

**LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, FEBRUARY 22, 2022**

Due to the coronavirus, the city council is holding meetings by teleconference. The public may view the meeting on Lauderdale's public access channel 16 for cable subscribers or online at <https://www.ctvnorthsuburbs.org/your-city/lauderdale/>. The public may join the meeting using the login instructions at the end of the agenda.

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the February 8, 2022 City Council Meeting
 - c. Claims Totaling \$44,222.54
4. **CONSENT**
 - a. 2022 Garbage Haulers Licenses
 - b. January Financial Report
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. City Council Updates

7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEM**
 - a. 1795 Eustis Street Development Update
 - b. Resolution No. 022222A—Supporting Housing and Local Decision-Making Authority
 - c. Resolution No. 022222B — Reestablishing Precinct Boundaries
 - d. Resolution No. 022222C — Electing the Standard Allowance Available under the Revenue Loss Provisions of the Coronavirus Local Fiscal Recovery Fund Established under the American Rescue Plan Act
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**

10. **ADDITIONAL ITEMS**

11. **SET AGENDA FOR NEXT MEETING**

- a. Draft Land Use and Financial Development Agreements for 1795 Eustis Street
- b. Audit Presentation – April 12

12. **WORK SESSION**

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. **ADJOURNMENT**

Meeting Login Instructions:

You are invited to a Zoom webinar.

When: Feb 22, 2022 07:00 PM Central Time (US and Canada)

Topic: February 22, 2022 City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89964453644?pwd=ZEY4eHAxVTVLQzJzYWWh1cElXQ2cxQT09>

Passcode: 216657

Or One tap mobile :

US: +13126266799,,89964453644# or +16465588656,,89964453644#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 9128 or +1 253 215 8782 or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 899 6445 3644

International numbers available: <https://us02web.zoom.us/j/89964453644>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
HELD REMOTELY VIA TELECONFERENCE

Page 1 of 2

February 8, 2022

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:06 p.m.

Roll Call

Councilors present: Duane Pulford, Andi Moffatt, and Mayor Mary Gaasch.

Councilors absent: Jeff Dains and Roxanne Grove.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions or corrections to the meeting agenda. There being none, Councilor Moffatt moved and seconded by Councilor Pulford to approve the agenda. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any corrections to the January 25, 2022 City Council meeting minutes. There being none, Councilor Pulford moved and seconded by Councilor Moffatt to approve the minutes of the January 25, 2022 City Council meeting. Motion carried unanimously on a roll call vote.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Moffatt moved and seconded by Councilor Pulford to approve the claims totaling \$128,595.70. Motion carried unanimously on a roll call vote.

Informational Presentations/Reports

A. City Council Updates

Mayor Gaasch shared that Ramsey County is rolling out a new food scraps pick-up program later this year and into 2023. The County is seeking trial participants that would be compensated with Visa gift cards for taking part in the study. Gaasch also said she attended the League of Minnesota Cities Experienced City Officials conference in Plymouth last week.

Council Member Dains joined the meeting.

Discussion/Action Item

A. 1795 Eustis Street Development Update

Real Estate Equities (REE) recently was awarded affordable housing tax credits for 1795 Eustis Street. Butkowski said that the consulting city planner, Jennifer Haskamp, prepared a memo updating the Council on the status of REE's planned unit development (PUD) and alley vacation applications, which were submitted in November 2020. Haskamp explains in the memo the process for REE to move their land use applications forward by the end of March.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
HELD REMOTELY VIA TELECONFERENCE

Page 2 of 2

February 8, 2022

Stacie Kvilvang from Ehlers' and Associates provided an update on the financial elements of the deal including the process to get the tax increment, development, and purchase agreements completed. Kvilvang is reviewing their proposal to determine the minimum amount of TIF assistance needed to make the project financially feasible. Haskamp and Kvilvang will attend upcoming meetings to review final drafts of land use, tax increment, development, and purchase agreements with the city council.

Set Agenda for Next Meeting

The next council meeting will include the January financial report, a 1795 Eustis Street development update, a resolution regarding the American Rescue Plan funds, and a resolution of support for local land use planning authority.

Work Session

A. Community Development Update

Butkowski said the dredging of Gasparre Pond was completed last week.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance interested in addressing the Council.

There being no one interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Dains moved and seconded by Councilor Moffatt to adjourn the meeting at 7:40 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

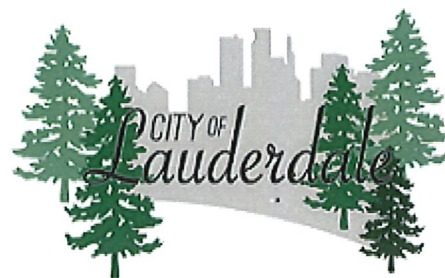
To: Mayor and City Council
From: City Administrator
Meeting Date: February 22, 2022
Subject: List of Claims

The claims totaling \$44,222.54 are provided for City Council review and approval that includes check numbers 27803 to 27819.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
 Printed: 2/17/2022 12:04 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	34	AFSCME MN Council 5 PR Batch 50400.02.2022 Union Dues	02/18/2022 PR Batch 50400.02.2022 Uni	164.64
Total for this ACH Check for Vendor 34:				164.64
ACH	43	Public Employees Retirement Association PR Batch 50400.02.2022 PERA Coordinated PR Batch 50400.02.2022 PERA Coordinated	02/18/2022 PR Batch 50400.02.2022 PER PR Batch 50400.02.2022 PER	1,031.93 1,190.69
Total for this ACH Check for Vendor 43:				2,222.62
ACH	44	Minnesota Department of Revenue PR Batch 50400.02.2022 State Income Tax	02/18/2022 PR Batch 50400.02.2022 Stat	684.28
Total for this ACH Check for Vendor 44:				684.28
ACH	45	ICMA Retirement Corporation PR Batch 50400.02.2022 Deferred Comp PR Batch 50400.02.2022 Deferred Comp	02/18/2022 PR Batch 50400.02.2022 Defi PR Batch 50400.02.2022 Defi	1,138.73 1,498.21
Total for this ACH Check for Vendor 45:				2,636.94
ACH	46	Internal Revenue Service PR Batch 50400.02.2022 Federal Income Tax PR Batch 50400.02.2022 FICA Employee Portio PR Batch 50400.02.2022 FICA Employer Portio PR Batch 50400.02.2022 Medicare Employer Po PR Batch 50400.02.2022 Medicare Employee Pc	02/18/2022 PR Batch 50400.02.2022 Fed PR Batch 50400.02.2022 FIC. PR Batch 50400.02.2022 FIC. PR Batch 50400.02.2022 Me PR Batch 50400.02.2022 Me	1,849.13 1,211.97 1,211.97 283.48 283.48
Total for this ACH Check for Vendor 46:				4,840.03
Total for 2/18/2022:				10,548.51
27803	20 453900 453900 453900	Abdo Eick & Meyers LLP 2021 Audit 2021 Audit 2021 Audit	02/22/2022	1,740.00 1,740.00 8,120.00
Total for Check Number 27803:				11,600.00
27804	184 4109906504 4110584540	Cintas February Uniforms February Uniforms	02/22/2022	8.58 8.57
Total for Check Number 27804:				17.15
27805	2 IN48598	City of St Paul Bi-Annual Street Lighting Electricity	02/22/2022	16.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 27805:	16.20
27806	192 139963323	Comcast Holdings Corporation February Internet	02/22/2022	413.00
			Total for Check Number 27806:	413.00
27807	25 EMCOM-009836 EMCOM-009851 EMCOM-009868	County of Ramsey January Fleet Support January 911 Dispatch Services January CAD Services	02/22/2022	6.24 642.58 106.52
			Total for Check Number 27807:	755.34
27808	19 89830	Ehlers and Associates Inc 1795 Eustis Redevelopment	02/22/2022	885.00
			Total for Check Number 27808:	885.00
27809	134 00121	Katrina Joseph January Legal Services	02/22/2022	925.00
			Total for Check Number 27809:	925.00
27810	24 0001135928	Metropolitan Council March Waste Water	02/22/2022	11,614.67
			Total for Check Number 27810:	11,614.67
27811	112 022022TEST	Minnesota Pollution Control Agency 2022 Wastewater Exam - GB	02/22/2022	55.00
			Total for Check Number 27811:	55.00
27812	112 022022PREP	Minnesota Pollution Control Agency 2022 Wastewater Exam Refresher - GB	02/22/2022	260.00
			Total for Check Number 27812:	260.00
27813	11 2022-503	North Suburban Communications Commiss 1Q22 Contribution	02/22/2022	1,074.49
			Total for Check Number 27813:	1,074.49
27814	5 619861-01-22	Premium Waters Inc January Water Bottles	02/22/2022	41.99
			Total for Check Number 27814:	41.99
27815	135 0122572525 0122572525	St Paul Pioneer Press 2022 Budget Summary Report HVAC Ord. Repeal	02/22/2022	213.85 18.80
			Total for Check Number 27815:	232.65
27816	162 1131 1132 1133	Swanson Haskamp Consulting, LLC 1795 Eustis Project - January Zoning Ordinance Update General Planning Services - August '21 - January	02/22/2022	168.75 1,822.50 742.50
			Total for Check Number 27816:	2,733.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
27817	90	Verizon Wireless	02/22/2022	
	9898515224	January Cell Phone		96.57
	9898515224	January Cell Phone		48.29
	9898515224	January Cell Phone		48.28
Total for Check Number 27817:				193.14
27818	7	Waste Management Inc	02/22/2022	
	9096390-0500-0	February Public Works		549.76
Total for Check Number 27818:				549.76
27819	74	Xcel Energy	02/22/2022	
	766020043	Larpenteur Bridge Lights		95.83
	766082828	2430 Larpenteur Avenue W		44.04
	766361098	January Street Lighting		500.03
	766393802	Larpenteur Avenue		66.01
	766753376	1891 Walnut Street		189.64
	766753376	1795 Eustis Street		52.87
	766753376	1891 Walnut Street		679.71
	766768253	1885 Fulham Street		232.87
	766768253	1885 Fulham Street		153.00
	766768253	1917 Walnut Street		48.97
	766768253	1917 Walnut Street		243.92
Total for Check Number 27819:				2,306.89
Total for 2/22/2022:				33,674.03
Report Total (22 checks):				44,222.54

ACTION REQUESTED	LAUDERDALE COUNCIL
Consent _____ X _____	MEETING DATE February 22, 2022 _____
Special _____	ITEM NUMBER 2022 Garbage Hauler Licenses _____
Public Hearing _____	STAFF INITIAL Jim _____
Report _____	APPROVED BY ADMINISTRATOR _____
Discussion/Action _____	
Resolution _____	
Work session _____	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

2/1/22-1/31/23 Garbage Hauler Licenses

The following garbage companies have completed the application process and paid their licensing fee.

<u>Company</u>	<u>Residential Trucks)</u>	<u>Commercial Trucks</u>
Waste Management	1	4
Republic Services	4	7
Walter's	1	2
Aspen	4	2

OPTIONS:

- 1) Approve as consent item.
- 2) Do not approve as consent item.

STAFF RECOMMENDATION:

By approving the consent agenda, the council is approving the 2022 garbage hauler licenses.

COUNCIL ACTION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	
Consent	<u> X </u>
Public Hearing	<u> </u>
Discussion	<u> </u>
Action	<u> </u>
Resolution	<u> </u>
Work Session	<u> </u>

Meeting Date	<u>February 22, 2022</u>
ITEM NUMBER	<u>January Financial Report</u>
STAFF INITIAL	<u>AB</u>
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month, staff provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for January 2022. The totals reflect pre-audit yearend journal entries but not those we typically make after the audit.

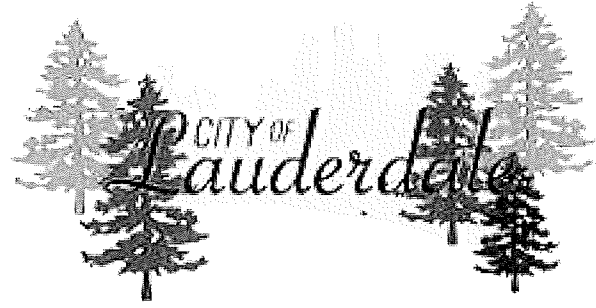
OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for January 2022.

General Ledger

Cash Balances



User: heather.butkowski
 Printed: 2/17/2022 9:18:55 AM
 Period 01 - 01
 Fiscal Year 2022

Description	Account	Beg Bal	MTD Debit	MTD Credit	Current Balance
Cash	101-00000-000-10100	-2,661,448.35	171,665.03	133,356.11	-2,623,139.43
Change Fund	101-00000-000-10300	100.00	0.00	0.00	100.00
Cash	226-00000-000-10100	5,762.02	4,198.30	769.55	9,190.77
Cash	227-00000-000-10100	66,693.85	1,546.35	8,613.72	59,626.48
Cash	228-00000-000-10100	137,472.14	90.55	0.00	137,562.69
Cash	305-00000-000-10100	10,698.86	5.04	3,047.50	7,656.40
Cash	306-00000-000-10100	215,995.88	69,334.56	110,600.00	174,730.44
Cash	401-00000-000-10100	148,700.09	97.95	0.00	148,798.04
Cash	403-00000-000-10100	414,979.70	273.35	0.00	415,253.05
Cash	404-00000-000-10100	216,851.72	142.84	0.00	216,994.56
Cash	414-00000-000-10100	295,089.92	149.49	68,143.00	227,096.41
Cash	416-00000-000-10100	92,009.71	0.00	0.00	92,009.71
Cash	602-00000-000-10100	916,946.07	11,875.55	17,836.88	910,984.74
Cash	603-00000-000-10100	383,014.58	3,211.74	5,930.50	380,295.82
Current Assets		242,866.19	262,590.75	348,297.26	157,159.68
Petty Cash	101-00000-000-10200	300.00	0.00	0.00	300.00
Petty Cash		300.00	0.00	0.00	300.00
Investments - Fair Value Adj	101-00000-000-10410	3,432,397.29	9,416.59	100,000.00	3,341,813.88
Investments		3,432,397.29	9,416.59	100,000.00	3,341,813.88
Grand Total		<u>3,675,563.48</u>	<u>272,007.34</u>	<u>448,297.26</u>	<u>3,499,273.56</u>

General Ledger Revenue vs Expense

User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% ExpendCollect
101	General Fund					
	Revenue					
	Taxes	950,351.00	0.00	0.00	950,351.00	0.00
	Licenses and Permits	36,650.00	1,490.50	1,490.50	35,159.50	4.07
	Intergovernmental Revenues	524,591.00	0.00	0.00	524,591.00	0.00
	Charges for Services	11,100.00	887.14	887.14	10,212.86	7.99
	Fines and Forfeits	25,000.00	0.00	0.00	25,000.00	0.00
	Miscellaneous Revenue	9,000.00	10,701.99	10,701.99	-1,701.99	118.91
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
		<u>1,556,692.00</u>	<u>13,079.63</u>	<u>13,079.63</u>	<u>1,543,612.37</u>	<u>0.84</u>
	Revenue					
	Expense					
	Personal Services	417,828.00	23,487.02	23,487.02	394,340.98	5.62
	Supplies	15,450.00	151.99	151.99	15,298.01	0.98
	Other Services and Charges	1,118,414.00	77,639.26	77,639.26	1,040,774.74	6.94
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	5,000.00	0.00	0.00	5,000.00	0.00
		<u>1,556,692.00</u>	<u>101,278.27</u>	<u>101,278.27</u>	<u>1,455,413.73</u>	<u>6.51</u>
	Expense					
101	General Fund	0.00	-88,198.64	-88,198.64	88,198.64	0.00

General Ledger Revenue vs Expense

User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
226	Communications					
	Revenue					
	Taxes	18,000.00	0.00	0.00	18,000.00	0.00
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	200.00	6.05	6.05	193.95	3.03
	Revenue	18,200.00	6.05	6.05	18,193.95	0.03
	Expense					
	Personal Services	9,917.00	769.55	769.55	9,147.45	7.76
	Supplies	35,000.00	0.00	0.00	35,000.00	0.00
	Other Services and Charges	9,500.00	0.00	0.00	9,500.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	54,417.00	769.55	769.55	53,647.45	1.41
226	Communications	-36,217.00	-763.50	-763.50	-35,453.50	2.11

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
227	Recycling Revenue					
	Intergovernmental Revenues	6,118.00	-6,363.00	-6,363.00	12,481.00	-104.00
	Miscellaneous Revenue	<u>56,219.00</u>	<u>39.25</u>	<u>39.25</u>	<u>56,179.75</u>	<u>0.07</u>
	Revenue	62,337.00	-6,323.75	-6,323.75	68,660.75	-10.14
	Expense					
	Personal Services	25,376.00	1,968.88	1,968.88	23,407.12	7.76
	Supplies	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	40,616.00	0.00	0.00	40,616.00	0.00
	Capital Outlay	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>
	Expense	66,342.00	1,968.88	1,968.88	64,373.12	2.97
227	Recycling	-4,005.00	-8,292.63	-8,292.63	4,287.63	207.06

General Ledger Revenue vs Expense



User: heather.buikowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
228	Fund Revenue Miscellaneous Revenue	50.00	90.55	90.55	-40.55	181.10
	Revenue	50.00	90.55	90.55	-40.55	181.10
228	Fund	50.00	90.55	90.55	-40.55	181.10

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
305	GO TIF Revenue Bonds 2018A					
	Revenue					
	Miscellaneous Revenue	300.00	5.04	5.04	294.96	1.68
	Other Financing Sources	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	Revenue	300.00	5.04	5.04	294.96	1.68
	Expense					
	Other Services and Charges	475.00	0.00	0.00	475.00	0.00
	Debt Service	<u>4,141.00</u>	<u>2,047.50</u>	<u>2,047.50</u>	<u>2,093.50</u>	<u>49.44</u>
	Expense	4,616.00	2,047.50	2,047.50	2,568.50	44.36
305	GO TIF Revenue Bonds 2018A	-4,316.00	-2,042.46	-2,042.46	-2,273.54	47.32

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
306	2019A Improvement Bonds					
	Revenue	400.00	115.02	115.02	284.98	28.76
	Miscellaneous Revenue	124,688.00	68,143.00	68,143.00	56,545.00	54.65
	Other Financing Sources					
	Revenue	125,088.00	68,258.02	68,258.02	56,829.98	54.57
	Expense	475.00	475.00	475.00	0.00	100.00
	Other Services and Charges	119,500.00	110,125.00	110,125.00	9,375.00	92.15
	Debt Service					
	Expense	119,975.00	110,600.00	110,600.00	9,375.00	92.19
306	2019A Improvement Bonds	5,113.00	-42,341.98	-42,341.98	47,454.98	-828.12

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
401	General Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	1,500.00	97.95	97.95	1,402.05	6.53
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	1,500.00	97.95	97.95	1,402.05	6.53
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	40,000.00	0.00	0.00	40,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	40,000.00	0.00	0.00	40,000.00	0.00
401	General Capital Projects	-38,500.00	97.95	97.95	-38,597.95	-0.25

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
403	Street Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	4,000.00	273.35	273.35	3,726.65	6.83
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	4,000.00	273.35	273.35	3,726.65	6.83
	Expense					
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
403	Street Capital Projects	4,000.00	273.35	273.35	3,726.65	6.83

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
404	Park Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	3,000.00	142.84	142.84	2,857.16	4.76
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	3,000.00	142.84	142.84	2,857.16	4.76
	Expense					
	Supplies	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
404	Park Capital Projects	3,000.00	142.84	142.84	2,857.16	4.76

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
405	Rosehill Tax Increment Revenue	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources					
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
405	Rosehill Tax Increment	0.00	0.00	0.00	0.00	0.00

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
414	Development					
	Revenue	2,000.00	149.49	149.49	1,850.51	7.47
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources					
	Revenue	2,000.00	149.49	149.49	1,850.51	7.47
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Other Uses	68,143.00	68,143.00	68,143.00	0.00	100.00
	Expense	68,143.00	68,143.00	68,143.00	0.00	100.00
414	Development	-66,143.00	-67,993.51	-67,993.51	1,850.51	102.80

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
415	Housing Redevelopment Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
415	Housing Redevelopment	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
416	TIF District No. 1-2					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	550.00	0.00	0.00	550.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	550.00	0.00	0.00	550.00	0.00
416	TIF District No. 1-2	-550.00	0.00	0.00	-550.00	0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
602	Sanitary Sewer Revenue	0.00	0.00	0.00	0.00	0.00
	Intergovernmental Revenues	285,916.00	11,375.17	11,375.17	274,540.83	3.98
	Charges for Services	8,000.00	599.68	599.68	7,400.32	7.50
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	293,916.00	11,974.85	11,974.85	281,941.15	4.07
	Expense					
	Personal Services	73,144.00	4,854.55	4,854.55	68,289.45	6.64
	Supplies	800.00	0.00	0.00	800.00	0.00
	Other Services and Charges	177,101.00	24,370.10	24,370.10	152,730.90	13.76
	Capital Outlay	0.00	-5,196.64	-5,196.64	5,196.64	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	251,045.00	24,028.01	24,028.01	227,016.99	9.57
602	Sanitary Sewer	42,871.00	-12,053.16	-12,053.16	54,924.16	-28.11

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
603	Storm Water Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	109,338.00	2,978.92	2,978.92	106,359.08	2.72
	Miscellaneous Revenue	4,000.00	250.34	250.34	3,749.66	6.26
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	113,338.00	3,229.26	3,229.26	110,108.74	2.85
	Expense					
	Personal Services	62,502.00	4,129.27	4,129.27	58,372.73	6.61
	Supplies	750.00	0.00	0.00	750.00	0.00
	Other Services and Charges	23,250.00	1,558.96	1,558.96	21,691.04	6.71
	Capital Outlay	45,000.00	0.00	0.00	45,000.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	131,502.00	5,688.23	5,688.23	125,813.77	4.33
603	Storm Water	-18,164.00	-2,458.97	-2,458.97	-15,705.03	13.54

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
999	Fund					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Personal Services	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
999	Fund	0.00	0.00	0.00	0.00	0.00

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 2/17/2022 9:43:56 AM
 Period 01 - 01
 Fiscal Year 2022

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
Revenue Total		2,180,421.00	90,983.28	90,983.28	2,089,437.72	0.0417
Expense Total		2,293,282.00	314,523.44	314,523.44	1,978,758.56	0.1371
Grand Total		-112,861.00	-223,540.16	-223,540.16	110,679.16	1.9807

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____
Resolution _____
Work Session _____

Meeting Date February 22, 2022

ITEM NUMBER 1795 Development Update

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As discussed during the last city council meeting, in the most recent affordable housing tax credit application process, Real Estate Equities (REE) received an award to build affordable senior housing at 1795 Eustis Street. Things are moving full steam ahead but it was unknown whether or not all of the planning and financial documents would be ready for council review on February 22 or March 8. It is going to be March 8 as the underwriting is still underway. This means final approvals are slated for March 22. Let staff know during the meeting if you have any questions, otherwise there isn't much to discuss and no decisions are required at this meeting.

OPTIONS:

STAFF RECOMMENDATION:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____ X
Work Session _____

Meeting Date February 22, 2022

ITEM NUMBER Land Use Control Resolution

STAFF INITIAL

AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The past two years we have been discussing bills in the state legislature that would curb local land use controls especially the use of planned unit developments (PUD). In some circles, PUDs have gotten a bad name because some developers argue they cause them headaches, additional costs, and slow down projects. However, these “headaches” are the result of cities asserting controls that are to the benefit of the community and residents that live around developments. The legislative bills favor setting standards for the whole state—rural, urban, and suburban. Inherently, this does not make sense as our land use patterns aren’t the same (lot size, access to sewer, demo costs, access to roads etc.) The goal of the League of Minnesota Cities, Metro Cities, and the Association of Small Cities is to keep decision making in the city affected by the development instead of favoring a one-size-fits-all approach.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 022222A—Supporting Housing and Local Decision-Making Authority.

RESOLUTION NO. 022222A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION SUPPORTING HOUSING AND
LOCAL DECISION-MAKING AUTHORITY**

WHEREAS, local elected decision-makers are in the best position to determine the health, safety, and welfare regulations that serve the unique needs of their constituents; and

WHEREAS, zoning regulation is an important planning tool that benefits communities economically and socially, improves health and wellness, and helps conserve the environment; and

WHEREAS, local zoning regulation allows communities to plan for the use of land transparently, involving residents through public engagement; and

WHEREAS, cities across the state are keenly aware of the distinct housing challenges facing their communities and they target those local housing challenges with available tools; and

WHEREAS, multiple bills restricting local decision-making related to housing have been introduced in the 2021-2022 biennium.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LAUDERDALE that this Council supports local decision-making authority and opposes legislation that restricts the ability for local elected officials to respond to the needs of their communities.

LET IT ALSO BE RESOLVED that this Council supports housing policy that advances solutions to support full housing spectrum solutions, local innovation, incentives instead of mandates, and community-specific solutions throughout Minnesota.

Adopted by the City Council of Lauderdale this 22nd day of February, 2022.

Mary Gaasch, Mayor

(ATTEST)

Heather Butkowski, City Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____ X
Work Session _____

Meeting Date February 22, 2022

ITEM NUMBER Redistricting Resolution

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

On February 15, the Special Redistricting Panel appointed by the Minnesota Supreme Court decided the new congressional and legislative boundaries. Now all cities must reestablish their precinct boundaries. Thankfully, this is a simple process for us with only one precinct.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 022222B—Reestablishing Precinct Boundaries.

RESOLUTION NO. 022222B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION REESTABLISHING PRECINCT BOUNDARIES

WHEREAS, the legislature of the State of Minnesota has been redistricted; and

WHEREAS, Minnesota Statutes section 204B.14, subd 3(d) requires that each precinct boundary must be reestablished within 60 days of when the legislature has been redistricted or at least 19 weeks before the state primary election, whichever comes first; and

WHEREAS, the changes in the legislative district boundaries will not require any adjustments to the City's existing precinct boundaries.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Lauderdale, County of Ramsey, State of Minnesota hereby reestablishes the boundary of the voting precinct and polling place as follows:

Precinct 1 (Lauderdale City Hall, 1891 Walnut Street)

The entirety of the City of Lauderdale.

Adopted by the City Council of Lauderdale this 22nd day of February, 2022.

Mary Gaasch, Mayor

(ATTEST)

Heather Butkowski, City Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____ X
Work Session _____

Meeting Date February 22, 2022

ITEM NUMBER ARPA Standard Allowance

STAFF INITIAL

AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The final American Rescue Plan Act (ARPA) guidance came out the first week of January. Much to our surprise, they are allowing cities to allocate up to \$10 million dollars of their grant to lost revenue due to the pandemic. The City of Lauderdale received well under that amount with an allocation of \$275,500. This means the City can use it for the provision of general government services with less reporting. As discussed, the funds will be used to update the council chamber technology but no decisions have been made beyond that. There is no hurry to spend the funds. The city council can consider options when budgeting for 2023 and 2024.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 022222C—A Resolution to Elect the Standard Allowance Available under the Revenue Loss Provisions of the Coronavirus Local Fiscal Recovery Fund Established under the American Rescue Plan Act.

RESOLUTION NO. 022222C

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION TO ELECT THE STANDARD ALLOWANCE
AVAILABLE UNDER THE REVENUE LOSS PROVISION OF THE
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, The Fiscal Recovery Funds provides for \$19.53 billion in payments to be made to States and territories which will distribute the funds to nonentitlement units of local government (NEUs).

WHEREAS, The ARPA requires that States and territories allocate funding to NEUs in an amount that bears the same proportion as the population of the NEU bears to the total population of all NEUs in the State or territory.

WHEREAS, \$275,500.52 has been allocated to the City of Lauderdale (“City”) pursuant to the ARPA.

WHEREAS, The Coronavirus State and Local Fiscal Recovery Funds ensures that governments have the resources needed to fight the pandemic and support families and businesses struggling with its public health and economic impacts, maintain vital public services, even amid declines in revenue, and build a strong, resilient, and equitable recovery by making investments that support long-term growth and opportunity.

WHEREAS, In May 2021, the US Department of Treasury (“Treasury”) published the Interim Final Rule describing eligible and ineligible uses of funds as well as other program provisions, sought feedback from the public on these program rules, and began to distribute funds.

WHEREAS, on January 6, 2022, Treasury issued the final rule. The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation.

WHEREAS, recipients that select the standard allowance may use that amount, in many cases their full award, for government services, with streamlined reporting requirements.

NOW THEREFORE, BE IT RESOLVED, by the city council of the City of Lauderdale, Minnesota, the City elects the standard allowance available under the revenue loss provision of the American Rescue Plan Act in the amount of \$275,500.52 to be used for the general provision of government services.

Adopted by the City Council of Lauderdale this 22nd day of February, 2022.

Mary Gaasch, Mayor

(ATTEST)

Heather Butkowski, City Administrator