

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, APRIL 23, 2024
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the April 9, 2024 City Council Meeting
 - c. Claims Totaling \$21,061.27
4. **CONSENT**
 - a. March Financial Report
 - b. First Quarter Investment Report
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
 - a. Annual Police Report by St. Anthony Police Chief Jeff Spiess
 - b. City Council Updates
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEM**
 - a. Tort Liability Limit Waiver Form
 - b. Draft Environmental Commission Ordinance
 - c. Resolution No. 042324A – Fair Housing Month Proclamation
 - d. Setting Date of Day in the Park
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
 - a. April Financial Report
 - b. Environmental Commission Ordinance

12. WORK SESSION

- a. Community Development Update
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. ADJOURNMENT

To provide public comments, join us via Zoom.

You are invited to a Zoom webinar.

When: Apr 23, 2024 07:00 PM Central Time (US and Canada)

Topic: April 23, 2024 Lauderdale City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86297089110?pwd=VkFCMWd2K0VjVFk2VnBsTFhldHBuQT09>

Passcode: 119229

Or One tap mobile :

+13017158592,,86297089110# US (Washington DC)

+13052241968,,86297089110# US

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

Webinar ID: 862 9708 9110

International numbers available: <https://us02web.zoom.us/j/86297089110>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 2

April 9, 2024

Call to Order

Mayor Pro Tem Pulford called the Regular City Council meeting to order at 7:04 p.m.

Roll Call

Councilors present: Evan Sayre, Sharon Kelly, Jeff Dains, and Mayor Pro Tem Duane Pulford.
Councilor absent: Mayor Mary Gaasch.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Pro Tem Pulford asked if there were any additions to the meeting agenda. Councilor Kelly asked to add a Fair Housing Proclamation to the Additional Items section of the agenda. Councilor Dains moved and seconded by Councilor Kelly to approve the agenda as amended. Motion carried unanimously.

Mayor Pro Tem Pulford asked if there were corrections to the minutes of the March 26, 2024 City Council meeting. There being none, Councilor Sayre moved and seconded by Councilor Dains to approve the March 26, 2024 City Council meeting minutes. Motion carried unanimously.

Mayor Pro Tem Pulford asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Kelly to approve the claims totaling \$229,727.64. Motion carried unanimously.

Consent

A. 2024 Garbage Hauler's Licenses

Councilor Sayre moved and seconded by Councilor Kelly to approve the Consent Agenda thereby approving the 2024 garbage hauler's licenses.

Informational Presentations/Reports

A. City Council Updates

Councilor Pulford shared that Lauderdale was named the second-best community to live in Minnesota by Niche.com, trailing only behind Falcon Heights. NineNorth interviewed Mayor Gaasch and Councilor Pulford about the story.

Discussion/Action Item

A. Annual Audit Presentation by Bonnie Schwieger of Abdo

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 2

April 9, 2024

Bonnie Schwieger of Abdo gave a PowerPoint presentation to the Council highlighting the City's 2023 financial statements and audit report. Upon conclusion of the presentation, Schwieger answered questions from Council members.

Additional Items

A. Fair Housing Proclamation

Councilor Kelly addressed the idea of adding a fair housing proclamation on behalf of the City Council. Staff will create a formal proclamation for the next meeting for consideration.

Set Agenda for Next Meeting

Butkowski stated that the April 23 council meeting might include the March financial report and the annual police report.

Work Session

A. Community Development Update

Butkowski shared that former Police Chief Jon Mangseth's funeral will be held on April 12. Duane Grace, the City's former building official, recently passed away at the age of 94. Staffing are working on the insurance renewals, ARPA funds reporting, and the ordinance establishing an environmental commission. The fair housing proclamation discussion will be brought to the next meeting.

B. Opportunity for the Public to Address the City Council

Mayor Pro Tem Pulford opened the floor to those in attendance interested in addressing the Council. There being nobody interested in speaking, Mayor Pro Tem Pulford closed the floor.

Adjournment

Councilor Dains moved and seconded by Councilor Sayre to adjourn the meeting at 7:35 p.m. Motion carried unanimously.

Respectfully submitted,

Miles Cline

Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

To: Mayor and City Council
From: City Administrator
Meeting Date: April 23, 2024
Subject: List of Claims

The claims totaling \$21,061.27 are provided for City Council review and approval that includes check numbers 28891 to 28903.

Accounts Payable

Checks by Date - Detail by Check Date

User: MILES.CLINE
 Printed: 4/19/2024 1:31 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association	04/12/2024	
		PR Batch 50800.04.2024 PERA Coordinated	PR Batch 50800.04.2024 PER	1,136.35
		PR Batch 50800.04.2024 PERA Coordinated	PR Batch 50800.04.2024 PER	1,311.18
Total for this ACH Check for Vendor 43:				2,447.53
ACH	44	Minnesota Department of Revenue	04/12/2024	
		PR Batch 50800.04.2024 State Income Tax	PR Batch 50800.04.2024 Stat	788.46
Total for this ACH Check for Vendor 44:				788.46
ACH	45	ICMA Retirement Corporation	04/12/2024	
		PR Batch 50800.04.2024 Deferred Comp	PR Batch 50800.04.2024 Defi	1,691.64
		PR Batch 50800.04.2024 Deferred Comp	PR Batch 50800.04.2024 Defi	1,318.95
Total for this ACH Check for Vendor 45:				3,010.59
ACH	46	Internal Revenue Service	04/12/2024	
		PR Batch 50800.04.2024 Medicare Employer Po	PR Batch 50800.04.2024 Mec	275.21
		PR Batch 50800.04.2024 Medicare Employee Pc	PR Batch 50800.04.2024 Mec	275.21
		PR Batch 50800.04.2024 FICA Employee Portio	PR Batch 50800.04.2024 FIC.	1,176.72
		PR Batch 50800.04.2024 Federal Income Tax	PR Batch 50800.04.2024 Fede	2,030.87
		PR Batch 50800.04.2024 FICA Employer Portio	PR Batch 50800.04.2024 FIC.	1,176.72
Total for this ACH Check for Vendor 46:				4,934.73
ACH	47	Public Employees Insurance Program	04/12/2024	
		PR Batch 50800.04.2024 Dental	PR Batch 50800.04.2024 Den	85.20
		PR Batch 50800.04.2024 Health Insurance	PR Batch 50800.04.2024 Hea	2,732.58
Total for this ACH Check for Vendor 47:				2,817.78
Total for 4/12/2024:				13,999.09
28891	65 20466801	Allstream Inc. Fax Line	04/23/2024	
Total for Check Number 28891:				104.82
28892	373 6290239849 6290239849 6290241009 6290241009	ARAMARK Uniform & Career Apparel Gr April Uniforms April Uniforms April Uniforms April Uniforms	04/23/2024	
Total for Check Number 28892:				90.38
28893	192 198856456	Comcast Holdings Corporation April Internet	04/23/2024	
Total for Check Number 28893:				413.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 28893:	413.00
28894	25	County of Ramsey	04/23/2024	
	PRRRV-002595	Pay 2023 Special Assessment Billing		220.00
	PRRRV-002615	Admin Charges - 2023 Recycling		334.50
	PRRRV-002621	Pay 2024 Special Assessment Billing		170.00
	PRRRV-002639	Admin Charges - 2024 Recycling		334.50
			Total for Check Number 28894:	1,059.00
28895	19	Ehlers and Associates Inc	04/23/2024	
	97326	1795 Eustis Redevelopment		147.50
			Total for Check Number 28895:	147.50
28896	134	Katrina Joseph	04/23/2024	
	00142	March Legal Services		1,282.00
			Total for Check Number 28896:	1,282.00
28897	10	On Site Sanitation Inc	04/23/2024	
	0001698882	04/13/2024 - 05/10/2024 Park Portable Restroom		75.00
	0001698883	04/15/2024 - 05/10/2024 Standard Construction		69.64
			Total for Check Number 28897:	144.64
28898	388	PeopleService Inc	04/23/2024	
	PS-INV104409	May Wastewater		630.00
			Total for Check Number 28898:	630.00
28899	5	Premium Waters Inc	04/23/2024	
	619861-03-24	March Water Bottles		18.90
			Total for Check Number 28899:	18.90
28900	26	Stantec Consulting Services Inc	04/23/2024	
	2217012	Eustis Street Discussions		1,243.25
	2217012	Sanitary Sewer Discussions		467.50
			Total for Check Number 28900:	1,710.75
28901	3	US National Equipment Finance Inc	04/23/2024	
	527221899	May Copier Lease		155.00
			Total for Check Number 28901:	155.00
28902	90	Verizon Wireless	04/23/2024	
	9960509505	March Cell Phone		32.17
	9960509505	March Cell Phone		32.17
	9960509505	March Cell Phone		64.33
			Total for Check Number 28902:	128.67
28903	74	Xcel Energy	04/23/2024	
	871566190	2430 Larpenteur Avenue W		1.09
	871718799	March Street Lighting		504.21
	871947743	Larpenteur Bridge Lights		55.90
	871971654	Larpenteur Avenue		64.28
	872090285	1891 Walnut Street		196.71
	872090285	1891 Walnut Street		186.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	872116195	1917 Walnut Street		70.11
	872116195	1885 Fulham Street		33.68
	872116195	1885 Fulham Street		39.28
	872116195	1917 Walnut Street		25.70
Total for Check Number 28903:				1,177.52
Total for 4/23/2024:				7,062.18
Report Total (18 checks):				21,061.27

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	
Consent	<u> X </u>
Public Hearing	<u> </u>
Discussion	<u> </u>
Action	<u> </u>
Resolution	<u> </u>
Work Session	<u> </u>

Meeting Date	<u> April 23, 2024 </u>
ITEM NUMBER	<u> March Financial Report </u>
STAFF INITIAL	<u> AB </u>
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Every month, staff provide the Council with an updated copy of the city’s finances. Following are the revenue, expense, and cash balance reports for March 2024. These reports do not include all year-end adjusting entries.

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council acknowledges the city’s financial report for March 2024.

General Ledger

Cash Balances



User: heather.butkowski
 Printed: 4/10/2024 4:21:07 PM
 Period 03 - 03
 Fiscal Year 2024

Description	Account	Beg Bal	MTD Debit	MTD Credit	Current Balance
Cash	101-00000-000-10100	-2,891,965.67	40,916.22	112,819.68	-2,963,869.13
Change Fund	101-00000-000-10300	100.00	0.00	0.00	100.00
Cash	226-00000-000-10100	42,164.43	92.27	1,958.05	40,298.65
Cash	227-00000-000-10100	71,553.37	149.14	6,561.07	65,141.44
Cash	306-00000-000-10100	195,317.10	448.21	0.00	195,765.31
Cash	401-00000-000-10100	98,088.37	217.18	3,450.00	94,855.55
Cash	403-00000-000-10100	400,091.54	913.76	1,902.75	399,102.55
Cash	404-00000-000-10100	203,573.23	467.16	0.00	204,040.39
Cash	406-00000-000-10100	356,681.99	818.51	0.00	357,500.50
Cash	414-00000-000-10100	318,368.61	730.59	0.00	319,099.20
Cash	416-00000-000-10100	93,310.99	0.00	0.00	93,310.99
Cash	602-00000-000-10100	916,521.17	66,978.13	47,055.61	936,443.69
Cash	603-00000-000-10100	408,624.53	18,053.19	19,367.94	407,309.78
Current Assets		212,429.66	129,784.36	193,115.10	149,098.92
Petty Cash	101-00000-000-10200	300.00	0.00	0.00	300.00
Petty Cash		300.00	0.00	0.00	300.00
Investments - Fair Value Adj	101-00000-000-10410	3,801,915.67	8,852.41	0.00	3,810,768.08
Investments		3,801,915.67	8,852.41	0.00	3,810,768.08
Grand Total		4,014,645.33	138,636.77	193,115.10	3,960,167.00

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend	Collect
101	General Fund						
	Revenue						
	Taxes	1,110,179.00	0.00	-533.07	1,110,712.07		-0.05
	Licenses and Permits	58,650.00	13,154.00	22,063.50	36,586.50		37.62
	Intergovernmental Revenues	566,639.00	0.00	0.00	566,639.00		0.00
	Charges for Services	13,550.00	1,160.88	4,979.36	8,570.64		36.75
	Fines and Forfeits	25,000.00	4,457.90	6,709.12	18,290.88		26.84
	Miscellaneous Revenue	22,500.00	2,607.22	38,177.74	-15,677.74		169.68
	Other Financing Sources	0.00	0.00	0.00	0.00		0.00
	Revenue	1,796,518.00	21,380.00	71,396.65	1,725,121.35		3.97
	Expense						
	Personal Services	452,803.00	49,411.11	110,351.29	342,251.71		24.41
	Supplies	17,044.00	1,186.49	5,523.67	11,520.33		32.41
	Other Services and Charges	1,326,671.00	33,171.53	175,096.08	1,151,574.92		13.20
	Capital Outlay	0.00	0.00	0.00	0.00		0.00
	Other Uses	0.00	0.00	0.00	0.00		0.00
	Expense	1,796,518.00	83,769.13	291,171.04	1,505,346.96		16.21
101	General Fund	0.00	-62,389.13	-219,774.39	219,774.39		0.00

General Ledger

Revenue vs Expense



User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
226	Communications					
	Revenue					
	Taxes	15,000.00	0.00	3,321.73	11,678.27	22.14
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	400.00	92.27	564.58	-164.58	141.15
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	15,400.00	92.27	3,886.31	11,513.69	25.24
	Expense					
	Personal Services	10,867.00	1,211.20	2,883.51	7,983.49	26.53
	Supplies	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	12,900.00	746.85	2,615.16	10,284.84	20.27
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	23,767.00	1,958.05	5,498.67	18,268.33	23.14
226	Communications	-8,367.00	-1,865.78	-1,612.36	-6,754.64	19.27

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
227	Recycling Revenue					
	Intergovernmental Revenues	6,118.00	0.00	0.00	6,118.00	0.00
	Miscellaneous Revenue	<u>69,220.00</u>	<u>149.14</u>	<u>2,555.82</u>	<u>66,664.18</u>	<u>3.69</u>
	Revenue	75,338.00	149.14	2,555.82	72,782.18	3.39
	Expense					
	Personal Services	27,892.00	3,114.13	7,404.20	20,487.80	26.55
	Supplies	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	44,363.00	3,446.94	6,893.88	37,469.12	15.54
	Capital Outlay	<u>350.00</u>	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>0.00</u>
	Expense	72,605.00	6,561.07	14,298.08	58,306.92	19.69
227	Recycling	2,733.00	-6,411.93	-11,742.26	14,475.26	-429.65

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
228	Fund					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
228	Fund	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense



User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
305	GO TIF Revenue Bonds 2018A					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
305	GO TIF Revenue Bonds 2018A	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
306	2019A Improvement Bonds					
	Revenue					
	Miscellaneous Revenue	2,000.00	448.21	2,608.30	-608.30	130.42
	Other Financing Sources	<u>121,275.00</u>	<u>0.00</u>	<u>70,493.73</u>	<u>50,781.27</u>	<u>58.13</u>
	Revenue	123,275.00	448.21	73,102.03	50,172.97	59.30
	Expense					
	Other Services and Charges	1,000.00	0.00	475.00	525.00	47.50
	Debt Service	<u>116,313.00</u>	<u>0.00</u>	<u>108,562.50</u>	<u>7,750.50</u>	<u>93.34</u>
	Expense	117,313.00	0.00	109,037.50	8,275.50	92.95
306	2019A Improvement Bonds	5,962.00	448.21	-35,935.47	41,897.47	-602.74

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
401	General Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	3,500.00	217.18	1,306.48	2,193.52	37.33
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	3,500.00	217.18	1,306.48	2,193.52	37.33
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	91,000.00	3,450.00	5,490.04	85,509.96	6.03
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	91,000.00	3,450.00	5,490.04	85,509.96	6.03
401	General Capital Projects	-87,500.00	-3,232.82	-4,183.56	-83,316.44	4.78

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
403	Street Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	9,000.00	913.76	5,338.54	3,661.46	59.32
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	9,000.00	913.76	5,338.54	3,661.46	59.32
	Expense					
	Other Services and Charges	500.00	0.00	0.00	500.00	0.00
	Capital Outlay	5,000.00	1,902.75	1,902.75	3,097.25	38.06
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	5,500.00	1,902.75	1,902.75	3,597.25	34.60
403	Street Capital Projects	3,500.00	-988.99	3,435.79	64.21	98.17

General Ledger

Revenue vs Expense



User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
404	Park Capital Projects					
	Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	5,000.00	467.16	2,718.56	2,281.44	54.37
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	5,000.00	467.16	2,718.56	2,281.44	54.37
	Expense					
	Supplies	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
404	Park Capital Projects	5,000.00	467.16	2,718.56	2,281.44	54.37

General Ledger

Revenue vs Expense



User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
406	Park Dedication Revenue	8,000.00	818.51	4,763.20	3,236.80	59.54
	Miscellaneous Revenue					
	Revenue	8,000.00	818.51	4,763.20	3,236.80	59.54
406	Park Dedication	8,000.00	818.51	4,763.20	3,236.80	59.54

General Ledger

Revenue vs Expense



User: heather.butkowski
 Printed: 4/10/2024 4:22:17 PM
 Period 03 - 03
 Fiscal Year 2024

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
414	Development Revenue	8,000.00	730.59	4,251.56	3,748.44	53.14
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources					
	Revenue	8,000.00	730.59	4,251.56	3,748.44	53.14
	Expense	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges					
	Other Uses	68,253.00	0.00	68,253.00	0.00	100.00
	Expense	68,253.00	0.00	68,253.00	0.00	100.00
414	Development	-60,253.00	730.59	-64,001.44	3,748.44	106.22

General Ledger Revenue vs Expense



User: heather.butkowski
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 Period: 03 - 03
 Fiscal Year: 2024

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
415	Housing Redevelopment					
	Revenue					
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
415	Housing Redevelopment	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense

User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
416	TIF District No. 1-2					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	3,500.00	0.00	0.00	3,500.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	3,500.00	0.00	0.00	3,500.00	0.00
	Expense					
	Other Services and Charges	1,500.00	0.00	511.86	988.14	34.12
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	1,500.00	0.00	511.86	988.14	34.12
416	TIF District No. 1-2	2,000.00	0.00	-511.86	2,511.86	-25.59

General Ledger

Revenue vs Expense

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 Printed: 4/10/2024 4:22:17 PM
 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
602	Sanitary Sewer Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	309,218.00	52,749.02	80,579.25	228,638.75	26.06
	Miscellaneous Revenue	20,000.00	2,144.03	12,310.08	7,689.92	61.55
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	329,218.00	54,893.05	92,889.33	236,328.67	28.22
	Expense					
	Personal Services	78,270.00	8,586.60	20,359.13	57,910.87	26.01
	Supplies	850.00	54.49	114.38	735.62	13.46
	Other Services and Charges	214,410.00	26,329.44	77,080.19	137,329.81	35.95
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	293,530.00	34,970.53	97,553.70	195,976.30	33.23
602	Sanitary Sewer	35,688.00	19,922.52	-4,664.37	40,352.37	-13.07

General Ledger

Revenue vs Expense

User: heather.butkowski
 Printed: 4/10/2024 4:22:17 PM
 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
603	Storm Water Revenue					
	Intergovernmental Revenues	0.00	0.00	0.00	0.00	0.00
	Charges for Services	132,025.00	17,484.45	33,852.05	98,172.95	25.64
	Miscellaneous Revenue	9,000.00	932.55	5,463.09	3,536.91	60.70
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	141,025.00	18,417.00	39,315.14	101,709.86	27.88
	Expense					
	Personal Services	67,019.00	7,383.47	17,423.83	49,595.17	26.00
	Supplies	850.00	54.49	114.37	735.63	13.46
	Other Services and Charges	28,621.00	12,293.79	21,036.32	7,584.68	73.50
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	96,490.00	19,731.75	38,574.52	57,915.48	39.98
603	Storm Water	44,535.00	-1,314.75	740.62	43,794.38	1.66

General Ledger

Revenue vs Expense

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 Period 03 - 03
 Fiscal Year 2024



Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
999	Fund					
	Revenue					
	Taxes	0.00	0.00	0.00	0.00	0.00
	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
	Other Financing Sources	0.00	0.00	0.00	0.00	0.00
	Revenue	0.00	0.00	0.00	0.00	0.00
	Expense					
	Personal Services	0.00	0.00	0.00	0.00	0.00
	Other Services and Charges	0.00	0.00	0.00	0.00	0.00
	Capital Outlay	0.00	0.00	0.00	0.00	0.00
	Debt Service	0.00	0.00	0.00	0.00	0.00
	Other Uses	0.00	0.00	0.00	0.00	0.00
	Expense	0.00	0.00	0.00	0.00	0.00
999	Fund	0.00	0.00	0.00	0.00	0.00

General Ledger

Revenue vs Expense



User: heather.butkowski
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 Period 03 - 03
 Fiscal Year 2024

Account Number	Description	Budget	Current Period	YTD Balance	Variance	% Expend/Collect
Revenue Total		2,517,774.00	98,526.87	301,523.62	2,216,250.38	0.1198
Expense Total		2,566,476.00	152,343.28	632,291.16	1,934,184.84	0.2464
Grand Total		-48,702.00	-53,816.41	-330,767.54	282,065.54	6.7917

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested	
Consent	<u> X </u>
Public Hearing	<u> </u>
Discussion	<u> </u>
Action	<u> </u>
Resolution	<u> </u>
Work Session	<u> </u>

Meeting Date	<u> April 23, 2024 </u>
ITEM NUMBER	<u> 1Q24 Investment Report </u>
STAFF INITIAL	<u> <i>AB</i> </u>
APPROVED BY ADMINISTRATOR	

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Following is the First Quarter Investment Report for 2024.

OPTIONS:

STAFF RECOMMENDATION:

By approving the Consent Agenda, the Council acknowledges the investment report for January—March 2024.

COUNCIL ACTION:

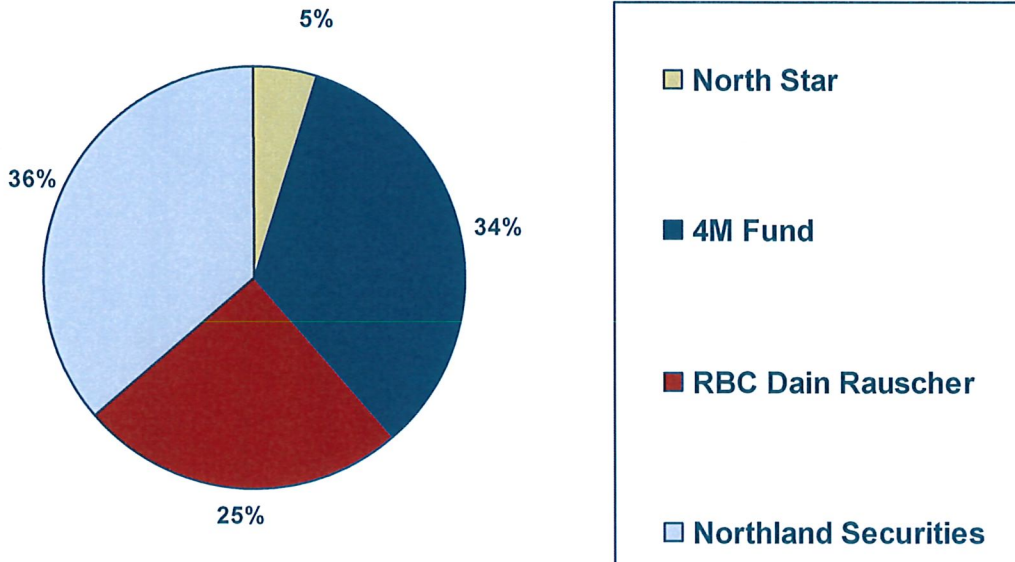


**First Quarter 2024
Investment Report**

INVESTMENTS

As of March 31, 2024, the City had the following amounts with official depositories:

North Star Bank	\$ 199,487
4M Fund	1,349,879
RBC Dain Rauscher	1,000,000
Northland Securities	1,460,789
TOTAL	\$ 4,010,155



DEPOSITORIES AND INVESTMENT TYPES

North Star Bank		
Checking Account	\$	199,487
4M Fund		
Joint Powers Investment	\$	1,349,879
RBC Dain Rauscher		
US Government Securities	\$	100,000 (1)
Certificates of Deposit	\$	900,000 (9)
Northland Securities		
Money Market Account	\$	160,789
Certificates of Deposit	\$	1,300,000 (13)

The City's Investment Policy sets some perimeters for investments, such as no more than 60% of the investment portfolio, or \$2,000,000 (whichever is less) shall be invested with any one investment company. No investments shall be made with a term over ten years unless with prior approval from the City Council.

INVESTMENT TERM

Liquid assets are money market accounts.

1-5 Years are made up of certificate of deposit and US Government Instrumentality Securities.

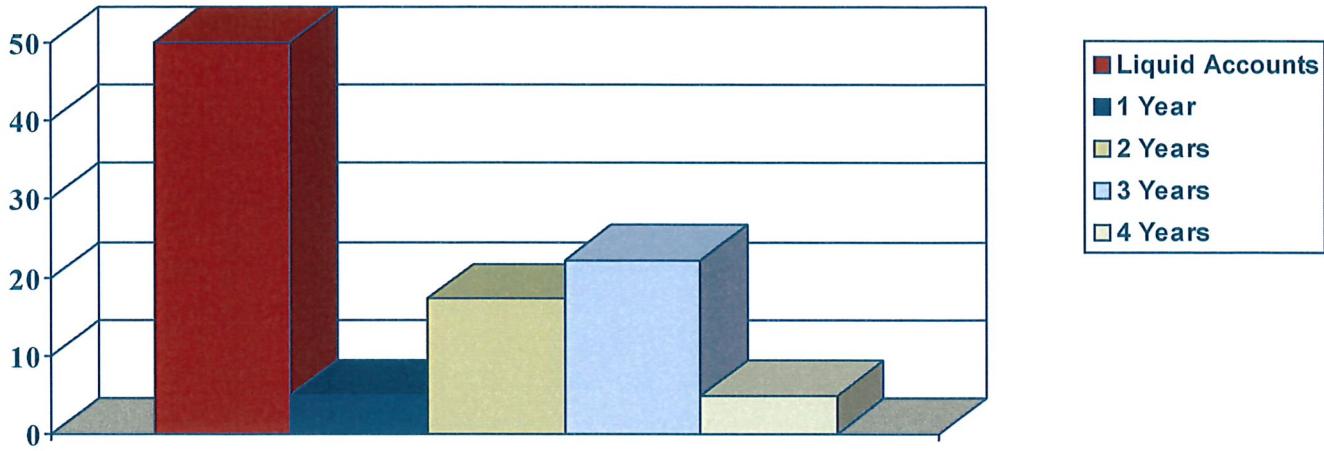
6-10 Years are US Government Instrumentality Securities.

11-15 Years are US Government Instrumentality Securities.

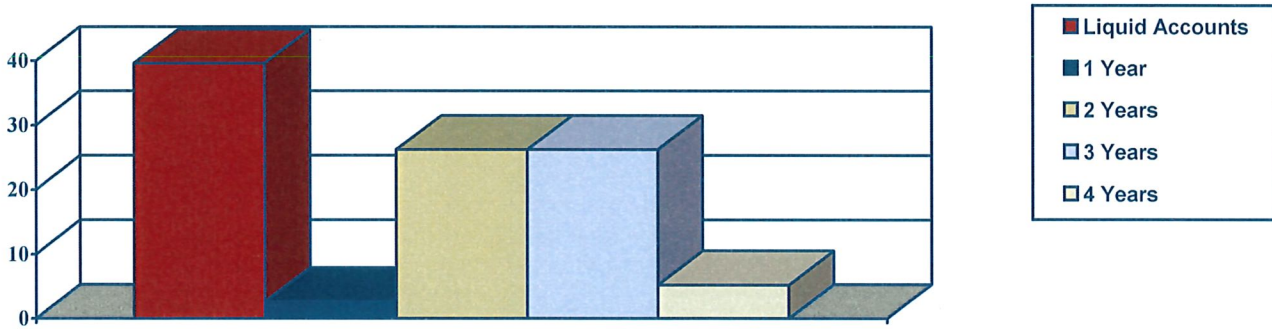
15+ Years are US Government Instrumentality Securities and bonds.

US Government Instrumentality Securities are financial intermediaries established by the federal government to fund loans to certain groups of borrowers, such as homeowners, farmers and students. Most active issuers are Federal Home Loan Bank, Federal National Mortgage Association (Fannie Mae) and Tennessee Valley Authority. Maturities range from three months to 30 years with fixed interest rates.

EOY 2023 Investment Portfolio by Holding Period

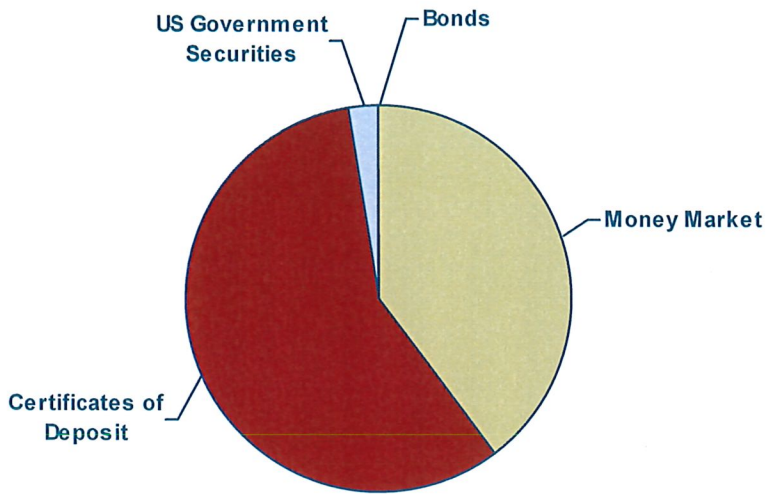


First Quarter 2024 Investment Portfolio by Holding Period



INVESTMENT TYPES

Money Market	\$ 1,510,668
Bonds	0
Certificates of Deposit	2,200,000
US Government Securities	100,000



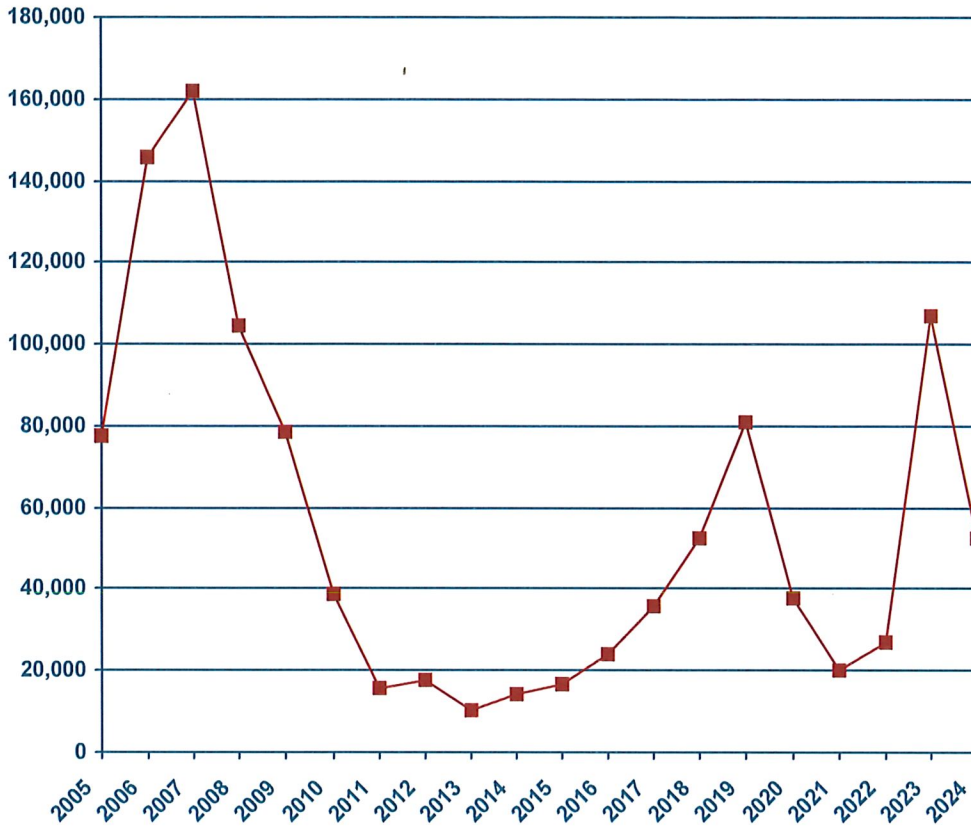
Investment Schedule

<i>Maturity Date</i>	<i>Type</i>	<i>Interest Rate</i>	<i>Investment Broker</i>	<i>Amount</i>	<i>Bank</i>
1/19/2027	CD	4.05%	RBC	100,000.00	Gate City Bank
11/9/2026	CD	4.15%	Northland	100,000.00	DMB Community Bank
5/11/2026	CD	4.25%	Northland	100,000.00	First Federal Savings Bank
2/6/2026	CD	4.40%	Northland	100,000.00	Freedom Bank (TX)
12/10/2025	CD	4.40%	RBC	100,000.00	Flagstar Bank NA
5/14/2025	CD	4.70%	Northland	100,000.00	Southern First Bank
11/13/2025	CD	4.50%	Northland	100,000.00	Enterprise Bank
8/26/2025	CD	0.70%	Northland	100,000.00	Toyota Savings Bank
8/11/2025	CD	5.05%	Northland	100,000.00	First Foundation Bank
8/11/2025	CD	5.05%	Northland	100,000.00	Sallie Mae Bank
8/11/2025	CD	5.05%	Northland	100,000.00	Townebank Portsmouth VA
8/8/2025	CD	5.40%	RBC	100,000.00	Incredible Bank
8/8/2025	CD	5.40%	RBC	100,000.00	US Bank Nat'l
2/11/2025	CD	5.20%	Northland	100,000.00	Morgan Stanley Bank
2/11/2025	CD	5.20%	Northland	100,000.00	Morgan Stanley Private Bank
2/3/2025	CD	4.50%	RBC	100,000.00	Wells Fargo Bank Nat'l
2/3/2025	CD	4.50%	RBC	100,000.00	Sandy Springs
1/16/2025	CD	4.80%	RBC	100,000.00	Western Alliance Bank
12/10/2024	CD	0.90%	Northland	100,000.00	Synchrony Bank
8/27/2024	CD	0.50%	RBC	100,000.00	Medallion Bank
8/27/2024	CD	0.30%	RBC	100,000.00	Bank OZK
8/26/2024	FA	0.30%	RBC	100,000.00	Federal Home Loan Bank
7/31/2024	CD	4.65%	Northland	100,000.00	Manufacturers and Traders
6/17/2024	CD	0.70%	RBC	100,000.00	Merrick Bank
3/15/2024	CD	0.40%	Northland	100,000.00	Third Federal Savings
2/12/2024	CD	0.20%	Northland	100,000.00	TIAA FSB Jacksonville
2/7/2024	CD	4.70%	Northland	100,000.00	First Financial Bank
2/2/2024	CD	4.65%	Northland	100,000.00	First Liberty Bank

Investments in blue matured this quarter. Eight new investments were purchased this quarter. With the recent Federal Reserve nod to future rate cuts, CDs have stabilized. One two-year CD purchase in August 2023 with a 5.4% interest rate was called in February. Staff purchased a number of CDs with no call dates but slightly lower yields this quarter. Their earnings will be reflected in the next reports. Staff plan to continue reinvesting in non-callable CDs to guarantee good yield over the next three years in spite of ebbs in the market. The City continues to hold a few lower yielding investments purchased before the interest rate increases.

INTEREST EARNINGS

The following chart shows the interest earnings since 2005 with 2007 being our best year with earnings of \$161,884. Investment interest earned through the end of 2023 totaled \$106,702.21. Investment interest through the end of quarter one totaled \$52,592.92. Most of the increase is from higher yields at the 4M Fund.



2024 City of Lauderdale Investments

	FDIC	CUSIP	% Rate	Approx. Holding in Days	Maturity Date	Purch Date	Balance 12/31/2023	Purchases	Sales	Transfers in	Transfers out	Interests/Dividends	Balance 1/31/2024	Purchases	Sales	Transfers in	Transfers out		
Northland																			
Money Market							234,686.14	-	-	-	-	895.38	235,581.52	-	-	322,393.69	500,000.00	500,000.00	
CD DMB Community Bank	23322G-V6-1		4.150		11/9/2026	2/7/2024	-	-	-	-	-	-	-	100,000.00	-	-	-	-	
CD First Federal Savings	32021Y-EU-3		4.250		5/1/2026	2/9/2024	-	-	-	-	-	-	-	100,000.00	-	-	-	-	
CD Freedom Bank	35633E-AD-2		4.400		2/6/2026	2/7/2024	-	-	-	-	-	-	-	100,000.00	-	-	-	-	
CD Enterprise Bank	26867S-KV-5		4.500		1/1/3/2025	2/13/2024	-	-	-	-	-	-	-	100,000.00	-	-	-	-	
CD Toyota Financial	89235M-LJ-8		0.700	1460	8/26/2025	8/26/2021	100,000.00	-	-	-	-	-	100,000.00	-	352.88	-	-	-	
CD TowneBank Portsmouth VA	89214P-DY-2		5.050		8/11/2025	8/11/2023	100,000.00	-	-	-	-	-	100,000.00	-	2,545.75	-	-	-	
CD Morgan Stanley Private Bank	61768U-GW-1		5.200		2/11/2025	8/11/2023	100,000.00	-	-	-	-	-	100,000.00	-	1,310.68	-	-	-	
CD Morgan Stanley Bank	61773T-K5-1		5.200		2/11/2025	8/11/2023	100,000.00	-	-	-	-	-	100,000.00	-	1,310.69	-	-	-	
CD First Foundation Bank	32026U-V7-8		5.050		8/11/2025	8/9/2023	100,000.00	-	-	-	-	-	100,000.00	-	2,545.75	-	-	-	
CD Sallie Mae Bk	795451-DC-4		5.050		8/11/2025	8/9/2023	100,000.00	-	-	-	-	-	100,000.00	-	2,545.75	-	-	-	
CD Southern First Bank	84287P-JH-6		4.700		5/14/2025	2/14/2024	-	-	-	-	-	-	-	100,000.00	-	-	-	-	
CD Synchrony Bank	87164X-H2-5		0.900	1095	12/10/2024	12/10/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	
CD Manufacturers & Traders	564759-RZ-3		4.650	363	7/31/2024	1/31/2023	100,000.00	-	-	-	-	-	100,000.00	-	2,344.11	-	-	-	
CD Third Fed Savings	88413Q-DC-9		0.400	913	3/15/2024	9/15/2021	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	
CD TIAA	87270L-DK-6		0.200	1095	2/12/2024	2/12/2021	100,000.00	-	-	-	-	-	100,000.00	-	100,100.82	-	-	-	
CD First Financial Bank	32021S-KB-1		4.700	365	2/7/2024	2/7/2023	100,000.00	-	-	-	-	-	100,000.00	-	104,700.00	-	-	-	
CD First Liberty Bank	32069P-AZ-8		4.650	365	2/2/2024	2/3/2023	100,000.00	-	-	-	-	-	100,000.00	-	104,637.26	-	-	-	
Future purchases							1,434,686.14	-	-	-	-	895.38	1,435,581.52	500,000.00	322,393.69	322,393.69	500,000.00	500,000.00	
Portfolio Value																			
RBC																			
Money Market							-	-	-	-	-	-	-	-	-	-	-	-	-
CD Gate City Bank Fargo	36733Q-AE0		4.050		1/19/2027	1/17/2024	-	-	-	-	-	-	-	100,000.00	-	106,108.90	-	106,108.90	
CD Flagstar Bank	33847GBZ4		4.400		12/10/2025	1/10/2024	-	100,000.00	-	-	-	-	100,000.00	-	-	-	-	-	
CD Incredible Bank	45338JBM7		5.400		8/8/2025	8/10/2023	100,000.00	-	458.63	-	-	458.63	100,000.00	-	100,458.63	-	-	-	
CD US Bank Natl	90355UJAK1		5.400		8/8/2025	8/8/2023	100,000.00	-	-	-	-	-	100,000.00	-	2,722.19	-	-	-	
CD Sandy Springs, MD	800364ES6		4.900	1097	2/3/2025	2/1/2023	100,000.00	-	-	-	-	-	100,000.00	-	2,268.49	-	-	-	
CD Wells Fargo Bank Natl	9497635U6		4.500	1096	2/3/2025	2/2/2023	100,000.00	-	382.19	-	-	382.19	100,000.00	-	382.19	-	-	-	
CD Western Alliance	96763PRP8		4.800		1/16/2025	1/16/2024	-	100,000.00	-	-	-	-	100,000.00	-	-	-	-	-	
CD Medallion Bank	58404DLM1		0.500	1095	8/27/2024	8/27/2021	100,000.00	-	42.47	-	-	42.47	100,000.00	-	42.47	-	-	-	
CD Bank OZK	06417NA78		0.300	1095	8/2/2024	8/27/2021	100,000.00	-	25.48	-	-	25.48	100,000.00	-	25.48	-	-	-	
FA Federal Home Loan Bank	3130AL7K4		0.300	1278	8/26/2024	2/26/2021	100,000.00	-	-	-	-	-	100,000.00	-	150.00	-	-	-	
CD Merrick Bank	59013KQX7		0.700	913	6/17/2024	12/17/2021	100,000.00	-	59.45	-	-	59.45	100,000.00	-	59.45	-	-	-	
Future purchases							-	-	-	-	-	-	-	-	-	-	-	-	
Portfolio Value																			
4M Funds																			
Invest Fund							1,288,994.37	-	-	-	-	4,670.37	794,632.96	-	-	-	-	-	-
Plus Fund							534,394.65	-	-	968.22	-	2,404.18	536,798.83	-	-	-	-	-	-
4M Short Term Series							-	-	-	-	-	-	-	-	-	-	-	-	-
Future purchases							-	-	-	-	-	-	-	-	-	-	-	-	-
Total Account							1,823,389.02	-	500,000.00	968.22	-	7,074.55	1,331,431.79	-	-	106,108.90	106,108.90	100,000.00	
TOTAL INVESTMENTS AND CDs.																			
							4,058,075.16	300,000.00	500,968.22	968.22	-	8,938.15	3,867,013.31	500,000.00	428,502.59	534,611.49	706,108.90		
							From "Cash Balances" Report			From "Cash Balances" Report			From "Cash Balances" Report						
							Investments			Investments			Investments						
							Fund 101 Balance			Fund 101 Balance			Fund 101 Balance						
							3,858,175.16			3,858,175.16			3,767,113.31						
							2,816,514.95			2,816,514.95			2,865,240.06						
							1,041,660.21			1,041,660.21			901,873.25						
							3,858,175.16			3,858,175.16			3,767,113.31						
							8,938.15			8,938.15			34,802.36						
							3,867,013.31			3,867,013.31			3,801,815.67						

Balance 8/31/2024	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 9/30/2024	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	Balance 10/31/2024	Purchases	Sales	Transfers in	Transfers out	Interest/ Dividends	
160,789.12	-	-	-	-	-	160,789.12	-	-	-	-	-	160,789.12	-	-	-	-	-	-
100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	100,000.00	-	-	-	-	-	-
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1,460,789.12	-	-	-	-	-	1,460,789.12	-	-	-	-	-	1,460,789.12	-	-	-	-	-	-
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3,810,668.08	-	-	-	-	-	3,810,668.08	-	-	-	-	-	3,810,668.08	-	-	-	-	-	-

From "Cash Balances" Report
Investments
Fund 101 Balance

From "Cash Balances" Report
Investments
Fund 101 Balance

From "Cash Balances" Report
Investments
Fund 101 Balance

From "Cash Balances" Report
Investments
Fund 101 Balance

From "Cash Balances" Report
Investments
Fund 101 Balance

Investments
Interest
New Balance

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Work Session _____

Meeting Date April 23, 2024

ITEM NUMBER 2023 Police Report

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

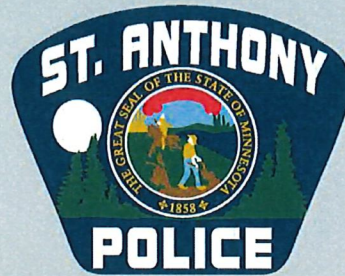
Chief Jeff Spiess will be at the meeting to present the annual police report. A copy of the presentation follows. If council members have questions in advance of the meeting, I can send them to him so he can be prepared to answer.

OPTIONS:

STAFF RECOMMENDATION:

Annual Report
Lauderdale 2023

Jeff Spiess
Police Chief



Your St. Anthony Police Department



Department Summary

Department Strength

- 20 - Full Time Police Officers
- 1 - Full Time Community Service Officer
- 1 – Part Time Cadet
- 2 - Full Time Civilian Support Staff

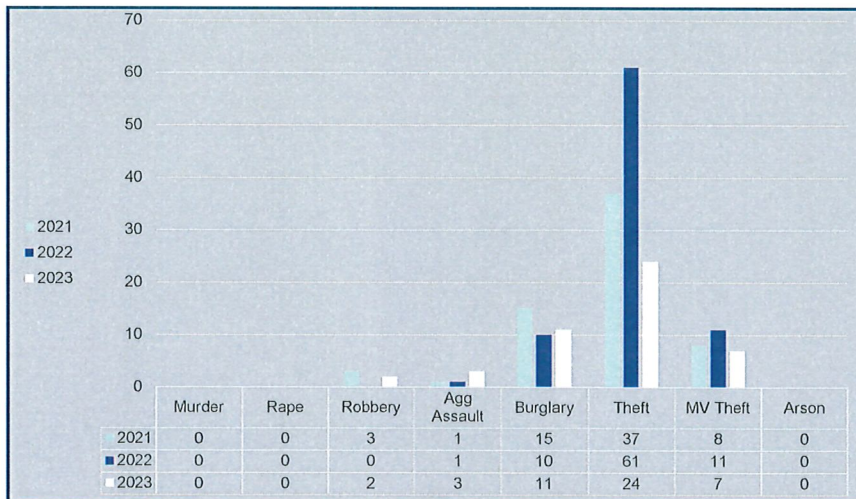
Department Fleet

- 7 - Marked Squads
- 1 - Marked CSO Unit
- 4 – Passenger vehicles assigned to Chief, Captain, Detective & Special Detail



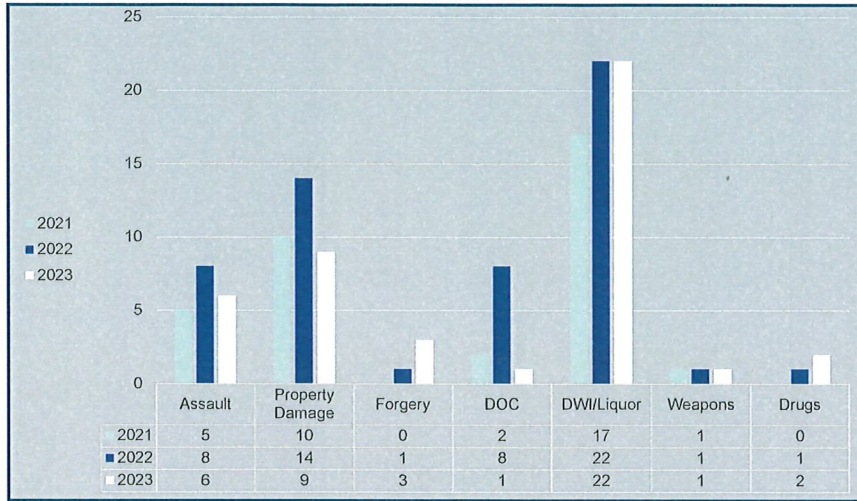
Crime Statistics

St. Anthony Part I Crimes

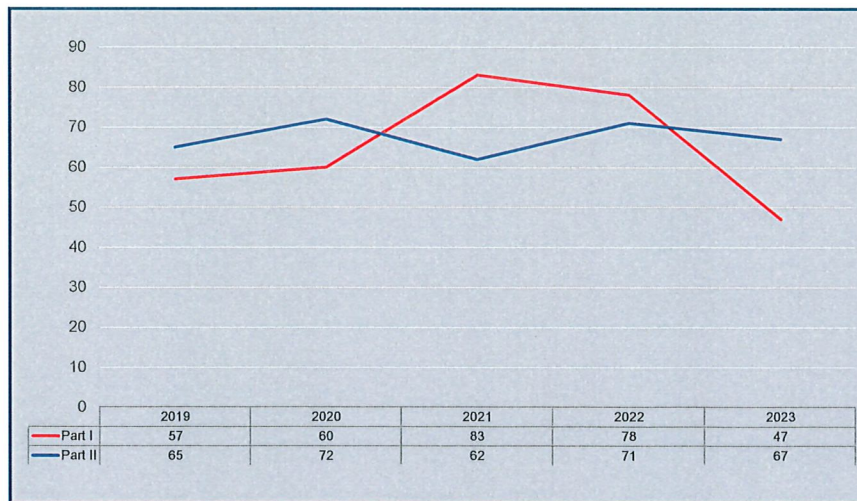


Crime Statistics

St. Anthony Part II Crimes



Part I and II Crimes by Year

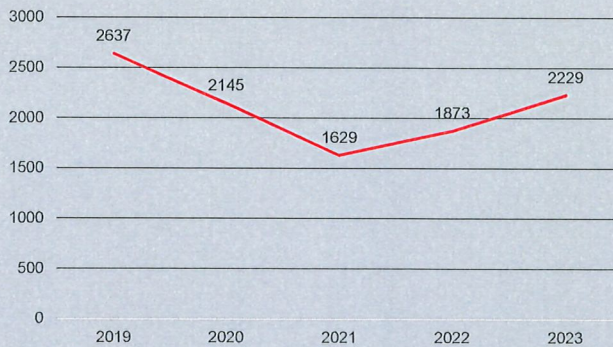


Investigation Review

- Total Criminal Cases 113
- Total Cases Cleared 56
- Total Cases Cleared by Arrest 48
- Total Cases Cleared by Other 8



Calls for Service



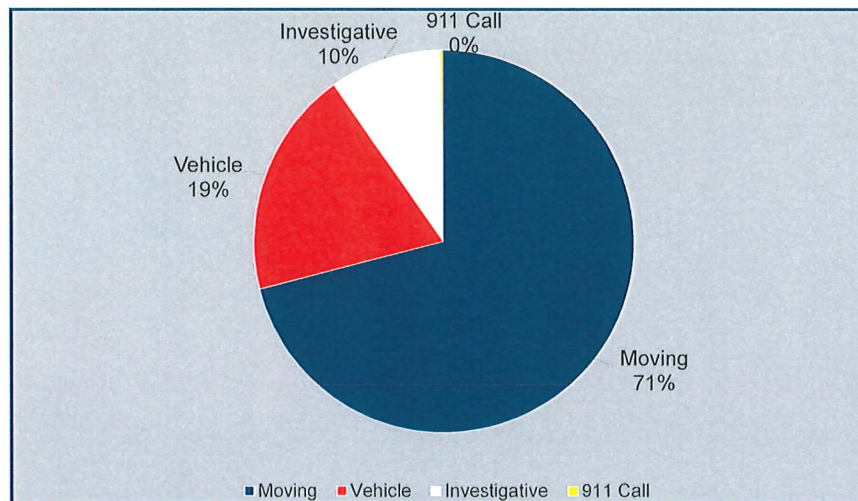
Patrol Review

- 16 personnel assigned to Patrol
 - Four Shifts; 1 supervisor and 3 officers
- Responds to 911 calls
- Proactive Patrol
- Community Building
- Crime Detection and Deterrence
- Traffic Safety Initiative



Patrol Review

Reason for the Stop Data



Education Summary

Training Objective

Provide continued professional development, enhance safety of officers and community & foster unity of purpose and cooperation with the community.

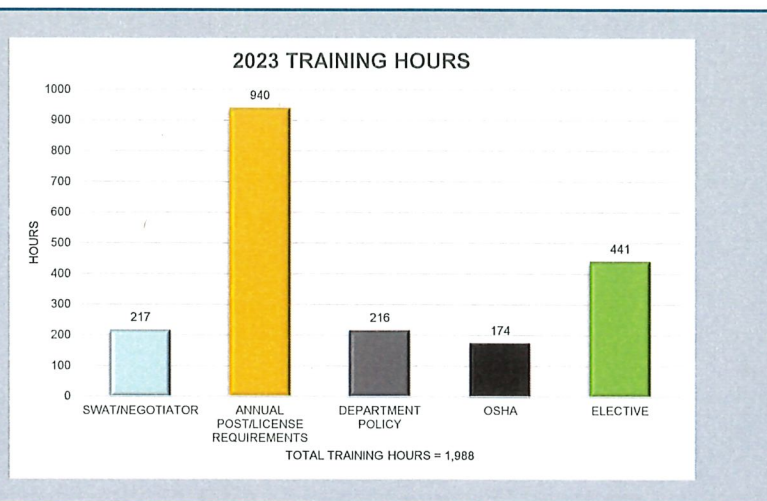
All training reviewed for content by the MN P.O.S.T. Board and/or St. Anthony PD Command to ensure adherence with Strategic Plan

Utilize both virtual and in-person platforms

Total training hours = 1988



Education Summary



Cadet Program

New in 2023

Cadets are students who:

- Are aspiring police officers
- Are currently enrolled full time
- Maintain a 2.0 GPA
- Work up to 25 hours/week
- Have a focus on completing their education and becoming a St. Anthony Police Officer

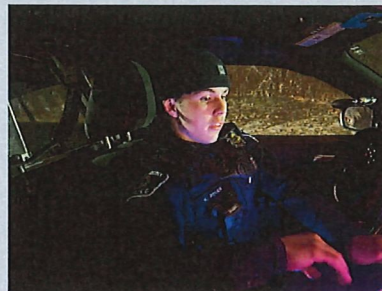


Cadet Program

New in 2023

The program helps
St. Anthony:

- Hire great new officers
- Evaluate potential police officers long before hiring them
- Provide better service to the community



Recruitment Team

New in 2023

Who's on the team?

Led by Beth Denzer

Everyone



Recruitment Team

New in 2023

Events in 2023

Law Enforcement Career Fair
(Hennepin Technical College)

Criminal Justice Career Fair
(Winona State University)

Tabling Event
(North Hennepin Community College)

Tabling Event
(Inver Hills Community College)

Tabling Event
(Hennepin Technical College)

Tabling Event
(Century College)

U of M Government Career Fair
University of Minnesota



Social Media

Social Media Team:

Officers use social media as a method of effectively informing the public about department services, issues, investigations and other relevant events.



5700 Followers



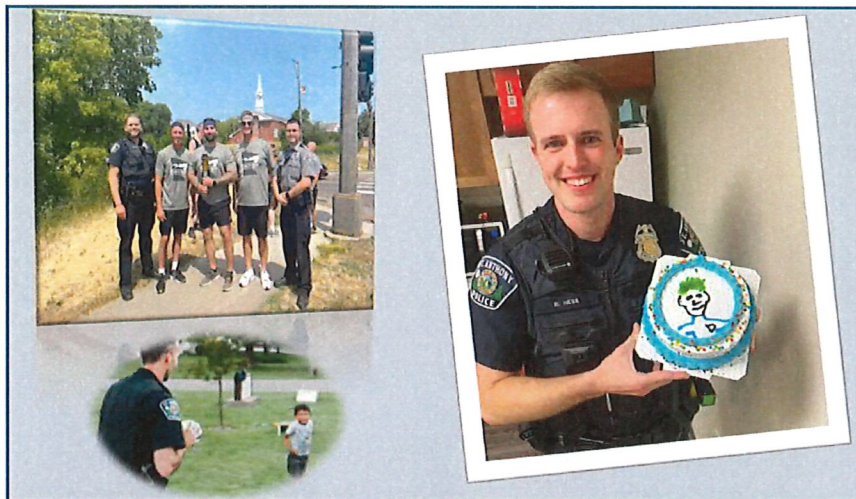
2187 Followers



5938 Followers



Social Media





Community Engagement

Our Team

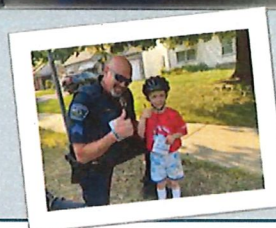
- Every officer is a community engagement officer and every encounter is engagement
- Team of four
 - Operates social media
 - Meets quarterly to plan
 - Organizes community events and presents to the public
 - Develops youth and other programs as a form of engagement and education






Community Engagement

- Annual Summer Survival School/Safety Camp instructing 30 incoming 4th graders on topics such as bicycle safety, using 911, and fire safety
- Speaking at Home Alone classes through Community Services
- Partnered with Cub Foods to offer “Hot Dogs with Police and Fire” event
- Motor Vehicle Theft Prevention Program



Community Engagement

- Hosted Cops Vs Kids Basketball game event
- Scam Prevention Seminars
- Education and engagement through Social Media
- MN Nite to Unite
- Smart911
- CatGuards (Catalytic Converter Theft Prevention)
- Lauderdale Day in the Park



Body Worn Camera Program

- Fifth full year of implementation
- Passed required biennial audit conducted November 2022 with a 100% compliance
- Continued monthly internal compliance checks:
 - 481 videos reviewed
 - 99% Compliance Rate
- Video reviewed in all Use of Force incidences and allegations of officer misconduct.
- Next biennial audit: November 2024



Work Plan Accomplishments

- Collected and responsibly disposed of nearly 400 pounds of pharmaceuticals through our Medicine Dropbox program.
- Conducted selection processes for the positions of Police Chief, Captain, Lieutenant, Sergeant, Detective, and Task Force officer.
- Conducted a data-driven staffing study and received funding for two additional sworn positions: an administrative Lieutenant and an officer to join the Ramsey County Violent Crime Enforcement Team
- Created a Cadet pilot program and hired two part-time cadet officers.
- Formed a recruitment team and attended several hiring events throughout the metro area.
- Purchased and trained officers in additional less-lethal use of force options.



Work Plan Accomplishments

- Continued officer training that emphasizes officer skill development in areas associated to mental health concerns, de-escalation strategies and community relations.
- Continued department training utilizing Integrating Communications, Assessment and Tactics (I.C.A.T.) into officer development and training. Focus on training platforms related to Use of Force, Emergency Medical Responder (EMR), Firearms and responding to persons in crisis.
- Continued professional development of first line supervisors, as well as Office Manager, Officer Support Specialist, Captain & Chief.
- All officers completed League of MN Cities, MN POST Board approved, 2023 "Patrol Online" training for officers.



Work Plan Accomplishments

- Created an interface that allows the automated transfer of digital media to the Ramsey County Attorney's Office.
- Maintained police department membership with city wide involvement in the Government Alliance on Race and Equity.
- Hired for four vacancies at the position of police officer.
- Utilized the services of retired police officers to assist in the backgrounding process.
- Partnered with Hyundai and Kia to obtain free steering wheel locks for residents.



What's On Deck

- Update to Department's Strategic Plan
- Continue to grow Recruitment Team and looking for additional opportunities to find new candidates.
- Begin relationship with the Ramsey County Violent Crime Enforcement Team (VCET).
- Transition to new administrative Lieutenant position.
- Hire for four upcoming police officer vacancies.
- Hire and train an additional Cadet.
- Continue the Falcon Heights exploratory process.
- Transition to a new scheduling software program to better inform and track scheduling needs and opportunities.
- Transition to a new training recording software integration system.



Stay Connected


- Updates provided via the St. Anthony Village website. Sign up to be "Notified."
- Email us at police@savmn.com
- Request police records at sapdrecords@savmn.com
- Call us at 612-782-3350 to arrange for a meeting via phone or in person

Notify Me Sign In

▼ Notify Me®

METHOD	LIST NAME	DESCRIPTION
	2022 Street & Utility Improvement Project	
	2024 Street Improvement Project	
	Harding Pond Sediment Removal Project	
	Police Community Engagement	
	Portion of Urban Grove Development 65	
	St. Anthony Village Wine & Spirits Announcements	
	The Ruby (Formerly Doran Multifamily Development)	
	Village Notes Newsletter	





The screenshot shows the Saint Anthony Village website. The navigation menu includes 'Welcome', 'Residents', 'Sustainability', and 'Governme'. A sidebar on the left lists 'About St. Anthony', 'Annual Reports', 'Agendas & Minutes', 'Annual Reports 2023', 'Boards & Commissions', 'City Code', and 'City Notifications'. The main content area is titled 'Government' and contains links for 'About St. Anthony', 'Agendas & Minutes', 'Annual Reports 2023' (circled in red), and 'Boards & Commissions'. Below the screenshot, the text reads: 'This report can be viewed online at: www.savmn.com'.




Thank You



LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____ X _____
Resolution _____
Work Session _____

Meeting Date April 23, 2024
ITEM NUMBER Insurance Renewal Info
STAFF INITIAL 
APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City's workers compensation, property, liability, sewer backup, and auto insurance policies run from August to August. Staff work with our insurance agent annually to prepare the materials for the renewal. This generally includes updating data on improvements and staffing costs. LMCIT hires appraisers to give values for the more expensive structures like city halls.

Annually, the City Council must determine whether or not to waive the municipal tort liability limits established by state statute. The City has not waived them in the past as it opens the City to greater financial liability. Staff recommends maintaining that practice via the following motion.

OPTIONS:

STAFF RECOMMENDATION:

The Council authorizes staff to remit the Liability Coverage—Waiver From to LMCIT as presented indicating the City does not waive the monetary limits on municipal tort liability established by MS 466.04.

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to pstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

Check one:

The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____ Position: _____

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____
Resolution _____
Work Session _____

Meeting Date April 23, 2024

ITEM NUMBER Enviro Commission Ord.

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

City staff drafted an Environment and Sustainability Commission ordinance and then sent it to the city attorney for review. The final version is in the packet ready for review by the City Council. Any enhancements can be made during the meeting. After the meeting, the draft will be sent out for the required 10-day community notification. The Council will be able to adopt at the May 14 Meeting. Staff will then prepare the materials to advertise for commission members in the newsletter that will go out in late June.

OPTIONS:

STAFF RECOMMENDATION:

CITY OF LAUDERDALE

ORDINANCE NO. 24-XX

An Ordinance Amending Title 2 of the Lauderdale City Code regarding Boards and Commissions.

The city council of the city of Lauderdale ordains as follows:

SECTION I. Title 2, Chapters 2, 4 and 5 of the Lauderdale City Code are hereby repealed.

SECTION II. A new Title 2, Chapter 2 is hereby adopted as follows:

CHAPTER 2

ENVIRONMENT AND SUSTAINABILTY COMMISSION

SECTION:

2-2-1: Establishment

2-2-2: Purpose

2-2-3: Advisory Nature

2-2-4: Membership

2-2-5: Organization

2-2-6: Scope

2-2-1: ESTABLISHMENT

An Environment and Sustainability Commission (“Commission”) is hereby established for the city of Lauderdale.

2-2-2: PURPOSE

The Commission is established to promote an awareness of environmental and sustainability concerns among citizens and businesses of the city of Lauderdale; to serve as a resource to the City Council and staff in the conservation and management of energy and the environment; and to share commissioners’ time and talent with Lauderdale residents and property owners as it relates to the environment and sustainability.

2-2-3: ADVISORY NATURE

The Commission will serve in an advisory capacity to the City Council regarding matters related to its stated purpose.

2-2-4: MEMBERSHIP

A. Appointments: The Commission will consist of five members appointed by the City Council, at least four of whom must be residents of the City and one of whom may be a non-resident owner of property located within the City. The Council also may appoint an additional youth member who is between the ages of 14 and 18 years old but who will not be a voting member of the Commission. At least three voting members will constitute a quorum of the Commission. The City Council will annually appoint one council member to serve as liaison to the Commission. The city administrator will name a staff liaison to the Commission.

B. Terms: The City Council will initially appoint two members to terms of three years, two members to terms of two years and one member to a term of one year. Thereafter, the Commission members will be appointed by the City Council for two-year terms. Upon the expiration of their terms of office, members will continue to serve until their successors have been appointed.

C. Vacancy: Commission members may resign or be removed from office by a majority vote of the City Council for any reason. Regular attendance at meetings is essential for the efficient functioning of the Commission. A member will be deemed to have resigned after three unexcused absences from Commission meetings within a 12-month period. The commission member appointed to fill the vacancy will serve for the remainder of the vacated term.

2-2-5: ORGANIZATION

A. Open Meeting Law: The Commission is subject to the Minnesota Open Meeting Law. All meetings will be held at Lauderdale City Hall unless otherwise posted.

B. Chairperson: The Commission members will elect a chairperson and vice-chairperson annually. If the chairperson is unable to attend a meeting, the vice-chairperson will act as chairperson. The chairperson will fulfill the following responsibilities: preside over meetings of the Commission; appear before the City Council pertaining to matters within the scope of the Commission; provide liaison with other governmental and citizen groups for the purpose of gathering timely and relevant information. The chairperson will have the obligations and prerogatives typically associated with a presiding officer.

C. Bylaws: The Commission may adopt bylaws, subject to the approval of the City Council.

D. Meetings: The Commission may establish a schedule of regular meetings through its bylaws or by resolution. Additional meetings may be called by the chairperson or any two members as necessary to fulfill the responsibilities of the Commission. All meetings of the Commissions will be open to the public. Minutes will be kept of all meetings. Findings and recommendations will be transmitted by the Commission chairperson or staff liaison to the City Council.

E. Compensation: The members of the Commission will serve without pay. Members may be reimbursed for actual expenses incurred in carrying out their responsibilities upon approval of the City Council.

2-2-6: SCOPE

- A. The Commission will be advisory to the City Council and will have no other official status or independent authority. All actions and expenditures must be voted on and approved by the City Council. The City Council retains the right to direct that the Commission's recommendations be modified or not pursued.
- B. The Commission will recommend improvements or initiatives related to the environment and sustainability based on the direction given by the City Council.
- C. The Commission will promote the stewardship and preservation of the City's environment and natural resources, research emerging issues, recommend sound long-term policies regarding these issues, and increase government, citizen, and stakeholder awareness about these issues.

SECTION III. This ordinance shall be effective upon its adoption and publication.

Adopted by the City Council of the City of Lauderdale this _____ day of _____, 2024.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

Published in the Pioneer Press on the _____ day of _____, 2024.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X
Action _____ X
Resolution _____
Work Session _____

Meeting Date April 23, 2024

ITEM NUMBER Fair Housing Resolution

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

At the last meeting, the Council discussed adopting the fair housing proclamation mailed to Council Members by the St. Paul Area Realtors Association. Staff prepared the proclamation in our usual resolution format for Council consideration.

OPTIONS:

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 042324A—Fair Housing Month Proclamation.

RESOLUTION NO. 042324A

CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA

FAIR HOUSING MONTH PROCLAMATION

WHEREAS, the Fair Housing Act, enacted on April 11, 1968, enshrined into federal law the goal of eliminating racial segregation and ending housing discrimination in the United States; and

WHEREAS, the Fair Housing Act prohibits discrimination in housing based on race, color, religion, sex, familial status, national origin, and disability, and commits recipients of federal funding to affirmatively further fair housing in their communities; and

WHEREAS, Lauderdale is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all; and

WHEREAS, our social fabric, the economy, health, and environment are strengthened in diverse, inclusive communities; and

WHEREAS, more than fifty years after the passage of the Fair Housing Act, discrimination persists, and many communities remain segregated; and

WHEREAS, acts of housing discrimination and barriers to equal housing opportunity are repugnant to a common sense of decency and fairness.

NOW THEREFORE BE IT RESOLVED, that the City Council of Lauderdale does hereby declare the month of April 2024 as Fair Housing Month. Lauderdale is an inclusive community committed to fair housing, and to promoting appropriate activities by private and public entities to provide and advocate for equal housing opportunities for all residents and prospective residents of Lauderdale.

Adopted by the City of Lauderdale this 23th day of April, 2024.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

LAUDERDALE COUNCIL ACTION FORM

Action Requested

Consent _____
Public Hearing _____
Discussion _____ X _____
Action _____
Resolution _____
Work Session _____

Meeting Date April 23, 2024

ITEM NUMBER Day in the Park

STAFF INITIAL JB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff proposes one Day in the Park type event this year. The proposed date and time is Thursday, July 18. Last year, the event was held from 5-8 p.m.

We envision the event having music, food and beer. Other possible activities include the water slide, kickball, the puppet wagon, a dance troupe, an inflatable, games and community partners.

We will ask people to sign up online again if they would like to help with the event.

OPTIONS:

- 1) Discuss and direct staff to plan for the Day in the Park event.
- 2) Do not plan for the event.

STAFF RECOMMENDATION:

Move forward with plans to hold Day in the Park on Thursday, July 18, from 5-8pm..

COUNCIL ACTION: