.00	-	-	-	-	-
-	-	-	-	-	(0.00)	-	-	-	-	-
-	-	-	-	-	0.00	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
100,000.00	101,103.70	-	-	1,103.70	1,000,036.68	200,000.00	435.34	435.34	435.34	435.34

-	-	501,103.70	100,000.00	6.00	894,165.68	-	-	435.34	383,680.04	6.99
-	-	-	-	14.57	575,104.59	-	-	-	-	14.57
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	501,103.70	100,000.00	20.57	1,469,270.27	-	-	435.34	383,680.04	21.56

400,000.00	302,442.73	702,442.73	400,000.00	2,463.30	3,585,078.14	400,000.00	1,054.93	185,170.31	584,115.38	1,076.49
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From "Cash Balances" Report

Investments 3,582,614.84  
Fund 101 Balance 2,787,095.28  
795,519.56

Investments 3,582,614.84  
Interest 2,463.30  
New Balance 3,585,078.14

From "Cash Balances" Report

Investments 3,585,078.14  
Fund 101 Balance 2,924,205.08  
660,873.06

Investments 3,585,078.14  
Interest 1,076.49  
New Balance 3,586,154.63

Balance 8/31/2020	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 9/30/2020	Purchases	Sales	Transfers in	Transfers out
70.82	-	-	276.03	-	-	346.85	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
-	100,000.00	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	276.03	-	-	276.03	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
(0.00)	-	-	-	-	-	(0.00)	-	-	-	-
0.00	-	-	-	-	-	0.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	0.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
0.00	-	-	-	-	-	0.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
1,300,070.82	100,000.00	276.03	276.03	-	276.03	1,400,346.85	-	-	-	-

-	-	-	89.18	89.18	-	-	-	-	-	-
100,000.00	-	42.47	-	-	42.47	100,000.00	-	-	-	-
100,000.00	-	25.48	-	-	25.48	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,036.13	-	-	-	-	-	100,036.13	-	-	-	-
100,000.00	-	12.74	-	-	12.74	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
100,000.55	-	8.49	-	-	8.49	100,000.55	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-
0.00	-	-	-	-	-	0.00	-	-	-	-
(0.00)	-	-	-	-	-	(0.00)	-	-	-	-
0.00	-	-	-	-	-	0.00	-	-	-	-
(0.00)	-	-	-	-	-	(0.00)	-	-	-	-
0.00	-	-	-	-	-	0.00	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
1,200,036.68	-	89.18	89.18	89.18	89.18	1,200,036.68	-	-	-	-

510,927.97	-	-	89.18	250,000.00	2.97	261,020.12	-	-	-	-
575,119.16	-	-	-	-	14.13	575,133.29	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
1,086,047.13	-	-	89.18	250,000.00	17.10	836,153.41	-	-	-	-

3,586,154.63	100,000.00	365.21	454.39	250,089.18	382.31	3,436,536.94	-	-	-	-
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	From "Cash Balances" Report						From "Cash Balances" Report				
			Investments	3,436,154.63					Investments		
			Fund 101 Balance	2,891,199.39					Fund 101 Balance		
				544,955.24							
			Investments	3,436,154.63					Investments		
			Interest	382.31					Interest		
			New Balance	3,436,536.94					New Balance		

Interest/ Dividends	Balance 10/31/2020	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 11/30/2020	Purchases	Sales	Transfers in	
-	346.85	-	-	-	-	-	346.85	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	
-	0.00	-	-	-	-	-	0.00	-	-	-	
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-	0.00	-	-	-	-	-	0.00	-	-	-	
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-	0.00	-	-	-	-	-	0.00	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	
-	1,400,346.85	-	-	-	-	-	1,400,346.85	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,036.13	-	-	-	-	-	100,036.13	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	100,000.55	-	-	-	-	-	100,000.55	-	-	-	
-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	
-	0.00	-	-	-	-	-	0.00	-	-	-	
-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	
-	0.00	-	-	-	-	-	0.00	-	-	-	
-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	
-	0.00	-	-	-	-	-	0.00	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	
-	1,200,036.68	-	-	-	-	-	1,200,036.68	-	-	-	
-	261,020.12	-	-	-	-	-	261,020.12	-	-	-	
-	575,133.29	-	-	-	-	-	575,133.29	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	
-	836,153.41	-	-	-	-	-	836,153.41	-	-	-	
-	3,436,536.94	-	-	-	-	-	3,436,536.94	-	-	-	
		From "Cash Balances" Report Investments Fund 101 Balance							From "Cash Balances" Report Investments Fund 101 Balance		
		Investments Interest New Balance							Investments Interest New Balance		

Transfers out	Interest/ Dividends	Balance 12/31/2020
-	-	346.85
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	(0.00)
-	-	0.00
-	-	-
-	-	0.00
-	-	-
-	-	0.00
-	-	-
-	-	1,400,346.85

Investments as of 9/30/21		
By Broker	%	Amount
Northland	40.7%	1,400,346.85
RBC	34.9%	1,200,036.68
4M Fund	24.3%	836,153.41
Total	100.0%	3,436,536.94

Investments as of 9/30/21		
By Type	%	Amount
Money Market	24.3%	836,500.26
Fed Agency	5.8%	200,000.00
Commercial Paper	0.0%	0.00
Certificate of Deposit	69.8%	2,400,036.68
Treasury	0.0%	0.00
Total	100.0%	3,436,536.94

Investments as of 9/30/21		
Holding period (from purchase date)	%	Amount
No time limit (Money Market)	24.3%	836,500.26
Up to 1 year	2.9%	100,000.00
2 years	40.7%	1,400,000.55
3 years	26.2%	900,036.13
4 years and over	5.8%	200,000.00
Total	100.0%	3,436,536.94

-	-	-
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,036.13
-	-	100,000.00
-	-	100,000.00
-	-	100,000.00
-	-	100,000.55
-	-	100,000.00
-	-	0.00
-	-	(0.00)
-	-	0.00
-	-	(0.00)
-	-	0.00
-	-	-
-	-	1,200,036.68
-	-	261,020.12
-	-	575,133.29
-	-	-
-	-	-
-	-	836,153.41
-	-	3,436,536.94

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent                      X    
Public Hearing                      
Discussion                          
Action                                
Resolution                X    
Work Session                    

Meeting Date                    October 26, 2021

ITEM NUMBER                    Special Assess. Resolution

STAFF INITIAL                                                      

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Each year the city must submit a resolution to Ramsey County certifying special assessments for the year. This year the City has four special assessments that were negotiated via petition and waiver agreements. The resolution is a formality as the petition and waiver agreements eliminate the need for a public hearing and the owners have forgone the right to appeal.

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council adopts Resolution No. 102621A—A Resolution Levying Special Assessments.

**RESOLUTION 102621A**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION LEVYING SPECIAL ASSESSMENTS**

**WHEREAS**, the city of Lauderdale (the “City”) has a policy of assisting property owners with the cost of private projects that provide a public benefit; and

**WHEREAS**, the city of Lauderdale will assist property owners with the costs of special assessments for public improvement projects done in cooperation with other local government partners when the owner is unable to afford the cost of the necessary work without financing from the City; and

**WHEREAS**, the city of Lauderdale will assist residents with the cost of trimming or removal of trees when they are on private property, pose a hazard to the property owner or others and the owner is unable to afford the cost of the necessary work without financing from the City; and

**WHEREAS**, the city of Lauderdale will assist residents with sewer repairs on private property that impact livability and pose a hazard to the property owner or others and the owner is unable to afford the cost of the necessary work without financing from the City; and

**WHEREAS**, the owners of the properties identified on the list attached hereto have participated in the City’s programs; and

**WHEREAS**, it is not the intent of the City to pay for the work but to assist the property owners with financing the cost thereof through special assessments levied against their properties; and

**WHEREAS**, the owners of properties identified on the list attached hereto have each executed a petition and waiver agreement with the City allowing the City to a specially assess their property for the cost of said work without hearing or notice of hearing regarding the work or the assessment thereof to ensure the City has valid special assessments against said properties; and

**WHEREAS**, were it not for the petition and waiver agreements executed by the property owners, the City would not be willing to perform the work or levy the special assessment without hearing and notice of hearing on same; and

**WHEREAS**, the property owners have agreed that their properties are benefited by the work performed or paid for by the City in an amount at least equal the amount of the assessment.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAUDERDALE, MINNESOTA AS FOLLOWS:**

Section 1. The proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute a special assessment against the lands named therein, and each tract of land included therein is hereby found to be benefited by the work in the amount of the assessment levied against it.

Section 2. The assessment shall be payable over a period of three to six years with an annual interest rate of 4.15 percent.

Section 3. The owner of property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole of the assessment on such property with interest accrued to the date of payment to the City Administrator, except that no interest shall be charged if the entire assessment is paid within 30 days from the date of the adoption of this resolution; and they may thereafter pay to the City Administrator until November 15 in any year the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made.

Section 4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of Ramsey County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted: October 26, 2021

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Mary Gaasch  
Mayor

ATTEST:

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Heather Butkowski  
City Administrator



**Final Assessments - Special Services  
470020211 and 470020214**

	<b>PIN</b>	<b>Property Owner</b>	<b>Address</b>	<b>Certified Assessment Amount</b>	<b>Interest Rate</b>	<b>Assessment Length (Years)</b>	<b>First Year Additional Days</b>	<b>Assessment Code</b>
1	172923330070	Mary Gaasch & Matt Koncar	1736 Malvern Street	\$2,116.00	4.15%	3	0	470020211
2	172923240030	David M. Brumm	1930 Carl Street	\$2,193.50	4.15%	4	0	470020212
3	172923340088	William M. & Emily Raven	1720 Eustis Street	\$5,246.00	4.15%	5	0	470020213
4	172923310066	Thomas W. Johnston	1852 Carl Street	\$1,496.00	4.15%	6	0	470020214

# LAUDERDALE COUNCIL ACTION FORM

### Action Requested

Consent                      X    
Public Hearing                   
Discussion                       
Action                            
Resolution                 X    
Work Session                  

Meeting Date      October 26, 2021

ITEM NUMBER SCORE Funding for Recycling

STAFF INITIAL        JB

APPROVED BY ADMINISTRATOR

### DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In 1989, the Minnesota Legislature adopted comprehensive waste reduction and recycling legislation based on the recommendations of the Governor's Select Committee on Recycling and the Environment. This set of laws, commonly referred to as SCORE, is a part of Minnesota's Waste Management Act. The SCORE legislation has provided counties with a funding source to develop effective waste reduction, recycling and solid waste management programs.

SCORE funding grants are automatically provided to municipalities in Ramsey County on an annual basis with submittal of a grant application. Last year, Lauderdale received \$5,810 to help cover expenses related to the City's recycling program such as administration, promotion, equipment, and collection. Lauderdale is eligible to receive \$6,118 in 2022. The grant application is due October 29.

A resolution is required as part of the grant application. Adopting the attached resolution means the city accepts the funding. A grant agreement should be ready for signing in November.

### OPTIONS:

- Adopt the resolution as part of the consent agenda.
- Remove from the consent agenda for discussion and action.

### STAFF RECOMMENDATION:

By approving the consent agenda, the Council is adopting the attached resolution.

### COUNCIL ACTION:

**RESOLUTION NO. 102621B**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING 2022 SCORE FUNDING FROM RAMSEY  
COUNTY FOR THE LAUDERDALE RECYCLING PROGRAM**

**WHEREAS**, SCORE Funding Grants are available to municipalities in Ramsey County for reimbursement of expenses related to administration, promotion, and collection of, recycling materials; and,

**WHEREAS**, the City of Lauderdale has a comprehensive curbside residential recycling program currently in use; and,

**WHEREAS**, these funds will provide Lauderdale with a method of paying for some incurred costs related to the administration of this program and collection of materials, thus aiding in keeping the cost to the residents low;

**NOW THEREFORE, BE IT RESOLVED** that the Lauderdale City Council does hereby authorize staff to submit an application to the St. Paul - Ramsey County Department of Public Health - Environmental Health Section for allocation of 2022 SCORE Funding Grant Monies.

**I CERTIFY THAT** the above resolution was adopted by the City Council of the City of Lauderdale on this 26th day of October, 2021.

\_\_\_\_\_  
Mary Gaasch, Mayor

(ATTEST)

(SEAL)

\_\_\_\_\_  
Heather Butkowski, City Administrator

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent                      X    
Public Hearing                     
Discussion                         
Action                               
Resolution                         
Work Session                   

Meeting Date                    October 26, 2021

ITEM NUMBER                    LA Snow Removal

STAFF INITIAL                                                      

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The City received a proposal from 8th Day Landscaping for the quickly approaching winter season. They raised their price by \$15 per month. This is the first price increase since we started using their services in 2014. They clear snow in front of the homes along Larpenteur Avenue.

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council directs staff to enter into a contract with 8th Day Landscaping for snow removal services as presented.

## **Contract between the City of Lauderdale and 8<sup>th</sup> Day Landscaping, LLC.**

This contract (the "Agreement") is made and entered into this 26<sup>th</sup> day of October, 2021, between the City of Lauderdale, Minnesota (the "City"), and 8<sup>th</sup> Day Landscaping, LLC., (the "Contractor"), (collectively, the "Parties").

### **Scope of Services**

#### **Snow plowing specifications for roadways, driveways and parking areas:**

Snow removal of roadways, driveways, and parking areas is not a part of the scope of services expected from the Contractor. In the event the services are needed, city staff will make arrangement with the Contractor at the *Equipment/Product Rates* defined below.

#### **Snow shoveling specifications: Trigger depth: 1.5 inches**

The snow removal area is identified in *Appendix A: Sidewalk Segments for Snow Removal*.

Snow shoveling will be completed by hand or power method. Snow shoveling will be completed with the following guidelines.

1. Snow will be removed from the walkways so as to maintain a minimum clearance of 36 inches. Cut outs for bus access also will be cleared to maintain a minimum width of 36 inches.
2. Walkways will be shoveled within 12 hours of cessation of snow. This standard will be used for all snowfalls that meet the trigger depth, and do not exceed 6 inches. For snow falls that are between 6-12 inches, the standard snow removal time will be extended an additional 18 hours. Any snowfall that exceeds 12 inches will be handled on a best effort basis.
3. Removal of ice built-up is not the responsibility of the Contractor.
4. All mail boxes will be shoveled around so they may be accessible for the residents and mail carriers. This will be completed within 12 hours for snowfalls that meet trigger depth, but do not exceed 6 inches. Snowfalls over 6 inches will extend their removal time an additional 18 hours.
5. Fire hydrants will be cleared of snow within 12 hours, for all snowfalls that meet trigger depth, but do not exceed 6 inches. Snow falls that exceed 6 inches will extend the removal time an additional 18 hours. Any snowfall that exceeds 12 inches will be handled on a best effort basis.
6. On occasion when temperatures reach -15F or less, shoveling may be delayed until safer working conditions prevail.

#### **Snow Removal: Call out**

In the event a property owner along Larpenteur Avenue does not perform snow removal or snow removal satisfactorily, the Contractor agrees to provide snow removal service in the same manner as it does in the contract area identified in Appendix A. This service requires a phone call or electronically written notice from the City Administrator or their designee. The Contractor will perform the service within 24 hours of receiving notice. Services will be provided at the costs identified in *Equipment/Product Rates* and billed to the City. The City is responsible for seeking reimbursement from the property owner serviced.

#### **Sanding of driveways, parking lots, and walks**

Sanding of drives, parking areas, walks, walkways, and steps will be completed as requested. Sanding and salting is available at an extra charge and will be billed at \$120.00 per ton of sand salt mix. The Contractor is not held responsible for injuries or accidents related to winter

conditions. The Contractor will not be held responsible for turf damage due to sanding or salting.

### **Sanding / Salting / De-icing Options (upon request)**

Ice melt products will be applied to roads and walkways as requested only. Cost for ice melt on roadways is \$120.00 per ton of salt sand mix or \$0.75 per pound applied to walkways. The Contractor is not held responsible for injuries or accidents related to winter conditions. The Contractor will not be held responsible for turf damage due to deicing procedures. The City will contact the Contractor when the City would like salt, sand, or deicing products dispersed. This will require a phone call or written statement from the City Administrator or their designee.

### **Inspections**

The Contractor will inspect sidewalks by May 15, and report any damages caused by snow plowing. Any damages that occur in excess of \$150.00 must be reported immediately.

### **Responsibility of the City**

The following activities are not part of this contract; however, the Contractor will advise the City to reduce costs in these areas.

1. Ice accumulation.
2. The use of deicer materials or activities not defined in these specifications to promote safety.
3. Snow removal, hauling, or relocating snow piles.
4. Any damage caused by protruding objects from paved areas, or from items not visible to the Contractor at the time of snow operations.
5. Snow removal requests that are below the specific trigger depth, or that are outside the specifications.

### **Compensation**

The Contractor will furnish all labor and materials for contract specifications. The above contract is valid from November 1, 2021 to April 30, 2022. The Monthly Contract amount is \$660.00 per month which the City will pay in six equal installments of \$660p.00. The City agrees to pay the Contractor in full within 30 days of date of invoice. Payments not received within 30 days will be charged a service charge of 2% per month. Any increase in taxes or other regulations that become effective during the term of this agreement shall be passed on to the City.

-Any increase in fuel prices over 25% will be passed on to the City.

-Any services performed outside of these specifications will be billed at the following rates.

### **Equipment/Product Rates**

The following rates apply to additional services performed by the Contractor. A minimum charge of \$75 applies to callouts.

- ½ ton plow truck with operator: \$63.00 per hour
- ¾ ton plow truck with operator: \$79.00 per hour
- One-ton plow truck with operator: \$89.00 per hour
- Hand shoveling: \$49.00 per/man hour
- Sidewalk salt: \$0.75 per/lb. applied

- Magnesium salt: \$1.00 per/lb. applied
- Walk behind blower: \$55.00 per/hour
- Salt and sand mixture-for driveways: \$120.00 per ton
- Strait salt mixture- for driveways: \$150.00 per ton
- Bobcat with operator: \$110.00 per hour (1 hour minimum.)
- Dump truck with operator: \$150.00 per hour (1 hour minimum)

## **Terms of Contract**

### **1. Terms and Conditions**

The term of this contract shall be for a period of six months commencing on November 1, 2021 and terminating on April 30, 2022. The time performance of any portion of the obligations of the Contractor under this agreement shall be of the essence, subject only to delay caused by or contributed to by act of the City, its agents or employees, labor disputes, fire, unavoidable casualties, act of God, or action or non-action of utilities or of local, state, or federal government.

### **2. Insurance**

The Contractor shall fully insure itself against any and all liability which it may have under the worker's compensation law, general liability, and automobile coverage. The Contractor shall furnish a certificate of insurance to City prior to beginning work.

### **3. Force Majeure**

The Contractor shall not be liable to City for any damages to property, personal injuries, or other liability arising outside of the Contractor's control including but not limited to, vandalism, flood, rain, fire, wind, heavy snow, freezing, strikes, lack of salt availability, other natural causes, acts of God or acts of persons other than the Contractor's employees or agents.

### **4. Independent Contractor Relationship.**

It is expressly understood that the Contractor is an "independent contractor" and not an employee of the City. The Contractor shall have control over the manner in which the services are performed under this Agreement. The Contractor shall supply, at its own expense, all materials, supplies, equipment and tools required to accomplish the work contemplated by this Agreement. The Contractor shall not be entitled to any benefits from the City, including, without limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.

### **5. Indemnification.**

The Contractor agrees to defend and indemnify the City, and its employees, officials, volunteers and agents from and against all claims, actions, damages, losses and expenses arising out of the Contractor's performance or failure to perform its duties under this Agreement.

### **6. General Provisions.**

- A. Assignment. The Contractor may not assign this Agreement to any other person unless written consent is obtained from the City.
- B. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

- C. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- D. Savings Clause. If any court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.
- E. Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- F. No Waiver by City. By entering into this agreement, the City does not waive its entitlement to any immunity under statute or common law.
- G. Termination. Either party may terminate this agreement at any time for any reason. If the contract is terminated early, the City will pay a prorated fee for services performed to date.

**7. Complete Agreement**

This agreement and all amendments and exhibits hereto specifically signed and incorporated herein, constitutes the entire agreement between the parties and supersede any and all other agreements, either oral or in writing. By signing below, each party acknowledges that they have read and understand this agreement and that no representation, inducement, promise or agreement oral or otherwise, has been made by any party, which is not embodied within. This agreement shall be construed as objectively in the light of its overall purpose, which is to provide the services herein for compensation. Neither the source nor the authorship of this agreement shall cause bias or presumption in the constitution or interpretation of this agreement. Any changes to the terms or conditions of this agreement are not binding unless in writing and signed by both parties hereto.

**8. Notices**

Notices under this contract shall be reserved on the parties by certified mail at the following addresses:

**City:**

City of Lauderdale  
 1891 Walnut St.  
 Lauderdale, MN 55113

**Contractor:**

8th Day Landscaping  
 1965 Margaret St N  
 N. St. Paul, MN 55109

*In witness thereof, the parties hereto have executed this agreement the day and year first written above.*

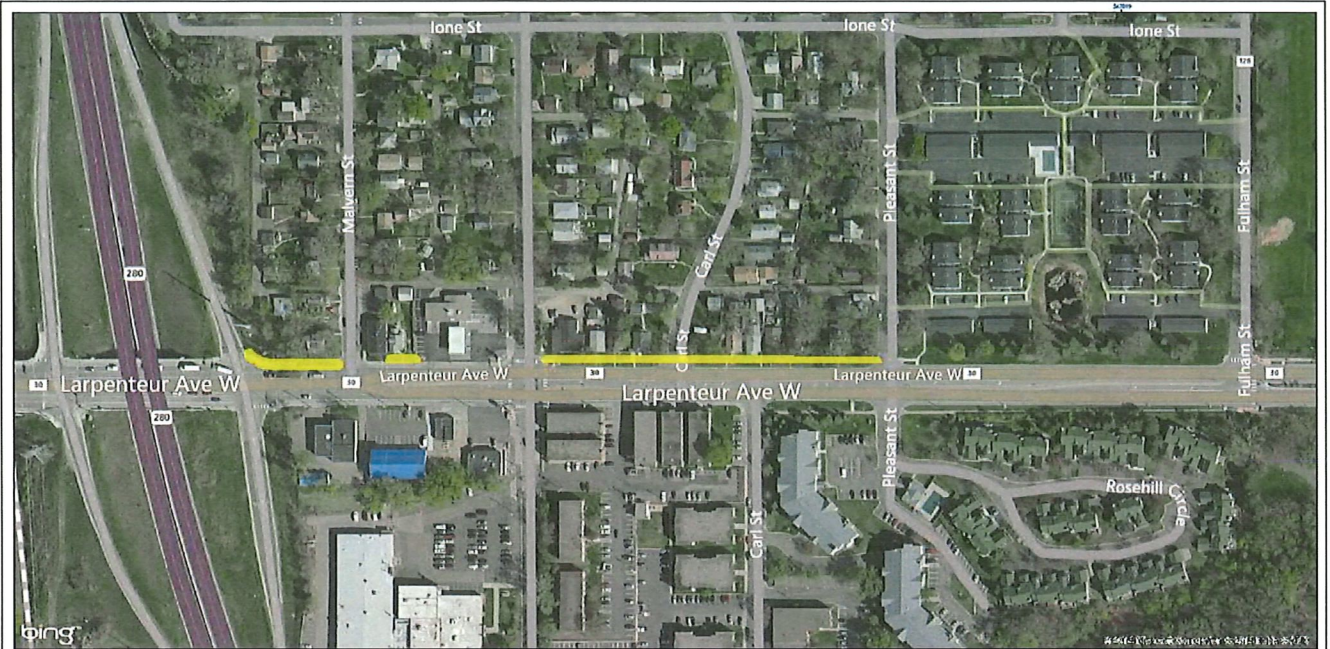
By: \_\_\_\_\_  
 Heather Butkowski, Lauderdale City Administrator

By: \_\_\_\_\_  
 Daniel Alfred Owner/Operator  
 8th Day Landscaping



# Appendix A

## Sidewalks Segments for Snow Removal



**Sidewalk RFP**  
**Option 1**  
City of Lauderdale, MN



1:1,000 (at original document size of 11x17)



Microsoft product screen shots included with permission from Microsoft Corporation

Printed on 100% Recycled Paper

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_ X \_\_\_\_\_  
Discussion \_\_\_\_\_ X \_\_\_\_\_  
Action \_\_\_\_\_ X \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date October 26, 2021

ITEM NUMBE 2535 Larpenteur Ave Variance

STAFF INITIAL Jim \_\_\_\_\_

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

See attached memo.

**OPTIONS:**

**STAFF RECOMMENDATION:**

MEMO

DATE: OCTOBER 26, 2021  
TO: MAYOR AND COUNCIL  
FROM: JIM BOWNIK  
RE: VARIANCE APPLICATION FOR 2535 LARPEN TEUR AVE

Owner: Xcel Energy Services, 414 Nicollet Mall, 8<sup>th</sup> Floor, Minneapolis, MN 55401

Proposal: The applicant is applying for a variance to construct a metal storage shed 10 feet from the side property line. Zoning regulations require a 20-foot setback from the side property line. Thus, the applicant is requesting a 10-foot variance to the side setback requirements.

### **POLICIES AND PROCEDURES FOR VARIANCE APPROVAL**

In reviewing this variance request, the Council should consider the Zoning Ordinance requirements as well as relevant State Statutes. These requirements are outlined on the attached Variance Checklist.

Here is the general order of procedure.

- 1) Staff presentation.
  - Apply the Practical Difficulties Test
- 3) Public Hearing.
- 4) Approve or deny the variance, adding any conditions as necessary.

### **PRACTICAL DIFFICULTY TEST**

The municipal variance standard requires the City to apply a three-factor test for “practical difficulties” consisting of (1) reasonableness, (2) uniqueness, and (3) essential character.

A variance should be granted if strict enforcement of the municipal variance standard as applied to a particular piece of property would cause the landowner a “practical difficulty.” The landowner is generally entitled to the variance if and only if the applicant meets the statutory three-factor test for practical difficulty. If the applicant does not meet all three factors of the statutory test, then a variance should not be granted.

### **ESTABLISHING THE FINDINGS OF FACT (Based on Answers to Questions on the Variance Checklist)**

The applicant has described the proposed project and why a variance is requested and provided answers to the questions in the Variance Checklist in the attached letter:

- A) How does the proposal put your property to use in a reasonable manner?
- B) What are the unique circumstances to the property not created by the landowner?
- C) How will a variance, if granted, not alter the essential character of the locality?
- D) How is granting of a variance in harmony with the purposes and intent of the Zoning Ordinance?
- E) How are the terms of a variance consistent with the Comprehensive Plan?

## **STAFF REVIEW**

The site is narrow and has high voltage transmission lines crossing overhead. It is also a significant distance from anything that would impact the essential character of the locality. Duane Grace, the commercial building official has reviewed the plans and visited the site. Due to the unique circumstances of the site, Duane thinks the variance request is reasonable.

## **ENCLOSURES**

A) Variance application and site plan.

## **PUBLIC HEARING**

Adjacent property owners received notice of tonight's public hearing.

## **STAFF RECOMMENDATION**

1) Motion to direct staff to prepare a resolution of approval for a 10-foot side yard setback variance at 2535 Larpenteur Ave for the next meeting.

## LAND USE APPLICATION

Date: 10/12/2021


**Fee Escrow Type of Request**

\$ 0	\$ 0	_____	Sign Permit
\$100	\$ 0	_____	Lot Consolidation/Division
\$150	\$ 0	<input checked="" type="checkbox"/>	Variance
\$200	\$ 0	_____	Conditional Use
\$200	\$ 0	_____	Lot Line Rearrangement
\$500	\$1,000	_____	Zoning Amendment
\$500	\$1,000	_____	Subdivision
\$500	\$1,000	_____	PUD

**Summary of Request**

We are applying for a variance to the side yard setback for a premanufactured metal storage shed from 20' as is specified for the I-1 to 10' due to the unique site constraints.

**Applicant Information**

Name: Carl Koepcke  
 Address: 730 Second Ave. S., Suite 1300  
 C, S, Z: Minneapolis, MN 55402-2455  
 Phone: 612 - 558 - 5451  
 Email: cakoepcke@leoadaly.com  
 Signature: \_\_\_\_\_ 

**Owner Information (if different)**

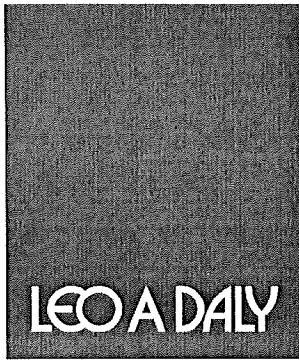
Name: Xcel Energy Services Inc.  
 Address: 414 Nicollet Mall, 8th Floor  
 C, S, Z: Minneapolis, MN 55401  
 Phone: 612 - 330 - 6673  
 Email: chad.t.wollak@xcelenergy.com  
 Signature: \_\_\_\_\_

*By signing above, the applicant agrees to pay the application fee and deposit an escrow fee to cover the city's consultants' costs associated with reviewing the associated request. Prior to having the request considered by the city, the applicant must deposit an escrow fee in an amount that is estimated to cover the city's consultants' costs as determined by the city administrator. If the city's consultants' costs exceed the initial escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The city shall use the applicant's fees to cover the city's actual consultants' costs in reviewing the request regardless of the city's action on the applicant's request. If the applicant's escrow fees exceed the city's actual consultants' costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.*

**Review Timeline:** All applications, other than concept plans, must be complete before being formally reviewed. Minnesota Statute provides 15 days to determine the application's completeness. Completeness depends on whether or not the checklist items are fulfilled.

**Checklist:** Please review the checklist for the type of application you are applying for.

<b>For Office Use Only</b>	PIN#: _____
Date of Complete Application: <u>10-15-21</u>	Amount Paid: <u>150-</u> Receipt #: <u>15405</u>
Escrow Fee Paid: _____	Receipt # _____ Date Escrow Returned: _____
PC Recommendation: (approve/deny) _____	Meeting Date: _____
Public Hearing Date: <u>10-20-21</u>	CC Action: (approved/denied) Meeting Date: _____
Conditions? _____	



PLANNING  
ARCHITECTURE  
ENGINEERING  
INTERIORS

ABU DHABI  
ATLANTA  
AUSTIN  
CHICAGO  
CONROE  
COLLEGE STATION  
CORPUS CHRISTI  
DALLAS  
DAMMAM  
DOHA  
FORT WORTH  
FRISCO  
HOUSTON  
LANSING  
LAS VEGAS  
LOS ANGELES  
MIAMI  
MINNEAPOLIS  
OMAHA  
ORANGE  
SAN ANTONIO  
SAN JOSE  
SAN MARCOS  
WACO  
WASHINGTON DC  
WEST PALM BEACH

October 13, 2021

Jim Bownik  
Zoning and Land Use Department  
City of Lauderdale  
1891 Walnut Street  
Lauderdale, MN 55113

Jim,

Xcel Energy Services Inc. is looking to build a new premanufactured storage shed on their property at 2535 Larpenter Ave. W. The structure will be approximately 160'-0" x 60'-0" x 16'-0" and will consist of metal panels over a wood and steel frame on a concrete slab. The intend use of the building will be to store extra materials and light equipment.

Due to the unique conditions of the site, we are seeking a variance to the setback in order to locate the building 10'-0" off the north-west lot line. The property is abnormally narrow being located between the railway on the West side and Highway 280 on the East. Additionally, due to overhead high voltage transmission lines crossing overhead, which further limit the potential locations for this building we feel that these unique constraints warrant a variance from the typical Zoning Ordinance requirements to allow for a reasonable use of the property.

The proposed location for the storage shed is on the northwestern side of the property, which is isolated from any city roads and would by the nature of this unique condition be a significant distance from any other buildings permanently due to the highway and railroad on either side. Due to these factors, if granted the variance would not perceptibly alter the character of the locality, impact sightlines, solar access of adjacent properties, nor does it deviate from the intent of the Zoning Ordinance and does not negatively impact any of the goals identified in the 2040 Comprehensive Plan since it would maintain the industrial land use is adjacent to the industrial business area on the other side of the railroad.

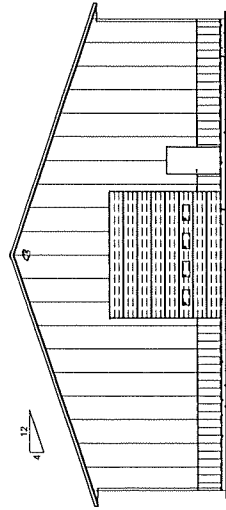
Sincerely,  
LEO A DALY

Carl Koepcke, AIA  
Architect  
cakoepcke@leoadaly.com

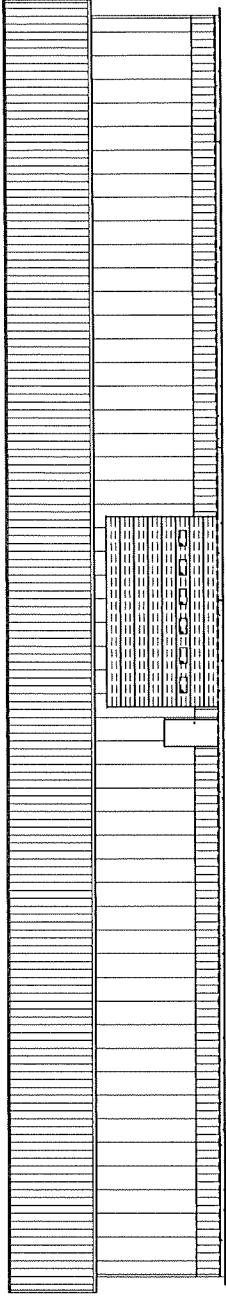
LEO A DALY  
730 Second Avenue South  
Suite 1300  
Minneapolis, MN 55402-2406  
612.338.8741

leoadaly.com

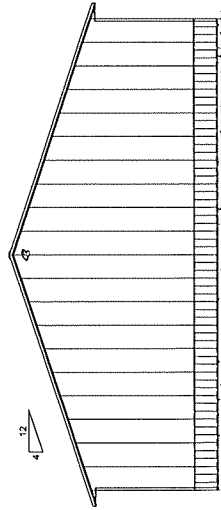




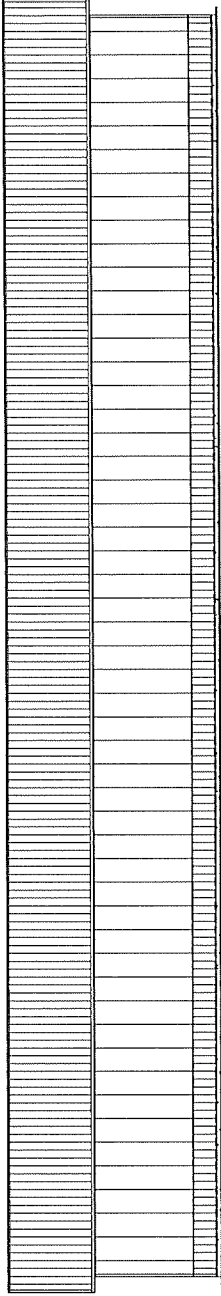
(A2) ENDWALL 1 ELEVATION



(B2) SIDEWALL 1 ELEVATION



(C2) ENDWALL 2 ELEVATION



(D2) SIDEWALL 2 ELEVATION



DEALER INFO.

Ron Foust  
PO Box 417  
Lester Prairie, MN 55354

CUSTOMER INFO.

Paul Schmidt  
2700 Marshall Str NE  
Minneapolis, MN 55418

BUILDING DESCRIPTION

60'-0" x 160'-1" x 16'-0"  
Unit-Frame Not Embedded  
QP072221

Customer Approval

(Initials)  
DATE:

Bldg Direction



PROJ: 031A-15247-01-00  
PROPOSAL DRAWINGS ONLY

Not Intended for Construction Purposes  
The information presented in this drawing is based on a preliminary design using the input provided. The final design is subject to later engineering review.  
"NOT TO SCALE"