

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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November 22, 2022

**Call to Order**

Mayor Gaasch called the Regular City Council meeting to order at 7:00 p.m.

**Roll Call**

Councilors present: Andi Moffatt, Duane Pulford, Jeff Dains, Roxanne Grove, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. Mayor Gaasch said the city administrator's performance review would be postponed. There being no other changes, Councilor Pulford moved and seconded by Councilor Moffatt to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the minutes of the November 15, 2022 city council meeting. There being none, Councilor Grove moved and seconded by Councilor Pulford to approve the minutes of the November 15, 2022 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Pulford moved and seconded by Councilor Grove to approve the claims totaling \$6,821.57. Motion carried unanimously.

**Consent**

Councilor Moffatt moved and seconded by Councilor Pulford to approve the Consent Agenda thereby approving the seasonal warming house staffing plan and acknowledging the October financial report.

**Informational Presentations/Reports**

A. City Council Updates

Mayor Gaasch shared that the League of Minnesota Cities was collaborating with Benchmark Analytics to conduct an assessment on law enforcement best practices across the state of Minnesota. Gaasch also recently returned from a National League of Cities conference where the focus was on community engagement and zoning density.

**Discussion/Action Item**

A. 2023-2032 Capital Improvement Program

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Staff prepared the 2023-2032 Capital Improvement Plan (CIP) for Council review. Staff will include the CIP with the budget book after the budget and levy are adopted at the next meeting.

Butkowski said the CIP reflects maintenance expenses over the next ten years in addition to capital expenses. No upcoming costs are expected in the 226 Communication Fund as the equipment in the council chambers was just updated. The 401 General Capital Fund reflects equipment replacement. Funds 403, 602, and 603 combined show the anticipated cost of the mill and overlay project tentatively scheduled for 2026, or when the recent seal coat is worn off. Fund 602 reflects the on-going cost for regular sewer cleaning services.

**B. 2023 General, Special, Debt, Capital Improvement, and Enterprise Funds**

The packet included the 2023 budgets for all funds. The Council discussed budgetary items in advance of the Truth-in-Taxation public hearing scheduled for December 13.

**C. Resolution No. 112222A – Establishing 2023 Sanitary Sewer Rates, Storm Sewer Rates, and Recycling Rates**

Previously, the City Council discussed raising the recycling rates for 2023 and settled on \$9.17/month (\$1.00/month over 2022). Staff recommend increasing the sanitary sewer rate by 3.0% or \$6.92 per household per year and storm sewer rate by 5.0% or \$3.56 per household per year in anticipation of the mill and overlay project anticipated in 2026.

Councilor Pulford made a motion to adopt Resolution No. 112222A—A Resolution Establishing 2023 Sanitary Sewer Rates, Storm Sewer Rates, and Recycling Rates. This was seconded by Councilor Dains and carried unanimously.

**D. Speed Limits on Residential City Streets**

The City Council discussed its ability to change residential speed limits. Speeds can be reduced from 30 to 25 mph by resolution and from 30 to 20 mph if warranted based on a speed study. The Council directed staff to bring forward a resolution to change the speed limit on residential streets to 25 mph and to provide costs for a speed study to be prepared by the City engineer. After discussing the options, the Council directed the city engineer to prepare the speed study.

Councilor Pulford made a motion for the city engineer to conduct a speed study and analysis to determine whether the Council can reduce residential speed limits to 20 mph. This was seconded by Councilor Dains and carried unanimously.

**Set Agenda for Next Meeting**

Butkowski stated that the December 13 council meeting might include Truth-in-Taxation public hearing and adoptions of the budget and levy.

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**Work Session**

A. Community Development Update

Butkowski shared that residents should sign up for the Eureka Recycling online portal if they want to be updated on recycling issues in the City.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council.

There being nobody interested in speaking, Mayor Gaasch closed the floor.

**Adjournment**

Councilor Dains moved and seconded by Councilor Pulford to adjourn the meeting at 7:51 p.m.  
Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk