

LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, DECEMBER 10, 2024
LAUDERDALE CITY HALL, 1891 WALNUT STREET

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. **CALL TO ORDER THE LAUDERDALE CITY COUNCIL MEETING**
2. **ROLL CALL**
3. **APPROVALS**
 - a. Agenda
 - b. Minutes of the November 26, 2024 City Council Meeting
 - c. Claims Totaling \$48,457.24
4. **CONSENT**
 - a. Warming House / Rinks Seasonal Hires
 - b. Year End Accounts Payable Authorization
 - c. 2025 SafeAssure Contract
5. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS**
6. **INFORMATIONAL PRESENTATIONS / REPORTS**
7. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

 - a. Ordinance No. 24-03 Repealing Title 3, Chapter 11 of the Code of Ordinances and Replacing with a new Chapter 11 Regarding Cannabis and Hemp Business Regulations.
 - b. Resolution No. 121024A – Authorizing Publication of Ordinance No. 24-03 by Title and Summary
 - c. Resolution No. 121024B – Adopting and Certifying Liens for Delinquent Utilities and Unpaid Services
8. **DISCUSSION / ACTION ITEM**
 - a. Resolution No. 121024C—Adopting the 2025 Final Property Tax Levy
 - b. Resolution No. 121024D—Adopting the 2025 Final Budget and Establishing Fund Appropriations
 - c. Resolution No. 121024E – Adopting and Certifying Recycling Assessments
 - d. Resolution No. 121024F – Levying Special Assessments
9. **ITEMS REMOVED FROM THE CONSENT AGENDA**

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

- a. Designate Official Depository and Investment Institutions
- b. 2025 Committee Appointments and Assignments
- c. Establish 2025 Fee Schedule
- d. Establish 2025 City Council Meeting Schedule
- e. November Financial Report

12. WORK SESSION

- a. Community Development Updates
- b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. CLOSED SESSION

- a. City Administration Annual Performance Review

14. ADJOURNMENT

You are invited to a Zoom webinar.

When: Dec 10, 2024 07:00 PM Central Time (US and Canada)

Topic: December 10, 2024 Lauderdale City Council Webinar

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89002775781?pwd=QyAEzNS25LwX3KLwJY0lJizjKoWKiW.1>

Passcode: 508308

Or One tap mobile :

+13126266799,,89002775781#,,,,*508308# US (Chicago)

+1646588656,,89002775781#,,,,*508308# US (New York)

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 507 473 4847 US

+1 346 248 7799 US (Houston)

Webinar ID: 890 0277 5781

Passcode: 508308

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 4

November 26, 2024

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:03 p.m.

Roll Call

Councilors present: Sharon Kelly, Duane Pulford, and Mayor Mary Gaasch.

Councilors absent: Evan Sayre and Jeff Dains.

Staff present: Heather Butkowski, City Administrator; and Jim Bownik, Assistant to the City Administrator.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Kelly moved and seconded by Councilor Pulford to approve the agenda as presented. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the November 12, 2024, City Council meeting. There being none, Councilor Pulford moved and seconded by Councilor Kelly to approve the November 12, 2024, City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Pulford moved and seconded by Councilor Kelly to approve the claims totaling \$116,022.19. Motion carried unanimously.

Consent

Councilor Kelly moved and seconded by Councilor Pulford to approve the Consent Agenda thereby acknowledging the October financial report, and approving the 2025 Northeast Youth and Family Services agreement.

Council Member Dains arrived at 7:07 p.m.

Public Hearings

A. Resolution No. 112624A – Authorizing the Issuance of Revenue Obligations for the Benefit of Catholic Eldercare or its Affiliates; Authorizing the Execution and Delivery of the Revenue Obligations and Related Documents; And Taking Other Actions Related Thereto
Previously, the City of Lauderdale assisted Catholic Eldercare with the issuance of debt with the City acting as the conduit. Catholic Eldercare is asking the City to do the same once again.

Greg Baumberger of Catholic Eldercare and Julie Eddington, the City's bond counsel, shared information about the project and asked the City Council to approve a resolution after holding a public hearing.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 4

November 26, 2024

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council on this topic at 7:11 p.m. There being nobody interested in speaking, Mayor Gaasch closed the floor at 7:12 p.m.

Councilor Kelly made a motion to adopt Resolution No. 112624A—Authorizing the Issuance of Revenue Obligations for the Benefit of Catholic Eldercare or Its Affiliates; Authorizing the Execution and Delivery of the Revenue Obligations and Related Documents; and Taking Other Actions Related Thereto. This was seconded by Councilor Pulford and carried unanimously.

B. Truth-in-Taxation Public Hearing

- 2025 Special Revenue, Capital, and Enterprise Fund Budgets
- 2025-2034 Capital Improvement Plan

Staff provided a brief presentation on the budget and fielded questions from the Council. Staff will prepare the documents approving the budget and levy for the next meeting.

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council on this topic at 7:21 p.m. There being nobody interested in speaking, Mayor Gaasch closed the floor at 7:22 p.m.

Discussion/Action Item

A. Resolution No. 112624B – Establishing 2025 Sanitary Sewer, Storm Water, and Recycling Rates

At the previous meeting, the City Council discussed the sewer and recycling funds and whether rate increases were necessary.

Staff recommended increasing the sanitary sewer rates by 6.7% or \$16.74 per residential household in anticipation of the manhole rehabilitation project happening in 2025. Staff recommend increasing the storm sewer rates by 13.6% or \$11.64 per residential household in anticipation of the mill and overlay project coming up. Finally, staff recommend increasing the recycling rates by 7.5% or \$9.00 per residential household in response to the new recycling contract adopted in 2024.

Councilor Pulford made a motion to adopt Resolution No. 112624B—A Resolution Establishing 2025 Sanitary Sewer, Storm Sewer, and Recycling Rates. This was seconded by Councilor Kelly and carried unanimously.

B. Resolution No. 112624C – Resolution Approving the Application for Metropolitan Council Environmental Services 2025 Private Property Inflow and Infiltration Grant Program

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 4

November 26, 2024

The Metropolitan Council Environmental Services (MCES) has grant funds to help private individuals with sanitary sewer repairs that will remove and prevent clear water from entering the wastewater treatment system. The City qualified for \$25,000 in 2024. MCES has made this an annual program and is seeking applications for the funds.

The 2024 funds haven't been fully used yet, but staff recommend applying for \$25,000 again for 2025. The max grant award is \$5,000 per participant. The amount granted will be determined after all applications are received.

Councilor Kelly made a motion to adopt Resolution No. 112624C—Approving the Application for Metropolitan Council Environmental Services 2025 Private Property Info and Infiltration Grant Program. This was seconded by Councilor Dains and carried unanimously.

C. Resolution No. 112624D – Accepting 2025 SCORE Funding from Ramsey County for the Lauderdale Recycling Program

In 1989, the Minnesota Legislature adopted comprehensive waste reduction and recycling legislation based on the recommendations of the Governor's Select Committee on Recycling and the Environment. This set of laws, commonly referred to as SCORE, is part of Minnesota's Waste Management Act. The SCORE legislation has provided counties with a funding source to develop effective waste reduction, recycling, and solid waste management programs.

SCORE funding grants are automatically provided to municipalities in Ramsey County on an annual basis with submittal of a grant application and resolution. In 2024, Lauderdale received \$4,826 to help cover expenses related to the City's recycling program such as administration, promotion, equipment, and collection.

Ramsey County had been using population as the basis for the amount of funding for cities each year. However, they have recently changed the formula so that it now incorporates an Environmental Justice Index (EJI). Lauderdale has the second highest EJI, which translates to \$19,404 in base funding for 2025, which is a big increase from previous years.

Councilor Dains made a motion to adopt Resolution No. 112624D authorizing staff to apply to Ramsey County for recycling funds via the SCORE grant application. This was seconded by Councilor Pulford and carried unanimously.

D. Draft Ordinance No. 24-03 Regarding Cannabis and Hemp Business Regulations

The City Council adopted an interim ordinance regulating hemp and cannabis sales that will expire January 1, 2025. The expectation was that the State would have cannabis regulations in place by that date, but they do not. Cities across the state are adopting ordinances before January 1, 2025 to regulate those areas they can.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 4 of 4

November 26, 2024

The draft ordinance was prepared by Kennedy and Graven attorneys and modified by the City's planning consultant to reflect future zoning changes. Jennifer Haskamp, of Swanson Haskamp Consultants, attended the meeting to discuss the draft language and options for additional changes. The ordinance will be finalized for adoption at the next meeting to be in place before 2025.

Set Agenda for Next Meeting

Butkowski stated that the December 10 Council meeting might include adopting the 2025 General, Capital, and Enterprise Fund Budgets; adopting the 2025 Capital Improvement Plan; the City Administrator performance review; and a resolution certifying single-year special assessments for delinquent or unpaid services.

Work Session

A. Community Development Update

Butkowski stated that staff met with ViSu-Sewer regarding the sewer televising and cleaning project. She notes that warming house staff are being hired for the ice rink, and finally, that City Hall is closed November 28 and November 29 for Thanksgiving.


B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those in attendance interested in addressing the Council. There being nobody interested in speaking, Mayor Gaasch closed the floor.

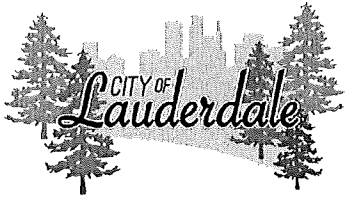
Adjournment

Councilor Kelly moved and seconded by Councilor Dains to adjourn the meeting at 8:27 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

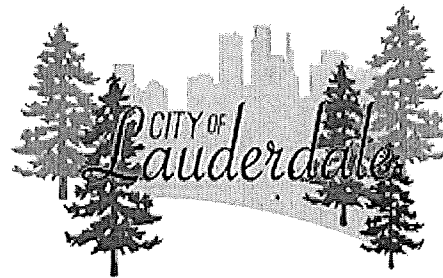
To: Mayor and City Council
From: City Administrator
Meeting Date: December 10, 2024
Subject: List of Claims

The claims totaling \$48,457.24 are provided for City Council review and approval that includes check numbers 29173 to 29190 .

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
 Printed: 12/6/2024 3:10 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	43	Public Employees Retirement Association	12/06/2024	
		PR Batch 52500.12.2024 PERA Coordinated	PR Batch 52500.12.2024 PER	1,305.87
		PR Batch 52500.12.2024 PERA Coordinated	PR Batch 52500.12.2024 PER	1,131.75
Total for this ACH Check for Vendor 43:				2,437.62
ACH	44	Minnesota Department of Revenue	12/06/2024	
		PR Batch 52500.12.2024 State Income Tax	PR Batch 52500.12.2024 Stat	788.69
Total for this ACH Check for Vendor 44:				788.69
ACH	45	ICMA Retirement Corporation	12/06/2024	
		PR Batch 52500.12.2024 Deferred Comp	PR Batch 52500.12.2024 Def	1,438.30
		PR Batch 52500.12.2024 Deferred Comp	PR Batch 52500.12.2024 Def	1,149.39
Total for this ACH Check for Vendor 45:				2,587.69
ACH	46	Internal Revenue Service	12/06/2024	
		PR Batch 52500.12.2024 Federal Income Tax	PR Batch 52500.12.2024 Fed	2,000.91
		PR Batch 52500.12.2024 Medicare Employee Pc	PR Batch 52500.12.2024 Mec	271.72
		PR Batch 52500.12.2024 FICA Employer Portio	PR Batch 52500.12.2024 FIC.	1,161.82
		PR Batch 52500.12.2024 FICA Employee Portio	PR Batch 52500.12.2024 FIC.	1,161.82
		PR Batch 52500.12.2024 Medicare Employer Po	PR Batch 52500.12.2024 Mec	271.72
Total for this ACH Check for Vendor 46:				4,867.99
ACH	47	Public Employees Insurance Program	12/06/2024	
		PR Batch 52500.12.2024 Health Insurance	PR Batch 52500.12.2024 Hea	2,732.58
		PR Batch 52500.12.2024 Dental	PR Batch 52500.12.2024 Den	85.20
Total for this ACH Check for Vendor 47:				2,817.78
Total for 12/6/2024:				13,499.77
29173	13 11599	8th Day Landscaping LLC November Snow Removal	12/10/2024	710.00
Total for Check Number 29173:				710.00
29174	383 S1 474681120124	Aspen Waste Systems of Minnesota Inc December Refuse Service	12/10/2024	439.50
Total for Check Number 29174:				439.50
29175	33 24-10	City of Falcon Heights Snow Plowing October 1 - December 31, 2024	12/10/2024	12,765.00
Total for Check Number 29175:				12,765.00
29176	25	County of Ramsey	12/10/2024	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	EMCOM-012103	November Fleet Support		6.24
	EMCOM-012118	November CAD Services		74.58
	EMCOM-012134	November 911 Dispatch Services		485.08
			Total for Check Number 29176:	565.90
29177	25 122024	County of Ramsey Recording Fee - 1815 Lake Street Tree Removal	12/10/2024	46.00
			Total for Check Number 29177:	46.00
29178	61 4110541	Gopher State One Call November Locate Tickets	12/10/2024	9.45
			Total for Check Number 29178:	9.45
29179	82 122024	Home Depot Rope for Shop & Utility Lifts	12/10/2024	24.97
			Total for Check Number 29179:	24.97
29180	134 00150	Katrina Joseph November Legal Services	12/10/2024	925.00
			Total for Check Number 29180:	925.00
29181	78	League of Minnesota Cities Insurance Trust	12/10/2024	
	WC25-26	2025-2026 Work Comp Insurance		249.57
	WC25-26	2025-2026 Work Comp Insurance		201.75
	WC25-26	2025-2026 Work Comp Insurance		7.03
	WC25-26	2025-2026 Work Comp Insurance		3.19
	WC25-26	2025-2026 Work Comp Insurance		11.86
	WC25-26	2025-2026 Work Comp Insurance		98.71
	WC25-26	2025-2026 Work Comp Insurance		8.74
	WC25-26	2025-2026 Work Comp Insurance		12.74
	WC25-26	2025-2026 Work Comp Insurance		4.93
	WC25-26	2025-2026 Work Comp Insurance		139.41
	WC25-26	2025-2026 Work Comp Insurance		167.07
			Total for Check Number 29181:	905.00
29182	387 2320 2320 2320	Metro-INET December IT/Phone December IT/Phone December IT/Phone	12/10/2024	275.97 1,641.02 547.01
			Total for Check Number 29182:	2,464.00
29183	28 57038	Mike McPhillips Inc Second Fall Street Sweeping	12/10/2024	6,300.00
			Total for Check Number 29183:	6,300.00
29184	12 2024-195 2024-195 2024-195	NineNorth November Virtual Meeting Production November Virtual Meeting Charge November Webstreaming & Archiving	12/10/2024	376.20 103.75 266.90
			Total for Check Number 29184:	746.85
29185	84 122024	North Star Bank Cardmember Services Costco - Paper Towels	12/10/2024	91.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	122024	November Costco Fuel		311.79
	122024	Red Wing Shoe Store - TD Work Boots		199.99
	122024	Returned Merchandise		-58.86
	122024	November Costco Fuel		66.81
	122024	Vistaprint - Council Cards		86.68
	122024	November Costco Fuel		66.81
	122024	Health Partners - TD Evaluation for CDL Licens		110.00
	122024	Amazon - Spray Paint & Graffiti Remover		14.90
	122024	Costco - Food for Election Workers		92.16
	122024	Home Depot - Plants for City Hall		64.83
Total for Check Number 29185:				1,046.67
29186	10 0001819062	On Site Sanitation Inc 11/23/2024-12/20/2024 Park Portable Restroom	12/10/2024	202.00
Total for Check Number 29186:				202.00
29187	75	Petty Cash	12/10/2024	
	122024	Nelson's Auto Repair - Tire Repair		25.00
	122024	Ace Hardware - Hose Clamp Screws		13.02
	122024	Office Depot - Card Stock		26.16
	122024	Office Depot - Card Stock		26.16
	122024	Super USA - Ice for DIP		11.96
	122024	Home Depot - Super Glue		12.70
	122024	Davanni's - Food for Council Meeting		12.00
	122024	SRA Luncheon - HB		15.00
	122024	Home Depot - Stainless Steel Spring Links		20.65
Total for Check Number 29187:				162.65
29188	431 14792155 626262	SavATree Oak Tree Trimming - 1815 Lake St Fertilization Treatment - 1815 Lake St	12/10/2024	2,406.00 414.00
Total for Check Number 29188:				2,820.00
29189	4 SI012683 SI012683	The Neighborhood Recycling Company Inc November Single Unit Dwelling November Multi-Family Recycling	12/10/2024	4,132.23 601.19
Total for Check Number 29189:				4,733.42
29190	425 6290313266 6290313266 6290315509 6290315509	Vestis November Uniforms November Uniforms December Uniforms December Uniforms	12/10/2024	22.76 22.77 22.77 22.76
Total for Check Number 29190:				91.06
Total for 12/10/2024:				34,957.47
Report Total (23 checks):				48,457.24

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	November 26, 2024	Agenda Item	Seasonal Hires
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Action Requested

Consent	<input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input type="checkbox"/>
Action	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

We are advertising for the following positions:
Warming House Attendant: \$16.50 per hour (up from \$15.00 last season)
Ice Rink Maintenance: \$19.00 per hour (up from \$17.00 last season)

We are also again planning on the following hours for the warming house to be open:
Monday – Thursday: 4 p.m. to 9 p.m.
Friday: 4 p.m. to 10 p.m.
Saturday: 12 p.m. to 10 p.m.
Sunday: 12 p.m. to 9 p.m.
Open skating begins at Noon on school release days for ISD #623

This assumes that public health recommendations and protocols will allow for the safe opening of the Warming House for the skating season. It also assumes the weather will cooperate and that we can hire enough staff. If weather doesn't cooperate or if staffing is not at the level needed, then we may need to limit the hours of the warming house.

STAFF RECOMMENDATION:

By approving the Consent Agenda, staff is authorized to hire seasonal personnel at the pay rate discussed.

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	December 10, 2024	Agenda Item	Year End Claims
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Action Requested

Consent	<input checked="" type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input type="checkbox"/>	Resolution	<input type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As the Council holds one meeting in December, staff is requesting authorization to process accounts payable in late December referencing the Purchasing and Contracting Policy adopted on June 30, 2015. The policy provides for expenditures that are included in the budget and under \$10,000 to be approved by the city administrator.

Additionally, Minnesota Statutes 471.425, subdivision 2 states that 35 days from receipt of claim payment must be made for governing boards that meet at least once per month. If claims, are not paid promptly, the government entity must pay interest on bills not paid in a timely manner of 1.5% per month or part of a month. The lag between meetings means the 35 days could be exceeded.

The listing of claims paid would be included in the first council packet in January.

STAFF RECOMMENDATION:

By approving the consent agenda, the Council authorizes accounts payable processing for year-per limits established in the Purchasing and Contracting Policy.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent X
Public Hearing
Discussion
Action
Resolution
Work Session

Meeting Date December 10, 2024

ITEM NUMBER SafeAssure Contract

STAFF INITIAL AB

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Staff propose using SafeAssure for safety training and management again in 2025 at a cost of \$1,441.91 (\$41.99 more than 2024).

OPTIONS:

STAFF RECOMMENDATION:

By approving the consent agenda, the Council enters into an agreement with SafeAssure as per the contract presented.



**WHAT SAFEASSURE
WILL DO FOR
THE CITY OF
LAUDERDALE**

**INFORMATION PACKET/
GROUP PROPOSAL**

The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarify written and training requirements.**

The required standards that apply to The City of Lauderdale are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program.....

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

EXCAVATIONS/TRENCHING 1926.651 (k)(1)

Daily inspections of excavations, the adjacent areas, and protective systems shall be made by a competent person for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems, hazardous atmospheres, or other hazardous conditions.

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees' employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

LOGGING OPERATIONS 1910.266 (i)(1)

The employer shall provide training for each employee, including supervisors, at no cost to the employee.

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels and shall ensure employee participation in such a program.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

POWERED INDUSTRIAL TRUCKS

29 CFR 1910.178

"Only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of Powered Industrial Trucks".

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES

29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts when or if applicable during the Service Agreement year. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces
Subpart E - Means of Egress
Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms
Subpart G - Occupational Health and Environmental Control
Subpart H - Hazardous Materials
Subpart I - Personal Protective Equipment
Subpart J - General Environmental Controls
Subpart K - Medical and First Aid
Subpart L - Fire Protection
Subpart M - Compressed Gas and Compressed Air Equipment
Subpart N - Materials Handling and Storage
Subpart O - Machinery and Machine Guarding
Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.
Subpart Q - Welding, Cutting, and Brazing.
Subpart S - Electrical
Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions
Subpart D - Occupational Health and Environmental Controls
Subpart E - Personal Protective and Life Saving Equipment
Subpart F - Fire Protection and Prevention
Subpart G - Signs, Signals, and Barricades
Subpart H - Materials Handling, Storage, Use, and Disposal
Subpart I - Tools - Hand and Power
Subpart J - Welding and Cutting
Subpart K - Electrical
Subpart L - Scaffolds
Subpart M - Fall Protection
Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors
Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations
Subpart P - Excavations
Subpart V - Power Transmission and Distribution
Subpart W - Rollover Protective Structures; Overhead Protection
Subpart X - Stairways and Ladders
Subpart Z - Toxic and Hazardous Substances
Applicable MN OSHA 5205 Rules
Applicable MN OSHA 5207 Rules
Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of The City of Lauderdale to obtain as required to comply with OSHA standards.

Our Service Agreement year will begin on the signing of this Service Agreement. Classroom training will be provided as part of a group (schedule to be determined on start date) with the cities of Falcon Heights, Little Canada, and Vadnais Heights.

All documents and classroom training produced by SafeAssure Consultants for The City of Lauderdale are for the sole and express use by The City of Lauderdale and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a Service Agreement year, will be made at no additional cost to The City of Lauderdale.

All written programs/services that are produced by SafeAssure Consultants, Inc. are guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse The City of Lauderdale should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.

If SafeAssure fails to perform any of the provisions of this Service Agreement or so fails to administer the work as to endanger the performance of the Service Agreement, such failure may constitute default. Unless the default is excused by the city, the city may, upon written notice to the SafeAssure, cancel this agreement in partial or entirety.

As a "full-service client" all time spent consulting, answering questions, correspondence, and OSHA inspection assistance both on and off site are part of the Service Agreement services and are included (see also schedule within).

ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
The City of Lauderdale

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Chainsaw/Tree Trimming

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personal

Contractors Safety Program

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating MSDSonline data base program

Ergonomics/Proper Lifting

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Fleet Safety/Defensive Driving

- review/modify or write site specific program
- documented training of all personnel

General Safety Requirements (other as required)

- review/modify or write site specific program
- documented training of all personnel

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Powered Industrial Trucks/Forklifts

- maintain site specific program
- documented training of all personnel
- testing and licensing

Recordkeeping

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel
- Medical Questionnaire/Fit Tests

Trenching/Excavation

- review/modify or write site specific program
- documented training of all personnel

Service Agreement

THIS AGREEMENT is effective the first day of January 2025 between The City of Lauderdale, Lauderdale, Minnesota, herein referred to as The City of Lauderdale and SafeAssure Consultants, Inc. 7505 93rd AVE NE, Spicer, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this Service Agreement, The City of Lauderdale (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum of \$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that The City of Lauderdale will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges The City of Lauderdale, its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless The City of Lauderdale, its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of The City of Lauderdale, and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed Service Agreement, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide The City of Lauderdale (within the group specified), the aforementioned features and services. These features and services include but are not limited to providing OSHA compliance recommendations/consultations, scheduled classroom-training sessions, unlimited online training, and writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of The City of Lauderdale.

ANNUAL SERVICE AGREEMENT (with group)	\$1,441.91
SDS SERVICES (SDS ON-LINE)	(included)

TOTAL ANNUAL \$ \$1,441.91

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

TWELVE MONTH SERVICE AGREEMENT X _____
The City of Lauderdale Date

X _____
The City of Lauderdale Date

x 

President-SafeAssure

120424
Date

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	December 10, 2024	Agenda Item	Cannabis Ordinance
---------------------	-------------------	--------------------	--------------------

Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input checked="" type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input checked="" type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The City currently has an interim ordinance regulating hemp and cannabis sales that will expire January 1, 2025. The expectation was that the State would have cannabis regulations and licensing in place by that date. This hasn't happened, so cities are adopting ordinances regulating areas allowed by state law.

At the last meeting, the City Council reviewed a draft ordinance prepared by Kennedy and Graven attorneys and modified by the City's planning consultant to reflect future zoning changes. Since that meeting, the ordinance was tweaked and finalized for adoption. The primary changes were adding language related to temporary cannabis events and adding language that uses the county-wide cap to limit the number of cannabis businesses in the City.

Prior to adoption, the City Council shall hold a public hearing to allow for input. After that the ordinance may be adopted as is or with any amendments made by the Council during the meeting.

STAFF RECOMMENDATION:

Motion to adopt Ordinance No. 24-03 Repealing Title 3, Chapter 11 of the Code of Ordinances and Replacing with a new Chapter 11 Regarding Cannabis and Hemp Business Regulations.

Motion to adopt Resolution No. 121024A – Authorizing Publication of Ordinance No. 24-03 by Title and Summary.

**CITY OF LAUDERDALE
ORDINANCE NO. 24-03**

An Ordinance Repealing Title 3, Chapter 11 of the Code of Ordinances and Replacing with a new Chapter 11 Regarding Cannabis and Hemp Business Regulations

The City Council of the City of Lauderdale ordains as follows:

SECTION 1. The Lauderdale City Code is repealing Title 3, Chapter 11 and replacing as follows:

Chapter 11

CANNABIS AND HEMP BUSINESS REGULATIONS

SECTION

- 3-11-1: Findings and Purpose
- 3-11-2: Definitions
- 3-11-3: Pre-License Certification of Cannabis Businesses
- 3-11-4: Cannabis Business and Hemp Business Location
- 3-11-5: Registration of Cannabis Businesses and Hemp Businesses
- 3-11-6: Registration Enforcement
- 3-11-7: Compliance Checks
- 3-11-8: Retail Hours of Operation
- 3-11-9: Temporary Cannabis Events
- 3-11-10: Cannabis Business Complaints
- 3-11-11: Penalties Administration and Enforcement
- 3-11-12: Severability

3-11-1 FINDINGS AND PURPOSE

The City makes the following legislative findings: The purpose of this ordinance is to protect the public health, safety, welfare in the City by implementing regulations pursuant to Minnesota Statutes, Chapter 342 related to cannabis and hemp businesses within the City. The City finds and concludes that these regulations are appropriate and lawful, that they will promote the community's interest in reasonable stability in the development and redevelopment of the City for now and in the future, and that the regulations are in the public interest and for the public good.

3-11-2 DEFINITIONS

In addition to all the definitions in Minnesota Statutes, section 342.01, the following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them, except where the context clearly indicates a different meaning:

Applicant means an entity with a license or endorsement issued by the OCM that is applying for an initial registration or for registration renewal.

Act means Minnesota Statutes, Chapter 342, as is may be amended from time to time.

Cannabis Retailer means a business with a cannabis retailer license or cannabis retail endorsement from OCM.

Hemp Business means any business that is required to obtain a license from OCM under Minnesota Statutes, section 342.43, subd. 1.

Lower-Potency Hemp Edible Manufacturer means a hemp business that makes hemp concentrate, manufactures artificially derived cannabinoids lower-potency hemp edibles, and/or hemp-derived consumer products, and sells hemp concentrate, artificially derived cannabinoids, lower-potency hemp edibles, hemp-derived consumer products to other cannabis businesses and hemp businesses pursuant to Minnesota Statutes, section 342.45.

Lower-potency Hemp Edible Retailer means any retail business that sells lower-potency hemp to customers and may be a standalone retail principal use or may be an accessory use to an existing retail establishment pursuant to Minnesota Statutes, section 342.46. Such Retailer may not hold a Cannabis Business license.

OCM means the Minnesota Office of Cannabis Management.

Retailer means every business that is licensed under the Act and required to register with the City under Minnesota Statutes, section 342.22. Including cannabis businesses and lower-potency hemp edible retailers.

Potential Licensee means an entity that has not received a license from the OCM and is seeking a pre-license certification.

3-11-3 PRE-LICENSE CERTIFICATION OF CANNABIS BUSINESSES

1. The City Administrator, or their assigns, is authorized to certify whether a proposed Cannabis Business complies with the City's zoning ordinances, this Chapter, and if applicable, with state fire code and building code pursuant to Minnesota Statutes, section 342.13.
2. Potential licensees are responsible for obtaining all necessary zoning approvals prior to the City receiving the request for certification from the OCM. If a potential licensee fails to obtain necessary zoning approvals prior to the City receiving a request for certification, the City will inform the OCM that the potential licensee does not meet zoning and land use laws. If, at the time the City receives a request for zoning certification, there are no further intended alterations to the building where the business is to be conducted, the City will also certify compliance with building and fire code regulations, provided that the potential licensee has obtained inspections prior the City's receipt of a request for certification from the OCM. Building and fire code inspections will be valid for 1 year from completion.
 - A. Any Cannabis Retailer that proposes to occupy or construct a new building for the purposes of operating a Cannabis Retail Business must submit the applicable land use

permit application materials to the City concurrently with the request for Registration. Any pre-license certification shall be deemed conditional on obtaining the applicable land use permits. Such pre-license certification, if deemed acceptable by the City Administrator, shall count towards the registration limit identified in 3-11-5.

3-11-4 CANNABIS BUSINESS AND HEMP BUSINESS LOCATION

1. The following location and siting standards shall apply to all Cannabis or Hemp Businesses in the City:
 - A. The activities (retail, cultivation, wholesale, manufacturing, etc.) must be identified as permitted or conditionally permitted within the Zoning District in which the business is proposed.
 - B. No Cannabis Business or Hemp Business may be located within 250-feet of another Cannabis or Hemp Business. The Zoning Administrator shall be responsible for calculating the distance which shall be measured from the property line of the proposed location to the property line of the existing business. If the proposed location is in a multi-tenant structure, the distance shall be measured from the physical walls associated with the unit in which the business will operate.

3-11-5 REGISTRATION OF CANNABIS BUSINESSES AND HEMP BUSINESSES

1. Registration Required. Before a Cannabis Business or Hemp Business conducts any business activities in the City, the business must register with the City. Conducting business without an active registration is prohibited. Subject to Minn. Stat. 342.22, subd. 5(e) the city may impose a civil penalty, as specified in the City's Fee Schedule, for conducting business without a valid registration from the City and a valid license from the OCM.
 - A. The City shall limit the number of Cannabis Business Retail Registrations as described in subsection 2.
 - B. All other Cannabis and Hemp Businesses shall be required to obtain Registration from the City, but shall not be limited except as expressly described in Section 2.
2. Retail Registration Limits
 - A. The City will issue no more than one Retail Registration.
 - B. Per Minn. Stat. 342.13, if Ramsey County has one active registration for every 12,500 residents, the City will not register additional retail cannabis businesses.
 - C. The number of registrations available will be calculated by dividing the state demographer's estimate of the City's population by 12,500 and rounding up to the nearest whole number.
 - D. The City will update the number of registrations available based on the most recent data available from the state's demographer on January 1 each year.

- E. Registrations issued to businesses with a license preapproval will count toward the City's registration limit.
- F. Businesses operating under a tribal compact entered into under Minnesota Statutes, section 3.9224 or 3.9228 and tribally issued licenses and registrations are counted towards the City's registration limit and the County registration limit.

3. Processing Registrations.

- A. Applications will be processed on a first-come, first-served basis based on the City receiving a complete application for both the registration and any applicable land use permit approvals. Applications will be considered complete when 1) all required land use permit application materials are received; 2) when the registration materials in subsection 4 of this Chapter are received; and 3) all required information, and the fee described in Section 4E is received.

4. Application. The applicant must submit a registration application or renewal form provided by the City. The form may be amended from time to time by the City, but must include or be accompanied by:

- A. Name of the property owner;
- B. Name of the applicant;
- C. Address and parcel ID for the property for which the registration is sought;
- D. Certification, as described in 3-11-3, that the applicant complies with the requirements of this Chapter;
- E. Fee Required. At the time of initial application and prior to the City's consideration of any renewal application, each Retailer must pay to the City the fee established in the City's fee schedule. All fees are nonrefundable.
- F. Proof of taxes, assessments, utility charges or other financial claims of the City and the state are current.
- G. A copy of a valid state license or written notice of OCM license preapproval.

5. Application Compliance Check with Zoning Requirements. Prior to issuing any registration, the City shall conduct a compliance check to ensure compliance with this Chapter and any other regulations established pursuant to Minnesota Statutes, section 342.13. Such check shall include documentation of any land use permit approvals required to comply with the provisions of this Chapter.

6. Reasons for Denial. The City shall not issue a registration or renewal if any of the following conditions is true:

- A. The applicant has not submitted a complete application;
 - B. The applicant does not comply with the requirements of this Chapter;
 - C. The applicant does not comply with applicable zoning and land use regulations;
 - D. The applicant is found to not comply with the requirements of the Act or this Chapter at the compliance check;
 - E. The applicant or the fee owner is not current on all property taxes and assessments at the location where the retailer is located;
 - F. The maximum number of Retail Registrations, pursuant to Section 2, have been issued by the City or within Ramsey County; or
 - G. The applicant does not have a valid license from the OCM.
7. Issuing the Registration or Renewal. The City shall issue the registration or renewal if the business meets the requirements of this Chapter, including that none of the reasons for denial in Section 6 is true.
8. Nontransferable. A registration is not transferable to another person, entity, or location.

3-11-6 REGISTRATION ENFORCEMENT

- 1. Generally. The City Council may impose a fine or suspend a registration under this Chapter on a finding that the registered business has failed to comply with the requirements of this Chapter or any applicable statute or regulation.
- 2. Notice and Right to Hearing. Prior to imposing a fine or suspending any registration under this Chapter, the City shall provide the registered business with written notice of the alleged violations and inform the registered business of its right to a hearing on the alleged violation.
 - A. Notice shall be delivered in person or by regular United States mail to the address of the registered business and shall inform the registered business of its right to a hearing before the City Council. The notice will indicate that a response must be submitted within 10 business days of receipt of the notice, or the right to a hearing will be waived.
 - B. A hearing will be held before the City Council before final action to fine or suspend a registration, provided the registered business has submitted a written request for a hearing within 10 business days after the notice was served. The City Council shall give due regard to the frequency and seriousness of the violations, the ease with which such violations could have been cured or avoided and good faith efforts to comply and shall issue a decision to fine or suspend the registration only upon written findings.

- C. If no request for a hearing is received within 10 days following the service of the notice, the matter shall be submitted to the City Council for imposition of the fine or suspension of the registration.
3. Emergency. If, in the discretion of the City, a registered business poses an imminent threat to the health or safety of the public, the City may immediately suspend the registration and provide notice of the right to hold a subsequent hearing as prescribed in part (2) of this section.
4. Reinstatement. The City may reinstate a registration if it determines that the violations have been resolved. The City shall reinstate a registration if the OCM determines the violations have been resolved.

3-11-7 COMPLIANCE CHECKS

1. The City shall complete at minimum one compliance check per calendar year of every registered Retail Cannabis Business to assess if the business meets age verification requirements, as required under the Act and any applicable cannabis or hemp regulations adopted by the City.
2. Unannounced age verification compliance checks shall involve persons at least 17 years of age but under the age of 21 who, with the prior written consent of a parent or guardian if the person is under the age of 18, attempt to purchase adult-use cannabis flower, adult-use cannabis products, lower-potency hemp edibles, or hemp-derived consumer products under the direct supervision of a law enforcement officer or an employee of the City.
3. Any failures under this section are basis for enforcement action and must be reported to the OCM.

3-11-8 RETAIL HOURS OF OPERATION.

1. Cannabis Retailers are limited to retail sale of cannabis, cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products from 10:00 a.m. to 9:00 p.m. daily.

3-11-9 TEMPORARY CANNABIS EVENTS

1. License/Permit Required. A license/permit is required to be issued and approved by the City prior to holding a Temporary Cannabis Event held by a licensed Cannabis Event Organizer, as defined and provided for in Minnesota Statutes, Chapter 342.
2. Registration & Application Procedure. A registration fee, as established in the City's fee schedule, shall be charged to applicants for Temporary Cannabis Event permits/licenses.
3. Application Submittal & Review. An applicant must submit an application for City approval of a temporary cannabis event permit on a form provided by the City administrator. The application may be amended from time to time but shall include or be accompanied by:

- i. Full name of the property owner and applicant;
 - ii. Address, email address, and telephone number of the applicant;
 - iii. Location, hours, and estimated attendance of the event;
 - iv. the application fee per the City's fee schedule;
 - v. a copy of the OCM cannabis event license application, submitted pursuant to 342.39 subd. 2.
4. The application shall be submitted to the city administrator, or other designee for review. The application will be considered complete when the application form is submitted with all of the required information included and application fee paid. If the submitted application is incomplete, the city administrator shall return the application to the applicant with the notice of deficiencies.
 5. Once an application is considered complete, the designee shall inform the applicant as such, process the application fees, and forward the application to the city council for approval or denial.
 6. The application fee shall be non-refundable once processed.
 7. A request for a Temporary Cannabis Event permit/license that meets the requirements of this Section shall be approved.
 8. A request for a Temporary Cannabis Event that does not meet the requirements of this Section shall be denied. The City shall notify the applicant of the standards not met and basis for denial.
 9. Temporary cannabis events are prohibited on City property including all parks.
 10. Temporary cannabis events shall only be held between the hours of 10:00 a.m. and 9:00 p.m.
 11. Pursuant to Minnesota Statutes, section 342.40, subd. 8, the City prohibits on-site consumption of cannabis and hemp products at temporary cannabis events.

3-11-10 CANNABIS BUSINESS COMPLAINTS

1. The City Administrator is authorized to make complaints to the OCM related to cannabis businesses the City believes is in violation of the act or the administrative rules adopted pursuant thereto. The City Administrator is also authorized to file a complaint against a cannabis business that poses an immediate threat to the health or safety of the public and request immediate action by the OCM.

3-11-11 PENALTIES ADMINISTRATION AND ENFORCEMENT

1. Any violation of the provisions of this Chapter or failure to comply with any of its requirements constitutes a misdemeanor and is punishable as defined by law. Each day each violation continues or exists, constitutes a separate offense. Violations of this Chapter may also be addressed under City Code, Title 1 Chapter 11 – Administrative Citations.

3-11-12 SEVERABILITY

1. If any section, clause, provision, or portion of this Chapter is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Chapter shall not be affected thereby.

SECTION 2. INTERIM ORDINANCE TERMINATION. Upon the Effective Date of this Ordinance, Ordinance No. 23-01 Interim Ordinance shall automatically terminate.

SECTION 3. EFFECTIVE DATE. This ordinance shall take effect on January 1, 2025 following its passage and publication in accordance with state law.

Adopted by the Lauderdale City Council this 10th day of December, 2024.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator-Clerk

Published by title and summary in the Roseville Review this 13th day of December, 2024.

CITY OF LAUDERDALE

RESOLUTION NO. 121024A

RESOLUTION AUTHORIZING PUBLICATION OF
ORDINANCE NO. 24-03 BY TITLE AND SUMMARY

WHEREAS, the city council of the city of Lauderdale has adopted Ordinance No. 24-03, an ordinance repealing Title 3, Chapter 11 and adopting a new Chapter 11 of the city code regarding the regulation of cannabis businesses; and

WHEREAS, Minnesota Statutes, section 412.191, subd. 4, allows publication by title and summary in the case of lengthy ordinances or those containing charts or maps; and

WHEREAS, the ordinance is eight pages in length; and

WHEREAS, the city council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Lauderdale that the city clerk shall cause the following summary of Ordinance No. 24-03 to be published in the city's official newspaper in lieu of the entire ordinance:

Public Notice

On December 10, 2024, the city council of the city of Lauderdale adopted Ordinance No. 24-03, an ordinance repealing Title 3, Chapter 11 and adopting a new Chapter 11 of the city code regarding the regulation of cannabis businesses. This ordinance constitutes the local regulations applicable to cannabis businesses in Lauderdale following the state's legalization of the use of cannabis in 2023. The ordinance provides for city registration of licensed cannabis businesses and enforcement of regulations related thereto; establishes a maximum of one retail cannabis business within the city unless the number of registrations in Ramsey County meets the statutory threshold first; establishes a buffer of 250 feet between cannabis businesses; limits the hours of operation of retail businesses from 10:00 am to 9:00 pm daily; prohibits temporary cannabis events on city-owned property and prohibits on-site consumption at all such events; generally allows cannabis businesses to locate in the zoning districts in which similar non-cannabis businesses are allowed and provides for the maximum registration fees and fines for violations

of the regulations allowed by state law. This public notice is intended only to summarize the ordinance. The full text of the ordinance is available for inspection at Lauderdale city hall during regular business hours and has been posted to the city's website.

BE IT FURTHER RESOLVED by the city council of the city of Lauderdale that the city administrator-clerk keep a copy of the ordinance in her office at city hall for public inspection and that she post a full copy of the ordinance in a public place within the city.

Dated: December 10, 2024.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator-Clerk

Published in the Roseville Review this 13th day of December, 2024.

**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent	_____
Public Hearing	_____ <u>X</u> _____
Discussion	_____ <u>X</u> _____
Action	_____ <u>X</u> _____
Resolution	_____ <u>X</u> _____
Work Session	_____

Meeting Date December 10, 2024

ITEM NUMBER Special Assess. Resolution

STAFF INITIAL _____



APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Each year the city must submit a resolution to Ramsey County certifying special assessments for the year. This year the City has one special assessment for unpaid tree removal services. Prior to adopting the resolution, the City Council shall hold a public hearing in the event the owner or their representative would like to contest the special assessment.

STAFF RECOMMENDATION:

The Council adopts Resolution No. 121024B—A Resolution Adopting and Certifying Liens for Delinquent Utilities and Unpaid Services.

RESOLUTION NO. 121024B

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**A RESOLUTION ADOPTING AND CERTIFYING LIENS
FOR DELINQUENT UTILITIES AND UNPAID SERVICES**

WHEREAS, pursuant to proper notice, the City Council has met, heard, and passed upon all objections to the proposed liens for unpaid charges for delinquent utility bills and unpaid service charges; and

WHEREAS, City staff has worked diligently to collect unpaid charges but despite such efforts, certain charges remain unpaid.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lauderdale, Minnesota, as follows:

1. Such proposed liens for unpaid charges, as shown on the copy of the certification roll attached hereto and made a part hereof as Exhibit "A" are hereby accepted and shall constitute liens against the lands therein named.
2. Such liens shall be certified to Ramsey County for payment in one installment with the 2025 property taxes at eight percent interest.
3. The City Administrator shall transmit a certified copy of the certification roll to the Ramsey County Auditor prior to December 30, 2024, to be extended on the property tax list of Ramsey County for the parcels identified therein and such liens shall be certified to and be collected and paid over in the same manner as property taxes due and payable in the year 2025.

Adopted by the City Council of the City of Lauderdale on this 10th day of December, 2024.

Mary Gaasch
Mayor

ATTEST:

Heather Butkowski
City Administrator

EXHIBIT A

<u>OWNER NAME</u>	<u>PID</u>	<u>AMOUNT DUE</u>	<u>INTEREST RATE</u>
Thomas W. Johnston	17.29.23.31.0066	\$4,025.00	8 percent

City of Lauderdale

1891 Walnut Street
Lauderdale, MN 55113
Tel: 651-792-7650
Fax: 651-631-2066

Invoice/Utility Bill

Invoice #24-31
DATE: 7/15/2024

To: Thomas Johnston
1852 Carl Street
Lauderdale, MN 55113

Also mailed to PO Box 517, Chama, NM 87520-0517

	DESCRIPTION	AMOUNT
	Abatement of three dead/diseased trees at 1852 Carl Street Administrative Fee ** If you would like to work out a payment plan, please contact City Administrator Heather Butkowski at 651-792-7657.	\$4,000.00 \$25.00
	TOTAL DUE	\$4,025.00

Payable within 30 days.
Please pay the amount listed above
Please make checks payable to the City of Lauderdale.
Any unpaid amount will be assessed to next year's property taxes.

THANK YOU



... the preferred service

7700 110th Street South • Cottage Grove, MN 55016
(651) 459-5007 • rodney.r.mead@gmail.com

STATE-OF-THE-ART TREE CARE

- Quality Tree & Shrub Pruning
- Tree & Stump Removal
- Tree & Shrub Planting
- Fertilization, Disease Control
- Consultation & Diagnosis
- Cabling & Bracing Damaged Trees
- Brush Chipping & Firewood

Proposal Submitted To :

NAME City of Landerdale
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 TELEPHONE _____

Work To Be Performed At :

NAME _____
 ADDRESS 1852 Carl st
 CITY Landerdale STATE _____ ZIP _____
 TELEPHONE _____

	- Remove large front dead maple - haul away brush and wood	2,900.00
	- remove 2 dead Ash - haul away brush and wood	1,100.00

Special Instructions :

Subtotal _____
 Sales Tax _____
 TOTAL _____

PLEASE PAY FROM THIS STATEMENT. NO OTHER STATEMENT WILL BE SENT.

Proposal Includes:

Material and labor as required in accordance with above specification. Work is to be performed by Arborists who through related training and on-the-job experience are familiar with techniques and hazards of this work including trimming, maintenance, repair or removal and the equipment used in such operations. This type of work is a potentially hazardous occupation and is to be undertaken only with trained personnel, all of whom are covered with worker's compensation, property damage and public liability insurance.

Acceptance of Proposal:

Customer signature constitutes acceptance of this proposal including authorization to perform described work and agreement to pay according to terms written hereon. Blue Chip employees will exercise reasonable care when working on your property, however, due to the weight of equipment that may be used, Blue Chip cannot be responsible for damage to lawns, driveways, asphalt, etc. Minor lawn damage is common during tree removal due to fallen branches/trunk.

Thank You Rod Mead 5-14-24 X _____
 Blue Chip Representative Date Customer Signature Date

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	December 10, 2024	Agenda Item	Budget and Levy
---------------------	-------------------	--------------------	-----------------

Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input checked="" type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Included with this memo are the 2025 General Fund and Special Revenue Fund budgets and the 2025-2034 Capital Improvement Plan. These items will be formatted into a budget book that staff will distribute in a couple of weeks.

At the previous meeting, the City Council held the Truth-in-Taxation public hearing required by statute. Unless there are recommended changes, the only remaining items are to adopt the levy and budget resolutions with the following motions.

STAFF RECOMMENDATION:

Motion to adopt Resolution 121024C—A Resolution Adopting the 2025 Final Property Tax Levy.

Motion to adopt Resolution 121024D—A Resolution Adopting the 2025 Final Budget and Establishing Fund Appropriations.

RESOLUTION NO. 121024C

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

ADOPTING THE 2025 FINAL PROPERTY TAX LEVY

WHEREAS, the City annually adopts an operating levy for the coming year in accordance with Minnesota Statutes; and

WHEREAS, Minnesota Statutes 275.065, Subdivision 1 requires cities to certify the final property tax levy to the county auditor on or before five working days after December 20.

NOW, THEREFORE BE IT RESOLVED, that:

Section 1: The final 2025 levy to be certified to the Ramsey County Auditor of \$1,225,700, inclusive of anticipated fiscal disparities revenue, is hereby established as the maximum possible levy for property tax payable in 2025.

Section 2: The City pledges \$68,117.69 from Fund 414 Development to pay the GO Improvement 2019A debt levy and the debt levy amount is reduced to zero.

Adopted by the City of Lauderdale this 10th day of December, 2024.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator

RESOLUTION NO. 121024D

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**ADOPTING THE 2025 FINAL BUDGET AND
ESTABLISHING FUND APPROPRIATIONS**

WHEREAS, the City Council has met specifically for the purpose of discussion on the 2025 budget; and

WHEREAS, estimated December 31, 2024, fund balances are sufficient to meet approved expenditures for fiscal year 2023.

NOW, THEREFORE BE IT RESOLVED,

Section 1. That the City of Lauderdale 2025 expense budget is hereby approved in accordance with State Statute as follows:

General	\$1,941,232
Special Revenue	\$ 91,312
Debt Service	\$ 116,500

Section 2. That the following financial plan for fiscal year 2025 is hereby approved for expenditures in each of the funds as follows:

Capital Projects	\$ 182,438
Enterprise	\$ 775,854

Section 3. Maximum appropriations may be increased if and when additional revenues are anticipated or received.

Adopted by the City of Lauderdale this 10th day of December, 2024.

Mary Gaasch, Mayor

ATTEST:

Heather Butkowski, City Administrator



CITY OF LAUDERDALE

BUDGET

2025

Adoption December 10, 2024

CITY OF LAUDERDALE
ANNUAL BUDGET
FOR FISCAL YEAR BEGINNING
JANUARY 1, 2025

DIRECTORY OF OFFICIALS

Mary Gaasch	Mayor
Jeff Dains	Councilmember
Sharon Kelly	Councilmember
Duane Pulford	Councilmember
Evan Sayre	Councilmember

Heather Butkowski, City Administrator

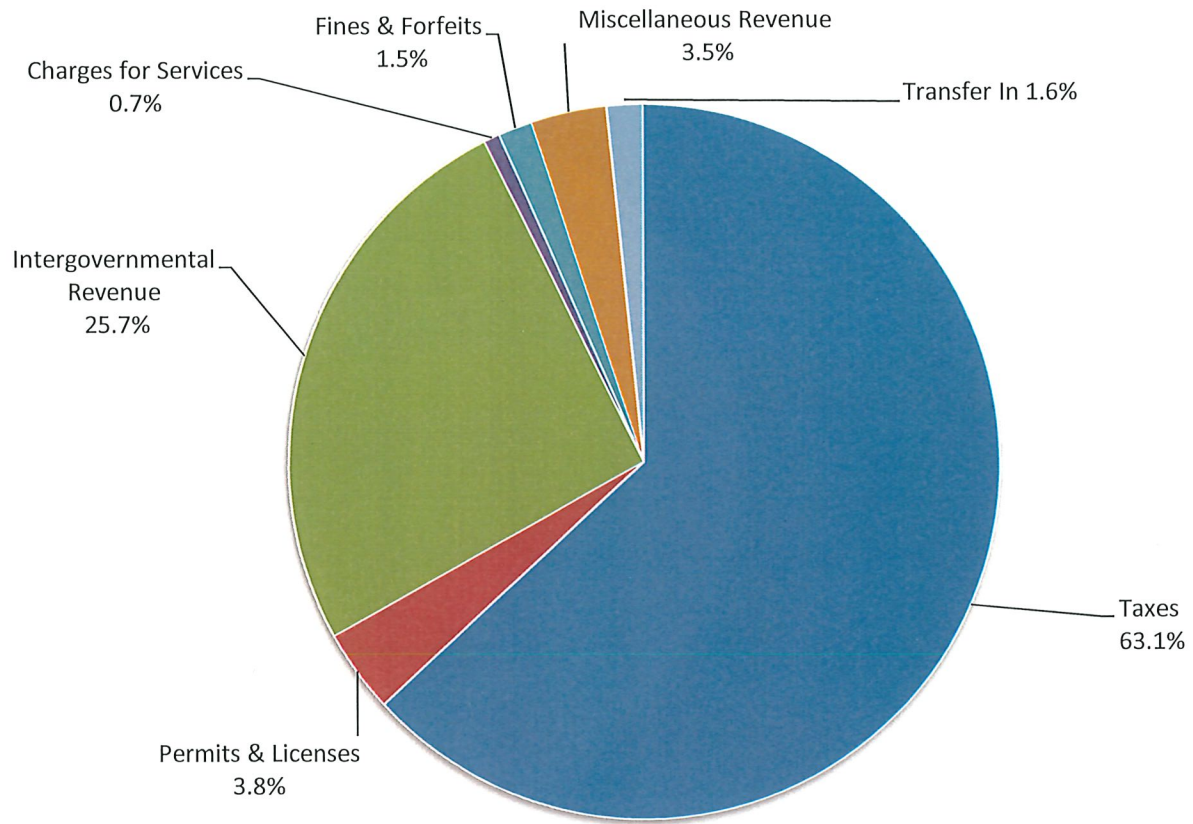
Jim Bownik, Assistant to the City Administrator

Miles Cline, Deputy City Clerk-Treasurer

Gordy Beck, Public Works Maintenance

Tom Douvier, Public Works Maintenance

CITY OF LAUDERDALE 2025 BUDGET REVENUES



Revenues

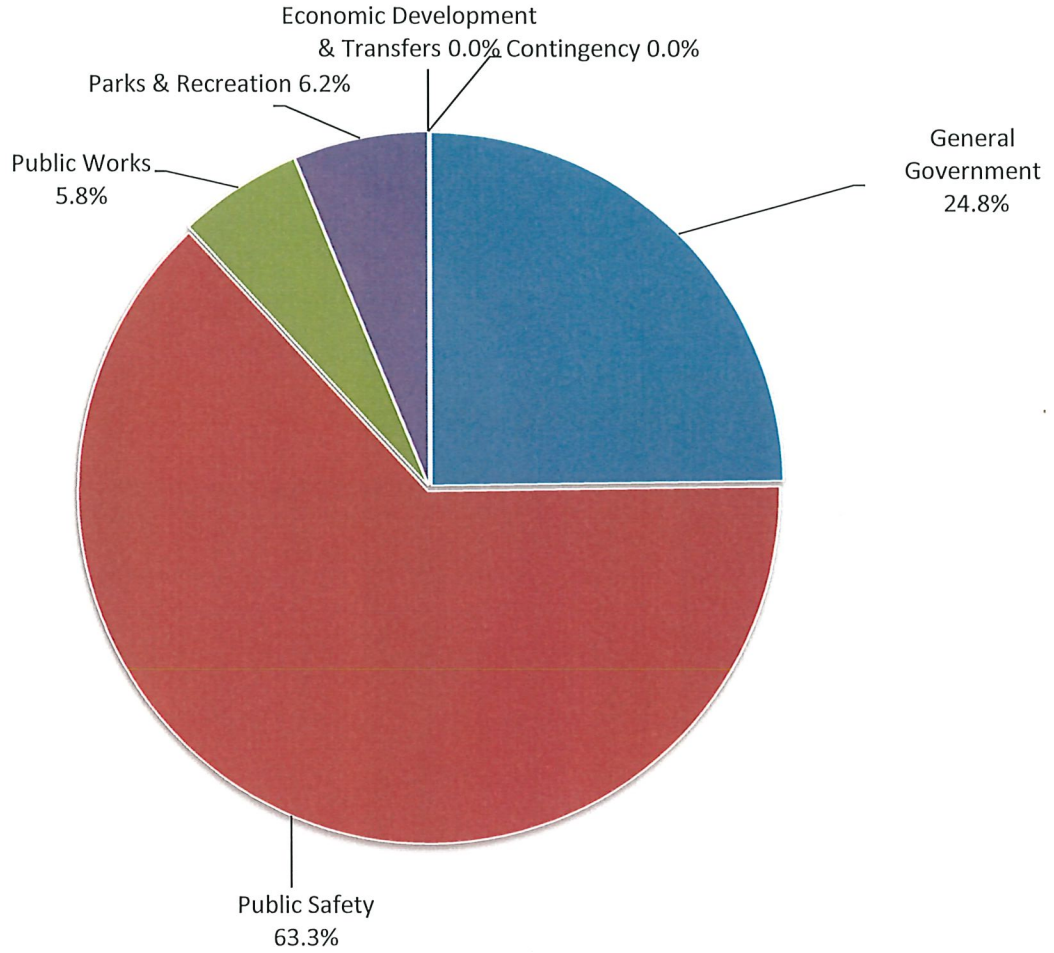
Taxes	\$ 1,225,700
Permits & Licenses	\$ 73,100
Intergovernmental Revenue	\$ 499,675
Charges for Services	\$ 14,100
Fines & Forfeits	\$ 30,000
Miscellaneous Revenue	\$ 67,497
Transfer In	\$ 31,160

CITY OF LAUDERDALE
GENERAL FUND REVENUES
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-00000-410-31010	CURRENT AD VALOREM TAXES	\$ 865,132	\$ 979,220	\$ 1,067,826
101-00000-410-31020	DELINQUENT AD VALOREM TAXES	\$ 1,124	\$ -	\$ -
101-00000-410-31400	FISCAL DISPARITIES	\$ 129,460	\$ 130,959	\$ 157,874
101-00000-410-31055	EXCESS TAX INCREMENT	\$ -	\$ -	\$ -
101-00000-410-31900	PENALTIES AND INTEREST TAXES	\$ 1,822	\$ -	\$ -
	TAXES	\$ 997,538	\$ 1,110,179	\$ 1,225,700
101-00000-410-32110	LIQUOR LICENSES	\$ -	\$ 150	\$ 150
101-00000-410-32180	TOBACCO LICENSES	\$ 200	\$ 400	\$ 400
101-00000-410-32190	OTHER BUSINESS LICENSES	\$ 3,700	\$ 3,500	\$ 3,500
101-00000-410-32240	ANIMAL LICENSES	\$ 150	\$ 100	\$ 50
101-00000-420-32210	BUILDING PERMITS	\$ 35,909	\$ 36,000	\$ 36,000
101-00000-420-32230	PLUMBING & HEATING PERMITS	\$ 13,714	\$ 10,000	\$ 12,000
101-00000-420-32270	RENTAL HOUSING LICENSES	\$ 22,037	\$ 8,500	\$ 21,000
101-00000-430-32261	EXCAVATING PERMITS	\$ -	\$ -	\$ -
	PERMITS & LICENSES	\$ 75,710	\$ 58,650	\$ 73,100
101-00000-410-33401	LOCAL GOVERNMENT AID	\$ 477,461	\$ 499,470	\$ 499,675
101-00000-410-33422	OTHER STATE GRANTS & AIDS (\$98,329)	\$ 98,329	\$ 67,169	\$ -
101-00000-410-33423	OTHER GRANTS & AIDS	\$ 247,803	\$ -	\$ -
	INTERGOVERNMENTAL REVENUE	\$ 823,593	\$ 566,639	\$ 499,675
101-00000-410-34101	CITY HALL RENT	\$ 3,222	\$ 4,000	\$ 3,500
101-00000-410-34103	ZONING & SUBDIVISION FEES	\$ 5,070	\$ 1,000	\$ 1,000
101-00000-410-34108	ADMINISTRATIVE FEES	\$ 895	\$ 500	\$ 500
101-00000-420-34104	PLAN REVIEW FEES	\$ 18,250	\$ 7,500	\$ 8,500
101-00000-410-34105	SALE OF MAPS & PUBLICATIONS	\$ -	\$ -	\$ -
101-00000-420-34202	SPECIAL FIRE PROTECTION SERVICES	\$ -	\$ -	\$ -
101-00000-420-34206	MOWING & GARBAGE CLEANUP	\$ -	\$ -	\$ -
101-00000-430-34303	SNOW REMOVAL CHARGES	\$ -	\$ -	\$ -
101-00000-450-34780	PARK SHELTER FEES	\$ 325	\$ 250	\$ 300
101-00000-450-34920	MERCHANDISE SALES	\$ 401	\$ 300	\$ 300
	CHARGES FOR SERVICES	\$ 28,162	\$ 13,550	\$ 14,100

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-00000-420-35101	COURT FINES & ADMINISTRATIVE PENALTIES	\$ 25,702	\$ 25,000	\$ 30,000
101-00000-420-35200	FORFEITED & SEIZED ASSETS	\$ 500	\$ -	\$ -
	FINES & FORFEITS	\$ 26,202	\$ 25,000	\$ 30,000
101-00000-410-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 4,375	\$ 4,000	\$ 7,000
101-00000-410-36102	PENALTIES & INTEREST	\$ 273	\$ -	\$ 497
101-00000-410-36200	OTHER MISCELLANEOUS REVENUE	\$ 18,377	\$ -	\$ 1,000
101-00000-410-36210	INTEREST ON INVESTMENTS	\$ 48,599	\$ 15,000	\$ 55,000
101-00000-410-36211	INTEREST ON INVESTMENTS (BANK)	\$ 728	\$ 1,500	\$ -
101-00000-410-36215	OTHER FEES (CREDIT CARD)	\$ -	\$ -	\$ -
101-00000-420-36260	SURCHARGES COLLECTED	\$ 1,495	\$ 2,000	\$ 2,000
101-00000-410-36230	CONTRIBUTIONS & DONATIONS (NON COMM E)	\$ -	\$ -	\$ -
101-00000-450-36230	CONTRIBUTIONS & DONATIONS (COMM EVENT)	\$ 390	\$ -	\$ 2,000
	MISCELLANEOUS REVENUE	\$ 74,237	\$ 22,500	\$ 67,497
101-00000-410-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
101-00000-410-39200	TRANSFER IN (PUBLIC SAFETY AID)	\$ (0)	\$ -	\$ 31,160
	OTHER SOURCES	\$ (0)	\$ -	\$ 31,160
	TOTAL GENERAL FUND REVENUE	\$ 2,025,442	\$ 1,796,518	\$ 1,941,232
	REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ -	\$ -
	FUND BALANCE - January 1	\$ 891,324	\$ 1,056,254	\$ 1,056,254
	FUND BALANCE - December 31	<u>\$ 1,056,254</u>	<u>\$ 1,056,254</u>	<u>\$ 1,056,254</u>

CITY OF LAUDERDALE 2025 BUDGET EXPENDITURES



Expenditures

Legislative	\$ 27,592
City Administration	\$ 333,747
Elections	\$ 22,934
Public Safety	\$ 1,147,987
Legal	\$ 20,200
General Government Buildings	\$ 31,550
Public Works	\$ 104,370
Planning, Zoning, Inspections	\$ 45,205
Street Lighting	\$ 7,300
Building Inspections	\$ 80,319
Parks & Recreation	\$ 120,028
Contingency	\$ -
Transfer	\$ -

CITY OF LAUDERDALE
GENERAL FUND EXPENSE SUMMARY
2025

Department Number	Title	2023 Actual	2024 Adopted	2025 Proposed
41110	LEGISLATIVE	\$ 29,310	\$ 25,593	\$ 27,592
41320	CITY ADMINISTRATION	\$ 302,936	\$ 283,359	\$ 333,747
41410	ELECTIONS	\$ 21,347	\$ 41,733	\$ 22,934
41610	LEGAL	\$ 23,952	\$ 19,200	\$ 20,200
41910	PLANNING	\$ 32,042	\$ 37,107	\$ 45,205
41940	GENERAL GOVERNMENT BUILDINGS	\$ 32,599	\$ 31,350	\$ 31,550
	GENERAL GOVERNMENT	\$ 442,186	\$ 438,342	\$ 481,228
42100	PUBLIC SAFETY	\$ 950,710	\$ 1,076,354	\$ 1,147,987
42400	BUILDING INSPECTIONS	\$ 87,444	\$ 51,679	\$ 80,319
	PUBLIC SAFETY	\$ 1,038,153	\$ 1,128,033	\$ 1,228,306
43121	PUBLIC WORKS	\$ 142,700	\$ 102,093	\$ 104,370
43160	STREET LIGHTING	\$ 7,221	\$ 6,200	\$ 7,300
	PUBLIC WORKS	\$ 149,920	\$ 108,293	\$ 111,670
45200	PARKS & RECREATION	\$ 122,339	\$ 121,850	\$ 120,028
46500 / 49200	ECONOMIC DEVELOPMENT / CONTINGENCY	\$ 425	\$ -	\$ -
49300	OTHER FINANCING USES	\$ 149,957	\$ -	\$ -
	OTHER	\$ 272,721	\$ 121,850	\$ 120,028
TOTAL EXPENDITURES		\$ 1,902,980	\$ 1,796,518	\$ 1,941,232

CITY OF LAUDERDALE
 LEGISLATIVE
 2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-41110-410-41030	PART TIME EMPLOYEES	\$ 16,500	\$ 16,500	\$ 16,500
101-41110-410-41220	FICA	\$ 1,023	\$ 1,023	\$ 1,023
101-41110-410-41225	MEDICARE	\$ 240	\$ 239	\$ 239
101-41110-410-41510	WORKERS COMPENSATION INSURANCE	\$ 49	\$ 41	\$ 41
	PERSONNEL	\$ 17,811	\$ 17,803	\$ 17,803
101-41110-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41110-410-42110	GENERAL SUPPLIES	\$ 176	\$ 50	\$ 50
101-41110-410-42115	MEETINGS	\$ 54	\$ 100	\$ 100
101-41110-410-42410	MINOR TOOLS & EQUIPMENT	\$ -	\$ -	\$ -
	SUPPLIES	\$ 230	\$ 150	\$ 150
101-41110-410-43140	TRAINING & EDUCATION	\$ 2,160	\$ 1,500	\$ 2,300
101-41110-410-43310	TRAVEL EXPENSE	\$ 4,826	\$ 1,200	\$ 1,000
101-41110-410-43510	LEGAL NOTICES & PUBLISHING	\$ 139	\$ 350	\$ 200
101-41110-410-43610	INSURANCE & BONDS	\$ 51	\$ 50	\$ 50
101-41110-410-44330	DUES & SUBSCRIPTIONS	\$ 4,093	\$ 4,540	\$ 6,089
	OTHER SERVICES & CHARGES	\$ 11,269	\$ 7,640	\$ 9,639
101-41110-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 29,310	\$ 25,593	\$ 27,592

NOTES:

Dues include Metro Cities, League of Minnesota Cities, Mayor's Association, RC League of Local Governments, Suburban Rate Authority, and MN Small Cities.

CITY OF LAUDERDALE
CITY ADMINISTRATION
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-41320-410-41010	FULL TIME EMPLOYEES	\$ 154,137	\$ 159,625	\$ 181,279
101-41320-410-41020	OVERTIME	\$ -	\$ -	\$ -
101-41320-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-41320-410-41210	PERA	\$ 11,553	\$ 11,972	\$ 13,596
101-41320-410-41220	FICA	\$ 9,695	\$ 9,897	\$ 11,239
101-41320-410-41225	MEDICARE	\$ 2,267	\$ 2,315	\$ 2,629
101-41320-410-41250	DEFERRED COMPENSATION	\$ 765	\$ 775	\$ 1,000
101-41320-410-41310	HEALTH INSURANCE	\$ 23,285	\$ 21,886	\$ 24,904
101-41320-410-41320	DENTAL INSURANCE	\$ 435	\$ 420	\$ 500
101-41320-410-41330	LIFE INSURANCE	\$ 929	\$ 1,050	\$ 1,050
101-41320-410-41340	DISABILITY INSURANCE	\$ 769	\$ 700	\$ 800
101-41320-410-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-41320-410-41510	WORKERS COMPENSATION INSURANCE	\$ 1,401	\$ 1,277	\$ 1,450
	PERSONNEL	\$ 205,235	\$ 209,917	\$ 238,447
101-41320-410-42010	OFFICE SUPPLIES	\$ 642	\$ 600	\$ 600
101-41320-410-42020	COMPUTER SUPPLIES	\$ -	\$ 100	\$ 100
101-41320-410-42030	PRINTED FORMS	\$ 6,028	\$ 5,000	\$ 5,500
101-41320-410-42110	GENERAL SUPPLIES	\$ 314	\$ 500	\$ 500
101-41320-410-42115	MEETINGS	\$ -	\$ -	\$ -
101-41320-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
101-41320-410-42420	MINOR COMPUTER EQUIPMENT	\$ 1,232	\$ 1,000	\$ 1,800
	SUPPLIES	\$ 8,216	\$ 7,200	\$ 8,500
101-41320-410-43030	AUDITING & ACCOUNTING SERVICES	\$ 27,230	\$ 25,000	\$ 30,000
101-41320-410-43090	EXPERT & PROFESSIONAL SERVICES (IT)	\$ 38,288	\$ 19,542	\$ 35,000
101-41320-410-43140	TRAINING & EDUCATION	\$ 1,853	\$ 1,000	\$ 1,500
101-41320-410-43220	POSTAGE	\$ 1,896	\$ 3,000	\$ 2,000
101-41320-410-43250	OTHER COMMUNICATIONS (WEBSITE)	\$ 3,269	\$ 3,000	\$ 3,600
101-41320-410-43310	TRAVEL EXPENSE	\$ 736	\$ 1,000	\$ 750
101-41320-410-43510	LEGAL NOTICES & PUBLISHING	\$ 1,041	\$ 500	\$ 750
101-41320-410-43610	INSURANCE & BONDS	\$ 1,961	\$ 1,300	\$ 2,000
101-41320-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41320-410-44160	RENTS & LEASES	\$ 2,573	\$ 2,700	\$ 2,700
101-41320-410-44325	BANK FEES & CHARGES	\$ 2,298	\$ 2,000	\$ 200
101-41320-410-44330	DUES & SUBSCRIPTIONS	\$ 7,806	\$ 6,700	\$ 7,800
101-41320-410-44370	MISCELLANEOUS CHARGES	\$ 533	\$ 500	\$ 500
	OTHER SERVICES & CHARGES	\$ 89,485	\$ 66,242	\$ 86,800
101-41320-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 302,936	\$ 283,359	\$ 333,747

NOTES

Dues includes MCFOA, MGFOA, MCMA, APMP, MAMA, PSHRA, Costco, ICMA, StarTrib, Press, Notary, RC GIS, Springbrook

CITY OF LAUDERDALE
ELECTIONS
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-41410-410-41010	FULL TIME EMPLOYEES	\$ 15,509	\$ 14,140	\$ -
101-41410-410-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-41410-410-41210	PERA	\$ 1,025	\$ 1,061	\$ -
101-41410-410-41220	FICA	\$ 859	\$ 877	\$ -
101-41410-410-41225	MEDICARE	\$ 201	\$ 205	\$ -
101-41410-410-41250	DEFERRED COMPENSATION	\$ 100	\$ 120	\$ -
101-41410-410-41310	HEALTH INSURANCE	\$ 2,171	\$ 2,093	\$ -
101-41410-410-41320	DENTAL INSURANCE	\$ 51	\$ 50	\$ -
101-41410-410-41330	LIFE INSURANCE	\$ 57	\$ 70	\$ -
101-41410-410-41340	DISABILITY INSURANCE	\$ 71	\$ 70	\$ -
101-41410-410-41510	WORKERS COMPENSATION INSURANCE	\$ 125	\$ 113	\$ -
	PERSONNEL	\$ 20,169	\$ 18,799	\$ -
101-41410-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41410-410-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
101-41410-410-42410	MINOR EQUIPMENT & TOOLS	\$ 1,178	\$ 1,694	\$ 1,694
	SUPPLIES	\$ 1,178	\$ 1,694	\$ 1,694
101-41410-410-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
101-41410-410-44370	MISCELLANEOUS CHARGES (RC CONTRACT)	\$ -	\$ 21,240	\$ 21,240
	OTHER SERVICES & CHARGES	\$ -	\$ 21,240	\$ 21,240
101-41410-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 21,347	\$ 41,733	\$ 22,934

CITY OF LAUDERDALE
LEGAL
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-41610-410-43040	LEGAL SERVICES - CIVIL PROCESS	\$ 11,927	\$ 8,000	\$ 9,000
101-41610-410-43045	LEGAL SERVICES - PROSECUTION	\$ 12,025	\$ 11,200	\$ 11,200
	OTHER SERVICES & CHARGES	\$ 23,952	\$ 19,200	\$ 20,200
TOTAL EXPENDITURES		<u>\$ 23,952</u>	<u>\$ 19,200</u>	<u>\$ 20,200</u>

CITY OF LAUDERDALE
 PLANNING, ZONING & INSPECTIONS
 2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-41910-410-41010	FULL TIME EMPLOYEES	\$ 18,529	\$ 19,175	\$ 27,188
101-41910-410-41210	PERA	\$ 1,390	\$ 1,438	\$ 2,039
100-41910-410-41220	FICA	\$ 1,167	\$ 1,189	\$ 1,686
101-41910-410-41225	MEDICARE	\$ 273	\$ 278	\$ 394
101-41910-410-41250	DEFERRED COMPENSATION	\$ 88	\$ 100	\$ 150
101-41910-410-41310	HEALTH INSURANCE	\$ 3,026	\$ 2,900	\$ 3,605
101-41910-410-41320	DENTAL INSURANCE	\$ 77	\$ 75	\$ 100
101-41910-410-41330	LIFE INSURANCE	\$ 131	\$ 75	\$ 200
101-41910-410-41340	DISABILITY INSURANCE	\$ 92	\$ 54	\$ 100
101-41910-410-41510	WORKERS COMPENSATION INSURANCE	\$ 168	\$ 153	\$ 218
	PERSONNEL	\$ 24,941	\$ 25,437	\$ 35,680
101-41910-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-41910-410-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-41910-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 3,564	\$ 8,000	\$ 6,000
101-41910-410-43091	ESCROW ACTIVITY	\$ -	\$ -	\$ -
101-41910-410-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-41910-410-43220	POSTAGE	\$ -	\$ 450	\$ -
101-41910-410-43610	INSURANCE & BONDS	\$ 3,308	\$ 3,000	\$ 3,300
101-41910-410-44330	DUES AND SUBSCRIPTIONS	\$ 229	\$ 220	\$ 225
	OTHER SERVICES & CHARGES	\$ 7,101	\$ 11,670	\$ 9,525
TOTAL EXPENDITURES		\$ 32,042	\$ 37,107	\$ 45,205

CITY OF LAUDERDALE
GENERAL GOVERNMENT BUILDINGS
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-41940-410-42110	GENERAL SUPPLIES	\$ 1,518	\$ 1,300	\$ 1,300
101-41940-410-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-41940-410-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 1,518	\$ 1,300	\$ 1,300
101-41940-410-43090	EXPERT & PROFESSIONAL SERVICES	\$ 1,787	\$ 1,000	\$ 2,000
101-41940-410-43210	TELEPHONE & TELEGRAPH	\$ 1,987	\$ 1,900	\$ 2,000
101-41940-410-43250	OTHER COMMUNICATIONS (INTERNET)	\$ 4,956	\$ 5,200	\$ 5,000
101-41940-410-43610	INSURANCE & BONDS	\$ 9,159	\$ 8,000	\$ 8,500
101-41940-410-43810	ELECTRIC UTILITIES	\$ 2,991	\$ 3,000	\$ 3,000
101-41940-410-43820	WATER UTILITIES	\$ 390	\$ 350	\$ 350
101-41940-410-43830	GAS UTILITIES	\$ 3,067	\$ 4,100	\$ 3,200
101-41940-410-43840	REFUSE DISPOSAL	\$ 5,171	\$ 5,500	\$ 5,200
101-41940-410-43850	SEWER UTILITIES	\$ -	\$ -	\$ -
101-41940-410-44010	BUILDING MAINTENANCE	\$ 1,572	\$ 1,000	\$ 1,000
101-41940-410-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
101-41940-410-44160	RENTS & LEASES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 31,081	\$ 30,050	\$ 30,250
101-41940-410-45700	OFFICE FURNITURE & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 32,599	\$ 31,350	\$ 31,550

CITY OF LAUDERDALE
PUBLIC SAFETY
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-42100-420-43100	DISPATCH	\$ 5,915	\$ 6,716	\$ 7,642
101-42100-420-43110	POLICE CONTRACT	\$ 860,310	\$ 983,765	\$ 1,052,453
101-42100-420-44370	MISCELLANEOUS CHARGES (NYFS)	\$ 5,263	\$ 5,500	\$ 5,510
101-42220-420-43120	FIRE CONTRACT	\$ 79,222	\$ 80,373	\$ 82,382
101-42220-420-43125	FIRE CALLS & INSPECTIONS	\$ -	\$ -	\$ -
101-42200-420-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 950,710	\$ 1,076,354	\$ 1,147,987
101-42220-420-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 950,710	\$ 1,076,354	\$ 1,147,987

CITY OF LAUDERDALE
BUILDING INSPECTIONS
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-42400-420-41010	FULL TIME EMPLOYEES	\$ 11,024	\$ 11,363	\$ 15,606
101-42400-420-42010	OVERTIME	\$ -	\$ -	\$ -
101-42400-420-41210	PERA	\$ 827	\$ 852	\$ 1,170
101-42400-420-41220	FICA	\$ 692	\$ 705	\$ 968
101-42400-420-41225	MEDICARE	\$ 162	\$ 165	\$ 226
101-42400-420-41250	DEFERRED COMPENSATION	\$ 133	\$ 150	\$ 300
101-42400-420-41310	HEALTH INSURANCE	\$ 2,062	\$ 2,050	\$ 2,809
101-42400-420-41320	DENTAL INSURANCE	\$ 77	\$ 88	\$ 100
101-42400-420-41330	LIFE INSURANCE	\$ 16	\$ 40	\$ 40
101-42400-420-41340	DISABILITY INSURANCE	\$ 61	\$ 75	\$ 75
101-42400-420-41510	WORKERS COMPENSATION INSURANCE	\$ 101	\$ 91	\$ 125
	PERSONNEL	\$ 15,154	\$ 15,579	\$ 21,419
101-42400-420-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-42400-420-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
101-42400-420-43090	EXPERT & PROFESSIONAL SERVICES	\$ 70,758	\$ 35,000	\$ 57,800
101-42400-420-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-42400-420-43220	POSTAGE	\$ -	\$ -	\$ -
101-42400-420-43310	TRAVEL EXPENSES	\$ -	\$ -	\$ -
101-42400-420-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
101-42400-420-43610	INSURANCE & BONDS	\$ 110	\$ 100	\$ 100
101-42400-420-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
101-42400-420-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
101-42400-420-44380	BUILDING PERMIT SURCHARGES	\$ 1,422	\$ 1,000	\$ 1,000
	OTHER SERVICES & CHARGES	\$ 72,290	\$ 36,100	\$ 58,900
TOTAL EXPENDITURES		\$ 87,444	\$ 51,679	\$ 80,319

CITY OF LAUDERDALE
PUBLIC WORKS
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-43121-430-41010	FULL TIME EMPLOYEES	\$ 35,096	\$ 39,207	\$ 40,383
101-43121-430-41020	OVERTIME	\$ 1,712	\$ -	\$ -
101-43121-430-41040	TEMPORARY EMPLOYEES	\$ -	\$ -	\$ -
101-43121-430-41210	PERA	\$ 2,891	\$ 2,941	\$ 3,029
101-43121-430-41220	FICA	\$ 2,862	\$ 2,431	\$ 2,504
101-43131-430-41225	MEDICARE	\$ 669	\$ 610	\$ 586
101-43121-430-41250	DEFERRED COMPENSATION	\$ 7,283	\$ 6,600	\$ 7,160
101-43121-430-41310	HEALTH INSURANCE	\$ 572	\$ 500	\$ 600
101-43121-430-41320	DENTAL INSURANCE	\$ -	\$ -	\$ -
101-43121-430-41330	LIFE INSURANCE	\$ 282	\$ 150	\$ 300
101-43121-430-41340	DISABILITY INSURANCE	\$ 237	\$ 150	\$ 250
101-43121-430-41510	WORKERS COMPENSATION INSURANCE	\$ 2,259	\$ 1,804	\$ 1,858
	PERSONNEL	\$ 53,863	\$ 54,393	\$ 56,670
101-43121-430-42110	GENERAL SUPPLIES	\$ 1,629	\$ 500	\$ 500
101-43121-430-42120	MOTOR FUELS	\$ 4,235	\$ 3,700	\$ 3,200
101-43121-430-42130	LUBRICANTS & ADDITIVES	\$ -	\$ -	\$ -
101-43121-430-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-43121-430-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
101-43121-430-42210	VEHICLE/EQUIPMENT PARTS	\$ 2,696	\$ 1,000	\$ 1,000
101-43121-430-42220	TIRES	\$ 1,486	\$ -	\$ -
101-43121-430-42240	STREET MAINTENANCE MATERIALS	\$ 78	\$ -	\$ -
101-43121-430-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
101-43121-430-42420	MINOR COMPUTER EQUIPMENT	\$ -	\$ -	\$ -
	SUPPLIES	\$ 10,125	\$ 5,200	\$ 4,700
101-43121-430-43030	ENGINEERING	\$ 5,582	\$ 2,000	\$ 1,000
101-43121-430-43090	EXPERT & PROFESSIONAL SERVICES (SNOW)	\$ 44,086	\$ 28,500	\$ 30,000
101-43121-430-43095	TREE TRIMMING AND REMOVAL	\$ 23,870	\$ 10,000	\$ 10,000
101-43121-430-43140	TRAINING & EDUCATION	\$ 520	\$ 500	\$ 500
101-43121-430-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-43121-430-43250	OTHER COMMUNICATION	\$ -	\$ -	\$ -
101-43121-430-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-43121-430-43610	INSURANCE & BONDS	\$ 491	\$ 500	\$ 500
101-43121-430-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-43121-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ 3,901	\$ 1,000	\$ 1,000
101-43121-430-44160	RENTS & LEASES	\$ 125	\$ -	\$ -
101-43121-430-44330	DUES & SUBSCRIPTIONS	\$ -	\$ -	\$ -
101-43121-430-44390	TAXES & LICENSES	\$ 135	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 78,712	\$ 42,500	\$ 43,000
101-43121-430-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 142,700	\$ 102,093	\$ 104,370

CITY OF LAUDERDALE
STREET LIGHTING
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-43160-430-43810	ELECTRIC UTILITIES	\$ 7,221	\$ 6,200	\$ 7,300
101-43160-430-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 7,221	\$ 6,200	\$ 7,300
TOTAL EXPENDITURES		<u>\$ 7,221</u>	<u>\$ 6,200</u>	<u>\$ 7,300</u>

CITY OF LAUDERDALE
PARKS & RECREATION
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-45200-450-41010	FULL TIME EMPLOYEES	\$ 66,756	\$ 77,437	\$ 73,580
101-45200-450-41020	OVERTIME	\$ 2,055	\$ -	\$ -
101-45200-450-41040	TEMPORARY EMPLOYEES	\$ 6,086	\$ 5,500	\$ 6,000
101-45200-450-41210	PERA	\$ 5,242	\$ 5,358	\$ 5,518
101-45200-450-41220	FICA	\$ 5,299	\$ 4,801	\$ 4,934
101-45200-450-41225	MEDICARE	\$ 1,239	\$ 1,200	\$ 1,154
101-45200-450-41250	DEFERRED COMPENSATION	\$ 8,930	\$ 9,000	\$ 8,948
101-45200-450-41310	HEALTH INSURANCE	\$ 5,033	\$ 4,568	\$ 4,950
101-45200-450-41320	DENTAL INSURANCE	\$ 153	\$ 150	\$ 160
101-45200-450-41330	LIFE INSURANCE	\$ 461	\$ 350	\$ 475
101-45200-450-41340	DISABILITY INSURANCE	\$ 408	\$ 350	\$ 425
101-45200-450-41420	UNEMPLOYMENT	\$ -	\$ -	\$ -
101-45200-450-41510	WORKERS COMPENSATION INSURANCE	\$ 2,661	\$ 2,161	\$ 2,219
	PERSONNEL	\$ 104,323	\$ 110,875	\$ 108,363
101-45200-450-42030	PRINTED FORMS	\$ -	\$ -	\$ -
101-45200-450-42110	GENERAL SUPPLIES	\$ 3,458	\$ 1,000	\$ 1,500
101-45200-450-42115	MEETINGS	\$ -	\$ -	\$ -
101-45200-450-42120	MOTOR FUELS	\$ -	\$ -	\$ -
101-45200-450-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
101-45200-450-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
101-45200-450-42220	TIRES	\$ -	\$ -	\$ -
101-45200-450-42230	BUILDING REPAIR SUPPLIES	\$ -	\$ -	\$ -
101-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ 500	\$ 500
101-45200-450-42990	MERCHANDISE FOR RESALE	\$ 945	\$ -	\$ -
	SUPPLIES	\$ 4,403	\$ 1,500	\$ 2,000
101-45200-450-43090	EXPERT & PROFESSIONAL SERVICES	\$ 4,487	\$ 1,000	\$ 1,000
101-45200-450-43130	COMMUNITY EVENTS	\$ 3,175	\$ 2,500	\$ 2,500
101-45200-450-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
101-45200-450-43210	TELEPHONE & TELEGRAPH	\$ -	\$ -	\$ -
101-45200-450-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
101-45200-450-43610	INSURANCE & BONDS	\$ 196	\$ 175	\$ 200
101-45200-450-43810	ELECTRIC UTILITIES	\$ 761	\$ 900	\$ 750
101-45200-450-43820	WATER UTILITIES	\$ 544	\$ 600	\$ 575
101-45200-450-43830	GAS UTILITIES	\$ 533	\$ 700	\$ 640
101-45200-450-43840	REFUSE DISPOSAL	\$ -	\$ -	\$ -
101-45200-450-44010	BUILDING MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44040	VEHICLE/EQUIPMENT MAINTENANCE	\$ -	\$ -	\$ -
101-45200-450-44160	RENTS & LEASES (PORTABLE RESTROOM)	\$ 2,086	\$ 1,800	\$ 2,200
101-45200-450-44382	RECREATION PROGRAMS	\$ 1,831	\$ 1,800	\$ 1,800
	OTHER SERVICES & CHARGES	\$ 13,613	\$ 9,475	\$ 9,665
101-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		\$ 122,339	\$ 121,850	\$ 120,028

CITY OF LAUDERDALE
 ECONOMIC DEVELOPMENT
 2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-46500-462-43090	EXPERT & PROFESSIONAL SERVICES	\$ 425	\$ -	\$ -
101-46500-462-44370	MISCELLANEOUS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 425	\$ -	\$ -
TOTAL EXPENDITURES		<u>\$ 425</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF LAUDERDALE
 MISCELLANEOUS UNALLOCATED EXPENDITURES
 2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-49200-410-48100	CONTINGENCY	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
TOTAL EXPENDITURES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF LAUDERDALE
OTHER FINANCING USES
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
101-49300-410-47200	TRANSFER OUT	\$ 149,957	\$ -	\$ -
	TRANSFERS	\$ 149,957	\$ -	\$ -
TOTAL EXPENDITURES		<u>\$ 149,957</u>	<u>\$ -</u>	<u>\$ -</u>



CITY OF LAUDERDALE
SPECIAL REVENUE FUNDS
DEBT SERVICE FUNDS
CAPITAL FUNDS
ENTERPRISE FUNDS
BUDGET 2025

Adoption December 10, 2024

CITY OF LAUDERDALE
SPECIAL REVENUE FUNDS
2025

Fund	Fund Title	2023 Actual	2024 Adopted	2025 Proposed
226	COMMUNICATIONS	\$ 65,163	\$ 15,400	\$ 12,750
227	RECYCLING	\$ 79,029	\$ 75,338	\$ 81,200
228	AMERICAN RESCUE PLAN ACT	\$ (0)	\$ -	\$ -
	TOTAL REVENUES	\$ 144,192	\$ 90,738	\$ 93,950
226	COMMUNICATIONS	\$ 23,124	\$ 23,767	\$ 13,300
227	RECYCLING	\$ 68,708	\$ -	\$ 78,012
228	AMERICAN RESCUE PLAN ACT	\$ (0)	\$ -	\$ -
	TOTAL EXPENDITURES	\$ 91,832	\$ 23,767	\$ 91,312

CITY OF LAUDERDALE
COMMUNICATIONS
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
226-00000-410-31810	FRANCHISE TAX	\$ 13,581	\$ 15,000	\$ 12,000
226-00000-410-36210	INTEREST ON INVESTMENTS	\$ 1,581	\$ 400	\$ 750
226-00000-000-39200	TRANSFER IN	\$ 50,000	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 65,163</u>	<u>\$ 15,400</u>	<u>\$ 12,750</u>
226-49840-410-41010	FULL TIME EMPLOYEES	\$ 7,746	\$ 7,991	\$ -
226-49840-410-41210	PERA	\$ 581	\$ 599	\$ -
226-49840-410-41220	FICA	\$ 487	\$ 495	\$ -
226-49840-410-41225	MEDICARE	\$ 114	\$ 116	\$ -
226-49840-410-41250	DEFERRED COMPENSATION	\$ 70	\$ 90	\$ -
226-49840-410-41310	HEALTH INSURANCE	\$ 1,430	\$ 1,397	\$ -
226-49840-410-41320	DENTAL INSURANCE	\$ 51	\$ 50	\$ -
226-49840-410-41330	LIFE INSURANCE	\$ 33	\$ 30	\$ -
226-49840-410-41340	DISABILITY INSURANCE	\$ 41	\$ 35	\$ -
226-49840-410-41510	WORKERS COMPENSATION INSURANCE	\$ 71	\$ 64	\$ -
	PERSONNEL	<u>\$ 10,625</u>	<u>\$ 10,867</u>	<u>\$ -</u>
226-49840-410-42010	OFFICE SUPPLIES	\$ -	\$ -	\$ -
226-49840-410-42020	COMPUTER SUPPLIES	\$ -	\$ -	\$ -
	SUPPLIES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
226-49840-410-43130	SPECIAL PROGRAMS	\$ 8,516	\$ 8,600	\$ 9,000
226-49840-410-44160	RENTS & LEASES (CABLE COMM FEE)	\$ 3,984	\$ 4,300	\$ 4,300
226-49840-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 12,499</u>	<u>\$ 12,900</u>	<u>\$ 13,300</u>
226-49840-410-45700	OFFICE EQUIPMENT & FURNITURE	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ 23,124</u>	<u>\$ 23,767</u>	<u>\$ 13,300</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 42,039	\$ (8,367)	\$ (550)

CITY OF LAUDERDALE
 RECYCLING
 2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
227-00000-430-33620	COUNTY GRANTS	\$ 6,086	\$ 6,118	\$ 6,200
227-00000-430-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 69,859	\$ 67,920	\$ 73,000
227-00000-430-36102	PENALTIES & INTEREST	\$ 314	\$ -	\$ -
227-00000-430-36210	INTEREST ON INVESTMENTS	\$ 2,771	\$ 1,300	\$ 2,000
	TOTAL REVENUES	\$ 79,029	\$ 75,338	\$ 81,200
227-43245-430-41010	FULL TIME EMPLOYEES	\$ 19,962	\$ 20,601	\$ 17,317
227-43245-430-41210	PERA	\$ 1,497	\$ 1,545	\$ 1,299
227-43245-430-41220	FICA	\$ 1,257	\$ 1,277	\$ 1,074
227-43245-430-41225	MEDICARE	\$ 294	\$ 299	\$ 251
227-43245-430-41250	DEFERRED COMPENSATION	\$ 146	\$ 180	\$ 100
227-43245-430-41310	HEALTH INSURANCE	\$ 3,660	\$ 3,480	\$ 2,974
227-43245-430-41320	DENTAL INSURANCE	\$ 128	\$ 120	\$ 125
227-43245-430-41330	LIFE INSURANCE	\$ 117	\$ 125	\$ 75
227-43245-430-41340	DISABILITY INSURANCE	\$ 103	\$ 100	\$ 50
227-43245-430-41510	WORKERS COMPENSATION INSURANCE	\$ 181	\$ 165	\$ 139
	PERSONNEL	\$ 27,345	\$ 27,892	\$ 23,404
227-43245-430-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
227-43245-430-42115	MEETING EXPENSES	\$ -	\$ -	\$ -
	SUPPLIES	\$ -	\$ -	\$ -
227-43245-430-43130	RECYCLING CONTRACTOR	\$ 41,363	\$ 44,363	\$ 54,258
227-43245-430-43430	ADVERTISING - OTHER	\$ -	\$ -	\$ -
227-43245-430-44330	DUES & SUBSCRIPTIONS	\$ -	\$ 350	\$ 350
	OTHER SERVICES & CHARGES	\$ 41,363	\$ 44,713	\$ 54,608
	TOTAL EXPENDITURES	\$ 68,708	\$ 72,605	\$ 78,012
	REVENUES OVER/UNDER EXPENDITURES	\$ 10,321	\$ 2,733	\$ 3,188

CITY OF LAUDERDALE
 AMERICAN RESCUE PLAN ACT
 2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
228-00000-410-33423	CORONAVIRUS RELIEF FUND	\$ -	\$ -	\$ -
228-00000-410-36210	INTEREST ON INVESTMENTS	\$ (0)	\$ -	\$ -
	TOTAL REVENUES	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ -</u>
228-49840-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
228-00000-462-47200	TRANSFER OUT	\$ (0)	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ -</u>
228-00000-410-45000	CAPITAL OUTLAY	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ (0)</u>	<u>\$ -</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (0)	\$ -	\$ -

CITY OF LAUDERDALE
 DEBT SERVICE FUNDS
 2025

Fund	Fund Title	2023 Actual	2024 Adopted	2025 Proposed
306	GO IMPROVEMENT BONDS 2019A	<u>\$ 114,901</u>	<u>\$ 123,275</u>	<u>\$ 123,439</u>
	TOTAL REVENUES	\$ 114,901	\$ 123,275	\$ 123,439
306	GO IMPROVEMENT BONDS 2019A	<u>\$ 118,938</u>	<u>\$ 117,313</u>	<u>\$ 116,500</u>
	TOTAL EXPENDITURES	\$ 118,938	\$ 117,313	\$ 116,500

CITY OF LAUDERDALE
DEBT SERVICE - GO IMPROVEMENT BONDS 2019A
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
306-00000-430-36210	INTEREST ON INVESTMENTS	\$ 8,648	\$ 2,000	\$ 4,000
306-00000-450-36101	SPECIAL ASSESSMENT - COUNTY	\$ 30,577	\$ 42,452	\$ 42,452
306-00000-450-36102	PENALTIES AND INTEREST	\$ 7,478	\$ 10,570	\$ 8,809
306-00000-450-36103	DELINQUENT SPECIAL ASSESSMENTS	\$ -	\$ -	\$ -
306-00000-462-39200	TRANSFER IN	\$ 68,198	\$ 68,253	\$ 68,178
306-47000-462-39300	BONDS PROCEEDS	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 114,901	\$ 123,275	\$ 123,439
306-47000-462-43090	PROFESSIONAL SERVICES	\$ 1,000	\$ 1,000	\$ 1,000
306-47000-462-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
306-47000-462-47110	BOND PRINCIPAL	\$ 100,000	\$ 100,000	\$ 100,000
306-47000-462-47210	BOND INTEREST	\$ 17,938	\$ 16,313	\$ 15,500
	OTHER FINANCING	\$ 118,938	\$ 117,313	\$ 116,500
	TOTAL EXPENDITURES	\$ 118,938	\$ 117,313	\$ 116,500
	REVENUES OVER/UNDER EXPENDITURES	\$ (4,036)	\$ 5,962	\$ 6,939

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT FUNDS
 2025

Fund	Fund Title	2023 Actual	2024 Adopted	2025 Proposed
401	GENERAL CAPITAL	\$ 53,897	\$ 1,500	\$ 3,200
403	STREET CAPITAL	\$ 171,275	\$ 9,000	\$ 51,778
404	PARK CAPITAL	\$ 7,544	\$ 4,000	\$ 7,000
406	PARK DEDICATION	\$ 13,213	\$ 3,000	\$ 12,000
414	DEVELOPMENT	\$ 97,990	\$ 4,000	\$ 11,000
415	HOUSING REDEVELOPMENT	\$ -	\$ -	\$ -
416	TIF DISTRICT NO. 1-2	\$ 1	\$ -	\$ 12,505
	TOTAL REVENUES	\$ 343,920	\$ 21,500	\$ 97,483
401	GENERAL CAPITAL	\$ -	\$ 85,000	\$ 86,160
402	STREET CAPITAL	\$ 58,997	\$ 5,500	\$ 5,500
404	PARK CAPITAL	\$ 6,963	\$ -	\$ 10,000
406	PARK DEDICATION	\$ -	\$ -	\$ -
414	DEVELOPMENT	\$ 68,198	\$ 68,198	\$ 68,178
415	HOUSING REDEVELOPMENT	\$ -	\$ -	\$ -
416	TIF DISTRICT NO 1-2	\$ 91,581	\$ -	\$ 12,600
	TOTAL EXPENDITURES	\$ 225,739	\$ 158,698	\$ 182,438

CITY OF LAUDERDALE
GENERAL CAPITAL
2024

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
401-00000-410-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
401-00000-410-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
401-00000-410-36210	INTEREST ON INVESTMENTS	\$ 3,897	\$ 1,500	\$ 3,200
401-00000-410-39200	TRANSFER IN	\$ 50,000	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 53,897</u>	<u>\$ 1,500</u>	<u>\$ 3,200</u>
401-41940-410-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
401-41940-410-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ 10,000
401-41940-410-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
401-41940-410-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
401-41940-410-45500	VEHICLES	\$ -	\$ 85,000	\$ 45,000
	CAPITAL OUTLAY	\$ -	\$ 85,000	\$ 55,000
401-41940-410-47200	TRANSFER OUT	\$ -	\$ -	\$ 31,160
	OTHER FINANCING	\$ -	\$ -	\$ 31,160
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ 85,000</u>	<u>\$ 86,160</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 53,897	\$ (83,500)	\$ (82,960)

CITY OF LAUDERDALE
STREET CAPITAL
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
403-00000-430-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ 36,778
403-00000-430-36101	SPECIAL ASSESSMENT - COUNTY	\$ 5,827	\$ -	\$ -
403-00000-430-36102	PENALTIES & INTEREST	\$ 1,934	\$ -	\$ -
403-00000-430-36200	OTHER MISCELLANEOUS REVENUE	\$ 17,117	\$ -	\$ -
403-00000-430-36210	INTEREST ON INVESTMENTS	\$ 14,828	\$ 9,000	\$ 15,000
403-00000-430-39200	TRANSFER IN	\$ 131,569	\$ -	\$ -
403-47000-430-39300	BOND PROCEEDS	\$ -	\$ -	\$ -
403-47000-430-39320	BOND PREMIUM	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 171,275	\$ 9,000	\$ 51,778
403-43121-430-43030	ENGINEERING	\$ 11,035	\$ 5,000	\$ 5,000
403-43121-430-43090	EXPERT & PROFESSIONAL SERVICES	\$ 368	\$ 500	\$ 500
403-43121-430-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ 47,594	\$ -	\$ -
	CAPITAL OUTLAY	\$ 58,997	\$ 5,500	\$ 5,500
403-43121-430-47200	TRANSFER OUT	\$ -	\$ -	\$ -
403-47000-430-47600	ISSUANCE COSTS	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	\$ 58,997	\$ 5,500	\$ 5,500
	REVENUES OVER/UNDER EXPENDITURES	\$ 112,278	\$ 3,500	\$ 46,278

CITY OF LAUDERDALE
PARK CAPITAL
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
404-00000-450-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
404-00000-450-36210	INTEREST ON INVESTMENTS	\$ 7,544	\$ 4,000	\$ 7,000
404-00000-450-36230	CONTRIBUTIONS & DONATIONS	\$ -	\$ -	\$ -
404-00000-450-36250	PARKLAND FEES	\$ -	\$ -	\$ -
404-0000-450-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 7,544</u>	<u>\$ 4,000</u>	<u>\$ 7,000</u>
404-45200-450-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ -	\$ -	\$ -
404-45200-450-43030	ENGINEERING FEES	\$ -	\$ -	\$ -
404-45200-450-45100	LAND	\$ -	\$ -	\$ -
404-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
404-45200-450-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ 6,963	\$ -	\$ 10,000
404-45200-450-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ 6,963</u>	<u>\$ -</u>	<u>\$ 10,000</u>
404-45200-450-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ 6,963</u>	<u>\$ -</u>	<u>\$ 10,000</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 581	\$ 4,000	\$ (3,000)

CITY OF LAUDERDALE
 PARK DEDICATION
 2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
406-00000-450-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
406-00000-450-36210	INTEREST ON INVESTMENTS	\$ 13,213	\$ 3,000	\$ 12,000
406-00000-450-36250	PARKLAND FEES	\$ -	\$ -	\$ -
406-0000-450-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 13,213</u>	<u>\$ 3,000</u>	<u>\$ 12,000</u>
406-45200-450-43030	ENGINEERING FEES	\$ -	\$ -	\$ -
406-45200-450-45100	LAND	\$ -	\$ -	\$ -
406-45200-450-45200	BUILDING & IMPROVEMENTS	\$ -	\$ -	\$ -
406-45200-450-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
406-45200-450-45400	MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
406-45200-450-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 13,213	\$ 3,000	\$ 12,000

CITY OF LAUDERDALE
DEVELOPMENT
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
414-00000-462-36200	OTHER MISCELLANEOUS REVENUE	\$ 75,000	\$ -	\$ -
414-00000-462-36210	INVESTMENT INTEREST	\$ 14,295	\$ 4,000	\$ 11,000
414-00000-462-36230	DONATIONS	\$ -	\$ -	\$ -
414-00000-462-39200	TRANSFER IN	\$ 8,695	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 97,990</u>	<u>\$ 4,000</u>	<u>\$ 11,000</u>
414-46500-462-44370	MISCELLANEOUS CHARGES	\$ -	\$ -	\$ -
414-46500-462-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
414-46500-462-47200	TRANSFER OUT	\$ 68,198	\$ 68,198	\$ 68,178
	OTHER FINANCING	\$ 68,198	\$ 68,198	\$ 68,178
	TOTAL EXPENDITURES	<u>\$ 68,198</u>	<u>\$ 68,198</u>	<u>\$ 68,178</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 29,792	\$ (64,198)	\$ (57,178)

CITY OF LAUDERDALE
HOUSING DEVELOPMENT
2025

Account Number	Account Description	2022 Actual	2023 Adopted	2024 Proposed
415-00000-461-36200	OTHER MISCELLANEOUS REVENUE	\$ -	\$ -	\$ -
415-00000-461-36210	INTEREST ON INVESTMENTS	\$ -	\$ -	\$ -
415-00000-461-39200	TRANSFER IN	\$ -	\$ -	\$ -
415-00000-461-39310	GAIN ON SALE	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
415-46310-461-44370	TAXES AND LICENSES	\$ -	\$ -	\$ -
415-46310-461-45100	LAND	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ -	\$ -	\$ -

CITY OF LAUDERDALE
TIF DISTRICT NO. 1-2
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
416-00000-462-31050	TAX INCREMENT	\$ -	\$ -	\$ 12,500
416-00000-462-36210	INTEREST ON INVESTMENTS	\$ 1	\$ -	\$ 5
416-00000-462-39200	TRANSFER IN	\$ -	\$ -	\$ -
416-00000-462-39310	GAIN ON SALE	\$ -	\$ -	\$ -
	TOTAL REVENUES	<u>\$ 1</u>	<u>\$ -</u>	<u>\$ 12,505</u>
416-46500-462-44370	MISCELLANEOUS CHARGES	\$ 1,274	\$ -	\$ 600
416-46500-462-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ -
416-46500-462-47110	BOND PRINCIPAL (FERN)	\$ -	\$ -	\$ 12,000
416-46500-462-47200	TRANSFER OUT	\$ 90,307	\$ -	\$ -
416-47111-462-39300	BOND PROCEEDS	\$ -	\$ -	\$ -
416-47000-462-47600	BOND ISSUANCE COSTS	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ 91,581</u>	<u>\$ -</u>	<u>\$ 12,600</u>
	TOTAL EXPENDITURES	<u>\$ 91,581</u>	<u>\$ -</u>	<u>\$ 12,600</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ (91,580)	\$ -	\$ (95)

CITY OF LAUDERDALE
 ENTERPRISE FUNDS
 2025

Fund	Fund Title	2023 Actual	2024 Adopted	2025 Proposed
602	SANITARY SEWER	\$ 411,774	\$ 329,218	\$ 360,000
603	STORM WATER	\$ 138,767	\$ 141,025	\$ 163,000
	TOTAL REVENUES	\$ 550,541	\$ 470,243	\$ 523,000
602	SANITARY SEWER	\$ 360,829	\$ 293,530	\$ 614,724
603	STORM WATER	\$ 104,966	\$ 96,574	\$ 161,130
	TOTAL EXPENDITURES	\$ 465,795	\$ 390,104	\$ 775,854

CITY OF LAUDERDALE
SANITARY SEWER
2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
602-00000-000-33422	OTHER STATE GRANTS & AIDS	\$ 50,521	\$ -	\$ -
602-00000-000-33439	PERA Pension Other Revenue	\$ 5	\$ -	\$ -
602-00000-000-36210	INTEREST ON INVESTMENTS	\$ 35,199	\$ 20,000	\$ 30,000
602-00000-460-36101	SPECIAL ASSESSMENTS - COUNTY	\$ 8,253	\$ -	\$ -
602-00000-460-36102	PENALTIES & INTEREST - COUNTY	\$ 727	\$ -	\$ -
602-00000-000-37210	SEWER CHARGES	\$ 319,553	\$ 309,218	\$ 330,000
602-00000-000-37290	SEWER ACCESS CHARGES	\$ (2,485)	\$ -	\$ -
602-00000-000-39101	SALE OF CAPITAL ASSETS	\$ -	\$ -	\$ -
602-00000-000-39110	GAIN ON DISPOSAL	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 411,774	\$ 329,218	\$ 360,000
602-49410-000-41290	PENSION EXPENSE	\$ 381	\$ -	\$ -
	PENSION	\$ 381	\$ -	\$ -
602-49450-000-41010	FULL TIME EMPLOYEES	\$ 52,970	\$ 56,125	\$ 62,386
602-49450-000-41020	OVERTIME	\$ 1,712	\$ -	\$ -
602-49450-000-41190	OTHER PAY	\$ -	\$ -	\$ -
602-49450-000-41195	COMP ABSENCES/OPEB	\$ -	\$ -	\$ -
602-49450-000-41210	PERA	\$ 4,114	\$ 4,209	\$ 4,679
602-49450-000-41220	FICA	\$ 3,888	\$ 3,480	\$ 3,868
602-49450-000-41225	MEDICARE	\$ 909	\$ 814	\$ 905
602-49450-000-41250	DEFERRED COMPENSATION	\$ 7,351	\$ 7,163	\$ 7,959
602-49450-000-41310	HEALTH INSURANCE	\$ 2,853	\$ 2,650	\$ 3,000
602-49450-000-41320	DENTAL INSURANCE	\$ 26	\$ 25	\$ 50
602-49450-000-41330	LIFE INSURANCE	\$ 381	\$ 300	\$ 325
602-49450-000-41340	DISABILITY INSURANCE	\$ 317	\$ 275	\$ 300
602-49450-000-41510	WORKERS COMPENSATION INSURANCE	\$ 4,023	\$ 3,229	\$ 3,362
	PERSONNEL	\$ 78,543	\$ 78,270	\$ 86,834
602-49450-000-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
602-49450-000-42120	MOTOR FUELS	\$ 908	\$ 850	\$ 850
602-49450-000-42130	LUBRICANTS & ADDITIVES	\$ -	\$ -	\$ -
602-49450-000-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
602-49450-000-42210	VEHICLE/EQUIPMENT PARTS	\$ 3,007	\$ -	\$ -
602-49450-000-42220	TIRES	\$ -	\$ -	\$ -
602-49450-000-42240	STREET MAINTENANCE MATERIALS	\$ -	\$ -	\$ -
602-49450-000-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 3,915	\$ 850	\$ 850
602-49450-000-43010	AUDITING & ACCOUNTING SERVICES	\$ 5,835	\$ 4,700	\$ 6,500
602-49450-000-43030	ENGINEERING	\$ 5,971	\$ 8,000	\$ 20,000
602-49450-000-43090	EXPERT & PROFESSIONAL SERVICES (PS)	\$ 18,184	\$ 14,000	\$ 14,000
602-49450-000-43091	EXPERT & PROFESSIONAL SERVICES (C/T)	\$ -	\$ -	\$ 40,000
602-49450-000-43140	TRAINING & EDUCATION	\$ 650	\$ 800	\$ 700
602-49450-000-43210	TELEPHONE & TELEGRAPH	\$ 563	\$ 700	\$ 650
602-49450-000-43310	TRAVEL EXPENSE	\$ -	\$ 100	\$ 100
602-49450-000-43430	ADVERTISING - OTHER	\$ -	\$ -	\$ -
602-49450-000-43610	INSURANCE & BONDS	\$ 4,059	\$ 3,800	\$ 4,000
602-49450-000-43820	WATER UTILITIES	\$ 97	\$ 150	\$ 150
602-49450-000-43850	SEWER - MET COUNCIL	\$ 156,353	\$ 169,760	\$ 178,040

602-49450-000-43860.	MET COUNCIL GRANTS	\$ -	\$ -	\$ -
602-49450-000-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
602-49450-000-44060	LAUNDRY SERVICES	\$ 864	\$ 1,200	\$ 1,200
602-49450-000-44160	RENTS & LEASES	\$ -	\$ -	\$ -
602-49450-000-44200	DEPRECIATION	\$ 73,892	\$ -	\$ -
602-49450-000-44330	DUES & SUBSCRIPTIONS (GIS)	\$ 2,567	\$ 1,500	\$ 2,700
602-49450-000-44370	MISCELLANEOUS CHARGES	\$ 8,954	\$ 9,000	\$ 9,000
602-49450-000-44390	TAXES & LICENSES	\$ -	\$ 700	\$ -
602-49450-000-44450	CLAIMS & DAMAGES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	<u>\$ 277,989</u>	<u>\$ 214,410</u>	<u>\$ 277,040</u>
602-49450-000-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ 0	\$ -	\$ 250,000
602-49450-000-45500	VEHICLES	\$ -	\$ -	\$ -
	CAPITAL OUTLAY	<u>\$ 0</u>	<u>\$ -</u>	<u>\$ 250,000</u>
602-49450-000-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL EXPENDITURES	<u><u>\$ 360,829</u></u>	<u><u>\$ 293,530</u></u>	<u><u>\$ 614,724</u></u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 50,945	\$ 35,688	\$ (254,724)

CITY OF LAUDERDALE
 STORM WATER
 2025

Account Number	Account Description	2023 Actual	2024 Adopted	2025 Proposed
603-00000-000-33422	OTHER STATE GRANTS & AIDS	\$ -	\$ -	\$ -
603-00000-000-33439	PERA PENSION OTHER REVENUE	\$ 4	\$ -	\$ -
603-00000-000-36210	INTEREST ON INVESTMENTS	\$ 15,241	\$ 9,000	\$ 13,000
603-00000-000-37170	STORM WATER CHARGES	\$ 123,523	\$ 132,025	\$ 150,000
603-00000-000-39200	TRANSFER IN	\$ -	\$ -	\$ -
	TOTAL REVENUES	\$ 138,767	\$ 141,025	\$ 163,000
603-49410-000-41290	PENSION EXPENSE	\$ 435	\$ -	\$ -
	PENSION	\$ 435	\$ -	\$ -
603-49500-000-41010	FULL TIME EMPLOYEES	\$ 45,602	\$ 48,283	\$ 50,408
603-49500-000-41020	OVERTIME	\$ 1,370	\$ -	\$ -
603-49500-000-41190	OTHER PAY	\$ -	\$ -	\$ -
603-49500-000-41195	COMP ABSENCES/OPEB	\$ -	\$ -	\$ -
603-49500-000-41210	PERA	\$ 3,536	\$ 3,621	\$ 3,781
603-49500-000-41220	FICA	\$ 3,315	\$ 2,994	\$ 3,125
603-49500-000-41225	MEDICARE	\$ 775	\$ 700	\$ 731
603-49500-000-41250	DEFERRED COMPENSATION	\$ 5,894	\$ 5,800	\$ 5,900
603-49500-000-41310	HEALTH INSURANCE	\$ 2,738	\$ 2,511	\$ 2,616
603-49500-000-41320	DENTAL INSURANCE	\$ 26	\$ 25	\$ 30
603-49500-000-41330	LIFE INSURANCE	\$ 325	\$ 250	\$ 325
603-49500-000-41340	DISABILITY INSURANCE	\$ 270	\$ 225	\$ 270
603-49500-000-41510	WORKERS COMPENSATION INSURANCE	\$ 3,248	\$ 2,694	\$ 2,694
	PERSONNEL	\$ 67,099	\$ 67,103	\$ 69,880
603-49500-000-42110	GENERAL SUPPLIES	\$ -	\$ -	\$ -
603-49500-000-42120	MOTOR FUELS	\$ 908	\$ 850	\$ 850
603-49500-000-42160	CHEMICALS & CHEMICAL PRODUCTS	\$ -	\$ -	\$ -
603-49500-000-42170	SAFETY EQUIPMENT	\$ -	\$ -	\$ -
603-49500-000-42210	VEHICLE/EQUIPMENT PARTS	\$ -	\$ -	\$ -
603-49500-000-42220	TIRES	\$ -	\$ -	\$ -
603-49500-000-42410	MINOR EQUIPMENT & TOOLS	\$ -	\$ -	\$ -
	SUPPLIES	\$ 908	\$ 850	\$ 850
603-49500-000-43010	AUDITING & ACCOUNTING SERVICES	\$ 5,835	\$ 4,700	\$ 6,500
603-49500-000-43030	ENGINEERING	\$ 2,302	\$ 2,000	\$ 2,000
603-49500-000-43090	EXPERT & PROFESSIONAL SERVICES	\$ 22,220	\$ 15,521	\$ 25,000
603-49500-000-43140	TRAINING & EDUCATION	\$ -	\$ -	\$ -
603-49450-000-43210	TELEPHONE & TELEGRAPH	\$ 563	\$ 700	\$ 600
603-49500-000-43310	TRAVEL EXPENSE	\$ -	\$ -	\$ -
603-49500-000-43510	LEGAL NOTICES PUBLISHING	\$ -	\$ -	\$ -
603-49500-000-43610	INSURANCE & BONDS	\$ 973	\$ 1,000	\$ 1,000
603-49500-000-44040	VEHICLE/EQUIPMENT REPAIRS	\$ -	\$ -	\$ -
603-49500-000-44060	LAUNDRY SERVICES	\$ 865	\$ 1,200	\$ 1,200
603-49500-000-44200	DEPRECIATION	\$ -	\$ -	\$ -
603-49500-000-44330	DUES & SUBSCRIPTIONS	\$ 2,187	\$ 2,000	\$ 2,400
603-49500-000-44370	MISCELLANEOUS CHARGES	\$ 1,580	\$ 1,500	\$ 1,700

603-49500-000-44390	TAXES & LICENSES	\$ -	\$ -	\$ -
	OTHER SERVICES & CHARGES	\$ 36,524	\$ 28,621	\$ 40,400
603-49500-000-45300	IMPROVEMENTS OTHER THAN BUILDINGS	\$ -	\$ -	\$ 50,000
	CAPITAL OUTLAY	\$ -	\$ -	\$ 50,000
603-49450-000-47200	TRANSFER OUT	\$ -	\$ -	\$ -
	OTHER FINANCING	\$ -	\$ -	\$ -
	TOTAL EXPENDITURES	<u>\$ 104,966</u>	<u>\$ 96,574</u>	<u>\$ 161,130</u>
	REVENUES OVER/UNDER EXPENDITURES	\$ 33,801	\$ 44,451	\$ 1,870



CITY OF LAUDERDALE
CAPITAL IMPROVEMENT PLAN
2025-2034

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUNDING SOURCE SUMMARY



FUND	TITLE	2025	2026	2027	2028	2029	2030	2031	2032	2033	2,034.00	Total
226	Communications	\$ -										\$ -
401	General Capital	\$ 55,000	\$ 50,000					\$15,000		\$ 60,000.00		\$ 180,000
403	Street Improvement		\$2,225,000									\$ 2,225,000
404	Park Improvement	\$ 10,000										\$ 10,000
414	Development/Debt Service	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937						\$ 332,256
602	Sanitary Sewer	\$ 250,000	\$ -	\$ 40,000	\$ 40,000		\$42,500	\$42,500		\$45,000	\$ 45,000.00	\$ 505,000
603	Storm Water	\$ 50,000	\$ 208,000									\$ 258,000
	GRAND TOTAL	<u>\$ 433,178</u>	<u>\$ 2,551,102</u>	<u>\$ 106,714</u>	<u>\$ 105,325</u>	<u>\$ 63,937</u>	<u>\$ 42,500</u>	<u>\$ 57,500</u>	<u>\$ -</u>	<u>\$ 45,000</u>	<u>\$ 105,000.00</u>	<u>\$ 3,510,256</u>

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 PROJECT SUMMARY BY YEAR AND FUNDING SOURCE



YEAR	PROJECT	FUND					603
		226	401	403	404	414	
2025	Replace 2010 John Deere 3520 Tractor		\$45,000				
	Engage Architect on Solar / ADA Improvements		\$10,000				
	Incidental Park Improvements				\$10,000		
	Jet and Televis Sanitary Sewer - West Side						\$40,000
	Sanitary Sewer Manhole Rehabilitation						\$210,000
	Jet and Televis Storm Sewer - City Wide						\$50,000
2026	Replace 2016 Ford F350 Truck and Plow		\$50,000				
	Mill and Overlay City Streets / Seal Coat Eustis Street			\$2,225,000			\$208,000
2027	Jet and Televis Sanitary Sewer - East Side						\$40,000
2028	Jet and Televis Sanitary Sewer - West Side						\$40,000
2029							
2030	Jet and Televis Sanitary Sewer - East Side						\$42,500
2031	Jet and Televis Sanitary Sewer - West Side						\$42,500
	Replace 2021 Toro Lawn Mower		\$15,000				
2032							
2033	Jet and Televis Sanitary Sewer - East Side						\$45,000
2034	Replace 2024 F350 Truck and Plow		\$60,000				
	Jet and Televis Sanitary Sewer - West Side						\$45,000
TOTALS		\$ -	\$ 180,000	\$ 2,225,000	\$ 10,000	\$ -	\$ 505,000
							\$ 258,000

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 401 - GENERAL CAPITAL IMPROVEMENT



PROJECT	YEAR											
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034		
Replace John Deere 3520 Tractor 10 year schedule	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2016 Ford F350 Truck and Plow 10 year schedule	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Engage Architect on Solar / ADA Improvement:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2021 Toro Lawn Mower 10 year schedule	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Replace 2024 Ford F350 Truck and Plow 10 year schedule	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 60,000
TOTALS	\$ 55,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 414 - Development



PROJECT	YEAR										
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
GO2019A Debt Service Transfer	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTALS	\$ 68,178	\$ 68,102	\$ 66,714	\$ 65,325	\$ 63,937	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF LAUDERDALE
 CAPITAL IMPROVEMENT PLAN
 FUND 602 - SANITARY SEWER



PROJECT	YEAR										
	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	
Sanitary Sewer Manhole Rehabilitation	\$ 210,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Jet and Televise Sanitary Sewer	\$ 40,000	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 42,500	\$ 42,500	\$ -	\$ 45,000	\$ 45,000	
TOTALS	\$ 250,000	\$ -	\$ 40,000	\$ 40,000	\$ -	\$ 42,500	\$ 42,500	\$ -	\$ 45,000	\$ 45,000	

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date

December 10, 2024

Agenda Item

Recycling Assessments

Action Requested

Consent Public Hearing Discussion
Action Resolution Work Session

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

See attached resolution and assessment role.

STAFF RECOMMENDATION:

Motion to adopt Resolution 121024E: Adopting and Certifying Recycling Assessments.

RESOLUTION NO. 121024E

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

A RESOLUTION ADOPTING AND CERTIFYING RECYCLING ASSESSMENTS

WHEREAS, the City of Lauderdale incurs expenses related to the operation of its residential recycling program, including costs for salaries and collection of materials; and

WHEREAS, recycling rates are set annually by the Lauderdale City Council; and

WHEREAS, the City Code provides for the collection of residential recycling charges;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Lauderdale, Minnesota, as follows:

1. Such proposed liens for recycling charges, as shown on the copy of the certification roll attached hereto and made a part hereof as Exhibit "A" are hereby accepted and shall constitute liens against the lands therein named.
2. Such liens shall be certified to Ramsey County for payment in two installments with the 2025 property taxes.
3. The Assistant to the City Administrator shall transmit a certified copy of the certification roll to the Ramsey County Auditor prior to December 30, 2024, to be extended on the property tax list of Ramsey County for the parcels identified therein and such liens shall be certified to and be collected and paid in the same manner as property taxes due and payable in the year 2025.

Adopted by the City Council of the City of Lauderdale on this 10th day of December, 2024.

Mary Gaasch
Mayor

ATTEST:

Heather Butkowski
City Administrator

SEAL:

EXHIBIT A

PIN	Cart Units	Recycling Fees
172923330085	1	\$129.00
172923330001	4	\$516.00
202923210012	3	\$387.00
202923210006	4	\$516.00
172923340109	1	\$129.00
172923340108	1	\$129.00
172923340098	1	\$129.00
172923340107	1	\$129.00
172923340099	1	\$129.00
172923340106	1	\$129.00
172923340105	1	\$129.00
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172923340104	1	\$129.00
172923340101	1	\$129.00
172923340103	1	\$129.00
172923340082	1	\$129.00
172923340069	1	\$129.00
172923340046	1	\$129.00
172923340068	1	\$129.00
172923340047	1	\$129.00
172923340067	1	\$129.00
172923340048	1	\$129.00
172923340066	1	\$129.00
172923340049	1	\$129.00
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172923340062	1	\$129.00
172923340053	1	\$129.00
172923340061	1	\$129.00
172923340054	1	\$129.00
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172923340059	1	\$129.00
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172923340058	1	\$129.00
172923310056	1	\$129.00
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172923310077	2	\$258.00
172923310058	1	\$129.00
172923310059	1	\$129.00
172923310076	1	\$129.00
172923310060	1	\$129.00
172923310061	1	\$129.00
172923310075	1	\$129.00

172923310074	1	\$129.00
172923310062	1	\$129.00
172923310063	1	\$129.00
172923310073	1	\$129.00
172923310064	1	\$129.00
172923310072	1	\$129.00
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202923210009	3	\$387.00
202923210008	3	\$387.00
202923210002	1	\$129.00
202923210001	1	\$129.00
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172923310080	1	\$129.00
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172923320096	1	\$129.00
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202923210019	1	\$129.00

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172923340194	0.173	\$22.32
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172923340043	1	\$129.00
172923340028	2	\$258.00
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172923340040	1	\$129.00

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	642.992	\$82,946.28

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date	December 10, 2024	Agenda Item	Budget and Levy
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Action Requested

Consent	<input type="checkbox"/>	Public Hearing	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/>
Action	<input checked="" type="checkbox"/>	Resolution	<input checked="" type="checkbox"/>	Work Session	<input type="checkbox"/>

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Each year the city must submit a resolution to Ramsey County certifying special assessments for the year. This year the City has three special assessment that were negotiated via petition and waiver agreements. The resolution is a formality as the petition and waiver agreements eliminate the need for a public hearing and the owners have forgone the right to appeal.

- This resolution was initially adopted in November but the amounts have changed. Because of County deadlines, no new petition and waiver agreements will be signed until 2025.

STAFF RECOMMENDATION:

Motion to adopt Resolution No. 121024F —A Resolution Levying Special Assessments.

RESOLUTION NO. 121024F

**CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

RESOLUTION LEVYING SPECIAL ASSESSMENTS

WHEREAS, the city of Lauderdale (the “City”) has a policy of assisting property owners with the cost of private projects that provide a public benefit; and

WHEREAS, the city of Lauderdale will assist property owners with the costs of special assessments for public improvement projects done in cooperation with other local government partners when the owner is unable to afford the cost of the necessary work without financing from the City; and

WHEREAS, the city of Lauderdale will assist residents with the cost of trimming or removal of trees when they are on private property, pose a hazard to the property owner or others and the owner is unable to afford the cost of the necessary work without financing from the City; and

WHEREAS, the city of Lauderdale will assist residents with sewer and water repairs on private property that impact livability and pose a hazard to the property owner or others and the owner is unable to afford the cost of the necessary work without financing from the City; and

WHEREAS, the owners of the properties identified on the list attached hereto have participated in the City’s programs; and

WHEREAS, it is not the intent of the City to pay for the work but to assist the property owners with financing the cost thereof through special assessments levied against their properties; and

WHEREAS, the owners of properties identified on the list attached hereto have each executed a petition and waiver agreement with the City allowing the City to a specially assess their property for the cost of said work without hearing or notice of hearing regarding the work or the assessment thereof to ensure the City has valid special assessments against said properties; and

WHEREAS, were it not for the petition and waiver agreements executed by the property owners, the City would not be willing to perform the work or levy the special assessment without hearing and notice of hearing on same; and

WHEREAS, the property owners have agreed that their properties are benefited by the work performed or paid for by the City in an amount at least equal the amount of the assessment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAUDERDALE, MINNESOTA AS FOLLOWS:

Section 1. The proposed assessment, a copy of which is attached hereto and made a part hereof, is hereby accepted and shall constitute a special assessment against the lands named therein, and each tract of land included therein is hereby found to be benefited by the work in the amount of the assessment levied against it.

Section 2. The assessments shall be payable over the period of years specified at an annual interest rate of 5.00 percent.

Section 3. The owner of property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole or part of the assessment on such property to the City Administrator.

Section 4. The City Administrator shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the property tax lists of Ramsey County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted: December 10, 2024

Mary Gaasch
Mayor

ATTEST:

Heather Butkowski
City Administrator

**Final Assessments - Special Services
470020241-470020242**

	PIN	Property Owner	Address	Certified Assessment Amount	Interest Rate	Assessment Length (Years)	First Year Additional Days	Assessment Code
2	172923310108	Paul F. and Peiju B. Liu Picard	1897 Carl Street	\$3,421.00	5.00%	5	0	470020241
3	172923320015	David Auger	1904 Malvern Street	\$3,896.00	5.00%	10	0	470020242
4	172923310035	Joshua and Jessica Dirksen	1815 Lake Street	\$6,256.00	5.00%	10	0	470020242


**LAUDERDALE COUNCIL
ACTION FORM**

Action Requested

Consent _____
Public Hearing _____
Discussion _____
Action _____
Resolution _____
Closed Session X

Meeting Date December 10, 2024

ITEM NUMBER Performance Evaluation

STAFF INITIAL 

APPROVED BY ADMINISTRATOR

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

The Council last evaluated my job performance in November 2023. Attached is a copy of my employment agreement. I think the open discussion evaluation format has worked in the past. I am happy to talk to Councilors in advance of the meeting as well.

OPTIONS:

STAFF RECOMMENDATION:

Motion to close the meeting to evaluate the performance of the city administrator.

EMPLOYMENT AGREEMENT

This AGREEMENT is entered into this 9th day of January, 2024, by and between the City of Lauderdale, (hereinafter referred to as “City”) and Heather Butkowski-Hinrichs, (hereinafter referred to as “Employee”).

WITNESSETH:

WHEREAS, the City desires to continue Heather Butkowski-Hinrichs’ appointment as City Administrator under the terms and conditions set forth herein; and

WHEREAS, Heather Butkowski-Hinrichs wishes to continue serving as City Administrator under the terms and conditions set forth herein,

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

Section 1. Duties

The City hereby agrees to continue employing the Employee as the full-time City Administrator of Lauderdale to perform the functions and duties of City Administrator as specified in the job description and to perform such other legally permissible and proper functions and duties as the City Council from time to time shall assign.

Section 2. Term

Employee will serve as the City Administrator effective immediately for an indefinite term. Employee will serve at the will of the Council and may be terminated with or without cause at any time. Employee may resign from her position at any time by providing at least 30 days advance written notice to the City Council unless otherwise agreed by the parties. The position is classified as exempt pursuant to state and federal fair labor laws. The Council shall conduct an annual performance review of Employee.

Section 3. Termination and Severance Pay

If the City terminates Employee when she is willing and able to perform the duties of the City Administrator, then the City will pay her—at the time of receipt of last pay check—a lump sum cash payment equal to six (6) months aggregate salary and all accrued but unused vacation and sick time off at her current hourly rate. The City will also continue to provide and pay for the benefits set forth in Section 8 for a period of six (6) months following termination. If Employee is terminated because of malfeasance in office, gross misconduct, conviction for a felony, conviction for an illegal act involving personal gain, or gross inefficiency or incompetence in office that she has failed to correct after reasonable written

notice from the City, then the City shall have no obligation to pay the termination benefits referenced herein.

If the City reduces the salary or other financial benefits of Employee in a greater percentage than an across-the-board reduction for all non-union employees, or if the City refuses, following written notice, to comply with any other provisions of this Agreement benefiting Employee, or she resigns following a formal suggestion by the City to resign, then Employee may, at her option, be deemed to be “terminated” on the effective date of her resignation and she shall be entitled to receive the termination benefits set forth above.

If Employee voluntarily resigns from her position, she shall not receive the termination benefits set forth above, except for a lump sum payment for all accrued but unused vacation and sick time.

Section 4. Compensation

Beginning March 1, 2023, the Employee’s compensation will be as per the attached spreadsheet. The adjustment for the position is based on the recently completed class and compensation study. Annual pay increases thereafter will be at the same rate afforded other staff or otherwise set by the City Council.

Additionally, the City Council shall conduct a performance review of the Employee before November 30 each year. The City Council may consider a merit increase based on the Employee’s overall performance.

Section 5. Dues, Subscriptions, and Registration Expenses

The City agrees to budget for and to pay the professional dues and subscriptions of the Employee necessary for her full participation in associations and organizations necessary and desirable for her continued professional growth and development. Such memberships include, but are not limited to the International City/County Managers Association (ICMA), Minnesota City/County Managers Association (MCMA), and Metropolitan Administrator and Managers Association (MAMA).

The City agrees to budget for and pay for the Employee’s attendance at the annual ICMA Conference once every three years if it is the desire of the Employee to attend the conference.

Section 6. Mileage and Subsistence

The City recognizes the Employee is required to attend meetings in the Twin Cities metropolitan area in her official capacity and agrees to reimburse the Employee for mileage and reasonable subsistence expenses within the guidelines established by the City Council.

Section 7. Vacation and Sick Leave

The Employee shall continue to earn vacation and sick leave at the current level and shall advance in accrual rates based on City policy.

Section 8. Insurance and Other Terms and Conditions of Employment

- A. The City will pay the cost of hospital, medical, and life insurance for the Employee in the same amount it pays for other union and non-union City employees.
- B. All provisions of City Ordinances, personnel policies, and regulations relating to vacation and sick leave; retirement and pension system contributions; holidays; and other fringe benefits and working conditions shall apply to Employee as they would to other employees of the City except as provided herein.
- C. Notwithstanding anything else in this Agreement to the contrary, the City Council may fix, from time to time, such terms of employment regarding the Employee, provided such terms are not inconsistent with or in conflict with the provisions of this agreement, any other law, or ethics requirements established by the International City/County Management Association.
- D. The employment provided by this Agreement shall be for the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employee and the City, the Employee may accept teaching, consulting, or other business opportunities with the understanding that such arrangements shall not constitute interference with or a conflict of interest with her responsibilities under this agreement or present a potential violation of the ICMA Code of Ethics.

Section 9. Indemnification

The City shall defend and indemnify Employee pursuant to Minn. Stat. 466.07 and 465.76. In addition, the City shall defend, hold harmless, and indemnify Employee from all torts, civil damages, penalties, and fines, and violations of statutes, laws, rules and ordinances, provided that Employee was acting in the performance of her duties as the City Administrator at the time of the alleged tort or violation.

Section 10. Complete Agreement

This Agreement shall constitute the entire agreement between the parties and shall supersede any prior agreements, understandings, or undertakings between them. This Agreement may only be modified by written agreement signed by both parties and approved by the City Council.

Section 11. Governing Law

This Agreement shall be governed by and shall be construed in accordance with the laws of the State of Minnesota and the ordinances of the City.

Section 12. Binding

This Agreement shall be binding upon and shall inure to the benefit of the heirs, executors, and administrators of Employee's estate.

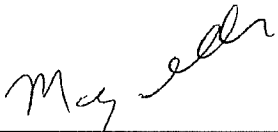
Section 13. Severability

The parties agree that the provisions of this Agreement are reasonable and not known to violate any federal, state, or local law or regulation. In the event that a court of competent jurisdiction finds any provision herein to be illegal or unenforceable, such court may modify that provision to make it valid and enforceable. The declaration of a provision as unenforceable shall not invalidate any other provision of this Agreement.

IN WITNESS THEREOF, the parties have signed and executed this Agreement, both in duplicate, on the day and year first above written.

The City of Lauderdale

Employee



Mary Gaasch, Mayor



Heather Butkowski-Hinrichs