

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:00 P.M. TUESDAY, NOVEMBER 15, 2022**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the October 25, 2022 City Council Meeting
  - c. Claims Totaling \$148,646.05
4. **CONSENT**
  - a. Resolution No. 111522A – Accepting 2023 SCORE Funding from Ramsey County for the Lauderdale Recycling Program
  - b. Resolution No. 111522B – Designating Polling Places for 2023 Elections
  - c. Third Quarter Investment Report
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
  - a. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEM**
  - a. Resolution No. 111522C – Certifying the Election Returns of the November 8, 2022, General Municipal Election
  - b. Resolution No. 111522D – Adopting and Certifying Liens for Delinquent Utilities and Unpaid Services
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING (NOVEMBER 15)**
  - a. October Financial Report
  - b. Capital Improvement Program
  - c. 2023 Special, Debt, Capital Improvement, and Enterprise Funds

- d. Speed Limits on Residential City Streets
- e. Nuisance Property Abatement Update
- f. Truth-in-Taxation Public Hearing (December 13)
- g. Metropolitan Council Representative Peter Lindstrom (January 24)
- h. League of Women Voters Presentation (February 14)
- i. Carbon Free Futures MN Coalition Presentation (February 28)

## 12. WORK SESSION

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

## 13. ADJOURNMENT

### **To provide public comments, join us via Zoom.**

You are invited to a Zoom webinar.

When: Nov 15, 2022 07:00 PM Central Time (US and Canada)

Topic: November 15, 2022 Lauderdale City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82827005925?pwd=SGZJNWpJcW5YWlJKaG5QdkhId0ZMZz09>

Passcode: 718221

Or One tap mobile :

US: +13017158592,,82827005925# or +13092053325,,82827005925#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 309 205 3325 or +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128 or +1 689 278 1000 or +1 719 359 4580 or +1 253 215 8782 or +1 346 248 7799 or +1 360 209 5623 or +1 386 347 5053 or +1 507 473 4847 or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free) or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free)

Webinar ID: 828 2700 5925

International numbers available: <https://us02web.zoom.us/j/82827005925?pwd=SGZJNWpJcW5YWlJKaG5QdkhId0ZMZz09>

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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October 25, 2022

**Call to Order**

Mayor Gaasch called the Regular City Council meeting to order at 7:02 p.m.

**Roll Call**

Councilors present: Andi Moffatt, Duane Pulford, Jeff Dains, Roxanne Grove, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Pulford to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the minutes of the October 11, 2022 city council meeting. There being none, Councilor Moffatt moved and seconded by Councilor Grove to approve the minutes of the October 11, 2022 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Pulford moved and seconded by Councilor Grove to approve the claims totaling \$84,846.40. Motion carried unanimously.

**Consent**

Councilor Grove moved and seconded by Councilor Pulford to approve the Consent Agenda thereby acknowledging the September financial report and approving the Larpenteur Avenue snow removal agreement with 8<sup>th</sup> Day Landscaping.

**Informational Presentations/Reports**

**A. Halloween Event**

Assistant to the City Administrator Bownik shared a Halloween update. On Halloween night, candy and beverages will be available from 5-6 p.m. at City Hall. The City's event will compliment other festivities hosted by residents. Residents that register with City Hall will be added to the Lauderdale website to help parents plan for the night. Volunteers are still needed to decorate and set-up at City Hall during the morning and afternoon of October 31.

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Lauderdale City Hall  
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October 25, 2022

**B. City Council Updates**

Mayor Gaasch shared that the League of Minnesota Cities Board of Directors adopted the policy recommendation prepared by committees. These policies provide the basis for the League's requests to the state legislature for the upcoming session.

**Public Hearings**

**A. Speed Limits on Residential City Streets**

A month ago, the City Council began discussing its authority to change residential speed limits. Speeds can be reduced from 30 to 25 mph by resolution, and reduced from 30 to 20 mph, if warranted, based on a speed study. Now that city councils can change residential speed limits, the Council invited residents to provide feedback via a public hearing on the topic.

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council on this issue.

Chris Bower, 1639 Rosehill Circle, advocated for a 20-mph speed limit for a couple of reasons: 20 mph is the recommendation of the National Association of City Transportation Officials for minor streets with traffic counts of less than 6,000 cars per day; neighboring cities Minneapolis, St. Paul, and Falcon Heights moved to 20 mph; and the lack of sidewalks in Lauderdale.

Robert Holthaus, 1631 Carl Street, inquired whether data existed to support the speed reduction.

After discussing, the Council directed staff to prepare the resolution to change the speeds to 25 mph and bring back an engineering proposal for a traffic study to assess moving to 20 mph.

**Discussion/Action Item**

**A. Resolution No. 102522A – Supporting Membership within the Carbon Free Future Minnesota Coalition**

Xcel Energy, along with other utilities, are promoting their efforts to achieve carbon free energy by 2050. Part of this effort is asking likeminded businesses, government agencies, civic groups, and individuals to join their Carbon Free Future Minnesota Coalition.

After discussion, the Council decided more information was needed to decide on whether or not to participate in the coalition. Staff will request Xcel Energy staff present at a future meeting.

**B. Community Park Retaining Wall Replacement Estimate**

Butkowski said finding a solution to fix the retaining wall at Community Park has been a challenge. Staff spoke with a few contractors with the intention of replacing the top row of caps. All of them warned against it because the condition of the other layers was poor and crumbling. Those contractors verbally estimated \$40,000-\$50,000 to replace the wall.

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Staff began talking to Matt Vilella, a Lauderdale resident who owns a landscaping/ concrete company. He worked with staff to find a cost-effective replacement option. If approved, he plans to do the work this fall after his cement work is done for the season. Vilella is offering a reasonable price compared to everything else we have found, and staff recommend approving the contract with the payment terms.

Councilor Moffatt made a motion to approve the estimate from Select Concrete Services for the replacement of the retaining wall at Community Park. This was seconded by Councilor Dains and carried unanimously.

**Set Agenda for Next Meeting**

Butkowski stated that the November 15 council meeting might include canvassing of the 2022 election results, the quarterly investment report, the 2023 special/debt/capital improvement/ enterprise funds, a resolution for the 2023 election polling places, speed limit reduction options, and an update on the Carbon Free Future Minnesota Coalition.

**Work Session**

A. Community Development Update

Butkowski shared that the City and St. Anthony are still searching to fill the forestry core position. She also said that absentee voting is ongoing at City Hall, and a timeframe for construction at 1795 Eustis Street has been put on the City's website.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council.

Robert Holthaus, 1631 Eustis Street, mentioned some ideas to expand visibility for the houses participating in handing out treats on Halloween.

There being nobody else interested in speaking, Mayor Gaasch closed the floor.

**Adjournment**

Councilor Dains moved and seconded by Councilor Pulford to adjourn the meeting at 7:48 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

### **Request for Council Action**

**To:** Mayor and City Council  
**From:** City Administrator  
**Meeting Date:** November 15, 2022  
**Subject:** List of Claims

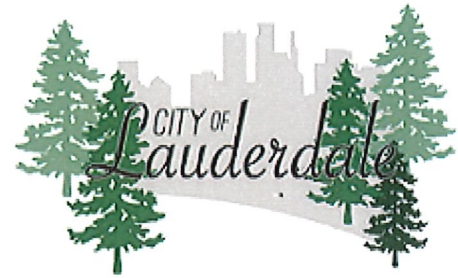
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The claims totaling \$148,646.05 are provided for City Council review and approval that includes check numbers 28133 to 28174.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: MILES.CLINE  
 Printed: 11/14/2022 11:37 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	34	AFSCME MN Council 5 PR Batch 52200.10.2022 Union Dues	10/28/2022 PR Batch 52200.10.2022 Unic	219.52
Total for this ACH Check for Vendor 34:				219.52
ACH	43	Public Employees Retirement Association PR Batch 52200.10.2022 PERA Coordinated PR Batch 52200.10.2022 PERA Coordinated	10/28/2022 PR Batch 52200.10.2022 PER PR Batch 52200.10.2022 PER	1,213.05 1,051.31
Total for this ACH Check for Vendor 43:				2,264.36
ACH	44	Minnesota Department of Revenue PR Batch 52200.10.2022 State Income Tax	10/28/2022 PR Batch 52200.10.2022 Stat	686.06
Total for this ACH Check for Vendor 44:				686.06
ACH	45	ICMA Retirement Corporation PR Batch 52200.10.2022 Deferred Comp PR Batch 52200.10.2022 Deferred Comp	10/28/2022 PR Batch 52200.10.2022 Def PR Batch 52200.10.2022 Def	1,462.69 1,750.76
Total for this ACH Check for Vendor 45:				3,213.45
ACH	46	Internal Revenue Service PR Batch 52200.10.2022 FICA Employer Portio PR Batch 52200.10.2022 Medicare Employee Pc PR Batch 52200.10.2022 FICA Employee Portio PR Batch 52200.10.2022 Federal Income Tax PR Batch 52200.10.2022 Medicare Employer Po	10/28/2022 PR Batch 52200.10.2022 FIC. PR Batch 52200.10.2022 Mec PR Batch 52200.10.2022 FIC. PR Batch 52200.10.2022 Fed PR Batch 52200.10.2022 Mec	1,188.11 277.89 1,188.11 1,764.34 277.89
Total for this ACH Check for Vendor 46:				4,696.34
28134	25	County of Ramsey PR Batch 52200.10.2022 Life Insurance PR Batch 52200.10.2022 Long Term Disability PR Batch 52200.10.2022 Short Term Disability	10/28/2022 PR Batch 52200.10.2022 Life PR Batch 52200.10.2022 Lon PR Batch 52200.10.2022 Sho	223.93 95.87 88.47
	RISK-002195	October Insurance Processing Fee		25.00
Total for Check Number 28134:				433.27
Total for 10/28/2022:				11,513.00
28133	380 2263	Select Concrete Services CP Retaining Wall Down Payment	11/04/2022	10,500.00
Total for Check Number 28133:				10,500.00
Total for 11/4/2022:				10,500.00



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association	11/11/2022	
		PR Batch 52300.11.2022 PERA Coordinated	PR Batch 52300.11.2022 PER	1,227.32
		PR Batch 52300.11.2022 PERA Coordinated	PR Batch 52300.11.2022 PER	1,063.67
Total for this ACH Check for Vendor 43:				2,290.99
ACH	44	Minnesota Department of Revenue	11/11/2022	
		PR Batch 52300.11.2022 State Income Tax	PR Batch 52300.11.2022 Stat	699.07
Total for this ACH Check for Vendor 44:				699.07
ACH	45	ICMA Retirement Corporation	11/11/2022	
		PR Batch 52300.11.2022 Deferred Comp	PR Batch 52300.11.2022 Def	1,177.99
		PR Batch 52300.11.2022 Deferred Comp	PR Batch 52300.11.2022 Def	1,737.32
Total for this ACH Check for Vendor 45:				2,915.31
ACH	46	Internal Revenue Service	11/11/2022	
		PR Batch 52300.11.2022 Medicare Employee Pc	PR Batch 52300.11.2022 Med	256.55
		PR Batch 52300.11.2022 FICA Employee Portio	PR Batch 52300.11.2022 FIC	1,097.00
		PR Batch 52300.11.2022 Medicare Employer Po	PR Batch 52300.11.2022 Med	256.55
		PR Batch 52300.11.2022 FICA Employer Portio	PR Batch 52300.11.2022 FIC	1,097.00
		PR Batch 52300.11.2022 Federal Income Tax	PR Batch 52300.11.2022 Fed	1,702.28
Total for this ACH Check for Vendor 46:				4,409.38
ACH	47	Public Employees Insurance Program	11/11/2022	
		PR Batch 52300.11.2022 Health Insurance	PR Batch 52300.11.2022 Heal	2,655.66
		PR Batch 52300.11.2022 Dental	PR Batch 52300.11.2022 Den	80.32
Total for this ACH Check for Vendor 47:				2,735.98
Total for 11/11/2022:				13,050.73
28135	65 18880411	Allstream Inc. Fax Line	11/15/2022	
				52.70
Total for Check Number 28135:				52.70
28136	377 112022	Dawn Bartylla Election Judge	11/15/2022	
				105.00
Total for Check Number 28136:				105.00
28137	375 112022	Bruce Bissonett Election Judge	11/15/2022	
				225.00
Total for Check Number 28137:				225.00
28138	116 112022	Wally Borner Election Judge	11/15/2022	
				82.50
Total for Check Number 28138:				82.50
28139	36 0231361	City of Roseville November IT Services	11/15/2022	
				1,802.97
Total for Check Number 28139:				1,802.97
28140	29 4267	City of St Anthony November Police Services	11/15/2022	
				66,856.92



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 28140:	66,856.92
28141	272 1518122	Corporate Four Insurance Agency 2022 Agent Fee	11/15/2022	1,200.00
			Total for Check Number 28141:	1,200.00
28142	25 EMCOM-010423 EMCOM-010438 EMCOM-010455	County of Ramsey October Fleet Support October 911 Dispatch Services October CAD Services	11/15/2022	6.24 642.58 106.52
			Total for Check Number 28142:	755.34
28143	381 89293	Davis Lock & Safe Key Copies	11/15/2022	19.98
			Total for Check Number 28143:	19.98
28144	318 112022	Kari Goodmanson Election Judge	11/15/2022	105.00
			Total for Check Number 28144:	105.00
28145	61 2100535	Gopher State One Call October Locates	11/15/2022	21.60
			Total for Check Number 28145:	21.60
28146	120 112022	Judith Hayes Election Judge	11/15/2022	105.00
			Total for Check Number 28146:	105.00
28147	382 112022	James Herrick Election Judge	11/15/2022	165.00
			Total for Check Number 28147:	165.00
28148	82 112022	Home Depot General Supplies	11/15/2022	52.49
			Total for Check Number 28148:	52.49
28149	144 112022	International City/County Management Ass ICMA Renewal - Heather	11/15/2022	613.80
			Total for Check Number 28149:	613.80
28150	31 170676	Kennedy & Graven Chartered September Legal Services	11/15/2022	518.00
			Total for Check Number 28150:	518.00
28151	185 112022 112022 112022	Lauderdale Certified Auto Repair Inc September Fuel September Fuel September Fuel	11/15/2022	0.49 2.29 0.49
			Total for Check Number 28151:	3.27
28152	376	Ernest Lyles	11/15/2022	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	112022	Election Judge		120.00
			Total for Check Number 28152:	120.00
28153	220 112022	Marcia Martinson Election Judge	11/15/2022	120.00
			Total for Check Number 28153:	120.00
28154	99 1228	Metropolitan Area Management Association Luncheon Meeting - HB	11/15/2022	25.00
			Total for Check Number 28154:	25.00
28155	24 0001147789	Metropolitan Council Decmeber Waste Water	11/15/2022	11,614.67
			Total for Check Number 28155:	11,614.67
28156	122 112022	Tony Mieloch Election Judge	11/15/2022	225.00
			Total for Check Number 28156:	225.00
28157	28 54751	Mike McPhillips Inc Fall Street Sweeping	11/15/2022	5,100.00
			Total for Check Number 28157:	5,100.00
28158	140 112022	Minnesota Department of Agriculture 2023 Tree Care Registry	11/15/2022	25.00
			Total for Check Number 28158:	25.00
28159	12 2022-205 2022-205 2022-205	NineNorth October Virtual Meeting Charge October Webstreaming & Archiving October Virtual Meeting Production	11/15/2022	74.75 255.41 360.00
			Total for Check Number 28159:	690.16
28160	84 112022 112022 112022 112022 112022 112022 112022 112022 112022 112022 112022 112022 112022 112022	North Star Bank Cardmember Services Amazon - Stir Sticks Costco - Halloween Ramy Turf - Gasparre Pond Seed October Costco Fuel Costco - Halloween October Costco Fuel October Pioneer Press Schwaab - Date Stamp October Costco Fuel Davis Lock & Safe - Key Copies Target - Halloween Food Target - Halloween Bags	11/15/2022	7.51 43.19 88.55 56.95 31.96 56.95 10.00 78.89 265.76 57.85 43.45 38.63
			Total for Check Number 28160:	779.69
28161	11 2022-530	North Suburban Communications Commiss 4Q22 Contribution	11/15/2022	1,056.53
			Total for Check Number 28161:	1,056.53

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
28162	5 619861-10-22	Premium Waters Inc October Water Bottles	11/15/2022	13.00
Total for Check Number 28162:				13.00
28163	356 545	Rum River Ventures LLC August 2022-September 2022 Contract Building	11/15/2022	8,614.16
Total for Check Number 28163:				8,614.16
28164	155 68640	Seven Corners Printing 4Q2022 Newsletter	11/15/2022	1,242.00
Total for Check Number 28164:				1,242.00
28165	142 112022	Hans Simons Election Judge	11/15/2022	225.00
Total for Check Number 28165:				225.00
28166	125 112022	Ann Sisel Election Judge	11/15/2022	105.00
Total for Check Number 28166:				105.00
28167	81 112022 112022 112022	St Paul Regional Water Service 1885 Fulham St 1891 Walnut St 1915 Walnut St	11/15/2022	54.95 76.84 20.52
Total for Check Number 28167:				152.31
28168	26 1995634 1995634	Stantec Consulting Services Inc 1795 Eustis Sewer Inspection LH Sewer Backup & Eustis Street Meeting	11/15/2022	4,233.25 1,600.46
Total for Check Number 28168:				5,833.71
28169	4 SI005098 SI005098	The Neighborhood Recycling Company Inc October Single Unit Dwelling October Multi-Family Recycling	11/15/2022	2,972.06 412.62
Total for Check Number 28169:				3,384.68
28170	379 112022	Heather Tueffel Election Judge	11/15/2022	120.00
Total for Check Number 28170:				120.00
28171	3 485887574	US National Equipment Finance Inc November Copier Lease	11/15/2022	176.00
Total for Check Number 28171:				176.00
28172	7 9325695-0500-5	Waste Management Inc November Public Works	11/15/2022	663.20
Total for Check Number 28172:				663.20
28173	303 112022	Christopher Wrightson Election Judge	11/15/2022	120.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 28173:	120.00
28174	74	Xcel Energy	11/15/2022	
	798982933	1917 Walnut Street		23.73
	798982933	1885 Fulham Street		28.49
	798982933	1885 Fulham Street		37.49
	798982933	1917 Walnut Street		28.49
	798994991	1891 Walnut Street		216.66
	798994991	1891 Walnut Street		34.59
	802307901	Larpenteur Bridge Lights		41.73
	802325340	2430 Larpenteur Avenue W		16.71
	802722111	Larpenteur Avenue		64.75
			Total for Check Number 28174:	492.64
			Total for 11/15/2022:	113,582.32
			Report Total (52 checks):	148,646.05

# LAUDERDALE COUNCIL ACTION FORM

## Action Requested

Consent  \_\_\_\_\_  
Public Hearing  \_\_\_\_\_  
Discussion  \_\_\_\_\_  
Action  \_\_\_\_\_  
Resolution  \_\_\_\_\_  
Work Session  \_\_\_\_\_

Meeting Date November 15, 2022

ITEM NUMBER SCORE Funding for Recycling

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR

## DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In 1989, the Minnesota Legislature adopted comprehensive waste reduction and recycling legislation based on the recommendations of the Governor's Select Committee on Recycling and the Environment. This set of laws, commonly referred to as SCORE, is a part of Minnesota's Waste Management Act. The SCORE legislation has provided counties with a funding source to develop effective waste reduction, recycling and solid waste management programs.

SCORE funding grants are automatically provided to municipalities in Ramsey County on an annual basis with submittal of a grant application. Lauderdale received \$6,118 to help cover expenses related to the City's recycling program such as administration, promotion, equipment, and collection. Lauderdale is eligible to receive \$6,118 again in 2023.

A resolution is required as part of the grant application. Adopting the attached resolution means the city accepts the funding. A grant agreement should be ready for signing in November.

## OPTIONS:

- Adopt the resolution as part of the consent agenda.
- Remove from the consent agenda for discussion and action.

## STAFF RECOMMENDATION:

By approving the consent agenda, the Council is adopting the attached resolution.

## COUNCIL ACTION:

**RESOLUTION NO. 111522A**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**A RESOLUTION ACCEPTING 2023 SCORE FUNDING FROM RAMSEY  
COUNTY FOR THE LAUDERDALE RECYCLING PROGRAM**

**WHEREAS**, SCORE Funding Grants are available to municipalities in Ramsey County for reimbursement of expenses related to administration, promotion, and collection of, recycling materials; and,

**WHEREAS**, the City of Lauderdale has a comprehensive curbside residential recycling program currently in use; and,

**WHEREAS**, these funds will provide Lauderdale with a method of paying for some incurred costs related to the administration of this program and collection of materials, thus aiding in keeping the cost to the residents low;

**NOW THEREFORE, BE IT RESOLVED** that the Lauderdale City Council does hereby authorize staff to submit an application to the St. Paul - Ramsey County Department of Public Health - Environmental Health Section for allocation of 2023 SCORE Funding Grant Monies.

**I CERTIFY THAT** the above resolution was adopted by the City Council of the City of Lauderdale on this 15th day of November, 2022.

---

Mary Gaasch, Mayor

(ATTEST)

(SEAL)

---

Heather Butkowski, City Administrator



**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent              X    
Public Hearing                
Discussion                    
Action                         
Resolution          X    
Work Session              

Meeting Date            November 15, 2022

ITEM NUMBER            Resolution of Polling Places

STAFF INITIAL                  MC      

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

The legislature requires all municipalities to designate their polling place locations for an upcoming election year by December 31 of the previous year. The law permits changing polling place locations in the year of the election if the polling place authorized by the Lauderdale City Council becomes unavailable for use.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council adopts Resolution 111522A—A Resolution Designating Polling Places for 2023 Elections.

**RESOLUTION NO. 111522B**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION DESIGNATING POLLING PLACES  
FOR 2023 ELECTIONS**

**WHEREAS**, Minnesota Statutes 204B.16, subd. 1 requires the City Council, by ordinance or resolution, to designate polling places for the upcoming year; and

**WHEREAS**, changes to the polling place locations may be made at least 90 days before the next election if one or more of the authorized polling places becomes unavailable for use; and

**WHEREAS**, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting.

**NOW, THEREFORE, BE IT RESOLVED**, that the Lauderdale City Council hereby designates the following polling place for elections conducted in the City in 2023:

Precinct 1:     Lauderdale City Hall  
                  1891 Walnut Street  
                  Lauderdale, MN 55113

**AND, BE IT FURTHER RESOLVED**, that the City Clerk is hereby authorized to designate a replacement which meets the requirements of the Minnesota Election Law for any polling place designated in this Resolution that becomes unavailable for use by the City;

**AND, BE IT FURTHER RESOLVED**, that the City Clerk is directed to send a copy of this resolution to the Ramsey County Elections Office.

Adopted by the City Council of Lauderdale this 15<sup>th</sup> day of November, 2022.

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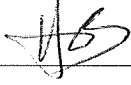
Mary Gaasch, Mayor

ATTEST:

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Heather Butkowski, City Clerk

**LAUDERDALE COUNCIL  
ACTION FORM**

<p style="text-align: center;"><b>Action Requested</b></p> <p>Consent                    <u>  X  </u></p> <p>Public Hearing           <u>          </u></p> <p>Discussion                <u>          </u></p> <p>Action                     <u>          </u></p> <p>Resolution               <u>          </u></p> <p>Work Session            <u>          </u></p>	<p>Meeting Date             November 15, 2022</p> <hr/> <p>ITEM NUMBER            <u>3Q22 Investment Report</u></p> <p>STAFF INITIAL            <u></u></p> <p>APPROVED BY ADMINISTRATOR</p>
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**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Following is the Third Quarter Investment Report for 2022.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the Consent Agenda, the Council acknowledges the investment report for July—September 2022.

**COUNCIL ACTION:**



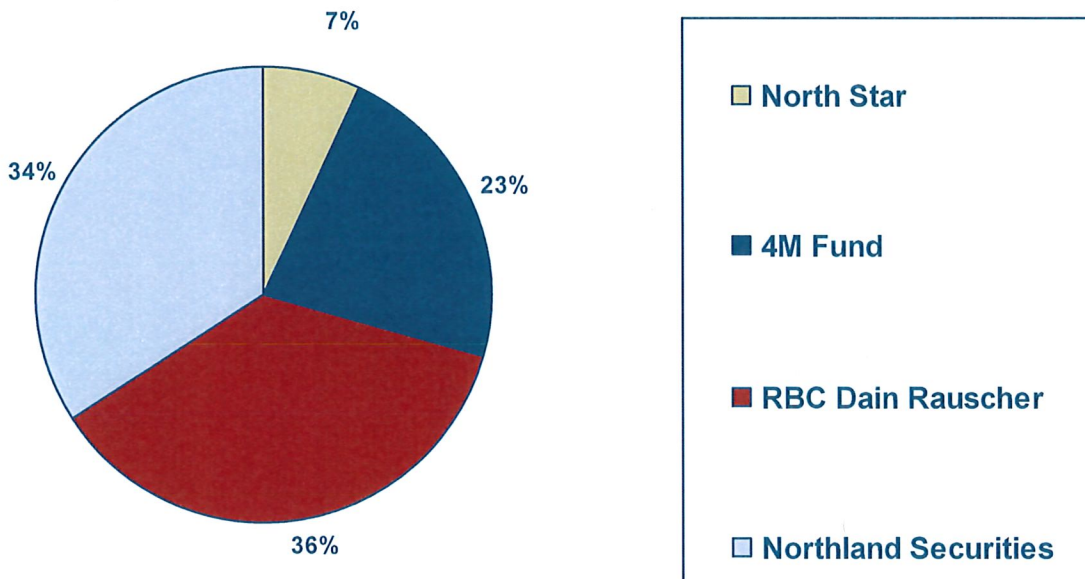
**Third Quarter 2022  
Investment Report**

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## INVESTMENTS

As of September 30, 2022, the City had the following amounts with official depositories:

North Star Bank	\$ 281,492
4M Fund	933,936
RBC Dain Rauscher	1,500,136
Northland Securities	1,406,706
<b>TOTAL</b>	<b>\$ 4,122,270</b>



## DEPOSITORIES AND INVESTMENT TYPES

North Star Bank		
Checking Account	\$	281,492
4M Fund		
Joint Powers Investment	\$	933,936
RBC Dain Rauscher		
Money Market Account	\$	0
US Government Securities		300,100 ( 3)
Certificates of Deposit	\$	1,200,036 (12)
Northland Securities		
Money Market Account	\$	106,706
Certificates of Deposit	\$	1,300,000 (13)

The City's Investment Policy sets some perimeters for investments, such as no more than 60% of the investment portfolio, or \$2,000,000 (whichever is less) shall be invested with any one investment company. No investments shall be made with a term over ten years unless with prior approval from the City Council.



## **INVESTMENT TERM**

Liquid assets are money market accounts.

1-5 Years are made up of certificate of deposit and US Government Instrumentality Securities.

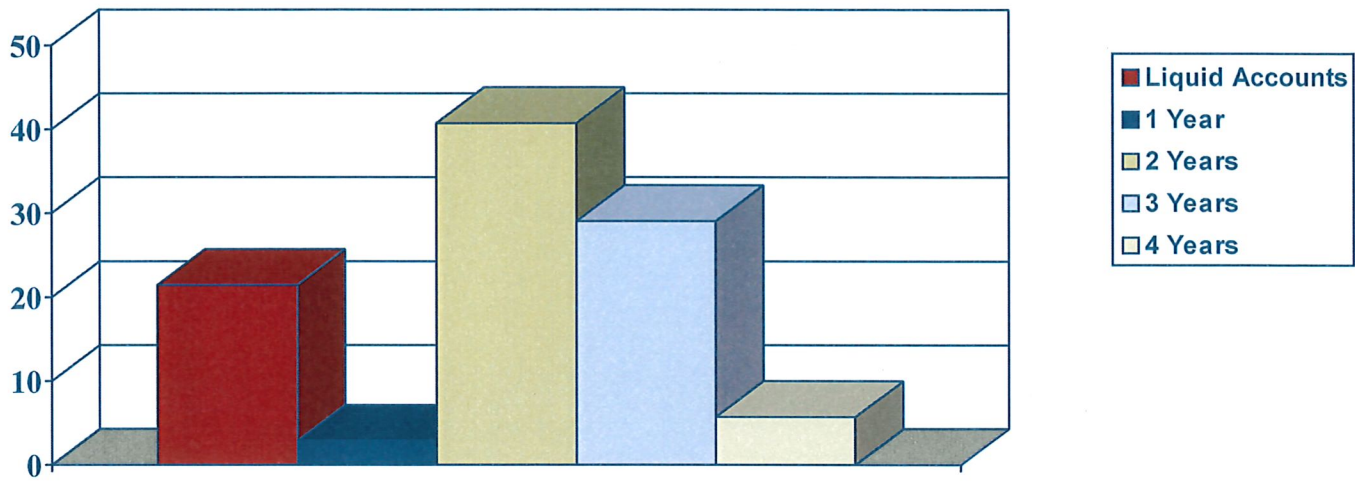
6-10 Years are US Government Instrumentality Securities.

11-15 Years are US Government Instrumentality Securities.

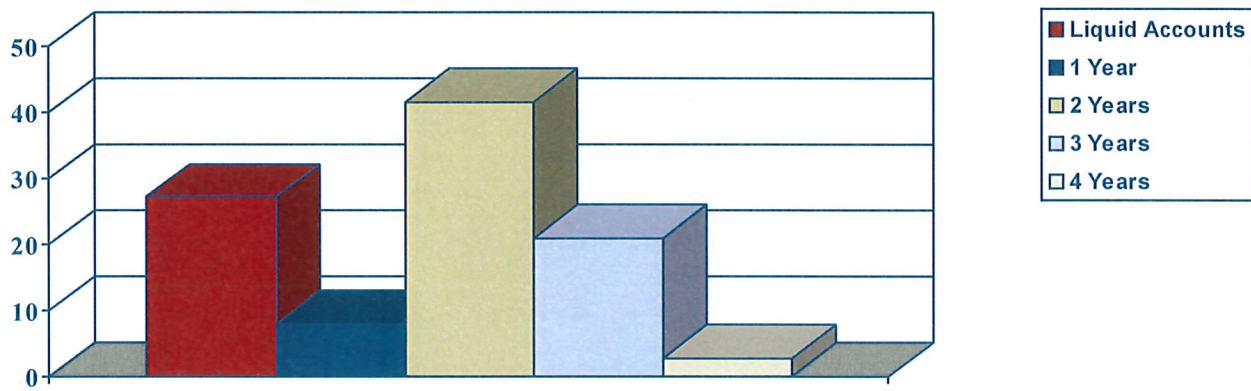
15+ Years are US Government Instrumentality Securities and bonds.

US Government Instrumentality Securities are financial intermediaries established by the federal government to fund loans to certain groups of borrowers, such as homeowners, farmers and students. Most active issuers are Federal Home Loan Bank, Federal National Mortgage Association (Fannie Mae) and Tennessee Valley Authority. Maturities range from three months to 30 years with fixed interest rates.

### EOY 2021 Investment Portfolio by Holding Period

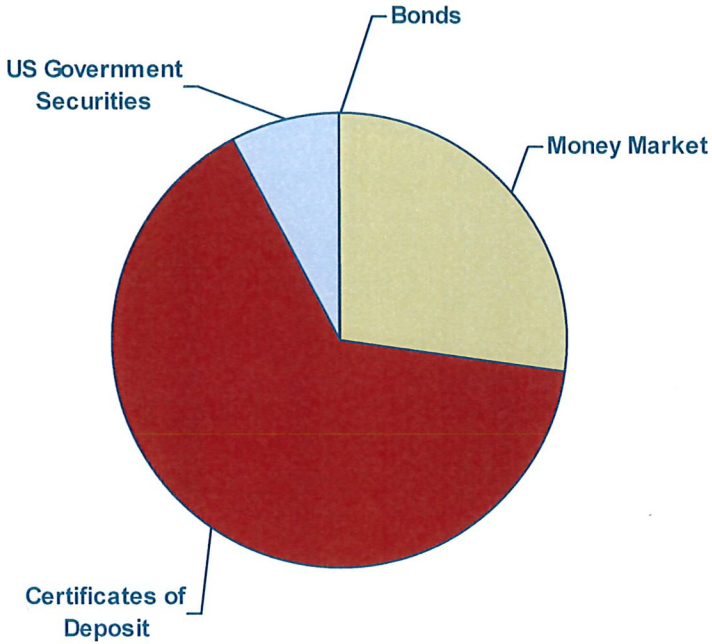


### Third Quarter 2022 Investment Portfolio by Holding Period



# INVESTMENT TYPES

Money Market	\$ 1,040,642
Bonds	0
Certificates of Deposit	2,500,036
US Government Securities	300,100



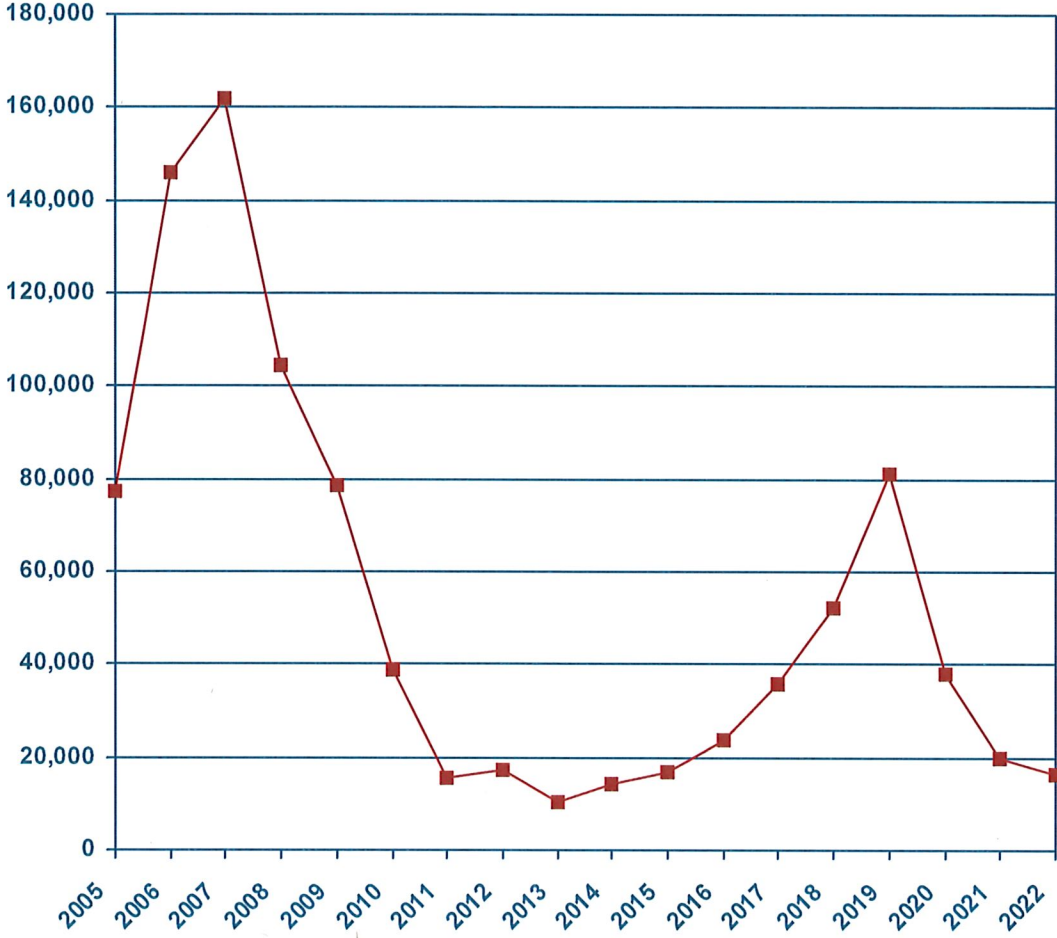
### Investment Schedule

<i>Maturity Date</i>	<i>Type</i>	<i>Interest Rate</i>	<i>Investment Broker</i>	<i>Amount</i>	<i>Bank</i>
8/26/2025	CD	0.70%	Northland	100,000.00	Toyota Savings Bank
12/10/2024	CD	0.90%	Northland	100,000.00	Synchrony Bank
8/27/2024	CD	0.50%	RBC	100,000.00	Medallion Bank
8/27/2024	CD	0.30%	RBC	100,000.00	Bank OZK
8/26/2024	FA	0.30%	RBC	100,000.00	Federal Home Loan Bank
6/17/2024	CD	0.70%	RBC	100,000.00	Merrick Bank
3/15/2024	CD	0.40%	Northland	100,000.00	Third Federal Savings
2/12/2024	CD	0.20%	Northland	100,000.00	TIAA FSB Jacksonville
12/15/2023	CD	0.60%	RBC	100,000.00	Barclay's Bank
9/22/2023	CD	4.00%	Northland	100,000.00	BMO Harris
9/6/2023	FA	4.30%	RBC	100,100.00	Federal Home Loan Bank
8/10/2023	FA	0.32%	RBC	100,000.00	Federal Farm Credit Bank
7/31/2023	CD	0.25%	Northland	100,000.00	Transportation Alliance Bank
7/31/2023	CD	0.20%	RBC	100,000.00	Transportation Alliance Bank
7/28/2023	CD	0.25%	Northland	100,000.00	Goldman Sachs
6/29/2023	CD	3.90%	RBC	100,000.00	Washington Westerly
3/30/2023	CD	3.95%	RBC	100,000.00	Capitol One
2/28/2023	CD	0.15%	Northland	100,000.00	Veritex Community Bank
2/27/2023	CD	0.15%	RBC	100,000.00	BMW Bank of America
2/16/2023	CD	0.15%	Northland	100,000.00	Bank Hapoalim
1/30/2023	CD	0.25%	Northland	100,000.00	Flagstar Bank
1/23/2023	CD	1.90%	Northland	100,000.00	Sallie Mae
1/9/2023	CD	1.85%	RBC	100,036.13	Morgan Stanley BK
12/27/2022	CD	0.25%	Northland	100,000.00	Bank of England Arkansas
11/9/2022	CD	0.20%	Northland	100,000.00	New York Community Bank
10/31/2022	CD	0.15%	RBC	100,000.00	Unity Bank
10/28/2022	CD	0.20%	RBC	100,000.00	State Bank of India
10/22/2022	CD	0.15%	RBC	100,000.00	ICBC
8/26/2022	CD	0.10%	Northland	100,000.00	Marlin Business Bank
8/22/2022	CD	0.10%	RBC	100,000.00	Homestreet Bank

What a difference one quarter has made. The previous CDs purchased at the end of 2021 paid under 100 basis points (1.0%) for a three-year term. The proceeds from the sale of 1795 Eustis Street this quarter allowed staff to invest in a couple of new investments. CDs and federal agency securities purchased this quarter yield well over 4.0% on a one-year term. Staff plan to reinvest in better yielding investments as CDs mature. However, the City will continue to hold some lower yielding investments until they mature in 2023 and 2024. Investments in blue matured this quarter. Investments in red were recently purchased.

# INTEREST EARNINGS

The following chart shows the interest earnings since 2005 with 2007 being our best year with earnings of \$161,884. Investment interest earned through 2021 totaled \$19,900.76. Investment interest through third quarter 2022 totaled \$16,206.98.



2022 City of Lauderdale Investments

	FDIC	CUSIP	% Rate	Approx. Holding in Days	Maturity Date	Purch Date	Balance 12/31/2021	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	Balance 1/31/2022	Purchases	Sales	Transfers in	Transfers out	Interest/Dividends	
<b>Northland</b>																			
Money Market							1,220.59	-	-	1,117.81	-	-	2,338.40	-	-	100,437.26	-	-	-
CD Toyota Financial		89235W-LJ-8	0.700	1460	8/26/2025	8/26/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Toyota Financial		8716AX-H2-5	0.900	1095	12/10/2024	12/10/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Synchrony Bank		88413G-DC-9	0.400	913	3/15/2024	9/15/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Third Fed Savings		87270L-DK-6	0.200	1095	2/12/2024	2/12/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD TIAA		05600X-JF-8	4.000	364	9/23/2023	9/23/2022	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100.82
CD BMO Harris		89388C-FB-9	0.250	730	7/31/2023	7/30/2021	100,000.00	-	-	-	-	126.03	100,000.00	-	-	-	-	-	21.23
CD Transportation Alliance Bank		38149W-WV-1	0.250	730	7/28/2023	7/28/2021	100,000.00	-	-	-	-	12.74	100,000.00	-	-	-	-	-	12.74
CD Goldman Sachs		923450-CM-0	0.150	548	2/28/2023	8/31/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	75.62
CD Bank Hapoalim		06251A-2T-6	0.150	730	2/16/2023	2/16/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	126.03
CD Flagstar Bank		33847E-4U-8	0.250	548	1/30/2023	7/30/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Sallie Mae Bk		795450-6B-6	1.900	1095	1/23/2023	1/23/2020	100,000.00	-	-	957.81	-	-	100,000.00	-	-	-	-	-	-
CD Bank of England Ark		062070-EB-9	0.250	365	12/27/2022	12/27/2021	100,000.00	-	-	21.23	-	-	100,000.00	-	-	-	-	-	-
CD New York Community Bank		649447-UC-1	0.200	720	1/19/2022	1/19/2020	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Marlin Business Bank		57116A-UU-0	0.100	548	8/26/2022	2/26/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Texas Capital		88224P-MA-4	0.200	183	2/7/2022	8/7/2020	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100.82
Future purchases							1,401,220.59	-	-	1,117.81	-	-	1,402,338.40	-	-	100,437.26	-	-	437.26
Portfolio Value																			
<b>RBC</b>																			
Money Market							-	-	-	1,110.96	1,110.96	-	-	-	-	-	-	-	-
CD Medallion Bank		58404DLM1	0.500	1095	8/27/2024	8/27/2021	100,000.00	-	-	42.47	-	-	100,000.00	-	-	-	-	-	42.47
CD Bank OZK		06417NAY78	0.300	1095	8/27/2024	8/27/2021	100,000.00	-	-	25.48	-	-	100,000.00	-	-	-	-	-	25.48
FA Federal Home Loan Bank		3130AL7K4	0.300	1278	8/26/2024	2/26/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	150.00
CD Merrick Bank		59018KQX7	0.700	913	6/17/2024	12/17/2021	100,000.00	-	-	59.45	-	-	100,000.00	-	-	-	-	-	59.45
CD Barclays Bank		06740KNR4	0.600	730	12/15/2023	12/15/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
FA Federal Home Loan Bank		3130ATTGM3	4.300	345	9/6/2023	9/26/2022	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
FA Federal Farm Credit Bank		3133EL3E2	0.320	1095	8/10/2023	8/10/2020	100,000.00	-	-	16.99	-	-	100,000.00	-	-	-	-	-	16.99
CD Transportation Alliance Bank		89388C-FA-1	0.200	730	7/13/2023	7/19/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Washington Westery		940637PR6	3.900	274	6/29/2023	9/29/2022	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Valley National		919853HC8	3.900	183	4/3/2023	10/3/2022	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Capitol One		1402RUM1	3.950	183	3/30/2023	9/30/2022	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD BMW Bank of NA		05580AYP3	0.150	730	2/27/2023	2/26/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD Morgan Stanley BK NA		61690URR3	1.850	1095	1/9/2023	1/9/2020	100,036.13	-	-	932.60	-	-	100,036.13	-	-	-	-	-	-
CD Unity Bank Clinton NJ		91330ACL9	0.150	730	10/31/2022	10/30/2020	100,000.00	-	-	12.74	-	-	100,000.00	-	-	-	-	-	11.92
CD State Bank India		856293Q82	0.200	730	10/28/2022	10/28/2020	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
CD ICBC Ltd New York		45581EBU4	0.150	730	10/20/2022	10/21/2020	100,000.00	-	-	12.74	-	-	100,000.00	-	-	-	-	-	12.74
CD Homestreet Bank		43785QPQ0	0.100	548	8/22/2022	2/22/2021	100,000.55	-	-	8.49	-	-	100,000.55	-	-	-	-	-	8.49
Future purchases							-	-	-	-	-	-	-	-	-	-	-	-	-
Portfolio Value																			
1,300,036.68																			
<b>4M Funds</b>																			
Invest Fund							263,142.71	-	-	1,110.96	100,000.00	1.79	164,255.46	-	-	562.06	90,000.00	0.86	
Plus Fund							475,171.25	-	-	-	-	12.09	475,183.34	-	-	-	100,000.00	10.44	
4M Short Term Series							-	-	-	-	-	-	-	-	-	-	-	-	-
Future purchases							-	-	-	-	-	-	-	-	-	-	-	-	-
Total Account																			
738,313.96																			
<b>TOTAL INVESTMENTS AND CDS.</b>																			
3,439,571.23																			
From "Cash Balances" Report																			
Investments																			
Fund 101 Balance																			
3,339,571.23																			
2,621,369.86																			
718,201.37																			
Investments																			
Interest																			
New Balance																			
3,339,571.23																			
2,242.65																			
3,341,813.88																			
From "Cash Balances" Report																			
Investments																			
Fund 101 Balance																			
3,151,813.88																			
2,520,185.55																			
631,628.33																			
Investments																			
Interest																			
New Balance																			
3,151,813.88																			
1,010.62																			
3,152,824.50																			





Sales		Transfers in	Transfers out	Interest/ Dividends	Balance 6/30/2022	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 7/31/2022	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 8/31/2022	Purchases	Sales	
503.29	-	503.29	-	20.75	104,180.94	-	-	1,120.27	-	60.96	105,362.17	-	-	100,769.99	-	120.47	206,252.63	-	-	
448.77	-	-	-	448.77	100,000.00	-	-	-	-	-	100,000.00	-	347.12	-	-	347.12	100,000.00	-	-	
-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	
-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	99.18	-	-	99.18	100,000.00	100,000.00	201.64	
41.78	-	-	-	41.78	100,000.00	-	-	-	-	-	100,000.00	-	41.78	-	-	41.78	100,000.00	-	-	
12.74	-	-	-	12.74	100,000.00	-	123.97	-	-	123.97	100,000.00	-	12.74	-	-	12.74	100,000.00	-	-	
-	-	-	-	-	100,000.00	-	12.33	-	-	12.33	100,000.00	-	74.38	-	-	74.38	100,000.00	-	12.74	
-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	123.97	-	-	123.97	100,000.00	-	-	
-	-	-	-	-	100,000.00	-	942.19	-	-	942.19	100,000.00	-	21.23	-	-	21.23	100,000.00	-	-	
-	-	-	-	-	100,000.00	-	41.78	-	-	41.78	100,000.00	-	21.23	-	-	21.23	100,000.00	-	21.23	
-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	100,049.59	-	-	49.59	100,000.00	-	-	
-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	0.00	-	-	
-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	-	-	-	(0.00)	-	-	
503.29	-	503.29	-	524.04	1,404,180.94	-	1,120.27	1,120.27	-	1,181.23	1,405,362.17	-	100,769.99	100,769.99	-	890.46	1,406,252.63	100,000.00	235.61	
42.47	477.54	477.54	477.54	42.47	100,000.00	-	41.10	-	-	41.10	100,000.00	-	42.47	100,591.51	100,591.51	42.47	100,000.00	-	42.47	
25.48	-	-	-	25.48	100,000.00	-	24.66	-	-	24.66	100,000.00	-	25.48	-	-	25.48	100,000.00	-	25.48	
59.45	-	-	-	59.45	100,000.00	-	57.53	-	-	57.53	100,000.00	-	59.45	-	-	59.45	100,000.00	-	59.45	
299.18	-	-	-	299.18	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	100,100.00	-	
16.99	-	-	-	16.99	100,000.00	-	-	-	-	-	100,000.00	-	160.00	-	-	160.00	100,000.00	-	16.99	
-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	33.43	-	-	33.43	100,000.00	100,000.00	-	
-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	
12.74	-	-	-	12.74	100,036.13	-	917.40	-	-	917.40	100,036.13	-	74.38	-	-	74.38	100,000.00	-	-	
-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,036.13	-	-	
12.74	-	-	-	12.74	100,000.00	-	-	-	-	-	100,000.00	-	25.07	-	-	25.07	100,000.00	-	12.74	
12.74	-	-	-	12.74	100,000.00	-	12.33	-	-	12.33	100,000.00	-	12.74	-	-	12.74	100,000.00	-	12.74	
8.49	-	-	-	8.49	100,000.55	-	8.22	-	-	8.22	100,000.55	-	100,009.04	-	-	8.49	0.00	-	-	
477.54	477.54	477.54	477.54	477.54	1,300,036.68	-	1,061.24	-	-	1,061.24	1,300,036.68	-	100,591.51	100,591.51	100,591.51	591.51	1,200,036.13	300,100.00	169.87	
-	477.54	477.54	477.54	57.06	76,015.23	-	582.84	501,061.24	-	582.84	577,659.31	-	-	100,591.51	-	992.83	679,243.65	-	-	
-	-	-	-	77.79	100,418.45	-	689.28	600,000.00	-	689.28	701,107.73	-	-	-	-	1,148.35	702,256.08	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
-	477.54	477.54	477.54	134.85	176,433.68	-	1,272.12	1,101,061.24	-	1,272.12	1,278,767.04	-	-	100,591.51	-	2,141.18	1,381,499.73	-	-	
980.83	1,458.37	477.54	477.54	1,136.43	2,880,651.30	-	2,181.51	1,102,181.51	-	3,514.59	3,984,165.89	-	201,362.05	301,953.01	100,591.51	3,623.15	3,987,789.04	400,100.00	465.48	
From "Cash Balances" Report	Investments	2,879,514.87	2,879,514.87	From "Cash Balances" Report	Investments	3,980,651.30	3,980,651.30	From "Cash Balances" Report	Investments	3,984,165.89	3,984,165.89	From "Cash Balances" Report	Investments	3,984,165.89	3,984,165.89	From "Cash Balances" Report	Investments	3,984,165.89	From "Cash Balances" Report	Investments
Fund 101 Balance	433,944.09	2,445,570.78	2,445,570.78	Fund 101 Balance	3,059,912.64	3,059,912.64	3,059,912.64	Fund 101 Balance	3,229,404.99	3,229,404.99	3,229,404.99	Fund 101 Balance	3,229,404.99	3,229,404.99	3,229,404.99	Fund 101 Balance	3,229,404.99	Fund 101 Balance	3,229,404.99	Fund 101 Balance
Investments	2,879,514.87	2,879,514.87	2,879,514.87	Investments	920,738.66	920,738.66	920,738.66	Investments	754,760.90	754,760.90	754,760.90	Investments	754,760.90	754,760.90	754,760.90	Investments	754,760.90	Investments	754,760.90	Investments
Interest	1,136.43	1,136.43	1,136.43	Interest	3,514.59	3,514.59	3,514.59	Interest	3,623.15	3,623.15	3,623.15	Interest	3,623.15	3,623.15	Interest	3,623.15	Interest	3,623.15	Interest	3,623.15
New Balance	2,880,651.30	2,880,651.30	2,880,651.30	New Balance	3,984,165.89	3,984,165.89	3,984,165.89	New Balance	3,984,165.89	3,984,165.89	3,984,165.89	New Balance	3,984,165.89	3,984,165.89	New Balance	3,984,165.89	New Balance	3,984,165.89	New Balance	3,984,165.89





**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Canvas                      X    
Public Hearing                    
Discussion                        
Action                             
Resolution              X    
Work Session                  

Meeting Date                    November 15, 2022

ITEM NUMBER                    Canvas Election Returns

STAFF INITIAL                    

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Per Minnesota Statutes section 205.185, the governing body of a city shall act as the canvassing board, canvas the returns, and declare the results of the election within three to ten days after a general election. Ramsey County election staff prepared the abstract included with the following resolution for adoption.

**STAFF RECOMMENDATION:**

Motion to adopt Resolution 111522C—A Resolution Certifying the Election Returns of the November 8, 2022, General Municipal Election.

**RESOLUTION NO. 111522C**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION CERTIFYING THE ELECTION RETURNS  
OF THE NOVEMBER 8, 2022, GENERAL MUNICIPAL ELECTION**

**WHEREAS**, the City of Lauderdale and Ramsey County election officials have tabulated the votes in Precinct I for Mayor for a term of two years and two Council members for a term of four years effective January 1, 2023.

**WHEREAS**, the results have been compiled and are presented in the *Abstract of Votes Cast In the Precincts of the City of Lauderdale, State of Minnesota, at the State General Election Held Tuesday, November 8, 2022* which have been made part of this resolution.

**WHEREAS**, the write-in votes also have been tabulated and made a part of this resolution.

**NOW THEREFORE, BE IT RESOLVED** by the Canvassing Board that Mary Gaasch is duly declared elected to the Office of Mayor for a term of two years beginning January 1, 2023, and that Sharon F. Kelly and Evan Sayre are duly declared elected to the Office of City Council for a term of four years beginning January 1, 2023.

**BE IT ALSO RESOLVED**, that the City Clerk is directed to certify the election returns to the Ramsey County Auditor.

Adopted by the City Council of the city of Lauderdale this 15<sup>th</sup> day of November, 2022.

(ATTEST)

\_\_\_\_\_  
Andi Moffatt, Mayor Pro Tem

(SEAL)

\_\_\_\_\_  
Heather Butkowski, City Administrator



Abstract of Votes Cast  
In the Precincts of the City of Lauderdale  
State of Minnesota  
at the State General Election  
Held Tuesday, November 8, 2022  
as compiled from the official returns.

Summary of Totals  
City of Lauderdale  
Tuesday, November 8, 2022 State General Election

Number of persons registered as of 7 a.m.	1421
Number of persons registered on Election Day	91
Number of accepted regular, military, and overseas absentee ballots and mail ballots	246
Number of federal office only absentee ballots	3
Number of presidential absentee ballots	0
Total number of persons voting	1091

Summary of Totals  
City of Lauderdale  
Tuesday, November 8, 2022 State General Election

KEY TO PARTY ABBREVIATIONS

NP - Nonpartisan

Mayor (Lauderdale)	NP	WI
Moses Hungiapuko	Mary Gaasch	WRITE-IN
337	639	10
Council Member (Lauderdale) (Elect 2)	NP	WI
Sharon F. Kelly	Evan Sayre	WRITE-IN
679	580	39

Detail of Election Results  
 City of Lauderdale  
 Tuesday, November 8, 2022 State General Election

Precinct	Persons Registered as of 7 A.M.	Persons Registered on Election Day	Total Number of Persons Voting
62 0090 : LAUDERDALE P-1	1421	91	1091
City of Lauderdale Total:	1421	91	1091

Detail of Election Results  
 City of Lauderdale  
 Tuesday, November 8, 2022 State General Election

Office Title: Mayor (Lauderdale)

Precinct	NP Moses Hungiapuko	NP Mary Gaasch	WI WRITE-IN
62 0090 : LAUDERDALE P-1	337	639	10
Total:	<b>337</b>	<b>639</b>	<b>10</b>

Office Title: Council Member (Lauderdale) (Elect 2)

Precinct	NP Sharon F. Kelly	NP Evan Sayre	WI WRITE-IN
62 0090 : LAUDERDALE P-1	679	580	39
Total:	<b>679</b>	<b>580</b>	<b>39</b>

We, the legally constituted county canvassing board, certify that we have herein specified the names of the persons receiving votes and the number of votes received by each office voted on, and have specified the number of votes for and against each question voted on, at the State General Election held on Tuesday, November 8, 2022

As appears by the returns of the election precincts voting in this election, duly returned to, filed, opened, and canvassed, and now remaining on file in the office of the City of Lauderdale Clerk. Witness our official signature at \_\_\_\_\_ in \_\_\_\_\_ County this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

\_\_\_\_\_  
Member of canvassing board

State of Minnesota  
City of Lauderdale

I, \_\_\_\_\_, Clerk of the City of Lauderdale do hereby certify the within and foregoing \_\_\_\_\_ pages to be a full and correct copy of the original abstract and return of the votes cast in the City of Lauderdale State General Election held on Tuesday, November 8, 2022.

Witness my hand and official seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent	_____
Public Hearing	_____X_____
Discussion	_____X_____
Action	_____X_____
Resolution	_____X_____
Work Session	_____

Meeting Date                      November 15, 2022

ITEM NUMBER                      Special Assess. Resolution

STAFF INITIAL                      \_\_\_\_\_

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Each year the city must submit a resolution to Ramsey County certifying special assessments for the year. This year the City has one special assessments for unpaid tree removal services. Prior to adopting the resolution, the City Council shall hold a public hearing in the event the owner or their representative would like to contest the special assessment.

**STAFF RECOMMENDATION:**

The Council adopts Resolution No. 111522D—A Resolution Adopting and Certifying Liens for Delinquent Utilities and Unpaid Services

**RESOLUTION NO. 111522D**

**CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**A RESOLUTION ADOPTING AND CERTIFYING LIENS  
FOR DELINQUENT UTILITIES AND UNPAID SERVICES**

**WHEREAS**, pursuant to proper notice, the City Council has met, heard, and passed upon all objections to the proposed liens for unpaid charges for delinquent utility bills and unpaid service charges; and

**WHEREAS**, City staff has worked diligently to collect unpaid charges for delinquent bills but despite such efforts, certain charges remain unpaid.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Lauderdale, Minnesota, as follows:

1. Such proposed liens for unpaid charges, as shown on the copy of the certification roll attached hereto and made a part hereof as **Exhibit "A"** are hereby accepted and shall constitute liens against the lands therein named.
2. Such liens shall be certified to Ramsey County for payment in one installment with the 2023 property taxes. There shall be no interest, although a \$25.00 administration charge is included for each utility account.
3. The City Administrator shall transmit a certified copy of the certification roll to the Ramsey County Auditor prior to November 30, 2022, to be extended on the property tax list of Ramsey County for the parcels identified therein and such liens shall be certified to and be collected and paid over in the same manner as property taxes due and payable in the year 2023.

Adopted by the City Council of the City of Lauderdale on this 15th day of November, 2022.

\_\_\_\_\_  
Andi Moffatt, Mayor Pro Tem

ATTEST:

\_\_\_\_\_  
Heather Butkowski, City Administrator



**EXHIBIT A**

<u>OWNER NAME</u>	<u>PID</u>	<u>AMOUNT DUE</u>	<u>ADMIN FEE</u>	<u>TOTAL</u>
Jack D Barlow Evelyn F Barlow	17.29.23.23.0004	\$1,250.00	\$25.00	\$1,275.00