

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:30 P.M. TUESDAY, JUNE 9, 2015**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL THE MEETING TO ORDER**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the May 26, 2015 City Council Meetings
  - c. Claims Totaling \$88,077.83
4. **CONSENT**
  - a. Quarterly Investment Report
  - b. PCIC Minutes
  - c. Amendment to Joint Cooperation Agreement with Ramsey County HRA
  - d. Recreation Agreement with the City of Roseville
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEMS**
  - a. Public Works Maintenance Staff Appointment
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
  - a. Annual Stormwater Presentation and Public Hearing
  - b. Superintendent John Thein - July 14
12. **WORK SESSION**
  - a. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited

to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

- b. Rental Housing Ordinance
- c. Community Development Update

### **13. ADJOURNMENT**

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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May 26, 2015

Mayor Dains called the Regular City Council meeting to order at 7:30 p.m.

Councilors present: Mayor Dains, Mary Gaasch, and Denise Hawkinson.

Councilors absent: Roxanne Grove and Lara Mac Lean.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Ron Batty, City Attorney.

### **Approvals**

Mayor Dains asked for changes to the meeting agenda. Motion was made by Councilor Gaasch to approve the agenda as presented, seconded by Councilor Hawkinson and carried unanimously.

Councilor Hawkinson moved to approve the City Council meeting minutes of May 12, 2015. Councilor Gaasch seconded the motion and carried unanimously.

Councilor Hawkinson moved and seconded by Councilor Gaasch to approve the claims totaling \$28,812.70. Motion carried unanimously.

### **Consent**

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. There being none, Councilor Gaasch moved and seconded by Councilor Hawkinson to approve the Consent Agenda acknowledging the April Financial Report and Tennis and Basketball Court Maintenance recommendation. Motion carried unanimously.

### **Informational Presentations**

#### **A. Recycling Grant Updates**

Assistant City Administrator Bownik reported on the three Public Entity Innovation Grants from Ramsey County for recycling. Recapping the first grant was for the bulky waste pilot for single family properties in collaboration with Falcon Heights. The second grant was for bulky waste for multi-family structures and divided into two phases. The first phase was completed and budget spent with nine lessons learned. The second phase was determined not necessary because the multi-family properties are handling the issue as noted in the lessons learned. The third grant is for new recycling carts that were distributed on May 14 and 15. Three sizes of carts were purchased with grant funds with 90% of the carts in the medium size. Assistant City Administrator Bownik is working with Eureka Recycling on changing out cart sizes and addressing any issues.

Councilor Mac Lean arrived at 7:55 p.m.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
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May 26, 2015

**Discussion / Action Items**

A. City Credit Card Application

City Administrator Butkowski noted that the City currently does not have a credit card for conference and training travel, purchasing and on-line orders. The recommendation is to open a credit card account with North Star Bank with one card for the city administrator with a limit of \$7,000.00.

Motion was made by Councilor Hawkinson and seconded by Council Mac Lean to approve the credit card through North Star Bank for the city administrator with a credit limit of \$7,000.00. Motion carried unanimously on a roll call vote.

B. Employee and Volunteer Recognition Program and Employee Wellness Program

City Administrator Butkowski reviewed the proposed policy for Employee and Volunteer Recognition Program and Employee Wellness Program. The Office of the State Auditor recommends that cities adopt a policy to outline programs and recognize the public purpose of the expenditures.

Moved by Councilor Mac Lean and seconded by Councilor Gaasch to adopt the Employee and Volunteer Recognition Program and Employee Wellness Program Policy as presented. Motion carried unanimously on a roll call vote.

City Administrator noted the next meeting may include the Public Works Maintenance Staff Appointment and Quarterly Investment Report. Additionally, Superintendent John Theirn would like to address the council at their July 14 meeting.

**Work Session**

A. Public Comment

None.

B. Greenway Holdings Zoning Clarification

Administrator Butkowski reviewed that Greenway Holdings intends to convert Lutheran Seminary's old radio station into a fitness center open to the public. From staff research, it appears that the housing developed in the 1960s utilized a planned unit development (PUD), although no documentation has been located. The underlying zoning of the parcel is R-1. The developer has asked if the fitness center could be viewed as a private club that would require a conditional use permit for an R-1. The City Code does not address fitness centers. Administrator Butkowski outlined several options for council consideration.

City Attorney Ron Batty explained that a PUD serves as an overlay and becomes the active zoning district. The underlying zoning only becomes of value if the PUD does not address. It was noted that the zoning of R-1 is probably not appropriate.

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
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May 26, 2015

Attorney Batty commented that the development of the fitness center provides an excellent opportunity to address the PUD issue by processing the development request and to clean up the property file.

Councilor Gaasch noted that she favors community health and would recommend a sidewalk constructed jointly to the fitness center. Further discussion ensued, with the consensus that the Council supports the fitness center development and to use the PUD as the solution.

C. Ordinance Amendments, Discussion with City Attorney Ron Batty

Mayor Dains began the ordinance amendments discussion by referencing the exemption request from the May 14 meeting to allow more than two dogs at a residence. Concerns expressed were criteria, setting precedence, and does the council want to become hearing officers for appeals.

Attorney Batty explained that the City Council adopts ordinances exercising their legislative authority with great discretion, once adopted the ordinance becomes law to be compiled with. It was noted that variance is used for land use issues and that this instance a conditional use permit would be more appropriate. An ordinance would contain standards and exceptions, if any, and identify who within the City would handle, such as staff, city council, or planning commission. With no standards for exceptions, the actions could be interpreted as arbitrary and capricious.

Discussion ensued. The consensus of the Council was to allow 90-days for the reduction in animals to two. Staff will communicate to the property owner.

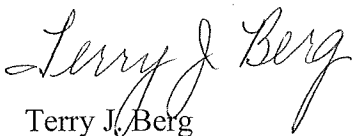
D. Community Development Update

Administrator Butkowski updated Council on the auction process to acquire 1828 Eustis Street. In discussions with the realtor, it appears the top bidder is in negotiations since the reserve was not met during the on-line auction process.

The Council briefly discussed the Chinese Christian Church which has listed the property for the assessed value from the county property records.

There being no further business on the council agenda, motion was made by Councilor Hawkinson and seconded by Councilor Gaasch, carried unanimously, to adjourn the meeting at 9:05 p.m.

Respectfully submitted,



Terry J. Berg  
Deputy City Clerk

**CITY OF LAUDERDALE**

**CLAIMS FOR APPROVAL**

**June 9, 2015 City Council Meeting**

Payroll

6/05/15 Payroll: Direct Deposit # 502027-502031	\$8,103.34
6/05/15 Payroll: Payroll Liabilities, e-payments 1003E-1005E	\$6,680.87

Vendor Claims

6/09/15 Claims: Check #'s 22811-22832	\$73,293.62
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**SUBTOTAL \$88,077.83**

<b>Total Claims for Approval</b>	<b>\$88,077.83</b>
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CITY OF LAUDERDALE

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
502030	000000002	HINRICHS, DAVID C	12	BI-WEEKLY	\$1,728.08	6/5/2015	Outstanding
502031	000000005	HUGHES, JOSEPH A	12	BI-WEEKLY	\$1,272.94	6/5/2015	Outstanding
502028	000000011	BOWNIK, JAMES	12	BI-WEEKLY	\$1,464.26	6/5/2015	Outstanding
502029	000000007	BUTKOWSKI-HINRICHS, HE	12	BI-WEEKLY	\$2,340.25	6/5/2015	Outstanding
502027	000000036	BERG, TERRY	12	BI-WEEKLY	\$1,297.81	6/5/2015	Outstanding
					<hr/>		
					\$8,103.34		

CITY OF LAUDERDALE

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Payments

Current Period: JUNE 2015

Batch Name	060515 PR	Payment	Computer Dollar Amt	\$6,680.87	Posted
Refer	4722 ICMA		Ck# 001005E 6/5/2015		
Cash Payment	G 101-21705 ICMA RETIREMENT		June 6 2015 Payroll		\$1,720.18
Invoice	6/5/2015				
Transaction Date	6/4/2015	Due 0	NORTH STAR CHE 10100	<b>Total</b>	\$1,720.18
Refer	4721 NORTH STAR BANK, CHECKING S		Ck# 001004E 6/5/2015		
Cash Payment	G 101-21701 FEDERAL TAXES		June 6 2015 Payroll		\$1,336.45
Invoice	6/5/2015				
Cash Payment	G 101-21703 FICA WITHHOLDING.		June 6 2015 Payroll		\$2,073.62
Invoice	6/5/2015				
Transaction Date	6/4/2015	Due 0	NORTH STAR CHE 10100	<b>Total</b>	\$3,410.07
Refer	4720 PERA		Ck# 001003E 6/5/2015		
Cash Payment	G 101-21704 PERA		June 6 2015 Payroll		\$1,550.62
Invoice	6/5/2015				
Transaction Date	6/4/2015	Due 0	NORTH STAR CHE 10100	<b>Total</b>	\$1,550.62

Fund Summary

	10100 NORTH STAR CHECKING	
101 GENERAL		\$6,680.87
		<u>\$6,680.87</u>

Pre-Written Check	\$6,680.87
Checks to be Generated by the Computer	\$0.00
<b>Total</b>	<u>\$6,680.87</u>



CITY OF LAUDERDALE

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JUNE 2015

Check Amt Invoice Comment

**10100 NORTH STAR CHECKING**

Paid Chk#	Date	Account	Check Amt	Invoice	Comment
<b>AMERICAN MESSAGING</b>					
E 022811	6/9/2015	AMERICAN MESSAGING			
E 602-49100-391		TELEPHONE/PAGERS	\$4.57	D2046167PF	Public Works Pager
E 601-49000-391		TELEPHONE/PAGERS	\$4.56	D2046167PF	Public Works Pager
		<b>Total AMERICAN MESSAGING</b>	<b>\$9.13</b>		
<b>AMERIPRIDE</b>					
Paid Chk# 022812	6/9/2015	AMERIPRIDE			
E 101-43000-228		MISC REPAIRS MAINT SUPPLIE	\$231.14	1003135756	2 Boxes Paper Towels, Box Tiolet Tissue
		<b>Total AMERIPRIDE</b>	<b>\$231.14</b>		
<b>BANYON DATA SYSTEM</b>					
Paid Chk# 022813	6/9/2015	BANYON DATA SYSTEM			
E 101-41200-308		TRAINING\CONFERENCES	\$100.00	00152835	Software Training
		<b>Total BANYON DATA SYSTEM</b>	<b>\$100.00</b>		
<b>CITY OF ROSEVILLE</b>					
Paid Chk# 022814	6/9/2015	CITY OF ROSEVILLE			
E 101-41200-391		TELEPHONE/PAGERS	\$486.75	220252	June Telephone Services
E 101-41200-306		CONSULTING FEES	\$104.45	220294	June IT Services
		<b>Total CITY OF ROSEVILLE</b>	<b>\$591.20</b>		
<b>CITY OF ST ANTHONY</b>					
Paid Chk# 022815	6/9/2015	CITY OF ST ANTHONY			
E 101-42100-319		POLICE CONTRACT	\$52,865.50	3260	June Police Contract
		<b>Total CITY OF ST ANTHONY</b>	<b>\$52,865.50</b>		
<b>GLTC PREMIUM PAYMENTS</b>					
Paid Chk# 022816	6/9/2015	GLTC PREMIUM PAYMENTS			
G 101-21706		HEALTH INSURANCE	\$102.70	1544110	Long Term Care Insurance
		<b>Total GLTC PREMIUM PAYMENTS</b>	<b>\$102.70</b>		
<b>GOPHER STATE ONE-CALL</b>					
Paid Chk# 022817	6/9/2015	GOPHER STATE ONE-CALL			
E 101-43400-386		GOPHER STATE ONE CALL	\$55.10	136297	May Locates
		<b>Total GOPHER STATE ONE-CALL</b>	<b>\$55.10</b>		
<b>HOME DEPOT CRC</b>					
Paid Chk# 022818	6/9/2015	HOME DEPOT CRC			
E 101-45200-201		GENERAL SUPPLIES	\$90.44	May	Grass Seed, Fix a Flat
		<b>Total HOME DEPOT CRC</b>	<b>\$90.44</b>		
<b>LEAGUE OF MINNESOTA CITIES</b>					
Paid Chk# 022819	6/9/2015	LEAGUE OF MINNESOTA CITIES			
E 101-41100-308		TRAINING\CONFERENCES	\$375.00	218141	2015 Annual Conference - Hawkinson
		<b>Total LEAGUE OF MINNESOTA CITIES</b>	<b>\$375.00</b>		
<b>LILLIE SUBURBAN NEWS</b>					
Paid Chk# 022820	6/9/2015	LILLIE SUBURBAN NEWS			
E 602-49100-352		PUBLIC INFO NOTICES	\$48.00		Public Hearing - SWPPP
		<b>Total LILLIE SUBURBAN NEWS</b>	<b>\$48.00</b>		
<b>LISA LYNN CONSULTING</b>					
Paid Chk# 022821	6/9/2015	LISA LYNN CONSULTING			
E 101-41200-442		MISC	\$1,455.00	COL:2:15	Public Works Maintenance Assessment
		<b>Total LISA LYNN CONSULTING</b>	<b>\$1,455.00</b>		
<b>MET COUNCIL ENVIRONMENTAL SERV</b>					
Paid Chk# 022822	6/9/2015	MET COUNCIL ENVIRONMENTAL SERV			
E 601-49000-387		WATER TREATMENT SERVICE	\$11,019.42	1045274	June Wastewater Treatment

CITY OF LAUDERDALE

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JUNE 2015

Check Amt Invoice Comment

Total MET COUNCIL ENVIRONMENTAL SERV		\$11,019.42		
Paid Chk# 022823	6/9/2015	NORTH STAR BANK, PETTY CASH		
E 101-41200-201	GENERAL SUPPLIES	\$23.56		Recycling Bags, Planter
E 101-43000-202	PERMENANT SUPPLIES	\$2.00		Used Block and Tackle
E 101-41200-201	GENERAL SUPPLIES	\$3.54		Plastic Silverware
E 101-41500-355	MISC PRINTING/PROCESS SER	\$16.00		Ramsey County Property Record Copies
E 101-41200-308	TRAINING\CONFERENCES	\$15.00		MNGFOA - T Berg
E 101-43400-203	POSTAGE	\$12.98		USPS Certified Mail
E 101-43400-203	POSTAGE	\$12.98		USPS Certified Mail
E 201-45600-440	MEETING EXPENSES	\$22.00		Park Board Pizza
E 101-41200-201	GENERAL SUPPLIES	\$43.04		Binder, Dividers, Paper Clips
E 101-41200-201	GENERAL SUPPLIES	\$30.98		Cake and Pie for Police Week
Total NORTH STAR BANK, PETTY CASH		\$182.08		
Paid Chk# 022824	6/9/2015	ON SITE SANITATION		
E 101-45200-427	PORTA POTTY RENTAL	\$68.00	15253	5/23-6/19 Portable Restroom
Total ON SITE SANITATION		\$68.00		
Paid Chk# 022825	6/9/2015	POSTMASTER - STAMPS		
E 101-43400-203	POSTAGE	\$147.00		3 Rolls of Stamps
Total POSTMASTER - STAMPS		\$147.00		
Paid Chk# 022826	6/9/2015	RAMSEY COUNTY, PROP REC & REV		
E 101-42100-318	911 Dispatch	\$228.72	EMCOM-0041	May 911 Dispatch - CAD
E 101-42100-442	MISC	\$6.24	EMCOM-0042	May Fleet Support
E 101-42100-318	911 Dispatch	\$1,116.41	EMCOM-0042	May 911 Dispatch
G 101-21706	HEALTH INSURANCE	\$400.39	RISK-001727	June Health Insurance
E 101-41200-355	MISC PRINTING/PROCESS SER	\$20.00	RISK-001727	June Health Insurance
Total RAMSEY COUNTY, PROP REC & REV		\$1,771.76		
Paid Chk# 022827	6/9/2015	STANTEC		
E 101-43000-304	ENGINEERING	\$148.00	898700	General Engineering Services
E 405-48500-325	LARPEN TEUR AVE IMPROVEM	\$1,212.00	898703	Larpenteur Avenue Improvements
E 602-49100-304	ENGINEERING	\$283.00	908688	2013 MS4 SWPPP Document
E 101-43000-304	ENGINEERING	\$37.00	908689	General Engineering Services
E 405-48500-325	LARPEN TEUR AVE IMPROVEM	\$1,867.75	908690	Larpenteur Avenue Improvements
Total STANTEC		\$3,547.75		
Paid Chk# 022828	6/9/2015	SUBURBAN ACE HARDWARE		
E 101-43000-228	MISC REPAIRS MAINT SUPPLIE	\$1.49	101187	Plug Square Head
Total SUBURBAN ACE HARDWARE		\$1.49		
Paid Chk# 022829	6/9/2015	WASTE MANAGEMENT		
E 101-43000-384	REFUSE DISPOSAL	\$157.51	7125954-0500-	1891 Walnut Street - Second Quarter
E 101-43000-384	REFUSE DISPOSAL	\$229.63	7131642-0500-	June - Public Works
Total WASTE MANAGEMENT		\$387.14		
Paid Chk# 022830	6/9/2015	XCEL ENERGY, 2430 LARPEN TEUR		

CITY OF LAUDERDALE

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JUNE 2015

	Check Amt	Invoice	Comment
E 101-43000-381 ELECTRIC	\$21.75	458710508	2430 Larpenteur
<b>Total XCEL ENERGY, 2430 LARPEN TEUR</b>	<b>\$21.75</b>		
<hr/>			
Paid Chk# 022831 6/9/2015 XCEL ENERGY, CITY HALL			
E 101-43000-383 GAS UTILITIES	\$43.39	458618310	City Hall
E 101-43000-381 ELECTRIC	\$142.99	458618310	City Hall
<b>Total XCEL ENERGY, CITY HALL</b>	<b>\$186.38</b>		
<hr/>			
Paid Chk# 022832 6/9/2015 XCEL ENERGY, STREET LIGHTING			
E 101-43000-380 STREET LIGHT UTILITY	\$37.64	458684060	Lauderdale Bridge Lights
<b>Total XCEL ENERGY, STREET LIGHTING</b>	<b>\$37.64</b>		
<b>10100 NORTH STAR CHECKING</b>	<b>\$73,293.62</b>		

Fund Summary

<u>10100 NORTH STAR CHECKING</u>	
101 GENERAL	\$58,832.32
201 COMMUNITY EVENTS	\$22.00
405 TIF-PROJECTS	\$3,079.75
601 SEWER UTILITIES	\$11,023.98
602 STORM SEWER ENTERPRISE FUND	\$335.57
	<hr/>
	\$73,293.62

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent                      X    
Public Hearing                   
Discussion                       
Action                            
Resolution                       
Work Session                 

Meeting Date            June 9, 2015

ITEM NUMBER            1Q15 Investment Report

STAFF INITIAL            HAB 

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The attached report and spreadsheet reflect the City's investment activity for January through April of 2015. I printed the spreadsheet in 8.5 x 11 format so the type is petty small. If you would like a larger version, staff will get you a larger paper or electronic copy.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council acknowledges the investment report for January through April 2015.

**COUNCIL ACTION:**

**City of Lauderdale  
January thru April Investment Report  
May 26, 2015**

April ended with a general fund balance of \$473,714.48 and cash and investments totaling \$2,943,405.16. That is the total of all fund balances including the 601 and 602 sewer enterprise funds. Since the City pools the fund balances for investment purposes, at the end of April \$3,073,069.62 was invested. \$727,931.90 was invested in money market funds and \$2,000,048.14 in certificates of deposit (CDs). City staff purchased three new CDs this quarter.

- Goldman Sacks for 36 months at 1.30%
- Bank of North Carolina for 30 months at 1.10%
- JP Morgan for 36 months at 1.30%

In the first four months of the year, the City earned \$4,910.42 from investments compared to \$3,764.27 last quarter. The City earned \$15,872.33 in interest in 2014; \$13,998.11 in interest in 2013; and \$14,826.94 in interest in 2012. The expectation is the City will receive about the same amount in interest in 2015 as 2014 as the rates have not changed.

Table 1 shows how the interest was divided between the funds and compares interest earned to the adopted budget. The funds with the largest balances get the greatest interest distributions. Since the City is no longer receiving TIF funds, interest income was not budgeted for but the City will continue to apply interest to that account until the funds are spent. Additionally, the new Development Fund 414 was added to the list in 2014.

*Table 1: Investment Earning Distribution by Fund*

Fund	2015 Budget	As of April 30
101 – General Fund	\$1,400	\$844
201 – Community Events	\$25	\$17
202 – Communication	\$25	\$2
203 – Recycling	\$400	\$175
401 – Capital Improve, Street	\$2,000	\$959
402 – Capital Improve, Gen	\$400	\$78
403 – Capital Improvement, Storm Sewer	\$600	\$301
404 – Capital Improve, Parks	\$1,000	\$480
405 – TIF Projects	\$0	\$99
407 – Sewer Improvements	\$1,500	\$1,003
414 – Development	\$0	\$202
601 – Sewer Enterprise Fund	\$1,800	\$582
602 – Storm Sewer Enterprise Fund	\$300	\$169
<b>Totals</b>	<b>\$9,450</b>	<b>\$4,911</b>

At the end of the quarter, the securities were held an average of 890 days or 29 months. Currently, investment maturity dates are laddered into early 2018. It seems doubtful rates will improve significantly in the near future so staff will continue to ladder short-term CDs. If the rates rise, the City will be able to step up to the better rates with each maturity.

Staff provides Councilors the investment spreadsheet as an internal control procedure required by the city's auditor. As always, staff is available to answer questions and provide the Council with research related to the City's investments.

2015 City of Lauderdale Investments

	FDIC	CUSIP	% Rate	Approx. Holding in Days	Maturity Date	Purch Date	Balance 12/31/2014	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 2/28/2015	Purchases	Sales	Transfers in		
<b>Smith Barney</b>																		
Money Market																		
CD Ally Bank	57809	02005LJ	1.100	1085	5/29/2017	5/29/2014	31,712.69	-	-	-	-	0.89	32,244.06	-	-	-	570.27	
CD Discover Bank	5849	254871	1.050	1085	5/29/2017	5/29/2014	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
CD Bancorp's Bank DE (June/Dec)	06740K		1.050	732	12/19/2016	12/17/2014	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
CD BMW Bank of North America (UT=semi Hal/Sa)	35141	05588P	1.150	1086	9/30/2016	9/30/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
CD AMEX Conturian (Int. Feb. Aug)	27471	02587D	1.350	1085	8/15/2016	8/15/2013	100,000.00	-	-	-	-	539.32	100,000.00	-	-	-	-	
CD Compass Bank	18048	20461P	0.900	730	5/31/2016	5/29/2014	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
Future purchases																		
							631,733.02			529.32		530.21	632,264.22				570.27	
<b>Northland</b>																		
Money Market																		
CD Goldman Sachs (Mar/Sept/Int)	33124	78748E	1.300	1085	3/5/2018	3/5/2015	-	-	-	-	-	-	100,302.47	-	-	-	687.24	
CD Synovus Bank GA	87194D		1.100	913	6/30/2017	12/30/2014	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	
CD Main Business Bank	37116A		0.800	513	3/29/2016	9/29/2013	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	
CD First Citizens Bank	037820	58158P	0.800	547	3/29/2016	3/29/2013	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	
CD GE Capital Retail	27314	38157P	0.600	547	3/27/2015	9/27/2013	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	
CD Goldman Sachs (Feb/Aug Int)	33124	38147L	0.600	730	2/20/2015	2/20/2013	100,007.00	-	-	-	-	295.47	100,007.00	-	-	-	-	
Future purchases																		
							500,035.00			100,302.47		295.47	500,330.47				687.24	
<b>RBC Dain Rauscher</b>																		
Money Market																		
CD Bank of North Carolina	08414Q		0.900	913	8/28/2017	2/27/2015	-	-	-	-	-	-	100,000.00	-	-	-	122.74	
CD Private Bank & Trust (Chicago) Semi-Annual	74267G		0.900	990	2/21/2017	5/21/2014	100,000.00	-	-	-	42.47	-	100,000.00	-	-	-	84.38	
CD MetLife Bank	59403B		1.100	1096	10/4/2016	10/4/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
CD Great Southern Bank	38120V		0.650	730	8/10/2015	8/10/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
CD Cedar Rapids Bank	57224	195317	0.500	1095	4/13/2015	4/12/2012	100,000.00	-	-	-	42.47	-	100,000.00	-	-	-	-	
CD North Town Bank	89213H		0.500	548	2/26/2015	8/26/2013	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
Future purchases																		
							500,000.00			42.47		42.47	500,000.00				122.74	
<b>Financial Northeastern Companies</b>																		
Money Market																		
CD JP Morgan (callable quarterly)	48125T		1.300	1095	3/13/2018	3/13/2015	106.85	-	-	-	-	-	100,937.61	-	-	-	294.16	
CD Florida FL	34326A		0.650	548	6/30/2016	12/30/2014	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	
CD Sterling Savings Bank	85953Z		0.750	916	2/16/2016	8/14/2013	100,000.00	-	-	-	-	55.21	100,000.00	-	-	-	-	
CD Alma Bank NY (Mo. Int)	58424	020909	0.700	1085	12/28/2015	12/29/2012	100,000.00	-	-	-	-	379.08	100,000.00	-	-	-	-	
CD First Republic Bank	58017	51212S	0.600	730	5/26/2015	5/24/2012	100,000.00	-	-	-	-	59.45	100,000.00	-	-	-	-	
CD OneWest Bank (CA)	58978	140520	0.380	385	5/20/2015	5/20/2014	100,000.00	-	-	-	-	50.96	100,000.00	-	-	-	-	
CD World's Foremost Bank	57079	120215	1.070	1095	2/17/2015	2/17/2012	100,000.00	-	-	-	-	33.12	100,000.00	-	-	-	-	
Future purchases																		
							600,335.31			228.46		228.46	600,563.77				294.16	
<b>4M Funds</b>																		
Invest Fund																		
Plus Fund							315,160.85	-	-	-	-	3.76	315,160.85	-	-	-	-	-
4M Short Term Series							525,033.90	-	-	-	-	20.46	525,054.36	-	-	-	-	-
Future purchases																		
							841,194.75			228.46		228.46	841,423.21				294.16	
Total Account							3,072,065.62			270.93		270.93	3,072,336.55				1,797.15	
<b>TOTAL INVESTMENTS AND CDS.</b>																		
** Average holding of Current CDS/Agencies																		
888.5 Days																		
From "Cash Balances"																		
101-10400 Invest																		
Actual Bal. 101-10100																		
2,973,069.62																		
2,289,070.39																		
684,999.23																		
2,973,069.62																		
286.17																		
2,973,355.79																		
Inv Bal BS																		
Interest																		
New Balance																		
2,975,436.28																		
From "Cash Balances"																		
101-10400 Invest																		
Actual Bal. 101-10100																		
2,873,365.79																		
2,309,133.85																		
564,231.94																		
2,873,365.79																		
2,070.49																		
2,875,436.28																		
Inv Bal BS																		
Interest																		
New Balance																		
2,875,436.28																		

Transfers out	Interest/ Dividends	Balance 3/31/2015	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 4/30/2015	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 5/31/2015	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 6/30/2015	
-	0.94	32,816.25	-	-	-	-	0.96	32,816.25	-	-	-	-	-	32,816.25	-	-	-	-	-	32,816.25	
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	570.27	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	571.21	652,836.39	-	-	-	-	0.96	652,836.39	-	-	-	-	-	652,836.39	-	-	-	-	-	652,836.39	
-	-	100,889.71	-	-	-	-	-	100,889.71	-	-	-	-	-	100,889.71	-	-	-	-	-	100,889.71	
-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	
-	395.71	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	
-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00	
-	290.53	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	
-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	
-	697.24	501,017.71	-	-	-	-	-	501,017.71	-	-	-	-	-	501,017.71	-	-	-	-	-	501,017.71	
122.74	84.38	100,000.00	-	93.42	100,685.75	100,685.75	93.42	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	100,000.00	-	548.49	-	-	548.49	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	38.36	100,000.00	-	100,043.94	-	-	43.94	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	
122.74	122.74	500,000.00	-	100,685.75	100,685.75	100,685.75	695.75	400,000.00	-	-	-	-	-	400,000.00	-	-	-	-	-	400,000.00	
-	0.32	1,232.09	-	143.53	-	-	-	1,375.62	-	-	-	-	-	1,375.62	-	-	-	-	-	1,375.62	
-	105.06	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	113.15	100,000.00	-	59.45	-	-	59.45	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	46.03	100,000.00	-	50.95	-	-	33.12	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	25.92	100,000.00	-	33.12	-	-	33.12	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	
-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	-	-	-	-	-	0.00	
-	294.48	501,232.09	-	143.53	143.53	-	143.53	601,375.62	-	-	-	-	-	601,375.62	-	-	-	-	-	601,375.62	
-	1.55	115,955.43	-	100,885.75	50,000.00	-	2.04	166,643.22	-	-	-	-	-	166,643.22	-	-	-	-	-	166,643.22	
100,000.00	18.06	426,980.80	-	-	-	-	16.20	426,107.10	-	-	-	-	-	426,107.10	-	-	-	-	-	426,107.10	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
100,000.00	19.61	542,046.33	-	100,685.75	50,000.00	-	18.24	592,750.32	-	-	-	-	-	592,750.32	-	-	-	-	-	592,750.32	
100,122.74	1,692.28	2,777,131.56	-	100,825.28	201,515.03	150,685.75	846.48	2,727,880.04	-	-	-	-	-	2,727,880.04	-	-	-	-	-	2,727,880.04	
2,775,436.28	-	-	From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100	2,727,131.56	-	-	-	-	From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100	-	-	-	-	-	From "Cash Balances" 101-10400 Invest Actual Bal. 101-10100	-	-	-	-	-	-
2,301,994.61	-	-	Inv Bal BS Interest	2,354,844.94	-	-	-	-	Inv Bal BS Interest	-	-	-	-	Inv Bal BS Interest	-	-	-	-	-	-	
473,441.67	-	-	Now Balance	382,286.62	-	-	-	-	Now Balance	-	-	-	-	Now Balance	-	-	-	-	-	-	
2,775,436.28	-	-	Inv Bal BS Interest	2,727,131.56	-	-	-	-	Inv Bal BS Interest	-	-	-	-	Inv Bal BS Interest	-	-	-	-	-	-	
1,695.28	-	-	Now Balance	848.48	-	-	-	-	Now Balance	-	-	-	-	Now Balance	-	-	-	-	-	-	
2,777,131.56	-	-	2,727,880.04	2,727,880.04	-	-	-	-	2,727,880.04	-	-	-	-	2,727,880.04	-	-	-	-	-	-	





Transfers out	Interest/Dividends	Balance 11/30/2015	Purchases	Sales	Transfers In	Transfers out	Interest/Dividends	Balance 12/31/2015	YTD Purchases	YTD Sales	YTD Trans In	YTD Trans out	YTD Int/Dividends	Balance 12/31/2015
-	-	32,815.25	-	-	-	-	-	32,815.25	-	-	1,099.59	-	3.78	32,815.25
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	100,020.14	-	-	-	-	-	100,020.14	-	-	-	-	-	100,020.14
-	-	100,000.00	-	-	-	-	-	100,000.00	570.27	570.27	-	-	570.27	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	529.32	529.32	-	-	529.32	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00
-	-	632,636.39	-	-	-	-	-	632,636.39	1,099.59	1,099.59	-	-	1,103.37	632,636.39
-	-	100,989.71	-	-	-	-	-	100,989.71	-	-	100,989.71	-	-	100,989.71
-	-	100,007.00	-	-	-	-	-	100,007.00	100,007.00	-	-	-	-	100,007.00
-	-	100,007.00	-	-	-	-	-	100,007.00	396.71	396.71	-	-	396.71	100,007.00
-	-	100,007.00	-	-	-	-	-	100,007.00	-	-	-	-	-	100,007.00
-	-	0.00	-	-	-	-	-	0.00	100,937.55	100,937.55	-	-	290.33	0.00
-	-	(0.00)	-	-	-	-	-	(0.00)	100,302.47	100,302.47	-	-	293.47	(0.00)
-	-	501,017.71	-	-	-	-	-	501,017.71	100,007.00	200,996.71	100,989.71	-	982.71	301,003.71
-	-	100,000.00	-	-	-	-	-	100,000.00	-	177.80	-	-	177.80	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	101,473.15	101,473.15	-	-	101,473.15	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	-	548.49	-	-	548.49	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	-	327.67	-	-	327.67	100,000.00
-	-	0.00	-	-	-	-	-	0.00	100,167.14	100,167.14	-	-	167.14	0.00
-	-	(0.00)	-	-	-	-	-	(0.00)	100,252.05	100,252.05	-	-	252.05	(0.00)
-	-	400,000.00	-	-	-	-	-	400,000.00	100,000.00	201,473.15	101,473.15	-	1,473.15	300,000.00
-	-	1,375.62	-	-	-	-	-	1,375.62	-	100,000.00	101,268.45	-	0.32	1,375.62
-	-	100,000.00	-	-	-	-	-	100,000.00	100,000.00	-	-	-	-	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	-	160.27	-	-	160.27	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	-	376.08	-	-	376.08	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	-	232.05	-	-	232.05	100,000.00
-	-	100,000.00	-	-	-	-	-	100,000.00	-	198.91	-	-	198.91	100,000.00
-	-	0.00	-	-	-	-	-	0.00	100,000.00	161.34	-	-	161.34	100,000.00
-	-	0.00	-	-	-	-	-	0.00	100,168.86	100,168.86	-	-	169.86	0.00
-	-	601,375.62	-	-	-	-	-	601,375.62	100,000.00	201,300.51	101,268.45	-	1,300.69	401,975.62
-	-	166,643.22	-	-	-	-	-	166,643.22	-	-	101,473.15	-	9.22	166,643.22
-	-	426,107.10	-	-	-	-	-	426,107.10	526,039.90	-	-	-	73.20	426,107.10
-	-	592,750.32	-	-	-	-	-	592,750.32	-	-	-	-	-	592,750.32
-	-	2,727,980.04	-	-	-	-	-	2,727,980.04	300,007.00	604,869.96	406,304.05	451,473.15	4,842.48	2,227,865.04

From "Cash Balances"  
101-10400 Invest  
Actual Bal. 101-10100  
Inv Bal BS  
Interest  
New Balances

Investments as of 4/30/15	%	Amount
By Broker	23.2%	632,636.39
Smith Barney	18.4%	501,017.71
Northland	14.7%	400,000.00
RBC	22.0%	601,375.62
Financial Northeastern Company	21.7%	592,750.32
League of MN Cities	100.0%	2,727,980.04
Total		

Investments as of 4/30/15	%	Amount
By Type	26.7%	727,931.90
Money Market	0.0%	0.00
Fixed Income	0.0%	0.00
Commercial Paper	0.0%	0.00
Treasury	0.0%	0.00
Certificate of Deposit	73.3%	2,000,048.14
Total		

Investments as of 4/30/15	%	Amount
By holding period (from purchase date)	11.0%	300,007.00
Up to 2 years	55.0%	1,500,041.14
2 to 3 years	7.3%	200,000.00
3 years & over	26.7%	727,931.90
No time limit	100.0%	2,727,980.04
Total		

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent <u>    X    </u>	MEETING DATE <u>    June 9, 2015    </u>
Special <u>          </u>	ITEM NUMBER <u>    PCIC Minutes    </u>
Public Hearing <u>          </u>	STAFF INITIAL <u>    Jim    </u>
Report <u>          </u>	APPROVED BY ADMINISTRATOR <u>                  </u>
Discussion/Action <u>          </u>	
Resolution <u>          </u>	
Work session <u>          </u>	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Attached are the minutes from the Park & Community Involvement Committee meeting of June 1, 2015.

**OPTIONS:**

- 1) Approve as consent item.
- 2) Remove from consent for discussion and/or action.

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council acknowledges receipt of and placing on file the attached minutes of the Park & Community Involvement Committee.

**COUNCIL ACTION:**



**MINUTES  
MONDAY, JUNE 1, 2015  
PARK & COMMUNITY INVOLVEMENT COMMITTEE**

---

1. CALL TO ORDER

Eisenschenk called the meeting to order at 6:41 p.m.

2. ROLL CALL

Members Present: Matt Eisenschenk, Dan Murphy, Marilyn Smith

Members Absent: April Brandt, Annie Downing, Nate Downing,  
Monica Gallagher, Susie Zahratka

Staff & Council Present: Jim Bownik, Roxanne Grove

Others Present:

3. APPROVAL OF THE AGENDA

Smith motioned to approve the agenda, second by Murphy. Motion carried unanimously.

4. APPROVAL OF MINUTES OF MARCH 16, 2015 MEETING

Murphy motioned to approve the minutes, second by Smith. Motion carried unanimously.

5. REPORTS

A. City-Wide Garage Sale Wrap Up

Bownik reported 22 registered sales this year, compared to 21 last year. There was no rain and Moose Giannetti advertised on the back of the flyer again for a \$75 fee. Information was provided to residents about how they could arrange for a charitable organization to collect their unsold items following their sales. Eisenschenk and Murphy participated and said they sold lots of items.

B. Maintenance of Park Facilities

Bownik reported on plans for maintenance of the tennis courts, basketball courts and hockey rink. The Council approved a quote for \$5,800 by Court Surface and Repair. Another quote was received from Dermco-LaVine for \$7,500.

6. DISCUSSION/ACTION

A. Farmers Market Planning (#2 of 2)

Bownik reminded the Committee there will not be a Music Under the Trees, but five farmers markets instead from June-October and some or all will have musicians that are willing to play without direct compensation and that can play within copyright laws. Some or all will also have something else such as a food truck. Bownik said Zahratka reported there are 11 vendor applications so far and a food truck cancelled so she is trying to line up another one. Not all details have been finalized for each of the markets, but Blue Stratum is set to perform in June. The markets will once again be on the third Thursday of the month from 4-7 p.m. Here is the schedule of events:

Thursday, June 18  
Thursday, July 16  
Thursday, August 20  
Thursday, September 17  
Thursday, October 15

B. Day in the Park Planning (#1 of 2) (Saturday, August 15)

The committee discussed plans for the event. The time will be the same as last year, 12-3 p.m. Bownik has arranged for the Lazy Does It Dixie Land Band to play again. Bownik also reported the Cub Scouts are planning to bring pinewood derby cars and a track for kids to race the cars. A police recognition and the retirement of long-term employee Joe Hughes are also being planned. Zahratka is trying to arrange for an ice cream truck. The Committee discussed food options including a corn dog vendor and food service inside Insight Brewing. Eisenschenk suggested trying to get local businesses more involved. Grove offered to check on some educational activity about bees, chickens or horticulture. Bownik will work on other details such as a bounce house, balloon animals and volunteers. He also mentions a subcommittee is planning to meet regarding the business donation letter to possibly apply to all community events.

7. OTHER BUSINESS

Murphy asked about plans for expanding the parking lots at the park and wondered if excavated dirt could be used in the dog park because it gets muddy in the spring. Bownik said he would pass along his question, but thought adding dirt would impede the drainage since the park drains through the dog park from the west. Eisenschenk suggested the dog park needs more of a slope to the east to clear the site of any standing water. Murphy also reported he thinks the sign at the dog park is no longer there.

It was suggested the retaining wall along Roselawn needs maintenance. Members mentioned some blocks may be disintegrating and blocks on the end are loose. Perhaps a new cap is also needed.

8. SET PRELIMINARY AGENDA FOR NEXT MEETING

Eisenschenk read the preliminary agenda for the next meeting.

6/1/15  
PCIC Minutes

9. SET DATE FOR NEXT MEETING

The committee meets on Mondays at 6:30 p.m. The next meeting will be Monday, August 3.

10. ADJOURNMENT

Murphy motioned to adjourn the meeting, second by Eisenschenk. The meeting was adjourned at 7:47 p.m.

Respectfully submitted,

Jim Bownik  
Assistant City Administrator / PCIC Staff Liaison

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent              X    
Public Hearing                
Discussion                    
Action                         
Resolution                    
Work Session               

MEETING DATE          June 23, 2015

ITEM NUMBER          Amendment to Joint Cooperation Agreement with Ramsey County HRA

STAFF INITIAL            HB  

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The City has participated in the Ramsey County Housing and Redevelopment Authority (HRA) Community Development Block Grant (CDBG) Urban County Requalification since 1985. Past practice has been that the agreement provides for automatic renewal unless a City provides in writing that they are opting out.

This year, there is a required amendment to the agreement, which must be made at the time of requalification. The amendment states that a:

Municipality may not sell, trade or otherwise transfer all or any portion of its CDBG funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the CDBG Act.

There were cities trading CDBG funds and this amendment addresses that.

**OPTIONS:**

**STAFF RECOMMENDATION:**

Approve the Amendment to Joint Cooperation Agreement as provided to continue the City's participation in the Ramsey County HRA CDBG Urban County Program.

## AMENDMENT TO JOINT COOPERATION AGREEMENT

WHEREAS, the Ramsey County Housing and Redevelopment Authority (“Authority”) and City of Lauderdale (“Municipality”), each a political subdivision of the State of Minnesota, entered into a joint cooperative agreement dated August 19, 1985, as amended May 10, 2006 (“Agreement”); and

WHEREAS Title I of the Housing and Community Development Act of 1974, 42 U.S.C. §5301 et seq., as amended, (“CDBG Act”) provides for a program of community development block grants; and

WHEREAS, computation of a county's population as an Urban County as that term is used in the CDBG Act included the Municipality with which it has entered into the Agreement to undertake or to assist in the undertaking of essential activities pursuant to community development block grants; and

WHEREAS, HUD Notice CPD-15-04 requires that an Urban County requalifying in fiscal year (FY) 2015 for the FY 2016-2018 qualification period is required to make any necessary revisions to its cooperation agreements at the time that it requalifies; and

WHEREAS, the Authority is requalifying for the FY 2016-2018 qualification period and therefore amends and restates the Agreement.

Now, Therefore, the Parties agree to amend the Agreement as follows:

1. Paragraph 4 should be amended by the addition of the following:
  - O. The Municipality may not sell, trade, or otherwise transfer all or any portion of its CDBG funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under Title I of the CDBG Act.
2. Except as modified herein, the terms of the Agreement shall remain in full force and effect.



**RAMSEY COUNTY HOUSING AND  
REDEVELOPMENT AUTHORITY**

**MUNICIPALITY**

By: \_\_\_\_\_

Julie Kleinschmidt  
Ramsey County Manager

By: \_\_\_\_\_

Jeffrey Dains  
Its: Mayor

By: \_\_\_\_\_

Heather Butkowski  
Its: City Administrator

Dated: \_\_\_\_\_

Dated: June 9, 2015

APPROVED AS TO FORM

\_\_\_\_\_  
Harry D. McPeak  
Assistant Ramsey County Attorney

This Document Drafted By:

Office of the Ramsey County Attorney  
121 7<sup>th</sup> Place East, Suite 4500  
St. Paul, Minnesota

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent              X    
Public Hearing                
Discussion                    
Action                         
Resolution                    
Work Session               

Meeting Date            June 9, 2015

ITEM NUMBER            Recreation Agreement

STAFF INITIAL                                              

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Roseville would like to continue offering recreation programs in Lauderdale this summer. Staff from the two cities updated the agreement we currently have with them. The agreement clarifies expectations and addresses issues of liability. If the Council is interested in continuing the relationship, please review the attached agreement. The agreement can always be amended during the meeting.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council approves the Recreation Agreement with the City of Roseville as presented.

**COUNCIL ACTION:**

**City of Roseville  
City of Lauderdale**

**Recreation Agreement**

THIS AGREEMENT is effective May 1, 2015, by and between the City of Lauderdale, 1891 Walnut Street ~ Lauderdale, MN 55113, and the City of Roseville, 2660 Civic Center Drive ~ Roseville, Minnesota 55113. The City of Roseville agrees to provide recreation program services within the City of Lauderdale between June 22 and August 15, 2015.

The City of Lauderdale and the City of Roseville agree to the following obligations:

1. **The City of Roseville agrees to:**

- Provide recreation programs and experiences to Lauderdale residents for the same fee as paid by Roseville residents.
- Coordinate registration, supervision, and program curriculum appropriate for the recreation programs.
- Provide the following summer recreation programs at Lauderdale Community Park (subject to change based upon demand).
  - Kick and Slugger Sports ~ June 22 – August 15
  - Puppet Wagon Shows ~ June 23 – August 13
- Provide program staff, program supplies and equipment, and program maintenance support for all agreed upon and contracted recreation services. The City of Roseville agrees to provide field prep for programmatic needs such as lining of the soccer field.

2. **The City of Lauderdale agrees to:**

- Provide maintained program locations at Lauderdale Community Park. The City of Lauderdale agrees to provide regular maintenance such as mowing of the grass, dragging the ball field, and sanitation services.
- Provide facilities access and keys to Roseville Park and Recreation Staff.
- Compensate the City of Roseville as agreed upon and outlined below.

***Payment***

1. The City of Lauderdale agrees to pay the City of Roseville the difference between resident and non-resident fees for all recreation program registrations made by Lauderdale residents (excluding facility rentals). Payment for programs shall be made no later than 30 days after receipt of invoice from Roseville.
2. The City of Lauderdale agrees to pay the City of Roseville for Puppet Wagon Performances at Lauderdale Community Park. The agreed upon rate is \$90 for staffing and \$10 for supplies and materials (\$100 per week).
  - Day in the Park event charged at \$39/hour.
  - Payment for Puppet Wagon Performances shall be made no later than 30 days after receipt of invoice from Roseville.

*Liability*

Roseville shall defend and indemnify Lauderdale and its employees, officers, volunteers and agents for any claims against Lauderdale arising from Roseville's performance or failure to perform its duties under this Agreement.

Lauderdale shall defend and indemnify Roseville and its employees, officers, volunteers and agents for any claims against Roseville arising from Lauderdale's performance or failure to perform its duties under this Agreement.

Under no circumstances, however, shall a party be required to pay on behalf of itself and the other party, any amounts in excess of the limits on liability established in Minnesota Statutes, Chapter 466 applicable to any one party. The limits of liability for the parties may not be added together to determine the maximum amount of liability for any party.

Employees of Roseville and Lauderdale shall remain employees of their respective cities regardless of where services are provided under this Agreement. Each party shall be responsible for injuries to or death of its own personnel. Each party will maintain workers' compensation insurance or self-insurance coverage, covering its own personnel while they are providing services pursuant to this Agreement. Each party waives the right to sue the other party for any workers' compensation benefits paid to its own employees or their dependants, even if the injuries were caused wholly or partially by the negligence of the other party.


IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

City of Roseville

By:  \_\_\_\_\_

Title: Mayor

Date: 5-4-15

By:  \_\_\_\_\_

Title: City Manager

Date: 5-4-15

City of Lauderdale

By: \_\_\_\_\_

Title: Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: City Administrator/Clerk

Date: \_\_\_\_\_

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion   X    
Action   X    
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date June 9, 2015

ITEM NUMBER Public Works Appointment

STAFF INITIAL ASB

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Dave and I initially interviewed five candidates from the pool of 12 applicants. Three candidates were invited for an interview with Councilor Hawkinson, Dave, and myself. The committee agreed that Gordon Beck was the best candidate for the job. Gordon was informed of this and understands that his employment is conditioned on council approval and successful completion of a background check and pre-employment physical and drug screening as you will see in the attached letter. I anticipate that the background check and pre-employment physical and drug screening will be completed before the June 9 meeting.

**OPTIONS:**

Motion to hire Gordon Beck or pursue other candidates.

**STAFF RECOMMENDATION:**

Motion to appoint Gordon Beck to the public works maintenance position effective June 10, 2015 (upon successful completion of the conditions noted above).



CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
FAX 651-631-2066

May 29, 2015

Gordon Beck  
1795 Pleasant St.  
Lauderdale, MN 55113

Dear Gordon,

The Public Works Maintenance Selection Committee is recommending you for the position of Public Works Maintenance Worker, subject to City Council approval and successful completion of the background check and pre-employment physical and drug testing. We believe you will be an asset for the City into the future.

Your starting rate of pay will be \$21.69 per hour with eligibility for a step increase after the probationary period in six months. The position is 40 hours per week. Work will generally be performed between 7:00 a.m. and 3:30 p.m. Monday through Friday. Your duties also will require you to share the on-call hours and to work outside of the City's regular hours as needed.

The public works maintenance position is covered by the union contract. As such, you will want to review the union agreement and personnel policy to determine your benefit eligibility.

Jim will contact you shortly to schedule the pre-employment testing. If you have any questions or concerns, please let me know. We look forward to working with you.

Sincerely,

A handwritten signature in black ink that reads "Heather Butkowski". The signature is written in a cursive style.

Heather Butkowski  
City Administrator

**LAUDERDALE COUNCIL  
ACTION FORM**

<b>Action Requested</b>	
Consent	_____
Public Hearing	_____
Discussion	_____
Action	_____
Resolution	_____
Work Session	___X___

Meeting Date	June 9, 2015
ITEM NUMBER	Rental Housing _____
STAFF INITIAL	<u>JB</u>
APPROVED BY ADMINISTRATOR	

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

A couple of years ago the Council tightened up the rental housing ordinance after the issues dealt with at 1954 Malvern. Part of that tightening was requiring property owners with family members living in the homes to file for a relative homestead designation at the County if they did not want to apply for a rental housing license. The types of relatives that qualify include: parent, child, stepchild, daughter-in-law, son-in-law, stepparent, parent-in-law, grandchild, grandparent, brother, brother-in-law, sister, sister-in-law, aunt, uncle, nephew or niece. In the past couple of weeks, two people have brought to my attention that they were unable to qualify for relative homestead status, even though family members reside in their properties, because they purchased the property in the name of a LLC. My question for the Council is how you want to handle these situations. Following the letter of the ordinance, they should be getting rental housing licenses. However, that stance of the City has been not to get involved in these family situations. In these cases, the City would only be requiring the license on a sort of "technicality." Ron Batty and I discussed possible alternatives to the residential homestead status. One possibility would be having the owner sign an affidavit indicating that a family member lives in their property and requiring that family member to present a government issued identification showing the Lauderdale property as their address.

Based on the outcome of the Council discuss, staff will determine whether the ordinance needs to be revised.

**OPTIONS:**

**STAFF RECOMMENDATION:**