

<p>LAUDERDALE CITY COUNCIL MEETING AGENDA 7:00 P.M. TUESDAY, DECEMBER 13, 2022 LAUDERDALE CITY HALL, 1891 WALNUT STREET</p>
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The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING

2. ROLL CALL

3. APPROVALS

- a. Agenda
- b. Minutes of the November 22, 2022 City Council Meeting
- c. Claims Totaling \$ \$200,296.76

4. CONSENT

- a. 2023 SafeAssure Contract
- b. Yearend Accounts Payable Authorization
- c. Final Pay Request from Visu-Sewer, Inc. for 2021-2022 Sewer Lining Project
- d. 2023 Northeast Youth and Family Services Contract
- e. Audit Preparation and Long-Term Financial Plan Services

5. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

- a. Resolution No. 121322A Commending Council Member Roxanne Grove
- b. Resolution No. 121322B Commending Council Member Andi Moffatt
- c. Resolution No. 121322C Commending State Senator John Marty
- d. Resolution No. 121322D Commending State Representative Alice Hausman

6. INFORMATIONAL PRESENTATIONS / REPORTS

- a. City Council Updates

7. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

- a. Truth-in-Taxation Public Hearing
- b. Resolution No. 121322E – Adopting the 2023 Final Property Tax Levy
- c. Resolution No. 121322F – Adopting the 2023 Final Budget and Establishing Fund Appropriations

8. DISCUSSION / ACTION ITEM

- a. 1832 Eustis Street Parking Pad Waiver Request
- b. Agreement with PeopleService for the Provision of Sanitary Sewer Management Services

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

- a. Swearing in of Newly Elected Officials
- b. Designate Official Depository and Investment Institutions
- c. 2023 Committee Appointments and Assignments
- d. Establish 2023 Fee Schedule
- e. Establish 2023 City Council Meeting Schedule
- f. November Financial Report
- g. City Administrator Job Performance Evaluation
- h. Metropolitan Council Representative Peter Lindstrom (January 24)
- i. League of Women Voters Presentation (February 14)
- j. Carbon Free Futures MN Coalition Presentation (February 28)

12. WORK SESSION

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. CLOSED SESSION

- a. Union Contract

14. ADJOURNMENT

To provide public comments, join us via Zoom.

You are invited to a Zoom webinar.

When: Dec 13, 2022 07:00 PM Central Time (US and Canada)

Topic: December 13, 2022 Lauderdale City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88953033471?pwd=cHlrOFFzeXRtMWM4bzFScTR6M0VVQT09>

Passcode: 375573

Or One tap mobile :

US: +13126266799,,88953033471# or +16465588656,,88953033471#

Or Telephone:

Dial US: +1 312 626 6799 or +1 646 558 8656 or +1 646 931 3860 or +1 301 715 8592 or +1 305 224 1968 or +1 309 205 3325 or +1 564 217 2000 or +1 669 444 9171 or +1 669 900 9128 or +1 689 278 1000 or +1 719 359 4580 or +1 507 473 4847 or 833 548 0282 (Toll Free) or 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free) or 833 548 0276 (Toll Free)

Webinar ID: 889 5303 3471

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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November 22, 2022

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:00 p.m.

Roll Call

Councilors present: Andi Moffatt, Duane Pulford, Jeff Dains, Roxanne Grove, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. Mayor Gaasch said the city administrator's performance review would be postponed. There being no other changes, Councilor Pulford moved and seconded by Councilor Moffatt to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were any corrections to the minutes of the November 15, 2022 city council meeting. There being none, Councilor Grove moved and seconded by Councilor Pulford to approve the minutes of the November 15, 2022 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Pulford moved and seconded by Councilor Grove to approve the claims totaling \$6,821.57. Motion carried unanimously.

Consent

Councilor Moffatt moved and seconded by Councilor Pulford to approve the Consent Agenda thereby approving the seasonal warming house staffing plan and acknowledging the October financial report.

Informational Presentations/Reports

A. City Council Updates

Mayor Gaasch shared that the League of Minnesota Cities was collaborating with Benchmark Analytics to conduct an assessment on law enforcement best practices across the state of Minnesota. Gaasch also recently returned from a National League of Cities conference where the focus was on community engagement and zoning density.

Discussion/Action Item

A. 2023-2032 Capital Improvement Program

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Lauderdale, MN 55113

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Staff prepared the 2023-2032 Capital Improvement Plan (CIP) for Council review. Staff will include the CIP with the budget book after the budget and levy are adopted at the next meeting.

Butkowski said the CIP reflects maintenance expenses over the next ten years in addition to capital expenses. No upcoming costs are expected in the 226 Communication Fund as the equipment in the council chambers was just updated. The 401 General Capital Fund reflects equipment replacement. Funds 403, 602, and 603 combined show the anticipated cost of the mill and overlay project tentatively scheduled for 2026, or when the recent seal coat is worn off. Fund 602 reflects the on-going cost for regular sewer cleaning services.

B. 2023 General, Special, Debt, Capital Improvement, and Enterprise Funds

The packet included the 2023 budgets for all funds. The Council discussed budgetary items in advance of the Truth-in-Taxation public hearing scheduled for December 13.

C. Resolution No. 112222A – Establishing 2023 Sanitary Sewer Rates, Storm Sewer Rates, and Recycling Rates

Previously, the City Council discussed raising the recycling rates for 2023 and settled on \$9.17/month (\$1.00/month over 2022). Staff recommend increasing the sanitary sewer rate by 3.0% or \$6.92 per household per year and storm sewer rate by 5.0% or \$3.56 per household per year in anticipation of the mill and overlay project anticipated in 2026.

Councilor Pulford made a motion to adopt Resolution No. 112222A—A Resolution Establishing 2023 Sanitary Sewer Rates, Storm Sewer Rates, and Recycling Rates. This was seconded by Councilor Dains and carried unanimously.

D. Speed Limits on Residential City Streets

The City Council discussed its ability to change residential speed limits. Speeds can be reduced from 30 to 25 mph by resolution and from 30 to 20 mph if warranted based on a speed study. The Council directed staff to bring forward a resolution to change the speed limit on residential streets to 25 mph and to provide costs for a speed study to be prepared by the City engineer. After discussing the options, the Council directed the city engineer to prepare the speed study.

Councilor Pulford made a motion for the city engineer to conduct a speed study and analysis to determine whether the Council can reduce residential speed limits to 20 mph. This was seconded by Councilor Dains and carried unanimously.

Set Agenda for Next Meeting

Butkowski stated that the December 13 council meeting might include Truth-in-Taxation public hearing and adoptions of the budget and levy.

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1891 Walnut Street
Lauderdale, MN 55113

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November 22, 2022

Work Session

A. Community Development Update

Butkowski shared that residents should sign up for the Eureka Recycling online portal if they want to be updated on recycling issues in the City.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council.

There being nobody interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Dains moved and seconded by Councilor Pulford to adjourn the meeting at 7:51 p.m.
Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

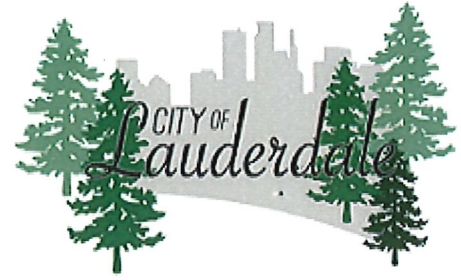
To: Mayor and City Council
From: City Administrator
Meeting Date: December 13, 2022
Subject: List of Claims

The claims totaling \$200,296.76 are provided for City Council review and approval that includes check numbers 28182 to 28200.

Accounts Payable

Checks by Date - Detail by Check Date

User: MILES.CLIN
Printed: 12/9/2022 3:18 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	25	County of Ramsey	11/25/2022	
	RISK-002202	PR Batch 52400.11.2022 Life Insurance	PR Batch 52400.11.2022 Life	223.93
	RISK-002202	11/22 HR Admin Fee	PR Batch 52400.11.2022 Lon	25.00
	RISK-002202	PR Batch 52400.11.2022 Short Term Disability	PR Batch 52400.11.2022 Sho	88.47
	RISK-002202	PR Batch 52400.11.2022 Long Term Disability	PR Batch 52400.11.2022 Lon	95.87
	RISK-002202	Online Payment Processing	PR Batch 52400.11.2022 Lon	1.00
Total for this ACH Check for Vendor 25:				434.27
ACH	34	AFSCME MN Council 5	11/25/2022	
		PR Batch 52400.11.2022 Union Dues	PR Batch 52400.11.2022 Unio	219.52
Total for this ACH Check for Vendor 34:				219.52
ACH	43	Public Employees Retirement Association	11/25/2022	
		PR Batch 52400.11.2022 PERA Coordinated	PR Batch 52400.11.2022 PER	1,064.88
		PR Batch 52400.11.2022 PERA Coordinated	PR Batch 52400.11.2022 PER	1,228.70
Total for this ACH Check for Vendor 43:				2,293.58
ACH	44	Minnesota Department of Revenue	11/25/2022	
		PR Batch 52400.11.2022 State Income Tax	PR Batch 52400.11.2022 Stat	754.52
Total for this ACH Check for Vendor 44:				754.52
ACH	45	ICMA Retirement Corporation	11/25/2022	
		PR Batch 52400.11.2022 Deferred Comp	PR Batch 52400.11.2022 Def	939.43
		PR Batch 52400.11.2022 Deferred Comp	PR Batch 52400.11.2022 Def	1,835.37
Total for this ACH Check for Vendor 45:				2,774.80
ACH	46	Internal Revenue Service	11/25/2022	
		PR Batch 52400.11.2022 FICA Employee Portio	PR Batch 52400.11.2022 FIC	1,224.15
		PR Batch 52400.11.2022 Medicare Employee Pc	PR Batch 52400.11.2022 Med	286.31
		PR Batch 52400.11.2022 Medicare Employer Po	PR Batch 52400.11.2022 Med	286.31
		PR Batch 52400.11.2022 Federal Income Tax	PR Batch 52400.11.2022 Fed	1,980.25
		PR Batch 52400.11.2022 FICA Employer Portio	PR Batch 52400.11.2022 FIC	1,224.15
Total for this ACH Check for Vendor 46:				5,001.17
Total for 11/25/2022:				11,477.86
ACH	43	Public Employees Retirement Association	12/09/2022	
		PR Batch 52500.12.2022 PERA Coordinated	PR Batch 52500.12.2022 PER	1,051.31
		PR Batch 52500.12.2022 PERA Coordinated	PR Batch 52500.12.2022 PER	1,213.05
Total for this ACH Check for Vendor 43:				2,264.36
ACH	44	Minnesota Department of Revenue	12/09/2022	
		PR Batch 52500.12.2022 State Income Tax	PR Batch 52500.12.2022 Stat	686.06

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 44:				686.06
ACH	45	ICMA Retirement Corporation	12/09/2022	
		PR Batch 52500.12.2022 Deferred Comp	PR Batch 52500.12.2022 Def	1,177.99
		PR Batch 52500.12.2022 Deferred Comp	PR Batch 52500.12.2022 Def	1,750.76
Total for this ACH Check for Vendor 45:				2,928.75
ACH	46	Internal Revenue Service	12/09/2022	
		PR Batch 52500.12.2022 Federal Income Tax	PR Batch 52500.12.2022 Fede	1,664.34
		PR Batch 52500.12.2022 FICA Employer Portio	PR Batch 52500.12.2022 FIC	1,085.20
		PR Batch 52500.12.2022 FICA Employee Portio	PR Batch 52500.12.2022 FIC	1,085.20
		PR Batch 52500.12.2022 Medicare Employer Po	PR Batch 52500.12.2022 Mec	253.80
		PR Batch 52500.12.2022 Medicare Employee Pc	PR Batch 52500.12.2022 Mec	253.80
Total for this ACH Check for Vendor 46:				4,342.34
ACH	47	Public Employees Insurance Program	12/09/2022	
		PR Batch 52500.12.2022 Dental	PR Batch 52500.12.2022 Den	80.32
		PR Batch 52500.12.2022 Health Insurance	PR Batch 52500.12.2022 Hea	2,655.66
Total for this ACH Check for Vendor 47:				2,735.98
Total for 12/9/2022:				12,957.49
28182	13 10037	8th Day Landscaping LLC November 2022 Snow Removal	12/13/2022	680.00
Total for Check Number 28182:				680.00
28183	373	ARAMARK Uniform & Career Apparel Gr	12/13/2022	
	6290058015	October Uniforms		15.19
	6290058015	October Uniforms		15.19
	6290060177	October Uniforms		30.38
	6290060177	October Uniforms		30.39
	6290062711	November Uniforms		15.40
	6290062711	November Uniforms		15.40
	6290065091	(Month) Uniforms		21.48
	6290065091	(Month) Uniforms		21.48
	6290067482	November Uniforms		15.49
	6290067482	November Uniforms		15.48
	6290069968	November Uniforms		15.48
	6290069968	November Uniforms		15.49
	6290072192	November Uniforms		18.30
	6290072192	November Uniforms		18.31
	6290074578	(Month) Uniforms		15.31
	6290074578	(Month) Uniforms		15.30
Total for Check Number 28183:				294.07
28184	36 0231434 122022 122022	City of Roseville December IT Services Puppet Wagon January - November Non-Resident Reimburseme	12/13/2022	1,802.97 1,200.00 557.00
Total for Check Number 28184:				3,559.97
28185	29 4278	City of St Anthony December Police Services	12/13/2022	66,856.92

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 28185:	66,856.92
28186	2 IN51853	City of St Paul 2022 Fire Protections Services	12/13/2022	77,478.34
			Total for Check Number 28186:	77,478.34
28187	25 EMCOM-010488 EMCOM-010503 EMCOM-010520	County of Ramsey November Fleet Support November 911 Dispatch Services November CAD Services	12/13/2022	6.24 642.58 106.52
			Total for Check Number 28187:	755.34
28188	61 2110535	Gopher State One Call November Locates	12/13/2022	17.55
			Total for Check Number 28188:	17.55
28189	82 122022	Home Depot Hockey Rink Supplies	12/13/2022	178.98
			Total for Check Number 28189:	178.98
28190	31 170972	Kennedy & Graven Chartered October Legal Services	12/13/2022	601.25
			Total for Check Number 28190:	601.25
28191	94 122022	Minnesota Clerks & Finance Officers Assoc 2022 Dues - HB, JB, MC	12/13/2022	150.00
			Total for Check Number 28191:	150.00
28192	12 2022-226 2022-226 2022-226	NineNorth November Webstreaming & Archiving November Virtual Meeting Production November Virtual Meeting Charge	12/13/2022	255.41 360.00 74.75
			Total for Check Number 28192:	690.16
28193	84 122022 122022 122022 122022 122022 122022 122022 122022 122022 122022 122022 122022 122022	North Star Bank Cardmember Services November Costco Fuel Costco - Soap & Paper Towels November Costco Fuel RCLLG - RG & DP Fusion Learning Event Costco - Election Food Costco - Paper Towels November Pioneer Press Target - Election Food Amazon - Employees Only Sign RCLLG - MG Fusion Learning Event Target - Potted Trees November Costco Fuel	12/13/2022	67.59 54.86 315.42 80.00 147.33 42.12 10.00 18.65 5.36 40.00 64.40 67.59
			Total for Check Number 28193:	913.32
28194	10 0001446486 0001448191	On Site Sanitation Inc 11/23/2022 - 11/25/2022 Park Portable Restroom 11/26/2022 - 12/23/2022 Park Portable Restroom	12/13/2022	10.83 101.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for Check Number 28194:				111.83
28195	37 I028124	Park Service Inc Truck Repairs	12/13/2022	130.90
Total for Check Number 28195:				130.90
28196	356 559	Rum River Ventures LLC August 2022 - November 2022 Contract Buildin;	12/13/2022	17,178.67
Total for Check Number 28196:				17,178.67
28197	26 2011805 2011805	Stantec Consulting Services Inc GIS Updates RC Eustis Street Meetings	12/13/2022	1,000.00 1,630.00
Total for Check Number 28197:				2,630.00
28198	4 SI005340 SI005340	The Neighborhood Recycling Company Inc November Single Unit Dwelling November Multi-Family Recycling	12/13/2022	2,972.06 412.62
Total for Check Number 28198:				3,384.68
28199	3 488137548	US National Equipment Finance Inc December Copier Lease	12/13/2022	176.00
Total for Check Number 28199:				176.00
28200	74 806786405	Xcel Energy Larpenteur Avenue	12/13/2022	73.43
Total for Check Number 28200:				73.43
Total for 12/13/2022:				175,861.41
Report Total (30 checks):				200,296.76

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 13, 2022

ITEM NUMBER SafeAssure Contract

STAFF INITIAL HB

APPROVED BY ADMINISTRATOR

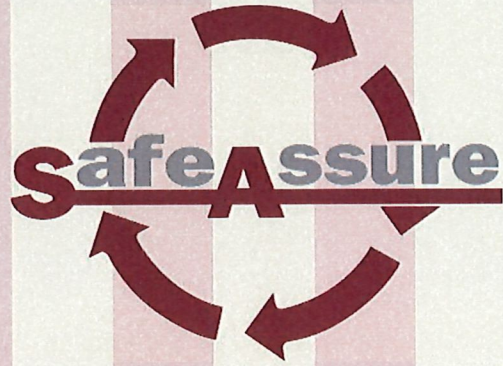
DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff propose using SafeAssure for safety training and management again in 2023 at a cost of \$1,359.14.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council enters into an agreement with SafeAssure as presented.



**WHAT SAFEASSURE
WILL DO FOR
THE CITY OF
LAUDERDALE**

**INFORMATION PACKET/
GROUP PROPOSAL**

The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarify written and training requirements.**

The required standards that apply to The City of Lauderdale are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program.....

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

EXCAVATIONS/TRENCHING 1926.651 (k)(1)

Daily inspections of excavations, the adjacent areas, and protective systems shall be made by a competent person for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems, hazardous atmospheres, or other hazardous conditions.

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

LOGGING OPERATIONS 1910.266 (i)(1)

The employer shall provide training for each employee, including supervisors, at no cost to the employee.

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels and shall ensure employee participation in such a program.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

POWERED INDUSTRIAL TRUCKS

29 CFR 1910.178

"Only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of Powered Industrial Trucks".

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES

29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts when or if applicable during the Service Agreement year. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces
Subpart E - Means of Egress
Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms
Subpart G - Occupational Health and Environmental Control
Subpart H - Hazardous Materials
Subpart I - Personal Protective Equipment
Subpart J - General Environmental Controls
Subpart K - Medical and First Aid
Subpart L - Fire Protection
Subpart M - Compressed Gas and Compressed Air Equipment
Subpart N - Materials Handling and Storage
Subpart O - Machinery and Machine Guarding
Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.
Subpart Q - Welding, Cutting, and Brazing.
Subpart S - Electrical
Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions
Subpart D - Occupational Health and Environmental Controls
Subpart E - Personal Protective and Life Saving Equipment
Subpart F - Fire Protection and Prevention
Subpart G - Signs, Signals, and Barricades
Subpart H - Materials Handling, Storage, Use, and Disposal
Subpart I - Tools - Hand and Power
Subpart J - Welding and Cutting
Subpart K - Electrical
Subpart L - Scaffolds
Subpart M - Fall Protection
Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors
Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations
Subpart P - Excavations
Subpart V - Power Transmission and Distribution
Subpart W - Rollover Protective Structures; Overhead Protection
Subpart X - Stairways and Ladders
Subpart Z - Toxic and Hazardous Substances
Applicable MN OSHA 5205 Rules
Applicable MN OSHA 5207 Rules
Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of The City of Lauderdale to obtain as required to comply with OSHA standards.

Our Service Agreement year will begin on the signing of this Service Agreement. Classroom training will be provided as part of a group (schedule to be determined on start date) with the cities of Falcon Heights, Little Canada, and Vadnais Heights.

All documents and classroom training produced by SafeAssure Consultants for The City of Lauderdale are for the sole and express use by The City of Lauderdale and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a Service Agreement year, will be made at no additional cost to The City of Lauderdale.

All written programs/services that are produced by SafeAssure Consultants, Inc. are guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse The City of Lauderdale should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.

If SafeAssure fails to perform any of the provisions of this Service Agreement or so fails to administer the work as to endanger the performance of the Service Agreement, such failure may constitute default. Unless the default is excused by the city, the city may, upon written notice to the SafeAssure, cancel this agreement in partial or entirety.

As a "full-service client" all time spent consulting, answering questions, correspondence, and OSHA inspection assistance both on and off site are part of the Service Agreement services and are included (see also schedule within).

ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
The City of Lauderdale

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Chainsaw/Tree Trimming

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personnel

Contractors Safety Program

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating MSDSonline data base program

Ergonomics/Proper Lifting

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Fleet Safety/Defensive Driving

- review/modify or write site specific program
- documented training of all personnel

General Safety Requirements (other as required)

- review/modify or write site specific program
- documented training of all personnel

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Powered Industrial Trucks/Forklifts

- maintain site specific program
- documented training of all personnel
- testing and licensing

Recordkeeping

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel
- Medical Questionnaire/Fit Tests

Trenching/Excavation

- review/modify or write site specific program
- documented training of all personnel

Service Agreement

THIS AGREEMENT is made this first day of January 2023 between The City of Lauderdale, Lauderdale, Minnesota, herein referred to as The City of Lauderdale and SafeAssure Consultants, Inc. 7505 93rd AVE NE, Spicer, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this Service Agreement, The City of Lauderdale (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum** of **\$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that The City of Lauderdale will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges The City of Lauderdale, its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless The City of Lauderdale, its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of The City of Lauderdale, and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed Service Agreement, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide The City of Lauderdale (within the group specified), the aforementioned features and services. These features and services include but are not limited to providing OSHA compliance recommendations/consultations, scheduled classroom-training sessions, unlimited online training, and writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of The City of Lauderdale.

ANNUAL SERVICE AGREEMENT (with group)
SDS SERVICES (MSDS/SDS ON-LINE)

\$1,359.14
(included)

TOTAL ANNUAL \$ \$1,359.14

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

TWELVE MONTH SERVICE AGREEMENT

X _____
The City of Lauderdale Date

X _____
The City of Lauderdale Date

X 

120122

President-SafeAssure

Date

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 13, 2022

ITEM NUMBER YE Accounts Payable Auth.

STAFF INITIAL *HB*

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As the Council holds one meeting in December, staff is requesting authorization to process accounts payable in late December referencing the Purchasing and Contracting Policy adopted on June 30, 2015. The policy provides for expenditures that are included in the budget and under \$10,000 to be approved by the city administrator.

Additionally, Minnesota Statutes 471.425, subdivision 2 states that 35 days from receipt of claim payment must be made for governing boards that meet at least once per month. If claims, are not paid promptly, the government entity must pay interest on bills not paid in a timely manner of 1.5% per month or part of a month. The lag between meetings means the 35 days could be exceeded.

The listing of claims paid would be included in the January 10, 2023 council packet.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council authorizes accounts payable processing for year-end per limits established in the Purchasing and Contracting Policy.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 13, 2022

ITEM NUMBER Visu-Sewer Final Pay Req.

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Visu-Sewer submitted their final pay request for the 2021-2022 Sewer Lining Project. The request is for a payment of \$73,063.15.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council approve the final pay request for the 2021-2022 Sewer Lining Project payable to Visu-Sewer, Inc. in the amount of \$73,063.15.



Stantec Consulting Services Inc.
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

December 8, 2022
File: 193805257

Attention: Ms. Heather Butkowski
City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

Dear Heather,

**Reference: 2021 Sanitary Sewer Lining Project
Pay Request #3 & Final**

Transmitted herewith is an electronic copy of Request for Payment No. 3 & Final for the above referenced project. We have reviewed the request and hereby recommend approval for payment in the amount of \$73,063.15. The completed Minnesota Withholding Form IC-134 (Contractor's Withholding affidavit), Consent of Surety, and Lien Waivers will be submitted on or before next Tuesday, December 13. Should you have any questions regarding this project, please feel free to contact me at 612-712-2125. After approval, please return a signed copy of the pay request to the Contractor with payment, and a signed electronic copy to Stantec for our file.

Regards,

Stantec Consulting Services Inc.

Kellie M. Schlegel

Kellie Schlegel
Senior Associate
Phone: 612 712 2125
Mobile: 651 775 5622
kellie.schlegel@stantec.com

Attachment: Pay Request #3 & Final
c. file



CITY OF LAUDERDALE
1891 WALNUT STREET
LAUDERDALE, MN 55113

Page 1 of 3
Client Project Number:
Payment Number: 3/FINAL

Contract Number: 193805257
Pay Request Number: 3/FINAL

Stantec Project Number	Project Description
193805257	2021 Sanitary Sewer Lining Project

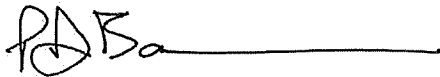
Contractor: Visu-Sewer, Inc. W230 N4855 Belker Drive Pewaukee, WI 53072	Up To Date: 11/30/2022
---	------------------------

Contract Amount		Funds Encumbered	
Original Contract	\$209,334.00	Original	\$209,334.00
Contract Changes	\$31,640.00	Additional	\$31,640.00
Revised Contract	\$240,974.00	Total	\$240,974.00

Work Certified To Date	
Base Bid/Alternate Items	\$221,152.60
Contract Changes	\$31,382.60
Material On Hand	\$0.00
Total	\$252,535.20

Work Certified This Request	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Request	Total Amount Paid To Date
\$63,617.25	\$252,535.20	\$0.00	\$179,472.05	\$73,063.15	\$252,535.20
Percent: Retained: 0%			Percent Complete: 104.80%		

I hereby certify that all items and amounts shown are correct for the work completed to date.
Contractor: Visu-Sewer, Inc.

Approved by: 
PETER J. BAUMANN

Date: 12/7/22

The Work on this project and application has been reviewed and the amount shown is recommended for payment.
Stantec Engineer: Kellie M. Schlegel

Approved by: 
Kellie M. Schlegel

Date: 12/07/2022

Approved for Payment by Owner: CITY OF LAUDERDALE

Approved by: _____ Date: _____



CITY OF LAUDERDALE
1891 WALNUT STREET
LAUDERDALE, MN 55113

Page 2 of 3
Client Project Number:
Payment Number: 3/FINAL

Payment Summary				
No.	Up To Date	Work Certified Per Request	Amount Retained Per Request	Amount Paid Per Request
1	2021-12-09	103,932.75	5,196.64	98,736.11
2	2022-07-08	84,985.20	4,249.26	80,735.94
3/FINAL	2022-11-30	63,617.25	-9,445.90	73,063.15

Line	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
1	MOBILIZATION	LS	3,500.00	1	0	0.00	1.0	3,500.00
2	TRAFFIC CONTROL	LS	2,250.00	1	0	0.00	1.0	2,250.00
3	SEWER REHABILITATION WITH CIPP, 8"	LF	24.35	5400	1139	27,735.00	6,178	150,434.30
4	SANITARY SEWER PIPE CLEANING AND TELEVISIONING	LF	1.90	13000	0	0.00	12457	23,668.30
5	MOBILIZATION AND SETUP FOR SHORT LINER - CIPP	EA	2,200.00	5	0	0.00	0	0.00
6	SHORT LINER - CIPP	LF	50.00	50	0	0.00	0	0.00
7	SERVICE REINSTATEMENT	EA	150.00	110	30	4,500.00	123	18,450.00
Base Bid Totals:						\$32,234.65	\$198,302.60	

Line	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
8	SANITARY SEWER CLEANOUT STRUCTURE	LS	10,670.00	1	0	0.00	1	10,670
9	BITUMINOUS PAVEMENT PATCH	SY	242.00	12	0	0.00	40	9,680.00
10	CONCRETE DRIVEWAY PATCH	SY	165.00	8	0	0.00	0	0.00
11	RESTORATION	LS	2,500.00	1	0	0.00	1	2,500.00
Alternate No. 1 Totals:						\$0.00	\$22,850.00	



CITY OF LAUDERDALE
1891 WALNUT STREET
LAUDERDALE , MN 55113

Page 3 of 3
Client Project Number:
Payment Number: 3/FINAL

CC	CC #	Line	Description	Units	Unit Price	Contract Quantity	Quantity This Request	Amount This Request	Quantity To Date	Amount To Date
CO	1	12	SANITARY SEWER PIPE CLEANING AND TELEVISIONING: 8"-12"	LF	1.90	14000	13,910	26,429.00	13,910	26,429.00
CO	1	13	SANITARY SEWER PIPE CLEANING AND TELEVISIONING: 15"	LF	1050	4.80	1,032	4,953.60	1,032	4,953.60
								\$31,382.60		\$31,382.60

Contract Total	\$252,535.20
-----------------------	---------------------

Contract Change Totals			
Number	Description	Amount This Request	Amount To Date
1	This Change Order provides for additional sanitary sewer cleaning and televising.	31,382.60	31,382.60

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 13, 2022

ITEM NUMBER NYFS Contract for 2023

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Northeast Youth & Family Services (NYFS) is a nonprofit, community-based and trauma-informed mental health and community services organization that has been serving the northeastern suburbs since 1976. The City was previously a partner but stopped supporting them for financial reasons many years ago. The City restarted the partnership in 2022 to support community mental health and offer tools for our police department. If the Council would like to continue the partnership, the attached contract should be adopted. The costs are budgeted under public safety in the General Fund.

OPTIONS:

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council approves the agreement with NYFS as presented.

AGREEMENT

1. PARTIES

This agreement is made and entered into by and between the City of Lauderdale, Minnesota ("Municipality") and Northeast Youth and Family Services ("NYFS").

2. RECITALS

- a. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northern suburbs of Ramsey County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 622, 623, 624, 282, and 832.
- b. Through this Agreement the Municipality intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.
- c. This Agreement shall be used as the formal agreement between NYFS and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the Municipality and NYFS.

3. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

- a. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.
- b. Services Provided. NYFS shall provide the Municipality and its residents with youth and family programs set forth in the Addendum attached hereto.
- c. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:

- i. Report regarding proposed changes in services and programs to the Municipality; and
- ii. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

d. Funding

- i. In addition to the participating municipalities' share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.
- ii. The Municipality shall pay annually to NYFS the base amount listed in Exhibit A. This base amount will be adjusted annually for inflation/deflation based on the Standard Metropolitan Statistical Area Consumer Price Index for All Urban Consumers (CPI-U) and municipal population estimates based on MN State Demographic Center. Any adjustment in the payment beyond those indicated by reference to the CPI-U shall require approval of each of the participating municipalities.
- iii. Any new municipality joining into this agreement will pay a base amount annually to NYFS that is on par with the amount paid by current participating municipalities.
- iv. Amounts payable by the Municipality shall be paid to NYFS on or before January 30th of each year, or at a date mutually agreed upon by both parties, to cover the Municipality's share for that year.

e. Board Representation. The Municipality shall have the right to NYFS Board Representation of City Council, staff or community members (as designated by the Municipality and approved by NYFS Board) on the Board of Directors as either a Board Member or Board Advisor.

f. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the follows:

- i. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of

the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.

- ii. On or before June 30, of any year NYFS shall submit the proposed city budgeted amount for the subsequent year.
 - iii. On or before November 30, of any year NYFS shall submit a written report to the Municipality including an Annual Report, the audited financial statement, and a program specific summary of services provided to the municipality; in addition, 30 days from the end of each calendar quarter, NYFS shall submit a written report to the participating municipality.
 - iv. Periodically advising the Municipality of services available through NYFS to the Municipality's residents;
 - v. Establishing a sliding scale for services available through NYFS to the Municipality's residents and periodically advising the Municipality of such fees;
 - vi. Providing other reasonable information requested by the Municipality;
 - vii. Purchasing a policy of liability insurance in the amount of at least \$1,500,000.00, naming the Municipality as an additional insured and providing a copy of the insurance certificate evidencing such policy to the Municipality;
 - viii. Provide the Municipality with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;
 - ix. NYFS shall defend and indemnify the Municipality from any and all claims or causes of actions brought against the Municipality of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,
 - x. Without the written approval of the Municipality, NYFS will not enter into any agreement with any other municipality which differs from the terms and conditions of this Agreement.
- g. Term. The term of this agreement will be through December 31, 2023. Unless either party gives at least 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made, NYFS will continue to provide services to the Municipality if a successor agreement has not been executed prior to the end of the term.

h. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

- i. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,
- ii. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

- iii. Consider the request and by a majority vote deny it.
- iv. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.
- v. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date set forth below.

MUNICIPALITY

City of Lauderdale

By: _____

Elected Official

Its: _____

Clerk/Manager/Administrator

Dated: _____

NYFS

Northeast Youth & Family Services

By: _____

President/CEO

Its: _____

Chair of the Board of Directors

Dated: _____

12/2022

Northeast Youth & Family Services Municipal Participation Figures

	Municipal Contract 2022		Community Advocate 2022		Municipal Contract 2023		Community Advocate 2023	
					Board Approved Increase of 8.5 % based on CPI-U	Dollar increase over 2022	Board Approved Increase of 8.5 % based on CPI-U	Dollar increase over 2022
Falcon Heights	\$	11,286.74	\$		\$	12,246.11	\$	959.37
Little Canada	\$	21,395.16	\$		\$	23,213.75	\$	1,818.59
Mounds View	\$	27,455.68	\$	25,750.00	\$	29,789.41	\$	2,333.73
New Brighton	\$	47,625.14	\$	10,300.00	\$	51,673.28	\$	4,048.14
North Oaks	\$	10,926.24	\$		\$	11,854.97	\$	928.73
Roseville	\$	74,720.32	\$	20,600.00	\$	81,071.55	\$	6,351.23
St. Anthony	\$	18,678.02	\$	12,875.00	\$	20,265.65	\$	1,587.63
Shoreview	\$	54,548.80	\$		\$	59,185.45	\$	4,636.65
Birchwood	\$	1,804.56	\$		\$	1,957.95	\$	153.39
Hugo *	\$	15,000.00	\$		\$	16,275.00	\$	1,275.00
Mahtomedi	\$	16,562.40	\$		\$	17,970.20	\$	1,407.80
Vadnais Heights	\$	27,187.88	\$		\$	29,498.85	\$	2,310.97
City of WBL	\$	52,443.48	\$	25,750.00	\$	56,901.18	\$	4,457.70
WB Tnship	\$	22,855.70	\$		\$	24,798.43	\$	1,942.73
Lauderdale	\$	4,678.26	\$		\$	5,075.91	\$	397.65
Total	\$	407,168.38	\$	95,275.00	\$	441,777.69	\$	34,609.31
							\$	103,373.38
							\$	8,098.38

* Hugo splits its support of NYFS with another Community-Based Mental Health agency

Contracted Services

Mental Health Services:

- *Shoreview and White Bear Lake Mental Health Clinics* – licensed mental health staff provide therapy for the emotional health of children, teens, and adults.
- *School-Based Mental Health* – licensed mental health staff provide onsite therapy in the schools for the emotional health of students within Roseville, Mounds View, and White Bear Lake school districts.

Community Service Programs:

- *Youth Diversion* – a coordinated range of services for youth who have committed minor offenses (e.g. shoplifting, chemical/alcohol use, vandalism) to help them focus on positive behavior and prevent recidivism.
- *Community Connections* – This seven-week program helps youth develop social and emotional skills while expanding their horizons and helping them deepen their commitment to their own futures through service, post-secondary education exposure, career exploration, and mentorship.

Non-Contracted Services

Mental Health Services:

- *Northeast Educational & Therapeutic Services (NETS)* – provides therapy and academic support for youth in grades 6-12 with severe mental illnesses who cannot function in traditional school environments.

Community Service Programs:

- *Community Advocate* – This program serves people who have been involved with local law enforcement but have needs that cannot be sufficiently addressed by law enforcement alone. This can include: mental health issues, family instability, medical care and other needs. Addressing these underlying issues reduces the need for law enforcement intervention in the future.

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 13, 2022

ITEM NUMBER Year End Financials & LTP

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Annually, the City hires Abdo Financial Solutions to close the year-end books in preparation for the audit. It is a valuable tool which allows staff to continue working on priority projects instead of losing about a month to prepare for the audit. This service is billed on an hourly basis. The rates are on page 9 and the estimated cost is \$10,500.

Staff also asked Abdo Financial Solutions to quote the cost to update the long-term financial plan. This was last completed in 2019 at the conclusion of the Eustis Street / Roselawn Avenue project. There are a couple of reasons to evaluate the long term plan again.

- The bond for 1795 Eustis Street was paid off.
- The city received proceeds from the sale of 1795 Eustis Street that should be factored into the City's overall financial plan.
- TIF activity should be updated based on the sale of 1795 Eustis Street.
- Activities planned for in 2019 have been completed and projected balances should reflect this.
- New projects, including the future mill and overlay project, should start being accounted for and strategies determined to pay for them.
- Inflation is higher than had previously been planned for.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council enters into an agreement with AEM Financial Solutions for assistance with audit preparation and long-term financial planning as presented.



SERVICE PROPOSAL FOR

City of Lauderdale

1891 Walnut St, Lauderdale, Minnesota 55113

December 07, 2022

abdosolutions.com | Mankato, MN - Edina, MN - Scottsdale, AZ

Abdo
Financial
Solutions

Proposed by

Victoria Holthaus, CPA

Partner | Abdo

victoria.holthaus@abdofs.com

P 952.715.3069

Heather Butkowski, City Administrator

City of Lauderdale

1891 Walnut St.

Lauderdale, Minnesota 55113

December 07, 2022

Dear Heather,

Thank you for the opportunity to submit this proposal to the City of Lauderdale, Minnesota (the City) for audit preparation services and a Long-term Plan. Based on our past experience with cities of comparable size and complexity, we believe our structured contract with defined outcomes offered through Abdo Financial Solutions, LLC (Abdo FS) would provide the City with excellent financial services.

We believe our solution will result in the City receiving high-level information, continual improvement of processes and allow the City to keep overall costs stable. Our proposal is based on the needs of the City as laid out in the request for proposal and the experiences we have had working with other cities. This proposal outlines the scope of services we believe will address the needs of the City.

The term of this contract shall be from January 1, 2023 through December 31, 2023.

An Abdo FS representative will perform services remotely. An Abdo FS employee may also be on-site at city offices, if necessary, to perform the services.

Investment by the City for services is indicated on the value page. This quote is valid for thirty (30) days.

The Firm is not independent of the City as defined by auditing standards generally accepted in the United States of America.

Abdo FS understands the City has retained an independent registered municipal advisor (IRMA) to advise in the evaluation of information and recommendations relating to the issuance of municipal securities and/or municipal financial products. The engaged IRMA is the recognized municipal advisor (MA) for the City.

Abdo FS would like to thank the City for the opportunity to propose on these services. We look forward to exceeding your expectations and continuing our long-term, mutually beneficial relationship.

Sincerely,

Abdo Financial Solutions

A handwritten signature in black ink, appearing to read "Victoria Holthaus".

Victoria Holthaus, CPA

Partner | Abdo

Your Team

Based on our ability to provide the requested services, our shared core values, and an understanding of your unique needs, we firmly believe we would be a great partner for City of Lauderdale. We have the resources, knowledge, people and services to light the path forward for your city.

We have assembled a team with relevant experience who are committed to working with you to ensure success. Each team member is briefly profiled below, and full biographies can be found in Appendix C.



VICTORIA HOLTHAUS, CPA

Partner
victoria.holthaus@abdofs.com
P 952.715.3069



TYLER SEE, CPA

Manager
tyler.see@abdosolutions.com
P 952.939.3230



KELLI TRUVER

Senior Associate
kelli.truver@abdofs.com
P 952.395.9534





Government Experience

You can have confidence in our years of experience performing consulting services, the quality of the accounting services we offer and our understanding of the unique challenges our clients face in the government space. Since 1963, we've served cities just like yours. With an unwavering commitment to streamlining processes, training staff, and finding technology-based solutions, we proudly offer excellence in city consulting and auditing. Out of our 180-strong, talented staff, over 40 team members are 100% focused on government clients, which include over 100 cities and other governmental entities. By serving cities across Minnesota, we have become experts in the nuances of how to best support your city. Our expertise affords you a consulting experience that is painless. We do this by communicating up front, coming fully prepared, and being available throughout the year to support you.

PROCESS

Our methods are centered around incorporating technology to deliver unparalleled solutions for government organizations. In addition to our consulting experience, our firm expertly performs outsourcing for governments giving us a wealth of experience in a consulting role. We don't believe in a one-size-fits-all mentality. So together, we'll focus on the needs that are relevant to your city and provide the right services to meet them with a customized methodology based on your needs. We're focused on developing creative, customized solutions to help your city mitigate costs and boost efficiency.

FOCUS

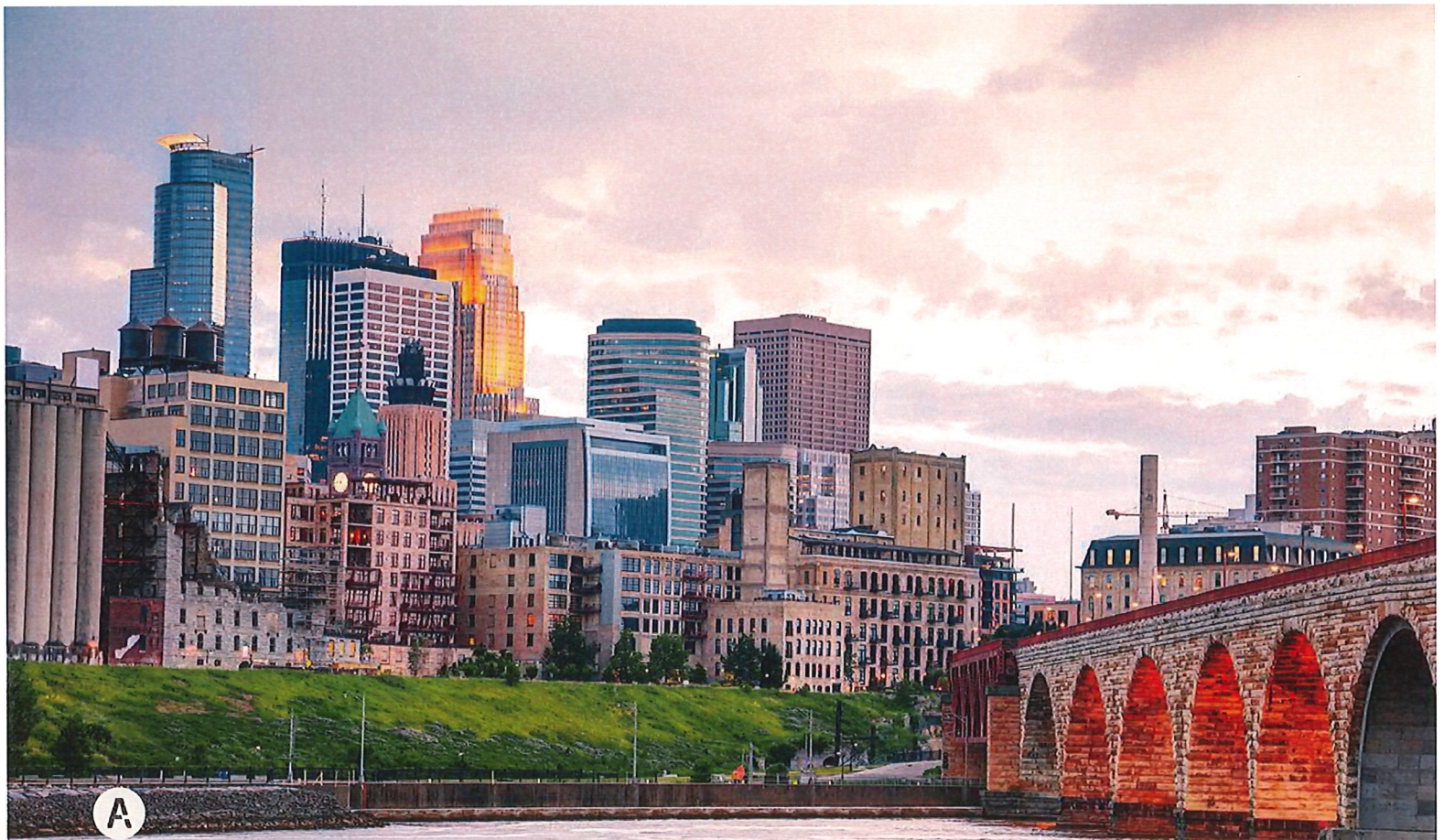
Through continuous training and growth opportunities, we've established an environment with a focus on serving government entities. We spend more than 100 hours training and onboarding to ensure success for our clients. We truly hope that you partner with us to light the path forward for your organization.

OUR QUALIFICATIONS

- GFOA and MnGFOA Association members
- Government operations training
- MSRB Municipal Advisor Qualified Representatives (Series 50 and Series 54)
- Consulting services for over 100 cities
- We've assisted many municipalities in preparing for the GFOA's Certificate of Achievement for Excellence awards in financial reporting

OUR FINANCIAL MANAGEMENT AND CONSULTING SERVICES INCLUDE:

- Budget process development
- Capital improvement planning
- Cash flow analysis
- Cost containment processes
- Debt management plans
- ERP system consulting
- Federal and State relations/grant consulting
- Finance Director services
- Financial management plans
- Financial reporting and analysis
- Fleet: Operations and replacement rate analysis
- Interim accounting and financial services
- Internal control evaluation
- Long-term strategic planning
- Payroll processing
- Policy development
- Process flows and efficiencies
- Project management
- Quarterly and monthly reporting to management
- Reconciliations
- Software implementation
- Utility/fee analysis
- Year-end audit preparation and financial statement preparation



Long-term Planning Approach

PROJECT APPROACH

The following information outlines the approach we will take for the project.

INITIAL ASSESSMENT

The first step to this project is to review and analyze data provided by the City. After this review, Abdo FS will meet with the city team to discuss overall anticipated project expectations, outcomes and timelines.

LONG-TERM PLAN

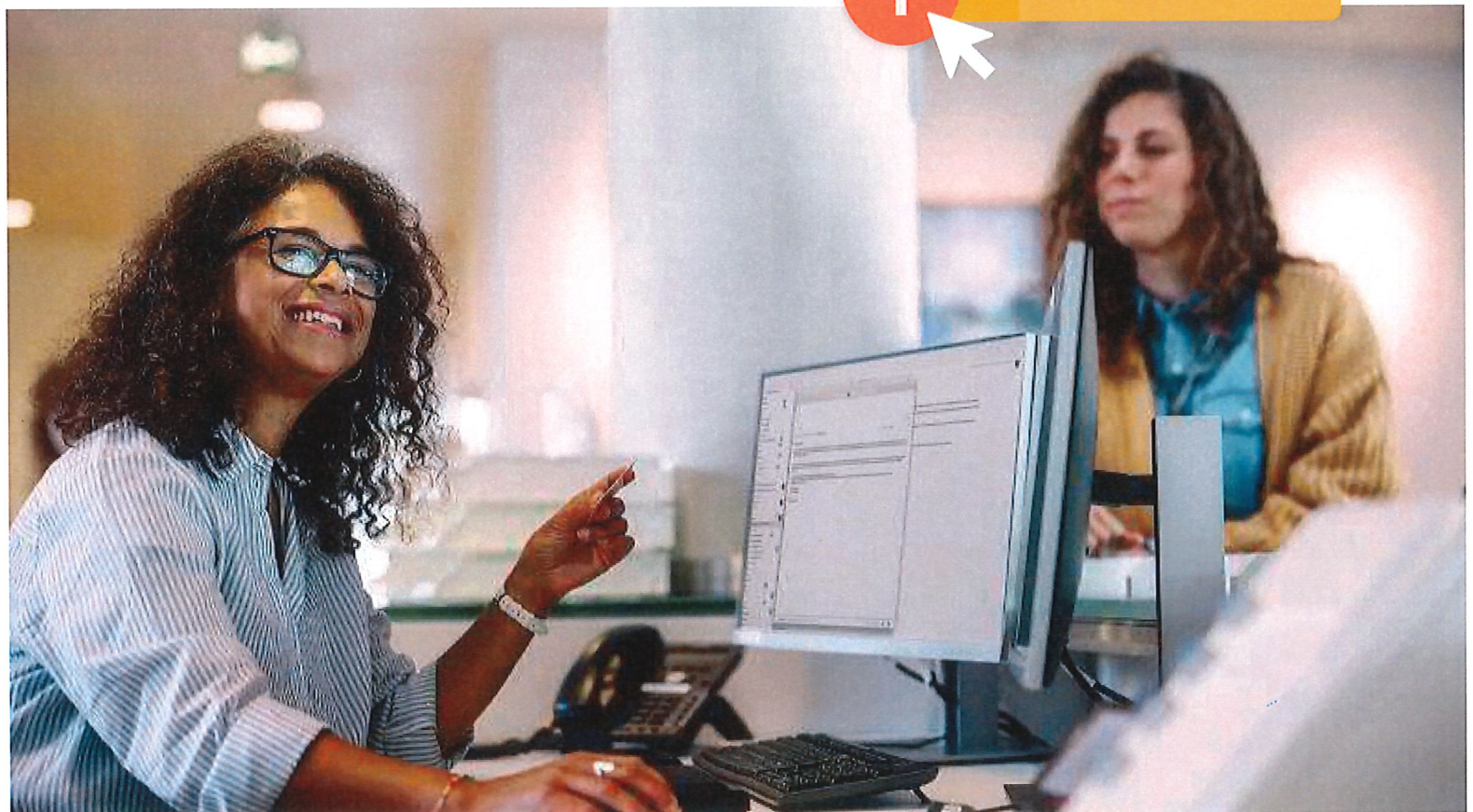
The objective of our engagement is to prepare a projection in accordance with guidelines for the presentation of a projection established by the American Institute of Certified Public Accountants (AICPA) based on information provided by you. We will conduct our engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the projection.

Our engagement cannot be relied upon to identify or disclose any misstatements in the projection, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.



[SEE A SAMPLE REPORT](#)



CITY EXPECTATIONS

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to prepare the projection in accordance with guidelines for the presentation of a projection established by the AICPA. You have the following overall responsibilities that are fundamental to our undertaking the engagement to prepare your projection in accordance with SSAR

- The selection of accounting principles to be applied in the preparation of the projection.
- The design, implementation, and maintenance of internal control relevant to the preparation and presentation of the projection that is free from material misstatement, whether due to fraud or error.
- The prevention and detection of fraud.
- To ensure that the City complies with the laws and regulations applicable to its activities.
- The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement to prepare the projection. Devote uninterrupted time to working with us as needed.
- Make candid representations about your plans and expectations.
- Make all management decisions and perform all management functions.
- Provide an individual responsible to review and accept our work.
- To provide us with:
 - Documentation and other related information that is relevant to the preparation and presentation of the projection,
 - Additional information that may be requested for the purpose of the preparation of the projection, and
 - Unrestricted access to persons within the City with whom we determine it necessary to communicate.

The projection will not be accompanied by a report. However, you agree that the projection will clearly indicate that no assurance is provided on it.

UNANTICIPATED SERVICES

While the fixed price entitles the City to unlimited consultation with us, if your question or issue requires additional research and analysis beyond the consultation, the work will be subject to an additional price, payment terms, and scope to be agreed upon before the service is performed and a change order will be issued to document this understanding.

Furthermore, the parties agree that if an unanticipated need arises (training to different groups, researching a new issue, etc.) we hereby agree to perform this additional work at a mutually agreed upon price. This service will be priced separately to the City, using a change order.



PRICE GUARANTEE

If you ever receive an invoice without first authorizing the service, payment terms, and price, you are not obligated to pay for that service.

FINANCIAL INVESTMENT

Long-term Plan	\$9,500
Total	\$9,500

Payment Schedule:

<i>Contract Execution</i>	\$4,750
<i>Project Completion</i>	\$4,750

In an effort to reduce environmental impact, you will receive printable, downloadable PDFs of your report. To receive one (1) paper report, you will be charged \$150 for a set-up fee. Additional paper copies will be charged at the rate of \$50 per report.

This quote is valid for thirty (30) days.

It is anticipated that the City will desire to complete the long-term plan upon completion of the 2022 audit. Abdo FS anticipates preparation of the the long-term plan in April of 2023, with completion by June of 2023.

The stated fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

You agree to hold us harmless and to release, indemnify, and defend us from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us.

QUALITY ASSURANCE

Quality is critical the success and integrity of this project. Our internal processes ensure that all work is reviewed and approved prior to moving to the next phase of a project. Our processes require that work is reviewed by a staff member at a higher level than the person that completed it and ultimately the work is signed off on by the Abdo FS President.

CONCLUSION

Throughout this process we will be in constant communication with the city team to ensure their needs are being met. By utilizing our operational experience as well as our knowledge of governmental accounting, our 50 plus years of experience providing services to Minnesota municipalities and our knowledge of regulations in the State of Minnesota we will provide the City information and recommendations for financial processes. We are excited about this opportunity and the benefits the City will recognize as this long-term plan is finalized.

Audit Prep Scope

ABDO FS CONTRACT TASK

Cash and investment workpaper (including market value summary), and footnote disclosure summary

Broker confirmations

Interest allocation summary workpaper

Taxes revenue and receivable reconciliation and related workpaper

Fixed asset reconciliation and related workpaper

Special assessment revenue and receivable reconciliation and related workpaper

Governmental and enterprise accounts receivable reconciliation and related workpapers

State grant receipt coding reconciliation

Prepare all federal programs lead sheets

Transfers to and from other funds

Prepaid items schedule

Accounts payable reconciliation and related workpapers

Accrued payroll and payroll liability accounts reconciliation

Compensated absences reconciliation

Schedule of salaries payable

OPEB and Pension workpaper and related deferred inflows/outflows

Deferred inflows/outflows/unearned revenue reconciliation

Bonds payable reconciliation

Fund balance/net assets schedule (includes reconciliation of restricted, committed, and assigned fund balances/net position)

Summarize journal entries needed to match above workpapers and provide to City staff for entry into the City's accounting system

Respond to auditor requests including audit sampling testing

Comparative analysis of revenues, expenditures and budget

Utility billing revenue analysis workpaper

Respond to internal control testing and provide documentation

Generate requested report data

Prepare conduit debt schedule

Prepare all related year-end accruals

CITY RESPONSIBILITIES:

- Devote uninterrupted time to work with us as needed
- Approve, enter and commit all journal entries to financial system
- Provide invoices for identified assets that need to be capitalized
- Make all management decisions and perform all management functions
- Provide remote access to accounting system, if possible

Value

We at Abdo FS help cities achieve their financial goals.

Our fees range from \$100 to \$445 per hour based upon the experience and level of the individuals to be assigned to perform your work. Fees are also based on the assumption and limitations outlined in the Scope of Services. Below are the fees for our services.

Staff Billing Rates	Hourly Fee
Manager, Tyler See	\$ 265
Senior Associate, Kelli Truver	\$ 220
Partner, Victoria Holthaus	\$ 405

We estimate the value of the audit prep services, based on the Scope of Work outlined above, will be \$10,500.

This quote is valid for thirty (30) days.

Monthly installment fees will be invoiced throughout this contract.





Technology

We believe technology should enhance our service offerings, making our work less intrusive, our time with you more productive and everyone's data more secure. The use of technology in our tax and audit services enables us to streamline our processes and helps to automate certain functions of our work so we are able to spend more time analyzing our results and working directly with you.

Through the outbreak of COVID-19, our team has been able to seamlessly move to a completely remote work environment with no loss of productivity, cooperation, or communication. Since March 17, 2020, our staff has been successfully conducting remote audit and tax services using the latest video conferencing and secure file sharing technology. Through Zoom, Microsoft Teams, or whatever technology your city may use, our team will continue to work through normal procedures, including regular meetings with you during the planning/fieldwork phase to ensure effective collaboration with your team.

We take the security of our client's data - and our own - very seriously. A number of systems are in place to ensure the safety of your city's data. We operate on a remote distributed infrastructure leveraging Microsoft's Cloud Platform Azure. This not only allows our staff to securely work from any computer, anywhere, any time, but also provides large-scale, cutting-edge technology and security for your data. Your data is housed in secure data centers that reside exclusively in the U.S. and not on laptops or local servers which could be stolen or misplaced. We continually provide security awareness training to our staff members to ensure they are good digital stewards of your data. In addition to this, we also consult bi annually with 3rd party security experts to conduct risk assessments and conduct annual penetration tests.

IT ALSO MEANS:



All firm staff use dual authentication to ensure that every login to our remote environment is secure and authorized.



All data is saved on redundant servers and data centers so if one server fails, another immediately takes over with no data lost.



All data is backed up continually which means we always have an extra copy for safe-keeping.



All incoming emails, attachments, and embedded links are scanned for viruses prior to landing in our inbox, which allows us to operate with more protection from phishing emails, malware attacks, and other digital threats.

Our cloud platform, Azure, is globally trusted by companies and governments and has numerous security compliance standard they adhere to. Reports of these can be provided as requested.

Why Partner with Abdo

LIGHTING THE PATH FORWARD

In a world of ever-changing complexity, people need caring, empathetic and highly skilled professionals they can depend on to provide the right advice and solutions for them. Our clients seek growth and success, but also want security and confidence. For nearly 60 years, Abdo has provided insights for our clients to help them achieve their goals.

That same innovative spirit is also what has earned us the title of being one of the top accounting firms in the Midwest. Abdo is a better firm today because of the efforts we made to support a culture driven by our core values of growth, relationships, and teamwork.

With this foundation in place, we have successfully helped our clients identify and break through their own growth barriers. Every challenge they face is an opportunity for us to listen, understand and empower them with solutions and a plan to achieve their goals. It's fulfilling to serve as the catalyst that helps them overcome obstacles that block their progress.

When it comes to our working relationships, we are partners. We're confidants. We're the catalyst that sparks true business growth, providing guidance through every challenge and opportunity along the way.

ABOUT ABDO

Abdo is a full-service accounting and consulting firm that delivers customized strategies and innovative solutions to help businesses, governments and nonprofits succeed. With more than 180 professionals and nearly six decades of experience, Abdo is ranked as one of the top accounting firms in the Midwest. It is a licensed CPA firm with offices located in Minneapolis and Mankato, Minnesota, and Scottsdale, AZ. Abdo's commitment to its clients is to gain in-depth knowledge of their unique challenges, opportunities, and needs. Through this consultative approach, Abdo partners with organization leaders to light the path forward to confidently reach their goals.

"Listening to our clients' needs, understanding their challenges, and adjusting how we work together is key to our partnership with the people we serve."

— Steve McDonald, CPA | Managing Partner





Abdo

Diversity, Equity & Inclusion



61%

of our employees
are female



51%

of our management
level employees are
female



23%

of our interns this year
were people of color

At Abdo, we recognize the need for continuous improvement in diversity, equity and inclusion initiatives throughout our firm and the accounting industry at large. We believe that when we understand each other better, we grow better together.

Over the past year, we have increased our efforts to promote diversity, equity, and inclusion within our firm and community through implicit/unconscious bias, anti-harassment, and interview training. Our Diversity, Equity, and Inclusion Committee looks continues to implement new ideas, projects, and initiatives to move our firm forward through learning, understanding, and improving on these issues.

We continue to increase our number of women at the highest leadership level. We strive for continued growth in our ability to attract and retain women and people of color within our firm and we are working towards greater equity and diversity for all within our industry.

In order to build a more inclusive work environment, the firm has implemented diversity and inclusion education through partnering with expert speakers and trainers. Please let us know if you have any ideas on how we can improve diversity, equity, and inclusion at Abdo.

Value Added Services

When you partner with Abdo, you get access to our entire catalog of services. Below is a selection of the services that we believe could be of great value to your city. If you have need of these services, please reach out to us so we can help! Our additional service offerings can be found at www.abdosolutions.com.

TECHNOLOGY & DATA SOLUTIONS

Empowering you with advanced data analytics & insights. Data is one of your city's most powerful assets. Using it to your advantage, however, can be a challenge. Our technology and data solutions are designed to give you the information you need—how, when, and where you need it. Our consultants leverage a powerful mix of technology and tools to support you with the data analytics and insights you need. From creating user-friendly dashboards and reports to managing software implementations, we deliver solutions that work for you.

We help city with:

- Strategic data analytics
- Software solutions: evaluation, selection & implementation
- Financial reporting solutions
- Automation solutions

HR & PAYROLL SERVICES

We help employers better support their most valuable resource... their people.

Having clear and consistent HR practices that best suit the individuality of your city is key, even more so in today's tight employment environment. And because the right policies are just as important, we lend our HR expertise to help you strategically plan for your future.

We help cities with:

- Employee management and development
- Regulatory compliance
- Benefits analysis and administration, including the Affordable Care Act (ACA) and workers' compensation
- HR/Payroll software implementation and management
- Advisory services such as specialized labor cost analysis, compensation studies, and HR process development and implementation
- Advisory services such as specialized labor cost analysis, compensation studies, and HR process development and implementation

THIRD PARTY AUDIT PREP & RESPONSE

Need help getting ready for your audit? We can help. We are experienced in helping clients get ready for their audit, whether a financial statement audit, IRS audit, or other regulatory audit.



FINANCIAL REPORTING STANDARDS CHANGES

We live in a world of constantly changing rules and standards when it comes to accounting and financial statement reporting. From one-on-one consulting to training for your entire financial team, we can help.

- Training on upcoming and current changes
- Liquidity footnote analysis
- Lease contract analysis
- Revenue recognition standards

UNIFORM GUIDANCE CONSULTING

Is your {entity_type} in compliance with Uniform Guidance? Aligning the requirements of your city's grant agreement with Uniform Guidance regulations can be a challenge. We can help determine which regulations apply to your city and how to best apply them. Our team will review your grants and provide valuable implementation guidance to ensure compliance.

A few key areas to consider:

- Cost allocation plans
- Procurement plans
- Indirect cost rates
- Allowable expenditures

PROCESS SOLUTIONS

"Because we've always done it way" is an easy trap to fall into. But this outdated processes or systems rarely get results. Instead, they often lead to redundancies, unreliable outcomes, and frustrated staff. An ineffective process can become your Achilles heel in a crisis. Our customized process improvement solutions will meet you where you are — and guide you to a better tomorrow.

Our Process Solutions Services Include:

- Process Mapping Documentation -- *How do transactions and data flow through your city?*
- Abdo ProEval -- *Removing waste in your processes allows your team members to focus on what they were hired to do—and to spend more time on value-added initiatives.*
- Abdo ProEval - Kaizen -- *Does the project seem too large, or the change too overwhelming? The Kaizen approach is a pared-down version of our ProEval service. Instead of a full operational review, we'll focus on one aspect of your operation*
- Software Inventory & Assessment -- *Including recommendations for increasing efficiency and, if possible, reducing software-related costs.*





Appendix A

AGREEMENT FOR FINANCIAL SERVICES

Agreement for Financial Services

THIS AGREEMENT, is made and entered into on December 07, 2022 by and between the City of Lauderdale, Minnesota (hereinafter referred to as the "Client"), and Abdo Financial Solutions (hereinafter referred to as the "Contractor").

Articles of Agreement & Recitals

WHEREAS, the Client is authorized and empowered to secure from time to time certain professional services through contracts with qualified consultants; and

WHEREAS, the Contractor understands and agrees that:

1. The Contractor will act as an Independent Contractor in the performance of all duties under this Agreement. Accordingly, the Contractor shall be responsible for payment of all taxes, including federal, state and local taxes and professional/business license fees arising out of the Contractor's activities;
2. The Contractor shall have no authority to bind the Client for the performance of any services or to obligate the Client. The Contractor is not an agent, servant, or employee of the Client and shall not make any such representations or hold himself/herself out as such;
3. The Contractor shall be the exclusive outsourced accounting service provider for the Client during the term of this Agreement;
4. The Contractor shall perform all professional services in a competent and professional manner, acting in the best interests of the Client at all times.
5. The Contractor shall not accrue any continuing contract rights for the services performed under this contract.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, it is agreed as follows:

ARTICLE I

INCORPORATION OF RECITALS

The recitals and agreement set forth above are hereby incorporated into this Agreement.

ARTICLE II

LIABILITY INSURANCE

Section 1 Liability Insurance: The Contractor shall obtain professional liability insurance, at their expense with liability insurance coverage minimums in the amount of \$2,000,000, which Contractor must secure and maintain during the term of this Agreement. Contractor will provide Client with proof of liability insurance coverage under this Agreement in writing upon request by the Client.

ARTICLE III

DURATION OF THE AGREEMENT

Section 1 Duration: This Agreement shall commence upon date of execution by all parties and will remain in effect until December 31, 2023 unless earlier terminated as provided in Sections 2 and 3.

Section 2 Client's Termination Rights: The Client may terminate this Agreement upon sixty (60) days written notice in the event the Client determines in its sole discretion that it is not in the Client's best interest to continue using Contractor's services. The Client may terminate on ten (10) days written notice of the Contractor fails to perform its obligations under this Agreement.

Section 3 Contractor's Termination Rights: Contractor may terminate this Agreement upon thirty (30) days written notice to Client in the event Client does not pay Contractor compensation as required under Article 5, Section 9 within fifteen (15) days after invoice is received by Client. In the event of non-payment within thirty (30) days, Contractor shall give the Client an opportunity to cure the default by giving a notice of such non-payment and an additional five (5) days after the Client's receipt of the notice to remit such payment, prior to giving a notice of termination. Contractor can also terminate the Agreement with sixty (60) days written notice if the Contractor believes it is in its best interests to terminate the Agreement.

ARTICLE IV

GENERAL

Section 1 Authorized Client Agent: The Client's authorized agent for the purpose of administration of this Agreement is the City Administrator. Said agent shall have final authority for approval and acceptance of the Contractor's services performed under this Agreement and shall further have responsibility for administration of the terms and conditions of this Agreement. All notices under this Agreement shall be sent to the person and address indicated below on the signature lines.

Section 2 Amendments: No amendments or variations of the terms and conditions of this Agreement shall be valid unless in writing and signed by the parties.

Section 3 Assignability: The Contractor's rights and obligations under this Agreement are not assignable or transferable.

Section 4 Data: Any data or materials, including, but not limited to, reports, studies, photographs, negatives, or any and all other documents prepared by the Contractor or its outside consultants in the performance of the Contractor's obligations under this Agreement shall be the exclusive property of the Client, and any such data and materials shall be remitted to the Client by the Contractor upon completion, expiration, or termination of this Agreement. Further, any such data and materials shall be treated and maintained by the Contractor and its outside consultants in accordance with applicable federal, state and local laws. Further, Contractor will have access to data collected or maintained by the Client to the extent necessary to perform Contractor's obligations under this Agreement. Contractor agrees to maintain all data obtained from the Client in the same manner as the Client is required under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13 or other applicable law (hereinafter referred to as the "Act"). Contractor will not release or disclose the contents of data classified as not public to any person except at the written direction of the Client. Upon receipt of a request to obtain and/or review data as defined in the Act, Contractor will immediately notify the Client. The Client shall provide written direction to Contractor regarding the request within a reasonable time, not to exceed fifteen (15) days. The Client agrees to indemnify, hold harmless and defend Contractor for any liability, expense, cost, damages, claim, and action, including attorneys' fees, arising out of or related to Contractor's complying with the Client's direction. Subject to the aforementioned, Contractor agrees to defend and indemnify the Client from any claim, liability, damage or loss asserted against the Client as a result of Contractor's failure to comply with the requirements of the Act. Upon termination and/or completion of this Agreement, Contractor agrees to return all data to the Client, as requested by the Client.

ARTICLE IV - CONTINUED

GENERAL (CONTINUED)

Section 5 Entire Agreement: This Agreement is the entire agreement between the Client and the Contractor, and it supersedes all prior written or oral agreements. There are no other covenants, promises, undertakings, or understandings outside of this Agreement other than those specifically set forth. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

Section 6 Severability: All terms and covenants contained in this Agreement are severable. In the event any provision of this Agreement shall be held invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid terms or covenants were not contained herein, and such holding shall not invalidate or render unenforceable any other provision hereof.

Section 7 Contractor Fiscal Decision Waiver: Contractor is responsible for providing the Client with timely and accurate financial recommendations and information that allows the Council/Board the ability to make final financial decisions. Contractor will provide final financial recommendations but is not responsible for the final decisions made regarding financial matters.

Section 8 Client Employment of Contractor's Employees: The Client acknowledges and agrees that Contractor's workforce, including employees assigned to staff the engagement provided for under this Agreement, constitutes an important and vital aspect of Contractor's business. In recognition of the foregoing and the harm that Contractor will suffer in the event of the loss of one or more of its employees, the Client agrees that during the Term of this Agreement and for a period of six (6) months following the termination of this Agreement for any reason (the "Restrictive Time Period") the Client shall not, directly or indirectly, on behalf of itself or any person, firm, corporation, association or other entity, (a) recruit, solicit, or assist anyone else in the recruitment or solicitation of, any of Contractor's employees to terminate their employment with Contractor and to become employed by or otherwise engaged with or by the Client in any capacity independent of Contractor; (b) hire or engage any Contractor employee; or (c) otherwise encourage or induce any of Contractor's employees to terminate their employment with Contractor.

Notwithstanding the foregoing, Contractor may (but shall not be obligated to) consent to the Client's recruitment, solicitation, employment or other engagement of a Contractor employee otherwise prohibited by this paragraph provided that (a) the Client discloses to Contractor in writing its desire to recruit, solicit, employ or otherwise engage the Contractor employee independent of Contractor before engaging with the Contractor employee regarding any such potential relationship; (b) the Client agrees to pay Contractor a Restrictive Covenant Exception Fee (as hereafter defined) in the event the Contractor employee becomes employed by or otherwise engaged with the Client independent of Contractor; and (c) Contractor provides written consent to the Client to engage with the Contractor employee regarding any such relationship. For purposes of this Agreement, the Restrictive Covenant Exception Fee shall be the greater of: (i) 150% of the annual contracted cost of Contractor's services under this Agreement in addition to the annual contracted cost paid or due Contractor hereunder; or (ii) 150% of the fees paid or due Contractor for services provided under this Agreement during the twelve (12) month period immediately prior to the termination of this Agreement or, in the event the Agreement has not been terminated, during the twelve (12) month period immediately prior to Contractor's provision of written consent to the Client to engage in the recruitment, solicitation, employment or other engagement of a Contractor employee otherwise prohibited by this paragraph.

ARTICLE IV - CONTINUED

GENERAL - CONTINUED

Section 9 Compensation: The parties agree that the Contractor shall be paid compensation for the services provided hereunder, payable for work performed in accordance with this Agreement, based on the fees indicated on the Value page of this proposal. Additional fees will not be incurred without prior approval of the Client.

Initial invoice for anticipated first month fees will be sent within 10 days of the execution of this agreement. Monthly installment fees will be invoiced throughout the remainder of this contract. If the contract is for an hourly fee basis, invoices will be sent monthly.

Section 10 Additional Services: Should the Client request additional services in addition to the Contracted Services, the Contractor will provide the Client with proposed fees for the services to be provided. The Client shall provide a written or electronic confirmation prior to the proposed services implementation.

Section 11 Outside Contractors: It shall be the responsibility of Contractor to compensate any other outside consultants retained or hired by Contractor to fulfill their obligations under this Agreement and shall be responsible for their work and Contractor, by using outside contractors, shall not be relieved of its obligations under this Agreement.

Section 12 Municipal Advisor: Abdo FS understands the Client has retained an independent registered municipal advisor (IRMA) to advise in the evaluation of information and recommendations relating to the issuance of municipal securities and/or municipal financial products. The engaged IRMA is the recognized municipal advisor (MA) for the Client.



Appendix B

AGREEMENT FOR THE PROVISION OF
PROFESSIONAL SERVICES

Agreement for the Provision of Professional Services

WHEREFORE, this Agreement was entered into on the date set forth below and the undersigned, by execution hereof, represent that they are authorized to enter into this Agreement on behalf of the respective parties and state that this Agreement has been read by them and that the undersigned understand and fully agree to each, all and every provision hereof, and hereby, acknowledge receipt of a copy hereof.

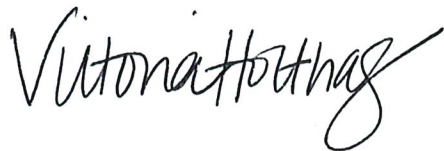
City of Lauderdale

1891 Walnut St,
Lauderdale, 55113

 SIGNATURE
Heather Butkowski

Abdo Financial Solutions, LLC

5201 Eden Avenue, Suite 250
Edina, Minnesota 55436



Victoria Holthaus, CPA

Partner | Abdo

December 07, 2022





Appendix C

ABDO TEAM BIOS



Victoria Holthaus

CPA

Partner | Abdo Financial Solutions

Municipal Advisor Representative (Series 50)

Municipal Advisor Principal (Series 54)

victoria.holthaus@abdofs.com

P 952.715.3069

Vicki aims to simplify the complex for her clients. Her goal is to give them a solid understanding of their finances, so they can confidently plan ahead. She specializes in working with local governments and nonprofit agencies to strategize capital improvements, develop long-range financial plans, and troubleshoot accounting and financial challenges. She also provides process evaluation and process improvement services for nonprofit and private sector clients. Over the past several years, Vicki has helped many organizations with strategic upgrades to technology and software as they navigate new ways of interacting with constituents and customers. Along with the ability to creatively explain technical terms, Vicki has firsthand knowledge of the issues local governments often face. Prior to joining the firm, she served Minnesota municipalities and joint ventures in various finance and administrative roles.

EDUCATION

- Bachelor of Science in Accounting, National American University
- Master of Arts in Public Administration, Hamline University
- Minnesota Certified Municipal Clerk
- Continuing professional education

PROFESSIONAL MEMBERSHIPS

- Minnesota and Arizona Society of Certified Public Accountants
- American Institute of Certified Public Accountants
- Government Finance Officers Association of the United States and Canada
- Minnesota and Arizona Government Finance Officers Association

AFFILIATIONS

- Hamline School of Business, Accounting Board Member
- Arizona Women Leading Government Member

QUALIFICATIONS

- 16 years of experience working with local governments in finance and administration
- Experience with budgeting, capital planning and debt management
- Process evaluation and process improvement engagement lead





Tyler See

CPA

Manager

tyler.see@abdosolutions.com

Direct Line 952.939.3230

Tyler joined the firm in 2017 after completing his Accounting degree from Minnesota State University, Mankato. He was a government audit intern in the 2017 audit season. Tyler works with a variety of local governments and schools in Minnesota providing annual audits. In addition to his expertise in annual auditing, Tyler is experienced in municipal long-term financial plans and utility rate studies.

EDUCATION

- Bachelor of Science in Accounting, Minnesota State University - Mankato
 - *Graduated Cum Laude*
- Master of Accounting, Minnesota State University – Mankato
- Continuing professional education as required by the AICPA and U.S. Government Accountability Office

PROFESSIONAL MEMBERSHIPS

- American Institute of Certified Public Accountants
- Minnesota Society of Certified Public Accountants
- Minnesota Government Finance Officer's Association

QUALIFICATIONS

- 6 years of experience in auditing local governments and schools in Minnesota
- Over 90 percent of billable time relates to governmental clients
- Works extensively with Microsoft Office and several accounting software
- Experienced in municipal government long-term financial plans and utility rate studies

RESOLUTION NO. 121322A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION OF COMMENDATION FOR COUNCIL MEMBER ROXANNE GROVE

WHEREAS, Council Member Grove served on the Park and Community Involvement Committee from February 2009 until her election to the City Council in 2010; and

WHEREAS, Council Member Grove served as a member of the City Council from 2010-2022; and

WHEREAS, Council Member Grove served as the council liaison to the Park and Community Involvement Committee, on the Ramsey County League of Local Government Board, and as Northeast Youth and Family Services Representative; and

WHEREAS, Council Member Grove provided competent and valued public service to the residents of Lauderdale in these appointed and elected positions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the city of Lauderdale, that Council Member Grove be commended and thanked for her dedication and years of public service to the city of Lauderdale; and

BE IT FURTHER RESOLVED, that the City Council wishes Council Member Grove success in her new endeavors.

Adopted by the City Council of the city of Lauderdale, Minnesota this 13th day of December, 2022.

(ATTEST)

Mary Gaasch, Mayor

Heather Butkowski, City Administrator

(SEAL)

RESOLUTION NO. 121322B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION OF COMMENDATION FOR COUNCIL MEMBER ANDI MOFFATT

WHEREAS, Council Member Moffatt served as a member of the City Council from 2017-2022; and

WHEREAS, Council Member Moffatt served as the Mayor Pro Tem and on several committees including the Suburban Rate Authority and the League of Minnesota Cities; and

WHEREAS, Council Member Moffatt provided competent and valued public service to the residents of Lauderdale in these appointed and elected positions.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the city of Lauderdale, that Council Member Moffatt be commended and thanked for her dedication and years of public service to the city of Lauderdale; and

BE IT FURTHER RESOLVED, that the City Council wishes Council Member Moffatt success in her new endeavors.

Adopted by the City Council of the city of Lauderdale, Minnesota this 13th day of December, 2022.

(ATTEST)

Mary Gaasch, Mayor

Heather Butkowski, City Administrator

(SEAL)

RESOLUTION NO. 121322C

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION OF COMMENDATION FOR STATE SENATOR JOHN MARTY

WHEREAS, Senator Marty has steadfastly served all of the residents of Districts 63, 54, and 66, which always included the city of Lauderdale, since 1987; and

WHEREAS, Senator Marty graciously welcomes Lauderdale residents to his office to discuss the work of our state officials and his vision for bettering our State and our lives; and

WHEREAS, Senator Marty has made himself available by faithfully attending Lauderdale city events to hear resident and business owner concerns; and

WHEREAS, Senator Marty has tirelessly pushed issues important to the continued health of the city of Lauderdale including the preservation of local control made possible by legislative support for local government aid.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the city of Lauderdale, that Senator Marty be commended and thanked for his dedication and years of public service to the city of Lauderdale and its residents; and

BE IT FURTHER RESOLVED, that the City Council wishes Senator Marty success in his new endeavors.

Adopted by the City Council of the city of Lauderdale, Minnesota this 13th day of December, 2022.

(ATTEST)

Mary Gaasch, Mayor

Heather Butkowski, City Administrator
(SEAL)

RESOLUTION NO. 121322D

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION OF COMMENDATION FOR STATE REPRESENTATIVE ALICE HAUSMAN

WHEREAS, Representative Hausman has steadfastly served all of the residents of District 66A and especially the residents of Lauderdale since 2013; and

WHEREAS, Representative Hausman graciously welcomed Lauderdale residents in her office including our children as they learn about the importance of our state elected officials and the influence they have on their lives; and

WHEREAS, Representative Hausman has made herself available by faithfully attending Lauderdale city events to hear resident and business owner concerns; and

WHEREAS, Representative Hausman has tirelessly pushed for the items most important to the continued health of the City of Lauderdale, namely preservation of local government aid, funding for infrastructure improvements, and preservation of local control in decision making.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the city of Lauderdale, that Representative Hausman be commended and thanked for her dedication and years of public service to the city of Lauderdale and its residents; and

BE IT FURTHER RESOLVED, that the City Council wishes Representative Hausman success in her new endeavors.

Adopted by the City Council of the city of Lauderdale, Minnesota this 13th day of December, 2022.

(ATTEST)

Mary Gaasch, Mayor

Heather Butkowski, City Administrator
(SEAL)

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution X
Work Session _____

Meeting Date December 13, 2022

ITEM NUMBER 2023 Budget and Levy

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Included with this memo are the 2023 General Fund and Special Revenue Fund budgets and the 2023-2032 Capital Improvement Plan. These items will be formatted into a budget book that staff will distribute in a couple of weeks.

State law requires that the Council hold a public hearing prior to adoption of the budget and levy. Prior to the public hearing, staff will provide a brief presentation on budget highlights and field any questions the Council might have. Staff's recommended actions are below.

STAFF RECOMMENDATION:

Motion to adopt Resolution 121322E—A Resolution Adopting the 2023 Final Property Tax Levy.

Motion to adopt Resolution 121322F—A Resolution Adopting the 2023 Final Budget and Establishing Fund Appropriations.

RESOLUTION NO. 121322E

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

ADOPTING THE 2023 FINAL PROPERTY TAX LEVY

WHEREAS, the City annually adopts an operating levy for the coming year in accordance with Minnesota Statutes; and

WHEREAS, Minnesota Statutes 275.065, Subdivision 1 requires cities to certify the final property tax levy to the county auditor on or before five working days after December 20.

NOW, THEREFORE BE IT RESOLVED, that:

Section 1: The final 2023 levy to be certified to the Ramsey County Auditor of \$1,010,172, inclusive of anticipated fiscal disparities revenue, is hereby established as the maximum possible levy for property tax payable in 2023.

Section 2: The City pledges \$68,197.98 from Fund 414 Development to pay the GO Improvement 2019A debt levy and the debt levy amount is reduced to zero.

Adopted by the City of Lauderdale this 13th day of December, 2022.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

RESOLUTION NO. 121322F

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**ADOPTING THE 2023 FINAL BUDGET AND
ESTABLISHING FUND APPROPRIATIONS**

WHEREAS, the City Council has met specifically for the purpose of discussion on the 2023 budget; and

WHEREAS, estimated December 31, 2022, fund balances are sufficient to meet approved expenditures for fiscal year 2022.

NOW, THEREFORE BE IT RESOLVED,

Section 1. That the City of Lauderdale 2023 expense budget is hereby approved in accordance with State Statute as follows:

General	\$1,642,833
Special Revenue	\$ 77,671
Debt Service	\$ 118,888

Section 2. That the following financial plan for fiscal year 2023 is hereby approved for expenditures in each of the funds as follows:

Capital Projects	\$ 153,198
Enterprise	\$ 346,921

Section 3. Maximum appropriations may be increased if and when additional revenues are anticipated or received.

Adopted by the City of Lauderdale this 13th day of December, 2022.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

City of Lauderdale

2023 BUDGET & LEVY HEARING

DECEMBER 13, 2022

2023 Budget Highlights

Proposed General Fund Budget: Balanced at \$1,642,833

5.5% increase over 2022

City Tax Rate: 28.13% (1.44% less than 2022)

Planned Capital Improvements:

- Replace 2012 F350 Truck and Plow: \$45,000
- Replace Front End Mower: \$40,000

2023 Levy

Total Proposed Levy: \$1,010,172

Fiscal Disparities: - \$ 129,672

Local Property Levy \$ 880,500

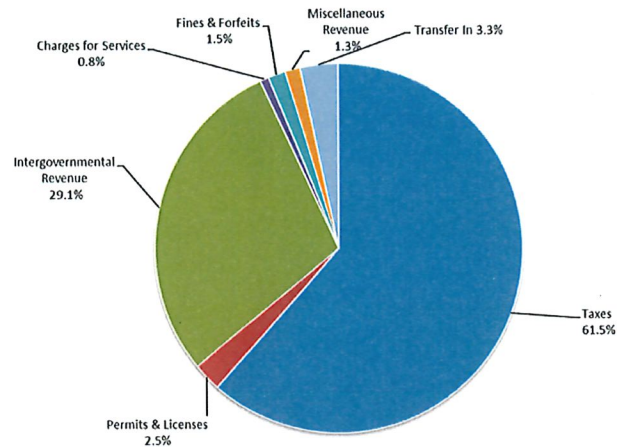
Local Levy Increase over 2022: \$77,289

- \$17,468 Decrease in Fiscal Disparities
 - \$47,130 Decrease in Local Government Aid (LGA)
 - Lost Aid Covered by \$55,000 Transfer of ARPA Funds
- Total Local Levy Increase 9.6%

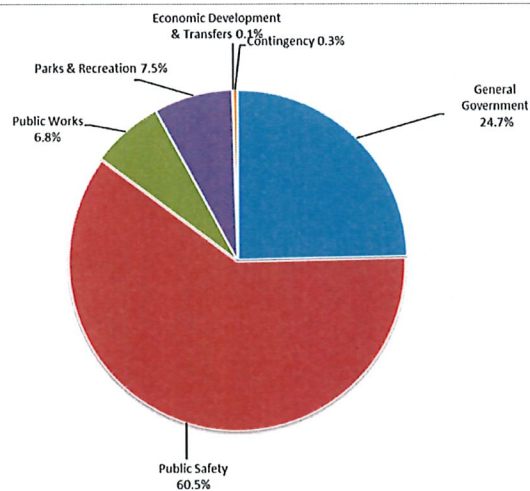
2023 Tax Impact on Median Valued Home

- ▶ County: 13.7%
- ▶ City: 15.7%
- ▶ School District: 4.3%
- ▶ Other: 8.9%
- ▶ **Estimated Increase: \$314**
- ▶ Median Home Value Increase: 18.6%
 - ▶ From \$231,350 in 2022 to \$274,300 for 2023.

Sources of Revenue



How Tax Dollars Are Spent



How Your Tax Dollars Are Spent

City Taxes for Median Value Home: ~\$736

▶ Police, Fire, 911, Building Inspections	\$445
▶ Gen. Gov't: Admin, Legal, Elections...	\$182
▶ Parks & Recreation	\$55
▶ Public Works, Lighting, Buildings	\$50
▶ Contingency	\$3
▶ Economic Development & Transfers	\$1

2023 PROPOSED LEVY IMPACTS ON LAUDERDALE HOMES

	City	City	City	City	City
	Total Levy	Fiscal Disparities	Net Local Levy	Tax Capacity	Tax Rate
2022-5.6%	\$950,351	\$147,140	\$803,211	\$2,716,625	29.567%
2023-6.3%	\$1,010,172	\$129,672	\$880,500	\$3,130,331	28.128%
Median Value 2020		\$218,300			
Median Value 2021		\$232,400			
Median Value 2022		\$231,550			
Median Value 2023		\$274,300	18.56% over prior year		

	Taxable Value	x Tax %	x Tax Rate	= City Tax on \$126,000 Home/Lot	
2022-5.6%	\$100,100	1%	0.2957	Total Tax	\$295.96
2023-6.3%	\$100,100	1%	0.2813	Total Tax	\$281.56
				DIFFERENCE	(\$14.40) -4.87%

	Taxable Value	x Tax %	x Tax Rate	= City Tax on Median Lauderdale Home	
2022-5.6%	\$215,150	1%	0.2957	Total Tax	\$636.12
2023-6.3%	\$261,747	1%	0.2813	Total Tax	\$736.24
				DIFFERENCE	\$100.12 15.74%

	Taxable Value	x Tax %	x Tax Rate	= City Tax on \$300,000 Home	
2022-5.6%	\$289,760	1%	0.2957	Total Tax	\$856.72
2023-6.3%	\$289,760	1%	0.2813	Total Tax	\$815.04
				DIFFERENCE	(\$41.68) -4.87%



CITY OF LAUDERDALE

BUDGET

2023

Adopted December 13, 2022

CITY OF LAUDERDALE
GENERAL FUND REVENUES
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-00000-410-31010	CURRENT AD VALOREM TAXES	\$ 749,635	\$ 803,211	\$ 880,500
101-00000-410-31020	DELINQUENT AD VALOREM TAXES	\$ 1,281	\$ -	\$ -
101-00000-410-31400	FISCAL DISPARITIES	\$ 146,325	\$ 147,140	\$ 129,672
101-00000-410-31055	EXCESS TAX INCREMENT	\$ -	\$ -	\$ -
101-00000-410-31900	PENALTIES AND INTEREST TAXES	\$ 50	\$ -	\$ -
	TAXES	\$ 897,291	\$ 950,351	\$ 1,010,172
101-00000-410-32110	LIQUOR LICENSES	\$ 150	\$ 150	\$ 150
101-00000-410-32180	TOBACCO LICENSES	\$ 400	\$ 400	\$ 400
101-00000-410-32190	OTHER BUSINESS LICENSES	\$ 2,225	\$ 2,200	\$ 2,500
101-00000-410-32192	HVAC CONTRACTOR LICENSES (REPEALED)	\$ 1,350	\$ 1,300	\$ -
101-00000-410-32240	ANIMAL LICENSES	\$ 73	\$ 100	\$ 100
101-00000-420-32210	BUILDING PERMITS	\$ 12,514	\$ 23,000	\$ 25,000
101-00000-420-32230	PLUMBING & HEATING PERMITS	\$ 3,798	\$ 4,500	\$ 5,000
101-00000-420-32270	RENTAL HOUSING LICENSES	\$ 9,178	\$ 5,000	\$ 8,000
101-00000-430-32261	EXCAVATING PERMITS	\$ -	\$ -	\$ -
	PERMITS & LICENSES	\$ 29,687	\$ 36,650	\$ 41,150
101-00000-410-33401	LOCAL GOVERNMENT AID	\$ 524,591	\$ 524,591	\$ 477,461
101-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
101-00000-410-33423	OTHER GRANTS & AIDS	\$ -	\$ -	\$ -
	INTERGOVERNMENTAL REVENUE	\$ 524,591	\$ 524,591	\$ 477,461
101-00000-410-34101	CITY HALL RENT	\$ 1,460	\$ 1,000	\$ 3,000
101-00000-410-34103	ZONING & SUBDIVISION FEES	\$ 2,850	\$ 2,000	\$ 1,500
101-00000-410-34108	ADMINISTRATIVE FEES	\$ 381	\$ -	\$ -
101-00000-420-34104	PLAN REVIEW FEES	\$ 3,059	\$ 7,500	\$ 7,500
101-00000-410-34105	SALE OF MAPS & PUBLICATIONS	\$ -	\$ -	\$ -
101-00000-420-34202	SPECIAL FIRE PROTECTION SERVICES	\$ -	\$ -	\$ -
101-00000-420-34206	MOWING & GARBAGE CLEANUP	\$ -	\$ -	\$ -
101-00000-430-34303	SNOW REMOVAL CHARGES	\$ -	\$ -	\$ -
101-00000-450-34780	PARK SHELTER FEES	\$ -	\$ 200	\$ 250
101-00000-450-34920	MERCHANDISE SALES	\$ 162	\$ 400	\$ 300
	CHARGES FOR SERVICES	\$ 7,912	\$ 11,100	\$ 12,550

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-00000-420-35101	COURT FINES & ADMINISTRATIVE PENALTIES	\$ 22,615	\$ 25,000	\$ 25,000
101-00000-420-35200	FORFEITED & SEIZED ASSETS	\$ -	\$ -	\$ -
	FINES & FORFEITS	\$ 22,615	\$ 25,000	\$ 25,000
101-00000-410-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 843	\$ 4,000	\$ 5,000
101-00000-410-36102	PENALTIES & INTEREST	\$ -	\$ -	\$ -
101-00000-410-36200	OTHER MISCELLEANOUS REVENUE	\$ 29,368	\$ -	\$ -
101-00000-410-36210	INTEREST ON INVESTMENTS	\$ (1,785)	\$ 4,000	\$ 15,000
101-00000-410-36215	OTHER FEES (CREDIT CARD)	\$ 3	\$ -	\$ 500
101-00000-420-36260	SURCHARGES COLLECTED	\$ 460	\$ 1,000	\$ 1,000
101-00000-410-36230	CONTRIBUTIONS & DONATIONS (NON COMM EV	\$ -	\$ -	\$ -
101-00000-450-36230	CONTRIBUTIONS & DONATIONS (COMM EVENT	\$ 305	\$ -	\$ -
	MISCELLANEOUS REVENUE	\$ 29,194	\$ 9,000	\$ 21,500
101-00000-410-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
101-00000-410-39200	TRANSFER IN	\$ -	\$ -	\$ 55,000
	OTHER SOURCES	\$ -	\$ -	\$ 55,000
	TOTAL GENERAL FUND REVENUE	\$ 1,511,290	\$ 1,556,692	\$ 1,642,833
	REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ -	\$ -
	FUND BALANCE - January 1	\$ 891,466	\$ 765,671	\$ 765,671
	FUND BALANCE - December 31	\$ 765,671	\$ 765,671	\$ 765,671

CITY OF LAUDERDALE
GENERAL FUND EXPENSE SUMMARY
2023

Department Number	Title	2021 Actual	2022 Adopted	2023 Proposed
41110	LEGISLATIVE	\$ 23,539	\$ 24,853	\$ 24,753
41320	CITY ADMINISTRATION	\$ 249,722	\$ 260,317	\$ 270,357
41410	ELECTIONS	\$ 17,685	\$ 25,063	\$ 19,336
41610	LEGAL	\$ 20,905	\$ 32,000	\$ 24,000
41910	PLANNING	\$ 53,190	\$ 36,763	\$ 35,436
41940	GENERAL GOVERNMENT BUILDINGS	\$ 36,447	\$ 31,000	\$ 31,400
	GENERAL GOVERNMENT	\$ 401,488	\$ 409,996	\$ 405,282
42100	PUBLIC SAFETY	\$ 861,196	\$ 893,558	\$ 950,677
42400	BUILDING INSPECTIONS	\$ 54,720	\$ 45,543	\$ 43,896
	PUBLIC SAFETY	\$ 915,915	\$ 939,101	\$ 994,573
43121	PUBLIC WORKS	\$ 91,256	\$ 85,487	\$ 106,072
43160	STREET LIGHTING	\$ 6,324	\$ 6,000	\$ 6,200
	PUBLIC WORKS	\$ 97,580	\$ 91,487	\$ 112,272
45200	PARKS & RECREATION	\$ 88,591	\$ 108,108	\$ 123,706
46500	ECONOMIC DEVELOPMENT	\$ 3,331	\$ 3,000	\$ 2,000
49200	MISCELLANEOUS UNALLOCATED EXPENSES	\$ -	\$ 5,000	\$ 5,000
49300	OTHER FINANCING USES	\$ -	\$ -	\$ -
	OTHER	\$ 91,922	\$ 116,108	\$ 130,706
TOTAL EXPENDITURES		\$ 1,506,905	\$ 1,556,692	\$ 1,642,833

CITY OF LAUDERDALE
LEGISLATIVE
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-41110-410-41030	PART TIME EMPLOYEES	\$ 16,500	\$ 16,500	\$ 16,500
101-41110-410-41220	FICA	\$ 1,023	\$ 1,023	\$ 1,023
101-41110-410-41225	MEDICARE	\$ 240	\$ 239	\$ 239
101-41110-410-41510	WORKERS COMPENSATION INSURANCE	\$ 37	\$ 41	\$ 41
	PERSONNEL	\$ 17,800	\$ 17,803	\$ 17,803
101-41110-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41110-410-42110	GENERAL SUPPLIES	\$ 119	\$ 50	\$ 50
101-41110-410-42115	MEETINGS	\$ -	\$ 200	\$ 100
101-41110-410-42410	MINOR TOOLS & EQUIPMENT	\$ -	\$ -	\$ -
	SUPPLIES	\$ 119	\$ 250	\$ 150
101-41110-410-43140	TRAINING & EDUCATION	\$ 1,083	\$ 1,000	\$ 1,200
101-41110-410-43310	TRAVEL EXPENSE	\$ 274	\$ 1,000	\$ 1,000
101-41110-410-43510	LEGAL NOTICES & PUBLISHING	\$ 383	\$ 500	\$ 400
101-41110-410-43610	INSURANCE & BONDS	\$ 64	\$ 200	\$ 100
101-41110-410-44330	DUES & SUBSCRIPTIONS	\$ 3,816	\$ 4,100	\$ 4,100
	OTHER SERVICES & CHARGES	\$ 5,620	\$ 6,800	\$ 6,800
101-41110-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 23,539	\$ 24,853	\$ 24,753

NOTES:

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association and Suburban Rate Authority

CITY OF LAUDERDALE
CITY ADMINISTRATION
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-41320-410-41010	FULL TIME EMPLOYEES	\$ 144,475	\$ 144,296	\$ 148,625
101-41320-410-41020	OVERTIME	\$ -	\$ -	\$ -
101-41320-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-41320-410-41210	PERA	\$ 10,453	\$ 10,822	\$ 11,147
101-41320-410-41220	FICA	\$ 8,835	\$ 8,946	\$ 9,215
101-41320-410-41225	MEDICARE	\$ 2,066	\$ 2,092	\$ 2,155
101-41320-410-41250	DEFERRED COMPENSATION	\$ 1,539	\$ 2,000	\$ 1,600
101-41320-410-41310	HEALTH INSURANCE	\$ 20,551	\$ 19,000	\$ 20,500
101-41320-410-41320	DENTAL INSURANCE	\$ 410	\$ 400	\$ 400
101-41320-410-41330	LIFE INSURANCE	\$ 899	\$ 900	\$ 850
101-41320-410-41340	DISABILITY INSURANCE	\$ 691	\$ 671	\$ 551
101-41320-410-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-41320-410-41510	WORKERS COMPENSATION INSURANCE	\$ 986	\$ 1,154	\$ 1,189
	PERSONNEL	\$ 190,905	\$ 190,281	\$ 196,232
101-41320-410-42010	OFFICE SUPPLIES	\$ 481	\$ 750	\$ 450
101-41320-410-42020	COMPUTER SUPPLIES	\$ 179	\$ 100	\$ 100
101-41320-410-42030	PRINTED FORMS	\$ 2,834	\$ 3,500	\$ 4,000
101-41320-410-42110	GENERAL SUPPLIES	\$ 190	\$ 250	\$ 200
101-41320-410-42115	MEETINGS	\$ -	\$ -	\$ -
101-41320-410-42410	MINOR EQUIPMENT & TOOLS	\$ 499	\$ -	\$ -
101-41320-410-42420	MINOR COMPUTER EQUIPMENT	\$ -	\$ 1,000	\$ 1,000
	SUPPLIES	\$ 4,183	\$ 5,600	\$ 5,750
101-41320-410-43030	AUDITING & ACCOUNTING SERVICES	\$ 16,043	\$ 18,500	\$ 21,000
101-41320-410-43090	EXPERT & PROFESSIONAL SERVICES (IT)	\$ 19,081	\$ 22,836	\$ 26,275
101-41320-410-43140	TRAINING & EDUCATION	\$ -	\$ 1,000	\$ 1,000
101-41320-410-43220	POSTAGE	\$ 2,311	\$ 2,000	\$ 2,500
101-41320-410-43250	OTHER COMMUNICATIONS (WEBSITE)	\$ 2,500	\$ 2,500	\$ 2,500
101-41320-410-43310	TRAVEL EXPENSE	\$ 218	\$ 1,000	\$ 1,000
101-41320-410-43510	LEGAL NOTICES & PUBLISHING	\$ 918	\$ 700	\$ 700
101-41320-410-43610	INSURANCE & BONDS	\$ 1,590	\$ 3,000	\$ 1,200
101-41320-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41320-410-44160	RENTS & LEASES	\$ 2,493	\$ 2,900	\$ 2,700
101-41320-410-44325	BANK FEES & CHARGES	\$ 1,987	\$ 2,000	\$ 2,000
101-41320-410-44330	DUES & SUBSCRIPTIONS	\$ 6,595	\$ 7,000	\$ 6,600
101-41320-410-44370	MISCELLANEOUS CHARGES	\$ 898	\$ 1,000	\$ 900
	OTHER SERVICES & CHARGES	\$ 54,634	\$ 64,436	\$ 68,375
101-41320-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 249,722	\$ 260,317	\$ 270,357

NOTES

Dues includes MCFOA, MAMA, MN GFOA, IMCA, MCMA, Press, Notary, RC GIS

CITY OF LAUDERDALE
ELECTIONS
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-41410-410-41010	FULL TIME EMPLOYEES	\$ 12,164	\$ 12,842	\$ 13,227
101-41410-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ 4,500	\$ -
101-41410-410-41210	PERA	\$ 931	\$ 963	\$ 992
101-41410-410-41220	FICA	\$ 786	\$ 796	\$ 820
101-41410-410-41225	MEDICARE	\$ 184	\$ 186	\$ 192
101-41410-410-41250	DEFERRED COMPENSATION	\$ 175	\$ 225	\$ 175
101-41410-410-41310	HEALTH INSURANCE	\$ 2,022	\$ 1,823	\$ 2,000
101-41410-410-41320	DENTAL INSURANCE	\$ 48	\$ 50	\$ 50
101-41410-410-41330	LIFE INSURANCE	\$ 55	\$ 60	\$ 50
101-41410-410-41340	DISABILITY INSURANCE	\$ 64	\$ 65	\$ 38
101-41410-410-41510	WORKERS COMPENSATION INSURANCE	\$ 88	\$ 103	\$ 98
	PERSONNEL	\$ 16,518	\$ 21,613	\$ 17,642
101-41410-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41410-410-42110	GENERAL SUPPLIES	\$ -	\$ 500	\$ -
101-41410-410-42410	MINOR EQUIPMENT & TOOLS	\$ 1,167	\$ 2,600	\$ 1,694
	SUPPLIES	\$ 1,167	\$ 3,100	\$ 1,694
101-41410-410-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ 350	\$ -
101-41410-410-44370	MISCELLANEOUS CHARGES (AB VOTING)	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ 350	\$ -
101-41410-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 17,685	\$ 25,063	\$ 19,336

CITY OF LAUDERDALE
LEGAL
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-41610-410-43040	LEGAL SERVICES - CIVIL PROCESS	\$ 9,805	\$ 20,000	\$ 12,000
101-41610-410-43045	LEGAL SERVICES - PROSECUTION	<u>\$ 11,100</u>	<u>\$ 12,000</u>	<u>\$ 12,000</u>
	OTHER SERVICES & CHARGES	<u>\$ 20,905</u>	<u>\$ 32,000</u>	<u>\$ 24,000</u>
TOTAL EXPENDITURES		<u><u>\$ 20,905</u></u>	<u><u>\$ 32,000</u></u>	<u><u>\$ 24,000</u></u>

CITY OF LAUDERDALE
 PLANNING, ZONING & INSPECTIONS
 2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-41910-410-41010	FULL TIME EMPLOYEES	\$ 16,419	\$ 17,316	\$ 17,836
101-41910-410-41210	PERA	\$ 1,257	\$ 1,299	\$ 1,338
100-41910-410-41220	FICA	\$ 1,063	\$ 1,074	\$ 1,106
101-41910-410-41225	MEDICARE	\$ 249	\$ 251	\$ 259
101-41910-410-41250	DEFERRED COMPENSATION	\$ 173	\$ 250	\$ 200
101-41910-410-41310	HEALTH INSURANCE	\$ 2,511	\$ 2,464	\$ 2,600
101-41910-410-41320	DENTAL INSURANCE	\$ 72	\$ 70	\$ 75
101-41910-410-41330	LIFE INSURANCE	\$ 129	\$ 100	\$ 125
101-41910-410-41340	DISABILITY INSURANCE	\$ 84	\$ 80	\$ 84
101-41910-410-41510	WORKERS COMPENSATION INSURANCE	\$ 119	\$ 139	\$ 143
	PERSONNEL	\$ 22,076	\$ 23,043	\$ 23,766
101-41910-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-41910-410-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 2,572	\$ 13,000	\$ 8,000
101-41910-410-43091	ESCROW ACTIVITY	\$ 25,165	\$ -	\$ -
101-41910-410-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-41910-410-43220	POSTAGE	\$ -	\$ 200	\$ 450
101-41910-410-43610	INSURANCE & BONDS	\$ 3,158	\$ 300	\$ 3,000
101-41910-410-44330	DUES AND SUBSCRIPTIONS	\$ 219	\$ 220	\$ 220
	OTHER SERVICES & CHARGES	\$ 31,114	\$ 13,720	\$ 11,670
TOTAL EXPENDITURES		\$ 53,190	\$ 36,763	\$ 35,436

CITY OF LAUDERDALE
GENERAL GOVERNMENT BUILDINGS
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-41940-410-42110	GENERAL SUPPLIES	\$ 869	\$ 1,000	\$ 1,000
101-41940-410-42230	BUILDING REPAIR SUPPLIES	\$ 45	\$ -	\$ -
101-41940-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 915	\$ 1,000	\$ 1,000
101-41940-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 605	\$ 2,000	\$ 1,500
101-41940-410-43210	TELEPHONE & TELEGRAPH	\$ 1,465	\$ 1,500	\$ 1,800
101-41940-410-43250	OTHER COMMUNICATIONS (INTERNET)	\$ 8,683	\$ 5,500	\$ 5,500
101-41940-410-43610	INSURANCE & BONDS	\$ 10,655	\$ 9,000	\$ 8,000
101-41940-410-43810	ELECTRIC UTILITIES	\$ 2,499	\$ 2,000	\$ 2,500
101-41940-410-43820	WATER UTILITIES	\$ 52	\$ 500	\$ 400
101-41940-410-43830	GAS UTILITIES	\$ 2,532	\$ 2,000	\$ 2,700
101-41940-410-43840	REFUSE DISPOSAL	\$ 7,478	\$ 6,500	\$ 7,000
101-41940-410-43850	SEWER UTILITIES	\$ -	\$ -	\$ -
101-41940-410-44010	BUILDING MAINTENANCE	\$ 1,564	\$ 1,000	\$ 1,000
101-41940-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41940-410-44160	RENTS & LEASES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 35,533	\$ 30,000	\$ 30,400
101-41940-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 36,447	\$ 31,000	\$ 31,400

CITY OF LAUDERDALE
PUBLIC SAFETY
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-42100-420-43100	DISPATCH	\$ 12,013	\$ 9,000	\$ 6,454
101-42100-420-43110	POLICE CONTRACT	\$ 773,218	\$ 802,283	\$ 860,310
101-42100-420-44370	MISCELLANEOUS CHARGES (NYFS)	\$ 191	\$ 5,400	\$ 5,500
101-42220-420-43120	FIRE CONTRACT	\$ 75,773	\$ 76,875	\$ 78,413
101-42220-420-43125	FIRE CALLS & INSPECTIONS	\$ -	\$ -	\$ -
101-42200-420-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 861,196	\$ 893,558	\$ 950,677
101-42220-420-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 861,196	\$ 893,558	\$ 950,677

CITY OF LAUDERDALE
BUILDING INSPECTIONS
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-42400-420-41010	FULL TIME EMPLOYEES	\$ 36,196	\$ 10,410	\$ 10,723
101-42400-420-42010	OVERTIME	\$ -	\$ -	\$ -
101-42400-420-41210	PERA	\$ 2,680	\$ 781	\$ 804
101-42400-420-41220	FICA	\$ 2,564	\$ 645	\$ 665
101-42400-420-41225	MEDICARE	\$ 600	\$ 151	\$ 155
101-42400-420-41250	DEFERRED COMPENSATION	\$ 3,182	\$ 225	\$ 100
101-42400-420-41310	HEALTH INSURANCE	\$ 2,283	\$ 1,823	\$ 2,000
101-42400-420-41320	DENTAL INSURANCE	\$ 193	\$ 50	\$ 100
101-42400-420-41330	LIFE INSURANCE	\$ 447	\$ 60	\$ 100
101-42400-420-41340	DISABILITY INSURANCE	\$ 121	\$ 65	\$ 13
101-42400-420-41510	WORKERS COMPENSATION INSURANCE	\$ 1,017	\$ 83	\$ 86
	PERSONNEL	\$ 49,282	\$ 14,293	\$ 14,746
101-42400-420-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-42400-420-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-42400-420-43090	EXPERT & PROFESSIONAL SERVICES	\$ 2,249	\$ 30,000	\$ 28,500
101-42400-420-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-42400-420-43220	POSTAGE	\$ 227	\$ -	\$ -
101-42400-420-43310	TRAVEL EXPENSES	\$ -	\$ -	\$ -
101-42400-420-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
101-42400-420-43610	INSURANCE & BONDS	\$ 138	\$ 250	\$ 150
101-42400-420-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
101-42400-420-44370	MISCELLANEOUS CHARGES	\$ 2,485	\$ -	\$ -
101-42400-420-44380	BUILDING PERMIT SURCHARGES	\$ 338	\$ 1,000	\$ 500
	OTHER SERVICES & CHARGES	\$ 5,437	\$ 31,250	\$ 29,150
TOTAL EXPENDITURES		\$ 54,720	\$ 45,543	\$ 43,896

CITY OF LAUDERDALE
PUBLIC WORKS
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-43121-430-41010	FULL TIME EMPLOYEES	\$ 36,667	\$ 37,225	\$ 42,056
101-43121-430-41020	OVERTIME	\$ 433	\$ -	\$ -
101-43121-430-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-43121-430-41210	PERA	\$ 2,834	\$ 2,792	\$ 3,154
101-43121-430-41220	FICA	\$ 2,828	\$ 2,308	\$ 2,607
101-43131-430-41225	MEDICARE	\$ 661	\$ 540	\$ 710
101-43121-430-41250	DEFERRED COMPENSATION	\$ 5,814	\$ 6,000	\$ 6,400
101-43121-430-41310	HEALTH INSURANCE	\$ 494	\$ 700	\$ 500
101-43121-430-41320	DENTAL INSURANCE	\$ 96	\$ 100	\$ 100
101-43121-430-41330	LIFE INSURANCE	\$ 408	\$ 460	\$ 450
101-43121-430-41340	DISABILITY INSURANCE	\$ 158	\$ 150	\$ 160
101-43121-430-41510	WORKERS COMPENSATION INSURANCE	\$ 1,729	\$ 1,712	\$ 1,935
	PERSONNEL	\$ 52,124	\$ 51,987	\$ 58,072
101-43121-430-42110	GENERAL SUPPLIES	\$ 350	\$ 500	\$ 500
101-43121-430-42120	MOTOR FUELS	\$ 2,978	\$ 3,200	\$ 3,200
101-43121-430-42130	LUBRICANTS & ADDITIVES	\$ -	\$ -	\$ -
101-43121-430-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-43121-430-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
101-43121-430-42210	VEHICLE/EQUIPMENT PARTS	\$ 1,866	\$ 300	\$ 1,000
101-43121-430-42220	TIRES	\$ -	\$ -	\$ -
101-43121-430-42240	STREET MAINTENANCE MATERIALS	\$ -	\$ -	\$ -
101-43121-430-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ 500
101-43121-430-42420	MINOR COMPUTER EQUIPMENT	\$ -	\$ -	\$ -
	SUPPLIES	\$ 5,194	\$ 4,000	\$ 5,200
101-43121-430-43030	ENGINEERING	\$ 1,213	\$ 2,000	\$ 2,000
101-43121-430-43090	EXPERT & PROFESSIONAL SERVICES (SNOW)	\$ 15,893	\$ 15,000	\$ 28,200
101-43121-430-43095	TREE TRIMMING AND REMOVAL	\$ 14,928	\$ 9,000	\$ 10,000
101-43121-430-43140	TRAINING & EDUCATION	\$ 35	\$ 500	\$ -
101-43121-430-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-43121-430-43250	OTHER COMMUNICATION (GIS)	\$ 800	\$ -	\$ 1,000
101-43121-430-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-43121-430-43610	INSURANCE & BONDS	\$ 565	\$ 1,000	\$ 600
101-43121-430-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-43121-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 429	\$ 2,000	\$ 1,000
101-43121-430-44160	RENTS & LEASES	\$ -	\$ -	\$ -
101-43121-430-44330	DUES & SUBSCRIPTIONS	\$ 75	\$ -	\$ -
101-43121-430-44390	TAXES & LICENSES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 33,938	\$ 29,500	\$ 42,800
101-43121-430-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 91,256	\$ 85,487	\$ 106,072

CITY OF LAUDERDALE
STREET LIGHTING
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-43160-430-43810	ELECTRIC UTILITIES	\$ 6,174	\$ 6,000	\$ 6,200
101-43160-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 150	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 6,324	\$ 6,000	\$ 6,200
TOTAL EXPENDITURES		\$ 6,324	\$ 6,000	\$ 6,200

CITY OF LAUDERDALE
PARKS & RECREATION
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-45200-450-41010	FULL TIME EMPLOYEES	\$ 52,426	\$ 66,830	\$ 79,291
101-45200-450-41020	OVERTIME	\$ 520	\$ -	\$ -
101-45200-450-41040	TEMPORARY EMPLOYEES	\$ 1,560	\$ 6,000	\$ 6,000
101-45200-450-41210	PERA	\$ 3,938	\$ 5,012	\$ 5,497
101-45200-450-41220	FICA	\$ 3,776	\$ 4,515	\$ 4,916
101-45200-450-41225	MEDICARE	\$ 883	\$ 1,056	\$ 1,150
101-45200-450-41250	DEFERRED COMPENSATION	\$ 5,613	\$ 7,000	\$ 8,000
101-45200-450-41310	HEALTH INSURANCE	\$ 4,174	\$ 5,000	\$ 4,500
101-45200-450-41320	DENTAL INSURANCE	\$ 193	\$ 500	\$ 400
101-45200-450-41330	LIFE INSURANCE	\$ 371	\$ 500	\$ 500
101-45200-450-41340	DISABILITY INSURANCE	\$ 268	\$ 338	\$ 478
101-45200-450-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-45200-450-41510	WORKERS COMPENSATION INSURANCE	\$ 1,429	\$ 2,057	\$ 2,274
	PERSONNEL	\$ 75,150	\$ 98,808	\$ 113,006
101-45200-450-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-45200-450-42110	GENERAL SUPPLIES	\$ 934	\$ 500	\$ 500
101-45200-450-42115	MEETINGS	\$ -	\$ -	\$ -
101-45200-450-42120	MOTOR FUELS	\$ 108	\$ -	\$ -
101-45200-450-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-45200-450-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
101-45200-450-42220	TIRES	\$ -	\$ -	\$ -
101-45200-450-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ 500
101-45200-450-42990	MERCHANDISE FOR RESALE	\$ -	\$ 1,000	\$ -
	SUPPLIES	\$ 1,042	\$ 1,500	\$ 1,000
101-45200-450-43090	EXPERT & PROFESSIONAL SERVICES	\$ 3,325	\$ 1,000	\$ 2,000
101-45200-450-43130	COMMUNITY EVENTS	\$ 4,564	\$ 2,000	\$ 3,000
101-45200-450-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-45200-450-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-45200-450-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-45200-450-43610	INSURANCE & BONDS	\$ 248	\$ 800	\$ 300
101-45200-450-43810	ELECTRIC UTILITIES	\$ 827	\$ 500	\$ 1,000
101-45200-450-43820	WATER UTILITIES	\$ 616	\$ 500	\$ 600
101-45200-450-43830	GAS UTILITIES	\$ 472	\$ 500	\$ 600
101-45200-450-43840	REFUSE DISPOSAL	\$ -	\$ -	\$ -
101-45200-450-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44040	VEHICLE/EQUIPMENT MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44160	RENTS & LEASES (PORTABLE RESTROOM)	\$ 1,448	\$ 1,500	\$ 1,200
101-45200-450-44382	RECREATION PROGRAMS	\$ 900	\$ 1,000	\$ 1,000
	OTHER SERVICES & CHARGES	\$ 12,399	\$ 7,800	\$ 9,700
101-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 88,591	\$ 108,108	\$ 123,706

CITY OF LAUDERDALE
ECONOMIC DEVELOPMENT
2023

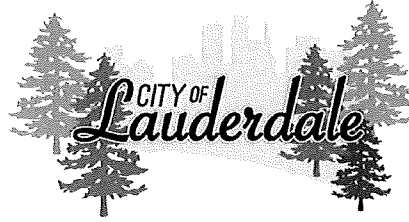
Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-46500-462-43090	CONSULTING FEES	\$ 3,331	\$ 3,000	\$ 2,000
101-46500-462-44370	MISCELLANEOUS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 3,331	\$ 3,000	\$ 2,000
TOTAL EXPENDITURES		<u>\$ 3,331</u>	<u>\$ 3,000</u>	<u>\$ 2,000</u>

CITY OF LAUDERDALE
MISCELLANEOUS UNALLOCATED EXPENDITURES
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-49200-410-48100	CONTINGENCY	\$ -	\$ 5,000	\$ 5,000
	OTHER SERVICES & CHARGES	\$ -	\$ 5,000	\$ 5,000
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>

CITY OF LAUDERDALE
OTHER FINANCING USES
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
101-49300-410-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	TRANSFERS	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ -	\$ -	\$ -



CITY OF LAUDERDALE
SPECIAL REVENUE FUNDS
DEBT SERVICE FUNDS
CAPITAL FUNDS
ENTERPRISE FUNDS
BUDGET 2023

Adopted December 13, 2022

CITY OF LAUDERDALE
SPECIAL REVENUE FUNDS
2023

Fund	Fund Title	2021 Actual	2022 Adopted	2023 Proposed
226	COMMUNICATIONS	\$ 17,895	\$ 18,200	\$ 18,200
227	RECYCLING	\$ 63,102	\$ 62,337	\$ 77,233
228	AMERICAN RESCUE PLAN ACT	\$ (0)	\$ 50	\$ 1,000
	TOTAL REVENUES	\$ 80,997	\$ 80,537	\$ 95,433
226	COMMUNICATIONS	\$ 22,459	\$ 54,417	\$ 22,671
227	RECYCLING	\$ 68,109	\$ -	\$ -
228	AMERICAN RESCUE PLAN ACT	\$ -	\$ -	\$ 55,000
	TOTAL EXPENDITURES	\$ 90,568	\$ 54,417	\$ 77,671

CITY OF LAUDERDALE
COMMUNICATIONS
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
226-00000-410-31810	FRANCHISE TAX	\$ 17,907	\$ 18,000	\$ 18,000
226-00000-410-36210	INTEREST ON INVESTMENTS	\$ (12)	\$ 200	\$ 200
	TOTAL REVENUES	\$ 17,895	\$ 18,200	\$ 18,200
226-49840-410-41010	FULL TIME EMPLOYEES	\$ 6,917	\$ 7,275	\$ 7,493
226-49840-410-41210	PERA	\$ 530	\$ 546	\$ 562
226-49840-410-41220	FICA	\$ 447	\$ 451	\$ 465
226-49840-410-41225	MEDICARE	\$ 104	\$ 105	\$ 109
226-49840-410-41250	DEFERRED COMPENSATION	\$ 110	\$ 165	\$ 110
226-49840-410-41310	HEALTH INSURANCE	\$ 1,268	\$ 1,197	\$ 1,267
226-49840-410-41320	DENTAL INSURANCE	\$ 48	\$ 50	\$ 50
226-49840-410-41330	LIFE INSURANCE	\$ 33	\$ 30	\$ 30
226-49840-410-41340	DISABILITY INSURANCE	\$ 38	\$ 40	\$ 35
226-49840-410-41510	WORKERS COMPENSATION INSURANCE	\$ 51	\$ 58	\$ 50
	PERSONNEL	\$ 9,547	\$ 9,917	\$ 10,171
226-49840-410-42020	COMPUTER SUPPLIES	\$ 780	\$ 35,000	\$ -
	SUPPLIES	\$ 780	\$ 35,000	\$ -
226-49840-410-43130	SPECIAL PROGRAMS	\$ 7,792	\$ 4,500	\$ 8,000
226-49840-410-44160	RENTS & LEASES (CABLE COMM FEE)	\$ 4,340	\$ 5,000	\$ 4,500
226-49840-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 12,132	\$ 9,500	\$ 12,500
226-49840-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	\$ 22,459	\$ 54,417	\$ 22,671
REVENUES OVER/UNDER EXPENDITURES		\$ (4,563)	\$ (36,217)	\$ (4,471)

CITY OF LAUDERDALE
 RECYCLING
 2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
227-00000-430-33620	COUNTY GRANTS	\$ 8,923	\$ 6,118	\$ 6,118
227-00000-430-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 54,234	\$ 55,419	\$ 70,315
227-00000-430-36102	PENALTIES & INTEREST	\$ 80	\$ -	\$ -
227-00000-430-36210	INTEREST ON INVESTMENTS	\$ (135)	\$ 800	\$ 800
	TOTAL REVENUES	\$ 63,102	\$ 62,337	\$ 77,233
227-43245-430-41010	FULL TIME EMPLOYEES	\$ 17,771	\$ 18,689	\$ 19,250
227-43245-430-41210	PERA	\$ 1,361	\$ 1,402	\$ 1,444
227-43245-430-41220	FICA	\$ 1,150	\$ 1,159	\$ 1,193
227-43245-430-41225	MEDICARE	\$ 269	\$ 271	\$ 279
227-43245-430-41250	DEFERRED COMPENSATION	\$ 240	\$ 360	\$ 275
227-43245-430-41310	HEALTH INSURANCE	\$ 3,083	\$ 3,010	\$ 3,095
227-43245-430-41320	DENTAL INSURANCE	\$ 121	\$ 130	\$ 125
227-43245-430-41330	LIFE INSURANCE	\$ 117	\$ 100	\$ 125
227-43245-430-41340	DISABILITY INSURANCE	\$ 95	\$ 105	\$ 100
227-43245-430-41510	WORKERS COMPENSATION INSURANCE	\$ 131	\$ 150	\$ 135
	PERSONNEL	\$ 24,338	\$ 25,376	\$ 26,021
227-43245-430-42110	GENERAL SUPPLIES	\$ 3,570	\$ -	\$ -
227-43245-430-42115	MEETING EXPENSES	\$ -	\$ -	\$ -
	SUPPLIES	\$ 3,570	\$ -	\$ -
227-43245-430-43130	RECYCLING CONTRACTOR	\$ 39,869	\$ 40,616	\$ 41,363
227-43245-430-43430	ADVERTISING - OTHER	\$ -	\$ -	\$ -
227-43245-430-44330	DUES & SUBSCRIPTIONS	\$ 333	\$ 350	\$ 350
	OTHER SERVICES & CHARGES	\$ 40,202	\$ 40,966	\$ 41,713
	TOTAL EXPENDITURES	\$ 68,109	\$ 66,342	\$ 67,734
REVENUES OVER/UNDER EXPENDITURES		\$ (5,007)	\$ (4,005)	\$ 9,499

CITY OF LAUDERDALE
 AMERICAN RESCUE PLAN ACT
 2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
228-00000-410-33423	CORONAVIRUS RELIEF FUND	\$ -	\$ -	\$ -
228-00000-410-36210	INTEREST ON INVESTMENTS	\$ (0)	\$ 50	\$ 1,000
	TOTAL REVENUES	<u>\$ (0)</u>	<u>\$ 50</u>	<u>\$ 1,000</u>
228-49840-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
228-00000-462-47200	TRANSFER OUT	\$ -	\$ -	\$ 55,000
	OTHER SERVICES & CHARGES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 55,000</u>
228-00000-410-45000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 55,000</u>
REVENUES OVER/UNDER EXPENDITURES		\$ (0)	\$ 50	\$ (54,000)

CITY OF LAUDERDALE
DEBT SERVICE FUNDS
2023

Fund	Fund Title	2021 Actual	2022 Adopted	2023 Proposed
305	GO TIF REVENUE BONDS 2018A	\$ 1,364,978	\$ 300	\$ 300
306	GO IMPROVEMENT BONDS 2019A	\$ 116,219	\$ 125,088	\$ 123,481
	TOTAL REVENUES	<u>\$ 1,481,197</u>	<u>\$ 125,388</u>	<u>\$ 123,781</u>
305	GO TIF REVENUE BONDS 2018A	\$ 1,354,591	\$ 4,616	\$ 475
306	GO IMPROVEMENT BONDS 2019A	\$ 121,788	\$ 119,975	\$ 118,413
	TOTAL EXPENDITURES	<u>\$ 1,476,379</u>	<u>\$ 124,591</u>	<u>\$ 118,888</u>

CITY OF LAUDERDALE
DEBT SERVICE - 1795 EUSTIS STREET/ GO TIF REVENUE BONDS 2018A/2021A
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
305-00000-462-36210	INTEREST ON INVESTMENTS	\$ (22)	\$ 300	\$ 300
305-00000-462-39200	TRANSFER IN	\$ -	\$ -	\$ -
305-47000-462-39300	BONDS PROCEEDS	\$ 1,365,000	\$ -	\$ -
	TOTAL REVENUES	\$ 1,364,978	\$ 300	\$ 300
305-47000-462-43090	PROFESSIONAL SERVICES	\$ 44,397	\$ 475	\$ 475
305-47000-462-44370	MISCELLANEOUS CHARGES	\$ 475	\$ -	\$ -
305-47000-462-47110	BOND PRINCIPAL	\$ 1,295,000	\$ -	\$ -
305-47000-462-47210	BOND INTEREST	\$ 14,719	\$ 4,141	\$ -
	OTHER FINANCING	\$ 1,354,591	\$ 4,616	\$ 475
	TOTAL EXPENDITURES	\$ 1,354,591	\$ 4,616	\$ 475
REVENUES OVER/UNDER EXPENDITURES		\$ 10,387	\$ (4,316)	\$ (175)

CITY OF LAUDERDALE
DEBT SERVICE - GO IMPROVEMENT BONDS 2019A
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
306-00000-430-36210	INTEREST ON INVESTMENTS	\$ (437)	\$ 400	\$ 500
306-00000-450-36101	SPECIAL ASSESSMENT - COUNTY	\$ 36,380	\$ 42,451	\$ 42,451
306-00000-450-36102	PENALTIES AND INTEREST	\$ 12,319	\$ 14,094	\$ 12,332
306-00000-450-36103	DELINQUENT SPECIAL ASSESSMENTS	\$ -	\$ -	\$ -
306-00000-462-39200	TRANSFER IN	\$ 67,956	\$ 68,143	\$ 68,198
306-47000-462-39300	BONDS PROCEEDS	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 116,219	\$ 125,088	\$ 123,481
306-47000-462-43090	PROFESSIONAL SERVICES	\$ 575	\$ 475	\$ 475
306-47000-462-44370	MISCELLANEOUS CHARGES	\$ 213	\$ -	\$ -
306-47000-462-47110	BOND PRINCIPAL	\$ 100,000	\$ 100,000	\$ 100,000
306-47000-462-47210	BOND INTEREST	\$ 21,000	\$ 19,500	\$ 17,938
	OTHER FINANCING	\$ 121,788	\$ 119,975	\$ 118,413
	TOTAL EXPENDITURES	\$ 121,788	\$ 119,975	\$ 118,413
	REVENUES OVER/UNDER EXPENDITURES	\$ (5,569)	\$ 5,113	\$ 5,069

CITY OF LAUDERDALE
CAPITAL IMPROVEMENT FUNDS
2023

Fund	Fund Title	2021 Actual	2022 Adopted	2023 Proposed
401	GENERAL CAPITAL	\$ (301)	\$ 1,500	\$ 1,500
403	STREET CAPITAL	\$ 51,882	\$ 4,000	\$ 4,000
404	PARK CAPITAL	\$ (441)	\$ 3,000	\$ 4,000
406	PARK DEDICATION	\$ -	\$ -	\$ 3,000
414	DEVELOPMENT	\$ 1,151	\$ 2,000	\$ 4,000
415	HOUSING REDEVELOPMENT	\$ -	\$ -	\$ -
416	TIF DISTRICT NO. 1-2	\$ -	\$ -	\$ 3,000
	TOTAL REVENUES	\$ 52,291	\$ 10,500	\$ 19,500
401	GENERAL CAPITAL	\$ 20,051	\$ 40,000	\$ 85,000
402	STREET CAPITAL	\$ 163,289	\$ -	\$ -
404	PARK CAPITAL	\$ -	\$ -	\$ -
406	PARK DEDICATION	\$ -	\$ -	\$ -
414	DEVELOPMENT	\$ 71,862	\$ 68,143	\$ 68,198
415	HOUSING REDEVELOPMENT	\$ -	\$ -	\$ -
416	TIF DISTRICT NO 1-2	\$ -	\$ 550	\$ -
	TOTAL EXPENDITURES	\$ 255,201	\$ 108,693	\$ 153,198

CITY OF LAUDERDALE
GENERAL CAPITAL
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
401-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
401-00000-410-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
401-00000-410-36210	INTEREST ON INVESTMENTS	\$ (301)	\$ 1,500	\$ 1,500
401-00000-410-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u><u>\$ (301)</u></u>	<u><u>\$ 1,500</u></u>	<u><u>\$ 1,500</u></u>
401-41940-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
401-41940-410-45200	BUILDING & IMPROVEMENTS	\$ 925	\$ -	\$ -
401-41940-410-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
401-41940-410-45400	MACHINERY & EQUIPMENT	\$ 9,563	\$ -	\$ -
401-41940-410-45500	VEHICLES	\$ 9,563	\$ 40,000	\$ 85,000
	CAPITAL OUTLAY	<u>\$ 20,051</u>	<u>\$ 40,000</u>	<u>\$ 85,000</u>
401-41940-410-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u><u>\$ 20,051</u></u>	<u><u>\$ 40,000</u></u>	<u><u>\$ 85,000</u></u>
REVENUES OVER/UNDER EXPENDITURES		\$ (20,352)	\$ (38,500)	\$ (83,500)

CITY OF LAUDERDALE
STREET CAPITAL
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
403-00000-430-33422	OTHER STATE GRANTS & AIDS	\$ 37,418	\$ -	\$ -
403-00000-430-36101	SPECIAL ASSESSMENT - COUNTY	\$ 8,245	\$ -	\$ -
403-00000-430-36200	OTHER MISCELLANEOUS REVENUE	\$ 7,062	\$ -	\$ -
403-00000-430-36210	INTEREST ON INVESTMENTS	\$ (842)	\$ 4,000	\$ 4,000
403-00000-430-39200	TRANSFER IN	\$ -	\$ -	\$ -
403-47000-430-39300	BOND PROCEEDS	\$ -	\$ -	\$ -
403-47000-430-39320	BOND PREMIUM	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u><u>\$ 51,882</u></u>	<u><u>\$ 4,000</u></u>	<u><u>\$ 4,000</u></u>
403-43121-430-43030	ENGINEERING	\$ 27,660	\$ -	\$ -
403-43121-430-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ 135,628	\$ -	\$ -
	CAPITAL OUTLAY	<u><u>\$ 163,289</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
403-43121-430-47200	TRANSFER OUT	\$ -	\$ -	\$ -
403-47000-430-47600	ISSUANCE COSTS	\$ -	\$ -	\$ -
	OTHER FINANCING	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
	TOTAL EXPENDITURES	<u><u>\$ 163,289</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
REVENUES OVER/UNDER EXPENDITURES		\$ (111,406)	\$ 4,000	\$ 4,000

CITY OF LAUDERDALE
PARK CAPITAL
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
404-00000-450-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
404-00000-450-36210	INTEREST ON INVESTMENTS	\$ (441)	\$ 3,000	\$ 4,000
404-00000-450-36230	CONTRIBUTIONS & DONATIONS	\$ -	\$ -	\$ -
404-00000-450-36250	PARKLAND FEES	\$ -	\$ -	\$ -
404-0000-450-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u><u>\$ (441)</u></u>	<u><u>\$ 3,000</u></u>	<u><u>\$ 4,000</u></u>
404-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
404-45200-450-43030	ENGINEERING FEES	\$ -	\$ -	\$ -
404-45200-450-45100	LAND	\$ -	\$ -	\$ -
404-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
404-45200-450-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
404-45200-450-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
404-45200-450-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>
REVENUES OVER/UNDER EXPENDITURES		\$ (441)	\$ 3,000	\$ 4,000

CITY OF LAUDERDALE
PARK DEDICATION
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
406-00000-450-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
406-00000-450-36210	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ 3,000
406-00000-450-36250	PARKLAND FEES	\$ -	\$ -	\$ -
406-0000-450-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,000</u>
406-45200-450-43030	ENGINEERING FEES	\$ -	\$ -	\$ -
406-45200-450-45100	LAND	\$ -	\$ -	\$ -
406-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
406-45200-450-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
406-45200-450-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
406-45200-450-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
REVENUES OVER/UNDER EXPENDITURES		\$ -	\$ -	\$ 3,000

CITY OF LAUDERDALE
DEVELOPMENT
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
414-00000-462-36200	OTHER MISCELLANEOUS REVENUE	\$ 1,750	\$ -	\$ -
414-00000-462-36210	INVESTMENT INTEREST	\$ (599)	\$ 2,000	\$ 4,000
414-00000-462-36230	DONATIONS	\$ -	\$ -	\$ -
414-00000-462-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u><u>\$ 1,151</u></u>	<u><u>\$ 2,000</u></u>	<u><u>\$ 4,000</u></u>
414-46500-462-44370	MISCELLANEOUS CHARGES	\$ 3,906	\$ -	\$ -
414-46500-462-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
414-46500-462-47200	TRANSFER OUT	\$ 67,956	\$ 68,143	\$ 68,198
	OTHER FINANCING	\$ 71,862	\$ 68,143	\$ 68,198
	TOTAL EXPENDITURES	<u><u>\$ 71,862</u></u>	<u><u>\$ 68,143</u></u>	<u><u>\$ 68,198</u></u>
REVENUES OVER/UNDER EXPENDITURES		\$ (70,711)	\$ (66,143)	\$ (64,198)

CITY OF LAUDERDALE
HOUSING DEVELOPMENT
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
415-00000-461-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
415-00000-461-36210	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -
415-00000-461-39200	TRANSFER IN	\$ -	\$ -	\$ -
415-00000-461-39310	GAIN ON SALE	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
415-46310-461-44370	TAXES AND LICENSES	\$ -	\$ -	\$ -
415-46310-461-45100	LAND	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
REVENUES OVER/UNDER EXPENDITURES		\$ -	\$ -	\$ -

CITY OF LAUDERDALE
TIF DISTRICT NO. 1-2
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
416-00000-462-31050	TAX INCREMENT	\$ -	\$ -	\$ -
416-00000-462-36210	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ 3,000
416-00000-462-39200	TRANSFER IN	\$ -	\$ -	\$ -
416-00000-462-39310	GAIN ON SALE	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,000</u>
416-46500-462-44370	MISCELLANEOUS CHARGES	\$ -	\$ 550	\$ 550
416-465000-462-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
416-46500-462-47200	TRANSFER OUT	\$ -	\$ -	\$ -
416-47111-462-39300	BOND PROCEEDS	\$ -	\$ -	\$ -
416-47000-462-47600	BOND ISSUANCE COSTS	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ -</u>	<u>\$ 550</u>	<u>\$ 550</u>
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 550</u>	<u>\$ 550</u>
REVENUES OVER/UNDER EXPENDITURES		\$ -	\$ (550)	\$ 2,450

CITY OF LAUDERDALE
ENTERPRISE FUNDS
2023

Fund	Fund Title	2021 Actual	2022 Adopted	2023 Proposed
602	SANITARY SEWER	\$ 324,058	\$ 293,916	\$ 302,493
603	STORM WATER	<u>\$ 117,765</u>	<u>\$ 113,338</u>	<u>\$ 119,305</u>
	TOTAL REVENUES	\$ 441,822	\$ 407,254	\$ 421,798
602	SANITARY SEWER	\$ 318,781	\$ 251,045	\$ 257,903
603	STORM WATER	<u>\$ 164,568</u>	<u>\$ 131,502</u>	<u>\$ 89,018</u>
	TOTAL EXPENDITURES	\$ 483,349	\$ 382,547	\$ 346,921

CITY OF LAUDERDALE
SANITARY SEWER
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
602-00000-000-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
602-00000-000-33439	PERA Pension Other Revenue	\$ 81	\$ -	\$ -
602-00000-000-36210	INTEREST ON INVESTMENTS	\$ (1,859)	\$ 8,000	\$ 8,000
602-00000-460-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 12,398	\$ -	\$ -
602-00000-000-37210	SEWER CHARGES	\$ 311,270	\$ 285,916	\$ 294,493
602-00000-000-37290	SEWER ACCESS CHARGES	\$ -	\$ -	\$ -
602-00000-000-39101	SALE OF CAPITAL ASSETS	\$ 2,167	\$ -	\$ -
602-00000-000-39110	GAIN ON DISPOSAL	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 324,058	\$ 293,916	\$ 302,493
602-49410-000-41290	PENSION EXPENSE	\$ (1,866)	\$ -	\$ -
	PENSION	\$ (1,866)	\$ -	\$ -
602-49450-000-41010	FULL TIME EMPLOYEES	\$ 56,149	\$ 52,499	\$ 57,788
602-49450-000-41020	OVERTIME	\$ 433	\$ -	\$ -
602-49450-000-41190	OTHER PAY	\$ -	\$ -	\$ -
602-49450-000-41195	COMP ABSENCES/OPEB	\$ -	\$ -	\$ -
602-49450-000-41210	PERA	\$ 4,323	\$ 3,937	\$ 4,334
602-49450-000-41220	FICA	\$ 4,147	\$ 3,255	\$ 3,583
602-49450-000-41225	MEDICARE	\$ 970	\$ 761	\$ 838
602-49450-000-41250	DEFERRED COMPENSATION	\$ 6,562	\$ 6,200	\$ 6,500
602-49450-000-41310	HEALTH INSURANCE	\$ 2,608	\$ 2,400	\$ 2,500
602-49450-000-41320	DENTAL INSURANCE	\$ 145	\$ 160	\$ 150
602-49450-000-41330	LIFE INSURANCE	\$ 590	\$ 643	\$ 600
602-49450-000-41340	DISABILITY INSURANCE	\$ 242	\$ 230	\$ 273
602-49450-000-41510	WORKERS COMPENSATION INSURANCE	\$ 3,080	\$ 3,059	\$ 3,444
	PERSONNEL	\$ 79,249	\$ 73,144	\$ 80,010
602-49450-000-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
602-49450-000-42120	MOTOR FUELS	\$ 600	\$ 800	\$ 800
602-49450-000-42130	LUBRICANTS & ADDITIVES	\$ -	\$ -	\$ -
602-49450-000-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
602-49450-000-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
602-49450-000-42220	TIRES	\$ -	\$ -	\$ -
602-49450-000-42240	STREET MAINTENANCE MATERIALS	\$ -	\$ -	\$ -
602-49450-000-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 600	\$ 800	\$ 800
602-49450-000-43010	AUDITING & ACCOUNTING SERVICES	\$ 3,341	\$ 5,000	\$ 3,600
602-49450-000-43030	ENGINEERING	\$ (0)	\$ 2,000	\$ 2,000
602-49450-000-43090	EXPERT & PROFESSIONAL SERVICES	\$ 7,350	\$ 14,000	\$ 500
602-49450-000-43140	TRAINING & EDUCATION	\$ 23	\$ 800	\$ 800
602-49450-000-43210	TELEPHONE & TELEGRAPH	\$ 412	\$ 225	\$ 450
602-49450-000-43310	TRAVEL EXPENSE	\$ -	\$ 100	\$ 100
602-49450-000-43430	ADVERTISING - OTHER	\$ -	\$ -	\$ -
602-49450-000-43610	INSURANCE & BONDS	\$ 4,161	\$ 4,000	\$ 4,200
602-49450-000-43820	WATER UTILITIES	\$ 109	\$ 200	\$ 150
602-49450-000-43850	SEWER - MET COUNCIL	\$ 150,798	\$ 139,376	\$ 153,893
602-49450-000-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ 1,000	\$ 1,000
602-49450-000-44060	LAUNDRY SERVICES	\$ 338	\$ 700	\$ 700

602-49450-000-44160	RENTS & LEASES	\$ -	\$ -	\$ -
602-49450-000-44200	DEPRECIATION	\$ 59,833	\$ -	\$ -
602-49450-000-44330	DUES & SUBSCRIPTIONS	\$ 1,026	\$ 1,000	\$ 1,000
602-49450-000-44370	MISCELLANEOUS CHARGES	\$ 13,406	\$ 8,000	\$ 8,000
602-49450-000-44390	TAXES & LICENSES	\$ -	\$ 700	\$ 700
602-49450-000-44450	CLAIMS & DAMAGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 240,798</u>	<u>\$ 177,101</u>	<u>\$ 177,093</u>
602-49450-000-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ (0)	\$ -	\$ -
602-49450-000-45500	VEHICLES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	CAPITAL OUTLAY	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ -</u>
602-49450-000-47200	TRANSFER OUT	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	OTHER FINANCING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u><u>\$ 318,781</u></u>	<u><u>\$ 251,045</u></u>	<u><u>\$ 257,903</u></u>
REVENUES OVER/UNDER EXPENDITURES		\$ 5,277	\$ 42,871	\$ 44,590

CITY OF LAUDERDALE
STORM WATER
2023

Account Number	Account Description	2021 Actual	2022 Adopted	2023 Proposed
603-00000-000-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
603-00000-000-33439	PERA PENSION OTHER REVENUE	\$ 70	\$ -	\$ -
603-00000-000-36210	INTEREST ON INVESTMENTS	\$ (777)	\$ 4,000	\$ 4,500
603-00000-000-37170	STORM WATER CHARGES	\$ 118,472	\$ 109,338	\$ 114,805
603-00000-000-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 117,765	\$ 113,338	\$ 119,305
603-49410-000-41290	PENSION EXPENSE	\$ (1,573)	\$ -	\$ -
	PENSION	\$ (1,573)	\$ -	\$ -
603-49500-000-41010	FULL TIME EMPLOYEES	\$ 47,921	\$ 45,054	\$ 49,377
603-49500-000-41020	OVERTIME	\$ 347	\$ -	\$ -
603-49500-000-41190	OTHER PAY	\$ -	\$ -	\$ -
603-49500-000-41195	COMP ABSENCES/OPEB	\$ -	\$ -	\$ -
603-49500-000-41210	PERA	\$ 3,679	\$ 3,379	\$ 3,703
603-49500-000-41220	FICA	\$ 3,504	\$ 2,793	\$ 3,061
603-49500-000-41225	MEDICARE	\$ 820	\$ 653	\$ 716
603-49500-000-41250	DEFERRED COMPENSATION	\$ 5,280	\$ 4,981	\$ 5,300
603-49500-000-41310	HEALTH INSURANCE	\$ 2,497	\$ 2,300	\$ 2,346
603-49500-000-41320	DENTAL INSURANCE	\$ 121	\$ 120	\$ 125
603-49500-000-41330	LIFE INSURANCE	\$ 491	\$ 550	\$ 500
603-49500-000-41340	DISABILITY INSURANCE	\$ 208	\$ 200	\$ 210
603-49500-000-41510	WORKERS COMPENSATION INSURANCE	\$ 2,485	\$ 2,472	\$ 2,780
	PERSONNEL	\$ 67,352	\$ 62,502	\$ 68,118
603-49500-000-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
603-49500-000-42120	MOTOR FUELS	\$ 570	\$ 750	\$ 750
603-49500-000-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
603-49500-000-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
603-49500-000-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
603-49500-000-42220	TIRES	\$ -	\$ -	\$ -
603-49500-000-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 570	\$ 750	\$ 750
603-49500-000-43010	AUDITING & ACCOUNTING SERVICES	\$ 3,341	\$ 5,000	\$ 3,500
603-49500-000-43030	ENGINEERING	\$ 8,874	\$ 2,000	\$ 2,000
603-49500-000-43090	EXPERT & PROFESSIONAL SERVICES	\$ 27,284	\$ 10,000	\$ 9,000
603-49500-000-43140	TRAINING & EDUCATION	\$ -	\$ 300	\$ -
603-49450-000-43210	TELEPHONE & TELEGRAPH	\$ 412	\$ 250	\$ 450
603-49500-000-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
603-49500-000-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
603-49500-000-43610	INSURANCE & BONDS	\$ 1,074	\$ 1,500	\$ 1,000
603-49500-000-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
603-49500-000-44060	LAUNDRY SERVICES	\$ 338	\$ 700	\$ 700
603-49500-000-44200	DEPRECIATION	\$ -	\$ -	\$ -
603-49500-000-44330	DUES & SUBSCRIPTIONS	\$ 1,946	\$ 2,000	\$ 2,000
603-49500-000-44370	MISCELLANEOUS CHARGES	\$ 1,384	\$ 1,500	\$ 1,500

603-49500-000-44390	TAXES & LICENSES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	OTHER SERVICES & CHARGES	\$ 44,653	\$ 23,250	\$ 20,150
603-49500-000-45300	IMPROVEMENTS OTHER THAN BUILDINGS	<u>\$ 53,566</u>	<u>\$ 45,000</u>	<u>\$ -</u>
	CAPITAL OUTLAY	\$ 53,566	\$ 45,000	\$ -
603-49450-000-47200	TRANSFER OUT	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u><u>\$ 164,568</u></u>	<u><u>\$ 131,502</u></u>	<u><u>\$ 89,018</u></u>
REVENUES OVER/UNDER EXPENDITURES		\$ (46,803)	\$ (18,164)	\$ 30,287



CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
2023-2032

CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
FUNDING SOURCE SUMMARY



FUND	TITLE	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Total
226	Communications	\$ -										\$ -
401	General Capital	\$ 85,000	\$ 40,000	\$ 15,000	\$ 50,000					\$15,000		\$ 205,000
403	Street Improvement				\$ 2,225,000							\$ 2,225,000
404	Park Improvement											\$ -
414	Development/Debt Service	\$ 68,198	\$ 68,253	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937				\$ 468,707
602	Sanitary Sewer		\$ 15,000	\$ 15,000	\$ 120,000	\$ 16,000	\$ 16,000		\$17,000	\$17,000		\$ 216,000
603	Storm Water				\$ 208,000							\$ 208,000
GRAND TOTAL		\$153,198	\$123,253	\$ 98,178	\$ 2,671,102	\$ 82,714	\$ 81,325	\$ 63,937	\$ 17,000	\$ 32,000	\$ -	\$ 3,322,707

CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
PROJECT SUMMARY BY YEAR AND FUNDING SOURCE



YEAR	PROJECT	FUND				
		226	401	403	404	603
2023	Replace 2012 Ford F350 Truck and Plow Replace John Deere Front End Mower		\$45,000 \$40,000			
2024	Jet and Televiser Sanitary Sewer - East Side Replace 2010 John Deere 3520 Tractor		\$40,000			\$15,000
2025	Public Works Garage - Roof Replacement Jet and Televiser Sanitary Sewer - West Side		\$15,000			\$15,000
2026	Replace 2016 Ford F350 Truck and Plow Mill and Overlay City Streets		\$50,000	\$2,225,000		\$120,000 \$208,000
2027	Jet and Televiser Sanitary Sewer - East Side					\$16,000
2028	Jet and Televiser Sanitary Sewer - West Side					\$16,000
2029						
2030	Jet and Televiser Sanitary Sewer - East Side					\$17,000
2031	Jet and Televiser Sanitary Sewer - West Side Replace 2021 Toro Lawn Mower		\$15,000			\$17,000
2032						
TOTALS		\$ -	\$ 205,000	\$ 2,225,000	\$ -	\$ 216,000 \$ 208,000

CITY OF LAUDERDALE

CAPITAL IMPROVEMENT PLAN

FUND 226 - COMMUNICATIONS

[illegible]

CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
FUND 401 - GENERAL CAPITAL IMPROVEMENT



PROJECT	YEAR										
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
Replace 2012 Ford F350 Truck and Plow 10 year schedule	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Replace John Deere Front End Mower 10 year schedule	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Replace John Deere 3520 Tractor 10 year schedule	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Replace Public Works Garage Roof 25 year schedule	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Replace 2016 Ford F350 Truck and Plow 10 year schedule	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Replace Toro Lawn Mower 10 year schedule	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	
TOTALS	\$ 85,000	\$ 40,000	\$ 15,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 403 - STREET IMPROVEMENT



PROJECT	YEAR									
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Mill and Overlay City Streets	\$ -	\$ -	\$ -	\$ 2,225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ -	\$ -	\$ -	\$ 2,225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF LAUDERDALE

CAPITAL IMPROVEMENT PLAN

FUND 404 - PARK IMPROVEMENT

[illegible]

CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
FUND 414 - Development



PROJECT	YEAR										
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
GO2019A Debt Service Transfer	\$ 68,198	\$ 68,253	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937	\$ -	\$ -	\$ -	-
TOTALS	\$ 68,198	\$ 68,253	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937	\$ -	\$ -	\$ -	-

CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
FUND 602 - SANITARY SEWER



PROJECT	YEAR										
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
Mill and Overlay City Streets	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Sewer Cleaning and Televising	\$ -	\$ 15,000	\$ 15,000	\$ -	\$ 16,000	\$ 16,000	\$ -	\$ 17,000	\$ 17,000	\$ -	-
TOTALS	\$ -	\$ 15,000	\$ 15,000	\$ 120,000	\$ 16,000	\$ 16,000	\$ -	\$ 17,000	\$ 17,000	\$ -	-

CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
FUND 603 - STORM WATER



PROJECT	YEAR										
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
Mill and Overlay City Streets	\$ -	\$ -	\$ -	\$ 208,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Invasive Species Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTALS	\$ -	\$ -	\$ -	\$ 208,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion X
 Action X
 Resolution _____
 Work Session _____

Meeting Date

December 13, 2022

ITEM NUMBE

1832 Eustis St Waiver

STAFF INITIAL

Jim

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Chapter 7 of the Code of Ordinances regarding fences and retaining walls allows property owners to request waivers from city code if the Council finds that the requirements are not necessary for the protection of public health, safety, or welfare.

Brooke and Dan Lemke, owners of 1832 Eustis Street, created a gravel parking area off of the alley early this year. City code does not allow for new parking areas to be surfaced with gravel. A letter dated September 6, 2022 was sent informing them about that and letting them know that a permit was required to create a new parking pad.

They submitted applications for a driveway and a parking pad. City code defines a driveway as “an improved surface primarily intended for ingress and egress to a garage or other vehicle parking structure.” In this case, there isn’t a garage or parking structure so the entire improved area is a parking pad.

A letter dated October 1, 2022 informed the Lemke’s that they could apply to the City Council for a parking pad that exceeds the maximum size requirements through the waiver process. The size of parking pads are limited to 5% of the lot square footage.

Their lot is 5,280 square feet, which would allow for a parking pad of 264 square feet. The permit application identifies a parking pad area of 705 square feet (13.4% of their lot square footage). They are requesting a waiver of 441 square feet.

If approved, conditions can still be placed on the approval. Similar to variances, the Council should indicate their reasons for approval or denial though the decision making process. With variances, the Council’s decisions are memorialized by resolution. With waivers, staff will include the reasons for approval or denial in the minutes of the meeting to create a permanent record.

On a typical lot, owners have a house, garage, and driveway for parking. When more parking space is needed, the City allows for additional 5% of the lot to be covered in an impervious surface. In order to understand the Lemke request in that context staff, compared the impervious service on a typical lot with 40 feet of frontage to their request. The lot is 40x132 feet or 5,280 square feet.

	Typical Lot		Lemke Lot	
Lot coverage roofed surfaces	Up to 30%	1,584 sq ft	House & shed	912 sq ft
Typical driveway	22 x 8 ft	176 sq ft		N/A
Parking pad:	5% of lot area	264 sq ft	Proposed	705 sq ft
Total impervious surface	38.3% or	2,024 sq ft	30.6% or	1,617 sq ft

LAUDERDALE COUNCIL ACTION FORM

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council must decide whether to waive the requirements of city code finding that their request does not interfere with the protection of public health, safety, or welfare. The benefit of their request to the public is having their vehicles off the street to allow for plowing. The drawback is the addition of impervious surface.

The Council's options are to approve, approve with conditions, or deny. If the Council approves the request, staff recommend the following conditions.

1. The surface will be paved with concrete or bituminous per city code.
2. The owners will not add additional impervious surface (pavement or roofed structures) without City approval.
3. This waiver applies only to this request. The approval does not run with the land as it would for a variance. Any future improvement must comply with city codes in place at the time of the change.

OPTIONS: 1) Approve, with or without conditions; 2) Deny.

STAFF RECOMMENDATION:



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

WAIVER APPLICATION

Date: 11/8/22

Fees

\$100 Waiver Application

\$50 County Recording Fee

Type of Waiver Request

- ☐ Fence
- ☐ Retaining Wall
- ☐ Driveway
- ☒ Parking Pad

Property Owner Information

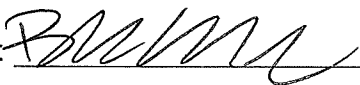
Name: Brooke Lemke

Address: 1832 Eustis St

City/State/Zip: Lauderdale MN 55113

Phone: 612-968-6796

Email: brookelemke8@gmail.com

Signature: 

Review Timeline: All applications must be complete before being formally reviewed.

Conditions: If a waiver is granted, the City Council may impose conditions.

Submittals:

Site plan drawn to scale that shows:

- ✓ Property corners (locate property stakes or submit a Certificate of Survey).
- ✓ Pertinent site information such as lot lines, street names, locations and dimensions of existing or proposed buildings, setback distances, parking areas, and percentage of lot covered by roofed structures.

Please provide a narrative describing your request:

Requesting a larger parking pad to
accommodate two vehicles for off
street parking. Thank you for your
time and consideration.

For Office Use Only Date Approved/Denied: _____ PIN#: _____ Receipt #: 15871
Meeting/Public Hearing Date: 12-13-22 Conditions: _____

1836

(86)

1832

(85)

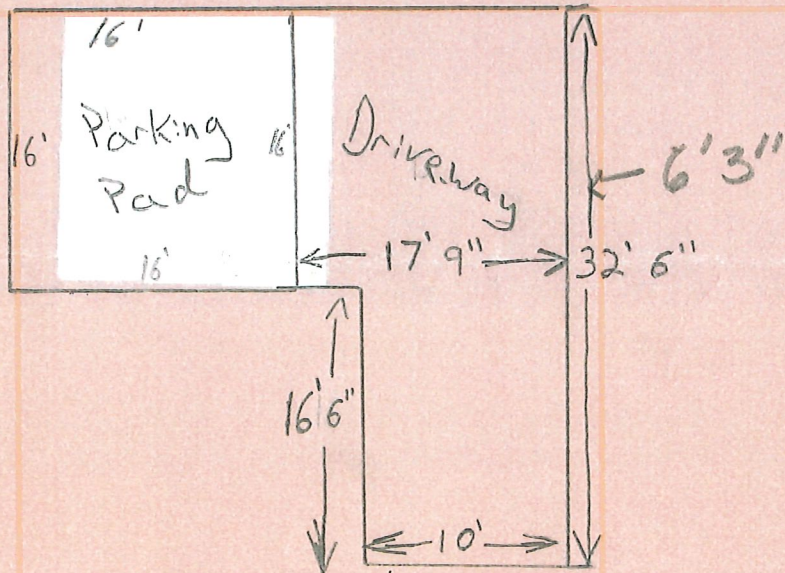
1828

(84)

1835

1827

Staff Note: Entire parking area
is currently gravel & a parking pad
of 705 square feet







CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

September 6, 2022

Daniel C Lemke
Brooke E Jokinen
1832 Eustis St
Lauderdale, MN 55113

RE: Illegal Parking Pad Size & Surface

Dear Property Owner,

We understand that no one enjoys receiving city code violation letters, but city laws help keep the community safe, welcoming and attractive. I am writing to inform you the address above has not applied for a parking pad permit for a new parking pad that was constructed this summer off of the alley. Additionally, the parking pad is larger in area than allowed and cannot be surfaced with gravel.

Each residential property is limited to one parking pad no greater than 5% of total lot area. Your lot is 5,280 s.f. (40' x 132') which means your parking pad must not exceed 264 s.f. Also, parking pads must be surfaced with asphalt or concrete.

Please complete and return the enclosed parking pad permit application and site plan, along with the \$50.00 application fee to me by **Tuesday, September 20, 2022.** If we have not received the parking pad permit application, site plan and fee by this date, the parking pad will still be in violation and an administrative citation will be issued for \$50.00. If we receive the parking pad permit application, fee and site plan by September 20, 2022, no citation will be issued and you will not have to pay any fines. Please note that each day a violation exists constitutes a separate offense and fines will accumulate each day until we have received the requested information.

Sincerely,

Jim Bownik
Assistant to the City Administrator

Enclosures: Parking Pad Permit Application; Site Plan Map; Driveway and Parking Pad Requirements



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

October 1, 2022

Daniel C Lemke
Brooke E Jokinen
1832 Eustis St
Lauderdale, MN 55113

RE: Illegal Parking Pad Size & Surface

Dear Property Owner,

Thank you for submitting your application for a driveway and parking pad permit. We received the application, site plan and \$50 fee.

We have reviewed your application and determined the following:

- The parking pad surface of asphalt or concrete must be stated on the site plan.
- The driveway does not meet the requirements of city code because driveways must lead to a garage or other parking structure. The entire proposed surface is a parking pad.

The City has a waiver process for circumstances such as yours where residents want to apply for something not allowed by city code. If you would like to apply for a waiver for a larger parking pad, please complete the enclosed Waiver Application and return with the \$50 fee. Waivers are considered by the City Council, so once we receive a completed application, we will schedule it for an upcoming meeting.

Sincerely,

Jim Bownik
Assistant to the City Administrator

Enclosures: Waiver Application

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion X
Action X
Resolution _____
Work Session _____

Meeting Date December 13, 2022

ITEM NUMBER PeopleService Management

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Currently, the City pays one of the two public works staff to be on-call each day. Sharing 365 days of on-call between two people is difficult as employees have obligations outside of work. It also was the reason some candidates removed themselves from the hiring process last year. Staff reached out to PeopleService to discuss options for them overseeing the City's sanitary sewer operations and providing on-call for sewer related emergencies. Having them provide this service would allow the City to change from 24/7 paid on-call to a call-back system. With the call-back system, employees would not be on-call but receive pay if called into work outside of their normal hours. This is typical in many cities.

The cost for PeopleService to provide emergency response is \$600 per month which is less than what the City is currently paying for on-call staffing. Any request the City makes of PeopleService to provide additional services is done on a time and materials basis. PeopleService also will carry the necessary licensure for the operation of the system. Relieving the City of that requirement also is significant during the hiring process.

OPTIONS:

STAFF RECOMMENDATION:

Motion to approve the agreement with PeopleService, Inc. as presented.

WASTEWATER COLLECTION SYSTEM OPERATION AND MAINTENANCE AGREEMENT

This agreement is entered into this 13th day of December 2022, by and between PeopleService, Inc., a Nebraska corporation, it's successors and assigns ("PeopleService" or "Operator"), and hereinafter referred to as Contractor, and city of Lauderdale, Minnesota, ("Owner").

WHEREAS, the Owner wishes to contract for professional services to provide for oversight of the operations and maintenance of Owner's wastewater collection system; and

WHEREAS, Contractor wishes to enter into a contract with the Owner, as an independent contractor to provide its service, labor and expertise to the Owner as a wastewater collection systems operator; and

NOW, THEREFORE, in consideration of mutual covenants and agreements set forth herein, the parties agree as follows:

1. PeopleService shall:

- A. Provide assistance to the Owner for the operation of the Owner's wastewater collection system by overseeing and directing the Owner's staff in the operation and maintenance of the system and will also assist the city in developing a sewer backup emergency response plan. Such visits shall occur once per month during normal business hours (no visits will be made on weekends or observed holidays).
- B. Provide operational oversight and direction to the Owner's staff in the completion of the basic preventive maintenance and minor repairs required for proper functioning of the collection system.
- C. Assist the Owner with the development of a sewer cleaning program to be performed by an outside contractor. The sewer cleaning program should attempt to clean at a minimum 25% of the collection system annually. The costs of the cleaning program remain the responsibility of the Owner.
- D. Within the limits of available security devices, PeopleService will secure and protect facilities and equipment for which it is responsible.
- E. Provide a telephone number for afterhours emergencies and will respond within an hour and a half as needed to ensure the emergency is resolved. Emergency responses will be billed at the hourly rates listed below.

2. Owner shall:

- A. Provide PeopleService with access and use of the wastewater collection system.
- B. Pay all costs associated with the operation of the wastewater collection system, including all utility costs, capital outlay expenditures, minor/major repairs or

breakdowns, cleaning, etc.

C. Complete facility operation and maintenance activities as directed by contract operator.

3. In consideration of the services provided by PeopleService, Owner agrees to pay to PeopleService compensation in the following amount, in advance on the first day of each month

From January 1, 2023 to December 31, 2023; \$600 per month

From January 1, 2024 to December 31, 2024; \$630 per month

From January 1, 2025 to December 31, 2026; \$660 per month

Any additional professional services provided by PeopleService in addition to the services stated above (such as but not limited to responding to emergency call outs, meeting with regulatory agencies or their personnel, etc.), will be billed at the rate of \$75 per hour during normal business hours (8:00 a.m. to 5:00 p.m. Monday through Friday) and \$100 per hour at all other times. A minimum of two (2) hours, including travel time, shall be billed for each occurrence. For any parts, supplies, or services purchased by PeopleService on behalf of the Owner, PeopleService shall have the right to add an Administrative Fee of up to fifteen percent (15%) of the invoice price.

4. PeopleService is an independent contractor and not an employee of the Owner. The Owner shall not be responsible for and shall not carry worker's compensation insurance, or unemployment compensation insurance, nor shall it incur other typical employee expenditures for the benefit of Contractor. The Owner shall not withhold monies for payment of federal or state income taxes, or social security benefits, or other employee related benefits, for Contractor since Contractor is not an employee of the Owner and since Contractor will be responsible for its own filing and quarterly estimates, if any. The Owner shall not provide any benefits or any sort typically the responsibility of an employer to an employee, including by way of illustration, but not necessarily limited to, paid vacations, sick days, holiday and overtime, since Contractor is an independent contractor.
5. The Contractor will obtain at its own expense all Workman's Compensation Insurance required by law. Owner shall indemnify and hold PeopleService, its officers, employees and agents, harmless under this Agreement for any and all claims, damages, costs or expenses caused by malfunction or failure of the Facilities or any components thereof or other liability or loss including injury, death, or damages to any person or property related in any way to the performance of this Agreement to the extent such claims, damages, costs, expenses, liability or loss are caused by the negligent acts, errors or omissions of Owner. Additionally, Owner shall indemnify PeopleService, its officers, employees and agents harmless for any and all fines, penalties, attorney's fees and damages resulting from Owner's failure to comply with permitting, reporting or other statutory or regulatory requirements which are the responsibility of the Owner. This provision shall survive the termination of this Agreement.

6. The Contractor will obtain and maintain any necessary Operator's License as required by Federal or Minnesota regulatory agencies that have jurisdiction over the operations.
7. The Contractor will obtain and maintain liability insurance with a minimum of \$1 million per claim and \$2 million aggregate. Contractor shall obtain said insurance before the commencement of work on this contract and shall provide the Owner with proof of insurance. PeopleService shall indemnify and hold Owner, its employees and agents, harmless under this Agreement for all claims, damages, costs or expenses caused by malfunction or failure of the Facilities or any components thereof or other liability or loss including injury, death, or damages to any person or property related in any way to the performance of this Agreement to the extent such claims, damages, costs, expenses, liability or loss are caused by the negligent acts, errors or omission of PeopleService. This provision shall survive the termination of this Agreement.
8. The Contractor shall obtain and maintain automobile insurance (minimum \$500,000 each occurrence) for each vehicle used in the course of performing this contract. Contractor shall obtain and maintain said insurance before the commencement of work on this contract shall provide the Owner with proof of insurance.
9. This Agreement shall become effective and services shall commence on January 1, 2023 and shall continue until December 31, 2025.
10. In accordance with Minnesota Statutes, section 13.05, subd. 11, all data created, collected, received, stored, used, maintained, or disseminated by PeopleService in performing services under this contract is subject to the requirements of the Minnesota Government Data Practices Act and PeopleService must comply with the requirements of the Act as if it were a government entity.
11. This Agreement may be terminated by either party upon giving ninety (90) days written notice. Written notice shall be considered effective if sent by certified mail to the following addresses:

PEOPLESERVICE, INC.
209 S. 19th Street, Suite 555
Omaha, NE 68102

City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113

[This Space Intentionally Left Blank]

IN WITNESS WHEREOF, the parties above named have executed this Agreement on this 13th day of December, 2022.

CITY OF LAUDERDALE, MINNESOTA

PEOPLESERVICE, INC.

By: _____
Mayor

By: _____
President

Date: December 13, 2022 _____

Date: _____

Attest:

Attest:

Secretary

Secretary