

**LAUDERDALE CITY COUNCIL MEETING AGENDA
7:00 P.M. TUESDAY, FEBRUARY 11, 2025
LAUDERDALE CITY HALL, 1891 WALNUT STREET**

The City Council is meeting as a legislative body to conduct the business of the City according to Robert's Rules of Order and the Standing Rules of Order and Business of the City Council. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVALS

- a. Agenda
- b. Minutes of the January 28, 2025 City Council Meeting
- c. Claims Totaling \$152,804.28

4. CONSENT

5. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS

6. INFORMATIONAL PRESENTATIONS / REPORTS

7. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings all affected residents will be given an opportunity to speak pursuant to the Robert's Rules of Order and the standing rules of order and business of the City Council.

8. DISCUSSION / ACTION ITEM

- a. Municipal Cannabis Retailer Licensing Update
- b. Cooperative Agreement with Ramsey County Regarding Eustis Street

9. ITEMS REMOVED FROM THE CONSENT AGENDA

10. ADDITIONAL ITEMS

11. SET AGENDA FOR NEXT MEETING

- a. January Financial Report
- b. Quotes for Council Chambers Air Handler
- c. Cooperative Agreement with Ramsey County Regarding Eustis Street
- d. Municipal Cannabis Retailer Licensing Application
- e. NineNorth and Cable Commission Update by Jeff Ongstad (March 25)
- f. Audit Presentation (April 8)

12. WORK SESSION

- a. Community Development Updates

b. Opportunity for the Public to Address the City Council

Any member of the public may speak at this time on any item not on the agenda. In consideration for the public attending the meeting, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to three (3) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address, and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer.

Your participation, as prescribed by the Robert's Rules of Order and the standing rules of order and business of the City Council, is welcomed and your cooperation is greatly appreciated.

13. **ADJOURNMENT**

You are invited to a Zoom webinar!
When: Feb 11, 2025 07:00 PM Central Time (US and Canada)
Topic: February 11, 2025 Lauderdale City Council Webinar

Join from PC, Mac, iPad, or Android:
<https://us02web.zoom.us/j/87938534368?pwd=kiGnearGIxhKzUGTIXIUgRFEnV5yNo.1>
Passcode:050559

Phone one-tap:
+13092053325,,87938534368#,,,,*050559# US
+13126266799,,87938534368#,,,,*050559# US (Chicago)

Join via audio:
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 646 931 3860 US
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US

Webinar ID: 879 3853 4368
Passcode: 050559

International numbers available: <https://us02web.zoom.us/u/kxY1mXVT1>

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 2 January 28, 2025

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:00 p.m.

Swearing in of Newly Elected Officials

Administrator Butkowski performed the swearing in ceremony for Councilor Pulford.

Roll Call

Councilors present: Evan Sayre, Duane Pulford, Sharon Kelly, Jeff Dains, and Mayor Mary Gaasch. Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Kelly to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the January 14, 2025, City Council meeting. There being none, Councilor Kelly moved and seconded by Councilor Pulford to approve the January 14, 2025, City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Sayre moved and seconded by Councilor Dains to approve the claims totaling \$26,375.70. Motion carried unanimously.

Consent

Councilor Pulford moved and seconded by Councilor Kelly to approve the Consent Agenda thereby acknowledging the fourth quarter investment report and approving the hiring of a temporary administrative employee, Resolution No. 012825A – Approving the 2025 Tobacco Licenses, and Resolution No. 012825B – Approving the 3.2 Off-Sale Malt Liquor Licenses.

Discussion/Action Item

A. Municipal Cannabis Feasibility Report

Mayor Gaasch said the Point Seven Group completed their cannabis financial modeling for the City and prepared a report. Jennifer Haskamp, from Swanson Haskamp Consulting, joined the meeting virtually to present their findings. She laid out three scenarios that Point Seven Group developed and answered questions about each. The three scenarios are:

- The City owning and operating a retail cannabis business.
- The City constructing a building to rent to a retail cannabis business.

- The City constructing a building and securing a cannabis retail license in order to partner with a cannabis operator who would manage store operations.

The modeling showed that owning and operating a cannabis business could derive the most profit but it came with the most risk. The venture to construct a build for rent had roughly a seven-year return on investment. The third option netted less revenue than option one but much more than option two. Councilors discussed that option three could be a gateway to the City operating its own business after the initial partnership term.

Council asked staff to work with Haskamp to identify a path forward factoring that applications for municipal license are due mid-March should the Council wish to apply.

Set Agenda for Next Meeting

Butkowski stated that the February 11 Council meeting might include the cooperative agreement with Ramsey County regarding Eustis Street.

Work Session

A. Community Development Update

Butkowski stated that the warming house will be closed through Sunday due to warm weather. She continued to say that there is an FAQ on the City’s website regarding cannabis information.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those interested in addressing the Council.


Anne Feider, 1698 Eustis Street, asked the Council a few cannabis related questions including whether the cannabis store could be cashless, how parking would function, the feasibility of achieving the projected revenue numbers in the report, and benefits and detriments of partnering with a private company.

There being nobody else interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Kelly moved and seconded by Councilor Pulford to adjourn the meeting at 8:59 p.m. Motion carried unanimously.

Respectfully submitted,


Miles Cline
Deputy City Clerk



CITY OF LAUDERDALE
LAUDERDALE CITY HALL
1891 WALNUT STREET
LAUDERDALE, MN 55113
651-792-7650
651-631-2066 FAX

Request for Council Action

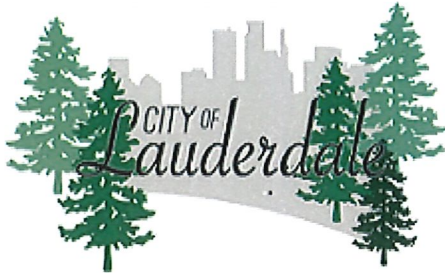
To: Mayor and City Council
From: City Administrator
Meeting Date: February 11, 2025
Subject: List of Claims

The claims totaling \$152,804.28 are provided for City Council review and approval that includes check numbers 29260 to 29288.

Accounts Payable

Checks by Date - Detail by Check Date

User: miles.cline
Printed: 2/7/2025 8:34 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
	Invoice No	Description	Reference	
ACH	43	Public Employees Retirement Association	01/31/2025	
		PR Batch 50300.01.2025 PERA Coordinated	PR Batch 50300.01.2025 PER	1,180.56
		PR Batch 50300.01.2025 PERA Coordinated	PR Batch 50300.01.2025 PER	1,362.19
		Total for this ACH Check for Vendor 43:		2,542.75
ACH	44	Minnesota Department of Revenue	01/31/2025	
		PR Batch 50300.01.2025 State Income Tax	PR Batch 50300.01.2025 Stat	864.37
		Total for this ACH Check for Vendor 44:		864.37
ACH	45	ICMA Retirement Corporation	01/31/2025	
		PR Batch 50300.01.2025 Deferred Comp	PR Batch 50300.01.2025 Defi	1,083.23
		Total for this ACH Check for Vendor 45:		1,083.23
ACH	46	Internal Revenue Service	01/31/2025	
		PR Batch 50300.01.2025 FICA Employer Portio	PR Batch 50300.01.2025 FIC.	1,231.51
		PR Batch 50300.01.2025 Medicare Employer Po	PR Batch 50300.01.2025 Mec	288.02
		PR Batch 50300.01.2025 Medicare Employee Pc	PR Batch 50300.01.2025 Mec	288.02
		PR Batch 50300.01.2025 FICA Employee Portio	PR Batch 50300.01.2025 FIC.	1,231.51
		PR Batch 50300.01.2025 Federal Income Tax	PR Batch 50300.01.2025 Fed	2,213.25
		Total for this ACH Check for Vendor 46:		5,252.31
		Total for 1/31/2025:		9,742.66
29260	13 11710	8th Day Landscaping LLC	02/11/2025	
		January Snow Removal		710.00
		Total for Check Number 29260:		710.00
29261	438 72660	A Tree Service Inc	02/11/2025	
		Petition and Waiver 1838 Lake Street Tree		2,850.00
		Total for Check Number 29261:		2,850.00
29262	20 501240 501240 501240	Abdo LLP	02/11/2025	
		2024 Audit		11,200.00
		2024 Audit		2,400.00
		2024 Audit		2,400.00
		Total for Check Number 29262:		16,000.00
29263	383 S1 474681020125	Aspen Waste Systems of Minnesota Inc	02/11/2025	
		February Refuse Service		469.96
		Total for Check Number 29263:		469.96
29264	56	James Bownik	02/11/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	022025	4Q2024 Mileage Reimbursement		26.88
			Total for Check Number 29264:	26.88
29265	29 4538	City of St Anthony January Police Services	02/11/2025	87,704.42
			Total for Check Number 29265:	87,704.42
29266	58 14126	City of White Bear Lake 2025 Ramsey County GIS Fees	02/11/2025	228.69
			Total for Check Number 29266:	228.69
29267	25 EMCOM-012245 EMCOM-012260 EMCOM-012277	County of Ramsey January Fleet Support January 911 Dispatch Services January CAD Services	02/11/2025	6.24 553.63 83.13
			Total for Check Number 29267:	643.00
29268	25 PRRRV-003404	County of Ramsey TIF Admin Costs for Fern 2023	02/11/2025	274.34
			Total for Check Number 29268:	274.34
29269	25 022025	County of Ramsey Recording Fee - 1838 Lake Street Tree Removal	02/11/2025	46.00
			Total for Check Number 29269:	46.00
29270	61 5010541	Gopher State One Call January Locate Tickets	02/11/2025	60.80
			Total for Check Number 29270:	60.80
29271	82 022025	Home Depot Bathroom Cleaning Supplies	02/11/2025	16.96
			Total for Check Number 29271:	16.96
29272	134 00152	Katrina Joseph January Legal Services	02/11/2025	925.00
			Total for Check Number 29272:	925.00
29273	30 423132	League of Minnesota Cities DP - Elected Leaders Training	02/11/2025	350.00
			Total for Check Number 29273:	350.00
29274	387 2437 2437 2437	Metro-INET February IT/Phone February IT/Phone February IT/Phone	02/11/2025	1,874.12 624.71 315.17
			Total for Check Number 29274:	2,814.00
29275	99 2161	Metropolitan Area Management Association Luncheon Meeting - HB	02/11/2025	35.00
			Total for Check Number 29275:	35.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
29276	24 0001183245	Metropolitan Council Environmental Serv March Waste Water	02/11/2025	14,836.69
			Total for Check Number 29276:	14,836.69
29277	112 022025	Minnesota Pollution Control Agency GB - Wastewater Certificate Renewal	02/11/2025	23.00
			Total for Check Number 29277:	23.00
29278	390 022025	MN Shade Tree Short Course 2025 MN Shade Tree Short Course - GB & TD	02/11/2025	470.00
			Total for Check Number 29278:	470.00
29279	280 64515	Muska Electric Troubleshoot no Power in Council Chambers	02/11/2025	596.40
			Total for Check Number 29279:	596.40
29280	12 2025-010 2025-010 2025-010	NineNorth January Virtual Meeting Charge January Webstreaming & Archiving January Virtual Meeting Production	02/11/2025	105.00 192.00 380.00
			Total for Check Number 29280:	677.00
29281	84 022025 022025 022025 022025 022025 022025 022025 022025	North Star Bank Cardmember Services Terracycle - Compost Bins January Costco Fuel REI - Warming House January Costco Fuel Amazon - No Parking Signs Amazon - 1099 Forms Costco - Paper Towels & Stamps January Costco Fuel	02/11/2025	918.00 321.17 59.55 68.82 114.26 25.44 290.18 68.83
			Total for Check Number 29281:	1,866.25
29282	11 2025-503	North Suburban Communications Commiss 4Q24 Contribution	02/11/2025	970.11
			Total for Check Number 29282:	970.11
29283	440 1823Carl	Precision Plumbing & Heating Permit 2024-196 Refund	02/11/2025	100.80
			Total for Check Number 29283:	100.80
29284	356 901	Rum River Ventures LLC November 2024-December 2024 Contract Buildi	02/11/2025	4,825.56
			Total for Check Number 29284:	4,825.56
29285	81 022025 022025 022025	St Paul Regional Water Service 1885 Fulham St 1915 Walnut St 1891 Walnut St	02/11/2025	416.68 31.03 113.57
			Total for Check Number 29285:	561.28
29286	4	The Neighborhood Recycling Company Inc	02/11/2025	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	SI013179	January Single Unit Dwelling		4,132.23
	SI013179	January Multi-Family Recycling		601.19
			Total for Check Number 29286:	4,733.42
29287	3 546984253	US National Equipment Finance Inc February Copier Lease	02/11/2025	155.00
			Total for Check Number 29287:	155.00
29288	425 6290333164 6290333164 6290335396 6290335396	Vestis January Uniforms January Uniforms February Uniforms February Uniforms	02/11/2025	22.76 22.77 22.76 22.77
			Total for Check Number 29288:	91.06
			Total for 2/11/2025:	143,061.62
			Report Total (33 checks):	152,804.28

**LAUDERDALE COUNCIL
ACTION FORM**

Meeting Date February 11, 2025 **Agenda Item** Cannabis Report

Action Requested

Consent ☐ Public Hearing ☐ Discussion ☒
Action ☐ Resolution ☐ Work Session ☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

As we all know, the cannabis licensing process has not been straight forward. Metro Cities hosted a meeting with the Office of Cannabis Management (OCM) staff last Friday that offered some of the most straight forward information we have received so far. However, some of it was rather unexpected.

Staff knew the license application window for “capped” licenses was scheduled to be opened from February 18-March 14. Municipal licenses aren’t “capped” so it was assumed by many that cities could submit applications when they were ready. OCM staff said that cities must submit their applications during the February – March window to be processed with the others even though they are not capped. When asked when the next opportunity for cities to submit applications would be, they said they didn’t know. The response they gave showed they aren’t thinking that far ahead. The worry, of course, is that the window for a municipal cannabis store license won’t open again for some time.

What does this mean for Lauderdale? It means the City would need to apply for a municipal cannabis retailers license by March 14 if the City Council wanted to keep the discussion around cannabis moving forward. If the City’s application passed OCM’s initial reviews, the City would have 18 months to establish a cannabis business or pass on the license. The City’s consulting planner has worked with others to put forward applications. From what I have gathered, there is not an actual “license” application form but a listing of items that must be submitted to the OCM. The planner said most of the “application” materials are really documents demonstrating how the business will handle things like security and financial transactions, etc. Staff is looking for direction from the Council on whether staff should work with the planner to create the materials necessary to apply for the municipal cannabis retailers license.

STAFF RECOMMENDATION:

LAUDERDALE COUNCIL
ACTION FORM

Meeting Date

February 11, 2025

Agenda Item

Eustis Street Agree.

Action Requested

Consent

☐

Public Hearing

☐

Discussion

☒

Action

☐

Resolution

☐

Work Session

☐

DESCRIPTION OF ISSUE AND PAST COUNCIL ACTION:

Following is the agreement that Ramsey County Engineering staff sent over for review and approval. Staff and the city attorney reviewed and sent back the comments in the margins. Staff is looking for Council feedback on other changes you think need to be made. The County attorney will be reviewing shortly as well.

STAFF RECOMMENDATION:

RAMSEY COUNTY
COOPERATIVE AGREEMENT
WITH THE CITY OF LAUDERDALE FOR
County Project No. P-3397
2025 Eustis Street Improvements

Total Project Cost:	\$3,625,206.91
Ramsey County Cost:	\$3,397,701.34
City of Lauderdale Cost:	\$185,000.00

Attachments:
Exhibit A - Project Location Map
Exhibit B – Engineer’s Estimate
Exhibit C – Storm Sewer Ownership Map
Exhibit D – Lauderdale City Council Meeting Minutes

Commented [HB1]: Exhibit C is included but not referenced anywhere in the document. Remove or reference in the document.

This Agreement is between the City of Lauderdale, a municipal corporation ("City") and Ramsey County, a political subdivision of the State of Minnesota ("County").

WHEREAS, The Project Limits are defined as Eustis Street (County Road 127) from 107-feet South of the Lauderdale – St. Paul Border to Larpenteur Avenue ("Project Limits") and are shown on Exhibit A – Project Location Map; and

WHEREAS, in the area affected by construction, Eustis Street is designated County Road 127 and is located in the City; and

WHEREAS, all ~~or part~~ of Eustis Street is in the ~~City-County~~ rights-of-way; and

WHEREAS, the City and County desire to resurface Eustis Street from the Lauderdale – St. Paul Border to Larpenteur Avenue within the Project Limits ("Project") as ; and

WHEREAS, The Project is identified in Ramsey County's 2024-2028 Transportation Improvement Program for Roadway Construction Improvements; and

NOW, THEREFORE, BE IT MUTUALLY AGREED AS FOLLOWS:

AGREEMENT

1. Responsibility for Design Engineering

- 1.1. Plans, specifications, and proposals will be prepared in accordance with Mn/DOT State Aid requirements.
- 1.2. The County will prepare plans, specifications, and proposals for the Project, which will include, among other things, the proposed reconstruction, alignment, profiles, grades, cross sections, paving, concrete curb and gutter, storm sewer, storm water treatment, pedestrian curb ramps, sidewalk, turf establishment, traffic signals, accessible pedestrian signals, and utility replacement and adjustments.
- 1.3. Plans for the Project showing proposed construction will be presented to the City and will be on file at Ramsey County Public Works Department.
- 1.4. Any costs associated with Project revisions after the completion of plans and specifications will be paid for by the party requesting the revisions. Revisions are subject to approval by both parties.

2. Responsibility for the Right of Way Plan and Acquisition

- 2.1. Right-of-Way being acquired for the Project will be obtained by the County.

3. Procurement and Award of Contract

- 3.1. The County will take bids in accordance with state law and County procedures.
- 3.2. The County will prepare an abstract of bids and a cost participation summary based on the lowest responsible bidder's proposal and will provide the same to the City.
- 3.3. The County will award a contract to the lowest responsible bidder.

4. Responsibility for Construction Engineering

- 4.1. The County shall perform or contract the performance of the construction engineering for all elements of the Project.

5. Project Costs

- 5.1. Except as provided herein, the County and City will participate in the costs of construction in accordance with the Ramsey County Cost Participation Policy as

approved in the 2024 – 2028 Ramsey County Transportation Improvement Plan. If there is a conflict between the Cost Participation Policy and this Agreement, this Agreement shall prevail.

- 5.2. The City will not be responsible for Right-of-Way obtained for the Project. The County will be responsible for 100% of the Right-of-Way costs.
- 5.3. The City will not be responsible for concrete curb & gutter installed for the Project. The County will be responsible for 100% of the curb & gutter costs.
- 5.4. The City will be responsible for and shall pay a flat sum of \$185,000.00 for the Project, as identified in Exhibit D – Lauderdale City Council Meeting Minutes. This amount was based on the total estimated cost of the construction pay items as shown in Exhibit B – Engineer's Estimate. Quantities and unit prices shown in Exhibit B are estimates. Any differences in the actual costs based on the contract unit prices and the quantities constructed, determined after Project completion, will not increase or decrease the amount of the City's flat sum contribution.
- 5.5. ~~As Built, Mobilization, Combination Field Laboratory-Office, Traffic Control Supervisor, Traffic Control, Alternative Pedestrian Route, Stabilized Construction Exit, and Erosion Control Supervisor, as shown in Exhibit B – Engineer's Estimate, are defined collectively as the "Prorated Items" The City percentage of the Prorated Items is calculated as follows:~~

Commented [HB2]: Remove section 5.5. It isn't relevant since the cost-share is a fixed number.

City % Prorated Items =
$$\frac{\text{(City Cost excluding the Prorated Items Cost)}}{\text{(Total Project Cost excluding the Prorated Items Cost)}}$$

The costs in the Prorated Items calculation will be based on contract unit prices and quantities at the time of contract award. No adjustments in the percentages will be made if unit prices or quantities vary during construction.

5.6. Design Engineering Costs

- 5.6.1. The City's design engineering fee is based on 12% of the City's share of the construction pay items identified in Exhibit B. This amount has been included in the City's flat sum contribution of \$185,000.00.

5.7. Construction Engineering Costs

- 5.7.1. The City's construction engineering fee is based on 12% of the City's share of the construction pay items identified in Exhibit B. This amount has been included in City's flat sum contribution of \$185,000.00.

6. Payment Schedule

- 6.1. The County will invoice the City for the City's flat sum contribution of \$185,000.00 at the time of contract **award**.
- 6.2. Invoices must include documentation of the charges, fees, and costs as reasonably required by the other party.
- 6.3. Payment will be made within 35 days of receipt of an invoice.

Commented [HB3]: Can we pay half at contract award in 2025 and half at project close out in 2026?

7. Ownership and Maintenance Responsibility for Project Elements

7.1. Ownership and Maintenance Responsibility of the Roadway.

- 7.1.1. The County will own and maintain the roadway and associated roadway elements located within the County Right of Way, **except as detailed below**.

Commented [HB4]: No exceptions are noted.

7.2. Ownership and Maintenance Responsibility of the Storm Sewer (catch basins and leads, main, infiltration systems, ponding, water treatment)

7.2.1. The City shall own the following components of the storm sewer system:

- i. Trunk line
- ii. Trunk line manholes
- iii. Surface drains located outside of the County Road right-of-way and associated **leads**.
- iv. Trunk line outfalls

Commented [HB5]: Are you aware of any? If so, I assume they would be on private property.

7.2.2. The County shall own the following components of the storm sewer system:

- v. Catch basins
- vi. Catch basin leads
- vii. Cross-culverts
- viii. Surface drains located within the County Road right-of-way
- ix. BMP(s)
 - 1. 48" RCP Detention System

7.2.3. The City and County shall each maintain the components of the storm sewer system under their respective ownership.

7.3. Ownership and Maintenance Responsibility of the Sidewalk and Trail.

- 7.3.1. The County will own the sidewalk and trail, and is responsible for future overlay, or reconstruction improvements.

~~7.3.2. The City will maintain the sidewalk and trail, including snow and ice removal, sweeping crack sealing, debris removal, vegetation control, panel replacement, settlement adjustments, etc.~~

Commented [HB6]: I don't see the city council changing its policy on sidewalk maintenance for these small areas. The maintenance is responsibility of the adjacent property owner as they are commercial businesses that hire companies to complete this work.

8. The City grants the County temporary construction easements over all City owned right-of-way and property within the limits of the Project for use during construction at no cost to the County.
9. Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof.
10. The City and County shall indemnify, defend, and hold each other harmless against any and all liability, losses, costs, damages, expenses, claims, or actions, including attorney's fees, which the indemnified party, its officials, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the indemnifying party, its officials, agents, or employees, in the execution, performance, or failure to adequately perform the indemnifying party's obligation pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by the County or the City of any statutory or common law immunities, limits, or exceptions on liability.
11. COUNTERPARTS: The parties may sign this Agreement in counterparts, each of which constitutes an original, but all of which together constitute one instrument.
- 11.1. ELECTRONIC SIGNATURES: The parties agree that the electronic signature of a party to this Agreement shall be as valid as an original signature of such party and shall be effective to bind such party to this Agreement. The parties further agree that any document (including this Agreement and any attachments or exhibits to this Agreement) containing, or to which there is affixed, an electronic signature shall be deemed (i) to be "written" or "in writing", (ii) to have been signed and (iii) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. For purposes hereof, "electronic signature" also means a manually signed original signature that is then transmitted by any electronic means, including without limitation a faxed version of an original signature or an electronically scanned and transmitted version (e.g., via PDF) of an original signature. Any party's failure to produce the original signature of any electronically transmitted signature shall not affect the enforceability of this Agreement.

12. This Agreement shall remain in full force and effect until terminated by mutual agreement of the parties.

If to the CITY:

City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113
Attention: Heather Butkowski, City Administrator

If to the COUNTY:

Ramsey County Public Works
1425 Paul Kirkwold Drive
Arden Hills, MN 55112
Attention: Brad Estochen, Ramsey County Engineer

THE REMAINDER OF THIS PAGE IN INTENTIONALLY BLANK.

CITY OF LAUDERDALE, MINNESOTA

By: _____ Date: _____
Mayor

By: _____ Date: _____
~~Director of Public Works~~City Clerk - Administrator

~~Approved as to Form:~~

By: _____ Date: _____
City Attorney

~~Approved by the Office of Financial Services:~~

By: _____ Date: _____

RAMSEY COUNTY, MINNESOTA

Ling Becker, County Manager

Date:

Approval recommended:

Brad Estochen, Ramsey County Engineer

Date:

Approved as to form:

Assistant County Attorney

Date:

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 4

November 12, 2024

Commented [HB7]: The City meeting minutes are in the document twice. This set is not labeled as an exhibit and should be removed.

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:01 p.m.

Roll Call

Councilors present: Evan Sayre, Jeff Dains, Sharon Kelly, Duane Pulford, and Mayor Mary Gaasch.
Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Cleric

Approvals

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LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

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Staff drafted the CIP to include the typical items we keep on the radar along with the anticipated costs of repaving the City streets in the next one to three years. Council members expressed interest in budging for park and City Hall improvements. Based on the discussion staff allocated \$10,000 in the CIP to engage an architect to discuss accessibility improvements and \$10,000 for incidental park improvements.

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Set Agenda for Next Meeting
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Work Session
A. Community Development Update
Butkowski stated that she had nothing further to add.

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Mayor Gaasch opened the floor to those in attendance interested in addressing the Council. There

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Adjournment
Councilor Kelly moved and seconded by Councilor Dains to adjourn the meeting at 8:41 p.m. Motion carried unanimously.

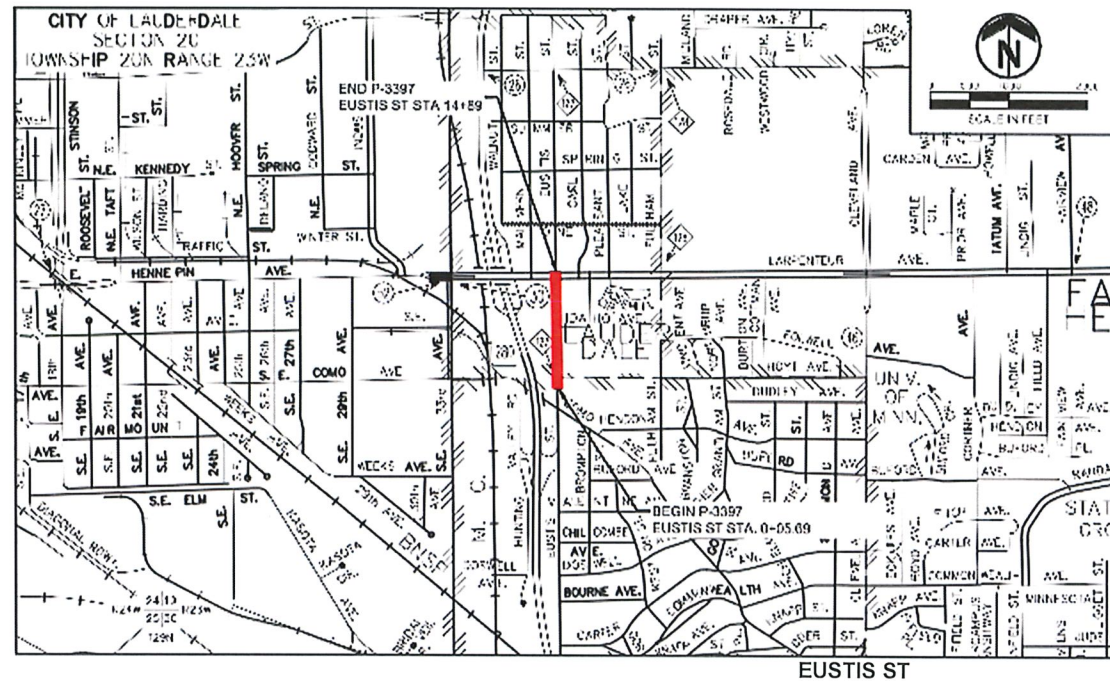
Respectfully submitted,

Miles Cline
Deputy City Clerk



CONSTRUCTION PLAN FOR GRADING, BITUMINOUS SURFACING, CONCRETE SURFACING, ADA IMPROVEMENTS, STORM SEWER IMPROVEMENTS,
SIGNING & STRIPING, AND SIGNAL

EUSTIS STREET			
GROSS LENGTH	1484	FEET	0.281 MILES
BRIDGES-LENGTH		FEET	MILES
EXCEPTIONS-LENGTH		FEET	MILES
NET LENGTH	1484	FEET	0.281 MILES



ADT (CURRENT YEAR) 2025	3130
ADT (DESIGN YEAR) 2045	3600
DHV (DESIGN HR. VOL.)	±g
D (DIRECTIONAL DISTR.)	59%
T (HEAVY COMMERCIAL)	3.98%
SOIL FACTOR	
R-VALUE	15
TON DESIGN	10 TON

ESALS	384,000
DESIGN SPEED	30 MPH
BASED ON	STOPPING SIGHT DISTANCE
HEIGHT OF EYE	3.5'
HEIGHT OF OBJECT	2.0'
FUNCTIONAL CLASS	LOCAL ROADWAY
NO OF TRAFFIC LANES	2
NO OF PARKING LANES	0
SHOULDER WIDTH	NA



PROJECT LOCATION

COUNTY: RAMSEY
DISTRICT METRO

FOR PLANS AND UTILITIES SYMBOLS SEE TECHNICAL MANUAL
STATE PROJ. NO. CHARGE IDENTIFIER

P-3397

THE 2020 EDITION OF "THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN. ALL TRAFFIC CONTROL SIGNING AND DEVICES SHALL CONFORM TO THE MMUTCD INCLUDING THE "MINNESOTA TEMPORARY TRAFFIC CONTROL FIELD MANUAL"

1	TITLE SHEET
2	GENERAL LAYOUT
3-4	STATEMENT OF ESTIMATED QUANTITIES
5	CONSTRUCTION NOTES AND STANDARD DETAILS
6	TABULATIONS
7-8	UTILITY TABULATIONS
9-11	EXISTING UTILITIES AND TOPOGRAPHY PLANS
12-17	TYPICAL SECTIONS
18-41	STANDARD PLAN
42-47	STAGING & TRAFFIC CONTROL
48	ALIGNMENT PLAN AND TABULATION
49-51	REMOVAL PLANS
52-55	CONSTRUCTION PLAN AND PROFILE
56-57	INTERSECTION DETAILS
58	GRADING PLAN
59-62	DRAINAGE PLAN AND PROFILE
63	DRAINAGE PROFILES
64	DRAINAGE TABULATION
65-68	DRAINAGE DETAILS
69-71	SWPPP
72-74	EROSION CONTROL PLANS
75-78	SIGNING AND PERMANENT PAVEMENT MARKING PLAN
79	SIGNING AND PERMANENT PAVEMENT MARKING DETAIL
80-92	SIGNAL SYSTEM PLANS
X1-X6	CROSS SECTIONS

THIS PLAN CONTAINS 98 SHEETS



I HEREBY CERTIFY THAT THIS PLAN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINTED NAME, LARRY P. POPPLER

DATE: ###/###/2024 UC. NO. 41005

APPROVED

CITY OF LAUDERDALE ENGINEER

DATE:

APPROVED

RAMSEY COUNTY ENGINEER

DATE:

I HEREBY CERTIFY THAT THE FINAL FIELD REVISIONS, IF ANY, WERE PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: _____ LICENSE # _____

DATE: _____ SIGNATURE: _____

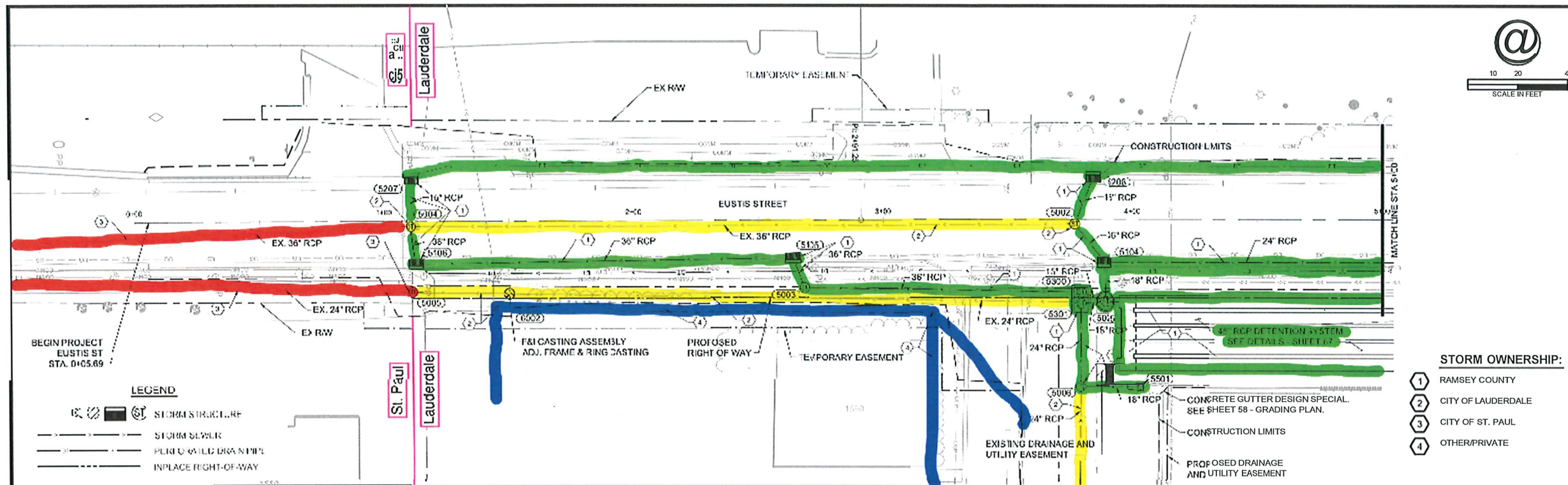
SHEET NO. 1 OF 92 SHEETS

K:\n-z\RamseyCity\20693000\04 Production\01_CAD\02_Sheets\TITLE SHEET.dwg

UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE EXACT LOCATION OF UNDERGROUND UTILITIES SHOWN IN THIS PLAN SET ARE UNKNOWN. THE CONTRACTOR SHALL CONTACT GOPHER STATE ONE PRIOR TO STARTING ANY EXCAVATION. GOPHER STATE ONE CALL SYSTEM: 1-800-252-1166

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE DATA COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

PLAN REVISIONS		
DATE	SHEET NO.	APPROVED



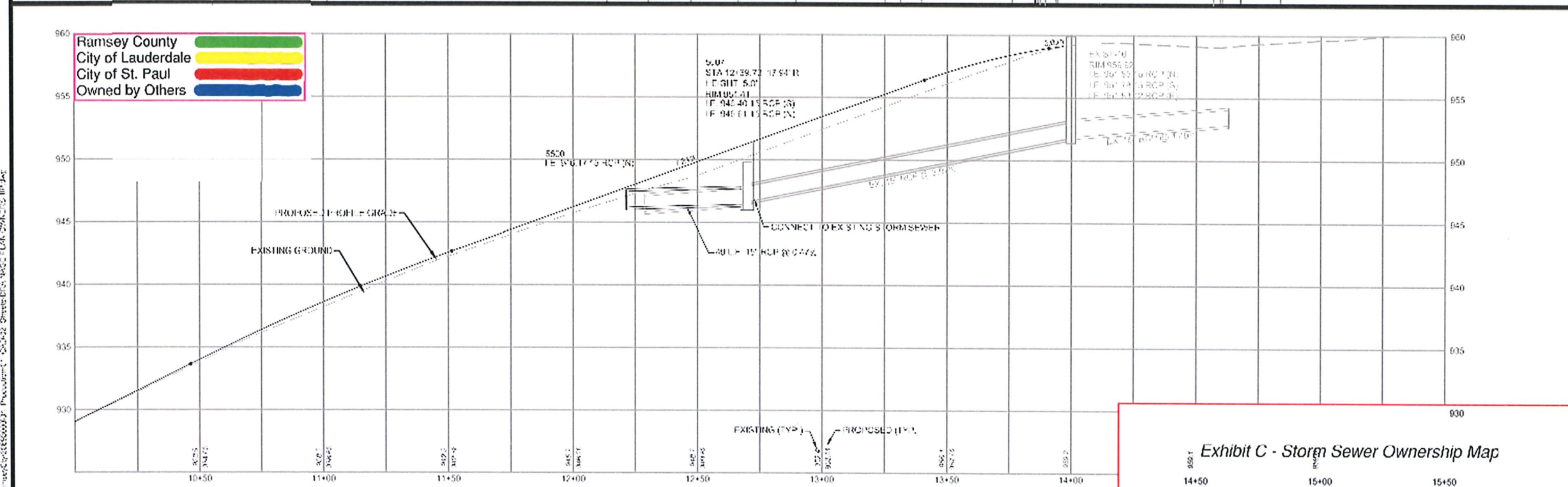
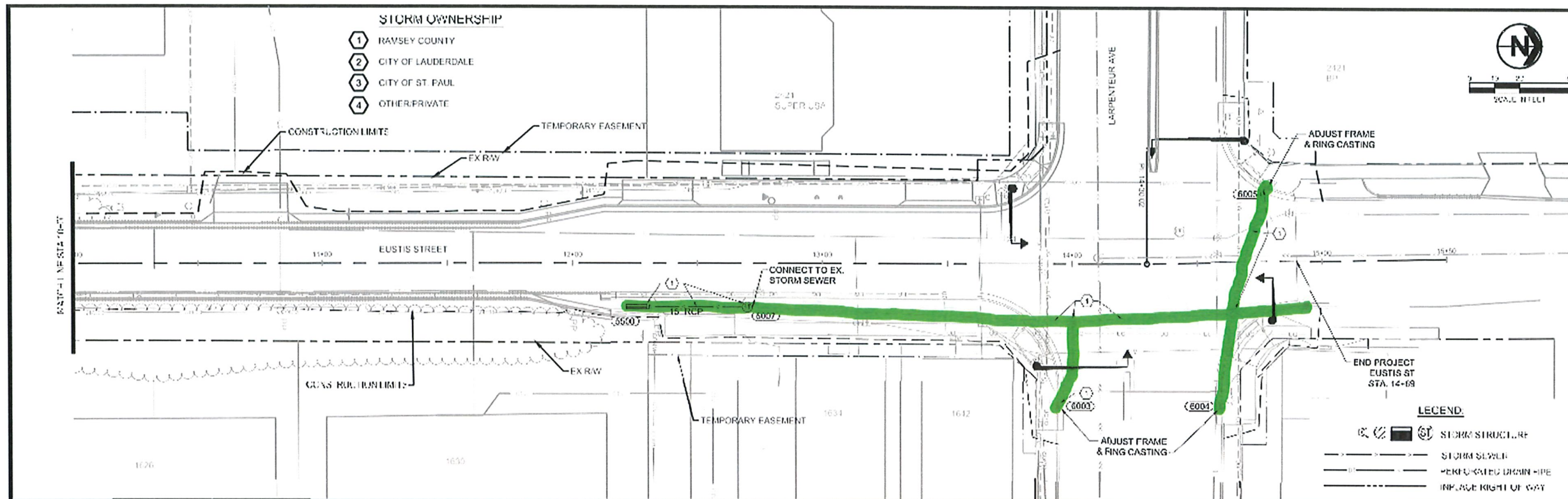
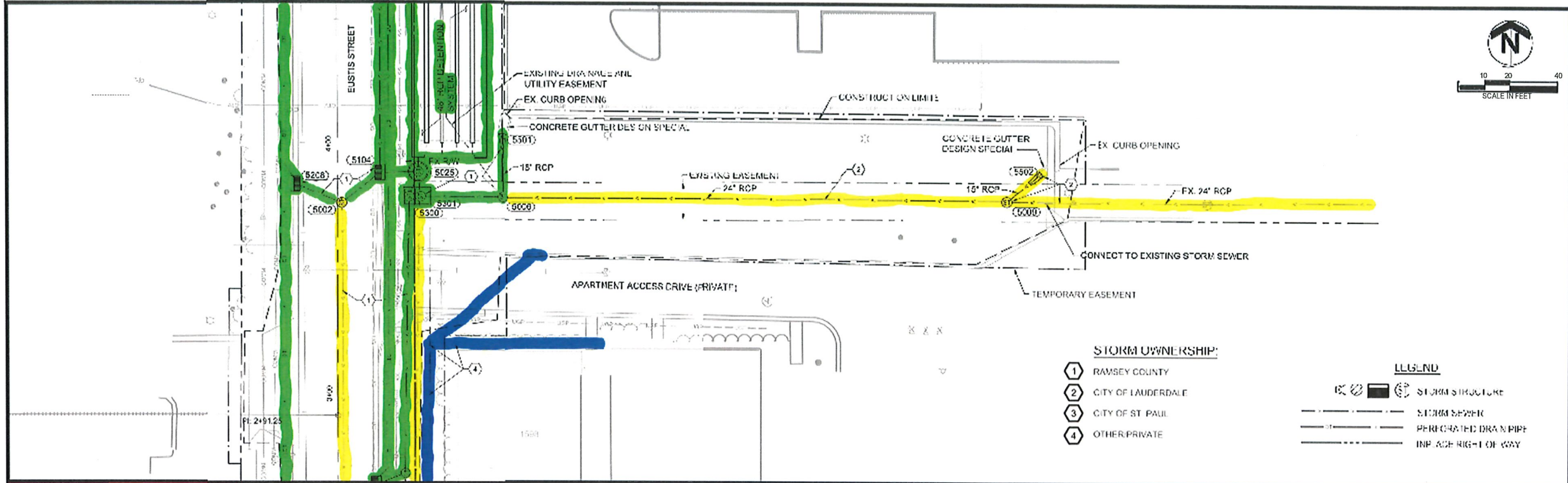


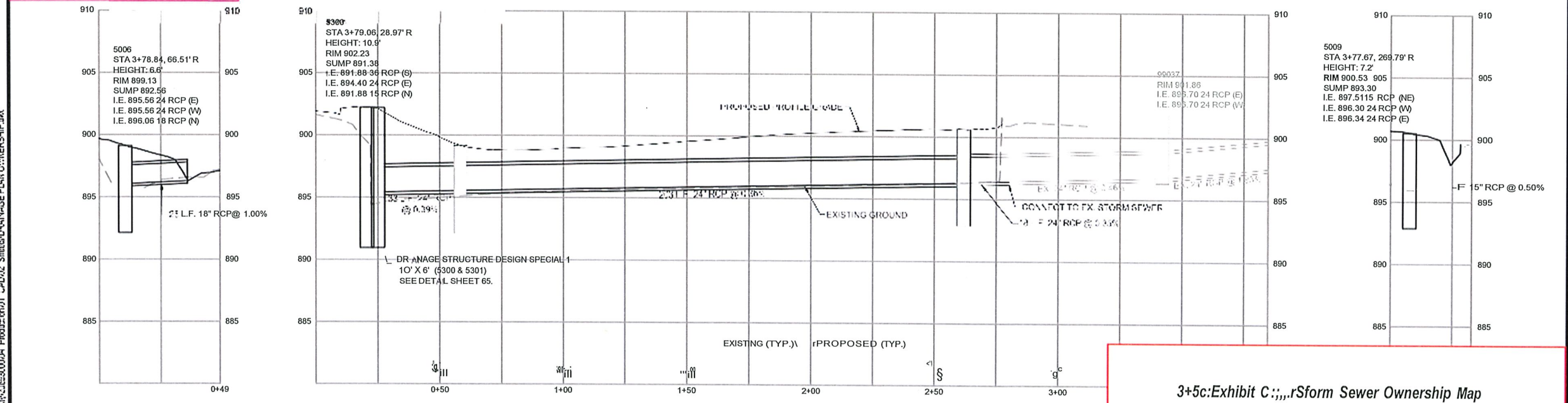
Exhibit C - Storm Sewer Ownership Map



- Ramsey County
City of Lauderdale
City of St. Paul
Owned by Others

- STORM OWNERSHIP:
- 1 RAMSEY COUNTY
 - 2 CITY OF LAUDERDALE
 - 3 CITY OF ST. PAUL
 - 4 OTHER PRIVATE

- LEGEND
- STORM STRUCTURE
 - STORM SEWER
 - PERFORATED DRAIN PIPE
 - IN PLACE RIGHT OF WAY



3+5c:Exhibit C:,,,rSform Sewer Ownership Map

DESIGNED				REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A QUALIFIED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA		TKDA		EUSTIS STREET IMPROVEMENTS		DRAINAGE PLAN AND PROFILE		PROJ. NO. P-3397	
DRAWN				DATE: 01/01/2011								DRAWING NO. 62	
CHECKED				LPP NAME: LARRY POPPLER									
NO. DATE BY DESCRIPTION OF REVISIONS													

LAUDERDALE CITY COUNCIL
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Exhibit D - Lauderdale City Council Meeting Minutes

Call to Order
Mayor Gaasch called the Regular City Council meeting to order at 7:01 p.m.

Roll Call
Councilors present: Evan Sayre, Jeff Dains, Sharon Kelly, Duane Pulford, and Mayor Mary Gaasch.
Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Cieri<.

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Page 4 of 4 November 12, 2024

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