

LAUDERDALE CITY COUNCIL  
MEETING MINUTES  
Lauderdale City Hall  
1891 Walnut Street  
Lauderdale, MN 55113

Page 1 of 3

June 9, 2015

Mayor Dains called the Regular City Council meeting to order at 7:34 p.m.

Councilors present: Mayor Dains, Mary Gaasch, Roxanne Grove, and Lara Mac Lean.  
Councilors absent: Denise Hawkinson.

Staff present: Heather Butkowski, City Administrator; Jim Bownik, Assistant City Administrator; and Terry Berg, Deputy City Clerk.

### **Approvals**

Mayor Dains asked for changes to the meeting agenda. Motion was made by Councilor Grove to approve the agenda with the addition of the June 23, 2015 Council meeting to the work session, seconded by Councilor Mac Lean and carried unanimously.

Councilor Gaasch moved to approve the City Council meeting minutes of May 26, 2015. Councilor Grove seconded the motion and carried unanimously.

Councilor Mac Lean moved and seconded by Councilor Grove to approve the claims totaling \$88,077.83. Motion carried unanimously.

### **Consent**

Mayor Dains asked if any Councilors wished to remove items from the Consent Agenda. There being none, Councilor Mac Lean moved and seconded by Councilor Grove to approve the Consent Agenda acknowledging the Quarterly Investment Report, PCIC Minutes, Amendment to Joint Cooperation Agreement with Ramsey County HRA, and Recreation Agreement with the City of Roseville. Motion carried unanimously.

### **Discussion / Action Items**

#### **A. Public Works Maintenance Staff Appointment**

City Administrator Butkowski reported that three final candidates were interviewed by Councilor Hawkinson, Public Works Coordinator Dave Hinrichs, and herself with the recommendation of Gordon Beck for the position. Mr. Beck has completed the background check and pre-employment physical.

Motion was made by Councilor Mac Lean and seconded by Councilor Gaasch to appoint Gordon Beck to the public works maintenance position effective June 10, 2015. Motion carried unanimously on a roll call vote.

City Administrator noted the next meeting may include the Annual Storm Water Presentation, Abatement Public Hearing for 1701 Carl Street, and Quotes for Alley Repairs. Additionally, Superintendent John Thein will address the council at their July 14 meeting.

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Page 2 of 3

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**Work Session**

A. Public Comment

None.

B. Rental Housing Ordinance

City Administrator Butkowski noted that the rental housing ordinance was revised several years back with regard to family members living at the address so no rental housing license was required. The expectation was that with family members residing at the address, the property would be homesteaded. Ramsey County will not homestead a property purchased by an LLC or other business organization. In discussion with City Attorney Ron Batty, it was suggested the ordinance could be amended so the property owner could file an affidavit with the City that family members reside and that those individuals provide government issued identification showing Lauderdale as their address as proof of residency. If these conditions are met, a rental housing license would not be required.

Administrator Butkowski added that properties with multiple units do need a rental housing license even if family resides at the address.

Council consensus was to move forward with staff preparing an ordinance to revise the City Code.

C. June 23, 2015 Council Meeting

Several council members have conflicts with June 23 so a quorum will not be present. Administrator Butkowski noted that the City has published for the storm water annual presentation for June 23. Research will be done if the presentation can be handled with staff and no council present.

Moved and seconded (Mac Lean/Gaasch) to move the June 23 council meeting to June 30, 2015 at 7:30 p.m. Motion carried unanimously on a roll call vote.

D. Community Development Update

Administrator Butkowski updated Council on the proposed fitness center project. The developer's plan is to have the facility open January 1, 2016 so they would like building permit(s) issued prior to the zoning being processed. Zoning will be handled first to reduce the risk to the developer.

Council briefly discussed the Chinese Christian Church which has listed the property for the assessed value from the county property records and a "for sale" sign has been posted.

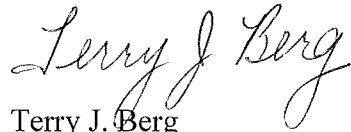
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Page 3 of 3

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There being no further business on the council agenda, motion was made by Councilor Grove and seconded by Councilor Mac Lean, carried unanimously, to adjourn the meeting at 8:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Terry J. Berg". The signature is written in black ink and is positioned above the printed name and title.

Terry J. Berg  
Deputy City Clerk