

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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July 12, 2022

Call to Order

Mayor Pro Tem Moffatt called the Regular City Council meeting to order at 7:00 p.m.

Roll Call

Councilors present: Jeff Dains, Roxanne Grove, Duane Pulford and Mayor Pro Tem Andi Moffatt.

Councilor absent: Mayor Mary Gaasch.

Staff present: Heather Butkowski, City Administrator; and Jim Bownik, Assistant to the City Administrator.

Approvals

Mayor Pro Tem Moffatt asked if there were any additions to the meeting agenda. There being none, Councilor Grove moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously.

Mayor Pro Tem Moffatt asked if there were any corrections to the minutes of the June 28, 2022 city council meeting. There being none, Councilor Dains moved and seconded by Councilor Grove to approve the minutes of the June 28, 2022 city council meeting. Motion carried unanimously.

Mayor Pro Tem Moffatt asked if there were any questions on the claims. There being none, Councilor Grove moved and seconded by Councilor Dains to approve the claims totaling \$133,565.28. Motion carried unanimously.

Informational Presentations/Reports

A. Day in the Park

Assistant to the City Administrator Bownik gave an update on the food, games, music, and events that will take place at Lauderdale's annual Day in the Park event. The event will take place on Thursday, July 21 at Lauderdale Community Park.

B. Primary Election and Candidate Filing

Administrator Butkowsi stated that early voting for the state primary election started at City Hall. She shared that mail-in ballots can be obtained at mnvotes.org. Filing for City offices starts on August 2 and runs until August 16. There will be two city council seats, as well as the mayoral seat up for reelection.

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C. City Council Updates

Councilor Pulford stated that the retaining wall at Lauderdale Community Park is deteriorating. Butkowski said the new concrete blocks were purchased and staff planned on installing them soon.

Public Hearings

A. Annual Stormwater Pollution Prevention Plan Public Hearing

Annually, the City must report on its storm water efforts as one of the requirements of our Municipal Separate Storm Sewer System (MS4) permit. A copy of the 2021 annual report submitted to the Minnesota Pollution Control Agency (MPCA) was in the packet.

Mayor Pro Tem Moffatt opened the floor for public comment on our storm water program at 7:10 p.m. There being no one interested in speaking, Moffatt closed the floor at 7:11 p.m.

Discussion/Action Item

A. Draft Administrative Citation Ordinance

B. Draft Public Safety Repeat Nuisance Call Service Fees Ordinance

Butkowski explained that staff worked with the City attorney on two draft ordinances. The first ordinance was related to administrative citations. This alternative to the criminal court system would address some code violations such as rank growth, debris, zoning issues, and pet licensing. The second ordinance would fine property owners for overuse or misuse of public safety services. She said in practice, these two ordinances would work together to address problem properties. Often the properties that fail to mow their yard or keep pets secured also generate excessive police calls for conduct issues on the property.

If adopted, the City Council must set fines for the administrative citations. Staff provided examples from Roseville and Cambridge for comparison purposes. The City Council discussed the drafts and recommended changes. The drafts will be discussed again at the next meeting with staff from the City's building official staff.

Set Agenda for Next Meeting

Butkowski said the July 26 council meeting may include the June financial report, an administrative citation ordinance, a public safety repeat nuisance call service fees ordinance, and the 2023 general fund budget.

Work Session

A. Community Development Update

Butkowski shared that the school closing took place last week. The asbestos abatement will begin soon. Demolition on the site is set to start August 8. Butkowski continued to say that City staff would be training election judges in person at City Hall.

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B. Opportunity for the Public to Address the City Council

Mayor Pro Tem Moffatt opened the floor to anyone in attendance interested in addressing the Council.

Heather Brian, 1778 Eustis Street, stated that she helped pick up refuse left behind from an event at Lauderdale Community Park on July 9. The Council thanked her for her efforts.

There being no other parties interested in speaking, Mayor Pro Tem Moffatt closed the floor.

Adjournment

Councilor Pulford moved and seconded by Councilor Dains to adjourn the meeting at 8:02 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk