

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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May 24, 2022

**Call to Order**

Mayor Gaasch called the Regular City Council meeting to order at 7:03 p.m.

**Roll Call**

Councilors present: Andi Moffatt, Roxanne Grove, Duane Pulford, and Mayor Mary Gaasch.  
Councilors absent: Jeff Dains.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Pulford moved and seconded by Councilor Grove to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the minutes of the May 10, 2022 city council meeting. There being none, Councilor Moffatt moved and seconded by Councilor Grove to approve the minutes of the May 10, 2022 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Grove moved and seconded by Councilor Pulford to approve the claims totaling \$24,256.41. Motion carried unanimously.

**Consent**

Councilor Moffatt moved and seconded by Councilor Pulford to approve the Consent Agenda thereby approving the liquor license for Day in the Park and acknowledging the April financial report.

**Informational Presentations/Reports**

A. City Council Updates

Councilor Pulford noted that NineNorth has narrowed their search for the Executive Director position down to four candidates.

Mayor Gaasch stated that the League of Minnesota Cities drafted a bill the Minnesota legislature to curb catalytic converter theft, but it ultimately did not pass. Gaasch continued to say that she attended the Lions Club picnic at Lauderdale Community Park on May 23.

**Discussion/Action Items**

A. Building Safety Month Proclamation and Update by Rum River Consultants

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Rum River Consultants owner Andy Schreder joined the meeting via Zoom to provide an update on their work with the City thus far. He also asked the city council to adopt a proclamation to highlight the importance of building safety. Education is a key component of their mission that he wants to promote in all the communities they work in.

Councilor Grove made a motion to adopt the Proclamation recognizing May as Building Safety Month in Lauderdale. This was seconded by Councilor Pulford and carried unanimously.

B. Resolution No. 052422A – Approving the Sale of 1795 Eustis Street and Authorizing Execution of the Revised Purchase and Development Agreement Related Thereto

As discussed previously, with rising interest rates and material prices, Real Estate Equities asked for a change to the pledged tax increment financing (TIF) amount by \$110,000. Instead of them receiving 75% of the TIF generated over a 15-year period, they would receive 90% of the TIF generated over a 15-year period. Butkowski also explained that should TIF laws change to encourage more affordable housing, the TIF amount could be reduced without the council having to vote again.

Councilor Moffatt made a motion to adopt Resolution No. 052422A—A Resolution Approving the Sale of 1795 Eustis Street and Authorizing Execution of the Amended and Restated Purchase and Development Agreement Related Thereto. This was seconded by Councilor Pulford and carried unanimously.

C. Annual Liability Insurance Renewal and Tort Waiver Questionnaire

The City's workers compensation, property, liability, sewer backup, and auto insurance policies run from August to August. Staff work with our insurance agent annually to prepare the materials for the renewal. Annually, the City Council must determine whether to waive the municipal tort liability limits established by state statute. The City has not waived them in the past as it opens the City to greater financial liability. Staff recommends maintaining that practice.

Councilor Pulford made a motion authorizing staff to remit the Liability Coverage—Waiver Form to LMCIT as presented indicating the City does not waive the monetary limits on municipal tort liability established by MS 466.04. This was seconded by Councilor Grove and carried unanimously.

D. Resolution No. 052422B – Providing for the Prepayment and Redemption of the City's Taxable General Obligation Tax Increment Revenue Refunding Bonds, Series 2021A

Upon the sale of 1795 Eustis Street, the City will repay the bonds used to purchase the site. The City's bond counsel provided staff with a resolution for approval at tonight's council meeting to authorize Bond Trust Services Corporation (a division of Ehler's Inc.) to begin the process to notify the bond holders and prepare for the payoff.

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Councilor Moffatt made a motion to adopt Resolution No. 052422B—A Resolution Providing for the Prepayment and Redemption of the City’s Taxable General Obligation Tax Increment Revenue Refunding Bond, Series 2021A. This was seconded by Councilor Grove and carried unanimously.

**Set Agenda for Next Meeting**

Administrator Butkowski said the June 14 council meeting may include a Green Step Cities update, a draft of the administrative citation program, and an update from Eureka Recycling staff.

**Work Session**

A. Community Development Update

Butkowski shared that she met with Falcon Heights to discuss snow plowing for the 2022-2023 winter season. She continued to say that a manhole was installed on May 24 in the alley between Pleasant Street and Lake Street to make way for finishing the sewer-lining project.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance interested in addressing the Council.

Heather Brian, 1778 Eustis Street, stated that she appreciated the option of having Zoom to participate in city council meetings that are now in-person.

**Adjournment**

Councilor Moffatt moved and seconded by Councilor Grove to adjourn the meeting at 7:33 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk