

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, NOVEMBER 14, 2023
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the October 24, 2023 City Council Meetings
 - c. Claims Totaling \$133,220.56
4. **CONSENT**
 - a. Snow Removal Agreement with 8th Day Landscaping
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. **DISCUSSION / ACTION ITEM**
 - a. Resolution No. 111423A – Approving Conditional Use Permit at 2520 Larpenteur Avenue West
 - b. Smoking of Tobacco and Cannabis in Public Parks Draft Ordinance
 - c. Agreement Regarding Suburban Representation on St. Paul Regional Water Board of Water Commissioners
 - d. Long-Term Planning Follow Up Session with Victoria Holthaus of AEM Financial Solutions
 - e. Resolution No. 111423B – Transferring the Final Portion of the Coronavirus Local Fiscal Recovery Funds Established under the American Rescue Plan Act
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. October Financial Report
 - b. Truth-in-Taxation Public Hearing: 2024 Budget and Levy Presentation

- c. 2024 Utility Rate Setting

12. WORK SESSION

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. ADJOURNMENT

To provide public comments, join us via Zoom.

You are invited to a Zoom webinar.

When: Nov 14, 2023 07:00 PM Central Time (US and Canada)

Topic: November 14, 2023 Lauderdale City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82174410929?pwd=ZDlFSUIVUldlOZDFqVDgwQk1ZS0c0QT09>

Passcode: 954877

Or One tap mobile :

+13052241968,,82174410929# US

+13092053325,,82174410929# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Webinar ID: 821 7441 0929

International numbers available: <https://us02web.zoom.us/j/kc1e7rxf4L>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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October 24, 2023

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:10 p.m.

Roll Call

Councilors present: Evan Sayre, Sharon Kelly, Duane Pulford, Jeff Dains, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Pulford moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the October 10, 2023 city council meeting. There being none, Councilor Kelly moved and seconded by Councilor Pulford to approve the minutes of the October 10, 2023 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Sayre moved and seconded by Councilor Pulford to approve the claims totaling \$20,639.70. Motion carried unanimously.

Consent

Councilor Kelly moved and seconded by Councilor Sayre to approve the Consent Agenda thereby acknowledging the September financial report and the third quarter investment report.

Informational Presentations/Reports

A. City Council Updates

Assistant to the City Administrator Bownik shared a Halloween update. On Halloween night, candy and beverages will be available from 5-6 p.m. at City Hall. The City's event will compliment other festivities hosted by residents. Volunteers are welcome to decorate and set-up at City Hall during the morning and afternoon of October 31.

Mayor Gaasch stated that voting for the school board election will take place at Lauderdale City Hall on November 7 from 7:00 a.m. – 8:00 p.m. Early voting is available at select Ramsey County sites.

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October 24, 2023

Councilor Sayre shared that he and Councilor Kelly recently attended a tour of the Corval campus.

Councilor Pulford stated that he has been attending the online League of Minnesota Cities forums.

Councilor Dains shared that the Ramsey County League of Local Governments is doing another climate action plan.

Public Hearings

A. Public Hearing on the Approval of a Housing Program for a Multifamily Housing Development and the Issuance of Revenue Obligations known as the AGRA Project to be Constructed in the City of Minneapolis – Resolution No. 102423A

Julie Eddington of Kennedy and Graven gave a presentation to the Council regarding the City's participation in securing housing revenue bonds for Franklin LP to build an affordable housing complex in Minneapolis. Eddington also prepared a resolution for Council consideration.

Prior to adopting the resolution, the City Council held a public hearing.

Mayor Gaasch opened the floor at 7:24 p.m. to those in attendance interested in addressing the Council on this issue. There being nobody interested in speaking, Mayor Gaasch closed the floor at 7:25 p.m.

Councilor Pulford made a motion to adopt Resolution No. 102423A — A Resolution Authorizing the Issuance, Sale, and Delivery of Multifamily Housing Revenue Obligation for the Benefit of Franklin LP; Approving a Housing Program; and Authorizing the Execution and Delivery of Documents Related Thereto. The motion was seconded by Councilor Dains and carried unanimously.

B. Conditional Use Permit Application for 2520 Larpenteur Avenue West

The applicant, SilverSky Auto LLC, requested a conditional use permit for auto sales, service, and repair at 2520 Larpenteur Avenue. Staff said that the proposed use complies with required provisions including ownership and off-street parking.

The applicants, Hunter Sonnek and Levi Drude-Huff, attended to explain their plans and answer questions from the Council.

Mayor Gaasch opened the floor at 7:37 p.m. to those in attendance interested in addressing the Council on this issue. There being nobody interested in speaking, Mayor Gaasch closed the floor at 7:38 p.m.

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Councilor Kelly made a motion to approve a conditional use permit to SilverSky Auto & Brait Commercial for auto sales, service, and repair at 2520 Larpenteur Avenue West with the condition that Brait Commercial obtains certificate of occupancy permits from the City's building official. This was seconded by Councilor Pulford and carried unanimously.

C. Tree Abatement at 1836 Carl Street – Resolution No. 102423B

A dead / diseased tree fell on the garage at 1836 Carl Street. Typically, staff are able to work with the owners of dead and diseased trees to have them removed through a petition and waiver agreement. In this case, someone other than the owner manages the property and they have not taken responsibility for correcting the situation.

Prior to voting, the City Council must hold a hearing on the matter should the party responsible for the property wish to address the City Council.

Mayor Gaasch opened the floor at 7:47 p.m. to those in attendance interested in addressing the Council on this issue. There being nobody interested in speaking, Mayor Gaasch closed the floor at 7:48 p.m.

Councilor Pulford made a motion to adopt Resolution No. 102423B—A Resolution Abating a Diseased or Hazardous Tree at 1836 Carl Street. This was seconded by Councilor Kelly and carried unanimously.

Discussion/Action Item

A. Long-Term Planning Session with Victoria Holthaus of AEM Financial Solutions

Earlier this year, the Council authorized AEM Financial Solutions (AEM) to prepare a long-term financial plan for the City. The emphasis of the plan was to analyze the financial opportunity costs of Ramsey County's Eustis Street turn back proposal. Additionally, AEM looked at inflationary pressure on future budgets and the financing of the capital improvement plan.

The draft long-term plan included the revised costs received from Ramsey County for Eustis Street. The cost-share for not taking road ownership increased from \$600,000 to \$1,143,480 primarily due to better estimates of the retaining walls and right-of-way acquisition costs. The city engineer provided costs for the long-term maintenance costs (one road life cycle of 50-55 years) should the City take ownership of Eustis Street south of Larpenteur.

Vicki Holthaus of AEM Financial Solutions presented her analysis on the issue and answered questions from the Council. The draft long-term plan showed financing of future capital improvements on a ten-year bond replacement schedule. The Council asked Holthaus to prepare revised modeling on a twenty-year bond repayment plan that more closely matches the life cycle of the current city streets. Holthaus will be at a future meeting to share the results.

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B. Adopting and Certifying Liens for Delinquent Utilities and Unpaid Services – Resolution No. 102423C

Each year the City must submit a resolution to Ramsey County certifying special assessments. This year, the City had one multi-year special assessment that was negotiated via a petition and waiver agreement. The resolution is a formality as the petition and waiver agreements eliminate the need for a public hearing and the owners have forgone the right to appeal.

Councilor Kelly made a motion to adopt Resolution No. 102423C—A Resolution Levying Special Assessments. This was seconded by Councilor Sayre and carried unanimously.

Set Agenda for Next Meeting

Butkowski stated that the November 14 council meeting might include a smoking of cannabis and tobacco in public parks draft ordinance and conditional use permit approval resolution for 2520 Larpenteur Avenue West.

Work Session

A. Community Development Update

Butkowski shared that Ramsey County's open house and presentation regarding Eustis Street would take place on October 25 from 5:30-7:30 p.m. at City Hall. She also said that street sweeping was scheduled for next week; a controlled burn was scheduled for Seminary Pond later this year; and that the hockey rink was painted white this past weekend.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council. There being nobody interested in speaking, Mayor Gaasch closed the floor.

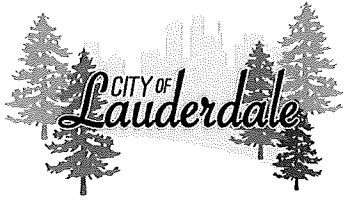
Adjournment

Councilor Sayre moved and seconded by Councilor Dains to adjourn the meeting at 9:05 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

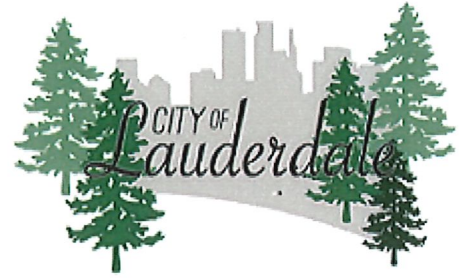
To: Mayor and City Council
From: City Administrator
Meeting Date: November 14, 2023
Subject: List of Claims

The claims totaling \$133,220.56 are provided for City Council review and approval that includes check numbers 28651 to 28678.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
 Printed: 11/9/2023 1:40 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	34	AFSCME MN Council 5 PR Batch 52200.10.2023 Union Dues	10/27/2023 PR Batch 52200.10.2023 Unic	228.24
Total for this ACH Check for Vendor 34:				228.24
ACH	389	Blue Cross Blue Shield of Minnesota PR Batch 52200.10.2023 Vision Insurance	10/27/2023 PR Batch 52200.10.2023 Visi	12.82
Total for this ACH Check for Vendor 389:				12.82
ACH	43	Public Employees Retirement Association PR Batch 52200.10.2023 PERA Coordinated PR Batch 52200.10.2023 PERA Coordinated	10/27/2023 PR Batch 52200.10.2023 PER PR Batch 52200.10.2023 PER	1,253.08 1,086.00
Total for this ACH Check for Vendor 43:				2,339.08
ACH	44	Minnesota Department of Revenue PR Batch 52200.10.2023 State Income Tax	10/27/2023 PR Batch 52200.10.2023 Stat	759.00
Total for this ACH Check for Vendor 44:				759.00
ACH	45	ICMA Retirement Corporation PR Batch 52200.10.2023 Deferred Comp PR Batch 52200.10.2023 Deferred Comp	10/27/2023 PR Batch 52200.10.2023 Def PR Batch 52200.10.2023 Def	1,312.90 1,658.42
Total for this ACH Check for Vendor 45:				2,971.32
ACH	46	Internal Revenue Service PR Batch 52200.10.2023 Medicare Employer Po PR Batch 52200.10.2023 FICA Employee Portio PR Batch 52200.10.2023 FICA Employer Portio PR Batch 52200.10.2023 Medicare Employee Pc PR Batch 52200.10.2023 Federal Income Tax	10/27/2023 PR Batch 52200.10.2023 Mec PR Batch 52200.10.2023 FIC PR Batch 52200.10.2023 FIC PR Batch 52200.10.2023 Mec PR Batch 52200.10.2023 Fed	283.44 1,211.91 1,211.91 283.44 2,267.70
Total for this ACH Check for Vendor 46:				5,258.40
Total for 10/27/2023:				11,568.86
ACH	43	Public Employees Retirement Association PR Batch 52300.11.2023 PERA Coordinated PR Batch 52300.11.2023 PERA Coordinated	11/10/2023 PR Batch 52300.11.2023 PER PR Batch 52300.11.2023 PER	1,244.34 1,078.43
Total for this ACH Check for Vendor 43:				2,322.77
ACH	44	Minnesota Department of Revenue PR Batch 52300.11.2023 State Income Tax	11/10/2023 PR Batch 52300.11.2023 Stat	751.59
Total for this ACH Check for Vendor 44:				751.59
ACH	45	ICMA Retirement Corporation	11/10/2023	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 52300.11.2023 Deferred Comp	PR Batch 52300.11.2023 Defe	1,215.17
		PR Batch 52300.11.2023 Deferred Comp	PR Batch 52300.11.2023 Defe	1,658.42
		Total for this ACH Check for Vendor 45:		2,873.59
ACH	46	Internal Revenue Service	11/10/2023	
		PR Batch 52300.11.2023 Federal Income Tax	PR Batch 52300.11.2023 Fede	2,143.72
		PR Batch 52300.11.2023 FICA Employer Portio	PR Batch 52300.11.2023 FIC.	1,113.38
		PR Batch 52300.11.2023 Medicare Employee Pc	PR Batch 52300.11.2023 Med	260.38
		PR Batch 52300.11.2023 FICA Employee Portio	PR Batch 52300.11.2023 FIC.	1,113.38
		PR Batch 52300.11.2023 Medicare Employer Po	PR Batch 52300.11.2023 Med	260.38
		Total for this ACH Check for Vendor 46:		4,891.24
ACH	47	Public Employees Insurance Program	11/10/2023	
		PR Batch 52300.11.2023 Health Insurance	PR Batch 52300.11.2023 Heal	2,788.45
		PR Batch 52300.11.2023 Dental	PR Batch 52300.11.2023 Den	85.20
		Total for this ACH Check for Vendor 47:		2,873.65
		Total for 11/10/2023:		13,712.84
28651	65 19948002	Allstream Inc. Fax Line	11/14/2023	88.84
		Total for Check Number 28651:		88.84
28652	373	ARAMARK Uniform & Career Apparel Gr	11/14/2023	
	6290182557	October Uniforms		19.21
	6290182557	October Uniforms		19.22
	6290184883	October Uniforms		19.68
	6290184883	October Uniforms		19.69
	6290187193	November Uniforms		19.21
	6290187193	November Uniforms		19.22
	6290189630	November Uniforms		19.45
	6290189630	November Uniforms		19.44
		Total for Check Number 28652:		155.12
28653	383 S1 474681110123	Aspen Waste Systems of Minnesota Inc November Refuse Service	11/14/2023	403.23
		Total for Check Number 28653:		403.23
28654	52 112023	Bluechip Tree Company Inc 1836 Carl Tree Removal Abatement	11/14/2023	3,400.00
		Total for Check Number 28654:		3,400.00
28655	29 4394	City of St Anthony November Police Services	11/14/2023	71,692.50
		Total for Check Number 28655:		71,692.50
28656	25 112023	County of Ramsey Recording Fee - 1743 Malvern Street Variance	11/14/2023	46.00
		Total for Check Number 28656:		46.00
28657	25	County of Ramsey PR Batch 52200.10.2023 Short Term Disability	11/14/2023 PR Batch 52200.10.2023 Sho	96.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		PR Batch 52200.10.2023 Long Term Disability	PR Batch 52200.10.2023 Lon	104.75
		PR Batch 52200.10.2023 Life Insurance	PR Batch 52200.10.2023 Life	229.43
	RISK-002263	October Insurance Processing Fee		25.00
Total for Check Number 28657:				455.89
28658	25	County of Ramsey	11/14/2023	
	EMCOM-011249	October Fleet Support		6.24
	EMCOM-011264	October CAD Services		75.17
	EMCOM-011280	October 911 Dispatch Services		462.60
Total for Check Number 28658:				544.01
28659	270	Jeff Dains	11/14/2023	
	112023	LMC Conference - JD		652.61
Total for Check Number 28659:				652.61
28660	61	Gopher State One Call	11/14/2023	
	3100536	October Locates		24.30
Total for Check Number 28660:				24.30
28661	134	Katrina Joseph	11/14/2023	
	00137	October Legal Services		925.00
Total for Check Number 28661:				925.00
28662	78	League of Minnesota Cities Insurance Trust	11/14/2023	
	WC23-24	2023-2024 Work Comp Insurance		9.39
	WC23-24	2023-2024 Work Comp Insurance		10.14
	WC23-24	2023-2024 Work Comp Insurance		2.72
	WC23-24	2023-2024 Work Comp Insurance		5.65
	WC23-24	2023-2024 Work Comp Insurance		226.76
	WC23-24	2023-2024 Work Comp Insurance		78.28
	WC23-24	2023-2024 Work Comp Insurance		127.37
	WC23-24	2023-2024 Work Comp Insurance		183.07
	WC23-24	2023-2024 Work Comp Insurance		149.70
	WC23-24	2023-2024 Work Comp Insurance		6.97
	WC23-24	2023-2024 Work Comp Insurance		3.95
Total for Check Number 28662:				804.00
28663	387	Metro-INET	11/14/2023	
	1571	November IT Services		2,190.00
Total for Check Number 28663:				2,190.00
28664	24	Metropolitan Council	11/14/2023	
	0001164354	December Waste Water		12,824.43
Total for Check Number 28664:				12,824.43
28665	411	Midwest Fence & Mfg Co	11/14/2023	
	192660	Hinges for Dog Park Gate		74.00
Total for Check Number 28665:				74.00
28666	410	Ralph Mikel	11/14/2023	
	112023	Skating Rink Paint Work		3,000.00
Total for Check Number 28666:				3,000.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
28667	140 112023	Minnesota Department of Agriculture 2024 Tree Care Registry	11/14/2023	25.00
Total for Check Number 28667:				25.00
28668	12 2023-197 2023-197 2023-197	NineNorth October Virtual Meeting Charge October Webstreaming & Archiving October Virtual Meeting Production	11/14/2023	103.75 255.41 360.00
Total for Check Number 28668:				719.16
28669	84 112023 112023 112023 112023 112023 112023 112023 112023 112023 112023 112023 112023 112023 112023	North Star Bank Cardmember Services Hirshfield's - Paint for Skating Rink Amazon - Dog Park Sign October Costco Fuel Costco - Halloween Candy October Costco Fuel Costco - Halloween Supplies Amazon - Halloween Supplies October Costco Fuel USPS - Certified Letter & Stamps Hirshfield's - Paint for Skating Rink Pomp's Tire - Truck Tire Repair Amazon - Halloween Supplies	11/14/2023	164.95 32.50 36.37 178.69 36.37 130.52 43.03 169.72 140.56 1,039.92 48.28 23.77
Total for Check Number 28669:				2,044.68
28670	11 2023-629	North Suburban Communications Commiss 3Q23 Contribution	11/14/2023	951.38
Total for Check Number 28670:				951.38
28671	10 0001624430	On Site Sanitation Inc 10/13/2023 - 11/24/2023 Park Portable Restroom	11/14/2023	53.61
Total for Check Number 28671:				53.61
28672	388 PS-INV103042	PeopleService Inc November Wastewater	11/14/2023	600.00
Total for Check Number 28672:				600.00
28673	286 112023	Joe Sax 2023 Community Park Hill Mowing	11/14/2023	1,215.00
Total for Check Number 28673:				1,215.00
28674	81 112023 112023 112023	St Paul Regional Water Service 1885 Fulham St 1891 Walnut St 1915 Walnut St	11/14/2023	55.98 96.08 26.34
Total for Check Number 28674:				178.40
28675	26 2146677	Stantec Consulting Services Inc General Engineering Services	11/14/2023	961.25
Total for Check Number 28675:				961.25
28676	4 SI008358	The Neighborhood Recycling Company Inc October Multi-Family Recycling	11/14/2023	420.21

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	SI008358	October Single Unit Dwelling		3,026.73
			Total for Check Number 28676:	3,446.94
28677	3 514310556	US National Equipment Finance Inc November Copier Lease	11/14/2023	176.00
			Total for Check Number 28677:	176.00
28678	74 848388563 851671831	Xcel Energy 1891 Walnut Street Larpenteur Avenue	11/14/2023	222.83 64.68
			Total for Check Number 28678:	287.51
			Total for 11/14/2023:	107,938.86
			Report Total (39 checks):	133,220.56

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date November 14, 2023

ITEM NUMBER LA Snow Removal

STAFF INITIAL AS

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City received a proposal from 8th Day Landscaping for the quickly approaching winter season. They raised their price by 4.4% or \$30 per month. They clear snow in front of the homes along Larpenteur Avenue.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council directs staff to enter into a contract with 8th Day Landscaping for snow removal services as presented.

Contract between the City of Lauderdale and 8th Day Landscaping, LLC.

This contract (the "Agreement") is made and entered into this 14th day of November, 2023, between the City of Lauderdale, Minnesota (the "City"), and 8th Day Landscaping, LLC., (the "Contractor"), (collectively, the "Parties").

Scope of Services

Snow plowing specifications for roadways, driveways and parking areas:

Snow removal of roadways, driveways, and parking areas is not a part of the scope of services expected from the Contractor. In the event the services are needed, city staff will make arrangement with the Contractor at the *Equipment/Product Rates* defined below.

Snow shoveling specifications: Trigger depth: 1.5 inches

The snow removal area is identified in *Appendix A: Sidewalk Segments for Snow Removal*.

Snow shoveling will be completed by hand or power method. Snow shoveling will be completed with the following guidelines.

1. Snow will be removed from the walkways so as to maintain a minimum clearance of 36 inches. Cut outs for bus access also will be cleared to maintain a minimum width of 36 inches.
2. Walkways will be shoveled within 12 hours of cessation of snow. This standard will be used for all snowfalls that meet the trigger depth, and do not exceed 6 inches. For snow falls that are between 6-12 inches, the standard snow removal time will be extended an additional 18 hours. Any snowfall that exceeds 12 inches will be handled on a best effort basis.
3. Removal of ice built-up is not the responsibility of the Contractor.
4. All mail boxes will be shoveled around so they may be accessible for the residents and mail carriers. This will be completed within 12 hours for snowfalls that meet trigger depth, but do not exceed 6 inches. Snowfalls over 6 inches will extend their removal time an additional 18 hours.
5. Fire hydrants will be cleared of snow within 12 hours, for all snowfalls that meet trigger depth, but do not exceed 6 inches. Snow falls that exceed 6 inches will extend the removal time an additional 18 hours. Any snowfall that exceeds 12 inches will be handled on a best effort basis.
6. On occasion when temperatures reach -15F or less, shoveling may be delayed until safer working conditions prevail.

Snow Removal: Call out

In the event a property owner along Larpenteur Avenue does not perform snow removal or snow removal satisfactorily, the Contractor agrees to provide snow removal service in the same manner as it does in the contract area identified in Appendix A. This service requires a phone call or electronically written notice from the City Administrator or their designee. The Contractor will perform the service within 24 hours of receiving notice. Services will be provided at the costs identified in *Equipment/Product Rates* and billed to the City. The City is responsible for seeking reimbursement from the property owner serviced.

Sanding of driveways, parking lots, and walks

Sanding of drives, parking areas, walks, walkways, and steps will be completed as requested. Sanding and salting is available at an extra charge and will be billed at \$120.00 per ton of sand salt mix. The Contractor is not held responsible for injuries or accidents related to winter

conditions. The Contractor will not be held responsible for turf damage due to sanding or salting.

Sanding / Salting / De-icing Options (upon request)

Ice melt products will be applied to roads and walkways as requested only. Cost for ice melt on roadways is \$120.00 per ton of salt sand mix or \$0.75 per pound applied to walkways. The Contractor is not held responsible for injuries or accidents related to winter conditions. The Contractor will not be held responsible for turf damage due to deicing procedures. The City will contact the Contractor when the City would like salt, sand, or deicing products dispersed. This will require a phone call or written statement from the City Administrator or their designee.

Inspections

The Contractor will inspect sidewalks by May 15, and report any damages caused by snow plowing. Any damages that occur in excess of \$150.00 must be reported immediately.

Responsibility of the City

The following activities are not part of this contract; however, the Contractor will advise the City to reduce costs in these areas.

1. Ice accumulation.
2. The use of deicer materials or activities not defined in these specifications to promote safety.
3. Snow removal, hauling, or relocating snow piles.
4. Any damage caused by protruding objects from paved areas, or from items not visible to the Contractor at the time of snow operations.
5. Snow removal requests that are below the specific trigger depth, or that are outside the specifications.

Compensation

The Contractor will furnish all labor and materials for contract specifications. The above contract is valid from November 1, 2023 to April 30, 2024. The Monthly Contract amount is \$680.00 per month which the City will pay in six equal installments of \$710.00. The City agrees to pay the Contractor in full within 35 days of date of invoice. Payments not received within 35 days will be charged a service charge of 2% per month. Any increase in taxes or other regulations that become effective during the term of this agreement shall be passed on to the City.

-Any increase in fuel prices over 25% will be passed on to the City.

-Any services performed outside of these specifications will be billed at the following rates.

Equipment/Product Rates

The following rates apply to additional services performed by the Contractor. A minimum charge of \$75 applies to callouts.

- ½ ton plow truck with operator: \$63.00 per hour
- ¾ ton plow truck with operator: \$79.00 per hour
- One-ton plow truck with operator: \$89.00 per hour
- Hand shoveling: \$49.00 per/man hour
- Sidewalk salt: \$0.75 per/lb. applied

- Magnesium salt: \$1.00 per/lb. applied
- Walk behind blower: \$55.00 per/hour
- Salt and sand mixture-for driveways: \$120.00 per ton
- Strait salt mixture- for driveways: \$150.00 per ton
- Bobcat with operator: \$110.00 per hour (1 hour minimum.)
- Dump truck with operator: \$150.00 per hour (1 hour minimum)

Terms of Contract

1. Terms and Conditions

The term of this contract shall be for a period of six months commencing on November 1, 2023 and terminating on April 30, 2024. The time performance of any portion of the obligations of the Contractor under this agreement shall be of the essence, subject only to delay caused by or contributed to by act of the City, its agents or employees, labor disputes, fire, unavoidable casualties, act of God, or action or non-action of utilities or of local, state, or federal government.

2. Insurance

The Contractor shall fully insure itself against any and all liability which it may have under the worker's compensation law, general liability, and automobile coverage. The Contractor shall furnish a certificate of insurance to City prior to beginning work.

3. Force Majeure

The Contractor shall not be liable to City for any damages to property, personal injuries, or other liability arising outside of the Contractor's control including but not limited to, vandalism, flood, rain, fire, wind, heavy snow, freezing, strikes, lack of salt availability, other natural causes, acts of God or acts of persons other than the Contractor's employees or agents.

4. Independent Contractor Relationship.

It is expressly understood that the Contractor is an "independent contractor" and not an employee of the City. The Contractor shall have control over the manner in which the services are performed under this Agreement. The Contractor shall supply, at its own expense, all materials, supplies, equipment and tools required to accomplish the work contemplated by this Agreement. The Contractor shall not be entitled to any benefits from the City, including, without limitation, insurance benefits, sick and vacation leave, workers' compensation benefits, unemployment compensation, disability, severance pay, or retirement benefits.

5. Indemnification.

The Contractor agrees to defend and indemnify the City, and its employees, officials, volunteers and agents from and against all claims, actions, damages, losses and expenses arising out of the Contractor's performance or failure to perform its duties under this Agreement.

6. General Provisions.

- A. Assignment. The Contractor may not assign this Agreement to any other person unless written consent is obtained from the City.
- B. Amendments. Any modification or amendment to this Agreement shall require a written agreement signed by both Parties.

- C. Governing Law. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Minnesota.
- D. Savings Clause. If any court finds any portion of this Agreement to be contrary to law or invalid, the remainder of the Agreement will remain in full force and effect.
- E. Waivers. The waiver by either party of any breach or failure to comply with any provision of this Agreement by the other party shall not be construed as, or constitute a continuing waiver of such provision or a waiver of any other breach of or failure to comply with any other provision of this Agreement.
- F. No Waiver by City. By entering into this agreement, the City does not waive its entitlement to any immunity under statute or common law.
- G. Termination. Either party may terminate this agreement at any time for any reason. If the contract is terminated early, the City will pay a prorated fee for services performed to date.

7. Complete Agreement

This agreement and all amendments and exhibits hereto specifically signed and incorporated herein, constitutes the entire agreement between the parties and supersede any and all other agreements, either oral or in writing. By signing below, each party acknowledges that they have read and understand this agreement and that no representation, inducement, promise or agreement oral or otherwise, has been made by any party, which is not embodied within. This agreement shall be construed as objectively in the light of its overall purpose, which is to provide the services herein for compensation. Neither the souse nor the authorship of this agreement shall cause bias or presumption in the constitution or interpretation of this agreement. Any changes to the terms or conditions of this agreement are not binding unless in writing and signed by both parties hereto.

8. Notices

Notices under this contract shall be reserved on the parties by certified mail at the following addresses:

City:
 City of Lauderdale
 1891 Walnut St.
 Lauderdale, MN 55113

Contractor:
 8th Day Landscaping
 1965 Margaret St N
 N. St. Paul, MN 55109

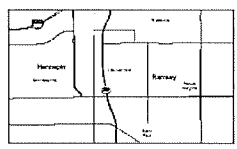
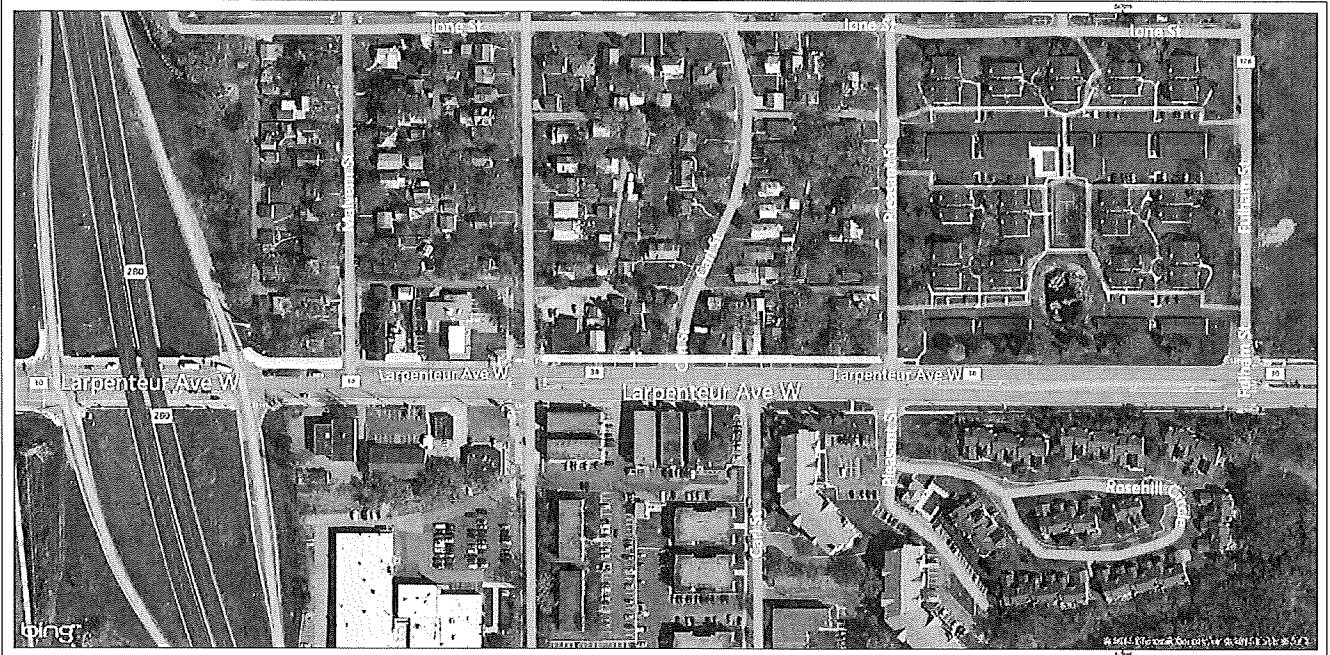
In witness thereof, the parties hereto have executed this agreement the day and year first written above.

By: _____
 Heather Butkowski, Lauderdale City Administrator

By: _____
 Daniel Alfred Owner/Operator
 8th Day Landscaping

Appendix A

Sidewalks Segments for Snow Removal



Sidewalk RFP
Option 1
City of Lauderdale, MN



Microsoft product names are either registered trademarks or trademarks of Microsoft Corporation.

Printed & Bound by: [unreadable] 1/18/2011 10:00 AM

**LAUDERDALE COUNCIL
ACTION FORM**

ACTION REQUESTED Consent _____ Presentation _____ Public Hearing _____ Discussion _____ <input checked="" type="checkbox"/> Action _____ <input checked="" type="checkbox"/> Resolution _____ <input checked="" type="checkbox"/> Work session _____ _____	MEETING DATE <u>November 14, 2023</u> ITEM NUMBER <u>Resolution approving a conditional use permit for 2520 Larpenteur Ave W</u> STAFF INITIAL <u>Jim</u> APPROVED BY ADMINISTRATOR _____
---	--

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last meeting, the City Council directed staff to bring back a resolution of approval, with some conditions. The resolution is attached.

OPTIONS:

- 1) Adopt the attached resolution as presented..
- 2) Modify the resolution before adoption.

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 111423A - A Resolution Granting a Conditional Use Permit to SilverSky Auto LLC & Brait Commercial LLC for auto sales, service, and repair at 2520 Larpenteur Ave W.

COUNCIL ACTION:

Member _____ introduced the following resolution and moved its adoption:

RESOLUTION NO. 111423A

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION GRANTING A CONDITIONAL USE PERMIT TO
SILVERSKY AUTO LLC AND BRAIT COMMERCIAL LLC
FOR AUTO SALES, SERVICE AND REPAIR FOR A PORTION OF
THE PROPERTY AT 2520 LARPENTEUR AVE W**

WHEREAS, SilverSky Auto LLC (the “Co-Applicant”) operates a business for automotive sales and personal vehicle reconstruction; and

WHEREAS, Brait Commercial LLC (the “Co-Applicant”) is the owner of an industrial property located at 2520 Larpenteur Ave W (the “Property”); and

WHEREAS, the Co-Applicants have applied for a conditional use permit for auto sales, service and repair in the I-1 District; and

WHEREAS, on October 24, 2023, following written notice to the owners of all properties located within 350 feet of the Property, the city council conducted a public hearing on the Co-Applicants’ request for a conditional use permit for the proposed use and received written and oral testimony related thereto; and

WHEREAS, upon the conclusion of the public hearing, the city council authorized the preparation of this resolution granting the conditional use permit, subject to certain terms and conditions.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Lauderdale that a conditional use permit be issued to the Co-Applicants to authorize the use of auto sales, service and repair at the Property, subject to the following terms and conditions:

1. The conditional use permit shall apply specifically to “Warehouse 4”, which is a one-floor unit on the south end of the building and is depicted on Exhibit A attached hereto.
2. The conditional use permit shall not be issued and valid until the building owner obtains a Certificate of Occupancy Permit from the City’s building official.
3. The business shall prevent material leaks from going down the drain by using a fluid absorbent, a PIG extra-duty absorbent mat roll and a seal on the drain.
4. The uses allowed with the conditional use permit are restricted in accordance with the Co-Applicant’s letter attached hereto as Exhibit B.
5. The business owner shall obtain and maintain a dealership license for vehicle sales.

Adopted by the city council of the city of Lauderdale this 14th day of November, 2023.

Mary Gaasch, Mayor

ATTEST:

(SEAL)

Heather Butkowski, City Administrator-Clerk

Exhibit A

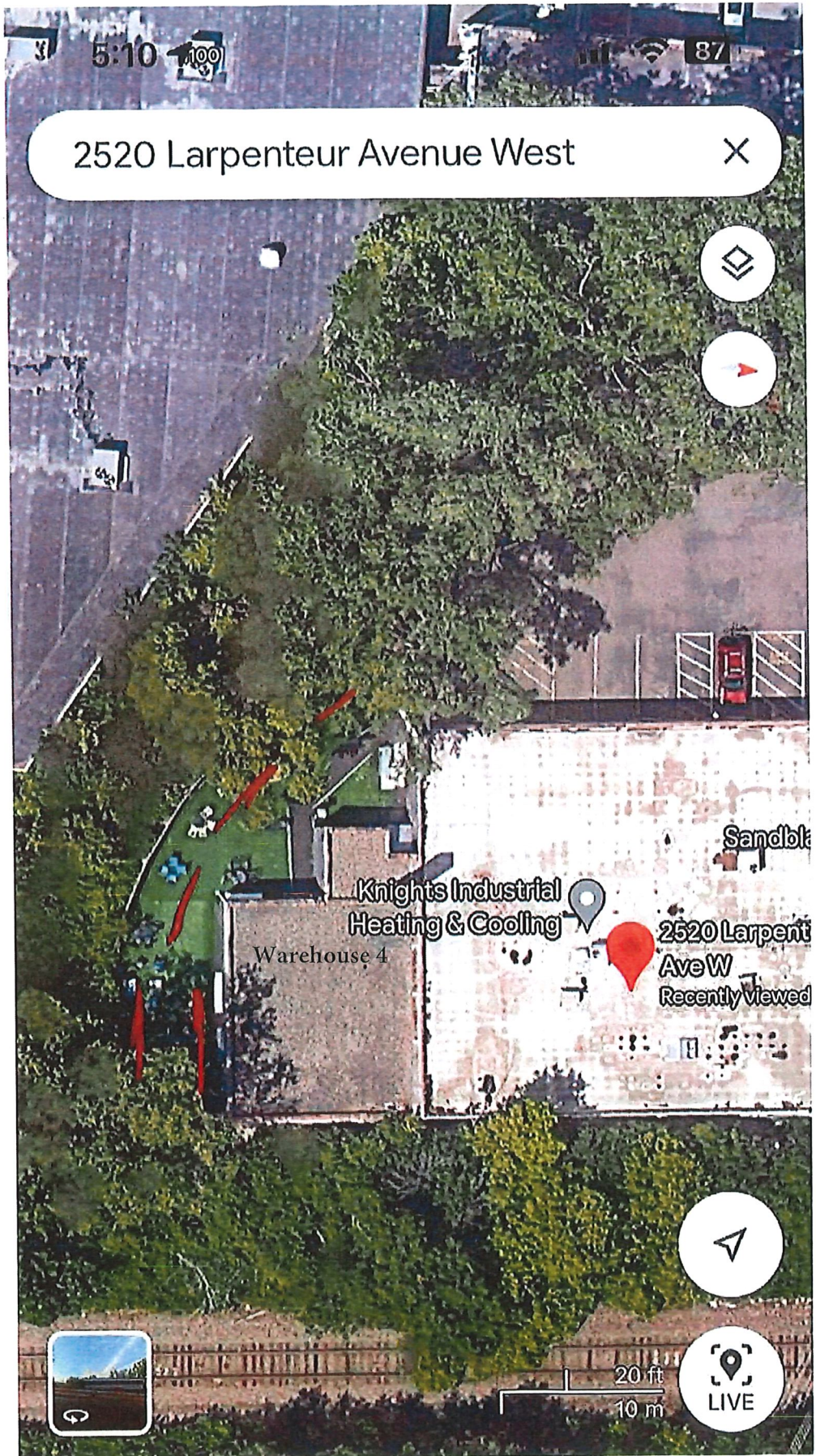


Exhibit A

Address:	
2520 Larpenter Ave W, Lauderdale, MN 55113	
Ownership	Brait Commercial LLC
Unit	Warehouse 4
Rentable Sq Footage:	2106.92 Sq Ft
Usable Sq Footage:	2045 Sq Ft
Total Building Sq Footage:	14385.65 Sq Ft

Work Space
&
Mechanical

1773.83^{Ft²}

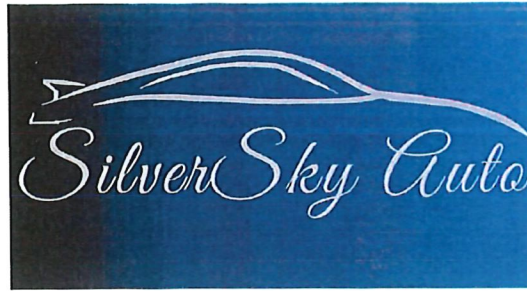
Bathroom 76.67^{Ft²}

Mess Room 79.83^{Ft²}

Office 80.67^{Ft²}



Exhibit B



SilverSky Auto LLC is seeking a Conditional Use Permit for the express purposes of automotive sales and personal reconstruction of vehicles.

The reason we are applying for a conditional use permit is to host a small automotive dealership. We're looking to purchase and sell an average of 3 vehicles, every 2.5 months. Averaging just over 14 vehicles annually. Our main focus is acquiring vehicles with salvage titles, repairing them, and then selling the finished product. We find the majority of our vehicles through auction houses and work with specialists to repair damages that we are unable to service ourselves. We will be utilizing skates underneath wheels to maneuver vehicles indoors, and store them with ease.

Addressing 10-12-5: Performance Standards by Letter:

- A- We will not be personally handling any flammable or combustible materials.
- B- We utilize nothing that will interfere with or affect electrical systems.
- C- The use of power tools will be included in our business, these are hand-operated and won't impact the surrounding community.
- D- Our use will not include or attract any phenomena of vibration.
- E- Business use will not exude any particulates of gasses or odors.
- F- On the topic of pollution, our production of such will be very minimal. As we mentioned above, we shall be utilizing automotive skates, in large part, to maneuver vehicles indoors. Reducing emissions and therefore air pollution. There will be no painting on the property or use of noxious gasses.
- G- There will be zero usage of devices or materials that produce exterior glare.
- H- Nothing we have will cause or exacerbate erosion of the property.
- I- Should a material leak in the space, we have a fluid absorbent, as well as a PIG extra-duty absorbent mat roll that will be placed around the drain, should any material reach it. (Maybe a special filter/seal on the drain)

Sincerely,

Hunter R. Sonnek

Managing Director

Levi R. Drude-Huff

Vice-President



+1 507-380-6379



6750 Overton Dr. NE, Fridley, MN
55432



silverskyauto@gmail.com

LAUDERDALE COUNCIL ACTION FORM

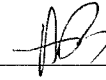
Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____
Resolution _____
Work Session _____

Meeting Date November 14, 2023

ITEM NUMBER Cannabis Discussion w/CA

STAFF INITIAL _____



APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City Attorney, Ron Batty, will be at the meeting to discuss cannabis and tobacco use in the City's parks. Revisions for the park ordinance are attached for Council review. In the margins are comments or discussion points that Ron and I discussed briefly and would like direction from the Council on.

The goal of this meeting is to discuss the draft ordinance and provide Ron direction on how to finalize it. After it is completed, staff will send the draft ordinance out to the community for a ten-day review period ahead of any votes on the matter.

STAFF RECOMMENDATION:

DRAFT
September 22, 2023

ORDINANCE NO. _____

CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA

**AN ORDINANCE AMENDING TITLE 7, CHAPTER 1 OF
THE CITY CODE REGARDING CITY PARKS**

Section I. Title 7, Chapter 1 of the Lauderdale City Code is amended by adding the underlined material and deleting the ~~stricken~~ material as follows:

CHAPTER 1
CITY PARKS

SECTION:

- 7-1-1: Purpose
- 7-1-2: Definitions
- 7-1-3: Permit Required
- 7-1-4: Application
- 7-1-5: Revocation
- 7-1-6: Alcoholic Beverages
- 7-1-7: Scheduling Activities
- 7-1-8: Time Limits
- 7-1-9: Prohibited Activities
- 7-1-9 10: Penalty

7-1-1: PURPOSE:

This Chapter is enacted to regulate the use of City park property for organized activities thereby ensuring the maximum utilization of such property by all citizens and providing for the general welfare, health and safety of the citizens of the City. (Ord. 61, 9-13-1973)

There is sufficient medical evidence showing that tobacco smoke is a major contributor to indoor air pollution and that breathing secondhand smoke or environmental tobacco smoke is a cause of diseases such as lung cancer, cardiovascular disease, and respiratory disease and a cause of strokes and heart attacks; that the discarding of tobacco products pollute the land and water and may be ingested by small children, pets, birds or fish; and that it is desirable to provide a safe and healthy environment for residents and members of the public while using city parks. The City also believes that use of cannabis in city parks will have an adverse impact on the environment similar to that of tobacco products and will discourage the use and enjoyment of such places by members of the public. An additional purpose is to set forth the rules banning the use of tobacco products and cannabis in city parks, thereby making such areas cleaner, safer, and more enjoyable for city residents and the public.

7-1-2: DEFINITIONS:

For the purposes of this Chapter, the terms defined in this Section have the meanings given them:

3.2 PERCENT MALT LIQUOR: Has the meaning given to it by Minnesota Statutes, section 340A.101, subd. 19.

ADMINISTRATOR: The City Administrator or his or her duly authorized representative.

CANNABIS: means cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products as those terms are defined in Minnesota Statutes, section 342.01, as it may be amended from time to time.

EDIBLE CANNABINOID PRODUCT: means any product that is intended to be either eaten, or consumed as a beverage, by humans, and which contains a cannabinoid product in combination with other consumable ingredients as defined in Minnesota Statutes, section 151.72, subd. 1.

ELECTRONIC DELIVERY DEVICE: means any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption through inhalation of aerosol or vapor from the product. Electronic delivery device includes but is not limited to devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipe, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

Commented [HB1]: This is taken from state law but Ron plans to add cannabis language.

INTOXICATING LIQUOR: Has the meaning given it by Minnesota Statutes, section 340A.101, subd. 14.

ORGANIZED ACTIVITY: Any activity at which there are or will be assembled 50 or more persons. The term does not include athletic or recreational events regularly scheduled by the City as part of its recreation program.

OVERNIGHT PARKING: Parking in a park parking lot between the hours of 10:00 p.m. and 8:00 a.m.

PARK: The City's park at Roselawn and Fulham and any other area of the City established by the City as a public park.

Commented [HB2]: Add Skyview Park. Council to consider whether to apply to the Lauderdale Nature Area or city owned lots around Walsh Lake.

RESPONSIBLE PERSON: A person authorized by an organization to manage and exercise direct control of the organized activity. The term includes an individual conducting or organizing the activity. (Ord. 61, 9-13-1973; 1996 Code)

SMOKING: means inhaling, or exhaling smoke from any lighted or heated tobacco or tobacco product or cannabis; carrying any lighted or heated tobacco or tobacco product or cannabis intended for inhalation; and burning or carrying any lighted or heated product containing, made, or derived from nicotine, tobacco, cannabis, or other plant, whether natural or synthetic, that is

intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.

TOBACCO OR TOBACCO PRODUCT: means or tobacco product any substance, item or product containing, made, or derived from tobacco leaf, including but not limited to cigarettes; electronic cigarettes; cigars; pipe tobacco; snuff; fine cut or other chewing tobacco; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco; snuff flowers; cavendish; shorts; plug and twist tobaccos; dipping tobaccos; refuse scrapes, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco leaf prepared in such manner as to be suitable for chewing, sniffing, or smoking cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including but not limited to cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

USE: means smoking, inhaling, exhaling, burning, ingesting or carrying any lighted tobacco or tobacco product or cannabis in any manner or in any form; chewing, sniffing, and spitting any tobacco or tobacco product or cannabis or ingesting any edible cannabinoid product.

7-1-3: PERMIT REQUIRED:

It is unlawful for any person to conduct an organized activity in a City park without first having obtained a permit therefor. Individuals and groups of less than 50 may submit a permit application if they would like to reserve park facilities.

7-1-4: APPLICATION:

A. Time For Application; Forms:

1. Form: Application for the permit required by Section 7-1-3 shall be made to the Administrator by the responsible person on forms provided by the Administrator.
2. Time For Filing: The application shall be made at least 15 days prior to the organized activity.
3. Waiver Of Time: The Council may waive the above time limitations in appropriate cases, but in no event will a permit be issued unless all information required in the application is presented to the Council prior to the date of the organized activity.

B. Required Information: The application shall contain or be accompanied by a written statement containing the following regarding the organized activity:

1. The date or dates of the activity;

2. The name, address and telephone number and headquarters of the organization or person conducting the activity;
3. The name of the responsible person;
4. The park or portion thereof to be used;
5. An estimate of anticipated attendance;
6. The beginning and closing hours of the activity;
7. A statement that the activity is not to be held for the purpose of advertising any product, goods or services, and is not held for private profit;
8. A statement that adequate provisions for cleaning up the park area after the activity have been made; and
9. Such other information as the Administrator deems necessary.

C. Fee: No fee for the permit is required of residents of the City of Lauderdale. The Council may elect to charge non-residents for use of park facilities. Such fees will be adopted as part of the City's fee schedule as it may be amended from time to time.

D. Criteria For Issuance:

1. Required Conditions: The Administrator shall present the applications for organized activities to the Council which shall grant the permit if it finds:

- a. The proposed organized activity will not unreasonably interfere with the general public use of the park;
- b. The organized activity will not substantially interrupt the safe and orderly movement of traffic;
- c. The conduct of the organized activity is not reasonably likely to cause injury to persons or property or diminish the level of police protection elsewhere in the City; and
- d. The organized activity will not unreasonably interfere with or detract from the promotion of the public health, safety, recreation or welfare.

2. Additional Conditions: The Council may attach such conditions to the permit as it deems necessary to insure conduct of the organized activity in compliance with this Chapter including a security deposit for costs of cleanup. (Ord. 61, 9-13-1973)

7-1-5: REVOCATION:

The Council may revoke the permit prior to the activity or direct the termination of the activity if it finds that any information contained in the application is untrue, that any term or condition of

the permit or provision of this Chapter has been violated, or that the organized activity presents a threat to public health or safety.

7-1-6: ALCOHOLIC BEVERAGES:

A. Liquor Licenses: The City will not issue licenses for the sale of 3.2 percent malt liquor or intoxicating liquor in City parks.

Commented [HB3]: Reflect that the City issues temporary liquor license for Day in the Park each year.

B. Alcoholic Beverages in City Parks: 3.2 percent malt liquor and intoxicating liquor may be present and consumed when it is in the possession of the individuals that brought the beverages into the park and consumed by them.

7-1-7: SCHEDULING ACTIVITIES:

A. Administrator’s Duties: The Administrator or their duly authorized representative is responsible for the scheduling of organized activities and athletic or recreational events in the park. Events will be scheduled on a first come, first served basis.

Commented [HB4]: Is there a way to address the complaint of neighbors regarding the use of foul language by park users.

7-1-8: TIME LIMITS:

A. General Hours: City parks are open to the public between the hours of eight o’clock (8:00) A.M. and ten o’clock (10:00) P.M. of each day. An organized activity may be conducted whenever the park is open. No overnight camping is permitted.

Commented [HB5]: Camping is a pretty narrow term. Seems like terminology update would help.

B. Parking; Exception: Overnight parking in a parking lot at a City park is prohibited. An exception is made for the parking lot off of Roselawn Avenue at Community Park when the seasonal parking restrictions defined in Section 6-1-6 are in effect. The prohibition on overnight parking goes back into effect twelve hours after the roads have been plowed curb to curb.

7-1-9: PROHIBITED ACTIVITIES. Use of any tobacco or tobacco product or cannabis is prohibited in city parks. It is also unlawful for a person under the age of 21 to possess or consume an edible cannabinoid product or to distribute to another person under the age of 21 an edible cannabinoid product in a city park.

Commented [HB6]: Ron is comparing to state law regarding issues of sales versus possession for those under 21.

POSTING OF SIGNS: “Tobacco and Cannabis-Free Grounds” signs or signs with a similar designation will be clearly and conspicuously displayed at city parks to notify the public that smoking and other use of tobacco, tobacco products and cannabis is prohibited.

7-1-9 10: PENALTY:

Any person violating the provisions of this Chapter is guilty of a misdemeanor except that violations involving the use of cannabis in city parks is a petty misdemeanor. Each day that a violation continues shall be deemed a separate punishable offense.

Commented [HB7]: State law says cannabis use violations are petty misdemeanors. Should tobacco be the same? Tobacco use violations can be misdemeanors.

Section II: This ordinance shall become effective immediately following adoption and publication.

Passed by the city council of the city of Lauderdale on this ____ day of _____, 2023.

ATTEST:

Mary Gaasch, Mayor

Heather Butkowski, City Clerk-Administrator

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date November 14, 2023

ITEM NUMBER St. Paul Water Board

STAFF INITIAL HB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every eight to ten years, the suburban cities that sold their water utilities to St. Paul Regional Water have to adopt a new agreement. The purpose of the agreement is to set the schedule for the cities to appoint representation to the Board of Water Commissioners. The suburban cities have two seats. Historically, Maplewood has had a permanent seat as they are larger than Lauderdale, Falcon Heights, and West St. Paul and the water utility is located in Maplewood.

Since the last agreement in 2013, Mendota Heights sold their water utility to St. Paul Regional Water. The draft agreement adds them to the rotation with Lauderdale, Falcon Heights, and West St. Paul for representation on the Board of Water Commissioners.

As we share our city attorney with Maplewood, Ron Batty drafted the revised agreement. Needless to say, he is okay with it. At the end of the day, Lauderdale will appoint someone to the Board of Water Commissioners for a two-year term in 2030 since Lauderdale had the appointment just prior to Falcon Heights.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt the Agreement Regarding Suburban Representation on Board of Water Commissioners.

COUNCIL ACTION:

**AGREEMENT REGARDING SUBURBAN REPRESENTATION ON
BOARD OF WATER COMMISSIONERS**

This agreement (the “Agreement”) is made and entered into as of this ____ day of _____ 2023, by and among the Cities of Falcon Heights, Lauderdale, Maplewood, Mendota Heights, and West St. Paul, each a municipal corporation under the laws of Minnesota (collectively, the “Suburban Cities” or the “Parties”).

WITNESSETH:

WHEREAS, the Board of Water Commissioners (the “Board”), is a municipal corporation organized under the 1885 Laws of the State of Minnesota, Chapter 110, which laws originally provided for a five-member governing commission; and

WHEREAS, the Saint Paul Charter Commission and Saint Paul City Council by Resolution No. 96-1365 authorized that the composition and governance of the Board be enlarged and changed so as to allow for representation by suburban municipalities that have contracted with the Board for the provision of water services; and

WHEREAS, prior to January 1, 1998 the Board consisted of five total members: three Saint Paul City Council members appointed to two-year terms by the Mayor of Saint Paul, and two at-large Saint Paul citizen members appointed to four-year terms by the Mayor of Saint Paul; and

WHEREAS, in a contract between the Board and the City of Maplewood for the provision of water services entered into as of October 30, 1996 (the “Maplewood Agreement”), Maplewood and the Board agreed to enlarge Board membership to six total members with the additional member representing Maplewood; and

WHEREAS, in the Maplewood Agreement, the Board also agreed to enlarge the Board membership to seven total members in the event that other suburban cities enter into similar agreements with the Board; and

WHEREAS, the Cities of Falcon Heights, Lauderdale, Mendota Heights, and West St. Paul have executed agreements with the Board similar to the Maplewood Agreement, and therefore

Board membership has been expanded to a total of seven members– to increase the suburban representation on the Board; and

WHEREAS, the Suburban Cities are currently Parties to an agreement for representation on the Board which expires on December 31, 2023; and

WHEREAS, the Suburban Cities now wish to enter into a new 8-year agreement with new terms for shared representation on the Board.

NOW, THEREFORE, the Suburban Cities agree as follows:

SECTION I.

GENERAL PURPOSE

It is the general purpose of this Agreement to jointly and cooperatively develop a plan for representation by the Suburban Cities on the Board beginning January 1, 2024.

SECTION II.

SELECTION OF SUBURBAN REPRESENTATIVE TO

THE BOARD OF WATER COMMISSIONERS

The Parties agree that the two suburban representatives shall be selected on the following basis and according to the following terms:

1. The two suburban seats shall be designated as Seat A and Seat B.
2. Maplewood shall appoint a representative to the Board for Seat A. During the term of this Agreement, Maplewood’s appointee shall serve for such period or may be replaced with another representative as desired by the Maplewood City Council.

3. The second suburban representative shall be designated as Seat B, and shall consist of two-year terms commencing January 1, 2024 and shall be rotated among the suburban representatives in the following order:
 - a. January 1, 2024- December 31, 2025 – Falcon Heights
 - b. January 1, 2026- December 31, 2027 – Mendota Heights
 - c. January 1, 2028- December 31, 2029 – West St. Paul
 - d. January 1, 2030- December 31, 2031 - Lauderdale

4. The Parties agree that in the event an additional suburban community enters into a Water Service Agreement similar to those agreements executed by and between the Board and the Suburban Cities, this Agreement may be amended to include any such additional communities, which communities shall be subject to the same terms and conditions as the original communities. Maplewood hereby acknowledges that should additional cities join, Seat A may not remain an exclusive seat for Maplewood.

5. Vacancies – The Parties agree that a vacancy on the Board of Seat B shall be filled by the City currently holding the appointment and shall be for the period remaining in the term.

6. Amendment – The Parties agree that this Agreement may be amended only as may be mutually agreed to in writing by all of the Suburban Cities currently represented on the Board at the time of amendment.

7. Duration – The Parties agree that the term of this agreement shall continue until December 31, 2031, unless otherwise amended as provided herein.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their behalf respectively as of the day and year first above written.

Approved as to form:

CITY OF FALCON HEIGHTS

By: _____
City Attorney

By: _____
Randy Gustafson
Mayor, City of Falcon Heights

Date: _____

Date: _____


By: _____
Jack Linehan
City Administrator, City of Falcon Heights

Date: _____

Approved as to form:

CITY OF LAUDERDALE

By: _____
City Attorney

By:  _____
Mary Gaasch
Mayor, City of Lauderdale

Date: _____

Date: _____

By: _____
Heather Butkowski
City Administrator, City of Lauderdale

Date: _____

Approved as to form:

CITY OF MAPLEWOOD

By: _____
City Attorney

By: _____
Marylee Abrams
Mayor, City of Maplewood

Date: _____

Date: _____

By: _____
Melinda Coleman
City Manager, City of Maplewood

Date: _____

Approved as to form:

CITY OF WEST ST. PAUL

By: _____
City Attorney

By: _____
Dave Napier
Mayor, City of West St. Paul

Date: _____

Date: _____

By: _____
Nate Burkett
City Manager, City of West St. Paul

Date: _____

Approved as to form:

CITY OF MENDOTA HEIGHTS

By: _____
City Attorney

By: _____
Stephanie Levine
Mayor, City of Mendota Heights

Date: _____

Date: _____

By: _____
Cheryl Jacobson
City Administrator, City of Mendota Heights

Date: _____

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
 Public Hearing _____
 Discussion _____ X _____
 Action _____
 Resolution _____
 Work Session _____

Meeting Date October 24, 2023

ITEM NUMBER Abdo Planning Proposal

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Earlier this year, the Council authorized Abdo to prepare a long-term financial plan for the City. The emphasis of the plan was to analyze the financial opportunity costs of Ramsey County's Eustis Street turnback proposal. Additionally, they looked at inflationary pressure on the future of the budget and financing the capital improvement plan.

Based on the discussion from the last meeting, Vicki Holthaus of AEM Financial revised her analysis to include a twenty-year bond run. The longer payoff lowers the annual cost to property owners and reflects the minimum number of years a road lasts before it needs to be milled and overlaid.

Vicki will virtually attend the meeting to share her analysis. The page labeled "Twenty Year Bond All Projects" shows the cost to bond for city street improvements in 2026; the cost-share to not take ownership of Eustis Street south of Larpenteur; and \$500,000 for park improvements. The page labeled "Twenty Year Bond Mill and Overlay" shows the cost just for the city street improvements.

In order to pay for the city street repairs bonded for in 2026, the City will increase taxes 25% in 2027. For the median value home, this will result in a \$223 property tax increase. About \$65 will support the general fund and \$158 will pay the debt levy for the street project. If the Council elects to pay the cost-share for Eustis Street (and not take ownership of the road) and fund park improvements, the increase is 38% in 2027. For the median value home, this will result in a \$349 property tax increase. About \$65 will support the general fund, \$40 will support the park improvements, and about \$244 will pay the debt levy for the street project and the county cost-share. *In short, the additional cost per median value residential property to not take ownership of Eustis Street south of Larpenteur Avenue is \$86 per year over 20 years.*

The Council has to weigh the \$86 per year per household for 20 years cost against the cost to take ownership of the road. Attached are Versions 1 and 2 for the anticipated costs for future road maintenance depending whether the City owns the road.

Vicki is looking for the Council to provide direction on which of the scenarios is most likely to occur and she will put that scenario in the final report. Ramsey County also is looking forward to Council direction on ownership to begin preparing agreements.

Twenty Year Bond All Projects

City of Lauderdale, Minnesota
Schedule of Property Taxes Levied and Tax Rates
For the Years Ended December 31, 2023 (Actual) and 2024 to 2028 (Estimated)

		2023	2024	2025	2026	2027	2028
		Actual	Estimated	Estimated	Estimated	Estimated	Estimated
		Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
Property Taxes Levied for General Purposes							
101	General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
226	Communications	-	-	-	-	-	-
227	Recycling	-	-	-	-	-	-
	<i>Subtotal</i>	<u>1,010,172</u>	<u>1,110,179</u>	<u>1,187,892</u>	<u>1,271,044</u>	<u>1,360,017</u>	<u>1,455,218</u>
Property Taxes Levied for Capital							
401	Capital Improvement	y -	-	-	-	-	-
403	Street Improvement	y -	-	-	-	-	-
404	Park Improvement	y -	-	-	-	-	-
406	Park Dedication	y -	-	-	-	-	-
414	Development	y -	-	-	-	-	-
416	TIF District No. 1-2	y -	-	-	-	-	-
	<i>Subtotal</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Property Taxes Levied for Debt Service							
306	2019A GO Improvement Bonds	y -	-	-	-	-	-
TBD 1	2026A GO Improvement Bonds (Mill and Overlay)	y -	-	-	-	224,196	225,404
TBD 2	2026A GO Improvement Bonds (South Eustis)	y -	-	-	-	111,647	109,625
TBD 3	2026A GO Improvement Bonds (Park Projects)	y -	-	-	-	48,337	47,471
	<i>Subtotal</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>384,179</u>	<u>382,499</u>
Total Taxes Levied		<u>1,010,172</u>	<u>1,110,179</u>	<u>1,187,892</u>	<u>1,271,044</u>	<u>1,744,196</u>	<u>1,837,717</u>
Less: Distribution from fiscal disparities		<u>(129,672)</u>	<u>(130,959)</u>	<u>(132,269)</u>	<u>(133,591)</u>	<u>(134,927)</u>	<u>(136,276)</u>
City Net Levy		<u>\$ 880,500</u>	<u>\$ 979,220</u>	<u>\$ 1,055,623</u>	<u>\$ 1,137,453</u>	<u>\$ 1,609,269</u>	<u>\$ 1,701,441</u>
Tax Capacity							
Personal and Real Estate		\$ 3,391,905	\$ 3,676,339	\$ 3,786,629	\$ 3,900,228	\$ 4,017,235	\$ 4,137,752
Less: Contribution to fiscal disparities		<u>(264,976)</u>	<u>(266,067)</u>	<u>(268,728)</u>	<u>(271,415)</u>	<u>(274,129)</u>	<u>(276,870)</u>
Adjusted net tax capacity		<u>\$ 3,126,929</u>	<u>\$ 3,410,272</u>	<u>\$ 3,517,902</u>	<u>\$ 3,628,813</u>	<u>\$ 3,743,106</u>	<u>\$ 3,860,882</u>
Tax Rates							
General		28.16%	28.71%	30.01%	31.35%	33.52%	34.90%
Proposed debt levies		0.00%	0.00%	0.00%	0.00%	9.47%	9.17%
Proposed capital levies		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Scheduled debt levies		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total City Levy Tax Rate		<u>28.16%</u>	<u>28.71%</u>	<u>30.01%</u>	<u>31.35%</u>	<u>42.99%</u>	<u>44.07%</u>
Population		2,243	2,266	2,288	2,311	2,334	2,358
Taxes per Capita		<u>\$ 450</u>	<u>\$ 490</u>	<u>\$ 519</u>	<u>\$ 550</u>	<u>\$ 747</u>	<u>\$ 779</u>
Median Home Value (Jan 2)		\$ 274,300	\$ 300,600	\$ 302,103	\$ 303,614	\$ 305,132	\$ 306,657
Median Home Taxes (from city)		\$ 737	\$ 834	\$ 877	\$ 921	\$ 1,270	\$ 1,309
% change from prior year \$'s			13%	5%	5%	38%	3%
Tax Levy (\$)							
General		\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
Proposed Debt		-	-	-	-	384,179	382,499
Tax Levy (%)							
General		100%	100%	100%	100%	78%	79%
Proposed Debt		0%	0%	0%	0%	22%	21%
General Fund Percentage Change in Levy (%)			10%	7%	7%	7%	7%
Total Change in Levy (%)			10%	7%	7%	37%	5%

Twenty Year Bond Mill and Overlay

City of Lauderdale, Minnesota
Schedule of Property Taxes Levied and Tax Rates
For the Years Ended December 31, 2023 (Actual) and 2024 to 2028 (Estimated)

		2023	2024	2025	2026	2027	2028
		Actual	Estimated	Estimated	Estimated	Estimated	Estimated
		Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
Property Taxes Levied for General Purposes							
101	General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
226	Communications	-	-	-	-	-	-
227	Recycling	-	-	-	-	-	-
	<i>Subtotal</i>	<u>1,010,172</u>	<u>1,110,179</u>	<u>1,187,892</u>	<u>1,271,044</u>	<u>1,360,017</u>	<u>1,455,218</u>
Property Taxes Levied for Capital							
401	Capital Improvement	y -	-	-	-	-	-
403	Street Improvement	y -	-	-	-	-	-
404	Park Improvement	y -	-	-	-	-	-
406	Park Dedication	y -	-	-	-	-	-
414	Development	y -	-	-	-	-	-
416	TIF District No. 1-2	y -	-	-	-	-	-
	<i>Subtotal</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Property Taxes Levied for Debt Service							
306	2019A GO Improvement Bonds	y -	-	-	-	-	-
TBD 1	2026A GO Improvement Bonds (Mill and Overlay)	y -	-	-	-	224,196	225,404
TBD 2	2026A GO Improvement Bonds (South Eustis)	n -	-	-	-	-	-
TBD 3	2026A GO Improvement Bonds (Park Projects)	n -	-	-	-	-	-
	<i>Subtotal</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>224,196</u>	<u>225,404</u>
Total Taxes Levied		<u>1,010,172</u>	<u>1,110,179</u>	<u>1,187,892</u>	<u>1,271,044</u>	<u>1,584,213</u>	<u>1,680,622</u>
Less: Distribution from fiscal disparities		<u>(129,672)</u>	<u>(130,959)</u>	<u>(132,269)</u>	<u>(133,591)</u>	<u>(134,927)</u>	<u>(136,276)</u>
City Net Levy		<u>\$ 880,500</u>	<u>\$ 979,220</u>	<u>\$ 1,055,623</u>	<u>\$ 1,137,453</u>	<u>\$ 1,449,286</u>	<u>\$ 1,544,345</u>
Tax Capacity							
Personal and Real Estate		\$ 3,391,905	\$ 3,676,339	\$ 3,786,629	\$ 3,900,228	\$ 4,017,235	\$ 4,137,752
Less: Contribution to fiscal disparities		<u>(264,976)</u>	<u>(266,067)</u>	<u>(268,728)</u>	<u>(271,415)</u>	<u>(274,129)</u>	<u>(276,870)</u>
Adjusted net tax capacity		<u>\$ 3,126,929</u>	<u>\$ 3,410,272</u>	<u>\$ 3,517,902</u>	<u>\$ 3,628,813</u>	<u>\$ 3,743,106</u>	<u>\$ 3,860,882</u>
Tax Rates							
General		28.16%	28.71%	30.01%	31.35%	33.24%	34.64%
Proposed debt levies		0.00%	0.00%	0.00%	0.00%	5.48%	5.36%
Proposed capital levies		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Scheduled debt levies		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total City Levy Tax Rate		<u>28.16%</u>	<u>28.71%</u>	<u>30.01%</u>	<u>31.35%</u>	<u>38.72%</u>	<u>40.00%</u>
Population		2,243	2,266	2,288	2,311	2,334	2,358
Taxes per Capita		<u>\$ 450</u>	<u>\$ 490</u>	<u>\$ 519</u>	<u>\$ 550</u>	<u>\$ 679</u>	<u>\$ 713</u>
Median Home Value (Jan 2)		\$ 274,300	\$ 300,600	\$ 302,103	\$ 303,614	\$ 305,132	\$ 306,657
Median Home Taxes (from city)		\$ 737	\$ 834	\$ 877	\$ 921	\$ 1,144	\$ 1,188
% change from prior year \$'s			13%	5%	5%	24%	4%
Tax Levy (\$)							
General		\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
Proposed Debt		-	-	-	-	224,196	225,404
Tax Levy (%)							
General		100%	100%	100%	100%	86%	87%
Proposed Debt		0%	0%	0%	0%	14%	13%
General Fund Percentage Change in Levy (%)			10%	7%	7%	7%	7%
Total Change in Levy (%)			10%	7%	7%	25%	6%

Ten Year Bond

All projects

City of Lauderdale, Minnesota
 Schedule of Property Taxes Levied and Tax Rates
 For the Years Ended December 31, 2023 (Actual) and 2024 to 2028 (Estimated)

	2023	2024	2025	2026	2027	2028
	Actual	Estimated	Estimated	Estimated	Estimated	Estimated
	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
Property Taxes Levied for General Purposes						
101 General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
226 Communications	-	-	-	-	-	-
227 Recycling	-	-	-	-	-	-
Subtotal	1,010,172	1,110,179	1,187,892	1,271,044	1,360,017	1,455,218
Property Taxes Levied for Capital						
401 Capital Improvement	y -	-	-	-	-	-
403 Street Improvement	y -	-	-	-	-	-
404 Park Improvement	y -	-	-	-	-	-
406 Park Dedication	y -	-	-	-	-	-
414 Development	y -	-	-	-	-	-
416 TIF District No. 1-2	y -	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Property Taxes Levied for Debt Service						
306 2019A GO Improvement Bonds	y -	-	-	-	-	-
TBD 1 2026A GO Improvement Bonds (Mill and Overlay)	y -	-	-	-	340,263	345,041
TBD 2 2026A GO Improvement Bonds (South Eustis)	y -	-	-	-	169,704	169,467
TBD 3 2026A GO Improvement Bonds (Park Projects)	y -	-	-	-	72,547	75,487
Subtotal	-	-	-	-	582,514	589,995
Total Taxes Levied	1,010,172	1,110,179	1,187,892	1,271,044	1,942,531	2,045,213
Less: Distribution from fiscal disparities	(129,672)	(130,959)	(132,269)	(133,591)	(134,927)	(136,276)
City Net Levy	\$ 880,500	\$ 979,220	\$ 1,055,623	\$ 1,137,453	\$ 1,807,604	\$ 1,908,937
Tax Capacity						
Personal and Real Estate	\$ 3,391,905	\$ 3,676,339	\$ 3,786,629	\$ 3,900,228	\$ 4,017,235	\$ 4,137,752
Less: Contribution to fiscal disparities	(264,976)	(266,067)	(268,728)	(271,415)	(274,129)	(276,870)
Adjusted net tax capacity	\$ 3,126,929	\$ 3,410,272	\$ 3,517,902	\$ 3,628,813	\$ 3,743,106	\$ 3,860,882
Tax Rates						
General	28.16%	28.71%	30.01%	31.35%	33.81%	35.18%
Proposed debt levies	0.00%	0.00%	0.00%	0.00%	14.48%	14.26%
Proposed capital levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Scheduled debt levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total City Levy Tax Rate	28.16%	28.71%	30.01%	31.35%	48.29%	49.44%
Population	2,243	2,600	2,626	2,652	2,679	2,706
Taxes per Capita	\$ 450	\$ 427	\$ 452	\$ 479	\$ 725	\$ 756
Median Home Value (Jan 2)	\$ 274,300	\$ 300,600	\$ 302,103	\$ 303,614	\$ 305,132	\$ 306,657
Median Home Taxes (from city)	\$ 737	\$ 834	\$ 877	\$ 921	\$ 1,427	\$ 1,468
% change from prior year \$'s		13%	5%	5%	55%	3%
Tax Levy (\$)						
General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
Proposed Debt	-	-	-	-	582,514	589,995
Tax Levy (%)						
General	100%	100%	100%	100%	70%	71%
Proposed Debt	0%	0%	0%	0%	30%	29%
General Fund Percentage Change in Levy (%)		10%	7%	7%	7%	7%
Total Change in Levy (%)		10%	7%	7%	53%	5%

Scenario 2 - mill & overlay
10 year bond

City of Lauderdale, Minnesota
Schedule of Property Taxes Levied and Tax Rates
For the Years Ended December 31, 2023 (Actual) and 2024 to 2028 (Estimated)

	2023	2024	2025	2026	2027	2028
	Actual	Estimated	Estimated	Estimated	Estimated	Estimated
	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
Property Taxes Levied for General Purposes						
101 General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
226 Communications	-	-	-	-	-	-
227 Recycling	-	-	-	-	-	-
Subtotal	1,010,172	1,110,179	1,187,892	1,271,044	1,360,017	1,455,218
Property Taxes Levied for Capital						
401 Capital Improvement	y -	-	-	-	-	-
403 Street Improvement	y -	-	-	-	-	-
404 Park Improvement	y -	-	-	-	-	-
406 Park Dedication	y -	-	-	-	-	-
414 Development	y -	-	-	-	-	-
416 TIF District No. 1-2	y -	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Property Taxes Levied for Debt Service						
306 2019A GO Improvement Bonds	y -	-	-	-	-	-
TBD 1 2026A GO Improvement Bonds (Mill and Overlay)	y -	-	-	-	340,263	345,041
TBD 2 2026A GO Improvement Bonds (South Eustis)	n -	-	-	-	-	-
TBD 3 2026A GO Improvement Bonds (Park Projects)	n -	-	-	-	-	-
Subtotal	-	-	-	-	340,263	345,041
Total Taxes Levied	1,010,172	1,110,179	1,187,892	1,271,044	1,700,280	1,800,259
Less: Distribution from fiscal disparities	(129,672)	(130,959)	(132,269)	(133,591)	(134,927)	(136,276)
City Net Levy	\$ 880,500	\$ 979,220	\$ 1,055,623	\$ 1,137,453	\$ 1,565,353	\$ 1,663,982
Tax Capacity						
Personal and Real Estate	\$ 3,391,905	\$ 3,676,339	\$ 3,786,629	\$ 3,900,228	\$ 4,017,235	\$ 4,137,752
Less: Contribution to fiscal disparities	(264,976)	(266,067)	(268,728)	(271,415)	(274,129)	(276,870)
Adjusted net tax capacity	\$ 3,126,929	\$ 3,410,272	\$ 3,517,902	\$ 3,628,813	\$ 3,743,106	\$ 3,860,882
Tax Rates						
General	28.16%	28.71%	30.01%	31.35%	33.45%	34.84%
Proposed debt levies	0.00%	0.00%	0.00%	0.00%	8.37%	8.26%
Proposed capital levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Scheduled debt levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total City Levy Tax Rate	28.16%	28.71%	30.01%	31.35%	41.82%	43.10%
Population	2,243	2,600	2,626	2,652	2,679	2,706
Taxes per Capita	\$ 450	\$ 427	\$ 452	\$ 479	\$ 635	\$ 665
Median Home Value (Jan 2)	\$ 274,300	\$ 300,600	\$ 302,103	\$ 303,614	\$ 305,132	\$ 306,657
Median Home Taxes (from city)	\$ 737	\$ 834	\$ 877	\$ 921	\$ 1,235	\$ 1,280
% change from prior year \$'s		13%	5%	5%	34%	4%
Tax Levy (\$)						
General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
Proposed Debt	-	-	-	-	340,263	345,041
Tax Levy (%)						
General	100%	100%	100%	100%	80%	81%
Proposed Debt	0%	0%	0%	0%	20%	19%
General Fund Percentage Change in Levy (%)						
		10%	7%	7%	7%	7%
Total Change in Levy (%)						
		10%	7%	7%	34%	6%

Scenario 3 - M # 0
 + South Eustis
 10 year bond

City of Lauderdale, Minnesota
 Schedule of Property Taxes Levied and Tax Rates
 For the Years Ended December 31, 2023 (Actual) and 2024 to 2028 (Estimated)

	2023	2024	2025	2026	2027	2028
	Actual	Estimated	Estimated	Estimated	Estimated	Estimated
	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
Property Taxes Levied for General Purposes						
101 General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
226 Communications	-	-	-	-	-	-
227 Recycling	-	-	-	-	-	-
Subtotal	1,010,172	1,110,179	1,187,892	1,271,044	1,360,017	1,455,218
Property Taxes Levied for Capital						
401 Capital Improvement	y -	-	-	-	-	-
403 Street Improvement	y -	-	-	-	-	-
404 Park Improvement	y -	-	-	-	-	-
406 Park Dedication	y -	-	-	-	-	-
414 Development	y -	-	-	-	-	-
416 TIF District No. 1-2	y -	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Property Taxes Levied for Debt Service						
306 2019A GO Improvement Bonds	y -	-	-	-	-	-
TBD 1 2026A GO Improvement Bonds (Mill and Overlay)	y -	-	-	-	340,263	345,041
TBD 2 2026A GO Improvement Bonds (South Eustis)	y -	-	-	-	169,704	169,467
TBD 3 2026A GO Improvement Bonds (Park Projects)	n -	-	-	-	-	-
Subtotal	-	-	-	-	509,967	514,508
Total Taxes Levied	1,010,172	1,110,179	1,187,892	1,271,044	1,869,984	1,969,726
Less: Distribution from fiscal disparities	(129,672)	(130,959)	(132,269)	(133,591)	(134,927)	(136,276)
City Net Levy	\$ 880,500	\$ 979,220	\$ 1,055,623	\$ 1,137,453	\$ 1,735,056	\$ 1,833,450
Tax Capacity						
Personal and Real Estate	\$ 3,391,905	\$ 3,676,339	\$ 3,786,629	\$ 3,900,228	\$ 4,017,235	\$ 4,137,752
Less: Contribution to fiscal disparities	(264,976)	(266,067)	(268,728)	(271,415)	(274,129)	(276,870)
Adjusted net tax capacity	\$ 3,126,929	\$ 3,410,272	\$ 3,517,902	\$ 3,628,813	\$ 3,743,106	\$ 3,860,882
Tax Rates						
General	28.16%	28.71%	30.01%	31.35%	33.71%	35.08%
Proposed debt levies	0.00%	0.00%	0.00%	0.00%	12.64%	12.40%
Proposed capital levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Scheduled debt levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total City Levy Tax Rate	28.16%	28.71%	30.01%	31.35%	46.35%	47.49%
Population	2,243	2,600	2,626	2,652	2,679	2,706
Taxes per Capita	\$ 450	\$ 427	\$ 452	\$ 479	\$ 698	\$ 728
Median Home Value (Jan 2)	\$ 274,300	\$ 300,600	\$ 302,103	\$ 303,614	\$ 305,132	\$ 306,657
Median Home Taxes (from city)	\$ 737	\$ 834	\$ 877	\$ 921	\$ 1,369	\$ 1,410
% change from prior year \$'s		13%	5%	5%	49%	3%
Tax Levy (\$)						
General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
Proposed Debt	-	-	-	-	509,967	514,508
Tax Levy (%)						
General	100%	100%	100%	100%	73%	74%
Proposed Debt	0%	0%	0%	0%	27%	26%
General Fund Percentage Change in Levy (%)						
		10%	7%	7%	7%	7%
Total Change in Levy (%)						
		10%	7%	7%	47%	5%

Scenario 4 - South
Eustis
10 year bond

City of Lauderdale, Minnesota
Schedule of Property Taxes Levied and Tax Rates
For the Years Ended December 31, 2023 (Actual) and 2024 to 2028 (Estimated)

	2023	2024	2025	2026	2027	2028
	Actual	Estimated	Estimated	Estimated	Estimated	Estimated
	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
Property Taxes Levied for General Purposes						
101 General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
226 Communications	-	-	-	-	-	-
227 Recycling	-	-	-	-	-	-
Subtotal	1,010,172	1,110,179	1,187,892	1,271,044	1,360,017	1,455,218
Property Taxes Levied for Capital						
401 Capital Improvement	y -	-	-	-	-	-
403 Street Improvement	y -	-	-	-	-	-
404 Park Improvement	y -	-	-	-	-	-
406 Park Dedication	y -	-	-	-	-	-
414 Development	y -	-	-	-	-	-
416 TIF District No. 1-2	y -	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Property Taxes Levied for Debt Service						
306 2019A GO Improvement Bonds	y -	-	-	-	-	-
TBD 1 2026A GO Improvement Bonds (Mill and Overlay)	n -	-	-	-	-	-
TBD 2 2026A GO Improvement Bonds (South Eustis)	y -	-	-	-	169,704	169,467
TBD 3 2026A GO Improvement Bonds (Park Projects)	n -	-	-	-	-	-
Subtotal	-	-	-	-	169,704	169,467
Total Taxes Levied	1,010,172	1,110,179	1,187,892	1,271,044	1,529,721	1,624,686
Less: Distribution from fiscal disparities	(129,672)	(130,959)	(132,269)	(133,591)	(134,927)	(136,276)
City Net Levy	\$ 880,500	\$ 979,220	\$ 1,055,623	\$ 1,137,453	\$ 1,394,793	\$ 1,488,409
Tax Capacity						
Personal and Real Estate	\$ 3,391,905	\$ 3,676,339	\$ 3,786,629	\$ 3,900,228	\$ 4,017,235	\$ 4,137,752
Less: Contribution to fiscal disparities	(264,976)	(266,067)	(268,728)	(271,415)	(274,129)	(276,870)
Adjusted net tax capacity	\$ 3,126,929	\$ 3,410,272	\$ 3,517,902	\$ 3,628,813	\$ 3,743,106	\$ 3,860,882
Tax Rates						
General	28.16%	28.71%	30.01%	31.35%	33.13%	34.53%
Proposed debt levies	0.00%	0.00%	0.00%	0.00%	4.13%	4.02%
Proposed capital levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Scheduled debt levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total City Levy Tax Rate	28.16%	28.71%	30.01%	31.35%	37.26%	38.55%
Population	2,243	2,600	2,626	2,652	2,679	2,706
Taxes per Capita	\$ 450	\$ 427	\$ 452	\$ 479	\$ 571	\$ 600
Median Home Value (Jan 2)	\$ 274,300	\$ 300,600	\$ 302,103	\$ 303,614	\$ 305,132	\$ 306,657
Median Home Taxes (from city)	\$ 737	\$ 834	\$ 877	\$ 921	\$ 1,101	\$ 1,145
% change from prior year \$'s		13%	5%	5%	20%	4%
Tax Levy (\$)						
General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
Proposed Debt	-	-	-	-	169,704	169,467
Tax Levy (%)						
General	100%	100%	100%	100%	89%	90%
Proposed Debt	0%	0%	0%	0%	11%	10%
General Fund Percentage Change in Levy (%)						
		10%	7%	7%	7%	7%
Total Change in Levy (%)						
		10%	7%	7%	20%	6%

Scenario 5-Parks
bond 10 years

City of Lauderdale, Minnesota
Schedule of Property Taxes Levied and Tax Rates
For the Years Ended December 31, 2023 (Actual) and 2024 to 2028 (Estimated)

	2023	2024	2025	2026	2027	2028
	Actual	Estimated	Estimated	Estimated	Estimated	Estimated
	Amounts	Amounts	Amounts	Amounts	Amounts	Amounts
Property Taxes Levied for General Purposes						
101 General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
226 Communications	-	-	-	-	-	-
227 Recycling	-	-	-	-	-	-
Subtotal	1,010,172	1,110,179	1,187,892	1,271,044	1,360,017	1,455,218
Property Taxes Levied for Capital						
401 Capital Improvement	y -	-	-	-	-	-
403 Street Improvement	y -	-	-	-	-	-
404 Park Improvement	y -	-	-	-	-	-
406 Park Dedication	y -	-	-	-	-	-
414 Development	y -	-	-	-	-	-
416 TIF District No. 1-2	y -	-	-	-	-	-
Subtotal	-	-	-	-	-	-
Property Taxes Levied for Debt Service						
306 2019A GO Improvement Bonds	y -	-	-	-	-	-
TBD 1 2026A GO Improvement Bonds (Mill and Overlay)	n -	-	-	-	-	-
TBD 2 2026A GO Improvement Bonds (South Eustis)	n -	-	-	-	-	-
TBD 3 2026A GO Improvement Bonds (Park Projects)	y -	-	-	-	72,547	75,487
Subtotal	-	-	-	-	72,547	75,487
Total Taxes Levied	1,010,172	1,110,179	1,187,892	1,271,044	1,432,564	1,530,705
Less: Distribution from fiscal disparities	(129,672)	(130,959)	(132,269)	(133,591)	(134,927)	(136,276)
City Net Levy	\$ 880,500	\$ 979,220	\$ 1,055,623	\$ 1,137,453	\$ 1,297,637	\$ 1,394,429
Tax Capacity						
Personal and Real Estate	\$ 3,391,905	\$ 3,676,339	\$ 3,786,629	\$ 3,900,228	\$ 4,017,235	\$ 4,137,752
Less: Contribution to fiscal disparities	(264,976)	(266,067)	(268,728)	(271,415)	(274,129)	(276,870)
Adjusted net tax capacity	\$ 3,126,929	\$ 3,410,272	\$ 3,517,902	\$ 3,628,813	\$ 3,743,106	\$ 3,860,882
Tax Rates						
General	28.16%	28.71%	30.01%	31.35%	32.91%	34.34%
Proposed debt levies	0.00%	0.00%	0.00%	0.00%	1.76%	1.78%
Proposed capital levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Scheduled debt levies	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total City Levy Tax Rate	28.16%	28.71%	30.01%	31.35%	34.67%	36.12%
Population	2,243	2,600	2,626	2,652	2,679	2,706
Taxes per Capita	\$ 450	\$ 427	\$ 452	\$ 479	\$ 535	\$ 566
Median Home Value (Jan 2)	\$ 274,300	\$ 300,600	\$ 302,103	\$ 303,614	\$ 305,132	\$ 306,657
Median Home Taxes (from city)	\$ 737	\$ 834	\$ 877	\$ 921	\$ 1,024	\$ 1,073
% change from prior year \$'s		13%	5%	5%	11%	5%
Tax Levy (\$)						
General	\$ 1,010,172	\$ 1,110,179	\$ 1,187,892	\$ 1,271,044	\$ 1,360,017	\$ 1,455,218
Proposed Debt	-	-	-	-	72,547	75,487
Tax Levy (%)						
General	100%	100%	100%	100%	95%	95%
Proposed Debt	0%	0%	0%	0%	5%	5%
General Fund Percentage Change in Levy (%)						
		10%	7%	7%	7%	7%
Total Change in Levy (%)						
		10%	7%	7%	13%	7%

City of Lauderdale, Minnesota
 Capital Improvement Plan - Street Improvement 403
 Schedule of Planned Capital Outlay 2023 to 2028

VERSION #1 - COUNTY KE \$ 1,644,000

Department	Year to Replace	Item	Cost	2023		2024		2025		2026		2027		2028	
				Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts		
Public Works	2026	Mill and Overlay City Streets	\$ 2,225,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,225,000	\$ -	\$ -	\$ -	\$ -	\$ -
Public Works	2026	Crack Seal / Seal Coat (Roselawn and N Eustis Chip Seal)	70,377	-	-	-	-	-	-	70,377	-	-	-	-	-
Public Works	2025	Payment to County, Reconstruct (S Eustis)	1,144,000	-	-	-	-	1,144,000	-	-	-	-	-	-	-
Public Works	2032	Chip Seal (Roselawn and Eustis)	89,048	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	2032	Chip Seal (All other city streets)	372,247	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	2038	Reclaim (Roselawn), and Mill and Overlay (N Eustis)	2,613,324	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	2038	Chip Seal (All other city streets)	471,012	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	2062	Payment to County, Future Sidewalk and Other Costs	500,000	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	2080	Payment to County, Reconstruct (S Eustis)	-	-	-	-	-	-	-	-	-	-	-	-	-
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,144,000	\$ 2,295,377	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

*County maintains responsibility for S Eustis; assumes City contributes to reconstruct (\$1,144M) and has no responsibility for ongoing maintenance. It is expected that the City would contribute to future reconstruct projects, which we've assumed will occur in 2062.

City of Lauderdale, Minnesota
 Capital Improvement Plan - Street Improvement 403
 Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity

	2022		2023		2024		2025		2026		2027		2028	
	Actual	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated	Estimated
Revenues														
Property taxes	\$ -	\$ -	\$ 4,199	\$ 4,299	\$ -	\$ 4,401	\$ -	\$ 26,753	\$ -	\$ 4,125	\$ -	\$ 4,224	\$ -	\$ -
Interest on investments	(3,068)	-	-	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental revenue	75	-	-	-	-	-	-	-	-	-	-	-	-	
Miscellaneous	8,003	5,826	5,826	5,826	5,826	5,826	5,826	5,826	5,826	5,826	5,826	5,826	5,826	
Total Revenues	5,010	10,025	10,125	10,125	10,227	10,227	32,579	9,951	10,050					
Expenditures														
Capital outlay	5,033	-	-	-	1,144,000	2,295,377	-	-	-	-	-	-	-	
Total Expenditures	5,033	-	-	-	1,144,000	2,295,377	-	-	-	-	-	-	-	
Excess (Deficiency) of Revenues Over (Under) Expenditures	(23)	10,025	10,125	10,125	(1,133,773)	(2,262,798)	9,951	10,050						
Other Financing Sources (Uses)														
Transfers in	-	-	-	-	-	-	-	-	-	-	-	-		
Transfer out	-	-	-	-	-	-	-	-	-	-	-	-		
Bond proceeds	-	-	-	-	3,369,000	-	-	-	-	-	-	-		
Sale of Fixed Asset	-	-	-	-	-	-	-	-	-	-	-	-		
Total Other Financing Sources	-	-	-	-	3,369,000	-	-	-	-	-	-	-		
Net Change in Fund Balances	(23)	10,025	10,125	10,125	2,235,227	(2,262,798)	9,951	10,050						
Cash Balances January 1	419,938	419,915	429,940	440,066	440,066	2,675,292	412,494	422,445						
Cash Balances, December 31	\$ 419,915	\$ 429,940	\$ 440,066	\$ 2,675,292	\$ 412,494	\$ 422,445	\$ 432,496							

City of Lauderdale, Minnesota
 Capital Improvement Plan - Street Improvement 403
 Schedule of Planned Capital Outlay 2023 to 2028

VERSION #2 - CITY TAKES OVER SOUTH EUSTIS 41,400,430

Department	Year to Replace	Item	Cost	2023	2024	2025	2026	2027	2028
				Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
Public Works	2026	Mill and Overlay City Streets	\$ 2,225,000	\$ -	\$ -	\$ -	\$ 2,225,000	\$ -	\$ -
Public Works	2026	Crack Seal / Seal Coat (Roselawn and N Eustis Chip Seal)	70,377	-	-	-	70,377	-	-
Public Works	2032	Chip Seal (Roselawn and Eustis)	89,048	-	-	-	-	-	-
Public Works	2032	Seal Coat / Crack Seal (S Eustis)	24,081	-	-	-	-	-	-
Public Works	2032	Chip Seal (All other city streets)	372,247	-	-	-	-	-	-
Public Works	2038	Reclaim (Roselawn), and Mill and Overlay (N Eustis)	2,613,324	-	-	-	-	-	-
Public Works	2038	Seal Coat / Crack Seal (S Eustis)	32,271	-	-	-	-	-	-
Public Works	2038	Chip Seal (All other city streets)	471,012	-	-	-	-	-	-
Public Works	2044	Mill and Overlay (S Eustis)	419,287	-	-	-	-	-	-
Public Works	2050	Seal Coat / Crack Seal (S Eustis)	57,954	-	-	-	-	-	-
Public Works	2056	Seal Coat / Crack Seal (S Eustis)	77,664	-	-	-	-	-	-
Public Works	2062	Full-Depth Reclamation (S Eustis)	4,036,260	-	-	-	-	-	-
Public Works	2068	Seal Coat / Crack Seal (S Eustis)	139,474	-	-	-	-	-	-
Public Works	2074	Seal Coat / Crack Seal (S Eustis)	186,909	-	-	-	-	-	-
Public Works	2080	Full Reconstruction (S Eustis)	36,426,530	-	-	-	-	-	-
				\$ -	\$ -	\$ -	\$ 2,295,377	\$ -	\$ -

*City assumes responsibility for S Eustis; no payment to County for 2025 reconstruct (\$1.144M) and City bears responsibility for ongoing maintenance

City of Lauderdale, Minnesota
 Capital Improvement Plan - Street Improvement 403
 Schedule of Projected Revenue, Expenditures and Debt

	Capital Project Fund Projected Activity									
	2022 Actual	2023 Estimated	2024 Estimated	2025 Estimated	2026 Estimated	2027 Estimated	2028 Estimated	2029 Estimated	2030 Estimated	2031 Estimated
Revenues										
Property taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest on investments	(3,068)	4,199	4,299	4,401	26,753	4,125	4,224	-	-	-
Intergovernmental revenue	75	-	-	-	-	-	-	-	-	-
Miscellaneous	8,003	5,826	5,826	5,826	5,826	5,826	5,826	5,826	5,826	5,826
Total Revenues	5,010	10,025	10,125	10,227	32,579	9,951	10,050	-	-	-
Expenditures										
Capital outlay	5,033	-	-	-	2,295,377	-	-	-	-	-
Total Expenditures	5,033	-	-	-	2,295,377	-	-	-	-	-
Excess (Deficiency) of Revenues Over (Under) Expenditures	(23)	10,025	10,125	10,227	(2,262,798)	9,951	10,050	-	-	-
Other Financing Sources (Uses)										
Bond proceeds	-	-	-	2,225,000	-	-	-	-	-	-
Sale of Fixed Asset	-	-	-	2,225,000	-	-	-	-	-	-
Total Other Financing Sources	-	-	-	2,225,000	-	-	-	-	-	-
Net Change in Fund Balances	(23)	10,025	10,125	2,235,227	(2,262,798)	9,951	10,050	-	-	-
Cash Balances January 1	419,938	419,915	429,940	440,066	2,675,292	412,494	422,445	-	-	-
Cash Balances, December 31	\$ 419,915	\$ 429,940	\$ 440,066	\$ 2,675,292	\$ 412,494	\$ 422,445	\$ 432,496	-	-	-

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent	_____
Public Hearing	_____
Discussion	_____X_____
Action	_____X_____
Resolution	_____X_____
Work Session	_____

Meeting Date November 14, 2023

ITEM NUMBER ARPA Funds Transfer

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Earlier this year, the City Council authorized the transfer of \$50,000 in American Rescue Plan Act (ARPA) funds to the Communications Fund 226. The ARPA funds provided an opportunity to prop up the fund for the next five years and not shift costs to taxpayers.

The remaining ARPA fund balance is just over \$146,000. The Council elected the revenue loss option for spending the funds. This means that the funds can be used for any general government purpose. This resolution reflects previous discussions whereby the Council would transfer the remaining balance to the General Fund for public safety costs. This is how staff would report the funds spent during the next reporting cycle.

After the audit each year, the fund balance is reviewed. If more than 55% of the next year's operating costs are in the fund, they are transferred to capital funds in need of the support to meet projected long-term costs. The fund currently most in need of a boost is Fund 401—General Capital Improvements. That fund will pay for the pickup truck and mower on order. If the ARPA fund transfer pushes the fund balance over the 55% threshold, staff will bring back a resolution in the new year to transfer the excess.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 111423A—A Resolution Transferring the Final Portion of the Coronavirus Local Fiscal Recovery Funds Established under the American Rescue Plan Act.

RESOLUTION NO. 111423B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION TRANSFERRING THE FINAL PORTION OF THE
CORONAVIRUS LOCAL FISCAL RECOVERY FUNDS
ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, The City of Lauderdale (“City”) was allocated \$275,500.52 in ARPA funds.

WHEREAS, on January 6, 2022, the US Department of Treasury (“Treasury”) issued the final rule. The final rule delivers broader flexibility and greater simplicity in the program, responsive to feedback in the comment process.

WHEREAS, the final rule offers a standard allowance for revenue loss of up to \$10 million, allowing recipients to select between a standard amount of revenue loss or complete a full revenue loss calculation.

WHEREAS, on February 22, 2022 the Lauderdale City Council selected the standard allowance of revenue loss option to benefit from the streamlined reporting requirements.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Lauderdale, Minnesota, that remaining ARPA funds be spent on public safety costs under the standard allowance available under the revenue loss provision.

NOW THEREFORE, BE IT FURTHER RESOLVED, by the City Council of the city of Lauderdale, Minnesota, that staff are directed to transfer the remaining balance from the American Rescue Plan Act Fund 228 to the General Fund for fiscal year 2023 and close the fund after the 2023 audit.

ADOPTED this 14th day of November, 2023 by the Lauderdale City Council.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator