

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, JUNE 13, 2023
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the May 23, 2023 City Council Meetings
 - c. Claims Totaling \$135,735.01
4. **CONSENT**
 - a. April Financial Report
 - b. Day in the Park Temporary On-Sale Liquor License
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEM**
 - a. Options for the restoration of City Owned Property around Walsh Lake
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. Electronic Funds Transfer Policy
 - b. Adoption of County-Wide Comprehensive Emergency Operations Plan
 - c. Senator Clare Oumou Verbeten
 - d. Annual Storm Water Report (July 12)
 - e. Goal Setting Session (July 12)
 - f. Long-Term Planning Session with Victoria Holthaus of AEM Financial Solutions (September 12)

12. WORK SESSION

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. ADJOURNMENT

To provide public comments, join us via Zoom.

You are invited to a Zoom webinar.

When: Jun 13, 2023 07:00 PM Central Time (US and Canada)

Topic: June 13, 2023 Lauderdale City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86554267106?pwd=VEswcUNEWnNPeVF6SEtRNWhsMmhldz09>

Passcode: 743604

Or One tap mobile :

+16465588656,,86554267106# US (New York)

+16469313860,,86554267106# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

877 853 5247 US Toll Free, 888 788 0099 US Toll Free, 833 548 0276 US Toll Free

833 548 0282 US Toll Free

Webinar ID: 865 5426 7106

International numbers available: <https://us02web.zoom.us/j/86554267106>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 4

May 23, 2023

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:04 p.m.

Roll Call

Councilors present: Duane Pulford, Sharon Kelly, Evan Sayre, and Mayor Mary Gaasch.

Councilor absent: Jeff Dains.

Staff present: Heather Butkowski, City Administrator (virtually); Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. Gaasch noted the amended claims total. There being nothing else, Councilor Kelly moved and seconded by Councilor Sayre to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the May 9, 2023 city council meeting. There being none, Councilor Pulford moved and seconded by Councilor Kelly to approve the minutes of the May 9, 2023 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the amended claims. There being none, Councilor Kelly moved and seconded by Councilor Pulford to approve the claims totaling \$62,400.77. Motion carried unanimously.

Special Order of Business/Recognitions/Proclamations

A. Building Safety Month Proclamation and Update by Andy Schreder, Building Official
Rum River Consultants owner Andy Schreder joined the meeting via zoom to provide an update on the work being done at Rum River. He asked the city council to adopt a proclamation for Building Safety Month. Education is a key component of their mission that they want to continue to promote it in all the communities they work in.

Councilor Sayre made a motion to adopt the Proclamation recognizing May as Building Safety Month. This was seconded by Councilor Pulford and carried unanimously.

Informational Presentations/Reports

A. Conversation with County Commissioner Mary Jo McGuire
Commissioner McGuire provided updates from the Ramsey County Board and answered questions from the Council.

The Council took a break at 7:47 p.m. and returned at 7:51 p.m.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 4

May 23, 2023

B. City Council Updates

Councilor Kelly stated that she and Councilor Pulford attended the Ramsey County League of Local Governments year-end celebration. Councilor Kelly said she completed a ride along with the St. Anthony police department. Kelly concluded by saying that the City should make Deterra bags available at Day in the Park for those who want to safely dispose of old prescriptions.

Mayor Gaasch shared that there are new legislative bills that would allocate funds to small cities for roads. Gaasch continued to say that a bill passed which allows council members to virtually take part in city council meetings up to three times per year. Finally, Gaasch said there would be a LMC webinar taking place in June to highlight the various legislative changes.

Discussion/Action Item

A. Resolution No. 052323A – A Resolution Providing Preliminary Approval to the Issuance of Revenue Obligations under Minnesota Statutes and Taking Other Actions in Connection Therewith

Ron Batty from Kennedy and Graven joined the meeting via Zoom to provide information and answer questions from the Council regarding the City's participation in securing bank qualified debt or conduit debt for Franklin Riverside LLC. Franklin Riverside LLC plans to use the funding to construct a 155-unit affordable multi-family apartment building in Minneapolis.

The City has participated in a number of conduit debt projects outside of the city limits in years past. The City partners with the organization that wants to use the City's tax-exempt bonding authority, which is done in exchange for a fee. Each city is given \$10,000,000 in tax-exempt bonding per year, and our current rate is 0.90% of the project amount. In this case, they are asking for a flat fee of \$75,000. Staff recommends participating at the reduced rate because opportunities do not come around each year, and the funds are vital. The funds pay the debt levy from the 2019 Eustis Street/Roselawn Avenue reconstruction project. The 414 Development Fund does not have enough money to fund the debt levy through the last payment in 2029.

Participating in conduit debt projects does not create a financial obligation for the City. The following resolution allows for the call of a public hearing on the matter at a future meeting.

Councilor Pulford made a motion to adopt Resolution No. 052323A — A Resolution Providing Preliminary Approval to the Issuance of Revenue Obligations under Minnesota Statutes, Chapters 462C and 474A, as Amended, and Taking Other Actions in Connection Therewith. This was seconded by Councilor Sayre and carried unanimously.

B. Annual Liability Insurance Renewal and Tort Liability Waiver Questionnaire

Butkowski explained that the City's workers compensation, property, liability, sewer backup, and auto insurance policies run year over year from August to August. Staff work with our

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 4

May 23, 2023

insurance agent annually to prepare the materials for the renewal. This includes updating data on improvements and staffing costs. LMCIT hires appraisers to give values for the more expensive structures like city halls.

Annually, the City Council must determine whether to waive the municipal tort liability limits established by state statute. The City has not waived them in the past as it opens the City to greater financial liability. Staff recommends maintaining that practice.

Councilor Kelly made a motion authorizing staff to remit the Liability Coverage—Waiver to LMCIT as presented indicating the City does not waive the monetary limits on municipal tort liability established by MS 466.04. This was seconded by Councilor Pulford and carried unanimously.

C. Promotion of Gordy Beck to Public Works Coordinator

Butkowski noted that when the City Council approved the classification and compensation study earlier this year, it resulted in a ladder for public works promotions based upon qualifications. Gordy Beck recently completed the tree inspector's course and passed the competency test to be a licensed Tree Inspector. Licenses are issued by the Department of Natural Resources. This means that Gordy qualifies to be promoted to Public Works Coordinator and the associated pay. Gordy remains at Step 5 and his pay increases from \$36.68/hour to \$38.84/hour.

Councilor Sayre made a motion to promote Gordy Beck to the Public Works Coordinator position with the associated pay and benefits effective May 23, 2023. This was seconded by Councilor Kelly and carried unanimously.

Set Agenda for Next Meeting

Butkowski stated that the June 13 council meeting might include the April financial report, an electronic funds transfer policy, restoration of City owned property around Walsh Lake, and the adoption of a county-wide comprehensive emergency operations plan.

Work Session

A. Community Development Update

Butkowski shared to the public and Council what steps should be taken if construction workers at the Fern project are operating outside of compliance.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council.

Charlene Peterson, 1873 Eustis Street, stated her frustration with the group home in her neighborhood, and in particular one of the individuals residing there.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 4 of 4

May 23, 2023

Lara Mac Lean, 1905 Eustis Street, shared that she has dealt with issues at the group home for 20 years, and does not feel safe at times because of it.

Rebecca Slater, 1869 Eustis Street, stated her frustrations with the group home as well. She said that construction workers at The Fern have parked illegally creating an unsafe situation around the construction site.

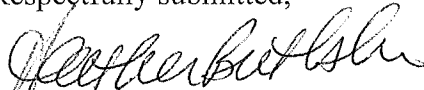
Heather Brian, 1778 Eustis Street, joined via Zoom to share that workers at The Fern have been in violation of working outside of designated hours, and have been parking illegally along Eustis Street as well.

There being nobody else interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Kelly moved and seconded by Councilor Pulford to adjourn the meeting at 8:40 p.m. Motion carried unanimously.

Respectfully submitted,



Heather Butkowsky
City Administrator



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

To: Mayor and City Council
From: City Administrator
Meeting Date: June 13, 2023
Subject: List of Claims

The claims totaling \$135,735.01 are provided for City Council review and approval that includes check numbers 28457 to 28480.

Accounts Payable

Checks by Date - Detail by Check Date

User: heather.butkowski
 Printed: 6/9/2023 2:19 PM



| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|--|-------------------------|---|--|--|
| ACH | 34 | AFSCME MN Council 5 PR Batch 51100.05.2023 Union Dues | 05/26/2023 PR Batch 51100.05.2023 Unic | 228.24 |
| Total for this ACH Check for Vendor 34: | | | | 228.24 |
| ACH | 389 | Blue Cross Blue Shield of Minnesota PR Batch 51100.05.2023 Vision Insurance | 05/26/2023 PR Batch 51100.05.2023 Visi | 12.82 |
| Total for this ACH Check for Vendor 389: | | | | 12.82 |
| ACH | 43 | Public Employees Retirement Association PR Batch 51100.05.2023 PERA Coordinated PR Batch 51100.05.2023 PERA Coordinated | 05/26/2023 PR Batch 51100.05.2023 PER PR Batch 51100.05.2023 PER | 1,081.50 1,247.89 |
| Total for this ACH Check for Vendor 43: | | | | 2,329.39 |
| ACH | 44 | Minnesota Department of Revenue PR Batch 51100.05.2023 State Income Tax | 05/26/2023 PR Batch 51100.05.2023 Stat | 704.75 |
| Total for this ACH Check for Vendor 44: | | | | 704.75 |
| ACH | 45 | ICMA Retirement Corporation PR Batch 51100.05.2023 Deferred Comp PR Batch 51100.05.2023 Deferred Comp | 05/26/2023 PR Batch 51100.05.2023 Def PR Batch 51100.05.2023 Def | 1,656.15 1,199.65 |
| Total for this ACH Check for Vendor 45: | | | | 2,855.80 |
| ACH | 46 | Internal Revenue Service PR Batch 51100.05.2023 FICA Employee Portio PR Batch 51100.05.2023 Medicare Employee Pc PR Batch 51100.05.2023 FICA Employer Portio PR Batch 51100.05.2023 Federal Income Tax PR Batch 51100.05.2023 Medicare Employer Po | 05/26/2023 PR Batch 51100.05.2023 FIC PR Batch 51100.05.2023 Med PR Batch 51100.05.2023 FIC PR Batch 51100.05.2023 Fed PR Batch 51100.05.2023 Med | 1,200.61 280.81 1,200.61 1,853.96 280.81 |
| Total for this ACH Check for Vendor 46: | | | | 4,816.80 |
| Total for 5/26/2023: | | | | 10,947.80 |
| ACH | 43 | Public Employees Retirement Association PR Batch 51200.06.2023 PERA Coordinated PR Batch 51200.06.2023 PERA Coordinated | 06/09/2023 PR Batch 51200.06.2023 PER PR Batch 51200.06.2023 PER | 1,258.26 1,090.49 |
| Total for this ACH Check for Vendor 43: | | | | 2,348.75 |
| ACH | 44 | Minnesota Department of Revenue PR Batch 51200.06.2023 State Income Tax | 06/09/2023 PR Batch 51200.06.2023 Stat | 713.55 |
| Total for this ACH Check for Vendor 44: | | | | 713.55 |
| ACH | 45 | ICMA Retirement Corporation | 06/09/2023 | |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|-------------------------|--|-----------------------------|--------------|
| | | PR Batch 51200.06.2023 Deferred Comp | PR Batch 51200.06.2023 Def | 1,656.15 |
| | | PR Batch 51200.06.2023 Deferred Comp | PR Batch 51200.06.2023 Def | 1,199.65 |
| | | Total for this ACH Check for Vendor 45: | | 2,855.80 |
| ACH | 46 | Internal Revenue Service | 06/09/2023 | |
| | | PR Batch 51200.06.2023 FICA Employer Portio | PR Batch 51200.06.2023 FIC. | 1,123.94 |
| | | PR Batch 51200.06.2023 Medicare Employee Pc | PR Batch 51200.06.2023 Mec | 262.85 |
| | | PR Batch 51200.06.2023 Federal Income Tax | PR Batch 51200.06.2023 Fed | 1,782.41 |
| | | PR Batch 51200.06.2023 Medicare Employer Po | PR Batch 51200.06.2023 Mec | 262.85 |
| | | PR Batch 51200.06.2023 FICA Employee Portio | PR Batch 51200.06.2023 FIC. | 1,123.94 |
| | | Total for this ACH Check for Vendor 46: | | 4,555.99 |
| ACH | 47 | Public Employees Insurance Program | 06/09/2023 | |
| | | PR Batch 51200.06.2023 Dental | PR Batch 51200.06.2023 Den | 85.20 |
| | | PR Batch 51200.06.2023 Health Insurance | PR Batch 51200.06.2023 Hea | 2,788.45 |
| | | Total for this ACH Check for Vendor 47: | | 2,873.65 |
| | | Total for 6/9/2023: | | 13,347.74 |
| 28457 | 373 | ARAMARK Uniform & Career Apparel Gr | 06/13/2023 | |
| | 6290133131 | May Uniforms | | 16.72 |
| | 6290133131 | May Uniforms | | 16.72 |
| | 6290135343 | May Uniforms | | 16.93 |
| | 6290135343 | May Uniforms | | 16.92 |
| | | Total for Check Number 28457: | | 67.29 |
| 28458 | 370 | ASCAP | 06/13/2023 | |
| | 062023 | DIP Music License | | 433.75 |
| | | Total for Check Number 28458: | | 433.75 |
| 28459 | 383 | Aspen Waste Systems of Minnesota Inc | 06/13/2023 | |
| | S1474681-060123 | June Refuse Service | | 394.20 |
| | | Total for Check Number 28459: | | 394.20 |
| 28460 | 25 | County of Ramsey | 06/13/2023 | |
| | | PR Batch 51100.05.2023 Life Insurance | PR Batch 51100.05.2023 Life | 262.43 |
| | | PR Batch 51100.05.2023 Long Term Disability | PR Batch 51100.05.2023 Lon | 115.95 |
| | | PR Batch 51100.05.2023 Short Term Disability | PR Batch 51100.05.2023 Sho | 106.39 |
| | RISK-002238 | May Insurance Processing Fee | | 25.00 |
| | | Total for Check Number 28460: | | 509.77 |
| 28461 | 61 | Gopher State One Call | 06/13/2023 | |
| | 3050535 | May Locates | | 49.95 |
| | | Total for Check Number 28461: | | 49.95 |
| 28462 | 82 | Home Depot | 06/13/2023 | |
| | 062023 | General Supplies | | 422.48 |
| | | Total for Check Number 28462: | | 422.48 |
| 28463 | 134 | Katrina Joseph | 06/13/2023 | |
| | 00132 | May Legal Services | | 925.00 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--|---|-------------------------------|---|
| | | | Total for Check Number 28463: | 925.00 |
| 28464 | 387 1279 | Metro-INET June IT Services | 06/13/2023 | 2,190.00 |
| | | | Total for Check Number 28464: | 2,190.00 |
| 28465 | 99 1541 | Metropolitan Area Management Association Luncheon Meeting - HB | 06/13/2023 | 25.00 |
| | | | Total for Check Number 28465: | 25.00 |
| 28466 | 24 0001158108 | Metropolitan Council July Waste Water | 06/13/2023 | 12,824.43 |
| | | | Total for Check Number 28466: | 12,824.43 |
| 28467 | 18 062023 | Minnesota Equipment Inc Tractor Repairs | 06/13/2023 | 383.98 |
| | | | Total for Check Number 28467: | 383.98 |
| 28468 | 12 2023-091 2023-091 2023-091 | NineNorth May Webstreaming & Archiving May Virtual Meeting Production May Virtual Meeting Charge | 06/13/2023 | 255.41 360.00 74.75 |
| | | | Total for Check Number 28468: | 690.16 |
| 28469 | 84 062023 062023 062023 062023 062023 062023 062023 062023 062023 062023 062023 | North Star Bank Cardmember Services Amazon - Graduation Bags May Costco Fuel May Costco Fuel Menards - Materials for Road Signs Douglas Industries- Tennis Net Reel for Courts a Costco - Paper Towels May Costco Fuel American Excelsior Company - Archery Targets Amazon - Graduation Cards Amazon - Graduation Cards | 06/13/2023 | 19.32 66.47 66.47 30.52 159.85 71.27 310.20 571.19 10.73 17.22 |
| | | | Total for Check Number 28469: | 1,323.24 |
| 28470 | 10 0001538216 | On Site Sanitation Inc 05/19/2023 - 06/09/2023 Park Portable Restroom | 06/13/2023 | 115.04 |
| | | | Total for Check Number 28470: | 115.04 |
| 28471 | 394 TMN3175394 | Q3 Contracting Inc Street Sign Rental | 06/13/2023 | 109.50 |
| | | | Total for Check Number 28471: | 109.50 |
| 28472 | 356 632 | Rum River Ventures LLC April 2023 Contract Buidling Inspection Service | 06/13/2023 | 12,968.44 |
| | | | Total for Check Number 28472: | 12,968.44 |
| 28473 | 162 1275 | Swanson Haskamp Consulting, LLC Zoning Ordinance | 06/13/2023 | 1,405.00 |

| Check No | Vendor No Invoice No | Vendor Name Description | Check Date Reference | Check Amount |
|----------|--|--|-------------------------------|--------------------------|
| | | | Total for Check Number 28473: | 1,405.00 |
| 28474 | 4 S1006930 S1006930 | The Neighborhood Recycling Company Inc May Single Unit Dwelling May Multi-Family Recycling | 06/13/2023 | 3,026.73 420.21 |
| | | | Total for Check Number 28474: | 3,446.94 |
| 28475 | 3 502502289 | US National Equipment Finance Inc June Copier Lease | 06/13/2023 | 176.00 |
| | | | Total for Check Number 28475: | 176.00 |
| 28476 | 29 4348 | City of St Anthony June Police Contract | 06/13/2023 | 71,692.50 |
| | | | Total for Check Number 28476: | 71,692.50 |
| 28477 | 25 EMCOM-010884 EMCOM-010899 EMCOM-010915 | County of Ramsey May Fleet Support May CAD Services May 911 Dispatch Services | 06/13/2023 | 6.24 75.17 462.60 |
| | | | Total for Check Number 28477: | 544.01 |
| 28478 | 185 052023 052023 052023 | Lauderdale Certified Auto Repair Inc May Fuel May Fuel May Fuel | 06/13/2023 | 24.41 113.91 24.41 |
| | | | Total for Check Number 28478: | 162.73 |
| 28479 | 399 052023 | Jeff Mikel Paint Social Room Block Walls | 06/13/2023 | 400.00 |
| | | | Total for Check Number 28479: | 400.00 |
| 28480 | 90 9936177420 9936177420 9936177420 | Verizon Wireless May Cell Phone May Cell Phone May Cell Phone | 06/13/2023 | 45.01 90.03 45.02 |
| | | | Total for Check Number 28480: | 180.06 |
| | | | Total for 6/13/2023: | 111,439.47 |
| | | | Report Total (35 checks): | 135,735.01 |

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date June 13, 2023

ITEM NUMBER April Financial Report

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month, staff provide the Council with an updated copy of the city's finances. Following are the revenue, expense, and cash balance reports for April 2023. This includes all of the adjusting entries for the 2022 audit.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city's financial report for April 2023.

General Ledger

Cash Balances

User: heather.butkowski
 Printed: 6/9/2023 3:51:28 PM
 Period 04 - 04
 Fiscal Year 2023



| Description | Account | Beg Bal | MTD Debit | MTD Credit | Current Balance |
|------------------------------|---------------------|----------------------------|--------------------------|--------------------------|----------------------------|
| Cash | 101-00000-000-10100 | -3,019,892.24 | 207,365.52 | 151,827.97 | -2,964,354.69 |
| Change Fund | 101-00000-000-10300 | 100.00 | 0.00 | 0.00 | 100.00 |
| Cash | 226-00000-000-10100 | -2,249.31 | 3,572.17 | 1,516.90 | -194.04 |
| Cash | 227-00000-000-10100 | 54,466.60 | 88.66 | 5,568.77 | 48,986.49 |
| Cash | 228-00000-000-10100 | 249,221.92 | 352.15 | 55,000.00 | 194,574.07 |
| Cash | 306-00000-000-10100 | 128,766.51 | 68,555.12 | 0.00 | 197,321.63 |
| Cash | 401-00000-000-10100 | 148,472.96 | 269.20 | 0.00 | 148,742.16 |
| Cash | 403-00000-000-10100 | 417,350.55 | 725.84 | 17,024.00 | 401,052.39 |
| Cash | 404-00000-000-10100 | 201,898.79 | 366.06 | 0.00 | 202,264.85 |
| Cash | 406-00000-000-10100 | 341,482.23 | 619.14 | 0.00 | 342,101.37 |
| Cash | 414-00000-000-10100 | 364,091.78 | 536.49 | 68,198.00 | 296,430.27 |
| Cash | 416-00000-000-10100 | 92,109.63 | 167.00 | 0.00 | 92,276.63 |
| Cash | 602-00000-000-10100 | 815,542.90 | 13,322.06 | 27,661.40 | 801,203.56 |
| Cash | 603-00000-000-10100 | 382,914.97 | 4,201.80 | 5,722.91 | 381,393.86 |
| Current Assets | | 174,277.29 | 300,141.21 | 332,519.95 | 141,898.55 |
| Petty Cash | 101-00000-000-10200 | 300.00 | 0.00 | 0.00 | 300.00 |
| Petty Cash | | 300.00 | 0.00 | 0.00 | 300.00 |
| Investments - Fair Value Adj | 101-00000-000-10410 | 3,598,808.69 | 6,601.17 | 100,000.00 | 3,505,409.86 |
| Investments | | 3,598,808.69 | 6,601.17 | 100,000.00 | 3,505,409.86 |
| Grand Total | | <u>3,773,385.98</u> | <u>306,742.38</u> | <u>432,519.95</u> | <u>3,647,608.41</u> |

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % ExpendCollect |
|----------------|----------------------------|---------------------|-------------------|--------------------|---------------------|-----------------|
| 101 | General Fund | | | | | |
| | Revenue | | | | | |
| | Taxes | 1,010,172.00 | 0.00 | 790.66 | 1,009,381.34 | 0.08 |
| | Licenses and Permits | 41,150.00 | 11,594.35 | 19,069.10 | 22,080.90 | 46.34 |
| | Intergovernmental Revenues | 477,461.00 | 0.00 | 0.00 | 477,461.00 | 0.00 |
| | Charges for Services | 12,550.00 | 6,373.87 | 11,224.68 | 1,325.32 | 89.44 |
| | Fines and Forfeits | 25,000.00 | 2,426.17 | 5,977.42 | 19,022.58 | 23.91 |
| | Miscellaneous Revenue | 21,500.00 | 19,168.27 | 93,564.21 | -72,064.21 | 435.18 |
| | Other Financing Sources | 55,000.00 | 55,000.00 | 55,000.00 | 0.00 | 100.00 |
| | Revenue | 1,642,833.00 | 94,562.66 | 185,626.07 | 1,457,206.93 | 11.30 |
| | Expense | | | | | |
| | Personal Services | 441,267.00 | 33,593.12 | 141,409.51 | 299,857.49 | 32.05 |
| | Supplies | 14,794.00 | 1,032.09 | 6,615.16 | 8,178.84 | 44.72 |
| | Other Services and Charges | 1,181,772.00 | 98,201.40 | 397,107.77 | 784,664.23 | 33.60 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | 5,000.00 | 0.00 | 0.00 | 5,000.00 | 0.00 |
| | Expense | 1,642,833.00 | 132,826.61 | 545,132.44 | 1,097,700.56 | 33.18 |
| 101 | General Fund | 0.00 | -38,263.95 | -359,506.37 | 359,506.37 | 0.00 |

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|------------------|-----------------|------------------|------------------|------------------|
| 226 | Communications | | | | | |
| | Revenue | | | | | |
| | Taxes | 18,000.00 | 3,572.17 | 3,572.17 | 14,427.83 | 19.85 |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 200.00 | 0.00 | 4.71 | 195.29 | 2.36 |
| | | | | | | |
| | Revenue | 18,200.00 | 3,572.17 | 3,576.88 | 14,623.12 | 19.65 |
| | Expense | | | | | |
| | Personal Services | 10,171.00 | 826.74 | 3,611.94 | 6,559.06 | 35.51 |
| | Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Services and Charges | 12,500.00 | 690.16 | 3,353.32 | 9,146.68 | 26.83 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | |
| | Expense | 22,671.00 | 1,516.90 | 6,965.26 | 15,705.74 | 30.72 |
| | | | | | | |
| 226 | Communications | -4,471.00 | 2,055.27 | -3,388.38 | -1,082.62 | 75.79 |

General Ledger Revenue vs Expense

User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|------------------|------------------|-------------------|------------------|------------------|
| 227 | Recycling Revenue | | | | | |
| | Intergovernmental Revenues | 6,118.00 | 0.00 | 0.00 | 6,118.00 | 0.00 |
| | Miscellaneous Revenue | <u>71,115.00</u> | <u>88.66</u> | <u>1,551.05</u> | <u>69,563.95</u> | <u>2.18</u> |
| | Revenue | 77,233.00 | 88.66 | 1,551.05 | 75,681.95 | 2.01 |
| | Expense | | | | | |
| | Personal Services | 26,021.00 | 2,121.83 | 9,271.61 | 16,749.39 | 35.63 |
| | Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Services and Charges | 41,363.00 | 3,446.94 | 10,340.82 | 31,022.18 | 25.00 |
| | Capital Outlay | <u>350.00</u> | <u>0.00</u> | <u>0.00</u> | <u>350.00</u> | <u>0.00</u> |
| | Expense | 67,734.00 | 5,568.77 | 19,612.43 | 48,121.57 | 28.96 |
| 227 | Recycling | 9,499.00 | -5,480.11 | -18,061.38 | 27,560.38 | -190.14 |

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-------------------|-------------------|-------------------|----------------|------------------|
| 228 | Fund | | | | | |
| | Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | <u>1,000.00</u> | <u>352.15</u> | <u>1,770.91</u> | <u>-770.91</u> | <u>177.09</u> |
| | Revenue | 1,000.00 | 352.15 | 1,770.91 | -770.91 | 177.09 |
| | Expense | | | | | |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | <u>55,000.00</u> | <u>55,000.00</u> | <u>55,000.00</u> | <u>0.00</u> | <u>100.00</u> |
| | Expense | 55,000.00 | 55,000.00 | 55,000.00 | 0.00 | 100.00 |
| 228 | Fund | -54,000.00 | -54,647.85 | -53,229.09 | -770.91 | 98.57 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|---------------|----------------|-------------|---------------|------------------|
| 305 | GO TIF Revenue Bonds 2018A | | | | | |
| | Revenue | | | | | |
| | Miscellaneous Revenue | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| | Expense | | | | | |
| | Other Services and Charges | 475.00 | 0.00 | 0.00 | 475.00 | 0.00 |
| | Debt Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 475.00 | 0.00 | 0.00 | 475.00 | 0.00 |
| 305 | GO TIF Revenue Bonds 2018A | -175.00 | 0.00 | 0.00 | -175.00 | 0.00 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-------------------|------------------|-------------------|------------------|------------------|
| 306 | 2019A Improvement Bonds | | | | | |
| | Revenue | | | | | |
| | Miscellaneous Revenue | 500.00 | 357.12 | 1,095.48 | -595.48 | 219.10 |
| | Other Financing Sources | <u>122,981.00</u> | <u>68,198.00</u> | <u>66,612.04</u> | <u>56,368.96</u> | <u>54.16</u> |
| | Revenue | 123,481.00 | 68,555.12 | 67,707.52 | 55,773.48 | 54.83 |
| | Expense | | | | | |
| | Other Services and Charges | 475.00 | 0.00 | 575.00 | -100.00 | 121.05 |
| | Debt Service | <u>117,938.00</u> | <u>0.00</u> | <u>109,375.00</u> | <u>8,563.00</u> | <u>92.74</u> |
| | Expense | 118,413.00 | 0.00 | 109,950.00 | 8,463.00 | 92.85 |
| 306 | 2019A Improvement Bonds | 5,068.00 | 68,555.12 | -42,242.48 | 47,310.48 | -833.51 |

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|---------------------------------|-------------------|----------------|-----------------|-------------------|------------------|
| 401 | General Capital Projects | | | | | |
| | Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 1,500.00 | 269.20 | 1,120.57 | 379.43 | 74.70 |
| | Other Financing Sources | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Revenue | 1,500.00 | 269.20 | 1,120.57 | 379.43 | 74.70 |
| | Expense | | | | | |
| | Other Services and Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Capital Outlay | 85,000.00 | 0.00 | 0.00 | 85,000.00 | 0.00 |
| | Other Uses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Expense | 85,000.00 | 0.00 | 0.00 | 85,000.00 | 0.00 |
| 401 | General Capital Projects | -83,500.00 | 269.20 | 1,120.57 | -84,620.57 | -1.34 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|--------------------------------|-----------------|-------------------|-------------------|-------------------|------------------|
| 403 | Street Capital Projects | | | | | |
| | Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 4,000.00 | 725.84 | 3,118.98 | 881.02 | 77.97 |
| | Other Financing Sources | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Revenue | 4,000.00 | 725.84 | 3,118.98 | 881.02 | 77.97 |
| | Expense | | | | | |
| | Capital Outlay | 0.00 | 17,024.00 | 17,024.00 | -17,024.00 | 0.00 |
| | Debt Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Expense | 0.00 | 17,024.00 | 17,024.00 | -17,024.00 | 0.00 |
| 403 | Street Capital Projects | 4,000.00 | -16,298.16 | -13,905.02 | 17,905.02 | -347.63 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|------------------------------|-----------------|----------------|-----------------|-----------------|------------------|
| 404 | Park Capital Projects | | | | | |
| | Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 4,000.00 | 366.06 | 1,523.76 | 2,476.24 | 38.09 |
| | Other Financing Sources | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Revenue | 4,000.00 | 366.06 | 1,523.76 | 2,476.24 | 38.09 |
| | Expense | | | | | |
| | Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| | Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404 | Park Capital Projects | 4,000.00 | 366.06 | 1,523.76 | 2,476.24 | 38.09 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|-------------------------|----------|----------------|-------------|----------|------------------|
| 406 | Park Dedication Revenue | 3,000.00 | 619.14 | 2,577.24 | 422.76 | 85.91 |
| | Miscellaneous Revenue | | | | | |
| | Revenue | 3,000.00 | 619.14 | 2,577.24 | 422.76 | 85.91 |
| 406 | Park Dedication | 3,000.00 | 619.14 | 2,577.24 | 422.76 | 85.91 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|------------------|------------------|------------------|-----------------|------------------|
| 414 | Development Revenue | 4,000.00 | 536.49 | 2,624.23 | 1,375.77 | 65.61 |
| | Miscellaneous Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Financing Sources | | | | | |
| | Revenue | 4,000.00 | 536.49 | 2,624.23 | 1,375.77 | 65.61 |
| | Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Services and Charges | 68,198.00 | 68,198.00 | 68,198.00 | 0.00 | 100.00 |
| | Other Uses | | | | | |
| | Expense | 68,198.00 | 68,198.00 | 68,198.00 | 0.00 | 100.00 |
| 414 | Development | -64,198.00 | -67,661.51 | -65,573.77 | 1,375.77 | 102.14 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|----------------|----------------|-------------|-------------|------------------|
| 415 | Housing Redevelopment | | | | | |
| | Revenue | | | | | |
| | Miscellaneous Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | | | | | |
| | Other Services and Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | | Expense | 0.00 | 0.00 | 0.00 | 0.00 |
| 415 | Housing Redevelopment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-----------------|----------------|---------------|-----------------|------------------|
| 416 | TIF District No. 1-2 | | | | | |
| | Revenue | | | | | |
| | Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 3,000.00 | 167.00 | 695.17 | 2,304.83 | 23.17 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 3,000.00 | 167.00 | 695.17 | 2,304.83 | 23.17 |
| | Expense | | | | | |
| | Other Services and Charges | 550.00 | 0.00 | 0.00 | 550.00 | 0.00 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 550.00 | 0.00 | 0.00 | 550.00 | 0.00 |
| 416 | TIF District No. 1-2 | 2,450.00 | 167.00 | 695.17 | 1,754.83 | 28.37 |

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-------------------|------------------|-------------------|-------------------|------------------|
| 602 | Sanitary Sewer Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Charges for Services | 294,493.00 | 11,995.80 | 90,733.78 | 203,759.22 | 30.81 |
| | Miscellaneous Revenue | 8,000.00 | 1,450.04 | 6,063.27 | 1,936.73 | 75.79 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 302,493.00 | 13,445.84 | 96,797.05 | 205,695.95 | 32.00 |
| | Expense | | | | | |
| | Personal Services | 80,010.00 | 5,830.84 | 25,454.49 | 54,555.51 | 31.81 |
| | Supplies | 800.00 | 80.62 | 426.02 | 373.98 | 53.25 |
| | Other Services and Charges | 177,093.00 | 21,873.72 | 90,879.15 | 86,213.85 | 51.32 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 257,903.00 | 27,785.18 | 116,759.66 | 141,143.34 | 45.27 |
| 602 | Sanitary Sewer | 44,590.00 | -14,339.34 | -19,962.61 | 64,552.61 | -44.77 |

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023



| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-------------------|------------------|------------------|------------------|------------------|
| 603 | Storm Water Revenue | | | | | |
| | Intergovernmental Revenues | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Charges for Services | 1,14,805.00 | 3,533.38 | 34,053.24 | 80,751.76 | 29.66 |
| | Miscellaneous Revenue | 4,500.00 | 690.26 | 2,862.75 | 1,637.25 | 63.62 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 119,305.00 | 4,223.64 | 36,915.99 | 82,389.01 | 30.94 |
| | Expense | | | | | |
| | Personal Services | 68,118.00 | 4,997.27 | 21,739.02 | 46,378.98 | 31.91 |
| | Supplies | 750.00 | 80.62 | 312.44 | 437.56 | 41.66 |
| | Other Services and Charges | 20,150.00 | 666.86 | 6,849.12 | 13,300.88 | 33.99 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 89,018.00 | 5,744.75 | 28,900.58 | 60,117.42 | 32.47 |
| 603 | Storm Water | 30,287.00 | -1,521.11 | 8,015.41 | 22,271.59 | 26.46 |

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|----------------------------|-------------|----------------|-------------|-------------|------------------|
| 999 | Fund | | | | | |
| | Revenue | | | | | |
| | Taxes | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Miscellaneous Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Financing Sources | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | | | | | |
| | Personal Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Services and Charges | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Capital Outlay | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Debt Service | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Other Uses | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Expense | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 999 | Fund | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

General Ledger Revenue vs Expense



User: heather.butkowski
 Printed: 6/9/2023 3:52:35 PM
 Period 04 - 04
 Fiscal Year 2023

| Account Number | Description | Budget | Current Period | YTD Balance | Variance | % Expend/Collect |
|----------------|-------------|--------------|----------------|-------------|--------------|------------------|
| Revenue Total | | 2,304,345.00 | 187,483.97 | 405,605.42 | 1,898,739.58 | 0.176 |
| Expense Total | | 2,407,795.00 | 313,664.21 | 967,542.37 | 1,440,252.63 | 0.4018 |
| Grand Total | | -103,450.00 | -126,180.24 | -561,936.95 | 458,486.95 | 5.432 |

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date June 9, 2023

ITEM NUMBER Liquor License
for Day in the Park

STAFF INITIAL Jim

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

In 2018, the Day in the Park planning committee supported having adult beverages and the applicable ordinances were updated to allow temporary on-sale liquor licenses for city events. Bent Brewstillery in Roseville has again agreed to sell and serve beer at Day in the Park. In previous years they have also offered wine and mixed drinks.

Attached is the application required by the State. Once approved by the City Council, staff will submit it to the State for approval.

OPTIONS:

Approve by adopting the consent agenda or remove for discussion.

STAFF RECOMMENDATION:

By approving the consent agenda, the City Council is approving a temporary on-sale liquor license for Bent Brewstillery to sell adult beverages at Day in the Park on July 13, 2023.



Minnesota Department of Public Safety
 Alcohol and Gambling Enforcement Division
 445 Minnesota Street, Suite 1600, St. Paul, MN 55101
 651-201-7507 Fax 651-297-5259 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

| | | | |
|-----------------------------------|---|-------------------|----------|
| Name of organization | Date organized | Tax exempt number | |
| Bent Brewstillery | June 11, 2011 | 45-2650832 | |
| Organization Address | City | State | Zip Code |
| 1744 Terrace Dr | Roseville | Minnesota | 55113 |
| Name of person making application | Business phone | Home phone | |
| Bartley Blume | 651-233-3843 | | |
| Date(s) of event | Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer | | |
| 7/13/2023 | <input checked="" type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input type="checkbox"/> Other non-profit | | |
| Organization officer's name | City | State | Zip Code |
| Bartley Blume | Roseville | Minnesota | 55113 |
| Organization officer's name | City | State | Zip Code |
| | | Minnesota | |
| Organization officer's name | City | State | Zip Code |
| | | Minnesota | |


Location where permit will be used. If an outdoor area, describe.
 Lauderdale Community Park
 1885 Fulham St, Lauderdale MN 55113

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
 See attached.

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

| | |
|---|--|
| City of Lauderdale | Jun 13, 2023 |
| City or County approving the license | Date Approved |
| \$0 | Jul 13, 2023 |
| Fee Amount | Permit Date |
| N/A | jim.bownik@lauderdalemn.org |
| Date Fee Paid | City or County E-mail Address |
| | 651-792-7650 |
| | City or County Phone Number |
|  | Heather Butkowski |
| Signature City Clerk or County Official | Please Print Name of City Clerk or County Official |

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion X _____
Action _____
Resolution _____
Work Session _____

Meeting Date June 13, 2023

ITEM NUMBER Walsh Lake Proposal

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City owns four lots around Walsh Lake. The purchase was the result of a lawsuit settlement the City was involved with decades ago. The lots have largely been left untouched and have sprouted invasive species and the shoreline has erosion issues. The same holds true for the Roseville side of the lake.

In speaking with the Ramsey County staff that treated the Japanese Knotweed in the Nature Area, they said they work with cities to submit grant applications for Legacy Amendment funds for the restoration work. They agreed to work with us and Roseville on a project. In digging deeper into the issues, we discussed two unknowns that impact the grant application. The first is that some of the adjacent property owners would like to buy the parcels to add the property to what they own. The second is the past interest in creating a trail or pathway along the lakeshore.

No decisions are required tonight but staff asked the city engineer to put together a proposal regarding a path. That is attached. The path would include a boardwalk to keep the path within public property. Kellie Schliegel, City Engineer, will be at the meeting to answer any questions that arise.

OPTIONS:

STAFF RECOMMENDATION:

To: Heather Butkowski, City Administrator From: Kellie Schlegel
City of Lauderdale Minneapolis
Project/File: 193801702 Date: June 8, 2023

Reference: Walsh Lake Pathway/Boardwalk

This memo summarizes preliminary estimated costs to design and construct a 10' wide gravel trail and boardwalk around the northwest corner of Walsh Lake, connecting the existing gravel path to the north to Pleasant Street to the south. These estimated costs are based on approximately 300' of gravel pathway and 120' of raised boardwalk as shown on the attached figure.

We estimate the following project costs for the proposed improvements:

Estimated Construction Costs:

Trail: \$50,000
Boardwalk: \$165,000
Contingency (20%): \$43,000
Subtotal – Construction: \$258,000

Estimated Indirect Costs:

Design/Bidding: \$40,000
Geotechnical Investigation: \$15,000
Construction Administration/Observation: \$15,000
Contingency (20%): \$14,000
Subtotal – Indirect Costs: \$84,000

Total Estimated Cost: \$342,000

Note that these costs are preliminary. If the City wishes to proceed with this work, we can provide different options for boardwalk construction (i.e. wood, steel, concrete) and more-detailed cost comparisons.

Please let me know if you have any questions or would like additional information.

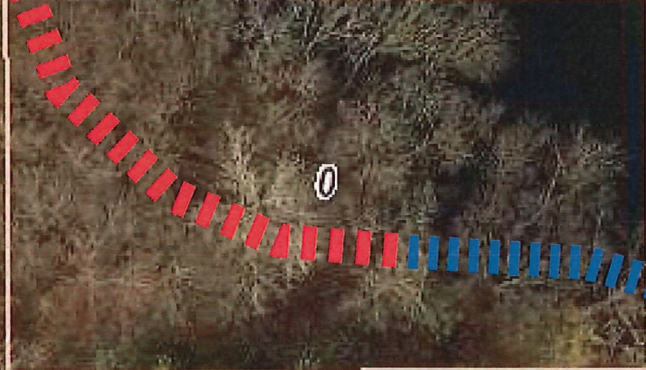
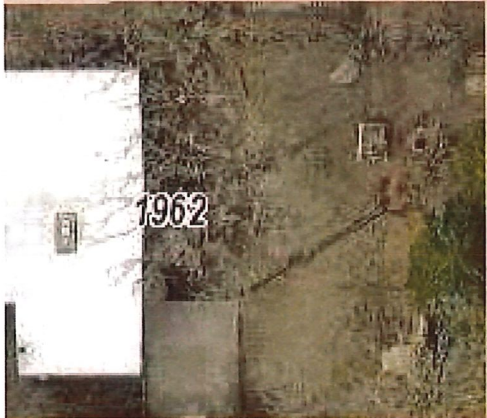
Sincerely,

STANTEC CONSULTING SERVICES INC.



Kellie M. Schlegel PE
Senior Associate Engineer

Walsh Lake Trail
Preliminary Location Map



Proposed 10' Gravel Path
Proposed 10' Boardwalk

**PRELIMINARY COST ESTIMATE
WALK LAKE TRAIL/BOARDWALK
City of Lauderdale**

June 2023
193801702

Estimated Trail Length 300 LF
Estimated Boardwalk Length 120 LF

| ESTIMATED CONSTRUCTION COSTS | | | | | PROJECT TOTAL |
|--|-------------------------------|------|------|-------------|---------------------|
| ITEM NO. | TRAIL | UNIT | QNTY | UNIT PRICE | |
| 1 | MOBILIZATION | LS | 1 | \$3,000.00 | \$3,000.00 |
| 2 | TRAFFIC CONTROL | LS | 1 | \$1,000.00 | \$1,000.00 |
| 3 | EXCAVATION/GRADING | CY | 230 | \$40.00 | \$9,200.00 |
| 4 | CLASS 5 AGGREGATE BASE | TN | 170 | \$35.00 | \$5,950.00 |
| 5 | TREE CLEARING | LS | 1 | \$20,000.00 | \$20,000.00 |
| 6 | CONCRETE PEDESTRIAN CURB RAMP | LS | 1 | \$2,500.00 | \$2,500.00 |
| 7 | EROSION CONTROL/RESTORATION | LS | 1 | \$8,000.00 | \$8,000.00 |
| TOTAL ESTIMATED CONSTRUCTION COST - TRAIL | | | | | \$49,650.00 |
| ITEM NO. | BOARDWALK | UNIT | QNTY | UNIT PRICE | TOTAL |
| 8 | MOBILIZATION | LS | 1 | \$9,000.00 | \$9,000.00 |
| 9 | BOARDWALK - HELICAL PILES | EA | 24 | \$3,000.00 | \$72,000.00 |
| 10 | BOARDWALK WITH RAILING | LF | 120 | \$700.00 | \$84,000.00 |
| TOTAL ESTIMATED CONSTRUCTION COST - BOARDWALK | | | | | \$165,000.00 |
| SUBTOTAL ESTIMATED CONSTRUCTION COST | | | | | \$214,650.00 |
| CONSTRUCTION CONTINGENCY (20%) | | | | | \$42,930.00 |
| TOTAL ESTIMATED CONSTRUCTION COST | | | | | \$257,580.00 |

| ESTIMATED INDIRECT COSTS | | | | | PROJECT TOTAL |
|--|---|------|------|-------------|--------------------|
| ITEM NO. | | UNIT | QNTY | UNIT PRICE | |
| 1 | ENGINEERING DESIGN/BIDDING | LS | 1 | \$40,000.00 | \$40,000.00 |
| 2 | GEOTECHNICAL EVALUATION | LS | 1 | \$15,000.00 | \$15,000.00 |
| 3 | CONSTRUCTION ADMINISTRATION/OBSERVATION | LS | 1 | \$15,000.00 | \$15,000.00 |
| SUBTOTAL ESTIMATED INDIRECT COSTS | | | | | \$70,000.00 |
| INDIRECT CONTINGENCY (20%) | | | | | \$14,000.00 |
| TOTAL ESTIMATED INDIRECT COST | | | | | \$84,000.00 |

| TOTAL ESTIMATED PROJECT COST | | | | | PROJECT TOTAL |
|-------------------------------------|-------------------|------|------|------------|---------------------|
| ITEM NO. | | UNIT | QNTY | UNIT PRICE | |
| 1 | CONSTRUCTION COST | | | | \$257,580.00 |
| 2 | INDIRECT COST | | | | \$84,000.00 |
| TOTAL ESTIMATED PROJECT COST | | | | | \$341,580.00 |