

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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August 8, 2023

**Call to Order**

Mayor Pro Tem Pulford called the Regular City Council meeting to order at 7:03 p.m.

**Roll Call**

Councilors present: Jeff Dains, Sharon Kelly, Evan Sayre, and Mayor Pro Tem Duane Pulford.  
Councilor absent: Mayor Mary Gaasch.

Staff present: Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Pro Tem Pulford asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Kelly to approve the agenda. Motion carried unanimously.

Mayor Pro Tem Pulford asked if there were corrections to the minutes of the July 25, 2023 city council meeting. There being none, Councilor Kelly moved and seconded by Councilor Sayre to approve the minutes of the July 25, 2023 city council meeting. Motion carried unanimously.

Mayor Pro Tem Pulford asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Sayre to approve the claims totaling \$54,454.73. Motion carried unanimously.

**Consent**

Councilor Sayre moved and seconded by Councilor Kelly to approve the Consent Agenda thereby acknowledging the June financial report and the quarterly investment report.

**Informational Presentations/Reports**

A. City Council Updates

Councilor Kelly shared that the League of Minnesota Cities has an informative webinar on how to conclude a meeting posted on their website.

**Discussion/Action Item**

A. Request by Real Estate Equities to Amend Fencing Materials at 1795 Eustis Street – Resolution No. 080823A – Amending the Landscape Plan Exhibit of the Final Planned Unit Development (PUD) at 1795 Eustis Street to Construct an Alternate Fence Specification Located Generally along the Southern Property Line of 1766 Malvern Street and 1775 Eustis Street

In the lead up to the approvals for The Fern, staff met with the two adjacent neighbors to discuss fencing materials that would screen their property from the new development. They requested

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cedar fencing. That request was memorialized in the development documents for the project. Current Real Estate Equities staff were unaware of this and contracted for the installation of a white vinyl fence.

Ownership of the adjacent properties has changed and those owners prefer the white vinyl fence. Due to their mistake and knowledge of the preference of the new adjacent property owners, Real Estate Equities put forward a request to change from cedar to vinyl fencing. The change can be done by resolution if approved by the Council. The Council is under no obligation to approve the resolution and Real Estate Equities will install a cedar fence if the resolution is not approved.

Council members discussed the request but preferred to remain with the originally agreed upon cedar fencing product. Mayor Pro Tem Pulford asked if there was a motion for a resolution. There being none, the motion failed.

**Set Agenda for Next Meeting**

Bownik stated that the August 22 council meeting might include an electronic funds transfer policy, the 2024 budget and levy, and a side yard setbacks variance request from the owners of 1897 Malvern Street.

**Work Session**

A. Community Development Update

Bownik stated that there were no additional updates.

B. Opportunity for the Public to Address the City Council

Mayor Pro Tem Pulford opened the floor to those in attendance interested in addressing the Council. There being nobody interested in speaking, Mayor Pro Tem Pulford closed the floor.

**Adjournment**

Councilor Sayre moved and seconded by Councilor Kelly to adjourn the meeting at 7:23 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline  
Deputy City Clerk