

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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June 28, 2022

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:00 p.m.

Roll Call

Councilors present: Andi Moffatt, Jeff Dains, Roxanne Grove, Duane Pulford and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; and Jim Bownik, Assistant to the City Administrator.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Grove moved and seconded by Councilor Pulford to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the minutes of the June 14, 2022 city council meeting. There being none, Councilor Moffatt moved and seconded by Councilor Dains to approve the minutes of the June 14, 2022 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Pulford moved and seconded by Councilor Grove to approve the claims totaling \$27,756.47. Motion carried unanimously.

Consent

Councilor Dains moved and seconded by Councilor Pulford to approve the Consent Agenda thereby approving Tom Douvier's end of probation and step increase.

Informational Presentations/Reports

A. Day in the Park

Assistant to the City Administrator Bownik gave an update on the food, games, music, and events that will take place at Lauderdale's annual Day in the Park event. The event will take place on Thursday, July 21 at Lauderdale Community Park.

B. City Council Updates

Councilor Pulford shared that he will be on two policy committees for the League of Minnesota Cities (LMC). One will focus on improving local economies including transportation. The other will focus on improving fiscal futures including state aid. Pulford said that NineNorth selected a new executive director; they are in the final stages of the hiring process.

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Mayor Gaasch said that she and Councilor Pulford attended the annual LMC conference in Duluth.

Discussion/Action Item

A. Update on Sale of 1795 Eustis Street

Butkowski updated the City Council on the closing schedule for 1795 Eustis Street. All signed documents are due for a soft closing on July 1. On July 6, the funds will be released. On July 8, the City's bond will be paid off with part of the proceeds. The City's net included the park dedication fees of \$342,000 and the conduit debt fee of \$137,700 plus other miscellaneous reimbursable expenses.

B. Election Judge Appointments

Many of the volunteers who signed up to be primary and general election judges have performed election judge duties previously, a few are new. Karen Doherty will be the Head Election Judge again this year.

Judges must be trained at least every two years as required by state law. Staff propose offering election judges \$15 per hour for training and on election days, and the head judge \$18.00 per hour. The City supplies breakfast, lunch, and dinner on election days.

Councilor Pulford made a motion to approve the election judge list and pay rates for the 2022 primary and general elections, and authorizes staff to hire additional judges that meet the election judge criteria as needed. This was seconded by Councilor Dains and carried unanimously.

Set Agenda for Next Meeting

Butkowski said the July 12 council meeting may include a draft of the administrative citation program, a draft 2023 budget, and the annual public hearing on the City's MS4 permit.

Work Session

A. Community Development Update

Butkowski shared that staff hopes to unearth the time capsule from the former school building prior to demolition.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to anyone in attendance interested in addressing the Council. There being no one interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Dains moved and seconded by Councilor Pulford to adjourn the meeting at 7:35 p.m. Motion carried unanimously.

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Respectfully submitted,

A handwritten signature in cursive script that reads "Miles Cline".

Miles Cline
Deputy City Clerk