

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, DECEMBER 12, 2023
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the November 28, 2023 City Council Meetings
 - c. Claims Totaling \$78,506.38
4. **CONSENT**
 - a. 2024 SafeAssure Contract
 - b. 2024 Northeast Youth and Family Services Contract
 - c. CivicPlus Contract Renewal
 - d. Year End Accounts Payable Authorization
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

- a. Side Yard Setback Variance Request for 1773 Fulham Street
 - b. Proposed Ordinance No. 23-03 Amending City Code Regarding City Parks
 - c. Resolution No. 121223A – Authorizing Publication of Ordinance No. 23-03 by Title and Summary
 - d. Resolution No. 121223B – Adopting and Certifying Liens for Delinquent Utilities and Unpaid Services
8. **DISCUSSION / ACTION ITEM**
 - a. Resolution No. 121223C—Adopting the 2024 Final Property Tax Levy
 - b. Resolution No. 121223D—Adopting the 2024 Final Budget and Establishing Fund Appropriations
 - c. Resolution No. 121223 E – Approving the Application for Metropolitan Council Environmental Services (MCES) 2024 Private Property Inflow and Infiltration Grant Program
 - d. Resolution No. 121223F – Adopting and Certifying Recycling Assessments
 - e. Resolution No. 121223G – Resolution Relating to the Issuance of Conduit Revenue

Bonds to Finance the Costs of a Multifamily Rental Housing and Taking Certain Other Actions with Respect Thereto (Burnsville Heart of the City Affordable Multifamily Project)

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

- a. November Financial Report
- b. Environmental Commission
- c. Designate Official Depository and Investment Institutions
- d. 2024 Committee Appointments and Assignments
- e. Establish 2024 Fee Schedule
- f. Establish 2024 City Council Meeting Schedule
- g. Discussion with Northeast Youth and Family Services Director Angela Lewis-Dmello (February 10)

12. WORK SESSION

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. ADJOURNMENT

To provide public comments, join us via Zoom.

You are invited to a Zoom webinar.

When: Dec 12, 2023 07:00 PM Central Time (US and Canada)

Topic: December 12, 2023 Lauderdale City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86556899222?pwd=NGpSQXE5bEU3U1V6eFN4c3g5VEV3dz09>

Passcode: 998580

Or One tap mobile :

+16465588656,,86556899222# US (New York)

+16469313860,,86556899222# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Webinar ID: 865 5689 9222

International numbers available: <https://us02web.zoom.us/j/kd9fnzLFxV>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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November 28, 2023

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:03 p.m.

Roll Call

Councilors present: Evan Sayre, Sharon Kelly, Duane Pulford, Jeff Dains, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. Gaasch stated that she would like to add a Eustis Street turnback discussion to the Additional Items section. There being nothing else, Councilor Sayre moved and seconded by Councilor Dains to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the November 14, 2023 city council meeting. There being none, Councilor Kelly moved and seconded by Councilor Pulford to approve the minutes of the November 14, 2023 city council meeting. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Pulford moved and seconded by Councilor Kelly to approve the claims totaling \$119,975.39. Motion carried unanimously.

Consent

Councilor Dains moved and seconded by Councilor Pulford to approve the Consent Agenda thereby approving the October financial report.

Informational Presentations/Reports

A. City Council Updates

Councilor Pulford shared that he is currently in his second year as secretary-treasurer at NineNorth. After his term, Pulford will be nominated as vice chair.

Mayor Gaasch stated that she attended a couple of Regional Council of Mayors meetings this past month. One was focused on how COVID shaped the future of cities, while the other was in regards to I-94 corridor planning.

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November 28, 2023

Public Hearings

A. Truth-in-Taxation Public Hearing: 2024 Budget and Levy Presentation

Butkowski gave a presentation to the Council highlighting the budget and fielded their questions. State law requires that the Council hold a public hearing prior to adoption of the budget and levy. Staff will prepare the documents approving the budget and levy for the next meeting.

Mayor Gaasch opened the floor at 7:31 p.m. to those in attendance interested in addressing the Council on this issue.

Larry Lambert, 1803 Eustis Street, expressed his concerns about privacy issues caused by The Fern as well as potential damage to property values in that area.

There being nobody else interested in speaking, Mayor Gaasch closed the floor at 7:34 p.m.

Discussion/Action Item

A. Resolution No. 112823A – Establishing 2024 Sanitary Sewer, Storm Sewer, and Recycling Rates

Annually, the City Council discusses the sewer and recycling funds, and whether rate increases are necessary. Staff recommended increasing the sanitary sewer rates by 5% in 2024 to save for the mill and overlay project in 2026. This was an increase of \$11.84 per residential household.

Staff recommend increasing the storm sewer rates by 15% in 2024 also in anticipation of the mill and overlay project anticipated in 2026. This was the increase recommended through the Long-Term Financial Plan process. This was an increase of \$11.20 per residential household.

Staff recommend increasing the recycling rates by 9% in anticipation of the new recycling agreement that will be negotiated by mid-year 2024. Recycling contracts settled since ours have been at higher rates. This was an annual increase of \$9.96 per residential household.

Councilor Sayre made a motion to adopt Resolution No. 112823A—A Resolution Establishing 2024 Sanitary Sewer, Storm Sewer, and Recycling Rates. This was seconded by Councilor Dains and carried unanimously.

Additional Items

A. Eustis Street Turnback discussion

The Council has been in discussions with Ramsey County, the public, and City staff over the past year on how to handle the reconstruction of Eustis Street south of Larpenteur Avenue to the municipal boundary. After much consideration, the Council decided not to assume ownership of that portion of the road.

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November 28, 2023

Councilor Pulford made a motion to enter into a cost share agreement with Ramsey County for road improvements needed on Eustis Street south of Larpenteur Avenue. This was seconded by Councilor Kelly and carried unanimously.

Set Agenda for Next Meeting

Butkowski stated that the December 12 council meeting would include the November financial report, a smoking of tobacco and cannabis in public parks ordinance, adoption of the 2024 budget and levy, and a variance application.

Work Session

A. Community Development Update

Butkowski shared that she will be on the panel interviewing candidates for the police chief position. She continued to say that public works is attending a sanitary sewer training this week.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council. There being nobody interested in speaking, Mayor Gaasch closed the floor.

Closed Session

A. City Administration Annual Review

Councilor Sayre made a motion to enter into a closed session to discuss the City Administrator's job performance at 8:15 p.m. This was seconded by Councilor Pulford and carried unanimously.

Councilor Pulford made a motion to come out of closed session at 9:08 p.m. This was seconded by Councilor Dains and carried unanimously.

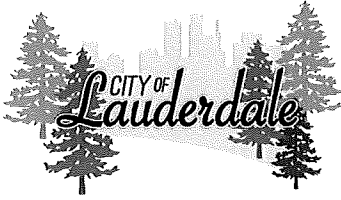
Adjournment

Councilor Kelly moved and seconded by Councilor Sayre to adjourn the meeting at 9:01 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

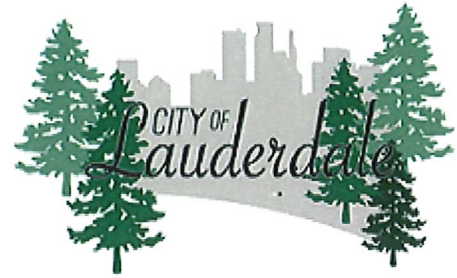
To: Mayor and City Council
From: City Administrator
Meeting Date: December 12, 2023
Subject: List of Claims

The claims totaling \$78,506.38 are provided for City Council review and approval that includes check numbers 28699 to 28717.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
 Printed: 12/8/2023 12:17 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association	12/08/2023	
		PR Batch 52500.12.2023 PERA Coordinated	PR Batch 52500.12.2023 PER	1,266.19
		PR Batch 52500.12.2023 PERA Coordinated	PR Batch 52500.12.2023 PER	1,097.36
Total for this ACH Check for Vendor 43:				2,363.55
ACH	44	Minnesota Department of Revenue	12/08/2023	
		PR Batch 52500.12.2023 State Income Tax	PR Batch 52500.12.2023 Statu	770.11
Total for this ACH Check for Vendor 44:				770.11
ACH	45	ICMA Retirement Corporation	12/08/2023	
		PR Batch 52500.12.2023 Deferred Comp	PR Batch 52500.12.2023 Def	1,215.17
		PR Batch 52500.12.2023 Deferred Comp	PR Batch 52500.12.2023 Def	1,658.42
Total for this ACH Check for Vendor 45:				2,873.59
ACH	46	Internal Revenue Service	12/08/2023	
		PR Batch 52500.12.2023 Medicare Employer Po	PR Batch 52500.12.2023 Mec	264.60
		PR Batch 52500.12.2023 FICA Employer Portio	PR Batch 52500.12.2023 FIC	1,131.45
		PR Batch 52500.12.2023 FICA Employee Portio	PR Batch 52500.12.2023 FIC	1,131.45
		PR Batch 52500.12.2023 Medicare Employee Pc	PR Batch 52500.12.2023 Mec	264.60
		PR Batch 52500.12.2023 Federal Income Tax	PR Batch 52500.12.2023 Fed	2,203.66
Total for this ACH Check for Vendor 46:				4,995.76
ACH	47	Public Employees Insurance Program	12/08/2023	
		PR Batch 52500.12.2023 Health Insurance	PR Batch 52500.12.2023 Hea	2,788.45
		PR Batch 52500.12.2023 Dental	PR Batch 52500.12.2023 Den	85.20
Total for this ACH Check for Vendor 47:				2,873.65
Total for 12/8/2023:				13,876.66
28699	13 10859	8th Day Landscaping LLC November 2023 Snow Removal	12/12/2023	710.00
Total for Check Number 28699:				710.00
28700	170 122023	Apollo Heating & Air Conditioning Refund for HVAC Permit at 1705 Fulham Street	12/12/2023	60.00
Total for Check Number 28700:				60.00
28701	373 6290196337 6290196337 6290198656 6290198656	ARAMARK Uniform & Career Apparel Gr November Uniforms November Uniforms December Uniforms December Uniforms	12/12/2023	19.44 19.45 19.21 19.22

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 28701:	77.32
28702	383 S1 474681120123	Aspen Waste Systems of Minnesota Inc December Refuse Service	12/12/2023	400.27
			Total for Check Number 28702:	400.27
28703	413 F237098	Boyer Ford Trucks Inc New Dump Truck	12/12/2023	48,715.86
			Total for Check Number 28703:	48,715.86
28704	36 11282023	City of Roseville January - November Non-Resident Reimburseme	12/12/2023	853.00
			Total for Check Number 28704:	853.00
28705	133 122023	Miles Cline 4Q23 Mileage Reimbursement	12/12/2023	51.86
			Total for Check Number 28705:	51.86
28706	25 EMCOM-011314 EMCOM-011329 EMCOM-011345	County of Ramsey November Fleet Support November CAD Services November 911 Dispatch Services	12/12/2023	6.24 75.17 462.60
			Total for Check Number 28706:	544.01
28707	61 3110536	Gopher State One Call November Locates	12/12/2023	18.90
			Total for Check Number 28707:	18.90
28708	82 122023	Home Depot General Supplies	12/12/2023	37.00
			Total for Check Number 28708:	37.00
28709	391 122023	Sharon Kelly Mileage Reimbursement	12/12/2023	23.94
			Total for Check Number 28709:	23.94
28710	387 1615	Metro-INET December IT Services	12/12/2023	2,190.00
			Total for Check Number 28710:	2,190.00
28711	28 55915	Mike McPhillips Inc Second Fall Street Sweeping	12/12/2023	5,350.00
			Total for Check Number 28711:	5,350.00
28712	84 122023 122023 122023 122023 122023 122023 122023	North Star Bank Cardmember Services Target - Outdoor Plants November Costco Fuel Costco - Office Supplies PlaqueMaker - ES/SK Name Badges November Costco Fuel Costco - Halloween Candy Return USPS - Certified Letters	12/12/2023	65.03 39.99 88.28 40.37 186.66 -142.67 51.36

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	122023	November Costco Fuel		40.00
	122023	Cub Foods - Ziploc Bags		13.83
	122023	Pomp's Tire Service - Truck Repairs		1,144.24
Total for Check Number 28712:				1,527.09
28713	10 0001643298	On Site Sanitation Inc 11/25/2023 - 12/22/2023 Park Portable Restroom	12/12/2023	28.68
Total for Check Number 28713:				28.68
28714	412 122023	Pella Northland Permit Fee Refund	12/12/2023	9.33
Total for Check Number 28714:				9.33
28715	4 SI008667 SI008667	The Neighborhood Recycling Company Inc November Single Unit Dwelling November Multi-Family Recycling	12/12/2023	3,026.73 420.21
Total for Check Number 28715:				3,446.94
28716	6 122023	Transwest Repairs for 2012 Truck	12/12/2023	409.52
Total for Check Number 28716:				409.52
28717	3 516430063	US National Equipment Finance Inc December Copier Lease	12/12/2023	176.00
Total for Check Number 28717:				176.00
Total for 12/12/2023:				64,629.72
Report Total (24 checks):				78,506.38

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 12, 2023

ITEM NUMBER SafeAssure Contract

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff propose using SafeAssure for safety training and management again in 2024 at a cost of \$1,399.92 (\$40.78 more than 2023).

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council enters into an agreement with SafeAssure as per the contract presented.



**WHAT SAFEASSURE
WILL DO FOR
THE CITY OF
LAUDERDALE**

**INFORMATION PACKET/
GROUP PROPOSAL**

The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarify written and training requirements.**

The required standards that apply to The City of Lauderdale are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program.....

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

EXCAVATIONS/TRENCHING 1926.651 (k)(1)

Daily inspections of excavations, the adjacent areas, and protective systems shall be made by a competent person for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems, hazardous atmospheres, or other hazardous conditions.

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

LOGGING OPERATIONS 1910.266 (i)(1)

The employer shall provide training for each employee, including supervisors, at no cost to the employee.

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels and shall ensure employee participation in such a program.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

POWERED INDUSTRIAL TRUCKS

29 CFR 1910.178

"Only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of Powered Industrial Trucks".

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES

29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts when or if applicable during the Service Agreement year. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces
Subpart E - Means of Egress
Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms
Subpart G - Occupational Health and Environmental Control
Subpart H - Hazardous Materials
Subpart I - Personal Protective Equipment
Subpart J - General Environmental Controls
Subpart K - Medical and First Aid
Subpart L - Fire Protection
Subpart M - Compressed Gas and Compressed Air Equipment
Subpart N - Materials Handling and Storage
Subpart O - Machinery and Machine Guarding
Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.
Subpart Q - Welding, Cutting, and Brazing.
Subpart S - Electrical
Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions
Subpart D - Occupational Health and Environmental Controls
Subpart E - Personal Protective and Life Saving Equipment
Subpart F - Fire Protection and Prevention
Subpart G - Signs, Signals, and Barricades
Subpart H - Materials Handling, Storage, Use, and Disposal
Subpart I - Tools - Hand and Power
Subpart J - Welding and Cutting
Subpart K - Electrical
Subpart L - Scaffolds
Subpart M - Fall Protection
Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors
Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations
Subpart P - Excavations
Subpart V - Power Transmission and Distribution
Subpart W - Rollover Protective Structures; Overhead Protection
Subpart X - Stairways and Ladders
Subpart Z - Toxic and Hazardous Substances
Applicable MN OSHA 5205 Rules
Applicable MN OSHA 5207 Rules
Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of The City of Lauderdale to obtain as required to comply with OSHA standards.

Our Service Agreement year will begin on the signing of this Service Agreement. Classroom training will be provided as part of a group (schedule to be determined on start date) with the cities of Falcon Heights, Little Canada, and Vadnais Heights.

All documents and classroom training produced by SafeAssure Consultants for The City of Lauderdale are for the sole and express use by The City of Lauderdale and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a Service Agreement year, will be made at no additional cost to The City of Lauderdale.

All written programs/services that are produced by SafeAssure Consultants, Inc. are guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse The City of Lauderdale should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.

If SafeAssure fails to perform any of the provisions of this Service Agreement or so fails to administer the work as to endanger the performance of the Service Agreement, such failure may constitute default. Unless the default is excused by the city, the city may, upon written notice to the SafeAssure, cancel this agreement in partial or entirety.

As a "full-service client" all time spent consulting, answering questions, correspondence, and OSHA inspection assistance both on and off site are part of the Service Agreement services and are included (see also schedule within).

ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
The City of Lauderdale

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Chainsaw/Tree Trimming

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personal

Contractors Safety Program

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating MSDSonline data base program

Ergonomics/Proper Lifting

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Fleet Safety/Defensive Driving

- review/modify or write site specific program
- documented training of all personnel

General Safety Requirements (other as required)

- review/modify or write site specific program
- documented training of all personnel

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Powered Industrial Trucks/Forklifts

- maintain site specific program
- documented training of all personnel
- testing and licensing

Recordkeeping

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel
- Medical Questionnaire/Fit Tests

Trenching/Excavation

- review/modify or write site specific program
- documented training of all personnel

Service Agreement

THIS AGREEMENT is effective the first day of January 2024 between The City of Lauderdale, Lauderdale, Minnesota, herein referred to as The City of Lauderdale and SafeAssure Consultants, Inc. 7505 93rd AVE NE, Spicer, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this Service Agreement, The City of Lauderdale (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum of \$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that The City of Lauderdale will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges The City of Lauderdale, its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless The City of Lauderdale, its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of The City of Lauderdale, and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed Service Agreement, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide The City of Lauderdale (within the group specified), the aforementioned features and services. These features and services include but are not limited to providing OSHA compliance recommendations/consultations, scheduled classroom-training sessions, unlimited online training, and writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of The City of Lauderdale.

ANNUAL SERVICE AGREEMENT (with group)	\$1,399.92
SDS SERVICES (MSDS/SDS ON-LINE)	(included)

TOTAL ANNUAL \$ \$1,399.92

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

TWELVE MONTH SERVICE AGREEMENT X _____
The City of Lauderdale Date

X _____
The City of Lauderdale Date

X 

President-SafeAssure 111623
Date

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 12, 2023

ITEM NUMBER NYFS Contract for 2024

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Northeast Youth & Family Services (NYFS) is a nonprofit, community-based and trauma-informed mental health and community services organization that has been serving the northeastern suburbs since 1976. The City was previously a partner but stopped supporting them for financial reasons many years ago. The City restarted the partnership in 2022 to support community mental health and offer tools for our police department. If the Council would like to continue the partnership, the attached contract should be adopted. The costs are budgeted under public safety in the General Fund.

Staff invited the executive director to a meeting in February.

OPTIONS:

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council approves the agreement with NYFS as presented.

AGREEMENT

1. PARTIES

This agreement is made and entered into by and between the City of Lauderdale, Minnesota ("Municipality") and Northeast Youth and Family Services ("NYFS").

2. RECITALS

- a. NYFS is a non-profit social service agency whose mission is to meet the unmet developmental needs of at-risk youth and families within their community environment with emphasis on providing services through collaboration and coordination with existing community resources. These services are available to youth and families residing in the northern suburbs of Ramsey and Washington County, including, but not limited to, the municipalities which are signatory to agreements which are identical to this Agreement ("participating municipalities") and students and families from Independent School Districts 621, 622, 623, 624, 282, and 832.
- b. Through this Agreement the Municipality intends to contract with NYFS to provide such services to its residents and to act as a sponsor of NYFS by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.
- c. This Agreement shall be used as the formal agreement between NYFS and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the Municipality and NYFS.

3. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

- a. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.
- b. Services Provided. NYFS shall provide the Municipality and its residents with youth and family programs set forth in the Addendum attached hereto.
- c. Principles of Service and Program Establishment and Operations. On a yearly basis and prior to submission of its annual budget, as provided for hereafter, NYFS shall:

- i. Report regarding proposed changes in services and programs to the Municipality; and
- ii. Establish a fair and open bidding/request for proposal (RFP) process to contract, manage or provide such services and programs, which are not directly provided by NYFS staff.

d. Funding

- i. In addition to the participating municipalities' share of the annual budget, funds for the operation of NYFS will be raised by NYFS endeavoring to secure user fees, grants and appropriations from private organizations, the State of Minnesota, Federal and County agencies, and other legal and appropriate sources.
- ii. The Municipality shall pay annually to NYFS the base amount listed in Exhibit A. This base amount will be adjusted annually for inflation/deflation based on the Standard Metropolitan Statistical Area Consumer Price Index for All Urban Consumers (CPI-U) and municipal population estimates based on MN State Demographic Center. Any adjustment in the payment beyond those indicated by reference to the CPI-U shall require approval of each of the participating municipalities.
- iii. Any new municipality joining into this agreement will pay a base amount annually to NYFS that is on par with the amount paid by current participating municipalities.
- iv. Amounts payable by the Municipality shall be paid to NYFS on or before January 30th of each year, or at a date mutually agreed upon by both parties, to cover the Municipality's share for that year.

e. Board Representation. The Municipality shall have the right to NYFS Board Representation of City Council, staff or community members (as designated by the Municipality and approved by NYFS Board) on the Board of Directors as either a Board Member or Board Advisor.

f. Further Obligations of NYFS. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon NYFS doing the follows:

- i. The Bylaws of NYFS shall be amended to add provisions requiring an open process for contracting services as provided for in paragraph C.2., above, and prohibiting NYFS from supporting or opposing individual candidates for election to public office in any of

the participating municipalities; and adding the requirement that IRS 501.C3 status be maintained.

- ii. On or before June 30, of any year NYFS shall submit the proposed city budgeted amount for the subsequent year.
 - iii. On or before December 31, of any year NYFS shall submit a written report to the Municipality including an Annual Report, the audited financial statement, and a program specific summary of services provided to the municipality; in addition, biannually NYFS shall submit a written report to the participating municipality.
 - iv. Periodically advising the Municipality of services available through NYFS to the Municipality's residents;
 - v. Establishing a sliding scale for services available through NYFS to the Municipality's residents and periodically advising the Municipality of such fees;
 - vi. Providing other reasonable information requested by the Municipality;
 - vii. Purchasing a policy of liability insurance in the amount of at least \$1,500,000.00, naming the Municipality as an additional insured and providing a copy of the insurance certificate evidencing such policy to the Municipality;
 - viii. Upon Request NYFS will provide the Municipality with a copy of its Articles of Incorporation, Bylaws, Amendments thereto, and the IRS tax exempt status letter;
 - ix. NYFS shall defend and indemnify the Municipality from any and all claims or causes of actions brought against the Municipality of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,
 - x. Without the written approval of the Municipality, NYFS will not enter into any agreement with any other municipality which differs from the terms and conditions of this Agreement.
- g. Term. The term of this agreement will be through December 31, 2024. Unless either party gives at least 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made, NYFS will continue to provide services to the Municipality if a successor agreement has not been executed prior to the end of the term.

h. (A) Distribution of Assets Upon Dissolution.

If NYFS ceases to operate, the Board of Directors will do one of the following:

- i. Give the assets to one or more non-profit agencies providing similar social services in the northern suburbs of Ramsey County; or,
- ii. Form a new Foundation to fund appropriate social service programming in the northern suburbs of Ramsey County.

The final Distribution of Assets Plan must be approved by the Ramsey County District Court.

(B) Deviation from the Mission.

If the City Council determines that NYFS has materially deviated from its mission (See II. Recitals, A.), the City Council may ask the NYFS Board of Directors to consider dissolving the agency and liquidating the assets. The Board will do one of the following:

- iii. Consider the request and by a majority vote deny it.
- iv. Consider the request and by a majority vote agree to modify the programs to be consistent with the mission.
- v. Consider the request and by a majority vote agree with the request and move to dissolve the agency and liquidate the assets.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date set forth below.

MUNICIPALITY

City of Lauderdale

By: _____

Elected Official

Its: _____

Clerk/Manager/Administrator

Dated: _____

NYFS

Northeast Youth & Family Services

By: _____

Its: President/CEO

By: _____

Its: Chair of the Board of Directors

Dated: _____

Contracted Services

Mental Health Services:

- *Shoreview and White Bear Lake Mental Health Clinics* – licensed mental health staff provide therapy for the emotional health of children, teens, and adults.
- *School-Based Mental Health* – licensed mental health staff provide onsite therapy in the schools for the emotional health of students within Roseville, Mounds View, Saint Anthony New Brighton and White Bear Lake school districts.
- *Northeast Educational & Therapeutic Services (NETS)* – provides therapy and academic support for youth in grades 6 -12 with severe mental illnesses who cannot function in traditional school environments.
- *Domestic and Sexual Violence Program*– individual and group therapy and legal advocacy services for adults and children who have witnessed or experienced domestic and/or sexual violence.

Community Service Programs:

- *Youth Diversion* – a coordinated range of services for youth who have committed minor offenses (e.g. shoplifting, chemical/alcohol use, vandalism) to help them focus on positive behavior and prevent recidivism.
- *Community Connections* – This seven-week program helps youth develop social and emotional skills while expanding their horizons and helping them deepen their commitment to their own futures through service, post-secondary education exposure, career exploration, and mentorship.

Non-Contracted Services

Community Service Programs:

- *Community Advocate* – This program serves people who have been involved with local law enforcement but have needs that cannot be sufficiently addressed by law enforcement alone. This can include: mental health issues, family instability, medical care and other needs. Addressing these underlying issues reduces the need for law enforcement intervention in the future.



Northeast Youth & Family Services
Municipal Participation Figures

	Municipal Contract 2023	Community Advocate 2023	Municipal Contract 2024	Board Approved Increase of 4.9% based on CPI-U	Dollar increase over 2023	Community Advocate 2024	Board Approved Increase of 4.9% based on CPI-U	Dollar increase over 2023
Falcon Heights	\$ 12,246.11	\$	12,846.17	\$ 600.06				
Little Canada	\$ 23,213.75	\$	24,351.22	\$ 1,137.47				
Mounds View	\$ 29,789.41	\$ 27,938.75	31,249.09	\$ 1,459.68	\$ 29,307.75	\$ 1,368.999		
New Brighton	\$ 51,673.28	\$ 11,175.50	54,205.27	\$ 2,531.99	\$ 11,723.10	\$ 547.60		
North Oaks	\$ 11,854.97	\$	12,435.86	\$ 580.89				
Roseville	\$ 81,071.55	\$ 22,351.00	85,044.05	\$ 3,972.51	\$ 23,446.20	\$ 1,095.20		
St. Anthony	\$ 20,265.65	\$ 13,969.38	21,258.67	\$ 993.02	\$ 14,653.87	\$ 684.50		
Shoreview	\$ 59,185.45	\$	62,085.53	\$ 2,900.09				
Birchwood	\$ 1,957.95	\$	2,053.89	\$ 95.94				
Hugo *	\$ 16,275.00	\$	17,072.48	\$ 797.47				
Mahtomedi	\$ 17,970.20	\$	18,850.74	\$ 880.54				
Vadnais Heights	\$ 29,498.85	\$	30,944.29	\$ 1,445.44				
City of WBL	\$ 56,901.18	\$ 27,938.75	59,689.33	\$ 2,788.16	\$ 29,307.75	\$ 1,369.00		
WB Tnship	\$ 24,798.43	\$	26,013.56	\$ 1,215.12				
Lauderdale	\$ 5,075.91	\$	5,324.63	\$ 248.72				
Arden Hills	\$ 22,215.00	\$	23,303.54	\$ 1,088.54				
Total	\$ 463,992.69	\$ 103,373.38	\$ 486,728.34	\$ 22,735.65	\$ 108,438.67	\$ 5,065.30		

* Hugo splits its support of NYFS with another Community-Based Mental Health agency

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent X
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____

Meeting Date December 12, 2023

ITEM NUMBER Website Contract Renewal

STAFF INITIAL Jim

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Three years ago, the City switched from GovOffice's Platform to CivicPlus. Cares Act funds were used to cover the cost of the transition. The transition included website design, site implementation, content development, user training and website deployment. The upgraded website is accessible for those with impaired vision and hearing. It is also a responsive website, meaning one that has been designed to respond or adapt, based on the technology and type of computing device used by visitors to the site.

CivicPlus increased the price of the annual contract renewal from \$2,756.25 to \$3,268.75 starting with this renewal. We were first sent the invoice, which was paid in September. The new terms of the contract renewal followed a couple months later.

OPTIONS:

- 1) Approve as part of the Consent Agenda.
- 2) Remove from the Consent Agenda for discussion.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the City Council is approving the annual contract renewal with CivicPlus for the City's website.



*postmarked
10/31/23*

CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Jim Bownik,

As a valued CivicPlus customer, this letter is to notify you about an upcoming change to our solution pricing that will impact on 10/21/2023 as part of your annual contract renewal.

Over the past several years, as our nation and community leaders have battled many unprecedented economic and societal challenges, we have strived to be a consistent, reliable technology partner whose solutions empower your successful operations and communications throughout these turbulent times. In response to our desire to support governments' recent staff and budget challenges, we have held our solution pricing as flat as possible.

However, we must continue to prioritize the stability of our people and systems against a backdrop of record inflation and soaring costs. Therefore, we will be increasing our pricing of the Web Open solution from USD 2,756.25 to USD 3,268.75 effective on your next renewal on 10/21/2023. Unfortunately, CivicPlus will not be able to renew your agreement on the current terms. To solve this issue, we have attached terms that will allow your account renewal.

We have tried connecting with you over the phone and through email so we could discuss this directly and help answer any questions you may have. If you want to connect, please don't hesitate to email us and schedule a time to talk.

With these changes comes a robust set of product enhancements and first-to-market integrations, including:

- CivicPlus Portal – A free digital hub that makes it easy for residents to obtain information and resources and interact with their local government from a personal and customizable interface and that embeds in your Municipal Website Central solution
- Migration to Drupal version 9 for enhanced functionality and configuration options
- Platform authentication (single sign-on)
- Unlimited ongoing group user training
- Integrated Google Analytics (G4)

Please share this information with all those in your administration who will need this information for 2023 budgeting purposes. In addition, please contact the undersigned account manager if you have any questions about these changes.

CivicPlus remains committed to ensuring our solution pricing and service fees never become a barrier to your digital transformation and civic experience needs. Again, we thank you for your continued partnership and support.

Thank you,

Brandon Bivins



CivicPlus

302 South 4th St. Suite 500
Manhattan, KS 66502
US

Quote #:

Q-43768-1

Date:

5/31/2023 10:16 AM

Customer:

LAUDERDALE,
MINNESOTA

QTY	Product Name	DESCRIPTION
1.00	Web Open Platform Migration	Web Open Platform Migration
1.00	Web Open Subscription	Premium Web Open Annual
1.00	Ultimate Graphic Redesign Every 48 Months	Ultimate Graphic Redesign Every 48 Months

Annual Recurring Services - Initial Term	USD 3,268.76
--	--------------

1. This renewal Statement of Work ("SOW") is between ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the original services agreement signed by Customer and CivicPlus and each applicable statement of work signed by the parties for the services listed herein (collectively, referred to as the "Agreement"). The terms of this SOW shall control and supersede any conflicting terms of the Agreement with respect to the services listed herein (the "Services").

2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 10/21/2023 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".

3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

4. Except as set forth in in this SOW, all terms in the Agreement shall remain in full force and effect and no modification thereto shall be valid unless in writing and agreed upon by CivicPlus and Customer. This SOW embodies the entire agreement between the Parties with respect to this Amendment.

Acceptance

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW. For CivicPlus Billing Information, please visit <https://www.civicplus.com/verify/>.

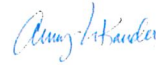
IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client

CivicPlus

By:

By:



Name:

Name:

Amy Vikander

Title:

Title:

Senior Vice President of Customer Success

Date:

Date:

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 12, 2023

ITEM NUMBER YE Accounts Payable Auth.

STAFF INITIAL *AB*

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As the Council holds one meeting in December, staff is requesting authorization to process accounts payable in late December referencing the Purchasing and Contracting Policy adopted on June 30, 2015. The policy provides for expenditures that are included in the budget and under \$10,000 to be approved by the city administrator.

Additionally, Minnesota Statutes 471.425, subdivision 2 states that 35 days from receipt of claim payment must be made for governing boards that meet at least once per month. If claims, are not paid promptly, the government entity must pay interest on bills not paid in a timely manner of 1.5% per month or part of a month. The lag between meetings means the 35 days could be exceeded.

The listing of claims paid would be included in the January 9, 2024 council packet.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council authorizes accounts payable processing for year-end per limits established in the Purchasing and Contracting Policy.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____ X _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date December 12, 2023

ITEM NUMBE 1773 Fulham St Variance Request

STAFF INITIAL Jim

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

See attached memo.

OPTIONS:

Direct staff to bring back a resolution of approval or denial for the next meeting.

STAFF RECOMMENDATION:

MEMO

DATE: DECEMBER 12, 2023
TO: MAYOR AND COUNCIL
FROM: JIM BOWNIK
RE: VARIANCE APPLICATION FOR 1773 FULHAM STREET

Applicant/Owner/Location: Thomas and Andrea Moffatt, 1773 Fulham St, Lauderdale, MN 55113

Proposal: The applicant is requesting to reconstruct a larger detached garage at the same distance to the north side property line as the current garage. The current garage is fourteen inches from the north side property line. Zoning requires a five-foot side yard setback. Thus, the applicant is requesting a three-foot, ten-inch variance to the side yard setback requirement.

POLICIES AND PROCEDURES FOR VARIANCE APPROVAL

In reviewing this variance request, the Council should consider the Zoning Ordinance requirements as well as relevant State Statutes. These requirements are outlined on the attached Variance Checklist.

Here is the general order of procedure.

- 1) Staff presentation.
 - Apply the Practical Difficulties Test
- 3) Public Hearing.
- 4) Approve or deny the variance, adding any conditions as necessary.

PRACTICAL DIFFICULTY TEST

The municipal variance standard requires the City to apply a three-factor test for “practical difficulties” consisting of (1) reasonableness, (2) uniqueness, and (3) essential character.

A variance should be granted if strict enforcement of the municipal variance standard as applied to a particular piece of property would cause the landowner a “practical difficulty.” The landowner is generally entitled to the variance if and only if the applicant meets the statutory three-factor test for practical difficulty. If the applicant does not meet all three factors of the statutory test, then a variance should not be granted.

ESTABLISHING THE FINDINGS OF FACT (Based on Answers to Questions on the Variance Checklist)

The applicant’s answers to the questions in the Variance Checklist describes the proposed project and why a variance is requested:

- A) How does the proposal put your property to use in a reasonable manner?
- B) What are the unique circumstances to the property not created by the landowner?
- C) How will a variance, if granted, not alter the essential character of the locality?
- D) How is granting of a variance in harmony with the purposes and intent of the Zoning Ordinance?

E) How are the terms of a variance consistent with the Comprehensive Plan?

STAFF REVIEW

The proposed project involves replacing an existing 20' x 24' one-story garage with a newly constructed 24' x 24' two-story garage in the same location which is 14" from the north side yard setback. A variance is not needed for lot coverage.

Residents often come in with plans to locate new structures closer to property lines than is allowed. Staff explain that the Council has a history of denying side yard setback variances due to drainage concerns. Generally, applicants change their plans to comply with setbacks versus going through the variance process because they have the ability to do so. In this case, the applicants' options are limited so they submitted the variance application.

If the Council grants this variance, it must articulate the uniqueness of this situation and may require conditions to negate negative impacts. The applicant has a yard layout situation that makes siting a new garage difficult. The homes on this block of Fulham Street have a rear-yard sanitary sewer easement and no alley. All driveways access from Fulham Street. The siting of the house only allows for a single-car width driveway to access the rear of the property / garage. Garages are required to be in the rear yard. The applicant demonstrated in their application the difficulty of maneuvering vehicles around the side of the house. They argue that if the garage is moved further south, it will exacerbate that problem. Moving the garage further west to create more area for maneuvering a vehicle is not an alternative as the applicant cannot build over the sanitary sewer easement along their rear property line.

Staff believe they have demonstrated a unique situation exists that warrants a variance. If the Council grants the variance request, conditions that are deemed necessary can be added to the motion for approval. As construction plans were not submitted with the request, staff recommend a few conditions to provide clarity. One condition is that the new structure may not be located in the sanitary sewer easement. The second condition is that the water drainage system outlet at least five feet from the side property line or some other distance agreed to by the City Council.

By way of additional information, staff knew that a structure this close to the property line had additional building code regulations so we asked Rum River to summarize that for us. Here's what Fred Patch from Rum River Construction Consultants said: "...where a residential building is less than 5' from a property line, the exterior wall abutting the property line must be constructed to have at least 1-hour fire resistance. For example, in townhome situations each exterior wall abutting the shared property line must have a 1-hour wall abutting the common property line. The same applies to single family dwellings, attached garages and accessory structures. The code reference is Minnesota Residential Code, Table R302.1 (1). Fire resistive parapets may also be necessary unless the roof on each side of the property line is fire resistive. If a wall requiring maintenance is at the property line, a maintenance easement on the adjoining property is necessary." When submitting their building permit these requirements will need to be met.

ENCLOSURES

A) Variance application, site plan, and variance checklist.

PUBLIC HEARING

Adjacent property owners received notice of tonight's public hearing.

OPTIONS

- 1) Motion to direct staff to prepare a resolution of approval for a side yard setback variance of three feet, ten inches at 1773 Fulham Street for the next meeting. The Council's reason for the approval along with any conditions will be included in the resolution.
- 2) Motion to direct staff to prepare a resolution of denial for a side yard setback variance of three feet, ten inches at 1773 Fulham Street for the next meeting. The Council's reason for the denial will be included in the resolution.



CITY OF LAUDERDALE
 LAUDERDALE CITY HALL
 1891 WALNUT STREET
 LAUDERDALE, MN 55113
 651-792-7650
 651-631-2066 FAX

LAND USE APPLICATION

Date: 11/6/2023
received 11/8/23

<u>Fee</u>	<u>Escrow</u>	<u>Type of Request</u>	<u>Summary of Request</u>
\$100	\$0	<input type="checkbox"/> Home Occupation	<u>Garage Rebuild at 1773</u>
\$150	\$0	<input checked="" type="checkbox"/> Variance	<u>Fulham Street</u>
\$150	\$500	<input type="checkbox"/> Lot Consolidation/Division	_____
\$200	\$0	<input type="checkbox"/> Sign Permit	_____
\$200	\$500	<input type="checkbox"/> Conditional Use	_____
\$200	\$1,000	<input type="checkbox"/> Lot Line Rearrangement	_____
\$500	\$1,500	<input type="checkbox"/> Zoning Amendment*	_____
\$500	\$1,500	<input type="checkbox"/> Subdivision*	_____
\$500	\$5,000	<input type="checkbox"/> PUD*	_____

Document Recording Fee: Recording cost plus Administrative fee

Applicant Information

Name: Thomas & Andrea Matta
 Address: 1773 Fulham Street
 C, S, Z: Lauderdale, MN 55113
 Phone: 612-576-1651
 Email: andreaandtom@live.com
 Signature: [Handwritten Signature]

Owner Information (if different)

Name: _____
 Address: Same
 C, S, Z: _____
 Phone: _____
 Email: _____
 Signature: _____

**By signing above, the applicant agrees to pay the application fee and deposit an escrow fee to cover the city's consultants' costs associated with reviewing the associated request. Prior to having the request considered by the city, the applicant must deposit an escrow fee in an amount that is estimated to cover the city's consultants' costs as determined by the city administrator. If the city's consultants' costs exceed the initial escrow deposited by the applicant, an additional escrow fee will be required to cover the additional costs. The city shall use the applicant's fees to cover the city's actual consultants' costs in reviewing the request regardless of the city's action on the applicant's request. If the applicant's escrow fees exceed the city's actual consultants' costs for reviewing the request, the remaining escrow fees shall be refunded to the applicant.*

Review Timeline: All applications, other than concept plans, must be complete before being formally reviewed. Minnesota Statute provides 15 days to determine the application's completeness. Completeness depends on whether or not the checklist items are fulfilled.

Checklist: Please review the checklist for the type of application you are applying for.

For Office Use Only	PIN#: _____
Date of Complete Application: <u>11-22-23</u>	Amount Paid: <u>150</u> Receipt #: _____
Escrow Fee Paid: <u>N/A</u>	Receipt #: <u>—</u> Date Escrow Returned: <u>—</u>
PC Recommendation: (approve/deny) Meeting Date: _____	
Public Hearing Date: <u>12-12-23</u>	CC Action: (approved/denied) Meeting Date: _____
Conditions? _____	

3) Describe your proposed project and why you are requesting a variance.

We are proposing to replace our existing 20'x24' garage with a new, two-story, 24' x 24' garage in the same location. The existing garage is approximately 2 feet from the north property line, so it falls within the 5' setback, requiring this variance request. Because of the layout of our lot and the placement of the house on the lot in relation to the garage, the vehicle parked in the south side of the garage is barely able to clear the northwest corner of the house when backing out (see attached photos). Moving the garage any further to the south to comply with the 5-foot setback rule would prevent a vehicle from backing out of the garage. The garage also cannot be moved further west on the lot because of an existing sewer easement on the western edge of our property.

The additional 4 feet of width in the new structure is necessary to accommodate a staircase to the second floor. The structure will extend an additional 4 feet to the south of the existing garage's footprint within our yard. The new garage will be designed and finished to match the character of our home (see attached concept sketch). The upstairs of the new garage will provide us with additional storage space and the opportunity to have a small, hobby workshop upstairs in the garage. Our inspirations for this project were the garages located at 1867 Malvern and at 1828 Carl Street in Lauderdale. We are in the initial discussion phases of this project with the staff at Custom Homes. Before we proceed with formal design work, we are seeking this variance.

The existing garage was built by a previous owner on an improperly poured foundation. In fact, a previous neighbor told us that the first foundation attempt failed completely a year after the garage was built and the current wall was poured as an emergency repair. The current foundation is now failing, and the existing garage is slowly sliding downhill to the northwest and will eventually fail altogether. We've been monitoring the shifting of the structure, using reference marks and plumb bob measurements for the past 20 years we have lived here and have determined that the rate of lean has increased significantly in the past 5 years.

4) Answer the following questions:

A) How does the proposal put your property to use in a reasonable manner?

There is currently a garage in this location, we are requesting a variance to replace the failing foundation and put a new structure in the same location as the old one. We also intend to add photovoltaic solar panels to the new structure, once it is complete. We cannot do that to the current structure because of its unstable condition.

The increase in size of the new structure will not put us over the lot coverage limit of 30%. Our calculations (see attachment) indicate that our total lot coverage including the house, garage, and garden shed is currently 17.9%. The new structure would increase that slightly to 19.1%. The new structure will include gutters and any stormwater runoff will be directed onto our lot for infiltration.

B) What are the unique circumstances to the property not created by the landowner?

This situation was created in the 1950's when the house was moved to this lot and the garage was constructed. The defective foundation has lasted this long but it is now failing at an increasing rate. The location of the house on the lot prevents other solutions to this issue without dramatically increasing areas of impervious surface and we would like to avoid that.

C) How will a variance, if granted, not alter the essential character of the locality?

There is a garage there now, there will be a garage there when we are done. The new structure will be in line with other two-story garages in the community (see attached photos). It is our intent that the new structure will architecturally mimic the house so as to not change the look and feel of our property. We've chosen a builder to work with specifically because of their experience working in Lauderdale and their track record of building structures that fit in with the character of the community.

D) How is granting of a variance in harmony with the purposes and intent of the Zoning Ordinance (Lauderdale's Zoning Ordinance can be found online at www.ci.lauderdale.mn.us)?

The property is zoned R-1 Suburban Residential. This use allows for single family dwellings. Single family dwellings in this zoning district can include homes with garages. By having a garage, we will be able to continue to store vehicles and other items in an enclosed structure rather than having to store them outside, causing unsightly conditions. This is in keeping with the purpose and intent of the Zoning Ordinance.

E) How are the terms of a variance consistent with the Comprehensive Plan (Lauderdale's Comprehensive Plan can be found online at www.ci.lauderdale.mn.us)?

The City's Comprehensive Plan identifies the residential nature of the City of Lauderdale and also recognizes redevelopment of residential structures will likely occur. Housing goals in the Comp Plan include 1) Promoting a diverse housing stock that provides opportunities for all incomes 2) Protecting existing single-family neighborhood patterns through appropriate ordinances and regulations, while allowing for redevelopment and revitalization of the aging housing stock.

Our house and property represent an example of housing stock that is a mix of really old, middle age, and new remodel. This represents the look and feel of the City that gives the City its character which the Comp Plan seeks to preserve and encourage. Our house was built in 1890's and moved to Lauderdale in the 1950's. The garage was built

in the 1950's. We built an addition in 2003 and have continued to improve the house with updated and safer systems over the years. This has allowed us to keep and improve an older, smaller house (rather than doing a full tear-down and rebuild) while improving the structure to maintain a high-quality housing stock that stays in character with the smaller house look and feel of the city. The garage itself is becoming unsightly (and unsafe) as it slowly slides to the northwest. By rebuilding the garage, we will be protecting existing single-family neighborhood patterns and improving the property that will be in keeping with the character of the neighborhood and would be consistent with the goals in the Comp Plan.

CITY OF LAUDERDALE VARIANCE CHECKLIST

The following requirements must be met in order for your variance application to be considered complete:

1) Have a pre-application meeting with city staff before submitting a variance application. Please bring the completed application and all required documents to this meeting. *for e-mail*

2) Submit the following:

A) Variance application and fee. ✓

B) Site Plan: ✓

- Drawn to scale.
- Delineating your property lines (by locating property stakes, submitting a Certificate of Survey, or other means).
- Showing lot lines, street names, locations and dimensions of all existing or proposed buildings, setback distances, parking areas, lot coverage percentage (as defined by structures covered by a roof) and any other pertinent site information.

3) Describe your proposed project and why you are requesting a variance. ✓

4) Answer the following questions: ✓

A) How does the proposal put your property to use in a reasonable manner? ✓

B) What are the unique circumstances to the property not created by the landowner? ✓

C) How will a variance, if granted, not alter the essential character of the locality? ✓

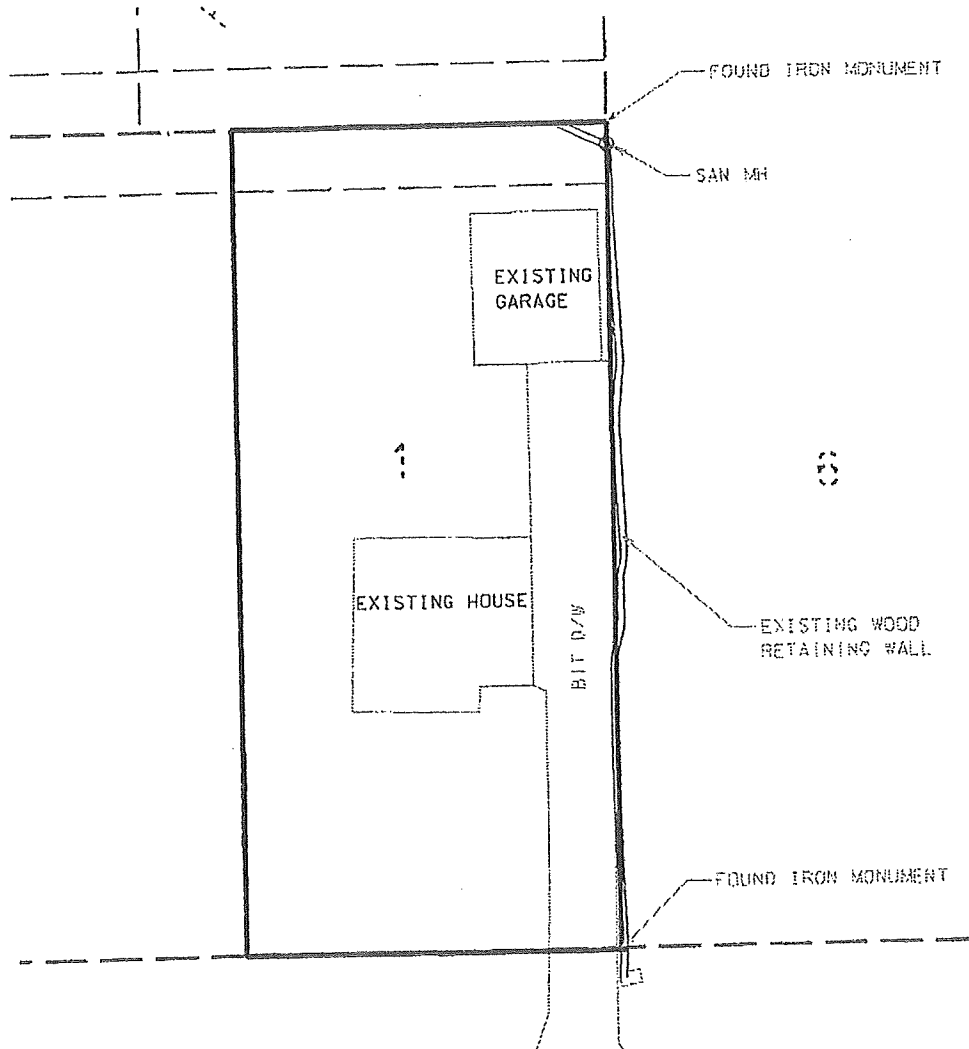
D) How is granting of a variance in harmony with the purposes and intent of the Zoning Ordinance (Lauderdale's Zoning Ordinance can be found online at www.ci.lauderdale.mn.us)? ✓

E) How are the terms of a variance consistent with the Comprehensive Plan (Lauderdale's Comprehensive Plan can be found online at www.ci.lauderdale.mn.us)? ✓

Information You Should Know

- The municipal variance standard requires the city to apply a three-factor test for "practical difficulties" consisting of (1) reasonableness, (2) uniqueness, and (3) essential character.
- Thus, the city is required to adopt findings based on the questions above.
- Conditions may be imposed on granting of variances if those conditions are directly related to and bear a rough proportionality to the impact created by the variance.

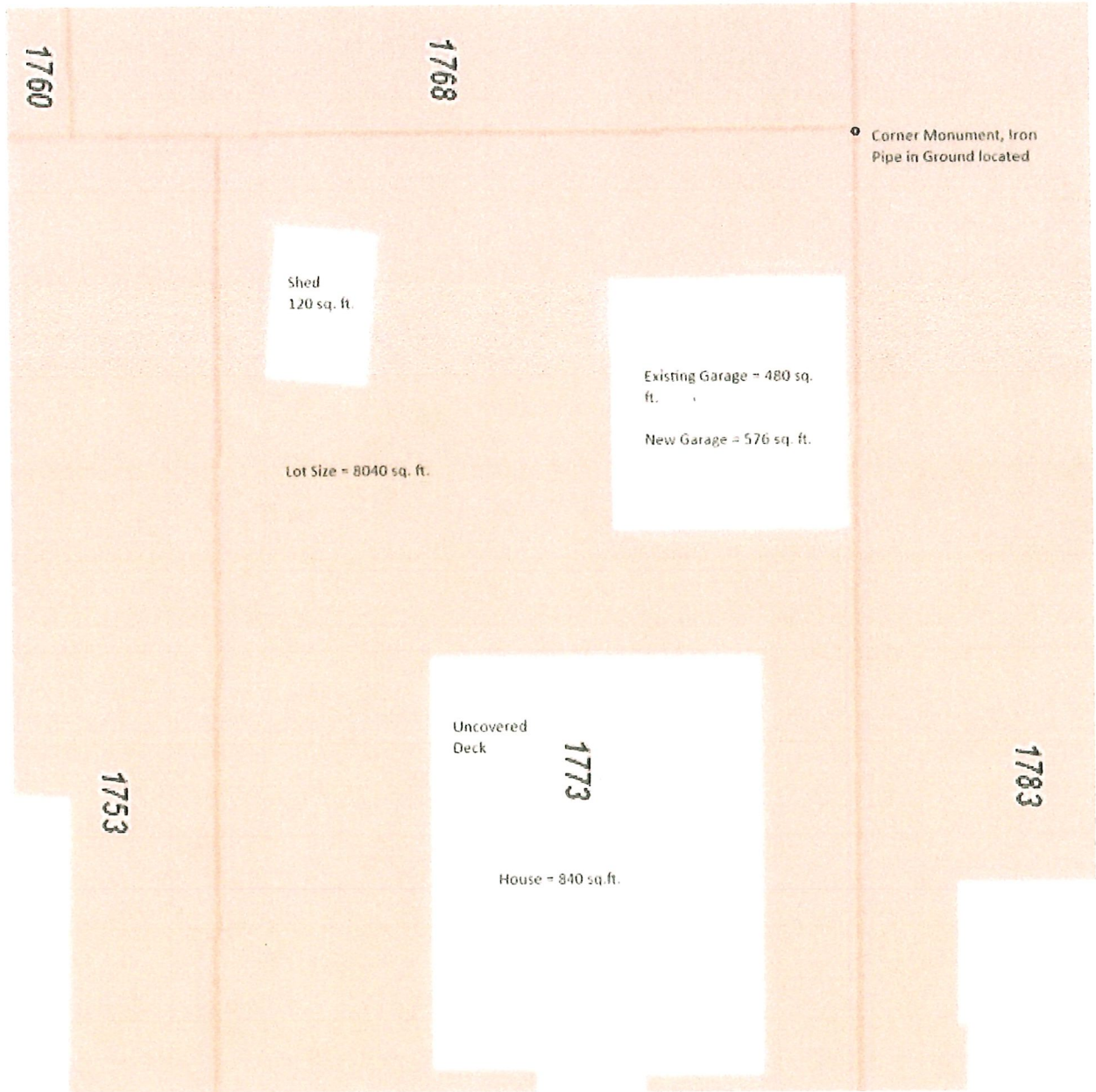
Lot Survey Closeup



The existing NE and NW property corners have been located and marked with orange, fiberglass poles. If need be, we are happy to have the lot resurveyed. Since the time of the survey, the house has had an addition (factored into lot coverage calculations) and the wood retaining wall has been replaced with a block wall. But the corner markers were never disturbed. (When the block wall was installed, it was put entirely on our property, while you can see the previous wood wall was not).

Aerial View and Lot Coverage Calculation:

- Current coverage (120+ 480 +840) = ¹⁴⁴⁰1536 sq. ft. / 8040 = (17.9%)
 - (Shed + Garage+ House sq. ft. / lot size)
- Proposed Coverage (120 + 576 + 840) = ¹⁶³²1632 sq. ft. / 8040 = (19.1%)
 - (Shed + Proposed Garage = house / lot) ¹⁵³⁶



Vehicle Clearance Photos



Concept Sketch for our Project*:



***Note – this is just a concept indicating size and general design, not a final design. We wanted to approach the council on the variance for the setback first before we spent the money on a full design and a building permit.**

Similar Structures in Lauderdale:

1867 Malvern



1822 and 1828 Carl



**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent	_____
Public Hearing	_____
Discussion	_____ X _____
Action	_____ X _____
Resolution	_____ X _____
Work Session	_____

Meeting Date December 12, 2023

ITEM NUMBER Parks Ordinance Revisions

STAFF INITIAL *JS*

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The city attorney and the city council previously discussed use of tobacco and cannabis in city parks and natural spaces. The discussion centered around prohibiting tobacco and cannabis use for the public health benefits of all park users. The city attorney incorporated the previous council comments into the final draft that is attached for your review.

Staff sent the draft ordinance out to the community for a ten-day review period and received a variety of responses and questions via email. Those that provided comments follow. Staff responded to those with questions.

After the public hearing, the council may approve the draft ordinance or amend prior to adoption. The council doesn't have to adopt the ordinance should new information arise. It can be carried over into 2024. If the council does adopt the ordinance, then the resolution allowing publication by title and summary should also be approved.

STAFF RECOMMENDATION:

Motion to adopt Ordinance No. 23-03 Amending Title 7, Chapter 1 of the City Code Regarding City Parks.

Motion to adopt Resolution No. 121223A—Authorizing Publication of Ordinance No. 23-03 by Title and Summary.

Edee Affeldt: I approve of the ordinance amendment not allowing tobacco or cannabis in parks and natural spaces.

Gayle Mangan, Rosehill Circle: I am all for keeping any kind of smoke/drug private. However ... how to control/apply this?

Barbara Meier: I support the ordinance amendment prohibiting smoking (tobacco, cannabis, *whatever*) in Lauderdale's City park and other natural spaces. Thank you!

Tom Moffatt: I just wanted to drop a note to staff about the proposed tobacco/cannabis use ordinance. I completely support this effort and applaud the city for taking this on. I encourage the council to support the proposed ordinance. Thank you.

Barbara Robinson: I would like to know why you want to prohibit smoking in the park? One can wonder why our leaders made cannabis legal. Thank you.

Quentin Roggenbuck: Do we really need to ostracize them more? Do the police have enough to do? Lauderdale allows the sale of cigarettes but can they be arrested for lighting one in the parking lot? And no I don't smoke. But they pay a lot of taxes and have probably walked outside their home for fresh air. It's killing them and they smoke. Do you really think your ordinance will stop them?



November 10, 2023

Dear Mayor Mary Gaasch and Members of the Lauderdale City Council:

Re: Smoking and commercial tobacco and cannabis use in outdoor public places

With the legalization of cannabis use in Minnesota, local governments are considering ordinances that regulate smoking and/or use of tobacco, cannabis and hemp products in public spaces. While some parts of the new cannabis law preempt local units of government, the law makes it clear that cities and counties are allowed to regulate where cannabis-related products are used. The law says:

“Subd. 5. Use of cannabis in public. A local unit of government may adopt an ordinance establishing a petty misdemeanor offense for a person who unlawfully uses cannabis flower; cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place provided that the definition of public place does not include the following:

(1) a private residence, including the person's curtilage or yard;

(2) private property not generally accessible by the public, unless the person is explicitly prohibited from consuming cannabis flower; cannabis products, lower-potency hemp edibles, or hemp-derived consumer products on the property by the owner of the property; or

(3) the premises of an establishment or event licensed to permit on-site consumption.”
(Minnesota Session Laws 2023 Regular Session Ch. 63 Art. 4 § 19 (codified at Minn. Stat. § 152.0263 Subd. 5))

The Association for Nonsmokers - Minnesota (ANSR) worked with communities for 15 years to craft policies and ordinances to prevent commercial tobacco use, including smoking, in public parks and other public places. Many of the regulations adopted over the years were policies rather than ordinances. Now those communities are looking to craft an ordinance that covers smoking and/or use of these products. Based on ANSR's experience with these regulations, we recommend the following measures:

1. Make the ordinance comprehensive. This means covering entire parks, not piecemeal covering only parts of parks such as playground areas. Comprehensive policies are easy for the public to understand and obey and are easy for those responsible for enforcing the restriction to know where the rules apply.
2. Treat all smoking/vaping the same regardless of whether the product contains nicotine,

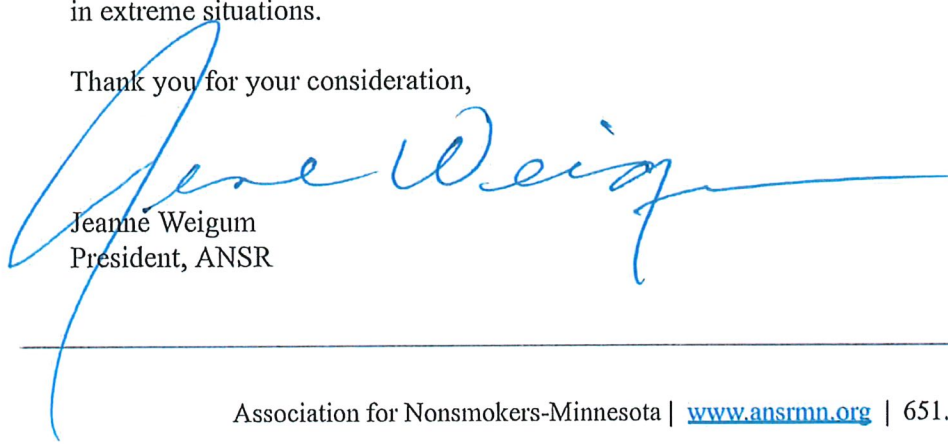
THC or another substance. Those responsible for enforcing the ordinance should not have to try to figure out what is in the product. The issue is smoking/vaping, not what the substance is.

3. Make education the primary enforcement mechanism. This could include clear and frequent signs, information on the city's website and information on print materials such as park maps and rental agreements. Clarify whose responsibility it is to develop and implement your education program. ANSR can assist you in creating signs, news releases and print materials.
4. If your city charter allows for an administrative penalty for violations, that is preferable to a petty misdemeanor as is suggested in the state law.

Some elected officials have already proposed limiting smoke-free public spaces to places where children are present, like playgrounds and youth sporting events. Such a proposal could be unclear to the public and park staff regarding when and where smoking is permitted, creating conflict between community members and barriers for smooth implementation.

We strongly support smoke-free and commercial tobacco-free public spaces for all, including seniors, families, people attending special events and those who want to peacefully walk or bike trails. These policies have strong community support. We hope you will adopt an ordinance that provides the maximum protection to the community without involving law enforcement except in extreme situations.

Thank you for your consideration,



Jeanné Weigum
President, ANSR



Dear Mayor Mary Gaasch and Councilmembers,

Live Smoke Free, a program of the Association for Nonsmokers MN, has supported clean indoor air protections in Minnesota multi-housing for over 20 years. During that time, we have heard from thousands of multi-unit housing residents suffering from secondhand commercial tobacco and cannabis smoke exposure in their homes. These residents come from all walks of life, from babies to seniors, and they are all tragically suffering significant health effects due to secondhand smoke exposure. Health effects like asthma attacks, COPD, cancer, coronary heart disease, strokes, and ear infections. These residents often find themselves unable to move, are unsure about what can be done, and feel helpless.

The health harms of secondhand tobacco smoke are well known. Secondhand cannabis smoke contains many of the same cancer-causing substances and toxic chemicals as secondhand tobacco smoke (California Environmental Protection Agency). Research shows that exposure to cannabis smoke is dangerous to health; it impairs blood vessel function (Wang, X., et al.) and causes lung irritation, asthma attacks, and makes respiratory infections more likely (U. S. Environmental Protection Agency). The bottom line? **Smoke is smoke, and all smoke is harmful when inhaled.**

Over the past 20 years, Minnesota residents have increasingly grown to expect smoke-free living environments. There are currently over 5,200 smoke-free housing policies in effect today. However, not everyone has the same access to these protections. People of color, low income workers, children, and the elderly are all disproportionately impacted by the harms of secondhand smoke. We at Live Smoke Free believe that everyone has a right to a safe, clean, smoke-free home.

We also believe that everyone, especially multi-housing residents, should have a right to smoke-free outdoor spaces. Studies show that parks and green spaces improve mental and physical health. These spaces are crucial for multi-housing residents who may not have access to green space at home.

Thank you for considering the ordinance to protect Lauderdale's kids, adults, the elderly, and the health-compromised from the harms of secondhand smoke. Enacting strong clean air protections that include both commercial tobacco and cannabis secondhand smoke protect vulnerable populations, improve health outcomes, and promote a higher quality of life for all.

In health,

Jackie Siewert

Program Director, Live Smoke Free
Association for Nonsmokers - Minnesota

**Interested in learning about municipal policy options to protect multi-housing residents from secondhand smoke in their homes? Contact Live Smoke Free at 651-646-3005 or info@mnsnsmokefreehousing.org to learn more.*

ORDINANCE NO. 23-03

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**AN ORDINANCE AMENDING TITLE 7, CHAPTER 1 OF
THE CITY CODE REGARDING CITY PARKS**

Section I. Title 7, Chapter 1 of the Lauderdale City Code is amended by adding the underlined material and deleting the ~~stricken~~ material as follows:

CHAPTER 1
CITY PARKS AND NATURAL AREAS

SECTION:

- 7-1-1: Purpose
- 7-1-2: Definitions
- 7-1-3: Permit Required
- 7-1-4: Application
- 7-1-5: Revocation
- 7-1-6: Alcoholic Beverages
- 7-1-7: Scheduling Activities
- 7-1-8: Time Limits
- 7-1-9: Prohibited Activities
- 7-1-9 10: Penalty

7-1-1: PURPOSE:

This Chapter is enacted to regulate the use of City park property for organized activities and the protection of natural areas thereby ensuring the maximum utilization and enjoyment of such property by all citizens and providing for the general welfare, health and safety of the citizens of the City. (Ord. 61, 9-13-1973)

There is sufficient medical evidence showing that tobacco smoke is a major contributor to indoor air pollution and that breathing secondhand smoke or environmental tobacco smoke is a cause of diseases such as lung cancer, cardiovascular disease, and respiratory disease and a cause of strokes and heart attacks; that the discarding of tobacco products pollute the land and water and may be ingested by small children, pets, birds or fish; and that it is desirable to provide a safe and healthy environment for residents and members of the public while using city parks. The City also believes that use of cannabis in city parks and natural areas will have an adverse impact on the environment similar to that of tobacco products and will discourage the use and enjoyment of such places by members of the public. An additional purpose is to set forth the rules banning the use of tobacco products and cannabis in city parks and natural areas, thereby making such areas cleaner, safer, and more enjoyable for city residents and the public.

7-1-2: DEFINITIONS:

For the purposes of this Chapter, the terms defined in this Section have the meanings given them:

~~3.2 PERCENT MALT LIQUOR: Has the meaning given to it by Minnesota Statutes, section 340A.101, subd. 19.~~

ADMINISTRATOR: ~~The~~ means the Lauderdale City Administrator or his or her duly authorized representative.

CANNABIS: means cannabis flower, cannabis products, lower-potency hemp edibles, and hemp-derived consumer products as those terms are defined in Minnesota Statutes, section 342.01, as it may be amended from time to time.

EDIBLE CANNABINOID PRODUCT: means any product that is intended to be either eaten, or consumed as a beverage, by humans, and which contains a cannabinoid product in combination with other consumable ingredients as defined in Minnesota Statutes, section 151.72, subd. 1.

ELECTRONIC DELIVERY DEVICE: means any product containing or delivering nicotine, lobelia, cannabis, or any other substance, whether natural or synthetic, intended for human consumption through inhalation of aerosol or vapor from the product. Electronic delivery device includes but is not limited to devices manufactured, marketed, or sold as electronic cigarettes, electronic cigars, electronic pipe, vape pens, modes, tank systems, or under any other product name or descriptor. Electronic delivery device includes any component part of a product, whether or not marketed or sold separately. Electronic delivery device excludes drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

INTOXICATING LIQUOR: Has the meaning given it by Minnesota Statutes, section 340A.101, subd. 14.

MALT LIQUOR: Has the meaning given to it by Minnesota Statutes, section 340A.101, subd. 16.

NATURAL AREA: means City owned natural areas including the Lauderdale Nature Area and the four City-owned parcels on the west side of Walsh Lake.

ORGANIZED ACTIVITY: ~~Any~~ means any activity at which there are or will be assembled 50 or more persons. The term does not include athletic or recreational events regularly scheduled by the City as part of its recreation program.

OVERNIGHT PARKING: ~~Parking~~ means parking in a park parking lot between the hours of 10:00 p.m. and 8:00 a.m.

~~PARK: The City's park at~~ means the Lauderdale Community Park at the intersection of Roselawn Avenue and Fulham Street, Skyview Park near the inter section of Walnut Street and Ione Street, and any other area of the City established by the City as a public park.

RESPONSIBLE PERSON: A means a person authorized by an organization to manage and exercise direct control of the organized activity. The term includes an individual conducting or organizing the activity. (Ord. 61, 9-13-1973; 1996 Code)

SMOKING: means inhaling, or exhaling smoke from any lighted or heated tobacco or tobacco product or cannabis; carrying any lighted or heated tobacco or tobacco product or cannabis intended for inhalation; and burning or carrying any lighted or heated product containing, made, or derived from nicotine, tobacco, cannabis, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking includes carrying or using an activated electronic delivery device.

TOBACCO OR TOBACCO PRODUCT: means any substance, item or product containing, made, or derived from tobacco leaf, including but not limited to cigarettes; electronic cigarettes; cigars; pipe tobacco; snuff; fine cut or other chewing tobacco; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready-rubbed, and other smoking tobacco; snuff flowers; cavendish; shorts; plug and twist tobaccos; dipping tobaccos; refuse scrapes, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco leaf prepared in such manner as to be suitable for chewing, sniffing, or smoking cigarettes and any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including but not limited to cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. Tobacco excludes any drugs, devices, or combination products, as those terms are defined in the Federal Food, Drug, and Cosmetic Act, that are authorized for sale by the United States Food and Drug Administration.

USE: means smoking, inhaling, exhaling, burning, ingesting or carrying any lighted tobacco or tobacco product or cannabis in any manner or in any form; chewing, sniffing, and spitting any tobacco or tobacco product or cannabis or ingesting any edible cannabinoid product.

7-1-3: PERMIT REQUIRED:

It is unlawful for any person to conduct an organized activity in a City park without first having obtained a permit therefor. Individuals and groups of less fewer than 50 persons may submit a permit application if they would like to reserve park facilities.

7-1-4: APPLICATION:

A. Time For Application; Forms:

1. Form: Application for the permit required by Section 7-1-3 shall be made to the Administrator by the responsible person on forms provided by the Administrator.
2. Time For Filing: The application shall be made at least 15 days prior to the organized activity.

3. Waiver Of Time: The Council may waive the above time limitations in appropriate cases, but in no event will a permit be issued unless all information required in the application is presented to the Council prior to the date of the organized activity.

B. Required Information: The application shall contain or be accompanied by a written statement containing the following regarding the organized activity:

- 1, The date or dates of the activity;
2. The name, ~~address and~~ telephone number and ~~headquarters~~ address of the principal office of the organization or person conducting the activity;
3. The name of the responsible person;
4. The park or portion thereof to be used;
5. An estimate of anticipated attendance;
6. The beginning and closing hours of the activity;
7. A statement that the activity is not to be held for the purpose of advertising any product, goods or services, and is not held for private profit;
8. A statement that adequate provisions for cleaning up the park area after the activity have been made; and
9. Such other information as the Administrator deems necessary.

C. Fee: No fee for the permit is required of residents of the City of Lauderdale. The Council may elect to charge non-residents for use of park facilities. Such fees will be adopted as part of the City's fee schedule as it may be amended from time to time.

D. Criteria For Issuance:

1. Required Conditions: The Administrator shall present the applications for organized activities to the Council which shall grant the permit if it finds:
 - a. The proposed organized activity will not unreasonably interfere with the general public use of the park;
 - b. The organized activity will not substantially interrupt the safe and orderly movement of traffic;
 - c. The conduct of the organized activity is not reasonably likely to cause injury to persons or property or diminish the level of police protection elsewhere in the City; and
 - d. The organized activity will not unreasonably interfere with or detract from the promotion of the public health, safety, recreation or welfare.

2. Additional Conditions: The Council may attach such conditions to the permit as it deems necessary to ~~insure~~ ensure conduct of the organized activity in compliance with this Chapter including a security deposit for costs of cleanup. (Ord. 61, 9-13-1973)

7-1-5: REVOCATION:

The Council may revoke the permit prior to the activity or direct the termination of the activity if it finds that any information contained in the application is untrue, that any term or condition of the permit or provision of this Chapter has been violated, or that the organized activity presents a threat to public health or safety.

7-1-6: ALCOHOLIC BEVERAGES:

A. Liquor Licenses: The City will not issue licenses to park users for the sale of ~~3.2 percent~~ any type of malt liquor or intoxicating liquor in City parks. The City reserves the right to issue temporary liquor licenses for City hosted festivals and events.

B. Alcoholic Beverages in City Parks: ~~3.2 percent malt~~ Malt liquor and intoxicating liquor may be present and consumed by persons otherwise legally entitled to do so when it is in the possession of the individuals ~~that~~ who brought the beverages into the park and consumed by them.

7-1-7: SCHEDULING ACTIVITIES:

A. Administrator's Duties: The Administrator or their duly authorized representative is responsible for the scheduling of organized activities and athletic or recreational events ~~in the park~~ City parks. Events will be scheduled on a first come, first served basis.

7-1-8: TIME LIMITS:

A. General Hours: City parks are open to the public between the hours of ~~eight o'clock~~ (8:00) A.M. and ~~ten o'clock~~ (10:00) P.M. of each day. An organized activity may be conducted whenever the park is open. No overnight camping or occupancy is permitted nor is the establishment of permanent or semi-permanent structures or facilities intended for human habitation.

B. Parking; Exception: ~~Overnight parking~~ Parking in a parking lot at a City park is prohibited after 10:00 PM and before 8:00 AM the following day. An exception is made for the parking lot off of Roselawn Avenue at Community Park when the seasonal parking restrictions defined in Section 6-1-6 are in effect. The prohibition on overnight parking goes back into effect twelve hours after the roads have been plowed curb to curb.

7-1-9: PROHIBITED ACTIVITIES. Use of any tobacco or tobacco product or cannabis is prohibited in city parks and natural areas. It is also unlawful for a person under the age of 21 to possess or consume an edible cannabinoid product or to distribute to another person under the age of 21 an edible cannabinoid product in a city park or natural area.

POSTING OF SIGNS: "Tobacco and Cannabis-Free Grounds" signs or signs with a similar designation will be clearly and conspicuously displayed at city parks to notify the public that smoking and other use of tobacco, tobacco products and cannabis is prohibited.

7-1-9 10: PENALTY:

Any person violating the provisions of this Chapter is guilty of a misdemeanor except that violations involving the use of tobacco or tobacco product or cannabis in a city parks park or natural area is a petty misdemeanor. Each day that a violation continues shall be deemed a separate punishable offense.

Section II: This ordinance shall become effective immediately following adoption and publication.

Passed by the city council of the city of Lauderdale on this 12th day of December, 2023.

ATTEST:

Mary Gaasch, Mayor

Heather Butkowski, City Clerk-Administrator

Member _____ introduced the following resolution and moved its adoption.

CITY OF LAUDERDALE

RESOLUTION NO. 121223A

RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 23-03 BY TITLE AND SUMMARY

WHEREAS, the city council of the city of Lauderdale has adopted Ordinance No.23-03, an ordinance regarding the use and enjoyment of the city’s parks and natural areas; and

WHEREAS, Minnesota Statutes, section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the ordinance is six pages in length; and

WHEREAS, the city council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Lauderdale that the city administrator shall cause the following summary of Ordinance No. 23-03 to be published in the official newspaper in lieu of the entire ordinance:

Public Notice

On December 12, 2023, the city council of the city of Lauderdale adopted Ordinance No. 23-03, an ordinance amending title 7, chapter 1 of the city code. The ordinance prohibits the use of tobacco, tobacco products and cannabis in the city parks and natural areas and identifies the areas subject to such regulations. The ordinance adds definitions related to tobacco, tobacco products and cannabis and edible cannabinoid products. The ordinance also clarifies regulations regarding use of alcohol and overnight occupancy of city parks and the process for obtaining a permit for organized activities in the parks. The full text of the ordinance is available for inspection at Lauderdale city hall during regular business hours and has been posted to the city’s website.

BE IT FURTHER RESOLVED by the city council of the city of Lauderdale that the city administrator keep a copy of the ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance in a public place within the city.

Dated: December 12, 2023.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

The motion for the adoption of the foregoing resolution was duly seconded by member _____ and upon vote being taken thereon, the following voted in favor thereof:

And the following voted against same:

Whereupon said resolution was declared duly passed and adopted.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent	_____
Public Hearing	_____X_____
Discussion	_____X_____
Action	_____X_____
Resolution	_____X_____
Work Session	_____

Meeting Date December 12, 2023

ITEM NUMBER Special Assess. Resolution

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Each year the city must submit a resolution to Ramsey County certifying special assessments for the year. This year the City has one special assessments for unpaid tree removal services. Prior to adopting the resolution, the City Council shall hold a public hearing in the event the owner or their representative would like to contest the special assessment.

STAFF RECOMMENDATION:

The Council adopts Resolution No. 121223B—A Resolution Adopting and Certifying Liens for Delinquent Utilities and Unpaid Services.

RESOLUTION NO. 121223B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION ADOPTING AND CERTIFYING LIENS
FOR DELINQUENT UTILITIES AND UNPAID SERVICES**

WHEREAS, pursuant to proper notice, the City Council has met, heard, and passed upon all objections to the proposed liens for unpaid charges for delinquent utility bills and unpaid service charges; and

WHEREAS, City staff has worked diligently to collect unpaid charges but despite such efforts, certain charges remain unpaid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lauderdale, Minnesota, as follows:

1. Such proposed liens for unpaid charges, as shown on the copy of the certification roll attached hereto and made a part hereof as Exhibit "A" are hereby accepted and shall constitute liens against the lands therein named.
2. Such liens shall be certified to Ramsey County for payment in one installment with the 2024 property taxes at eight percent interest.
3. The City Administrator shall transmit a certified copy of the certification roll to the Ramsey County Auditor prior to December 28, 2023, to be extended on the property tax list of Ramsey County for the parcels identified therein and such liens shall be certified to and be collected and paid over in the same manner as property taxes due and payable in the year 2024.

Adopted by the City Council of the City of Lauderdale on this 12th day of December, 2023.

Mary Gaasch
Mayor

ATTEST:

Heather Butkowski
City Administrator

EXHIBIT A

<u>OWNER NAME</u>	<u>PID</u>	<u>AMOUNT DUE</u>	<u>INTEREST RATE</u>
Barbara A DeRosier	17.29.23.31.0064	\$3,425.00	8 percent


**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date December 12, 2023

ITEM NUMBER 2024 Budget and Levy

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Included with this memo are the 2024 General Fund and Special Revenue Fund budgets and the 2024-2033 Capital Improvement Plan. These items will be formatted into a budget book that staff will distribute in a couple of weeks.

At the previous meeting, the City Council held the Truth-in-Taxation public hearing required by statute. No changes were recommended to the budget. Staff included the presentation should the Council wish to reference the summary information.

The only remaining items are to adopt the two levy and budget resolutions with the following motions.

STAFF RECOMMENDATION:

Motion to adopt Resolution 121223C—A Resolution Adopting the 2024 Final Property Tax Levy.

Motion to adopt Resolution 121223D—A Resolution Adopting the 2024 Final Budget and Establishing Fund Appropriations.

RESOLUTION NO. 121223C

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

ADOPTING THE 2024 FINAL PROPERTY TAX LEVY

WHEREAS, the City annually adopts an operating levy for the coming year in accordance with Minnesota Statutes; and

WHEREAS, Minnesota Statutes 275.065, Subdivision 1 requires cities to certify the final property tax levy to the county auditor on or before five working days after December 20.

NOW, THEREFORE BE IT RESOLVED, that:

Section 1: The final 2024 levy to be certified to the Ramsey County Auditor of \$1,110,179, inclusive of anticipated fiscal disparities revenue, is hereby established as the maximum possible levy for property tax payable in 2024.

Section 2: The City pledges \$68,253.00 from Fund 414 Development to pay the GO Improvement 2019A debt levy and the debt levy amount is reduced to zero.

Adopted by the City of Lauderdale this 12th day of December, 2023.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

RESOLUTION NO. 121223D

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**ADOPTING THE 2024 FINAL BUDGET AND
ESTABLISHING FUND APPROPRIATIONS**

WHEREAS, the City Council has met specifically for the purpose of discussion on the 2024 budget; and

WHEREAS, estimated December 31, 2023, fund balances are sufficient to meet approved expenditures for fiscal year 2023.

NOW, THEREFORE BE IT RESOLVED,

Section 1. That the City of Lauderdale 2024 expense budget is hereby approved in accordance with State Statute as follows:

General	\$1,796,518
Special Revenue	\$ 96,372
Debt Service	\$ 117,313

Section 2. That the following financial plan for fiscal year 2024 is hereby approved for expenditures in each of the funds as follows:

Capital Projects	\$ 164,753
Enterprise	\$ 390,020

Section 3. Maximum appropriations may be increased if and when additional revenues are anticipated or received.

Adopted by the City of Lauderdale this 12th day of December, 2023.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

City of Lauderdale

2024 BUDGET & LEVY HEARING

NOVEMBER 28, 2023



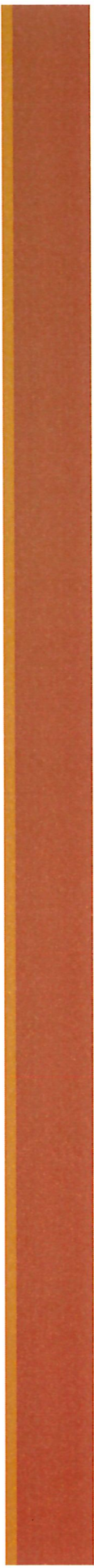
2024 Budget Highlights

Proposed General Fund Budget: Balanced at \$1,796,518
\$153,685 or 9.4% increase over 2023

City Tax Rate: 29.26% (1.13% more than 2023)

Planned Capital Improvements:

- Replace 2012 F350 Truck and Plow: \$50,000
- Replace Front End Mower: \$41,000
- Jet and Televiser Sanitary Sewer Lines: \$15,000



2024 Levy

Total Proposed Levy: \$1,110,179

Fiscal Disparities: - \$ 130,959

Local Property Levy \$ 979,220

Local Levy Increase over 2023: \$98,720 or 11.2%

- \$1,287 Increase in Fiscal Disparities
- \$22,009 Increase in Local Government Aid (LGA)
- \$67,169 in New Public Safety Aid Off-Set \$123,455 Police Contract Increase



2024 Tax Impact on Median Valued Home

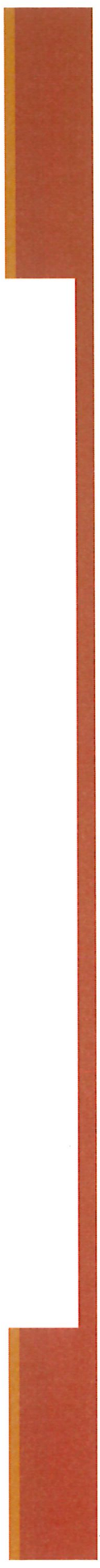
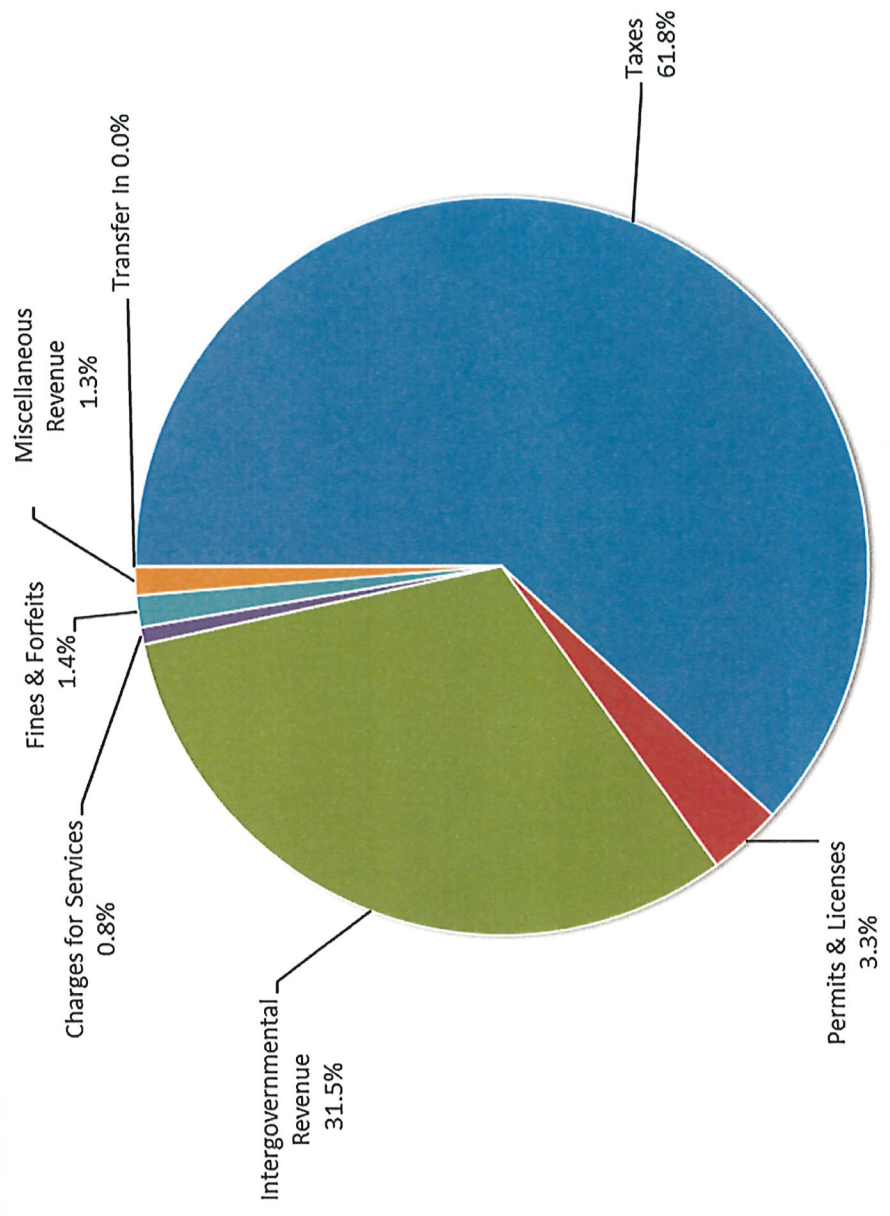
- ▶ County: 12.3%
- ▶ City: 15.3%
- ▶ School District: 13.7%
- ▶ Other: 14.2%
- ▶ **Estimated Increase: \$465**
- ▶ Median Home Value Increase: 9.6%
 - ▶ From \$231,350 in 2022 to \$274,300 for 2023 to \$300,600 for 2024.



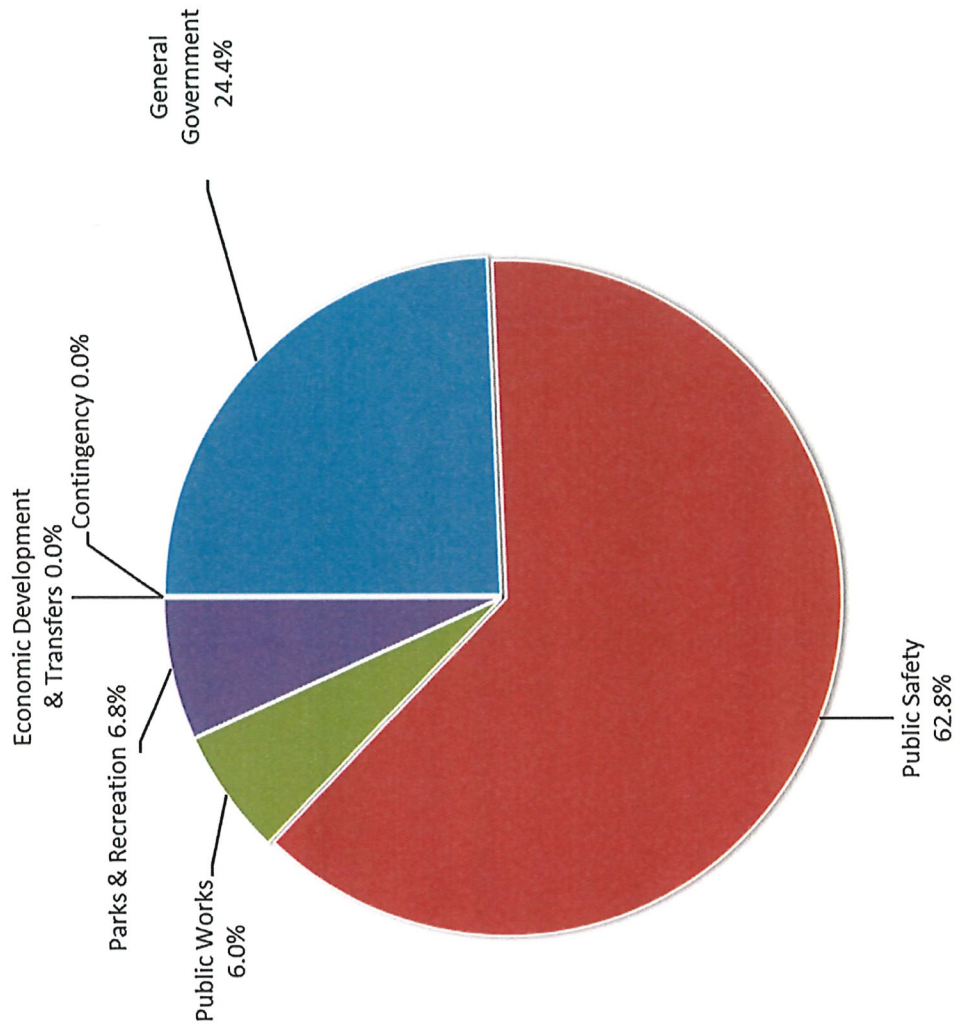
**Percentage Change in 2024 Property Tax
On Median Value Single Family Properties (as of 11/15/2023)**

City	School	Payable 2023		Payable 2024		% Change in Median Value	% Change in Tax on Median Valued Home					Change From 2023 Total Tax
		City Median Estimated Value		City Median Estimated Value			County	City	School	Other	Total	
		Estimated Value	Estimated Value	Estimated Value	Estimated Value							
Arden Hills	621	\$443,550	\$469,000	5.7%	7.0%	9.6%	5.2%	8.4%	7.0%	\$367		
	623	443,550	469,000	5.7%	7.0%	9.6%	8.8%	8.4%	8.3%	456		
Falcon Heights	623	362,150	373,950	3.3%	4.8%	8.8%	6.5%	6.6%	6.6%	322		
	624	365,800	429,600	8.5%	10.3%	8.0%	8.0%	13.4%	8.4%	477		
Lauderdale	623	274,300	300,600	9.6%	12.3%	15.3%	13.7%	14.2%	13.6%	465		
	623	355,300	376,000	5.8%	7.8%	4.8%	9.3%	10.3%	7.9%	354		
Little Canada	624	355,300	376,000	5.8%	7.8%	4.8%	5.4%	10.3%	6.5%	296		
	622	313,400	327,900	4.6%	6.5%	11.2%	3.6%	9.0%	7.1%	303		
Maplewood	623	313,400	327,900	4.6%	6.5%	11.2%	8.1%	9.0%	8.5%	371		
	624	313,400	327,900	4.6%	6.5%	11.2%	4.1%	9.0%	7.1%	318		
Mounds View	621	307,900	317,600	3.2%	4.8%	7.7%	2.9%	6.1%	5.1%	200		
	282	358,200	368,300	2.8%	4.4%	8.4%	-3.0%	5.7%	2.9%	141		
New Brighton	621	358,200	368,300	2.8%	4.4%	8.4%	2.4%	5.7%	5.0%	229		
	621	727,100	802,000	10.3%	13.3%	14.9%	10.0%	16.5%	12.4%	1,004		
North Oaks	624	727,100	802,000	10.3%	13.3%	14.9%	10.9%	16.5%	12.6%	1,115		
	622	273,750	299,000	9.2%	11.9%	12.0%	8.6%	18.1%	11.3%	420		
North St. Paul	621	335,400	349,900	4.3%	6.1%	8.0%	4.1%	5.8%	6.0%	259		
	623	335,400	349,900	4.3%	6.1%	8.0%	7.7%	5.8%	7.1%	322		
St. Anthony	282	383,000	407,650	3.7%	5.4%	5.1%	-2.1%	5.6%	3.1%	198		
	625	266,300	267,400	0.4%	1.6%	-3.7%	-1.9%	1.9%	-1.3%	-50		
Shoreview	621	397,000	416,800	5.0%	6.7%	10.2%	4.6%	8.1%	6.9%	345		
	623	397,000	416,800	5.0%	6.7%	10.2%	8.3%	8.1%	8.2%	424		
Spring Lake Park	621	289,800	283,700	-2.1%	-1.3%	-1.2%	-2.6%	0.0%	-1.6%	-59		
	621	373,800	387,400	3.6%	5.3%	7.6%	3.3%	8.2%	5.2%	231		
Vadnais Heights	624	373,800	387,400	3.6%	5.3%	7.6%	3.1%	7.8%	5.1%	246		
	624	306,100	316,300	3.3%	5.0%	19.8%	2.7%	7.5%	7.0%	271		
White Bear Lake	624	346,150	361,650	4.5%	6.2%	2.1%	4.0%	8.8%	4.7%	211		

Sources of Revenue



How Tax Dollars Are Spent



How Your Tax Dollars Are Spent

City Taxes for Median Value Home: ~\$850		
▲ Police, Fire, 911		\$509
▲ Gen. Gov't: Admin, Legal, Elections...		\$163
▲ Public Works, Lighting, Buildings		\$66
▲ Parks & Recreation		\$58
▲ Planning / Zoning, Building Inspections		\$42
▲ City Council		\$12
▲ Contingency		\$0
▲ Economic Development & Transfers		\$0





CITY OF LAUDERDALE

BUDGET

2024

Adopted December 12, 2023

CITY OF LAUDERDALE
ANNUAL BUDGET
FOR FISCAL YEAR BEGINNING
JANUARY 1, 2024

DIRECTORY OF OFFICIALS

Mary Gaasch	Mayor
Jeff Dains	Councilmember
Sharon Kelly	Councilmember
Duane Pulford	Councilmember
Evan Sayre	Councilmember

Heather Butkowski, City Administrator

Jim Bownik, Assistant to the City Administrator

Miles Cline, Deputy City Clerk-Treasurer

Gordy Beck, Public Works Maintenance

Tom Douvier, Public Works Maintenance



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Dear Mayor and City Council:

The budget reflects the City Council's on-going commitment to maintaining high-quality services. Four fund types comprise the budget: the General Fund, Special Revenue Funds, Capital Improvement Funds, and Enterprise Funds. Following are the highlights from the budgeting process.

General Fund

The General Fund is the City's largest fund. Revenue is primarily generated from property taxes and state aids. The General Fund budget balanced at \$1,796,518, an increase of 9.4% over 2023. The primary cost increase was for public safety with a 13.2% increase over 2023. The local property tax levy increased 9.9% to cover the additional expenses.

Lauderdale's median home value increased significantly from \$274,300 in 2023 to \$300,600 for 2024. Residents of a median valued home in Lauderdale will see an overall property tax increase of approximately \$465. Of this amount, approximately \$113 is for city operations.

Special Revenue Funds

The City has two special revenue funds that track activity for the cable television franchise and recycling collection. The Communications Fund pays for the staffing and technology necessary to provide access to public, educational, and government (PEG) programming on the City's public access channel and through web streaming. The revenue is derived from the City's cable franchise agreement with Comcast.

The Recycling Fund operates with a mix of grant dollars and special assessment fees paid by property owners. The money provides for weekly collection of recyclables. The City has been drawing down the fund balance while raising rates over the past three years to cover the cost of recycling services. In order to replenish the fund balance, the Council approved an increase in the recycling rate of \$0.83 per month for 2024.

Capital Improvement Funds

The Capital Improvement Funds are the 401 General Capital Improvement Fund, 403 Street Capital Fund, 404 Park Improvement Fund, 414 Development Fund, 415 Housing Development Fund, and 416 TIF District No. 1-2 Fund. Revenue comes from investment interest, conduit debt projects, and post-audit General Fund transfers when available. Capital improvement projects planned for 2024 include the purchase of a replacement dump truck and front-end mower.

Enterprise Funds

Enterprise funds operate similarly to private businesses, where costs are recovered through user charges. The City operates two enterprise funds: the 602 Sanitary Sewer Fund and the 603 Storm Water Fund.

The largest expense of the Sanitary Sewer Fund is wastewater treatment services provided by Metropolitan Council Environmental Services. The City Council raised the rate by 3.0% for 2023 and 5.0% in 2024 to save for the future city-wide mill-and-overlay project. This resulted in an annual increase of \$11.84 per household. Sanitary sewer pipes were cleaned and televised in 2021 and 2022. This will be completed again in 2024 and 2025.

The on-going expenses of the Storm Water Fund include meeting the requirements of the City's Storm Water Pollution Prevention Program (SWPPP), staffing, and system maintenance and repairs. The City Council raised the rate by 5.0% for 2023 to begin saving for the future city-wide mill-and-overlay project. The City's recently completed Long-Term Financial Plan recommended raising rates 15.0% for 2024 as the projected \$208,000 in improvements during the mill-and-overlay project will overly deplete the fund. This resulted in an annual rate increase of \$11.20 per household.

I look forward to working with the Mayor, City Council, city staff, and residents to carry out the vision and work plan of this budget document.

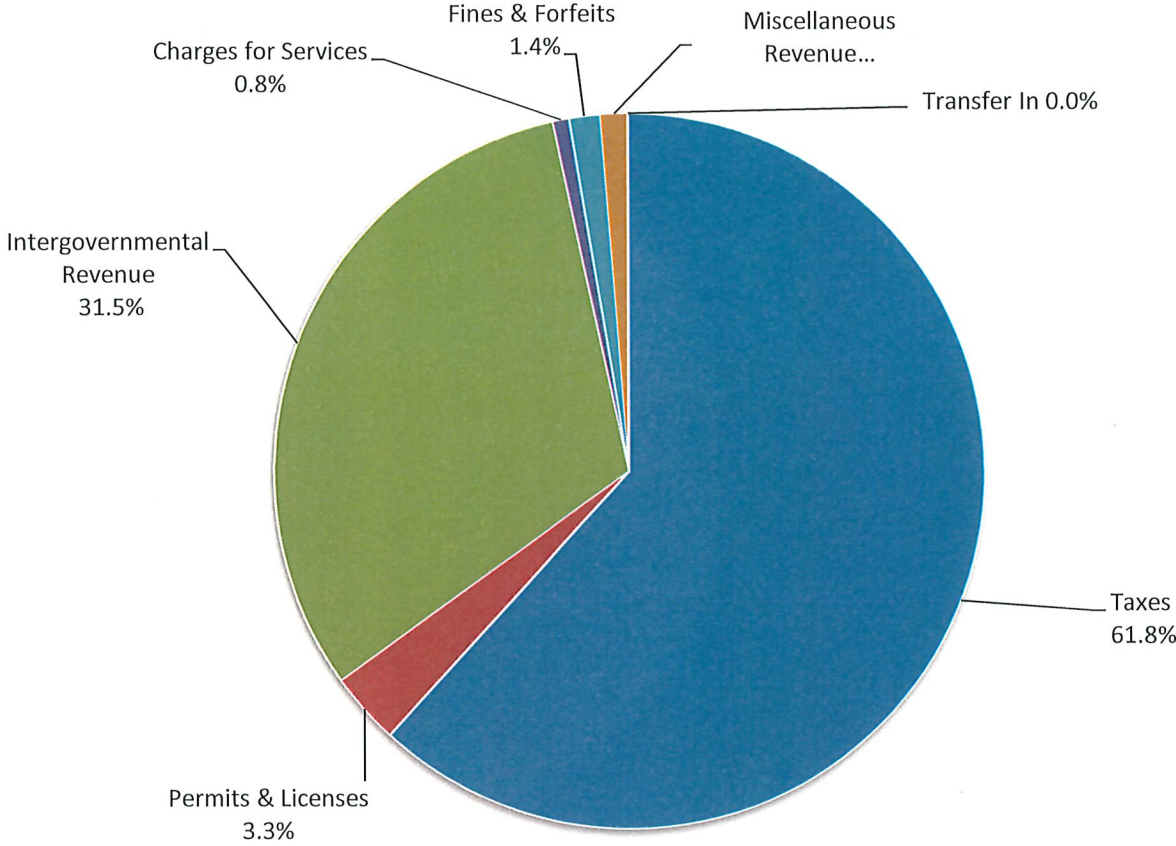
Respectfully submitted,

Heather Butkowski
City Administrator

GENERAL FUND

The GENERAL FUND accounts for all revenues and expenditures of a governmental unit which are not accounted for in other funds. It is usually the largest and most important accounting activity for state and local governments, normally receiving a greater variety and number of taxes and revenues than any other fund. Specifically, it receives such revenues as general property taxes, licenses and permits, fines and penalties, rents, charges for current services, state grants and aids, and interest earnings. In turn, the GENERAL FUND also finances a larger range of activities than any other fund.

CITY OF LAUDERDALE 2024 BUDGET REVENUES



Revenues

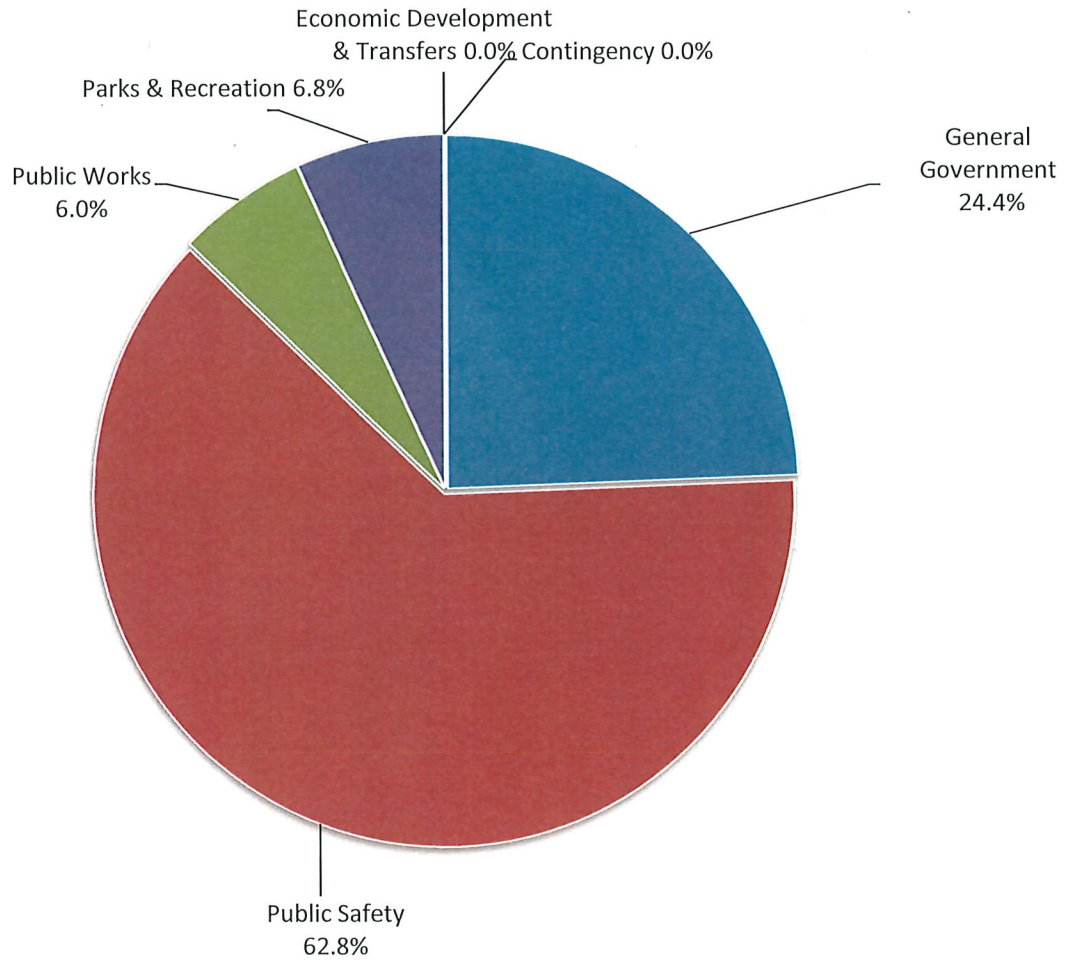
Taxes	\$ 1,110,179
Permits & Licenses	\$ 58,650
Intergovernmental Revenue	\$ 566,639
Charges for Services	\$ 13,550
Fines & Forfeits	\$ 25,000
Miscellaneous Revenue	\$ 22,500
Transfer In	\$ -

CITY OF LAUDERDALE
GENERAL FUND REVENUES
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-00000-410-31010	CURRENT AD VALOREM TAXES	\$ 800,107	\$ 880,500	\$ 979,220
101-00000-410-31020	DELINQUENT AD VALOREM TAXES	\$ 3,685	\$ -	\$ -
101-00000-410-31400	FISCAL DISPARITIES	\$ 147,306	\$ 129,672	\$ 130,959
101-00000-410-31055	EXCESS TAX INCREMENT	\$ -	\$ -	\$ -
101-00000-410-31900	PENALTIES AND INTEREST TAXES	\$ (130)	\$ -	\$ -
	TAXES	\$ 950,969	\$ 1,010,172	\$ 1,110,179
101-00000-410-32110	LIQUOR LICENSES	\$ 300	\$ 150	\$ 150
101-00000-410-32180	TOBACCO LICENSES	\$ 800	\$ 400	\$ 400
101-00000-410-32190	OTHER BUSINESS LICENSES	\$ 3,425	\$ 2,500	\$ 3,500
101-00000-410-32192	HVAC CONTRACTOR LICENSES (REPEALED)	\$ -	\$ -	\$ -
101-00000-410-32240	ANIMAL LICENSES	\$ 110	\$ 100	\$ 100
101-00000-420-32210	BUILDING PERMITS	\$ 84,532	\$ 25,000	\$ 36,000
101-00000-420-32230	PLUMBING & HEATING PERMITS	\$ 25,865	\$ 5,000	\$ 10,000
101-00000-420-32270	RENTAL HOUSING LICENSES	\$ 8,135	\$ 8,000	\$ 8,500
101-00000-430-32261	EXCAVATING PERMITS	\$ -	\$ -	\$ -
	PERMITS & LICENSES	\$ 123,166	\$ 41,150	\$ 58,650
101-00000-410-33401	LOCAL GOVERNMENT AID	\$ 524,591	\$ 477,461	\$ 499,470
101-00000-410-33422	OTHER STATE GRANTS & AIDS (\$98,329)	\$ -	\$ -	\$ 67,169
101-00000-410-33423	OTHER GRANTS & AIDS	\$ -	\$ -	\$ -
	INTERGOVERNMENTAL REVENUE	\$ 524,591	\$ 477,461	\$ 566,639
101-00000-410-34101	CITY HALL RENT	\$ 4,140	\$ 3,000	\$ 4,000
101-00000-410-34103	ZONING & SUBDIVISION FEES	\$ 900	\$ 1,500	\$ 1,000
101-00000-410-34108	ADMINISTRATIVE FEES	\$ -	\$ -	\$ 500
101-00000-420-34104	PLAN REVIEW FEES	\$ 54,318	\$ 7,500	\$ 7,500
101-00000-410-34105	SALE OF MAPS & PUBLICATIONS	\$ -	\$ -	\$ -
101-00000-420-34202	SPECIAL FIRE PROTECTION SERVICES	\$ -	\$ -	\$ -
101-00000-420-34206	MOWING & GARBAGE CLEANUP	\$ -	\$ -	\$ -
101-00000-430-34303	SNOW REMOVAL CHARGES	\$ -	\$ -	\$ -
101-00000-450-34780	PARK SHELTER FEES	\$ 250	\$ 250	\$ 250
101-00000-450-34920	MERCHANDISE SALES	\$ 235	\$ 300	\$ 300
	CHARGES FOR SERVICES	\$ 59,843	\$ 12,550	\$ 13,550

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-00000-420-35101	COURT FINES & ADMINISTRATIVE PENALTIES	\$ 23,644	\$ 25,000	\$ 25,000
101-00000-420-35200	FORFEITED & SEIZED ASSETS	\$ -	\$ -	\$ -
	FINES & FORFEITS	\$ 23,644	\$ 25,000	\$ 25,000
101-00000-410-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 2,122	\$ 5,000	\$ 4,000
101-00000-410-36102	PENALTIES & INTEREST	\$ 302	\$ -	\$ -
101-00000-410-36200	OTHER MISCELLANEOUS REVENUE	\$ 56,959	\$ -	\$ -
101-00000-410-36210	INTEREST ON INVESTMENTS	\$ (7,939)	\$ 15,000	\$ 15,000
101-00000-410-36211	INTEREST ON INVESTMENTS (BANK)	\$ -	\$ -	\$ 1,500
101-00000-410-36215	OTHER FEES (CREDIT CARD)	\$ -	\$ 500	\$ -
101-00000-420-36260	SURCHARGES COLLECTED	\$ 4,454	\$ 1,000	\$ 2,000
101-00000-410-36230	CONTRIBUTIONS & DONATIONS (NON COMM EV)	\$ -	\$ -	\$ -
101-00000-450-36230	CONTRIBUTIONS & DONATIONS (COMM EVENT)	\$ 365	\$ -	\$ -
	MISCELLANEOUS REVENUE	\$ 56,263	\$ 21,500	\$ 22,500
101-00000-410-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
101-00000-410-39200	TRANSFER IN	\$ -	\$ 55,000	\$ -
	OTHER SOURCES	\$ -	\$ 55,000	\$ -
	TOTAL GENERAL FUND REVENUE	\$ 1,738,477	\$ 1,642,833	\$ 1,796,518
	REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ -	\$ -
	FUND BALANCE - January 1	\$ 765,671	\$ 765,671	\$ 765,671
	FUND BALANCE - December 31	<u>\$ 765,671</u>	<u>\$ 765,671</u>	<u>\$ 765,671</u>

CITY OF LAUDERDALE 2024 BUDGET EXPENDITURES



Expenditures

Legislative	\$ 25,593
City Administration	\$ 283,359
Elections	\$ 41,733
Public Safety	\$ 1,076,354
Legal	\$ 19,200
General Government Buildings	\$ 31,350
Public Works	\$ 102,093
Planning, Zoning, Inspections	\$ 37,107
Street Lighting	\$ 6,200
Building Inspections	\$ 51,679
Parks & Recreation	\$ 121,850
Contingency	\$ -
Transfer	\$ -

CITY OF LAUDERDALE
GENERAL FUND EXPENSE SUMMARY
2024

Department Number	Title	2022 Actual	2023 Adopted	2024 Proposed
41110	LEGISLATIVE	\$ 25,448	\$ 24,753	\$ 25,593
41320	CITY ADMINISTRATION	\$ 265,410	\$ 270,357	\$ 283,359
41410	ELECTIONS	\$ 24,337	\$ 19,336	\$ 41,733
41610	LEGAL	\$ 21,253	\$ 24,000	\$ 19,200
41910	PLANNING	\$ 85,851	\$ 35,436	\$ 37,107
41940	GENERAL GOVERNMENT BUILDINGS	\$ 40,849	\$ 31,400	\$ 31,350
	GENERAL GOVERNMENT	\$ 463,149	\$ 405,282	\$ 438,342
42100	PUBLIC SAFETY	\$ 893,622	\$ 950,677	\$ 1,076,354
42400	BUILDING INSPECTIONS	\$ 139,732	\$ 43,896	\$ 51,679
	PUBLIC SAFETY	\$ 1,033,354	\$ 994,573	\$ 1,128,033
43121	PUBLIC WORKS	\$ 107,493	\$ 106,072	\$ 102,093
43160	STREET LIGHTING	\$ 7,850	\$ 6,200	\$ 6,200
	PUBLIC WORKS	\$ 115,343	\$ 112,272	\$ 108,293
45200	PARKS & RECREATION	\$ 118,311	\$ 123,706	\$ 121,850
46500	ECONOMIC DEVELOPMENT	\$ -	\$ 2,000	\$ -
49200	MISCELLANEOUS UNALLOCATED EXPENSES	\$ -	\$ 5,000	\$ -
49300	OTHER FINANCING USES	\$ -	\$ -	\$ -
	OTHER	\$ 118,311	\$ 130,706	\$ 121,850
TOTAL EXPENDITURES		\$ 1,730,156	\$ 1,642,833	\$ 1,796,518

CITY OF LAUDERDALE
 LEGISLATIVE
 2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-41110-410-41030	PART TIME EMPLOYEES	\$ 16,500	\$ 16,500	\$ 16,500
101-41110-410-41220	FICA	\$ 1,023	\$ 1,023	\$ 1,023
101-41110-410-41225	MEDICARE	\$ 240	\$ 239	\$ 239
101-41110-410-41510	WORKERS COMPENSATION INSURANCE	\$ 44	\$ 41	\$ 41
	PERSONNEL	\$ 17,806	\$ 17,803	\$ 17,803
101-41110-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41110-410-42110	GENERAL SUPPLIES	\$ 106	\$ 50	\$ 50
101-41110-410-42115	MEETINGS	\$ 133	\$ 100	\$ 100
101-41110-410-42410	MINOR TOOLS & EQUIPMENT	\$ -	\$ -	\$ -
	SUPPLIES	\$ 239	\$ 150	\$ 150
101-41110-410-43140	TRAINING & EDUCATION	\$ 1,588	\$ 1,200	\$ 1,500
101-41110-410-43310	TRAVEL EXPENSE	\$ 1,294	\$ 1,000	\$ 1,200
101-41110-410-43510	LEGAL NOTICES & PUBLISHING	\$ 390	\$ 400	\$ 350
101-41110-410-43610	INSURANCE & BONDS	\$ 45	\$ 100	\$ 50
101-41110-410-44330	DUES & SUBSCRIPTIONS	\$ 4,086	\$ 4,100	\$ 4,540
	OTHER SERVICES & CHARGES	\$ 7,403	\$ 6,800	\$ 7,640
101-41110-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 25,448	\$ 24,753	\$ 25,593

NOTES:

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association, RC League of Local Governments, and Suburban Rate Authority

CITY OF LAUDERDALE
CITY ADMINISTRATION
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-41320-410-41010	FULL TIME EMPLOYEES	\$ 144,664	\$ 148,625	\$ 159,625
101-41320-410-41020	OVERTIME	\$ -	\$ -	\$ -
101-41320-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-41320-410-41210	PERA	\$ 10,822	\$ 11,147	\$ 11,972
101-41320-410-41220	FICA	\$ 9,093	\$ 9,215	\$ 9,897
101-41320-410-41225	MEDICARE	\$ 2,127	\$ 2,155	\$ 2,315
101-41320-410-41250	DEFERRED COMPENSATION	\$ 772	\$ 1,600	\$ 775
101-41320-410-41310	HEALTH INSURANCE	\$ 22,129	\$ 20,500	\$ 21,886
101-41320-410-41320	DENTAL INSURANCE	\$ 410	\$ 400	\$ 420
101-41320-410-41330	LIFE INSURANCE	\$ 1,067	\$ 850	\$ 1,050
101-41320-410-41340	DISABILITY INSURANCE	\$ 727	\$ 551	\$ 700
101-41320-410-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-41320-410-41510	WORKERS COMPENSATION INSURANCE	\$ 1,220	\$ 1,189	\$ 1,277
	PERSONNEL	\$ 193,031	\$ 196,232	\$ 209,917
101-41320-410-42010	OFFICE SUPPLIES	\$ 644	\$ 450	\$ 600
101-41320-410-42020	COMPUTER SUPPLIES	\$ 130	\$ 100	\$ 100
101-41320-410-42030	PRINTED FORMS	\$ 4,844	\$ 4,000	\$ 5,000
101-41320-410-42110	GENERAL SUPPLIES	\$ 496	\$ 200	\$ 500
101-41320-410-42115	MEETINGS	\$ 28	\$ -	\$ -
101-41320-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
101-41320-410-42420	MINOR COMPUTER EQUIPMENT	\$ -	\$ 1,000	\$ 1,000
	SUPPLIES	\$ 6,141	\$ 5,750	\$ 7,200
101-41320-410-43030	AUDITING & ACCOUNTING SERVICES	\$ 20,983	\$ 21,000	\$ 25,000
101-41320-410-43090	EXPERT & PROFESSIONAL SERVICES (IT)	\$ 23,145	\$ 26,275	\$ 19,542
101-41320-410-43140	TRAINING & EDUCATION	\$ 975	\$ 1,000	\$ 1,000
101-41320-410-43220	POSTAGE	\$ 3,239	\$ 2,500	\$ 3,000
101-41320-410-43250	OTHER COMMUNICATIONS (WEBSITE)	\$ 2,625	\$ 2,500	\$ 3,000
101-41320-410-43310	TRAVEL EXPENSE	\$ 1,187	\$ 1,000	\$ 1,000
101-41320-410-43510	LEGAL NOTICES & PUBLISHING	\$ 378	\$ 700	\$ 500
101-41320-410-43610	INSURANCE & BONDS	\$ 1,371	\$ 1,200	\$ 1,300
101-41320-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41320-410-44160	RENTS & LEASES	\$ 2,693	\$ 2,700	\$ 2,700
101-41320-410-44325	BANK FEES & CHARGES	\$ 2,161	\$ 2,000	\$ 2,000
101-41320-410-44330	DUES & SUBSCRIPTIONS	\$ 6,997	\$ 6,600	\$ 6,700
101-41320-410-44370	MISCELLANEOUS CHARGES	\$ 483	\$ 900	\$ 500
	OTHER SERVICES & CHARGES	\$ 66,238	\$ 68,375	\$ 66,242
101-41320-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 265,410	\$ 270,357	\$ 283,359

NOTES

Dues includes MCFOA, MGFOA, MCMA, APMP, MAMA, PSHRA, Costco, ICMA, StarTrib, Press, Notary, RC GIS, Springbrook

CITY OF LAUDERDALE
ELECTIONS
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-41410-410-41010	FULL TIME EMPLOYEES	\$ 12,841	\$ 13,227	\$ 14,140
101-41410-410-41040	TEMPORARY EMPLOYEES	\$ 4,914	\$ -	\$ -
101-41410-410-41210	PERA	\$ 963	\$ 992	\$ 1,061
101-41410-410-41220	FICA	\$ 809	\$ 820	\$ 877
101-41410-410-41225	MEDICARE	\$ 189	\$ 192	\$ 205
101-41410-410-41250	DEFERRED COMPENSATION	\$ 110	\$ 175	\$ 120
101-41410-410-41310	HEALTH INSURANCE	\$ 2,069	\$ 2,000	\$ 2,093
101-41410-410-41320	DENTAL INSURANCE	\$ 48	\$ 50	\$ 50
101-41410-410-41330	LIFE INSURANCE	\$ 67	\$ 50	\$ 70
101-41410-410-41340	DISABILITY INSURANCE	\$ 67	\$ 38	\$ 70
101-41410-410-41510	WORKERS COMPENSATION INSURANCE	\$ 109	\$ 98	\$ 113
	PERSONNEL	\$ 22,186	\$ 17,642	\$ 18,799
101-41410-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41410-410-42110	GENERAL SUPPLIES	\$ 362	\$ -	\$ -
101-41410-410-42410	MINOR EQUIPMENT & TOOLS	\$ 1,691	\$ 1,694	\$ 1,694
	SUPPLIES	\$ 2,053	\$ 1,694	\$ 1,694
101-41410-410-43510	LEGAL NOTICES PUBLISHING	\$ 98	\$ -	\$ -
101-41410-410-44370	MISCELLANEOUS CHARGES (RC CONTRACT)	\$ -	\$ -	\$ 21,240
	OTHER SERVICES & CHARGES	\$ 98	\$ -	\$ 21,240
101-41410-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 24,337	\$ 19,336	\$ 41,733

CITY OF LAUDERDALE
LEGAL
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-41610-410-43040	LEGAL SERVICES - CIVIL PROCESS	\$ 11,078	\$ 12,000	\$ 8,000
101-41610-410-43045	LEGAL SERVICES - PROSECUTION	\$ 10,175	\$ 12,000	\$ 11,200
	OTHER SERVICES & CHARGES	\$ 21,253	\$ 24,000	\$ 19,200
TOTAL EXPENDITURES		<u>\$ 21,253</u>	<u>\$ 24,000</u>	<u>\$ 19,200</u>

CITY OF LAUDERDALE
 PLANNING, ZONING & INSPECTIONS
 2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-41910-410-41010	FULL TIME EMPLOYEES	\$ 17,318	\$ 17,836	\$ 19,175
101-41910-410-41210	PERA	\$ 1,299	\$ 1,338	\$ 1,438
100-41910-410-41220	FICA	\$ 1,093	\$ 1,106	\$ 1,189
101-41910-410-41225	MEDICARE	\$ 256	\$ 259	\$ 278
101-41910-410-41250	DEFERRED COMPENSATION	\$ 96	\$ 200	\$ 100
101-41910-410-41310	HEALTH INSURANCE	\$ 2,872	\$ 2,600	\$ 2,900
101-41910-410-41320	DENTAL INSURANCE	\$ 72	\$ 75	\$ 75
101-41910-410-41330	LIFE INSURANCE	\$ 141	\$ 125	\$ 75
101-41910-410-41340	DISABILITIY INSURANCE	\$ 87	\$ 84	\$ 54
101-41910-410-41510	WORKERS COMPENSATION INSURANCE	\$ 146	\$ 143	\$ 153
	PERSONNEL	\$ 23,380	\$ 23,766	\$ 25,437
101-41910-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-41910-410-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 5,184	\$ 8,000	\$ 8,000
101-41910-410-43091	ESCROW ACTIVITY	\$ 53,910	\$ -	\$ -
101-41910-410-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-41910-410-43220	POSTAGE	\$ -	\$ 450	\$ 450
101-41910-410-43610	INSURANCE & BONDS	\$ 3,158	\$ 3,000	\$ 3,000
101-41910-410-44330	DUES AND SUBSCRIPTIONS	\$ 219	\$ 220	\$ 220
	OTHER SERVICES & CHARGES	\$ 62,471	\$ 11,670	\$ 11,670
TOTAL EXPENDITURES		\$ 85,851	\$ 35,436	\$ 37,107

CITY OF LAUDERDALE
GENERAL GOVERNMENT BUILDINGS
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-41940-410-42110	GENERAL SUPPLIES	\$ 1,236	\$ 1,000	\$ 1,300
101-41940-410-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-41940-410-42410	MINOR EQUIPMENT & TOOLS SUPPLIES	\$ -	\$ -	\$ -
		<u>\$ 1,236</u>	<u>\$ 1,000</u>	<u>\$ 1,300</u>
101-41940-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 2,652	\$ 1,500	\$ 1,000
101-41940-410-43210	TELEPHONE & TELEGRAPH	\$ 1,925	\$ 1,800	\$ 1,900
101-41940-410-43250	OTHER COMMUNICATIONS (INTERNET)	\$ 5,066	\$ 5,500	\$ 5,200
101-41940-410-43610	INSURANCE & BONDS	\$ 8,009	\$ 8,000	\$ 8,000
101-41940-410-43810	ELECTRIC UTILITIES	\$ 3,231	\$ 2,500	\$ 3,000
101-41940-410-43820	WATER UTILITIES	\$ 233	\$ 400	\$ 350
101-41940-410-43830	GAS UTILITIES	\$ 4,195	\$ 2,700	\$ 4,100
101-41940-410-43840	REFUSE DISPOSAL	\$ 8,898	\$ 7,000	\$ 5,500
101-41940-410-43850	SEWER UTILITIES	\$ -	\$ -	\$ -
101-41940-410-44010	BUILDING MAINTENANCE	\$ 5,404	\$ 1,000	\$ 1,000
101-41940-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41940-410-44160	RENTS & LEASES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 39,613</u>	<u>\$ 30,400</u>	<u>\$ 30,050</u>
101-41940-410-45700	OFFICE FURNITURE & EQUIPMENT CAPITAL OUTLAY	\$ -	\$ -	\$ -
		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u><u>\$ 40,849</u></u>	<u><u>\$ 31,400</u></u>	<u><u>\$ 31,350</u></u>

CITY OF LAUDERDALE
PUBLIC SAFETY
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-42100-420-43100	DISPATCH	\$ 8,989	\$ 6,454	\$ 6,716
101-42100-420-43110	POLICE CONTRACT	\$ 802,283	\$ 860,310	\$ 983,765
101-42100-420-44370	MISCELLANEOUS CHARGES (NYFS)	\$ 4,871	\$ 5,500	\$ 5,500
101-42220-420-43120	FIRE CONTRACT	\$ 77,478	\$ 78,413	\$ 80,373
101-42220-420-43125	FIRE CALLS & INSPECTIONS	\$ -	\$ -	\$ -
101-42200-420-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 893,622</u>	<u>\$ 950,677</u>	<u>\$ 1,076,354</u>
101-42220-420-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL EXPENDITURES		<u><u>\$ 893,622</u></u>	<u><u>\$ 950,677</u></u>	<u><u>\$ 1,076,354</u></u>

CITY OF LAUDERDALE
BUILDING INSPECTIONS
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-42400-420-41010	FULL TIME EMPLOYEES	\$ 10,408	\$ 10,723	\$ 11,363
101-42400-420-42010	OVERTIME	\$ -	\$ -	\$ -
101-42400-420-41210	PERA	\$ 781	\$ 804	\$ 852
101-42400-420-41220	FICA	\$ 655	\$ 665	\$ 705
101-42400-420-41225	MEDICARE	\$ 153	\$ 155	\$ 165
101-42400-420-41250	DEFERRED COMPENSATION	\$ 161	\$ 100	\$ 150
101-42400-420-41310	HEALTH INSURANCE	\$ 1,971	\$ 2,000	\$ 2,050
101-42400-420-41320	DENTAL INSURANCE	\$ 72	\$ 100	\$ 88
101-42400-420-41330	LIFE INSURANCE	\$ 16	\$ 100	\$ 40
101-42400-420-41340	DISABILITY INSURANCE	\$ 58	\$ 13	\$ 75
101-42400-420-41510	WORKERS COMPENSATION INSURANCE	\$ 88	\$ 86	\$ 91
	PERSONNEL	\$ 14,364	\$ 14,746	\$ 15,579
101-42400-420-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-42400-420-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-42400-420-43090	EXPERT & PROFESSIONAL SERVICES	\$ 121,476	\$ 28,500	\$ 35,000
101-42400-420-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-42400-420-43220	POSTAGE	\$ 167	\$ -	\$ -
101-42400-420-43310	TRAVEL EXPENSES	\$ -	\$ -	\$ -
101-42400-420-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
101-42400-420-43610	INSURANCE & BONDS	\$ 98	\$ 150	\$ 100
101-42400-420-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
101-42400-420-44370	MISCELLANEOUS CHARGES	\$ 40	\$ -	\$ -
101-42400-420-44380	BUILDING PERMIT SURCHARGES	\$ 3,587	\$ 500	\$ 1,000
	OTHER SERVICES & CHARGES	\$ 125,368	\$ 29,150	\$ 36,100
TOTAL EXPENDITURES		\$ 139,732	\$ 43,896	\$ 51,679

CITY OF LAUDERDALE
PUBLIC WORKS
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-43121-430-41010	FULL TIME EMPLOYEES	\$ 38,725	\$ 42,056	\$ 39,207
101-43121-430-41020	OVERTIME	\$ 272	\$ -	\$ -
101-43121-430-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-43121-430-41210	PERA	\$ 2,866	\$ 3,154	\$ 2,941
101-43121-430-41220	FICA	\$ 2,829	\$ 2,607	\$ 2,431
101-43131-430-41225	MEDICARE	\$ 662	\$ 710	\$ 610
101-43121-430-41250	DEFERRED COMPENSATION	\$ 7,092	\$ 6,400	\$ 6,600
101-43121-430-41310	HEALTH INSURANCE	\$ 525	\$ 500	\$ 500
101-43121-430-41320	DENTAL INSURANCE	\$ -	\$ 100	\$ -
101-43121-430-41330	LIFE INSURANCE	\$ 195	\$ 450	\$ 150
101-43121-430-41340	DISABILITY INSURANCE	\$ 199	\$ 160	\$ 150
101-43121-430-41510	WORKERS COMPENSATION INSURANCE	\$ 1,810	\$ 1,935	\$ 1,804
	PERSONNEL	\$ 55,176	\$ 58,072	\$ 54,393
101-43121-430-42110	GENERAL SUPPLIES	\$ 840	\$ 500	\$ 500
101-43121-430-42120	MOTOR FUELS	\$ 3,741	\$ 3,200	\$ 3,700
101-43121-430-42130	LUBRICANTS & ADDITIVES	\$ -	\$ -	\$ -
101-43121-430-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-43121-430-42170	SAFETY EQUIPMENT	\$ 221	\$ -	\$ -
101-43121-430-42210	VEHICLE/EQUIPMENT PARTS	\$ 1,275	\$ 1,000	\$ 1,000
101-43121-430-42220	TIRES	\$ 1,387	\$ -	\$ -
101-43121-430-42240	STREET MAINTENANCE MATERIALS	\$ -	\$ -	\$ -
101-43121-430-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ 500	\$ -
101-43121-430-42420	MINOR COMPUTER EQUIPMENT	\$ -	\$ -	\$ -
	SUPPLIES	\$ 7,464	\$ 5,200	\$ 5,200
101-43121-430-43030	ENGINEERING	\$ 5,734	\$ 2,000	\$ 2,000
101-43121-430-43090	EXPERT & PROFESSIONAL SERVICES (SNOW)	\$ 10,960	\$ 28,200	\$ 28,500
101-43121-430-43095	TREE TRIMMING AND REMOVAL	\$ 22,945	\$ 10,000	\$ 10,000
101-43121-430-43140	TRAINING & EDUCATION	\$ 270	\$ -	\$ 500
101-43121-430-43210	TELEPHONE & TELEGRAPH	\$ 81	\$ -	\$ -
101-43121-430-43250	OTHER COMMUNICATION	\$ -	\$ 1,000	\$ -
101-43121-430-43310	TRAVEL EXPENSE	\$ 9	\$ -	\$ -
101-43121-430-43610	INSURANCE & BONDS	\$ 486	\$ 600	\$ 500
101-43121-430-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-43121-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 4,201	\$ 1,000	\$ 1,000
101-43121-430-44160	RENTS & LEASES	\$ -	\$ -	\$ -
101-43121-430-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
101-43121-430-44390	TAXES & LICENSES	\$ 169	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 44,853	\$ 42,800	\$ 42,500
101-43121-430-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 107,493	\$ 106,072	\$ 102,093

CITY OF LAUDERDALE
STREET LIGHTING
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-43160-430-43810	ELECTRIC UTILITIES	\$ 7,850	\$ 6,200	\$ 6,200
101-43160-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 7,850	\$ 6,200	\$ 6,200
TOTAL EXPENDITURES		<u>\$ 7,850</u>	<u>\$ 6,200</u>	<u>\$ 6,200</u>

CITY OF LAUDERDALE
PARKS & RECREATION
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-45200-450-41010	FULL TIME EMPLOYEES	\$ 68,822	\$ 79,291	\$ 77,437
101-45200-450-41020	OVERTIME	\$ 326	\$ -	\$ -
101-45200-450-41040	TEMPORARY EMPLOYEES	\$ 5,279	\$ 6,000	\$ 5,500
101-45200-450-41210	PERA	\$ 5,102	\$ 5,497	\$ 5,358
101-45200-450-41220	FICA	\$ 5,121	\$ 4,916	\$ 4,801
101-45200-450-41225	MEDICARE	\$ 1,198	\$ 1,150	\$ 1,200
101-45200-450-41250	DEFERRED COMPENSATION	\$ 8,742	\$ 8,000	\$ 9,000
101-45200-450-41310	HEALTH INSURANCE	\$ 4,767	\$ 4,500	\$ 4,568
101-45200-450-41320	DENTAL INSURANCE	\$ 145	\$ 400	\$ 150
101-45200-450-41330	LIFE INSURANCE	\$ 356	\$ 500	\$ 350
101-45200-450-41340	DISABILITY INSURANCE	\$ 356	\$ 478	\$ 350
101-45200-450-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-45200-450-41510	WORKERS COMPENSATION INSURANCE	\$ 2,174	\$ 2,274	\$ 2,161
	PERSONNEL	\$ 102,386	\$ 113,006	\$ 110,875
101-45200-450-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-45200-450-42110	GENERAL SUPPLIES	\$ 3,321	\$ 500	\$ 1,000
101-45200-450-42115	MEETINGS	\$ -	\$ -	\$ -
101-45200-450-42120	MOTOR FUELS	\$ -	\$ -	\$ -
101-45200-450-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-45200-450-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
101-45200-450-42220	TIRES	\$ -	\$ -	\$ -
101-45200-450-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ 500	\$ 500
101-45200-450-42990	MERCHANDISE FOR RESALE	\$ 1,760	\$ -	\$ -
	SUPPLIES	\$ 5,081	\$ 1,000	\$ 1,500
101-45200-450-43090	EXPERT & PROFESSIONAL SERVICES	\$ 2,127	\$ 2,000	\$ 1,000
101-45200-450-43130	COMMUNITY EVENTS	\$ 3,471	\$ 3,000	\$ 2,500
101-45200-450-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-45200-450-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-45200-450-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-45200-450-43610	INSURANCE & BONDS	\$ 175	\$ 300	\$ 175
101-45200-450-43810	ELECTRIC UTILITIES	\$ 855	\$ 1,000	\$ 900
101-45200-450-43820	WATER UTILITIES	\$ 258	\$ 600	\$ 600
101-45200-450-43830	GAS UTILITIES	\$ 757	\$ 600	\$ 700
101-45200-450-43840	REFUSE DISPOSAL	\$ -	\$ -	\$ -
101-45200-450-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44040	VEHICLE/EQUIPMENT MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44160	RENTS & LEASES (PORTABLE RESTROOM)	\$ 1,443	\$ 1,200	\$ 1,800
101-45200-450-44382	RECREATION PROGRAMS	\$ 1,757	\$ 1,000	\$ 1,800
	OTHER SERVICES & CHARGES	\$ 10,843	\$ 9,700	\$ 9,475
101-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 118,311	\$ 123,706	\$ 121,850

CITY OF LAUDERDALE
 ECONOMIC DEVELOPMENT
 2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-46500-462-43090	CONSULTING FEES	\$ -	\$ 2,000	\$ -
101-46500-462-44370	MISCELLANEOUS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ 2,000	\$ -
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 2,000</u>	<u>\$ -</u>

CITY OF LAUDERDALE
 MISCELLANEOUS UNALLOCATED EXPENDITURES
 2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-49200-410-48100	CONTINGENCY	\$ -	\$ 5,000	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ 5,000	\$ -
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ 5,000</u>	<u>\$ -</u>

CITY OF LAUDERDALE
 OTHER FINANCING USES
 2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
101-49300-410-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	TRANSFERS	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>



CITY OF LAUDERDALE
SPECIAL REVENUE FUNDS
DEBT SERVICE FUNDS
CAPITAL FUNDS
ENTERPRISE FUNDS
BUDGET 2024

Adopted December 12, 2023

SPECIAL REVENUE FUND

The Special Revenue is established to account for specific revenues or other sources that are designated for financing particular functions or activities as required by federal regulations, state statute, city ordinances, or specific grant agreements. Most of the special revenue funds in Lauderdale's budget are related to specific franchise agreements or grants for specific activities.

CITY OF LAUDERDALE
SPECIAL REVENUE FUNDS
2024

Fund	Fund Title	2022 Actual	2023 Adopted	2024 Proposed
226	COMMUNICATIONS	\$ 15,998	\$ 18,200	\$ 15,400
227	RECYCLING	\$ 66,848	\$ 77,233	\$ 75,338
228	AMERICAN RESCUE PLAN ACT	\$ 0	\$ 1,000	\$ -
	TOTAL REVENUES	\$ 82,846	\$ 95,433	\$ 90,738
226	COMMUNICATIONS	\$ 22,758	\$ 22,671	\$ 23,767
227	RECYCLING	\$ 70,189	\$ -	\$ 72,605
228	AMERICAN RESCUE PLAN ACT	\$ 27,697	\$ 55,000	\$ -
	TOTAL EXPENDITURES	\$ 120,644	\$ 77,671	\$ 96,372

CITY OF LAUDERDALE
COMMUNICATIONS
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
226-00000-410-31810	FRANCHISE TAX	\$ 15,998	\$ 18,000	\$ 15,000
226-00000-410-36210	INTEREST ON INVESTMENTS	\$ 1	\$ 200	\$ 400
	TOTAL REVENUES	<u>\$ 15,998</u>	<u>\$ 18,200</u>	<u>\$ 15,400</u>
226-49840-410-41010	FULL TIME EMPLOYEES	\$ 7,275	\$ 7,493	\$ 7,991
226-49840-410-41210	PERA	\$ 546	\$ 562	\$ 599
226-49840-410-41220	FICA	\$ 459	\$ 465	\$ 495
226-49840-410-41225	MEDICARE	\$ 107	\$ 109	\$ 116
226-49840-410-41250	DEFERRED COMPENSATION	\$ 85	\$ 110	\$ 90
226-49840-410-41310	HEALTH INSURANCE	\$ 1,363	\$ 1,267	\$ 1,397
226-49840-410-41320	DENTAL INSURANCE	\$ 48	\$ 50	\$ 50
226-49840-410-41330	LIFE INSURANCE	\$ 33	\$ 30	\$ 30
226-49840-410-41340	DISABILITY INSURANCE	\$ 39	\$ 35	\$ 35
226-49840-410-41510	WORKERS COMPENSATION INSURANCE	\$ 62	\$ 50	\$ 64
	PERSONNEL	<u>\$ 10,016</u>	<u>\$ 10,171</u>	<u>\$ 10,867</u>
226-49840-410-42010	OFFICE SUPPLIES	\$ 20	\$ -	\$ -
226-49840-410-42020	COMPUTER SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	<u>\$ 20</u>	<u>\$ -</u>	<u>\$ -</u>
226-49840-410-43130	SPECIAL PROGRAMS	\$ 8,442	\$ 8,000	\$ 8,600
226-49840-410-44160	RENTS & LEASES (CABLE COMM FEE)	\$ 4,280	\$ 4,500	\$ 4,300
226-49840-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 12,722</u>	<u>\$ 12,500</u>	<u>\$ 12,900</u>
226-49840-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ 22,758</u>	<u>\$ 22,671</u>	<u>\$ 23,767</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (6,760)	\$ (4,471)	\$ (8,367)

CITY OF LAUDERDALE
 RECYCLING
 2024

Account Number	Account Description	2022 Actual	2022 Adopted	2024 Proposed
227-00000-430-33620	COUNTY GRANTS	\$ 6,118	\$ 6,118	\$ 6,118
227-00000-430-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 61,078	\$ 70,315	\$ 67,920
227-00000-430-36102	PENALTIES & INTEREST	\$ 166	\$ -	\$ -
227-00000-430-36210	INTEREST ON INVESTMENTS	\$ (514)	\$ 800	\$ 1,300
	TOTAL REVENUES	\$ 66,848	\$ 77,233	\$ 75,338
227-43245-430-41010	FULL TIME EMPLOYEES	\$ 18,691	\$ 19,250	\$ 20,601
227-43245-430-41210	PERA	\$ 1,402	\$ 1,444	\$ 1,545
227-43245-430-41220	FICA	\$ 1,180	\$ 1,193	\$ 1,277
227-43245-430-41225	MEDICARE	\$ 276	\$ 279	\$ 299
227-43245-430-41250	DEFERRED COMPENSATION	\$ 178	\$ 275	\$ 180
227-43245-430-41310	HEALTH INSURANCE	\$ 3,480	\$ 3,095	\$ 3,480
227-43245-430-41320	DENTAL INSURANCE	\$ 121	\$ 125	\$ 120
227-43245-430-41330	LIFE INSURANCE	\$ 117	\$ 125	\$ 125
227-43245-430-41340	DISABILITY INSURANCE	\$ 98	\$ 100	\$ 100
227-43245-430-41510	WORKERS COMPENSATION INSURANCE	\$ 158	\$ 135	\$ 165
	PERSONNEL	\$ 25,699	\$ 26,021	\$ 27,892
227-43245-430-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
227-43245-430-42115	MEETING EXPENSES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
227-43245-430-43130	RECYCLING CONTRACTOR	\$ 44,156	\$ 41,363	\$ 44,363
227-43245-430-43430	ADVERTISING - OTHER	\$ -	\$ -	\$ -
227-43245-430-44330	DUES & SUBSCRIPTIONS	\$ 334	\$ 350	\$ 350
	OTHER SERVICES & CHARGES	\$ 44,489	\$ 41,713	\$ 44,713
	TOTAL EXPENDITURES	\$ 70,189	\$ 67,734	\$ 72,605
	REVENUES OVER/UNDER EXPENDITURES	\$ (3,341)	\$ 9,499	\$ 2,733

CITY OF LAUDERDALE
 AMERICAN RESCUE PLAN ACT
 2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
228-00000-410-33423	CORONAVIRUS RELIEF FUND	\$ 27,697	\$ -	\$ -
228-00000-410-36210	INTEREST ON INVESTMENTS	\$ 0	\$ 1,000	\$ -
	TOTAL REVENUES	<u>\$ 0</u>	<u>\$ 1,000</u>	<u>\$ -</u>
228-49840-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
228-00000-462-47200	TRANSFER OUT	\$ -	\$ 55,000	\$ -
	OTHER SERVICES & CHARGES	<u>\$ -</u>	<u>\$ 55,000</u>	<u>\$ -</u>
228-00000-410-45000	CAPITAL OUTLAY	\$ 27,697	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ 27,697</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ 27,697</u>	<u>\$ 55,000</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (27,697)	\$ (54,000)	\$ -

DEBT SERVICE FUND

The Debt Service Funds are established to account for the collection of ad valorem taxes; special assessments and tax increment revenue transfers as well as the payment of principal and interest of general long-term debt.

CITY OF LAUDERDALE
 DEBT SERVICE FUNDS
 2024

Fund	Fund Title	2022 Actual	2023 Adopted	2024 Proposed
305	GO TIF REVENUE BONDS 2018A	\$ 1,358,510	\$ 300	\$ -
306	GO IMPROVEMENT BONDS 2019A	\$ 147,287	\$ 123,481	\$ 123,275
	TOTAL REVENUES	\$ 1,505,796	\$ 123,781	\$ 123,275
305	GO TIF REVENUE BONDS 2018A	\$ 1,369,208	\$ 475	\$ -
306	GO IMPROVEMENT BONDS 2019A	\$ 124,795	\$ 118,413	\$ 117,313
	TOTAL EXPENDITURES	\$ 1,494,003	\$ 118,888	\$ 117,313

CITY OF LAUDERDALE
DEBT SERVICE - 1795 EUSTIS STREET/ GO TIF REVENUE BONDS 2018A/2021A
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
305-00000-462-36210	INTEREST ON INVESTMENTS	\$ (60)	\$ 300	\$ -
305-00000-462-39200	TRANSFER IN	\$ -	\$ -	\$ -
305-47000-462-39300	BONDS PROCEEDS	\$ 1,358,570	\$ -	\$ -
	TOTAL REVENUES	\$ 1,358,510	\$ 300	\$ -
305-47000-462-43090	PROFESSIONAL SERVICES	\$ 375	\$ 475	\$ -
305-47000-462-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
305-47000-462-47110	BOND PRINCIPAL	\$ 1,365,000	\$ -	\$ -
305-47000-462-47210	BOND INTEREST	\$ 3,833	\$ -	\$ -
	OTHER FINANCING	\$ 1,369,208	\$ 475	\$ -
	TOTAL EXPENDITURES	\$ 1,369,208	\$ 475	\$ -
	REVENUES OVER/UNDER EXPENDITURES	\$ (10,699)	\$ (175)	\$ -

CITY OF LAUDERDALE
DEBT SERVICE - GO IMPROVEMENT BONDS 2019A
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
306-00000-430-36210	INTEREST ON INVESTMENTS	\$ (1,710)	\$ 500	\$ 2,000
306-00000-450-36101	SPECIAL ASSESSMENT - COUNTY	\$ 71,152	\$ 42,451	\$ 42,452
306-00000-450-36102	PENALTIES AND INTEREST	\$ 9,701	\$ 12,332	\$ 10,570
306-00000-450-36103	DELINQUENT SPECIAL ASSESSMENTS	\$ -	\$ -	\$ -
306-00000-462-39200	TRANSFER IN	\$ 68,143	\$ 68,198	\$ 68,253
306-47000-462-39300	BONDS PROCEEDS	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 147,287	\$ 123,481	\$ 123,275
306-47000-462-43090	PROFESSIONAL SERVICES	\$ 5,075	\$ 475	\$ 1,000
306-47000-462-44370	MISCELLANEOUS CHARGES	\$ 220	\$ -	\$ -
306-47000-462-47110	BOND PRINCIPAL	\$ 100,000	\$ 100,000	\$ 100,000
306-47000-462-47210	BOND INTEREST	\$ 19,500	\$ 17,938	\$ 16,313
	OTHER FINANCING	\$ 124,795	\$ 118,413	\$ 117,313
	TOTAL EXPENDITURES	\$ 124,795	\$ 118,413	\$ 117,313
	REVENUES OVER/UNDER EXPENDITURES	\$ 22,492	\$ 5,069	\$ 5,963

CAPITAL PROJECT FUNDS

The following Capital Project Funds are established to account for the resources used for the acquisition of capital facilities and infrastructure for the City with the exception of those financed by the Enterprise Funds.

GENERAL CAPITAL IMPROVEMENTS

Established to account for transactions relating to capital improvements to municipal buildings.

CAPITAL IMPROVEMENT - STREETS

Established to account for revenues in excess of expenditures resulting from street improvement projects. The City's policy is to charge a standard residential assessment rate for street improvements. This fund will be used to finance expenditures that exceed revenues received from assessments for future street improvement projects.

PARK IMPROVEMENTS

Established to account for expenditures on public park acquisition and improvements.

DISTRICT TAX INCREMENTS

Established to account for revenues and expenditures in tax increment districts. Separate accounting is necessary to meet the statutory reporting to the Office of the State Auditor.

DEVELOPMENT AND HOUSING DEVELOPMENT

Established to account for revenues and expenditures related to business and housing development projects.

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT FUNDS
 2024

Fund	Fund Title	2022 Actual	2023 Adopted	2024 Proposed
401	GENERAL CAPITAL	\$ (1,079)	\$ 1,500	\$ 3,500
403	STREET CAPITAL	\$ 5,010	\$ 4,000	\$ 9,000
404	PARK CAPITAL	\$ (1,467)	\$ 4,000	\$ 5,000
406	PARK DEDICATION	\$ 339,524	\$ 3,000	\$ 8,000
414	DEVELOPMENT	\$ 135,057	\$ 4,000	\$ 8,000
415	HOUSING REDEVELOPMENT	\$ -	\$ -	\$ -
416	TIF DISTRICT NO. 1-2	\$ 263,902	\$ 3,000	\$ 3,500
	TOTAL REVENUES	\$ 740,948	\$ 19,500	\$ 37,000
401	GENERAL CAPITAL	\$ -	\$ 85,000	\$ 91,000
402	STREET CAPITAL	\$ 5,033	\$ -	\$ 5,500
404	PARK CAPITAL	\$ 14,644	\$ -	\$ -
406	PARK DEDICATION	\$ -	\$ -	\$ -
414	DEVELOPMENT	\$ 68,143	\$ 68,198	\$ 68,253
415	HOUSING REDEVELOPMENT	\$ -	\$ -	\$ -
416	TIF DISTRICT NO 1-2	\$ 1,360,463	\$ 550	\$ -
	TOTAL EXPENDITURES	\$ 1,448,283	\$ 153,748	\$ 164,753

CITY OF LAUDERDALE
GENERAL CAPITAL
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
401-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
401-00000-410-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
401-00000-410-36210	INTEREST ON INVESTMENTS	\$ (1,079)	\$ 1,500	\$ 3,500
401-00000-410-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ (1,079)</u>	<u>\$ 1,500</u>	<u>\$ 3,500</u>
401-41940-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
401-41940-410-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
401-41940-410-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
401-41940-410-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
401-41940-410-45500	VEHICLES	\$ -	\$ 85,000	\$ 91,000
	CAPITAL OUTLAY	\$ -	\$ 85,000	\$ 91,000
401-41940-410-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 85,000</u>	<u>\$ 91,000</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (1,079)	\$ (83,500)	\$ (87,500)

CITY OF LAUDERDALE
STREET CAPITAL
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
403-00000-430-33422	OTHER STATE GRANTS & AIDS	\$ 75	\$ -	\$ -
403-00000-430-36101	SPECIAL ASSESSMENT - COUNTY	\$ 5,827	\$ -	\$ -
403-00000-430-36102	PENALTIES & INTEREST	\$ 2,176	\$ -	\$ -
403-00000-430-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
403-00000-430-36210	INTEREST ON INVESTMENTS	\$ (3,068)	\$ 4,000	\$ 9,000
403-00000-430-39200	TRANSFER IN	\$ -	\$ -	\$ -
403-47000-430-39300	BOND PROCEEDS	\$ -	\$ -	\$ -
403-47000-430-39320	BOND PREMIUM	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 5,010</u>	<u>\$ 4,000</u>	<u>\$ 9,000</u>
403-43121-430-43030	ENGINEERING	\$ 5,033	\$ -	\$ 5,000
403-43121-430-43090	EXPERT & PROFESSIONAL SERVICES	\$ -	\$ -	\$ 500
403-43121-430-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ 5,033</u>	<u>\$ -</u>	<u>\$ 5,500</u>
403-43121-430-47200	TRANSFER OUT	\$ -	\$ -	\$ -
403-47000-430-47600	ISSUANCE COSTS	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ 5,033</u>	<u>\$ -</u>	<u>\$ 5,500</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (22)	\$ 4,000	\$ 3,500

CITY OF LAUDERDALE
PARK CAPITAL
2024

Account Number	Account Description	2022 Actual	223 Adopted	2024 Proposed
404-00000-450-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
404-00000-450-36210	INTEREST ON INVESTMENTS	\$ (1,467)	\$ 4,000	\$ 5,000
404-00000-450-36230	CONTRIBUTIONS & DONATIONS	\$ -	\$ -	\$ -
404-00000-450-36250	PARKLAND FEES	\$ -	\$ -	\$ -
404-0000-450-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ (1,467)</u>	<u>\$ 4,000</u>	<u>\$ 5,000</u>
404-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
404-45200-450-43030	ENGINEERING FEES	\$ -	\$ -	\$ -
404-45200-450-45100	LAND	\$ -	\$ -	\$ -
404-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
404-45200-450-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ 14,644	\$ -	\$ -
404-45200-450-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ 14,644</u>	<u>\$ -</u>	<u>\$ -</u>
404-45200-450-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ 14,644</u>	<u>\$ -</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (16,111)	\$ 4,000	\$ 5,000

CITY OF LAUDERDALE
 PARK DEDICATION
 2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
406-00000-450-36200	OTHER MISCELLANEOUS REVENUE	\$ 342,000	\$ -	\$ -
406-00000-450-36210	INTEREST ON INVESTMENTS	\$ (2,476)	\$ 3,000	\$ 8,000
406-00000-450-36250	PARKLAND FEES	\$ -	\$ -	\$ -
406-0000-450-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 339,524</u>	<u>\$ 3,000</u>	<u>\$ 8,000</u>
406-45200-450-43030	ENGINEERING FEES	\$ -	\$ -	\$ -
406-45200-450-45100	LAND	\$ -	\$ -	\$ -
406-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
406-45200-450-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
406-45200-450-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
406-45200-450-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 339,524	\$ 3,000	\$ 8,000

CITY OF LAUDERDALE
DEVELOPMENT
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
414-00000-462-36200	OTHER MISCELLANEOUS REVENUE	\$ 137,700	\$ -	\$ -
414-00000-462-36210	INVESTMENT INTEREST	\$ (2,643)	\$ 4,000	\$ 8,000
414-00000-462-36230	DONATIONS	\$ -	\$ -	\$ -
414-00000-462-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 135,057</u>	<u>\$ 4,000</u>	<u>\$ 8,000</u>
414-46500-462-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
414-46500-462-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
414-46500-462-47200	TRANSFER OUT	\$ 68,143	\$ 68,198	\$ 68,253
	OTHER FINANCING	\$ 68,143	\$ 68,198	\$ 68,253
	TOTAL EXPENDITURES	<u>\$ 68,143</u>	<u>\$ 68,198</u>	<u>\$ 68,253</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 66,914	\$ (64,198)	\$ (60,253)

CITY OF LAUDERDALE
HOUSING DEVELOPMENT
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Adopted
415-00000-461-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
415-00000-461-36210	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -
415-00000-461-39200	TRANSFER IN	\$ -	\$ -	\$ -
415-00000-461-39310	GAIN ON SALE	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
415-46310-461-44370	TAXES AND LICENSES	\$ -	\$ -	\$ -
415-46310-461-45100	LAND	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ -	\$ -

CITY OF LAUDERDALE
TIF DISTRICT NO. 1-2
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
416-00000-462-31050	TAX INCREMENT	\$ -	\$ -	\$ -
416-00000-462-36210	INTEREST ON INVESTMENTS	\$ (608)	\$ 3,000	\$ 3,500
416-00000-462-39200	TRANSFER IN	\$ -	\$ -	\$ -
416-00000-462-39310	GAIN ON SALE	\$ 264,510	\$ -	\$ -
	TOTAL REVENUES	\$ 263,902	\$ 3,000	\$ 3,500
416-46500-462-44370	MISCELLANEOUS CHARGES	\$ 1,894	\$ 550	\$ 1,500
416-465000-462-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
416-46500-462-47200	TRANSFER OUT	\$ 1,358,570	\$ -	\$ -
416-47111-462-39300	BOND PROCEEDS	\$ -	\$ -	\$ -
416-47000-462-47600	BOND ISSUANCE COSTS	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ 1,360,463	\$ 550	\$ 1,500
	TOTAL EXPENDITURES	\$ 1,360,463	\$ 550	\$ 1,500
	REVENUES OVER/UNDER EXPENDITURES	\$ (1,096,561)	\$ 2,450	\$ 2,000

ENTERPRISE FUND

The ENTERPRISE FUND was established to account for operations that are financed and operated in a manner similar to private business enterprises where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public is financed or recovered primarily through user charges.

CITY OF LAUDERDALE
 ENTERPRISE FUNDS
 2024

Fund	Fund Title	2022 Actual	2023 Adopted	2024 Proposed
602	SANITARY SEWER	\$ 320,330	\$ 302,493	\$ 329,218
603	STORM WATER	\$ 113,610	\$ 119,305	\$ 141,025
	TOTAL REVENUES	\$ 433,940	\$ 421,798	\$ 470,243
602	SANITARY SEWER	\$ 324,631	\$ 257,903	\$ 293,530
603	STORM WATER	\$ 121,841	\$ 89,018	\$ 96,490
	TOTAL EXPENDITURES	\$ 446,472	\$ 346,921	\$ 390,020

CITY OF LAUDERDALE
SANITARY SEWER
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
602-00000-000-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
602-00000-000-33439	PERA Pension Other Revenue	\$ 248	\$ -	\$ -
602-00000-000-36210	INTEREST ON INVESTMENTS	\$ (6,007)	\$ 8,000	\$ 20,000
602-00000-460-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 6,005	\$ -	\$ -
602-00000-460-36102	PENALTIES & INTEREST - COUNTY	\$ 1,397	\$ -	\$ -
602-00000-000-37210	SEWER CHARGES	\$ 302,378	\$ 294,493	\$ 309,218
602-00000-000-37290	SEWER ACCESS CHARGES	\$ 16,310	\$ -	\$ -
602-00000-000-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
602-00000-000-39110	GAIN ON DISPOSAL	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 320,330	\$ 302,493	\$ 329,218
602-49410-000-41290	PENSION EXPENSE	\$ 1,136	\$ -	\$ -
	PENSION	\$ 1,136	\$ -	\$ -
602-49450-000-41010	FULL TIME EMPLOYEES	\$ 51,137	\$ 57,788	\$ 56,125
602-49450-000-41020	OVERTIME	\$ 272	\$ -	\$ -
602-49450-000-41190	OTHER PAY	\$ -	\$ -	\$ -
602-49450-000-41195	COMP ABSENCES/OPEB	\$ -	\$ -	\$ -
602-49450-000-41210	PERA	\$ 4,012	\$ 4,334	\$ 4,209
602-49450-000-41220	FICA	\$ 3,792	\$ 3,583	\$ 3,480
602-49450-000-41225	MEDICARE	\$ 887	\$ 838	\$ 814
602-49450-000-41250	DEFERRED COMPENSATION	\$ 7,152	\$ 6,500	\$ 7,163
602-49450-000-41310	HEALTH INSURANCE	\$ 2,692	\$ 2,500	\$ 2,650
602-49450-000-41320	DENTAL INSURANCE	\$ 24	\$ 150	\$ 25
602-49450-000-41330	LIFE INSURANCE	\$ 314	\$ 600	\$ 300
602-49450-000-41340	DISABILITY INSURANCE	\$ 275	\$ 273	\$ 275
602-49450-000-41510	WORKERS COMPENSATION INSURANCE	\$ 3,233	\$ 3,444	\$ 3,229
	PERSONNEL	\$ 73,789	\$ 80,010	\$ 78,270
602-49450-000-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
602-49450-000-42120	MOTOR FUELS	\$ 802	\$ 800	\$ 850
602-49450-000-42130	LUBRICANTS & ADDITIVES	\$ -	\$ -	\$ -
602-49450-000-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
602-49450-000-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
602-49450-000-42220	TIRES	\$ -	\$ -	\$ -
602-49450-000-42240	STREET MAINTENANCE MATERIALS	\$ -	\$ -	\$ -
602-49450-000-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 802	\$ 800	\$ 850
602-49450-000-43010	AUDITING & ACCOUNTING SERVICES	\$ 4,496	\$ 3,600	\$ 4,700
602-49450-000-43030	ENGINEERING	\$ 21,425	\$ 2,000	\$ 8,000
602-49450-000-43090	EXPERT & PROFESSIONAL SERVICES (PS)	\$ 249	\$ 500	\$ 14,000
602-49450-000-43140	TRAINING & EDUCATION	\$ 715	\$ 800	\$ 800
602-49450-000-43210	TELEPHONE & TELEGRAPH	\$ 645	\$ 450	\$ 700
602-49450-000-43310	TRAVEL EXPENSE	\$ -	\$ 100	\$ 100
602-49450-000-43430	ADVERTISING - OTHER	\$ -	\$ -	\$ -
602-49450-000-43610	INSURANCE & BONDS	\$ 3,794	\$ 4,200	\$ 3,800
602-49450-000-43820	WATER UTILITIES	\$ 66	\$ 150	\$ 150
602-49450-000-43850	SEWER - MET COUNCIL	\$ 139,376	\$ 153,893	\$ 169,760
602-49450-000-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ 1,000	\$ -

602-49450-000-44060	LAUNDRY SERVICES	\$ 1,011	\$ 700	\$ 1,200
602-49450-000-44160	RENTS & LEASES	\$ -	\$ -	\$ -
602-49450-000-44200	DEPRECIATION	\$ 59,332	\$ -	\$ -
602-49450-000-44330	DUES & SUBSCRIPTIONS (GIS)	\$ 2,676	\$ 1,000	\$ 1,500
602-49450-000-44370	MISCELLANEOUS CHARGES	\$ 15,119	\$ 8,000	\$ 9,000
602-49450-000-44390	TAXES & LICENSES	\$ -	\$ 700	\$ 700
602-49450-000-44450	CLAIMS & DAMAGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 248,904</u>	<u>\$ 177,093</u>	<u>\$ 214,410</u>
602-49450-000-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ 0	\$ -	\$ -
602-49450-000-45500	VEHICLES	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ -</u>
602-49450-000-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u><u>\$ 324,631</u></u>	<u><u>\$ 257,903</u></u>	<u><u>\$ 293,530</u></u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (4,301)	\$ 44,590	\$ 35,688

CITY OF LAUDERDALE
STORM WATER
2024

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
603-00000-000-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
603-00000-000-33439	PERA PENSION OTHER REVENUE	\$ 210	\$ -	\$ -
603-00000-000-36210	INTEREST ON INVESTMENTS	\$ (2,730)	\$ 4,500	\$ 9,000
603-00000-000-37170	STORM WATER CHARGES	\$ 116,130	\$ 114,805	\$ 132,025
603-00000-000-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 113,610	\$ 119,305	\$ 141,025
603-49410-000-41290	PENSION EXPENSE	\$ 1,208	\$ -	\$ -
	PENSION	\$ 1,208	\$ -	\$ -
603-49500-000-41010	FULL TIME EMPLOYEES	\$ 43,935	\$ 49,377	\$ 48,283
603-49500-000-41020	OVERTIME	\$ 218	\$ -	\$ -
603-49500-000-41190	OTHER PAY	\$ -	\$ -	\$ -
603-49500-000-41195	COMP ABSENCES/OPEB	\$ -	\$ -	\$ -
603-49500-000-41210	PERA	\$ 3,438	\$ 3,703	\$ 3,621
603-49500-000-41220	FICA	\$ 3,226	\$ 3,061	\$ 2,994
603-49500-000-41225	MEDICARE	\$ 754	\$ 716	\$ 700
603-49500-000-41250	DEFERRED COMPENSATION	\$ 5,733	\$ 5,300	\$ 5,800
603-49500-000-41310	HEALTH INSURANCE	\$ 2,587	\$ 2,346	\$ 2,511
603-49500-000-41320	DENTAL INSURANCE	\$ 24	\$ 125	\$ 25
603-49500-000-41330	LIFE INSURANCE	\$ 275	\$ 500	\$ 250
603-49500-000-41340	DISABILITY INSURANCE	\$ 235	\$ 210	\$ 225
603-49500-000-41510	WORKERS COMPENSATION INSURANCE	\$ 2,613	\$ 2,780	\$ 2,610
	PERSONNEL	\$ 63,037	\$ 68,118	\$ 67,019
603-49500-000-42110	GENERAL SUPPLIES	\$ 89	\$ -	\$ -
603-49500-000-42120	MOTOR FUELS	\$ 802	\$ 750	\$ 850
603-49500-000-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
603-49500-000-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
603-49500-000-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
603-49500-000-42220	TIRES	\$ -	\$ -	\$ -
603-49500-000-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 890	\$ 750	\$ 850
603-49500-000-43010	AUDITING & ACCOUNTING SERVICES	\$ 4,496	\$ 3,500	\$ 4,700
603-49500-000-43030	ENGINEERING	\$ 720	\$ 2,000	\$ 2,000
603-49500-000-43090	EXPERT & PROFESSIONAL SERVICES	\$ 15,549	\$ 9,000	\$ 15,521
603-49500-000-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
603-49450-000-43210	TELEPHONE & TELEGRAPH	\$ 645	\$ 450	\$ 700
603-49500-000-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
603-49500-000-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
603-49500-000-43610	INSURANCE & BONDS	\$ 926	\$ 1,000	\$ 1,000
603-49500-000-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
603-49500-000-44060	LAUNDRY SERVICES	\$ 1,012	\$ 700	\$ 1,200
603-49500-000-44200	DEPRECIATION	\$ -	\$ -	\$ -
603-49500-000-44330	DUES & SUBSCRIPTIONS	\$ 1,997	\$ 2,000	\$ 2,000
603-49500-000-44370	MISCELLANEOUS CHARGES	\$ 1,461	\$ 1,500	\$ 1,500

603-49500-000-44390	TAXES & LICENSES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 26,806	\$ 20,150	\$ 28,621
603-49500-000-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ 29,900	\$ -	\$ -
	CAPITAL OUTLAY	\$ 29,900	\$ -	\$ -
603-49450-000-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	\$ 121,841	\$ 89,018	\$ 96,490
	REVENUES OVER/UNDER EXPENDITURES	\$ (8,231)	\$ 30,287	\$ 44,535



CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
2024-2033

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUNDING SOURCE SUMMARY



FUND	TITLE	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Total
226	Communications	\$ -										\$ -
401	General Capital	\$ 91,000	\$ 60,000	\$ 50,000					\$15,000			\$ 216,000
403	Street Improvement			\$2,225,000								\$ 2,225,000
404	Park Improvement											\$ -
414	Development/Debt Service	\$ 68,253	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937					\$ 400,509
602	Sanitary Sewer	\$ 15,000	\$ 15,000	\$ 120,000	\$ 16,000	\$ 16,000		17000	\$17,000		\$18,000	\$ 234,000
603	Storm Water			\$ 208,000								\$ 208,000
GRAND TOTAL		<u>\$ 174,253</u>	<u>\$ 143,178</u>	<u>\$ 2,671,102</u>	<u>\$ 82,714</u>	<u>\$ 81,325</u>	<u>\$ 63,937</u>	<u>\$ 17,000</u>	<u>\$ 32,000</u>	<u>\$ -</u>	<u>\$ 18,000</u>	<u>\$ 3,283,509</u>

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 PROJECT SUMMARY BY YEAR AND FUNDING SOURCE



YEAR	PROJECT	FUND						
		226	401	403	404	414	602	603
2024	Jet and Televiser Sanitary Sewer - East Side						\$15,000	
	Replace 2012 Ford F350 Truck and Plow		\$50,000					
	Replace John Deere Front End Mower		\$41,000					
2025	Public Works Garage - Roof Replacement		\$15,000					
	Jet and Televiser Sanitary Sewer - West Side							\$15,000
	Replace 2010 John Deere 3520 Tractor		\$45,000					
2026	Replace 2016 Ford F350 Truck and Plow		\$50,000					\$120,000
	Mill and Overlay City Streets			\$2,225,000				\$208,000
2027	Jet and Televiser Sanitary Sewer - East Side							\$16,000
2028	Jet and Televiser Sanitary Sewer - West Side							\$16,000
2029								
2030	Jet and Televiser Sanitary Sewer - East Side							\$17,000
2031	Jet and Televiser Sanitary Sewer - West Side							\$17,000
	Replace 2021 Toro Lawn Mower		\$15,000					
2032								
2033	Jet and Televiser Sanitary Sewer - East Side							\$18,000
	TOTALS	\$ -	\$ 216,000	\$ 2,225,000	\$ -	\$ -	\$ 234,000	\$ 208,000

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 401 - GENERAL CAPITAL IMPROVEMENT



PROJECT	YEAR										
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Replace 2012 Ford F350 Truck and Plow 10 year schedule	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace John Deere Front End Mower 10 year schedule	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace John Deere 3520 Tractor 10 year schedule	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace Public Works Garage Roof 25 year schedule	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2016 Ford F350 Truck and Plow 10 year schedule	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace Toro Lawn Mower 10 year schedule	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -
TOTALS	\$ 91,000	\$ 60,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 414 - Development



PROJECT	YEAR											
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033		
GO2019A Debt Service Transfer	\$ 68,253	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937	\$ -	\$ -	\$ -	\$ -	\$ -	-
TOTALS	\$ 68,253	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937	\$ -	\$ -	\$ -	\$ -	\$ -	-

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 602 - SANITARY SEWER



PROJECT	YEAR										
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Mill and Overlay City Streets	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Cleaning and Televising	\$ 15,000	\$ 15,000	\$ -	\$ 16,000	\$ 16,000	\$ -	\$ 17,000	\$ 17,000	\$ -	\$ 18,000	
TOTALS	\$ 15,000	\$ 15,000	\$ 120,000	\$ 16,000	\$ 16,000	\$ -	\$ 17,000	\$ 17,000	\$ -	\$ 18,000	

CITY OF LAUDERDALE
 TECHNOLOGY REPLACEMENT PLAN
 2024-2033



Department	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	Funding Source(s)
City Administrator Desktop	1,000	0	0	0	1,000	0	0	0	1,000	0	Fund 101 - Operating
Assistant City Administrator	0	0	0	1,000	0	0	0	1,000	0	0	Fund 101 - Operating
Deputy City Clerk	0	0	0	1,000	0	0	0	1,000	0	0	Fund 101 - Operating
Public Works II	1,000	0	0	0	1,000	0	0	0	1,000	0	Fund 101 - Operating
Public Works I	0	0	0	1,000	0	0	0	1,000	0	0	Fund 101 - Operating
City Hall Front Counter	0	0	0	1,000	0	0	0	1,000	0	0	Fund 101 - Operating
Council Chambers/Cable TV	0	0	1,000	0	0	0	1,000	0	0	0	Fund 101 - Operating
City Hall Copier	Lease	0	0	0	Lease	0	0	0	Lease	0	Fund 101 - Operating
TOTAL	2,000	0	1,000	4,000	2,000	0	1,000	4,000	2,000	0	

NOTES

Computers are replaced on 4-year schedule.

Copier is leased on 4-year schedule.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____ X
Work Session _____

Meeting Date December 12, 2023

ITEM NUMBER Private I/I Grant Application

STAFF INITIAL _____



APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

For the third time, Metropolitan Council Environmental Services (MCES) will have grant funds to help private individuals with sanitary sewer repairs that will remove and prevent clear water from entering the wastewater treatment system. Three individuals benefitted from the last program that happened around 2014. MCES is trying to make this an annual program.

Lauderdale has a handful of folks each year that either need to repair, replace, or line their sanitary sewer that would qualify for these funds. To that end, staff recommend applying for \$25,000. The max grant award is \$5,000. The amount granted will be determined after all applications are received. The biggest impact would be if we could remove some of the exterior drains suspected to be connected to the sanitary sewer system. They are most prevalent in homes that have below grade or basement doors. Staff will reach out to these homeowners directly to educate them about the grant opportunity.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 121223E—Approving the Application for Metropolitan Council Environmental Services (MCES) 2024 Private Property Info and Infiltration Grant Program.

RESOLUTION NO. 121223E

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION APPROVING THE APPLICATION FOR
METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES (MCES)
2024 PRIVATE PROPERTY INFLOW AND INFILTRATION GRANT PROGRAM**

WHEREAS, through efforts coordinated with the Metropolitan Cities Association and the Metropolitan Council, the 2023 Minnesota Legislature authorized any city, township, or political subdivision of the state to provide loans and grants to property owners to assist the owners in financing the cost of abating inflow and infiltration on their property; and

WHEREAS, the Metropolitan Council Environmental Services (MCES) Division has committed \$1.5 million in funding to provide grants to private property owners to help with repairs that will remove and prevent clear water from entering the wastewater treatment system; and

WHEREAS, MCES convened a task force to define processes, guidelines and schedules for the grant program; and

WHEREAS, MCES has identified the City of Lauderdale as one of many metro cities having an excessive amount clear water inflow and infiltration into the sanitary sewer system; and

WHEREAS, the City of Lauderdale is willing to faithfully administer all terms of the grant for the benefit of its property owners.

NOW, THEREFORE, BE IT RESOLVED that the City of Lauderdale will submit application to the Metropolitan Council Environmental Services for its 2024 Private Property Inflow and Infiltration Grant Program; and

BE IT FURTHER RESOLVED that the City Administrator or their successor or assignee, will act as the city's designated authorized representative and point of contact for this Grant Program.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator



PRIVATE PROPERTY INFLOW & INFILTRATION GRANT PROGRAM

Application for Participation - 2024

Information

This form provides the basis for entering into an agreement with the Metropolitan Council Environmental Services (Met Council, ES) for the Private Property Inflow & Infiltration (I/I) Grant Program for 2024. Completion of this form and its attachments confirms your municipality's intention to participate and verifies that the municipality has performed all required activities to receive grant funding for private residential I/I mitigation work.

More information on the grant program, including program guidelines, can be found at the following link: <https://metro council.org/Wastewater-Water/Funding-Finance/Available-Funding-Grants/Private-Property-Inflow-and-Infiltration-Grants.aspx>

Grant Application

Municipality Name: City of Lauderdale

Date: 12/7/2023

Designated Contact (all correspondence and municipality responsibility regarding participation in the program should be addressed to the individual named below):

Name: Heather Butkowski
Address: 1891 Walnut Street, Lauderdale, MN 55113
Phone Number: 651-792-7657
Email: heather.butkowski@lauderdalemn.org

Requested Grant Amount: \$25,000

**Recent data suggests an average lining cost of \$8,000 per sewer lateral*

A resolution from Council confirming this individual's authority and certification that they have read the program guidelines and support participation in the program must be submitted.

Is a resolution attached: Yes No

Do you plan to solicit bids from MCUB businesses? Yes No

Check here for acknowledgement of Met Council MCUB approved businesses list.

If you plan to consider an equity component in your grant fund distributions, please provide a statement explaining how you plan to do this:

We do not plan to provide an equity component.

Please provide a statement explaining how you plan to do outreach and communication to reach private property owners.

Our two main outreach tools are the city newsletter which is mailed to each property owner and our email distribution list. Both of those are widely read. Staff plan to direct mail to homeowners suspected of having exterior drains connected to the sanitary sewer.

What, if any, outreach and communication support would be helpful to receive from Met Council?

I appreciate your diagrams showing the sources of inflow and infiltration. Any similar information you create will be helpful.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution X
Work Session

Meeting Date December 12, 2023

ITEM NUMBER Recycling Assessment for Pay 2023

STAFF INITIAL Jim

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

See attached resolution and assessment role.

OPTIONS:

- 1) Approve as part of the Consent Agenda.
- 2) Remove from Consent Agenda for discussion.

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council is adopting Resolution 121223F: Adopting and Certifying Recycling Assessments.

RESOLUTION NO. 121223F

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

A RESOLUTION ADOPTING AND CERTIFYING RECYCLING ASSESSMENTS

WHEREAS, the City of Lauderdale incurs expenses related to the operation of its residential recycling program, including costs for salaries and collection of materials; and

WHEREAS, recycling rates are set annually by the Lauderdale City Council; and

WHEREAS, the City Code provides for the collection of residential recycling charges;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lauderdale, Minnesota, as follows:

1. Such proposed liens for recycling charges, as shown on the copy of the certification roll attached hereto and made a part hereof as Exhibit "A" are hereby accepted and shall constitute liens against the lands therein named.
2. Such liens shall be certified to Ramsey County for payment in two installments with the 2024 property taxes.
3. The Assistant to the City Administrator shall transmit a certified copy of the certification roll to the Ramsey County Auditor prior to December 28, 2023, to be extended on the property tax list of Ramsey County for the parcels identified therein and such liens shall be certified to and be collected and paid in the same manner as property taxes due and payable in the year 2024.

Adopted by the City Council of the City of Lauderdale on this 12th day of December, 2023.

Mary Gaasch
Mayor

ATTEST:

Heather Butkowski
City Administrator

EXHIBIT A

PIN	Cart Units	Recycling Fees
172923320125	1	\$120.00
172923330001	4	\$480.00
202923210012	3	\$360.00
202923210006	4	\$480.00
172923340109	1	\$120.00
172923340108	1	\$120.00
172923340098	1	\$120.00
172923340107	1	\$120.00
172923340099	1	\$120.00
172923340106	1	\$120.00
172923340105	1	\$120.00
172923340100	1	\$120.00
172923340104	1	\$120.00
172923340101	1	\$120.00
172923340103	1	\$120.00
172923340082	1	\$120.00
172923340069	1	\$120.00
172923340046	1	\$120.00
172923340068	1	\$120.00
172923340047	1	\$120.00
172923340067	1	\$120.00
172923340048	1	\$120.00
172923340066	1	\$120.00
172923340049	1	\$120.00
172923340050	1	\$120.00
172923340065	1	\$120.00
172923340064	1	\$120.00
172923340051	1	\$120.00
172923340052	1	\$120.00
172923340063	1	\$120.00
172923340062	1	\$120.00
172923340053	1	\$120.00
172923340061	1	\$120.00
172923340054	1	\$120.00
172923340060	1	\$120.00
172923340055	1	\$120.00
172923340056	1	\$120.00
172923340059	1	\$120.00
172923340057	1	\$120.00
172923340058	1	\$120.00
172923310056	1	\$120.00
172923310078	1	\$120.00
172923310057	1	\$120.00
172923310077	2	\$240.00
172923310058	1	\$120.00
172923310059	1	\$120.00
172923310076	1	\$120.00
172923310060	1	\$120.00
172923310061	1	\$120.00
172923310075	1	\$120.00

172923310074	1	\$120.00
172923310062	1	\$120.00
172923310063	1	\$120.00
172923310073	1	\$120.00
172923310064	1	\$120.00
172923310072	1	\$120.00
172923310071	1	\$120.00
172923310070	1	\$120.00
172923310065	1	\$120.00
172923310069	1	\$120.00
172923310066	1	\$120.00
172923310068	1	\$120.00
172923310067	1	\$120.00
172923310112	1	\$120.00
172923310111	1	\$120.00
172923310110	1	\$120.00
172923310114	1	\$120.00
172923310109	1	\$120.00
172923310115	1	\$120.00
172923310116	1	\$120.00
172923310108	1	\$120.00
172923310117	1	\$120.00
172923310127	1	\$120.00
172923310106	1	\$120.00
172923310118	1	\$120.00
172923310105	1	\$120.00
172923310119	1	\$120.00
172923310104	1	\$120.00
172923310103	1	\$120.00
172923310120	1	\$120.00
172923240030	1	\$120.00
172923240077	1	\$120.00
172923240031	1	\$120.00
172923240032	1	\$120.00
172923240043	1	\$120.00
172923240033	1	\$120.00
172923240034	1	\$120.00
172923240058	1	\$120.00
172923240042	1	\$120.00
172923240041	1	\$120.00
172923240059	1	\$120.00
172923240040	1	\$120.00
172923240039	1	\$120.00
172923240037	1	\$120.00
172923240038	1	\$120.00
202923210078	12	\$1,440.00
202923210010	3	\$360.00
202923210009	3	\$360.00
202923210008	3	\$360.00
202923210002	1	\$120.00
202923210001	1	\$120.00
172923340094	1	\$120.00

172923330079	1	\$120.00
172923340093	1	\$120.00
172923340092	1	\$120.00
172923330086	1	\$120.00
172923330087	0	\$0.00
172923340091	1	\$120.00
172923330077	1	\$120.00
172923340090	1	\$120.00
172923330076	1	\$120.00
172923340089	1	\$120.00
172923330075	1	\$120.00
172923340088	1	\$120.00
172923330074	1	\$120.00
172923330073	1	\$120.00
172923330072	1	\$120.00
172923330071	2	\$240.00
172923330010	1	\$120.00
172923330009	1	\$120.00
172923340070	1	\$120.00
172923340071	1	\$120.00
172923330008	1	\$120.00
172923330007	1	\$120.00
172923340072	1	\$120.00
172923330006	1	\$120.00
172923330005	1	\$120.00
172923340073	1	\$120.00
172923330004	1	\$120.00
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	637.992	\$76,559.04

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent	_____
Public Hearing	_____
Discussion	_____ X _____
Action	_____ X _____
Resolution	_____ X _____
Work Session	_____

Meeting Date December 12, 2023

ITEM NUMBER Conduit Bonds

STAFF INITIAL 

APPROVED BY ADMINISTRATOR _____

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Jenny Boulton from Kennedy and Graven will virtually attend the meeting to provide information and answer any questions of the Council regarding the City's participation in securing bank qualified (BQ) debt or conduit debt for Roers Companies Project Holdings, LLC. They plan to use the funding to construct a 180-unit affordable multi-family apartment building in Burnsville.

The City has participated in a number of conduit debt projects outside of the city limits. The City partners with the organization that wants to use the City's tax-exempt bonding authority. Each city is given \$10,000,000 per year. Obviously, we do not use that authority so we can offer it to other worthwhile organizations. This is done in exchange for a fee. Our curate is 90 basis points of the project amount (0.90%). The funds are deposited in the 414 Development Fund which is currently paying the debt levy from the 2019 Eustis Street / Roselawn Avenue reconstruction project. This project may result in enough funds to cover through the final debt levy payment in 2029.

Participating in conduit debt project does not create a financial obligation for the City. The attorney will explain this during the meeting. The following resolution allows for the call of a public hearing on the matter at a future meeting.

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 121223G—Resolution Relating to the Issuance of Conduit Revenue Bonds to Finance the Costs of a Multifamily Rental Housing Facility and Under Minnesota Statutes, Chapter 462C, as Amended; Granting Preliminary Approval Thereto; Calling for a Public Hearing; Establishing Compliance with Certain Reimbursement Regulations Under the Internal Revenue Code of 1986, as Amended; and Taking Certain Other Actions with Respect Thereto (Burnsville Heart of the City Affordable Multifamily Project).

Member _____ introduced the following resolution and moved its adoption

RESOLUTION NO. 121223G

CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA

RESOLUTION RELATING TO THE ISSUANCE OF CONDUIT REVENUE BONDS TO FINANCE THE COSTS OF A MULTIFAMILY RENTAL HOUSING FACILITY AND UNDER MINNESOTA STATUTES, CHAPTER 462C, AS AMENDED; GRANTING PRELIMINARY APPROVAL THERETO; CALLING FOR A PUBLIC HEARING; ESTABLISHING COMPLIANCE WITH CERTAIN REIMBURSEMENT REGULATIONS UNDER THE INTERNAL REVENUE CODE OF 1986, AS AMENDED; AND TAKING CERTAIN OTHER ACTIONS WITH RESPECT THERETO
(BURNSVILLE HEART OF THE CITY AFFORDABLE MULTIFAMILY PROJECT)

BE IT RESOLVED by the City Council (the “Council”) of the City of Lauderdale, Minnesota (the “City”), as follows:

Section 1. Recitals.

1.01. The City is a statutory city and political subdivision duly organized and existing under the Constitution and laws of the State of Minnesota.

1.02. Pursuant to Minnesota Statutes, Chapter 462C, as amended (the “Act”), the City is authorized to carry out the public purposes described in the Act by providing for the issuance of revenue bonds to provide funds to finance or refinance multifamily rental housing developments located within the City or under a joint powers agreement with the jurisdiction in which the development is located and pursuant to Minnesota Statutes, Section 471.59 and 471.656, as amended.

1.03 Roers Companies Project Holdings LLC, a Minnesota limited liability company (or another entity to be formed by or affiliated with Roers Companies Project Holdings LLC, the “Borrower”), has proposed that the City issue its revenue bonds, pursuant to the Act, in an aggregate principal amount not to exceed \$32,000,000, in one or more series at one time or from time to time (the “Bonds”).

1.04. The proceeds of the Bonds are proposed to be loaned by the City to the Borrower to be applied by the Borrower to (i) finance the acquisition, construction and equipping of an approximately 180-unit apartment community and related amenities to be located on property currently identified as 151 Burnsville Parkway West and 201 Burnsville Parkway West in Burnsville, Minnesota (the “Project”); (ii) fund one or more reserve funds to secure the timely payment of the Bonds, if necessary; (iii) pay interest on the Bonds during the construction of the Project, if necessary; and (iv) pay certain costs of issuing the Bonds.

1.05. The City may issue the Bonds only after adopting a housing program providing the information required by Section 462C.03, subdivision 1a of the Act (the “Housing Program”).

1.06. Under Section 147(f) of the Internal Revenue Code of 1986, as amended (the “Code”), the City may the issue the Bonds only after the City Council holds a duly noticed public hearing.

1.07. Under Section 146 of the Code, the Bonds must receive an allocation of the bonding authority of the State of Minnesota. An application for such an allocation must be made pursuant to the requirements of Minnesota Statutes, Chapter 474A, as amended (the “Allocation Act”) and preliminary approval of the issuance of the Bonds by the Council is sufficient to authorize the submission of an application to the State of Minnesota Management and Budget for an allocation of bonding authority with respect to the Bonds to finance the Project.

1.08. The Act confers upon cities the power to issue revenue bonds to finance or refinance a program for the purposes of planning, administering, making or purchasing loans with respect to one or more multifamily housing developments within the boundaries of the city or under a joint powers agreement with the jurisdiction in which the development is located and pursuant to Minnesota Statutes, Section 471.59, as amended. By the terms of a joint powers agreement entered into through action of their governing bodies, two governmental units may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they may be exercised. Prior to the issuance of the Bonds, pursuant to Minnesota Statutes, Sections 471.59 and 471.656, as amended, and Section 147(f) of the Code, the City of Burnsville, Minnesota (“Burnsville”) or Dakota County, Minnesota (“Dakota County”) will hold a public hearing on the proposed issuance of the Bonds to, among other things, finance the Project, which is located within the jurisdictional limits of Burnsville, and Burnsville or Dakota County will consider authorizing the issuance by the City of the Bonds to finance the Project and authorizing the execution of a cooperative joint powers agreement between the City and either Burnsville or the Dakota County Community Development Agency (the “CDA”), as the case may be (the “Cooperative Agreement”).

Section 2. Preliminary Findings. Based on representations made by the Borrower to the City to date, the Council hereby makes the following preliminary findings, determinations, and declarations:

(a) The Project consists of the acquisition, construction, and equipping of a multifamily rental housing development designed and intended to be used for rental occupancy.

(b) The proceeds of the Bonds will be loaned to the Borrower and the proceeds of the loan will be applied to: (i) the acquisition, construction, and equipping of the Project; (ii) the funding of one or more reserve funds to secure the timely payment of the Bonds, if necessary; (iii) the payment of interest on the Bonds during the construction of the Project, if necessary; and (iv) the payment of the costs of issuing the Bonds. The City will enter into one or more loan agreements (or other revenue agreement) with the Borrower requiring loan repayments from the Borrower in amounts sufficient to repay the loan when due and requiring the Borrower to pay all costs of maintaining and insuring the Project, including taxes thereon.

(c) In preliminarily authorizing the issuance of the Bonds and the financing of the acquisition, construction, and equipping of the Project and related costs, the City’s purpose is to further the policies of the Act.

(d) The Bonds will be special, limited obligations of the City payable solely from the revenues pledged to the payment thereof under the loan agreements (or other revenue agreement) referred to above, and will not be a general or moral obligation of the City and will not be secured by or payable from revenues derived from any exercise of the taxing powers of the City.

Section 3. Public Hearing. The City Council will conduct a public hearing on the Housing Program, the Project, and the issuance of the Bonds by the City at a regular or special meeting on a date to be determined by the City staff in order to meet publication requirements in accordance with applicable law. Notice of such hearing (the “Public Notice”) will be published as required by Section 462C.04, subdivision 2 of the Act and Section 147(f) of the Code. City staff is hereby authorized to cause the Public Notice, in substantially the form attached hereto as **EXHIBIT A**, to be published in a newspaper circulating generally in the City in accordance with applicable law. The Public Notice is authorized to be published in the *Pioneer Press* on a date at least 15 days before the meeting of the City Council at which the public hearing will take place. At the public hearing reasonable opportunity will be provided for interested individuals to express their views, both orally and in writing, on the Project and the proposed issuance of such revenue obligations.

Section 4. Housing Program. Kennedy & Graven, Chartered, acting as bond counsel with respect to the Project and the Bonds (“Bond Counsel”) shall prepare and submit to the Metropolitan Council for its review a draft Housing Program to authorize the issuance by the City of up to approximately \$32,000,000 in revenue bonds in one or more series, at one time or from time to time, to finance the acquisition, construction, and equipping of the Project by the Borrower. City staff is hereby authorized to review, approve and submit the Housing Program to the Metropolitan Council for its review on or before the date of publication of the Public Notice.

Section 5. Submission of an Application for an Allocation of Bonding Authority. Under Section 146 of the Code, the Bonds must receive an allocation of the bonding authority of the State of Minnesota. The City Council hereby authorizes the submission of an application for allocation of bonding authority pursuant to Section 146 of the Code and the Allocation Act in accordance with the requirements of the Allocation Act. The Mayor of the City or the City Administrator and Bond Counsel are hereby authorized and directed to take all actions, in cooperation with the Borrower, as are necessary to submit an application for an allocation of bonding authority to Minnesota Management & Budget.

Section 6. Preliminary Approval. The City Council hereby provides preliminary approval to the issuance of the Bonds in the approximate aggregate principal amount of up to \$32,000,000 to finance all or a portion of the costs of the Project pursuant to the Housing Program of the City, subject to: (i) review of the Housing Program by the Metropolitan Council; (ii) a public hearing as required by the Act and Section 147(f) of the Code; (iii) receipt of an allocation of the bonding authority from the State of Minnesota; (iv) final approval by the City Council following the preparation of bond documents; (v) approval by either Burnsville or Dakota County and the CDA of the issuance of the Bonds pursuant to a Cooperative Agreement; and (vi) final determination by the City Council that the financing of the Project and the issuance of the Bonds are in the best interests of the City.

Section 7. Reimbursement of Costs under the Code.

7.01. The United States Department of the Treasury has promulgated regulations governing the use of the proceeds of tax-exempt bonds, all or a portion of which are to be used to reimburse the City or the Borrower for project expenditures paid prior to the date of issuance of such bonds. Those regulations (Treasury Regulations, Section 1.150-2) (the “Regulations”) require that the City adopt a statement of official intent to reimburse an original expenditure not later than 60 days after payment of the original expenditure. The Regulations also generally require that the bonds be issued and the reimbursement allocation made from the proceeds of the bonds occur within 18 months after the later of: (i) the date the expenditure is paid; or (ii) the date the project is placed in service or abandoned, but in no event more than 3 years after the date the expenditure is paid. The Regulations generally permit reimbursement of capital expenditures and costs of issuance of the bonds.

7.02. To the extent any portion of the proceeds of the Bonds will be applied to expenditures with respect to the Project, the City reasonably expects to reimburse the Borrower for the expenditures made for costs of the Project from the proceeds of the Bonds after the date of payment of all or a portion of such expenditures. All reimbursed expenditures shall be capital expenditures, costs of issuance of the Bonds, or other expenditures eligible for reimbursement under Section 1.150-2(d)(3) of the Regulations and also qualifying expenditures under the Act.

Based on representations by the Borrower, other than (i) expenditures to be paid or reimbursed from sources other than the Bonds, (ii) expenditures permitted to be reimbursed under prior regulations pursuant to the transitional provision contained in Section 1.150-2(j)(2)(i)(B) of the Regulations, (iii) expenditures constituting preliminary expenditures within the meaning of Section 1.150-2(f)(2) of the Regulations, or (iv) expenditures in a “de minimus” amount (as defined in Section 1.150-2(f)(1) of the Regulations), no expenditures with respect to the Project to be reimbursed with the proceeds of the Bonds have been made by the Borrower more than 60 days before the date of adoption of this resolution of the City.

7.03. Based on representations by the Borrower, as of the date hereof, there are no funds of the Borrower reserved, allocated on a long term-basis, or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis, or otherwise set aside), to provide permanent financing for the expenditures related to the Project to be financed from proceeds of the Bonds, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the budgetary and financial circumstances of the Borrower as they exist or are reasonably foreseeable on the date hereof.

Section 8. Costs. The Borrower will pay the administrative fees of the City and pay, or, upon demand, reimburse the City for payment of, any and all costs incurred by the City in connection with the Project and the issuance of the Bonds, whether or not the Bonds are issued.

Section 9. Commitment Conditional. The adoption of this resolution does not constitute a guarantee or a firm commitment that the City will issue the Bonds as requested by the Borrower. If, as a result of information made available to or obtained by the City during its review of the Project, it appears that the Project or the issuance of Bonds to finance or refinance the costs thereof is not in the public interest or is inconsistent with the purposes of the Act, the City reserves the right to decline to give final approval to the issuance of the Bonds. The City also retains the right, in its sole discretion, to withdraw from participation and accordingly not issue the Bonds should the City Council, at any time prior to the issuance thereof, determine that it is in the best interests of the City not to issue the Bonds or should the parties to the transaction be unable to reach agreement as to the terms and conditions of any of the documents for the transaction.

Section 10. Effective Date. This Resolution shall be in full force and effect from and after its passage.

Approved by the City Council of the City of Lauderdale, Minnesota this 12th day of December, 2023.

Mayor

ATTEST:

City Administrator

EXHIBIT A

NOTICE OF PUBLIC HEARING
ON A HOUSING PROGRAM FOR
A MULTIFAMILY HOUSING PROJECT
(BURNSVILLE HEART OF THE CITY AFFORDABLE MULTIFAMILY PROJECT)

NOTICE IS HEREBY GIVEN that the City Council of the City of Lauderdale, Minnesota (the “City”) will conduct a public hearing on _____, 2024 at 7:00 p.m., or as soon thereafter as the matter may be heard, at the City Hall at 1891 Walnut Street in the City on a proposal of the Roers Companies Project Holdings LLC, a Minnesota limited liability company (or another entity to be formed by or affiliated with Roers Companies Project Holdings LLC, the “Borrower”) that the City finance the acquisition, construction, and equipping of certain rental housing developments, hereinafter described, by the issuance of conduit revenue bonds or other obligations (the “Bonds”) pursuant to Minnesota Statutes, Chapter 462C, as amended, and Minnesota Statutes, Sections 471.59 and 471.656, as amended, and that the City adopt a housing program for such bonds.

The Bonds are proposed to be issued to (i) finance the acquisition, construction and equipping of an approximately 180-unit apartment community and related amenities to be located on property currently identified as 151 Burnsville Parkway West and 201 Burnsville Parkway West in Burnsville, Minnesota (the “Project”); (ii) fund one or more reserve funds to secure the timely payment of the Bonds, if necessary; (iii) pay interest on the Bonds during the construction of the Project, if necessary; and (iv) pay the costs of issuing the Bonds (collectively, the “Project”). The Project will be owned and operated by the Borrower.

The estimated maximum aggregate principal amount of the Bonds to be issued to finance the Project is \$32,000,000.

The Bonds if and when issued will be special, limited obligations of the City, and the Bonds and interest thereon will be payable solely from the revenues and assets pledged to the payment thereof. No holder of any Bond will have the right to compel any exercise of the taxing power of the City to pay the Bonds or the interest thereon, nor to enforce payment against any property of the City except money payable by the Borrower to the City and pledged to the payment of the Bonds. Before issuing the Bonds, the City will enter into an agreement with the Borrower, whereby the Borrower will be obligated to make payments at least sufficient at all times to pay the principal of and interest on the Bonds when due.

Following the public hearing, the Council will consider a resolution approving a housing program prepared in accordance with the requirements of the Act and granting approval to the issuance of the Bonds. A copy of the housing program will be on file at City Hall, Monday through Friday during the City’s normal business hours until the date of the Public Hearing.

At the time and place fixed for the public hearing, the City Council will give all persons who appear at the hearing an opportunity to express their views with respect to the proposal. In addition, interested persons may direct any questions or file written comments respecting the proposal with the City Administrator, at or prior to said public hearing.

PLEASE NOTE, due to COVID-19, the public hearing may be conducted via telephone or other electronic means as allowed under Minnesota Statutes, Section 13D.021. Please refer to the City’s website at <https://www.lauderdalemn.org/> or call City Hall at 651-792-7650 to learn how to attend the public hearing via telephone or electronically.

Publish _____, 2024.