

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 1 of 3

February 25, 2025

Call to Order

Mayor Gaasch called the Regular City Council meeting to order at 7:02 p.m.

Roll Call

Councilors present: Evan Sayre, Sharon Kelly, Duane Pulford, Jeff Dains, and Mayor Mary Gaasch.

Councilors absent: None.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant to the City Administrator; and Miles Cline, Deputy City Clerk.

Approvals

Mayor Gaasch asked if there were any additions to the meeting agenda. There being none, Councilor Dains moved and seconded by Councilor Pulford to approve the agenda. Motion carried unanimously.

Mayor Gaasch asked if there were corrections to the minutes of the February 11, 2025, City Council meeting. There being none, Councilor Kelly moved and seconded by Councilor Sayre to approve the February 11, 2025, City Council meeting minutes. Motion carried unanimously.

Mayor Gaasch asked if there were any questions on the claims. There being none, Councilor Dains moved and seconded by Councilor Kelly to approve the claims totaling \$42,771.67. Motion carried unanimously.

Consent

Councilor Kelly moved and seconded by Councilor Pulford to approve the Consent Agenda thereby acknowledging the January financial report and approving the quotes for the council chambers air handler replacement, and the 2026-2030 Ramsey County GIS Users Group Joint Powers Agreement.

Discussion/Action Item

A. Authorize Stantec to bid the 2025 Sanitary Sewer Structure Repairs

Butkowski explained that prior to doing a mill and overlay of City streets in the next few years, the sanitary sewer manholes need rehabilitation. Some have been repaired because the concrete rings failed and resulted in issues that affected drivers. All the manholes were televised to assess their condition last year. The next step is to bid the project to repair the manholes this summer. The city engineer estimates the cost to be \$340,000. Some of the work will be covered by a grant from the Metropolitan Council as this work will remove storm water inflow and infiltration into the sanitary sewer system.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 2 of 3

February 25, 2025

Councilor Sayre made a motion authorizing Stantec to bid the 2025 sanitary sewer structure repairs as provided. This was seconded by Councilor Dains and carried unanimously.

B. Resolution No. 022525A Authorizing Submission of an Application for a Municipal Cannabis Retail License

The Office of Cannabis Management (OCM) is accepting applications from cities for cannabis retailer licenses until March 14. Butkowski explained that if the City Council wants to keep the discussion around cannabis moving forward, the City must apply by that date. If the City's application passes OCM's initial reviews, the City would have 18 months to establish a cannabis business or pass on the license. The City's consulting planner addressed the Council regarding her ability to prepare the application materials if directed by the Council to do so.

Councilor Pulford made a motion to adopt Resolution No. 022525A Authorizing Submission of an Application for a Municipal Cannabis Retail License. This was seconded by Councilor Sayre and carried unanimously.

C. Cooperative Agreement with Ramsey County Regarding Eustis Street

Butkowski said staff reached final agreement with Ramsey County regarding Eustis Street. The final issue staff was discussing with them was section 7.3.2. Staff argued against the language based on past practices regarding sidewalk maintenance. In reality, the City agreed to take on this responsibility in a 1996 agreement with Ramsey County. Unless the Council disagrees, the agreement is ready for adoption.

Councilor Kelly made a motion to approve Ramsey County's Cooperative Agreement with the City of Lauderdale for County Project No. P-3397 2025 Eustis Street Improvements. This was seconded by Councilor Sayre and carried unanimously.

D. Resolution No. 022525B Adopting the Ramsey County Hazard Mitigation Plan 2025

Staff worked with Ramsey County Emergency Management on updating the county-wide Hazardous Mitigation Plan. The complete plan is over 200 pages, so staff made it available on the City's website in the Fire Department section, which can also be accessed by the link below:

https://www.lauderdalemn.org/sites/g/files/vyhlif6506/f/pages/ramsey_county_mn_hmp_2025.pdf

With the adoption of this plan, Ramsey County will be eligible for federal funding should a disaster happen in the county.

LAUDERDALE CITY COUNCIL
MEETING MINUTES
Lauderdale City Hall
1891 Walnut Street
Lauderdale, MN 55113

Page 3 of 3

February 25, 2025

Councilor Sayre made a motion to adopt Resolution No. 022525B—A Resolution Adopting the Ramsey County Hazard Mitigation Plan 2025. This was seconded by Councilor Pulford and carried unanimously.

Set Agenda for Next Meeting

Butkowski stated that the March 11 Council meeting will likely be brief and include a couple of routine consent agenda items.

Work Session

A. Community Development Update

Butkowski stated that staff recently had discussions with St. Anthony and Falcon Heights regarding the resumption of SAPD services in Falcon Heights. Their hiring has been going better than expected.

B. Opportunity for the Public to Address the City Council

Mayor Gaasch opened the floor to those interested in addressing the Council.

Daryl Johnson, 1721 Fulham Street, Unit H, joined the meeting via Zoom. He was intending on addressing the Council on issues related to cannabis but decided to hold his questions until the next City Council meeting in order to address them in person.

There being nobody else interested in speaking, Mayor Gaasch closed the floor.

Adjournment

Councilor Kelly moved and seconded by Councilor Dains to adjourn the meeting at 7:45 p.m. Motion carried unanimously.

Respectfully submitted,



Miles Cline
Deputy City Clerk