

**LAUDERDALE CITY COUNCIL MEETING AGENDA**  
**7:00 P.M. TUESDAY, JUNE 11, 2024**  
**LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
  - a. Agenda
  - b. Minutes of the May 28, 2024 City Council Meeting
  - c. Claims Totaling \$70,754.06
4. **CONSENT**
  - a. Two Park Use Requests that Require Council Consideration Due to Size of Group
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.
8. **DISCUSSION / ACTION ITEM**
  - a. Eustis Street Reconstruction Project Update by Ramsey County Staff and Consultants
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**
10. **ADDITIONAL ITEMS**
11. **SET AGENDA FOR NEXT MEETING**
  - a. May Financial Report
  - b. 2025 Budget
  - c. Metropolitan Council Sector Representative Peter Lindstrom (July 9)
12. **WORK SESSION**
  - a. Community Development Updates
  - b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

### 13. ADJOURNMENT

**To provide public comments, join us via Zoom.**

You are invited to a Zoom webinar.

When: Jun 11, 2024 07:00 PM Central Time (US and Canada)

Topic: June 11, 2024 Lauderdale City Council Webinar

Please click the link below to join the webinar:

[https://us02web.zoom.us/j/87406040385?pwd=IbjZXOMWnE2YtD2X\\_RIKYFsOG0cyMg.K\\_5OPlorVPkiZ6kj](https://us02web.zoom.us/j/87406040385?pwd=IbjZXOMWnE2YtD2X_RIKYFsOG0cyMg.K_5OPlorVPkiZ6kj)

Passcode: 920233

Or One tap mobile :

+13126266799,,87406040385# US (Chicago)

+16465588656,,87406040385# US (New York)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Webinar ID: 874 0604 0385

International numbers available: <https://us02web.zoom.us/j/87406040385>

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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May 28, 2024

**Call to Order**

Mayor Gaasch called the Regular City Council meeting to order at 7:10 p.m.

**Roll Call**

Councilors present: Evan Sayre, Jeff Dains, Sharon Kelly, Duane Pulford, and Mayor Mary Gaasch. Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

**Approvals**

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Pulford moved and seconded by Councilor Kelly to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the May 14, 2024 City Council meeting. There being none, Councilor Dains moved and seconded by Councilor Sayre to approve the May 14, 2024 City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Kelly moved and seconded by Councilor Sayre to approve the claims totaling \$22,711.80. Motion carried unanimously.

**Consent**

Councilor Sayre moved and seconded by Councilor Kelly to approve the Consent Agenda thereby approving the Day in the Park liquor license, Resolution No. 052824A – Depositing the Excess Unreserved Fund Balance in Capital Improvement Funds, and acknowledging the April financial report.

**Informational Presentations/Reports**

A. City Council Updates

Councilor Kelly shared that she attended the final Roseville foundation school district meeting of the year. Councilor Dains stated that sometime in near future he would give an update on the watershed district. Councilor Kelly said she attended the acclamation of Ramsey County commissioner Mary Jo McGuire. Mayor Gaasch shared that she attended a League of Minnesota Cities board of directors meeting on affordable housing. Finally, Councilor Kelly shared that she went to a fair voting committee meeting on the topic of ranked choice voting.

**Discussion/Action Item**

A. 2025 Budget and Goals

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

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May 28, 2024

Butkowski presented the Council with overall City and staff goals for 2025. Staff updated the goals from last year's session. For the most part, these are goals are really tasks we hope to accomplish, but sometimes they feel a bit loftier than just tasks. Staff crossed off those items that were completed, and created a new list of bigger to-do items. The Council discussed and added to the list for future discussions.

**Set Agenda for Next Meeting**

Butkowski stated that the June 11 council meeting might include the May financial report and a presentation from Met Council representative Peter Lindstrom on July 9.

**Work Session**

A. Community Development Update

Butkowski shared that she will be meeting with Luther Seminary soon. She said she spoke with Patrick Ostrom of Real Estate Equities today and was told that 105 of the 114 units at the Fern were leased. Staff will meet with Interim Ramsey County manager Johanna Berg on May 31.

Councilor Kelly stated that she would like to explore more that can be done with the fair housing initiative.

Mayor Gaasch shared that the LMC is hosting a legislative recap of the session in early June.

Councilor Dains stated that there are concerns about campers, trailers, and boats being parked on the street for elongated periods of time.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council. Karen Weium of Finn Sisu approached the dais to introduce herself and the new ownership of the company. She inquired about purchasing the City's service station located at 2430 Larpenteur Avenue. Staff suggested a further discussion after the new zoning was finalized this summer.

**Adjournment**

Councilor Kelly moved and seconded by Councilor Sayre to adjourn the meeting at 8:04 p.m. Motion carried unanimously.

Respectfully submitted,



Myles Cline  
Deputy City Clerk



CITY OF LAUDERDALE  
LAUDERDALE CITY HALL  
1891 WALNUT STREET  
LAUDERDALE, MN 55113  
651-792-7650  
651-631-2066 FAX

### **Request for Council Action**

**To:** Mayor and City Council  
**From:** City Administrator  
**Meeting Date:** June 11, 2024  
**Subject:** List of Claims

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The claims totaling \$70,754.06 are provided for City Council review and approval that includes check numbers 28941 to 28954.

# Accounts Payable

## Checks by Date - Detail by Check Date

User: miles.cline  
 Printed: 6/6/2024 11:44 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association PR Batch 51200.06.2024 PERA Coordinated PR Batch 51200.06.2024 PERA Coordinated	06/07/2024 PR Batch 51200.06.2024 PER PR Batch 51200.06.2024 PER	1,320.18 1,144.15
Total for this ACH Check for Vendor 43:				2,464.33
ACH	44	Minnesota Department of Revenue PR Batch 51200.06.2024 State Income Tax	06/07/2024 PR Batch 51200.06.2024 Stat	783.59
Total for this ACH Check for Vendor 44:				783.59
ACH	45	ICMA Retirement Corporation PR Batch 51200.06.2024 Deferred Comp PR Batch 51200.06.2024 Deferred Comp	06/07/2024 PR Batch 51200.06.2024 Defi PR Batch 51200.06.2024 Defi	1,691.64 1,318.95
Total for this ACH Check for Vendor 45:				3,010.59
ACH	46	Internal Revenue Service PR Batch 51200.06.2024 Medicare Employer Po PR Batch 51200.06.2024 FICA Employee Portio PR Batch 51200.06.2024 FICA Employer Portio PR Batch 51200.06.2024 Medicare Employee Pc PR Batch 51200.06.2024 Federal Income Tax	06/07/2024 PR Batch 51200.06.2024 Mec PR Batch 51200.06.2024 FIC. PR Batch 51200.06.2024 FIC. PR Batch 51200.06.2024 Mec PR Batch 51200.06.2024 Fed	276.95 1,184.17 1,184.17 276.95 1,993.07
Total for this ACH Check for Vendor 46:				4,915.31
ACH	47	Public Employees Insurance Program PR Batch 51200.06.2024 Dental PR Batch 51200.06.2024 Health Insurance	06/07/2024 PR Batch 51200.06.2024 Den PR Batch 51200.06.2024 Hea	85.20 2,732.58
Total for this ACH Check for Vendor 47:				2,817.78
Total for 6/7/2024:				13,991.60
28941	370 062024	ASCAP DIP Music License	06/11/2024	440.42
Total for Check Number 28941:				440.42
28942	383 S1 474681060124	Aspen Waste Systems of Minnesota Inc June Refuse Service	06/11/2024	443.18
Total for Check Number 28942:				443.18
28943	25 PRRRV-002737	County of Ramsey Annual Voting Equipment Costs	06/11/2024	1,531.00
Total for Check Number 28943:				1,531.00
28944	362	ESRI	06/11/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	94737366	GIS Software Licenses		1,306.00
			Total for Check Number 28944:	1,306.00
28945	134 00144	Katrina Joseph May Legal Services	06/11/2024	925.00
			Total for Check Number 28945:	925.00
28946	31 181435	Kennedy & Graven Chartered April Legal Services	06/11/2024	1,267.50
			Total for Check Number 28946:	1,267.50
28947	281 451438 451617	McDonough's Sewer Service Inc Jet and Vacuum Eustis Street Storm Sewer Jet and Vacuum Como Avenue Sanitary Sewer	06/11/2024	381.00 1,199.00
			Total for Check Number 28947:	1,580.00
28948	387 1977 1977 1977 1995 1995 1995	Metro-INET June IT/Phone June IT/Phone June IT/Phone New Wireless Access Point New Wireless Access Point New Wireless Access Point	06/11/2024	275.97 547.01 1,641.02 85.58 508.88 169.63
			Total for Check Number 28948:	3,228.09
28949	24 0001173665	Metropolitan Council Environmental Serv July Waste Water	06/11/2024	14,146.65
			Total for Check Number 28949:	14,146.65
28950	28 56319	Mike McPhillips Inc Spring Street Sweeping	06/11/2024	6,300.00
			Total for Check Number 28950:	6,300.00
28951	84 062024 062024 062024 062024 062024 062024 062024 062024	North Star Bank Cardmember Services Target - Batteries May Costco Fuel May Costco Fuel May Costco Fuel Costco - General Supplies Amazon - Printer Paper Amazon - Ear Protection May 2024 - April 2025 Pioneer Press	06/11/2024	22.88 51.79 241.69 51.79 153.67 20.03 82.02 6.00
			Total for Check Number 28951:	629.87
28952	356 773	Rum River Ventures LLC January 2024 - April 2024 Contract Building Ins	06/11/2024	21,426.75
			Total for Check Number 28952:	21,426.75
28953	4 SI010794 SI010794	The Neighborhood Recycling Company Inc May Multi-Family Recycling May Single Unit Dwelling	06/11/2024	420.21 3,026.73
			Total for Check Number 28953:	3,446.94

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
28954	425	Vestis	06/11/2024	
	6290254656	May Uniforms		22.77
	6290254656	May Uniforms		22.76
	6290256960	June Uniforms		22.76
	6290256960	June Uniforms		22.77
Total for Check Number 28954:				91.06
Total for 6/11/2024:				56,762.46
Report Total (19 checks):				70,754.06



**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent                      X    
Public Hearing                   
Discussion                       
Action                            
Resolution                       
Work Session                  

Meeting Date                    June 11, 2024

ITEM NUMBER                      Concerts in the Park  

STAFF INITIAL                      MC  

APPROVED BY ADMINISTRATOR

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Staff recently received applications from two separate parties inquiring about using the Lauderdale Community Park shelter for upcoming concerts.

The first applicant would like to use the park shelter on Father's Day, while the second applicant has two prospective dates set for August 22, and September 5.

The applications and emails are attached for Council review.

**OPTIONS:**

**STAFF RECOMMENDATION:**

By approving the consent agenda, the Council approves the three concert event dates.

# City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113

Phone: (651) 792-7650 Fax: (651) 631-2066

## RESIDENT APPLICATION FOR USE OF COMMUNITY PARK

### APPLICANT INFORMATION:

Name: Bob DeLage Address: 1938 Lake St

City: Lauderdale State: MN Zip: \_\_\_\_\_ Telephone No.: 218-410-0280

Name of Organization (if applicable): Woodzen IIc

### PARK USE INFORMATION:

Date of Picnic Shelter Use: 8/22, 9/5 Hours Used: 4:00 - 9:30 pm

\* Number attending: 50-75 \* Note: Groups of 50 or more must receive council approval

*Other park facilities may be reserved (circle all that apply):*

Ball Field / East or West Tennis Court / East or West Basketball Court / Hours Used: \_\_\_\_\_

Volleyball Court / Paved Hockey Rink (Summer) / Ice Skating Rink (Winter) Hours Used: \_\_\_\_\_

(Winter Skating Rinks can only be reserved from 9-10 p.m. when open skating ends at 9 p.m.)

### BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO THE FOLLOWING:

- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take garbage with you when you go.
- The park facilities may not be used for advertisement of products, goods, or services, or for personal profit.
- The proposed event may not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware of a parking lot on Roselawn Avenue which includes spaces for people with disabilities.
- The applicant understands that the park opens at 8 a.m. and closes at 10 p.m.
- The applicant can consume 3.2% and intoxicating liquor which they bring to park and keep possession of.
- The applicant agrees to carry a copy of the approved application form with them as proof of reservation.
- If the applicant experiences problems with the facilities, the applicant shall contact City Hall during office hours, or Ramsey County Dispatch after hours at 651-767-0640.
- The applicant understands that the renter/users of Lauderdale park facilities at all times indemnify, defend, and hold harmless the City of Lauderdale, Minnesota, its officers, employees, and contractors from and against any and all claims, damages, losses, and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Lauderdale facilities. Furthermore, renter/users may be required to provide a certificate of insurance naming the City as an additional insured.

[Signature]  
Applicant's Signature

Bob DeLage  
Applicant's Printed Name

6/4/2024  
Date

### FOR OFFICE USE ONLY:

Date Application Received: \_\_\_\_\_ Approved By: \_\_\_\_\_

Fees Received: \_\_\_\_\_ Check #: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Damage Deposit Check #: \_\_\_\_\_

Temporary Non Intoxicating Liquor License Granted? \_\_\_\_\_ If so, date Council granted: \_\_\_\_\_

## Miles Cline

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**From:** Woodzen <woodzenbros@gmail.com>  
**Sent:** Tuesday, June 4, 2024 10:13 AM  
**To:** Miles Cline  
**Subject:** Re: Lauderdale Park Music in the Park!  
**Attachments:** City of Lauderdale.pdf

You don't often get email from woodzenbros@gmail.com. [Learn why this is important](#)

**Caution:** This email originated outside our organization; please use caution.

Here is the attached application!

On Tue, Jun 4, 2024 at 10:12 AM Woodzen <[woodzenbros@gmail.com](mailto:woodzenbros@gmail.com)> wrote:  
Hello Miles,

I just spoke with some people in the city hall this morning and they told me to reach out to you.

My name is Bob Delage. I am a musician and audio engineer. I have been gigging regularly around the twin cities and touring for the last couple years.

I want to host two Music in the Park events this summer. The first one on Thursday, August 22nd and the second one on Thursday, September 5th. The plan is to have music from 5:30-9pm both nights with 3-4 bands. The music will be amplified, but scaled back. The bands will be americana, bluegrass, acoustic jam band, folk rock, and jazz. It will be an open/ free event for the community.

I have attached my park application.

Thanks for your time,  
Bob Delage

Also here are some links to the band that will be hosting.

FB:

<https://www.facebook.com/woodzenmn?mibextid=LQQJ4d>

Instagram:

[https://www.instagram.com/woodzen\\_mn?igsh=anE5OGJydTJidGQ5](https://www.instagram.com/woodzen_mn?igsh=anE5OGJydTJidGQ5)

Spotify:

<https://open.spotify.com/artist/0H2cCe7GL7IcnyJZdKzD0h?si=J7cnt-kMSL2vRqyDJTyFeg>

Music video:

<https://youtu.be/Ij7bgMsvmKo?si=E1gRWJaRh-2mOi7z>



# City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota 55113  
Phone: (651) 792-7650 Fax: (651) 631-2066

## NON-RESIDENT APPLICATION FOR USE OF COMMUNITY PARK

### APPLICANT INFORMATION:

Name: Rueben S. Carbajal Address: 3020 Rice Street

City: Saint Paul State: MN Zip: 55113 Telephone No.: (651) 703-0821

Name of Organization (if applicable): ruebenc.work@gmail.com

### PARK USE INFORMATION:

Date of Park Use: June 16, 2024 Hours of Use: 4:00 PM - 8:00 PM

\* Number attending: 51 \* Note: Groups of 50 or more must receive council approval

Picnic Shelter Fees (Note: Fees are non-refundable within 15 business days of date of reservation)

4 Hours: \$26.84 (\$25.00 + 7.375% Tax), plus \$50 Damage Deposit

### BY SIGNING THIS APPLICATION, THE APPLICANT AGREES TO THE FOLLOWING:

- The applicant will clean up the area after the event has occurred. Please bring your own garbage bags and take the garbage with you when you go.
- The park facilities may not be used for advertisement of products, goods, or services, or for personal profit.
- The event may not unreasonably interfere with the general public use of the park, or with the safe and orderly movement of traffic on streets surrounding the park.
- The applicant is aware of the parking lot on Roselawn Avenue, which includes spaces for people with disabilities.
- The applicant understands that the park opens at 8 a.m. and closes at 10 p.m.
- The applicant may consume malt and intoxicating liquor. Alcohol may not be distributed or sold.
- The applicant shall carry a copy of the approved application form with them as proof of reservation.
- If the applicant experiences problems with the facilities, the applicant may contact City Hall during office hours or Ramsey County Dispatch after hours at 651-767-0640 to notify a police officer.
- If the applicant is unable to use the facility due to inclement weather, the applicant may reschedule within 15 days of the date of the reservation.
- The applicant understands that the renter/users of Lauderdale park facilities at all times indemnify, defend, and hold harmless the City of Lauderdale, Minnesota, its officers, employees, and contractors from and against any and all claims, damages, losses, and expenses of whatever nature, including attorney fees, in any manner connected with, related to, or as a result of any actions or inaction associated with the usage of rental of Lauderdale facilities. Furthermore, renter/users may be required to provide a certificate of insurance naming the City as an additional insured.

Rueben S. Carbajal  
Applicant's Signature

Rueben S. Carbajal  
Applicant's Printed Name

06/05/2024  
Date

### FOR OFFICE USE ONLY:

Date Application Received: \_\_\_\_\_ Approved By: \_\_\_\_\_

Fees Received: \_\_\_\_\_ Check #: \_\_\_\_\_ Receipt #: \_\_\_\_\_ Damage Deposit Check #: \_\_\_\_\_

Temporary Non-Intoxicating Liquor License Granted? \_\_\_\_\_ If so, date Council granted: \_\_\_\_\_

## Miles Cline

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**From:** Jim Bownik  
**Sent:** Friday, June 7, 2024 9:44 AM  
**To:** Miles Cline  
**Subject:** FW: [Lauderdale, MN] Park Reservation Inquiry (Sent by Rueben Carbajal, ruebenc.work@gmail.com)  
**Attachments:** park\_application.pdf

-----Original Message-----

From: cmsmailer@civicplus.com [mailto:cmsmailer@civicplus.com]  
Sent: Wednesday, June 5, 2024 4:31 PM  
To: Jim Bownik <jim.bownik@lauderdalemn.org>  
Subject: [Lauderdale, MN] Park Reservation Inquiry (Sent by Rueben Carbajal, ruebenc.work@gmail.com)

Caution: This email originated outside our organization; please use caution.

Hello jownik,

Rueben Carbajal (ruebenc.work@gmail.com) has sent you a message via your contact form (<https://www.lauderdalemn.org/user/206/contact>) at Lauderdale, MN.

If you don't want to receive such e-mails, you can change your settings at <https://www.lauderdalemn.org/user/206/edit>.

Message:

Thanks for your help on the phone Jim!

This is the application for reserving the park that we spoke about on the phone with regards to a family function on Father's Day. We also discussed the prospect of some light live music being played as we are all musicians (of course being conscientious of the neighborhood and volume). Please let me know if you received this email.

Thanks,  
-Rueben S. Carbajal

**LAUDERDALE COUNCIL  
ACTION FORM**

**Action Requested**

Consent \_\_\_\_\_  
Public Hearing \_\_\_\_\_  
Discussion \_\_\_\_\_ **X** \_\_\_\_\_  
Action \_\_\_\_\_  
Resolution \_\_\_\_\_  
Work Session \_\_\_\_\_

Meeting Date June 11, 2024

ITEM NUMBER RC Eustis Street Update

STAFF INITIAL 

APPROVED BY ADMINISTRATOR \_\_\_\_\_

**DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:**

Ramsey County staff and consultants have been working on a revised construction plan for Eustis Street south of Larpenteur Avenue over the past few months. Staff met with them recently to go over the plan. They anticipate a third open house in July and requested the opportunity to share the revised plans with the city council before then. A copy of the 60% construction plans are attached.

**OPTIONS:**

**STAFF RECOMMENDATION:**



**PLAN SYMBOLS**

- EXISTING RIGHT OF WAY LINE
- PROPOSED RIGHT OF WAY LINE
- EXISTING EASEMENT LINE
- PROPOSED EASEMENT LINE
- CONSTRUCTION LIMITS

**UTILITY SYMBOLS**

- STORM SEWER
- SANITARY SEWER
- WATER MAIN
- NATURAL GAS
- CABLE TV/COMMUNICATION
- OVERHEAD POWER
- UNDERGROUND POWER
- STORM CATCH BASIN
- STORM CATCH BASIN
- STORM MANHOLE
- STORM FLARED END SECTION
- SEWER MANHOLE
- GAS VALVE
- WATER VALVE
- HYDRANT
- POWER POLE
- ELECTRIC HAND HOLE
- DECIDUOUS TREE
- CONIFEROUS TREE

UTILITY INFORMATION SHOWN ON THIS PLAN IS BASED ON RECORD DRAWINGS AND FIELD SURVEY. THE EXACT LOCATION OF UNDERGROUND UTILITIES SHOWN IN THIS PLAN SET ARE UNKNOWN. THE USER SHALL VERIFY THE LOCATION OF ALL UTILITIES PRIOR TO STARTING ANY EXCAVATION. GOPHER STATE ONE CALL SYSTEM: 1-800-252-1166

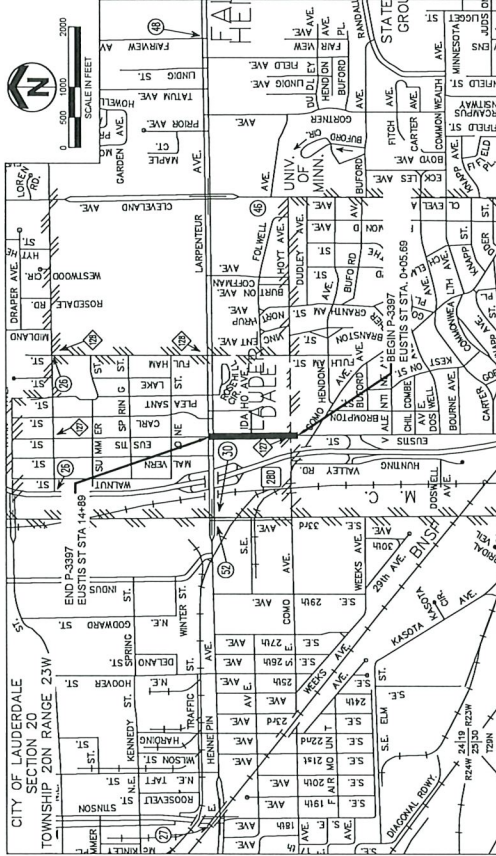
THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS A FIELD SURVEY. THIS SURVEYING TO THE GUIDELINES OF CHANCE 98-02, ENTITLED "STANDARD GUIDELINES FOR THE DATA COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

DATE	PLAN REVISIONS	SHEET NO.	APPROVED

# RAMSEY COUNTY, MINNESOTA EUSTIS STREET RECONSTRUCTION

COUNTY PROJECT NO. P-3397  
CONSTRUCTION PLAN FOR GRADING, BITUMINOUS SURFACING, CONCRETE SURFACING, ADA IMPROVEMENTS, STORM SEWER IMPROVEMENTS, SIGNING & STRIPING, AND SIGNAL

EUSTIS STREET	1.484	FEET	0.281	MILES
GROSS LENGTH	1.484	FEET	0.281	MILES
BRIDGES-LENGTH		FEET		MILES
EXCEPTIONS-LENGTH	1.484	FEET	0.281	MILES
NET LENGTH		FEET		MILES



ADT (CURRENT YEAR) 2023	3000
ADT (DESIGN YEAR) 2040	3600
DIV (DESIGN HR. VOL.)	3.5
D (DIRECTIONAL DISTR.)	2
TRUCK FACTOR	2
RAV (FEET)	15
TON DESIGN	10 TON

**TRAIL DESIGN DESIGNATION**

TYPE OF TRAIL	LOCAL
HEIGHT OF OBJECT	4.5
DESIGN SPEED (MPH)	20

PROJECT LOCATION  
COUNTY: RAMSEY  
DISTRICT: METRO

FOR PLANS AND UTILITIES SYMBOLS SEE TECHNICAL MANUAL  
STATE PROJ. NO. CHARGE IDENTIFIER

## GOVERNING SPECIFICATIONS

THE 2005 EDITIONS OF THE MINNESOTA STANDARD SPECIFICATIONS FOR CONSTRUCTION SHALL GOVERN. ALL TRAFFIC CONTROL, SIGNING AND DEVICES SHALL CONFORM TO THE MUTCD INCLUDING "THE MINNESOTA TEMPORARY TRAFFIC CONTROL FIELD MANUAL."

### SHEET INDEX

- 1 TITLE SHEET
- 2 STATEMENT OF ESTIMATED QUANTITIES
- 3-4 CONSTRUCTION NOTES AND STANDARD DETAILS
- 5 EXISTING UTILITIES AND TOPOGRAPHY PLANS
- 6-8 EXISTING UTILITIES AND TOPOGRAPHY PLANS
- 9-12 PROPOSED UTILITIES AND TOPOGRAPHY PLANS
- 13-29 ALIGNMENT PLAN AND TABULATION
- 30-32 REMOVAL PLANS
- 33-36 CONSTRUCTION PLAN AND PROFILE
- 37-40 DRAINAGE PLAN AND PROFILE
- 38-42 DRAINAGE PROFILES
- 43 DRAINAGE TABULATION
- 44 DRAINAGE DETAILS
- 45-46 EROSION CONTROL PLANS
- 47-50 SIGNING AND PERMANENT PAVEMENT MARKING PLAN
- 51-52 SIGNING AND PERMANENT PAVEMENT MARKING DETAIL
- 53-56 SIGNAL PLAN AND STANDARD PLANS
- 57 CROSS SECTIONS
- 58-61 CROSS SECTIONS
- X1-X6

THIS PLAN CONTAINS 68 SHEETS



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.



APPROVED \_\_\_\_\_ DATE: \_\_\_\_\_  
CITY OF LAUDERDALE ENGINEER

APPROVED \_\_\_\_\_ DATE: \_\_\_\_\_  
RAMSEY COUNTY ENGINEER

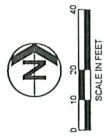
REVIEWED FOR COMPLIANCE WITH STATE AID RULES/POLICY  
METRO DISTRICT STATE AID ENGINEER  
DATE: \_\_\_\_\_

APPROVED FOR STATE AID FUNDING: STATE AID ENGINEER  
DATE: \_\_\_\_\_

I HEREBY CERTIFY THAT THE FINAL FIELD REVISIONS, IF ANY, WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: \_\_\_\_\_ LICENSE # \_\_\_\_\_  
DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

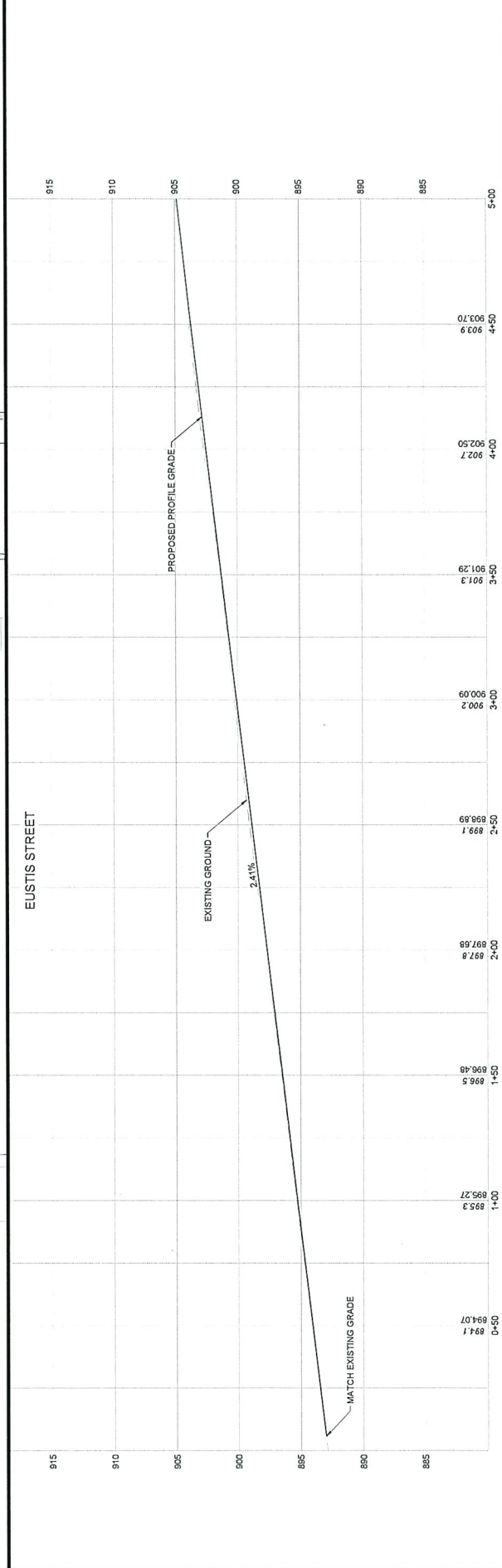
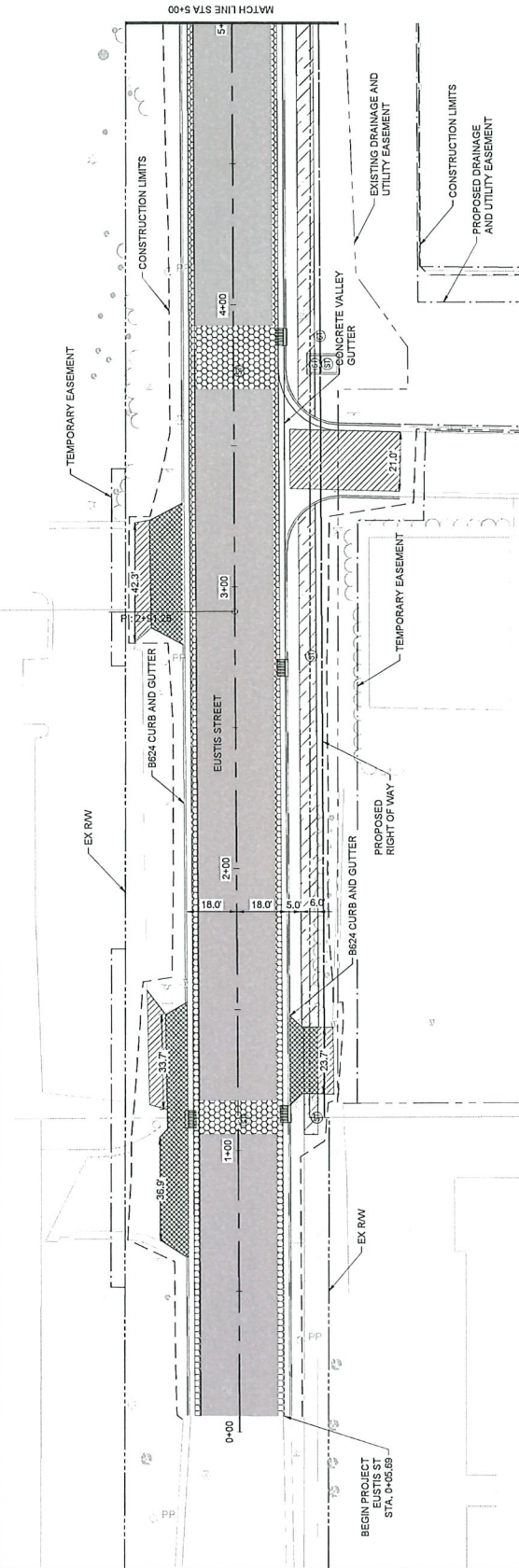




**LEGEND**

[Pattern: Dotted]	4" BITUMINOUS OVERLAY
[Pattern: Stippled]	6" BITUMINOUS PAVEMENT
[Pattern: Diagonal lines /]	4" CONCRETE SIDEWALK
[Pattern: Diagonal lines \]	6" CONCRETE SIDEWALK
[Pattern: Horizontal lines]	BITUMINOUS DRIVEWAY
[Pattern: Vertical lines]	CONCRETE DRIVEWAY

**CONSTRUCTION NOTES:**  
 1. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.  
 2. SEE MINDOT STANDARD PLANS FOR DRIVEWAY DESIGN DETAILS.



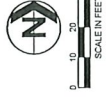
NO.	DATE	BY	DESCRIPTION OF REVISIONS

**DRAFT**

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DESIGNED BY: [Blank]  
 DRAWN BY: [Blank]  
 CHECKED BY: [Blank]

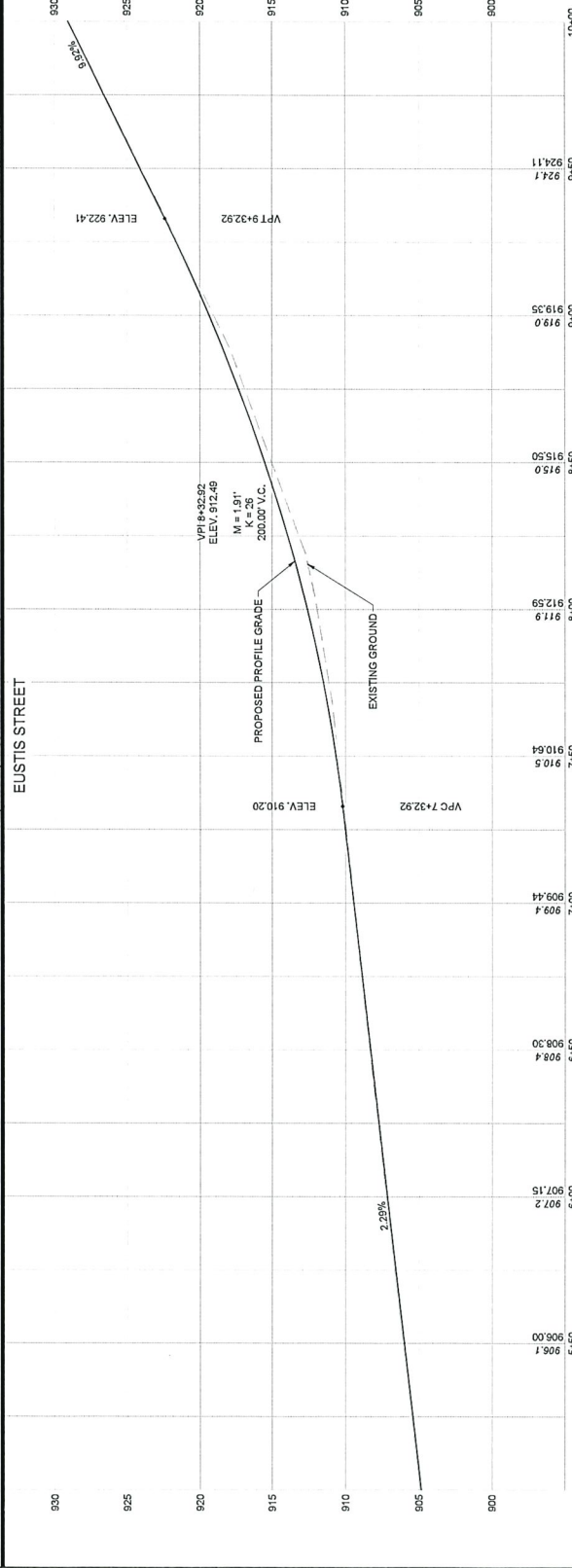
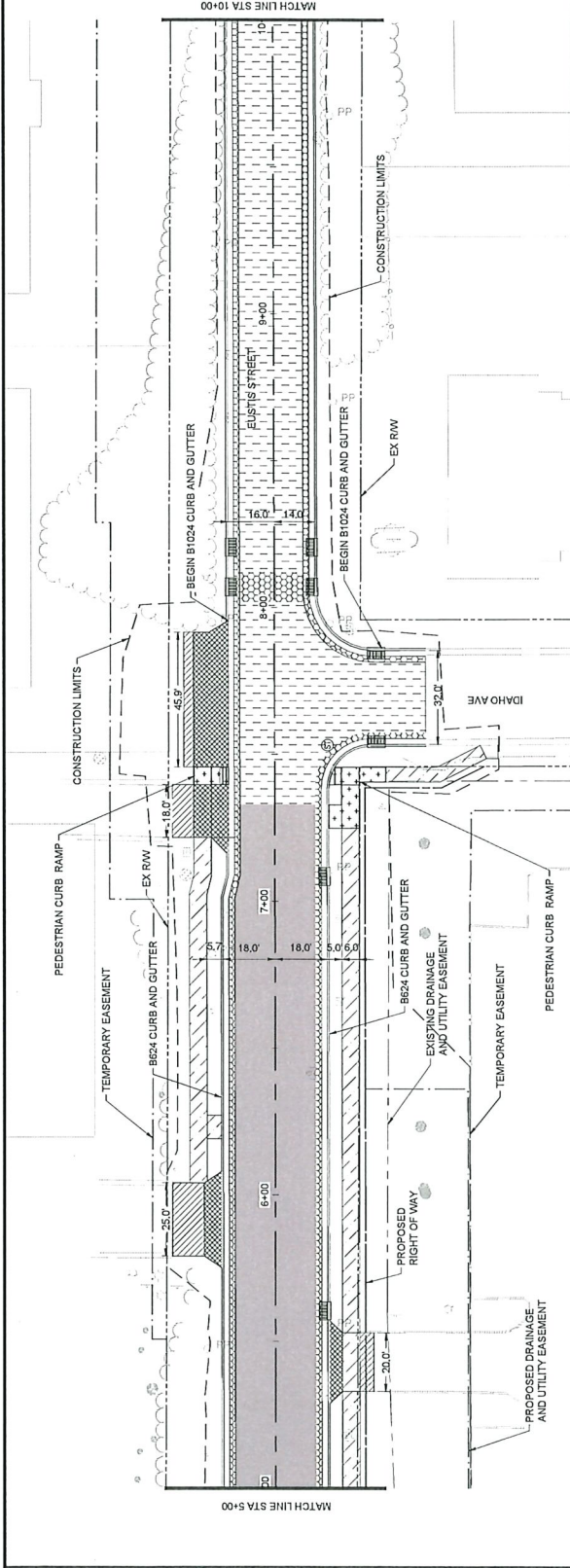
PROJECT: EUSTIS STREET IMPROVEMENTS  
 DRAWING NO.: 33  
 SCALE: AS SHOWN



**LEGEND**

- 4" BITUMINOUS OVERLAY
- 4" BITUMINOUS OVERLAY WITH LEVELING COURSE
- 6" BITUMINOUS PAVEMENT
- 4" CONCRETE SIDEWALK
- 6" CONCRETE SIDEWALK
- BITUMINOUS DRIVEWAY
- CONCRETE DRIVEWAY

**CONSTRUCTION NOTES:**  
 1. ALL DIMENSIONS ARE TO FACE OF CURB UNLESS OTHERWISE NOTED.  
 2. SEE ALL ADJACENT STAIRWAYS PLANS AND DETAILS FOR DRIVEWAY DESIGN DETAILS.



NO.	DATE	BY	DESCRIPTION OF REVISIONS



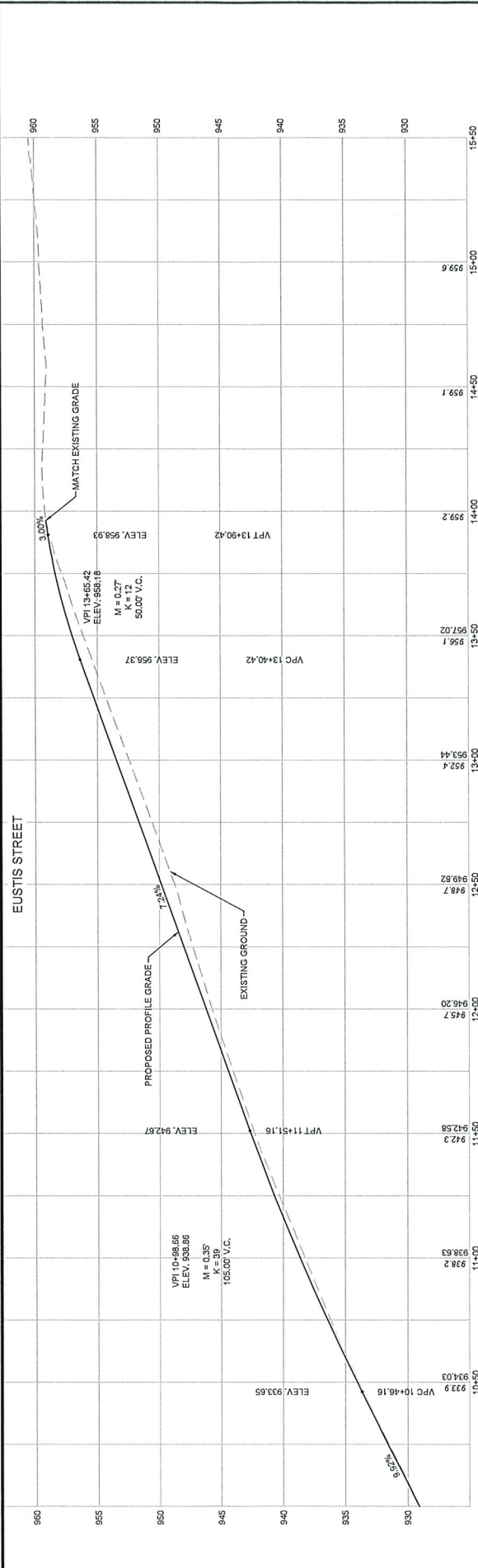
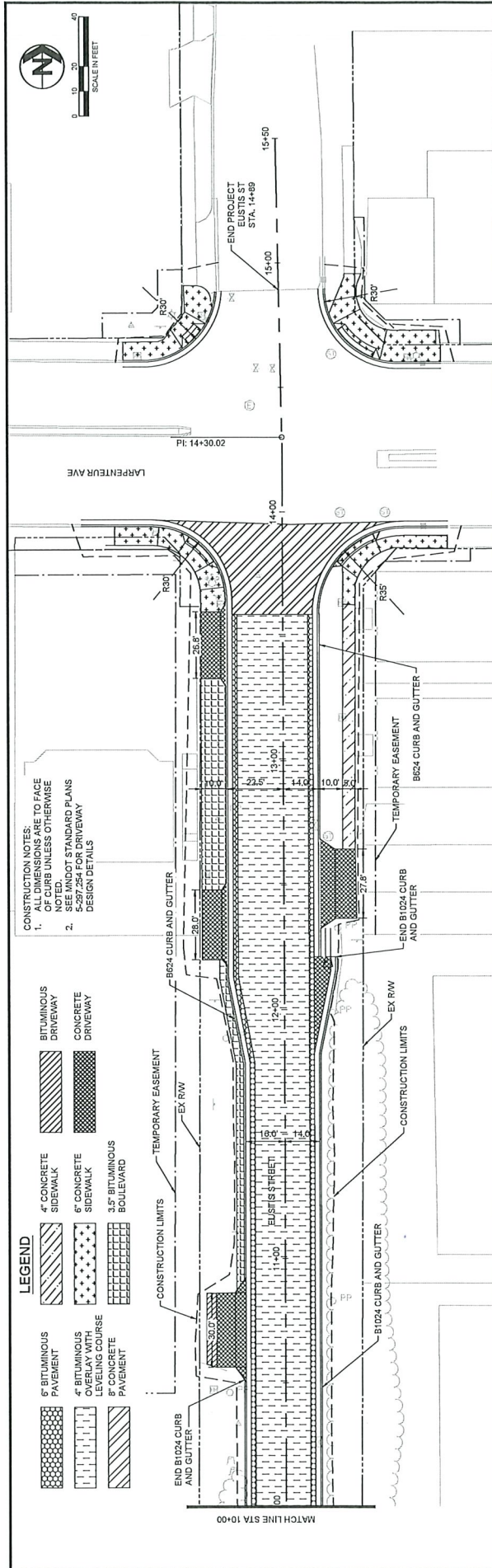
**EUSTIS STREET IMPROVEMENTS**

**CONSTRUCTION PLAN AND PROFILE**

PROJ. NO. P-3397  
 DRAWING NO. 34

**DRAFT**

DESIGNED BY: [Name]  
 DRAWN BY: [Name]  
 CHECKED BY: [Name]  
 DATE: [Date]



NO.	DATE	BY	DESCRIPTION OF REVISIONS

DESIGNED	
DRAWN	
CHECKED	

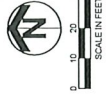
PROJECT ENGINEER	
SUPVISEUR	
DATE	
PROJECT NO.	
SCALE	



**EUSTIS STREET IMPROVEMENTS**

CONSTRUCTION PLAN AND PROFILE

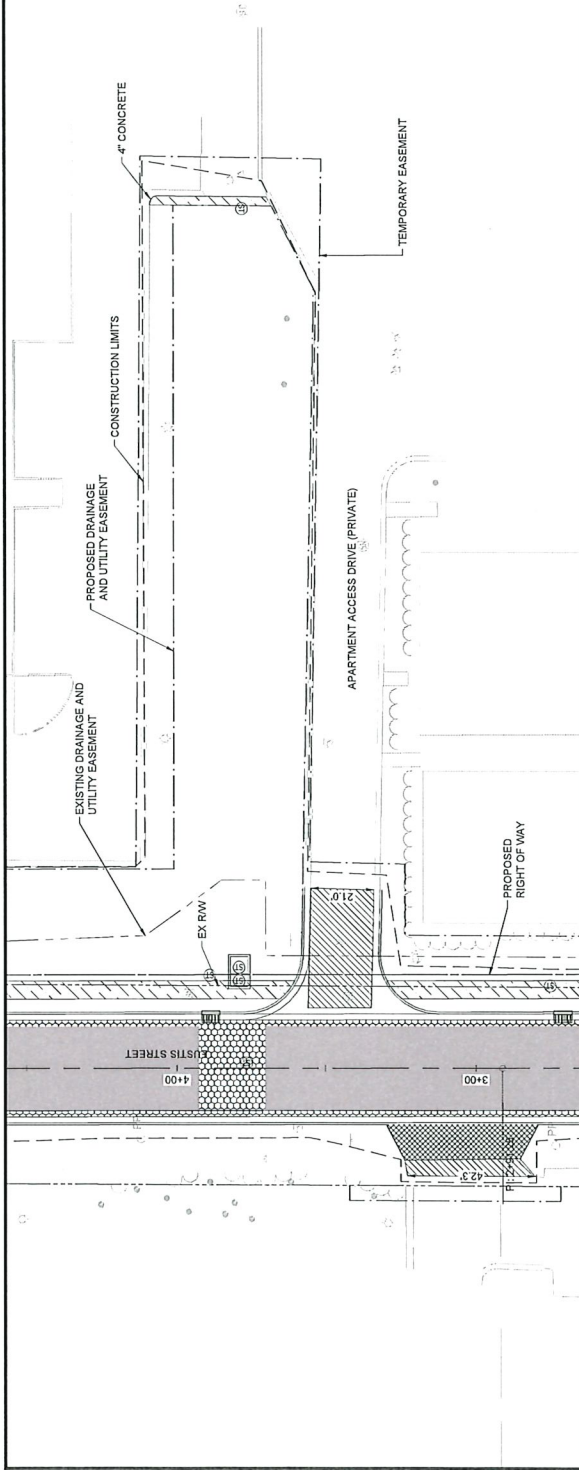
PRJ. NO. P-3397  
 DRAWING NO. 35



**LEGEND**

- 4" BITUMINOUS OVERLAY
- 6" BITUMINOUS PAVEMENT
- 4" CONCRETE SIDEWALK
- 6" CONCRETE SIDEWALK
- BITUMINOUS DRIVEWAY
- CONCRETE DRIVEWAY

CONSTRUCTION NOTES:  
 ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE NOTED.  
 SEE MNDOT STANDARD PLANS 5-297.254 FOR DRIVEWAY DESIGN DETAILS



NO.	DATE	BY	DESCRIPTION OF REVISIONS

DESIGNED	
DRAWN	
CHECKED	

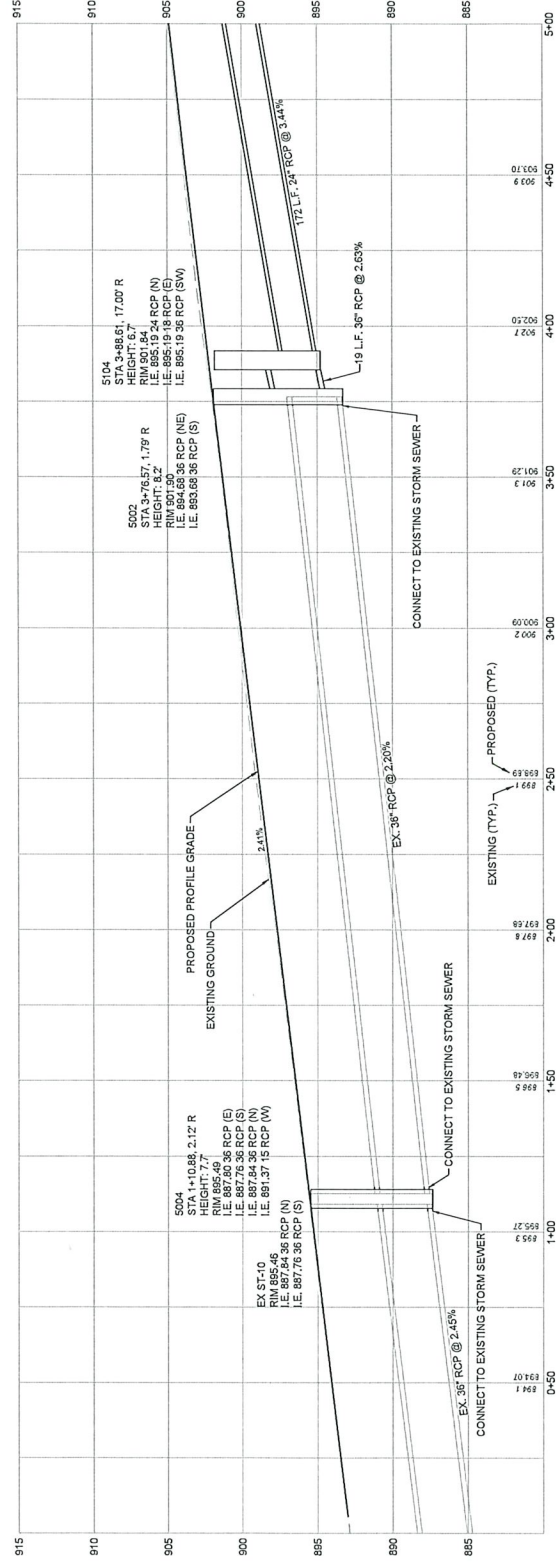
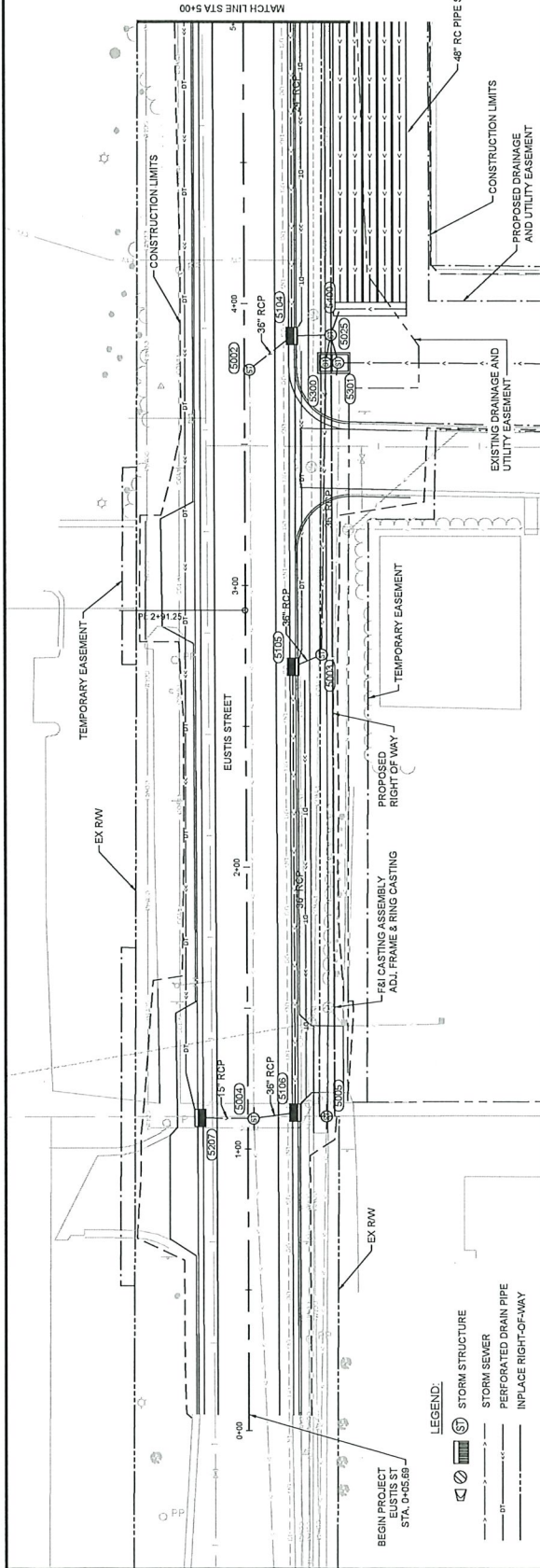
I, **TKDA**, CERTIFY THAT THIS PLAN, SPECIFICATION, OR  
 CONTRACT DOCUMENT WAS PREPARED BY ME OR UNDER MY  
 SUPERVISION AND THAT I AM A LICENSED PROFESSIONAL  
 ENGINEER IN THE STATE OF ILLINOIS. I AM NOT PROVIDING  
 CONTRACT ADMINISTRATION SERVICES. DATE: 08/01/23  
 LIC. NO.: 4185



**EUSTIS STREET IMPROVEMENTS**

**CONSTRUCTION PLAN AND PROFILE**

PROJ. NO. P-3397  
 DRAWING  
**36**



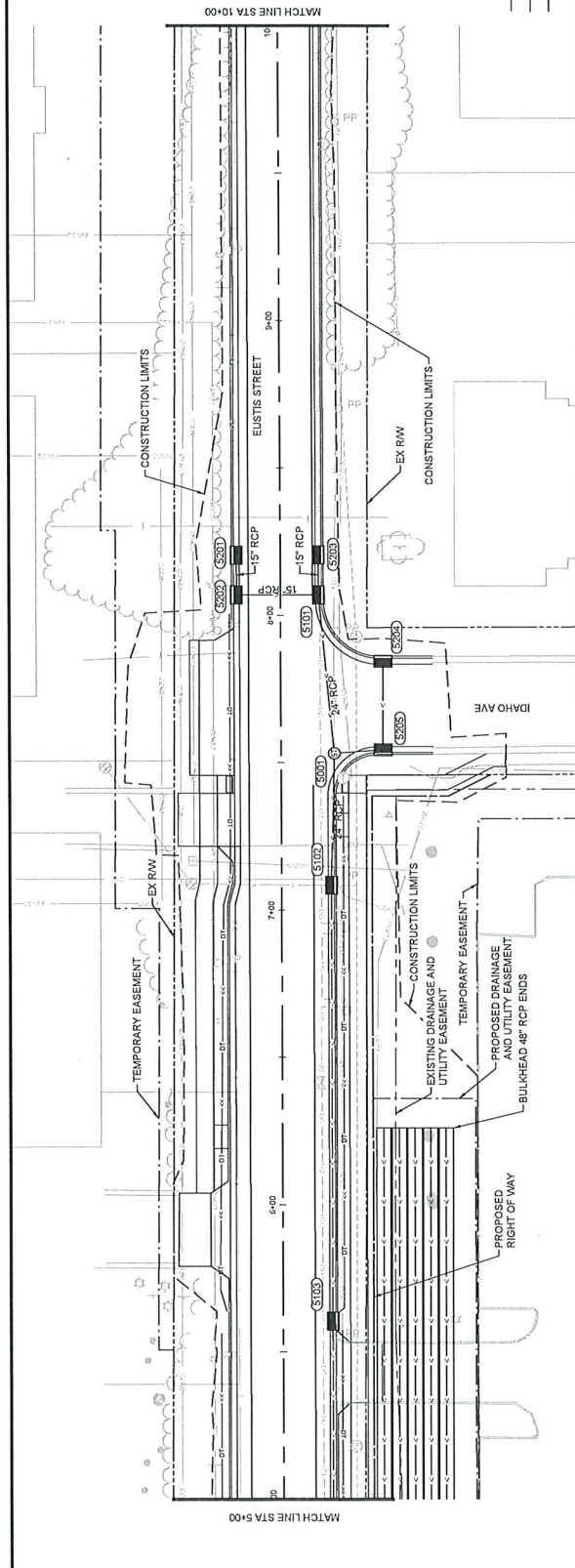
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PROJECT NO. 2-3397  
 DRAWING NO. 39

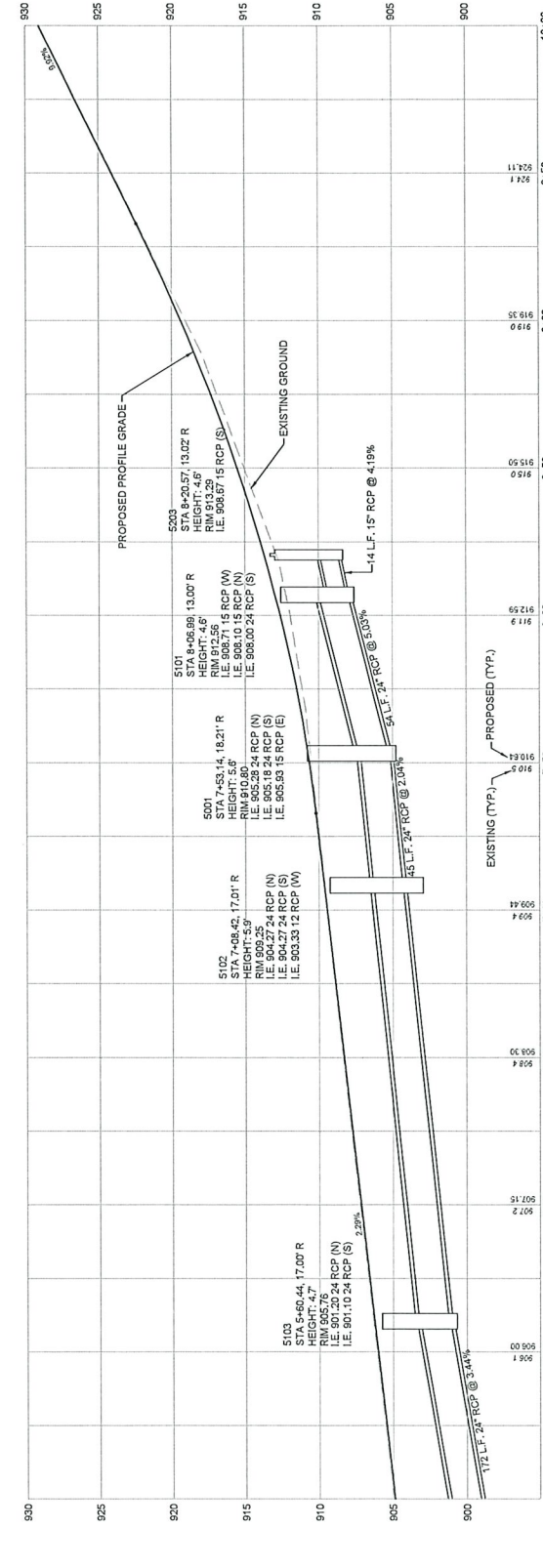
**EUSTIS STREET IMPROVEMENTS**

**TKDA**

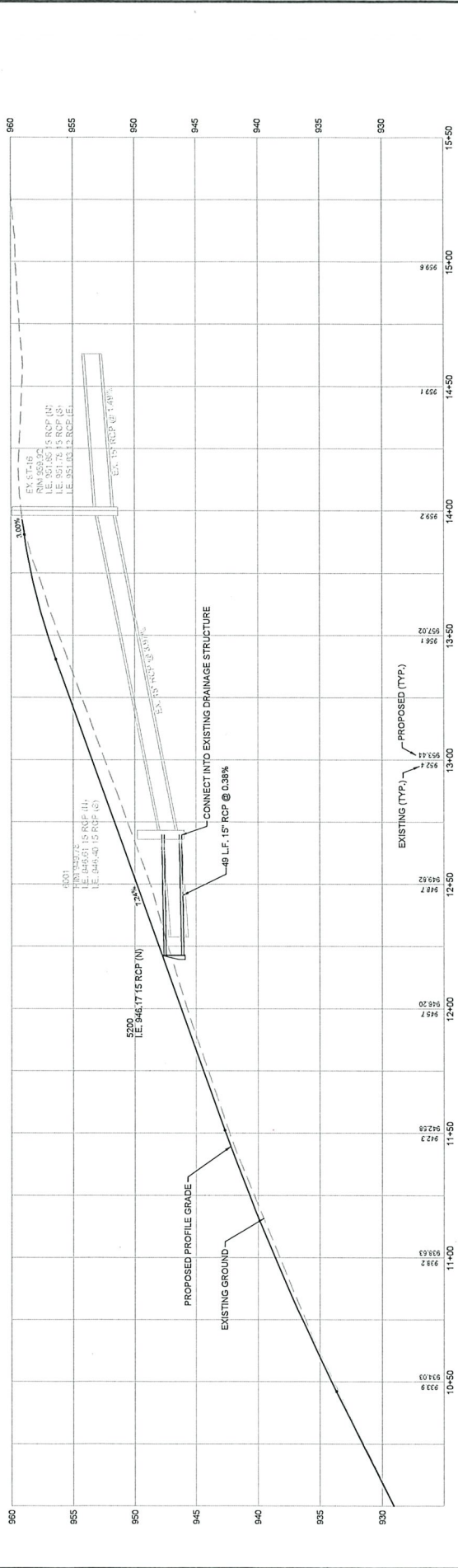
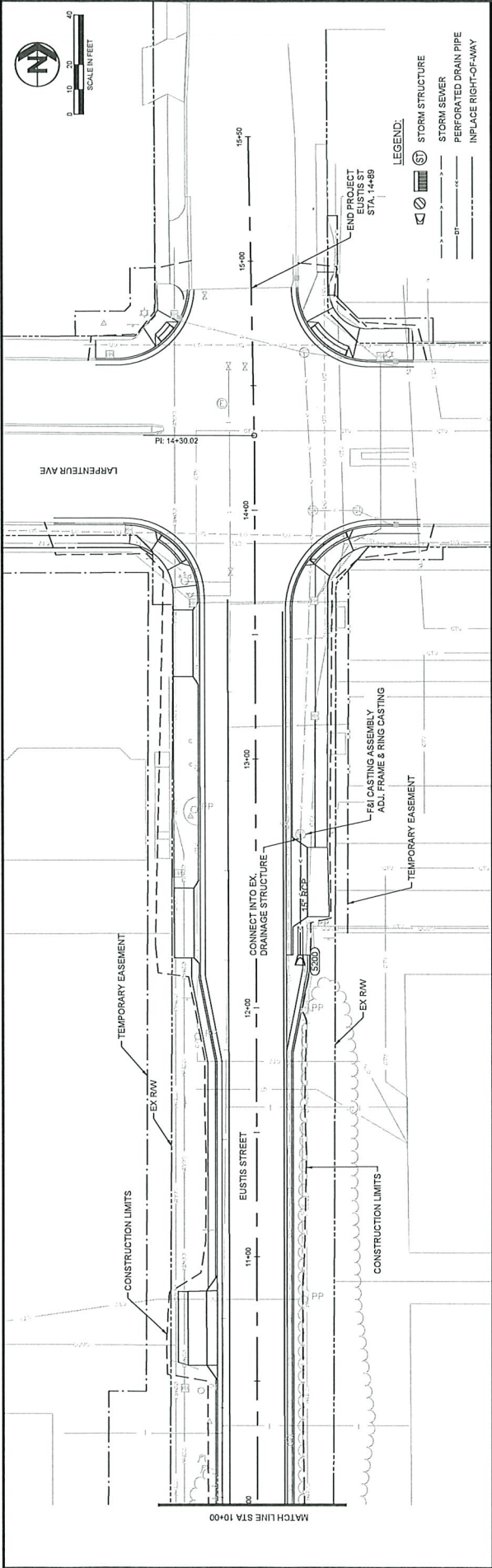
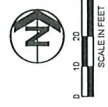
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 ILLUSTRATION PREPARED BY: [NAME]  
 SUPERVISOR: [NAME]  
 CHECKED BY: [NAME]  
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 PROJECT NO.: [PROJECT NO.]  
 DRAWING NO.: [DRAWING NO.]  
 SCALE: [SCALE]



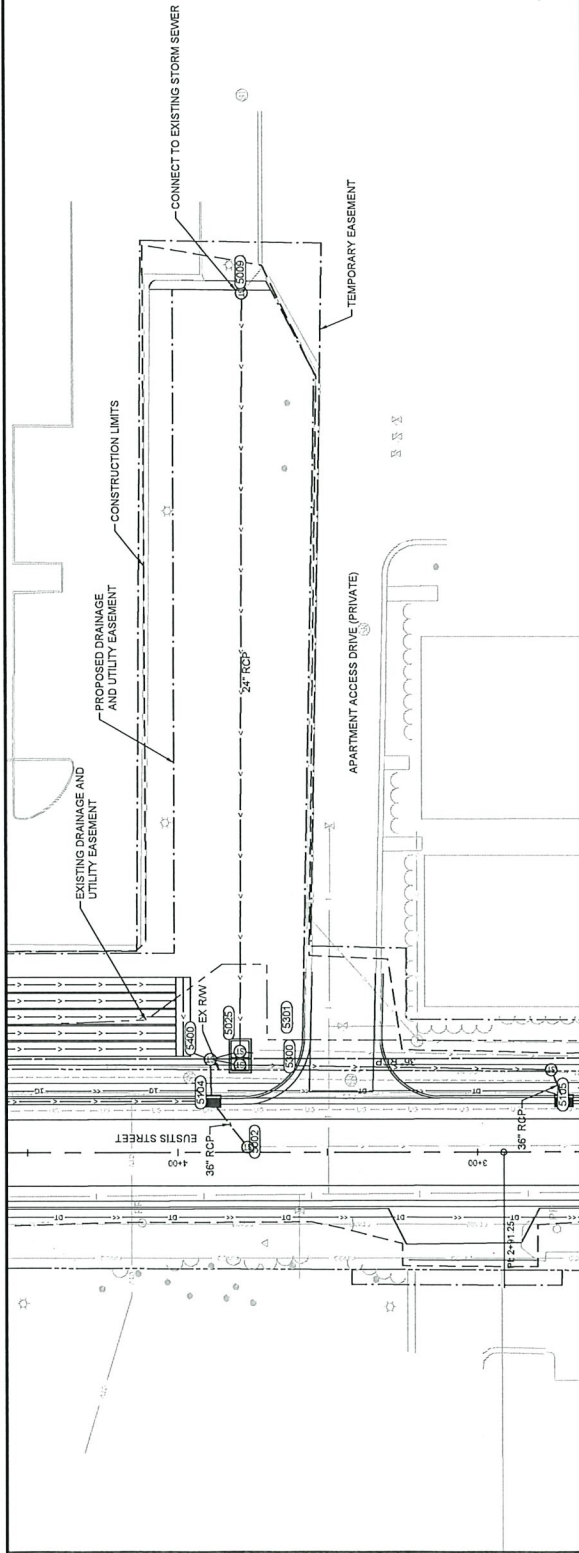
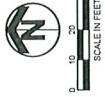
- LEGEND:**
- STORM STRUCTURE
  - STORM SEWER
  - PERFORATED DRAIN PIPE
  - INPLACE RIGHT-OF-WAY



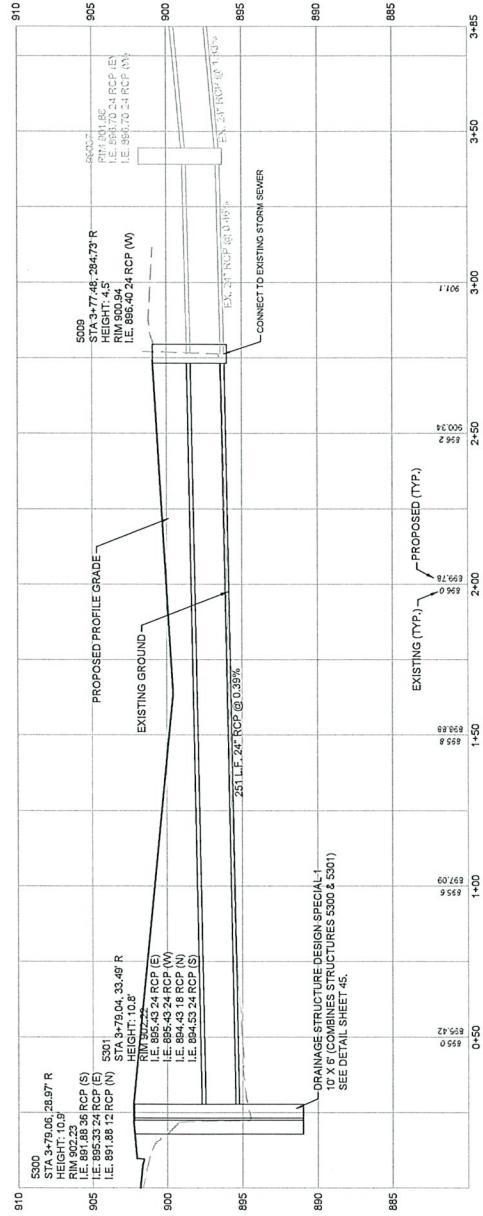
<p><b>EUSTIS STREET IMPROVEMENTS</b></p> <p><b>DRAINAGE PLAN AND PROFILE</b></p>		<p>PROJ. NO. P-3397 DRAWING NO. 40</p>
<p><b>TKDA</b></p>		
<p><b>DRAFT</b></p>		
DESIGNED	DRAWN	CHECKED
NO. 1	DATE	BY
<p>DESCRIPTION OF REVISIONS</p>		



	<b>EUSTIS STREET IMPROVEMENTS</b>	<b>DRAINAGE PLAN AND PROFILE</b>
PROJECT NO. 2-3337 DRAWING NO. 41		DESIGNED _____ DRAWN _____ CHECKED _____
NO. DATE BY DESCRIPTION OF REVISIONS		TYPICAL DRAINAGE STRUCTURE FOR 15" RCP 48 LF. 15" RCP @ 0.38% DATE 08/11/2024 T.C. NO. 4105



- LEGEND:**
- STORM STRUCTURE
  - STORM SEWER
  - PERFORATED DRAIN PIPE
  - INPLACE RIGHT-OF-WAY



5300 STA 3+79.06; 284.97 R  
 HEIGHT: 10.5'  
 RIM 892.23  
 I.E. 895.33 24 RCP (S)  
 I.E. 895.33 24 RCP (E)  
 I.E. 891.88 12 RCP (N)  
 I.E. 891.88 12 RCP (S)

5301 STA 0+79.04; 33.49 R  
 HEIGHT: 10.5'  
 RIM 892.23  
 I.E. 895.33 24 RCP (E)  
 I.E. 895.33 24 RCP (W)  
 I.E. 894.53 24 RCP (S)  
 I.E. 894.53 24 RCP (E)

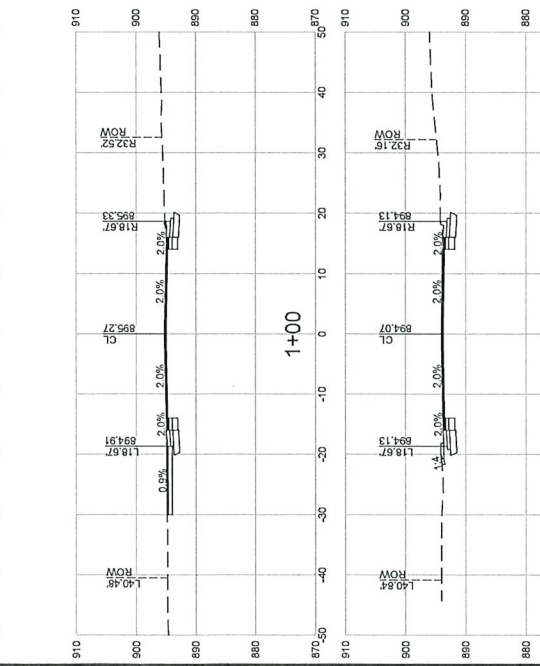
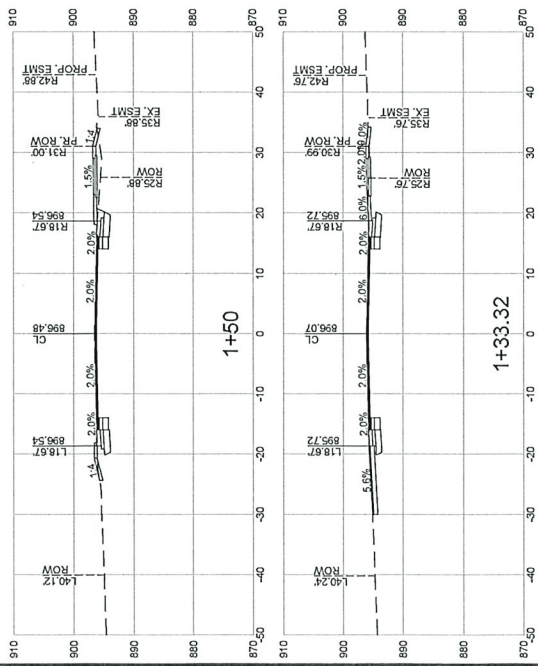
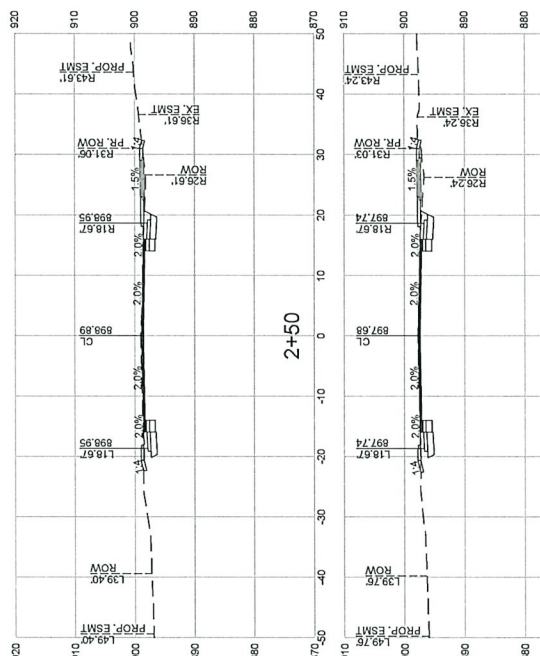
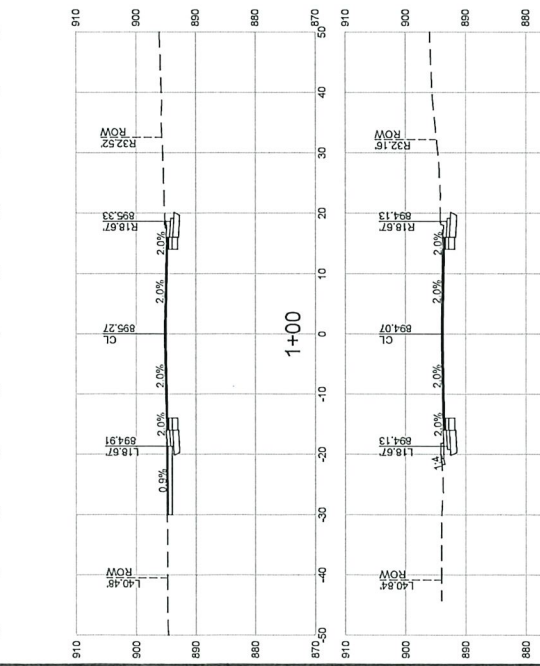
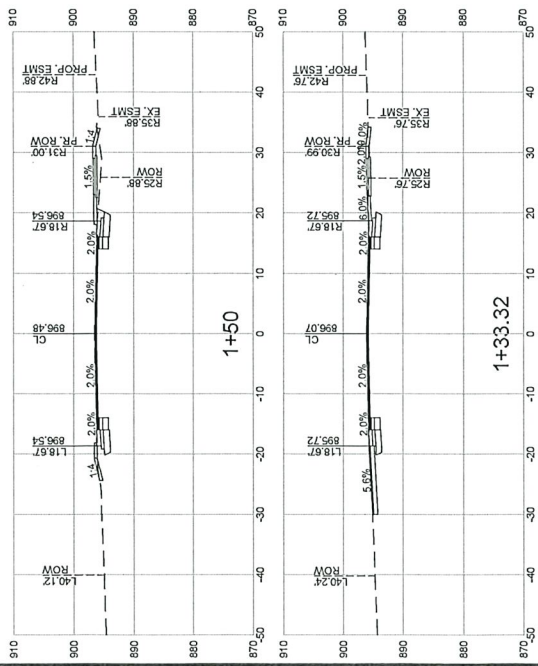
5302 STA 1+79.04; 33.49 R  
 HEIGHT: 10.5'  
 RIM 892.23  
 I.E. 895.33 24 RCP (E)  
 I.E. 895.33 24 RCP (W)  
 I.E. 894.53 24 RCP (S)  
 I.E. 894.53 24 RCP (E)

5303 STA 2+79.04; 33.49 R  
 HEIGHT: 10.5'  
 RIM 892.23  
 I.E. 895.33 24 RCP (E)  
 I.E. 895.33 24 RCP (W)  
 I.E. 894.53 24 RCP (S)  
 I.E. 894.53 24 RCP (E)

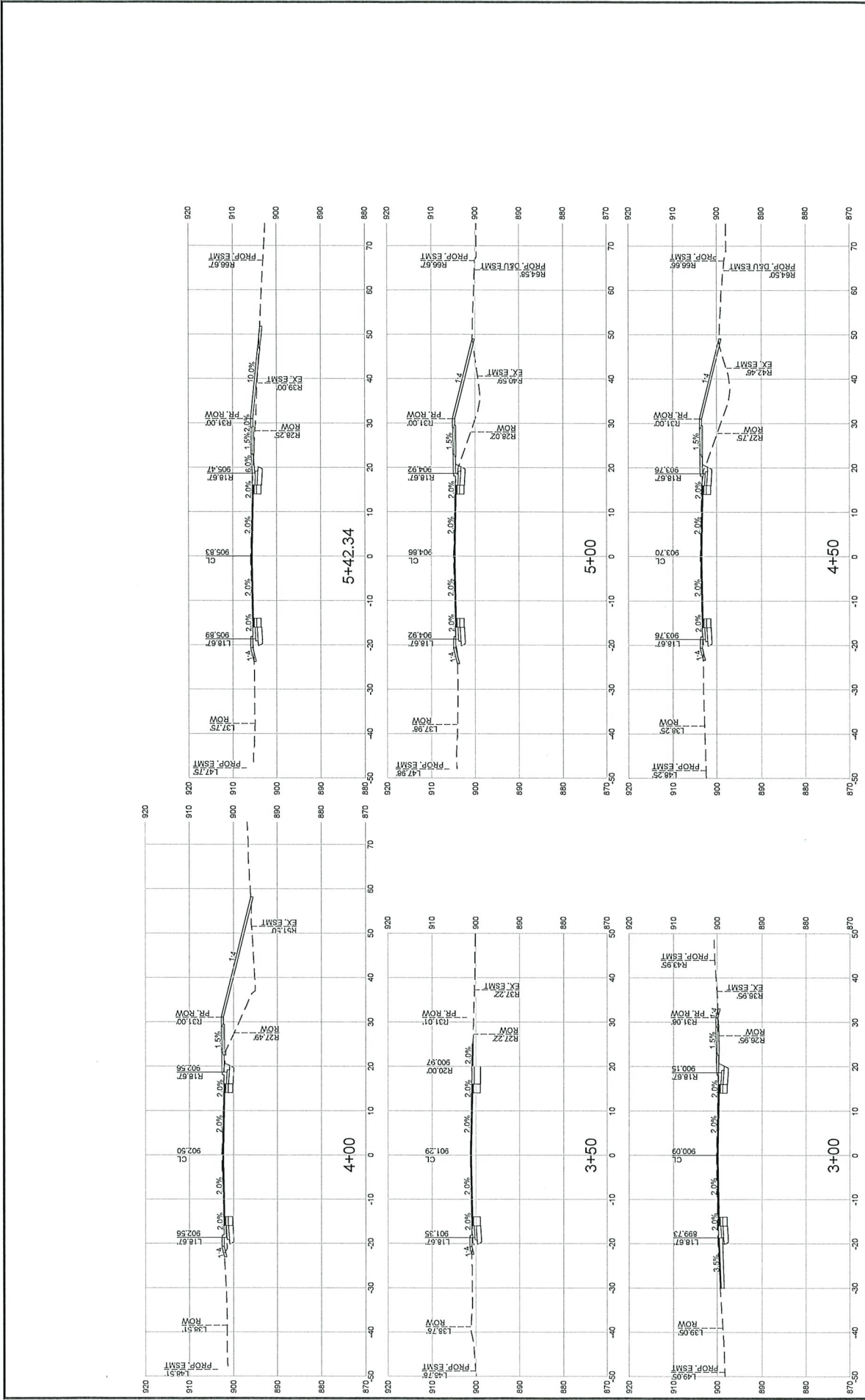
DRAINAGE STRUCTURE DESIGN SPECIAL-1  
 10 X 6' (COMBINES STRUCTURES 5300 & 5301)  
 SEE DETAIL SHEET 45.

		<b>EUSTIS STREET IMPROVEMENTS</b>	<b>DRAINAGE PLAN AND PROFILE</b>	PROJ. NO. P-23397 DRAWING NO. 42	
DESIGNED	DRAWN	CHECKED	<div style="border: 2px solid black; padding: 5px; display: inline-block;"> <p style="font-size: 2em; margin: 0;">DRAFT</p> <p style="font-size: 0.8em; margin: 0;">THIS DRAWING IS THE PROPERTY OF TKDA AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF TKDA. DATE: 01/10/2024 I.C. NO. 2405</p> </div>		
NO.	DATE	BY			DESCRIPTION OF REVISIONS





		<b>DRAFT</b>	EUSTIS STREET IMPROVEMENTS RAMSEY COUNTY, MINNESOTA	CROSS SECTIONS
NO. _____	DATE _____	BY _____	DESCRIPTION OF REVISIONS	SHEET NO. X1 OF X6 SHEETS
DESIGNED _____	DRAWN _____	CHECKED _____	LUP _____	



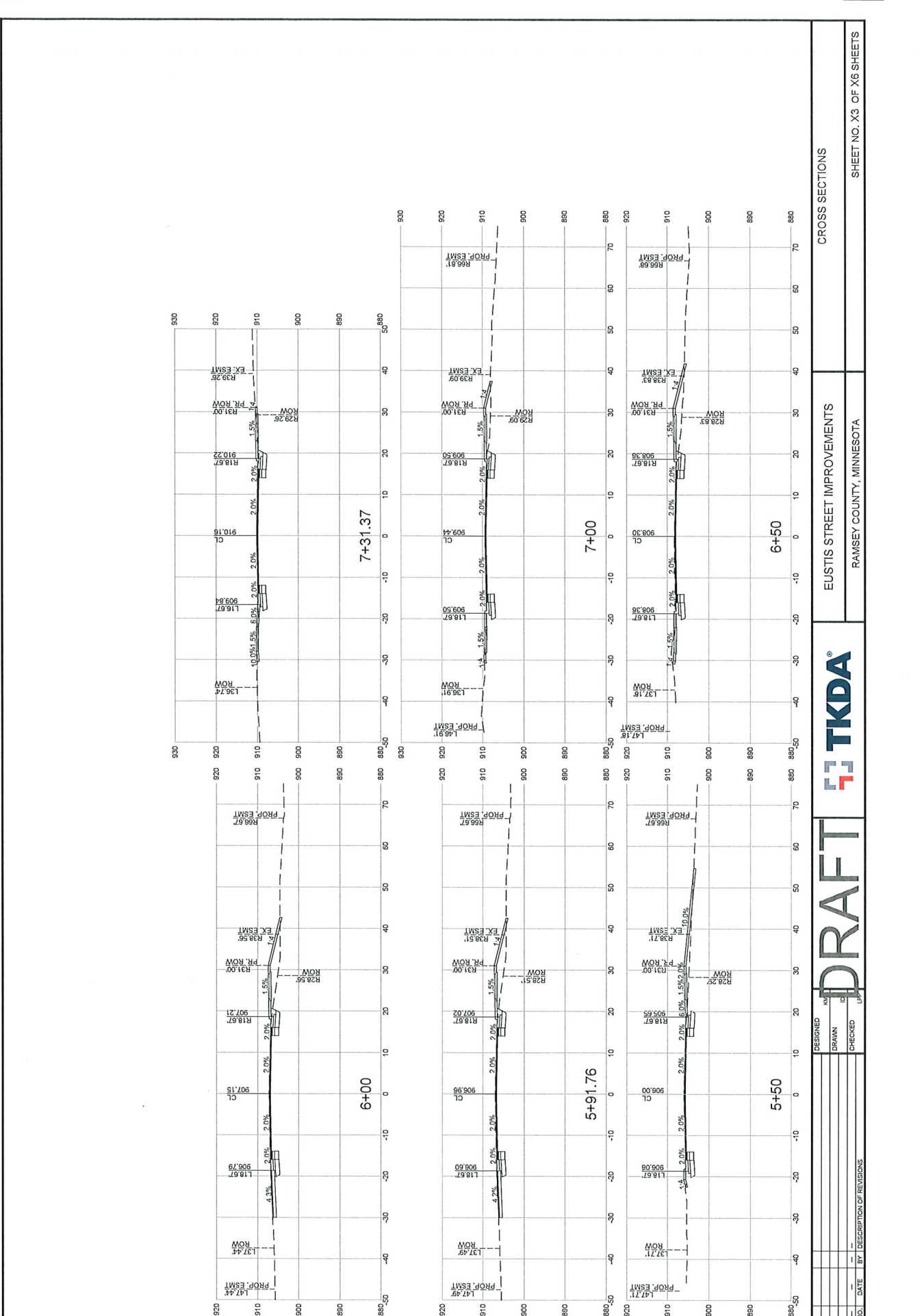
DESIGNED		DRAWN		CHECKED		DATE	
BY DESCRIPTION OF REVISIONS							



EUSTIS STREET IMPROVEMENTS  
 RAMSEY COUNTY, MINNESOTA

CROSS SECTIONS

SHEET NO. X2 OF X6 SHEETS



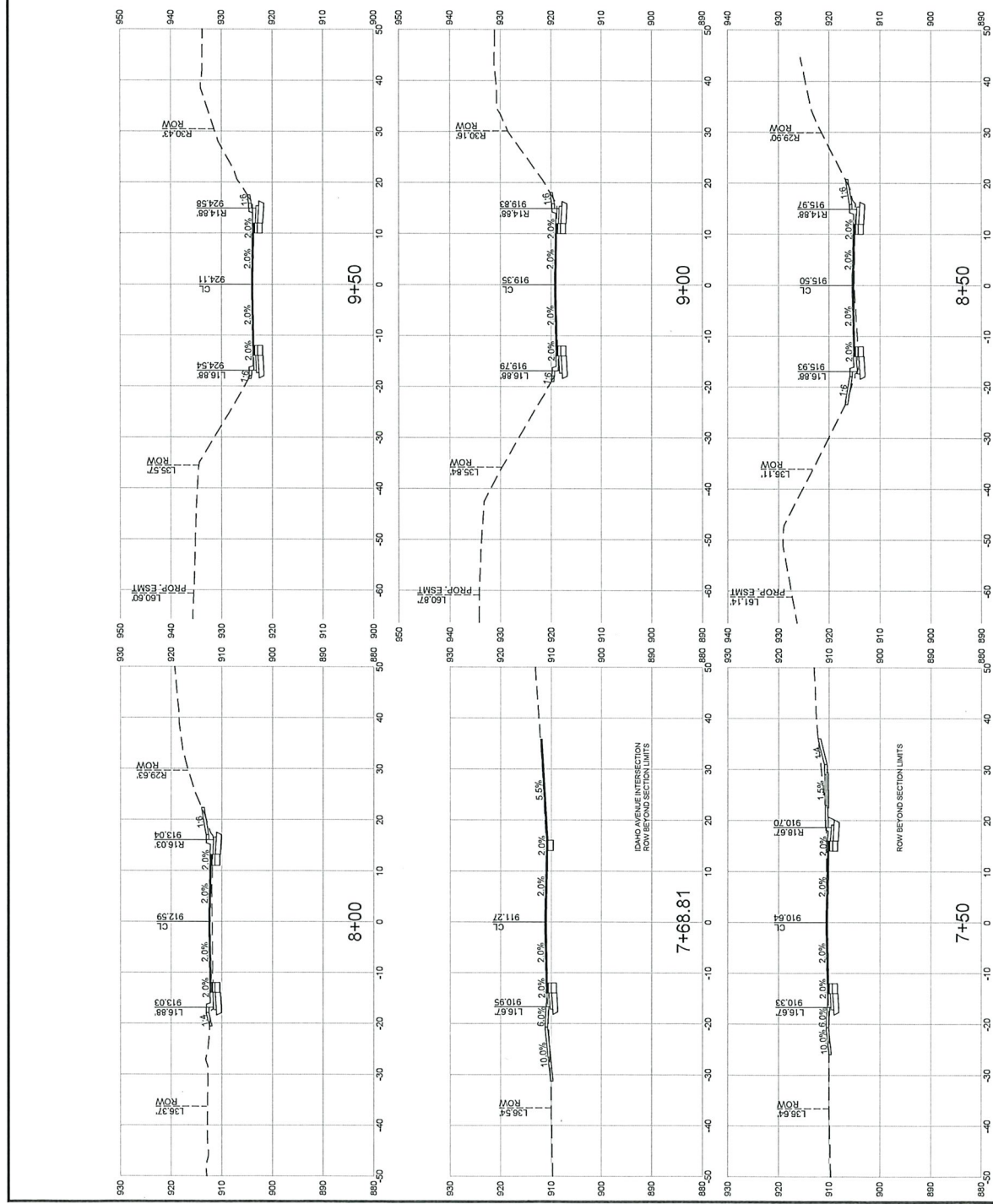
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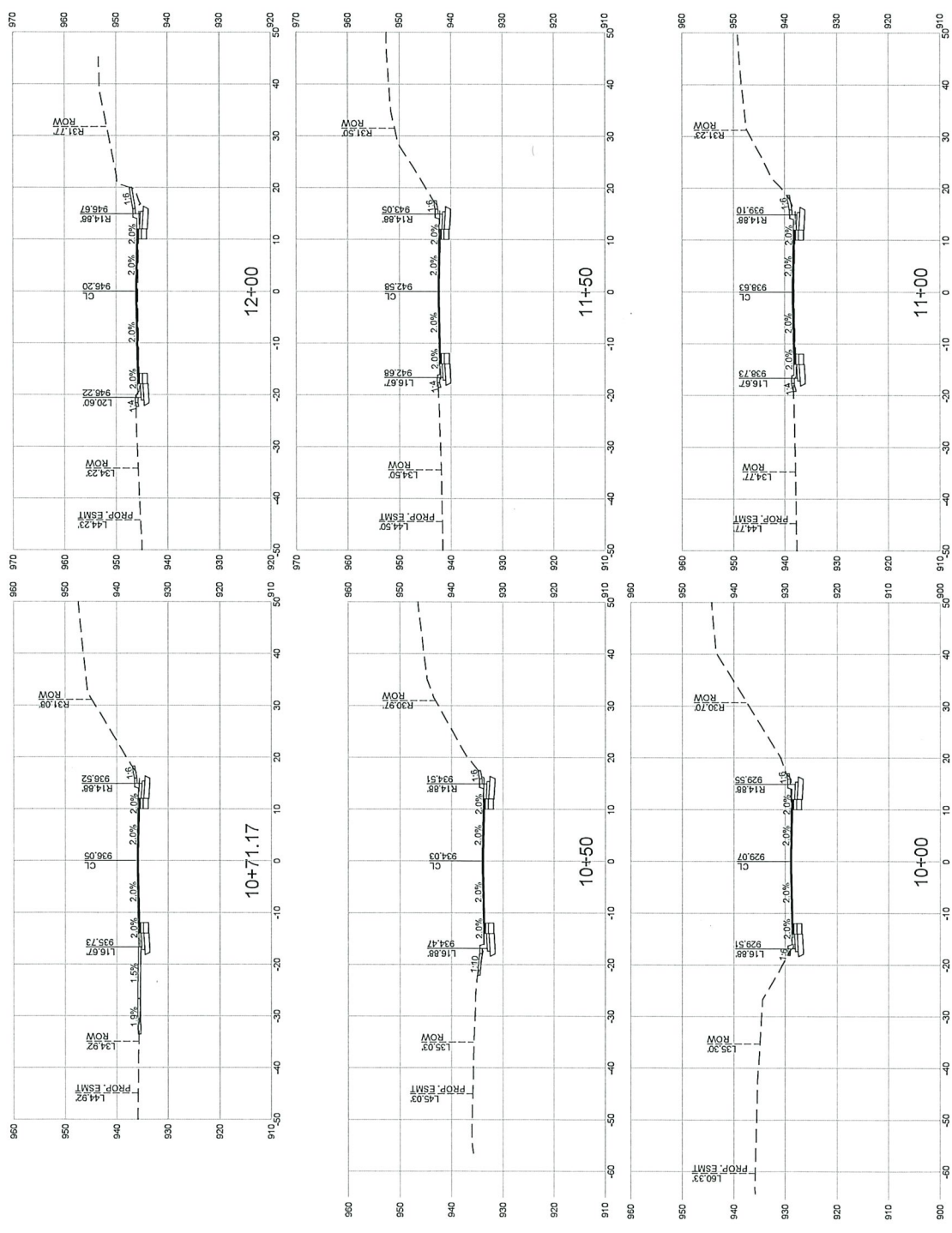
**TKDA**

CROSS SECTIONS  
 EUSTIS STREET IMPROVEMENTS  
 RAMSEY COUNTY, MINNESOTA

SHEET NO. X3 OF X6 SHEETS



DESIGNED		KJ	
DRAWN		JL	
CHECKED		JM	
NO.	DATE	DESCRIPTION OF REVISIONS	
<b>DRAFT</b>			
EUSTIS STREET IMPROVEMENTS RAMSEY COUNTY, MINNESOTA			
CROSS SECTIONS			
SHEET NO. X4 OF X6 SHEETS			



		<b>DRAFT</b>		CROSS SECTIONS EUSTIS STREET IMPROVEMENTS RAMSEY COUNTY, MINNESOTA	
DESIGNED	BY	DRAWN	BY	CHECKED	BY
DATE	BY	DESCRIPTION OF REVISIONS			



**DRAFT**

NO.	DATE	BY	DESCRIPTION OF REVISIONS
DESIGNED			
DRAWN			
CHECKED			
UP			

