

# LAUDERDALE CITY COUNCIL MEETING AGENDA

## TUESDAY, APRIL 24, 2001

### CITY HALL, 7:30 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

**1. CALL MEETING TO ORDER AT 7:30 P. M.**

**2. ROLL:**

*Councilmembers:*

Gower \_\_\_\_\_ Christensen \_\_\_\_\_  
Gill-Gerbig \_\_\_\_\_ Hawkinson \_\_\_\_\_  
Mayor Dains \_\_\_\_\_

*Staff:* Getschow \_\_\_\_\_

**3. APPROVAL OF THE AGENDA**

**4. APPROVAL**

- A. Approval of minutes of 4/10/01 City Council Meeting
- B. Approval of claims totaling \$27,727.10

**5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

**6. CONSENT**

**7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING THE STREET AND UTILITY IMPROVEMENTS**

- A. 2001 Improvements - 1862 Eustis Street

**8. PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

**9. INFORMATIONAL PRESENTATIONS**

- A. 2001 Street and Utility Improvements- City Engineer *(no memorandum)*  
B. Jan Wiessner- Ramsey County Commissioner

**10. ACTION**

- A. 2000 Year-End Financial and Investment Report  
B. 2001 1<sup>st</sup> Quarter Financial and Investment Report

**11. REPORTS**

- A. Refuse Collection Task Force Update *(no memorandum)*  
*(Report from meeting at 6:00 p.m.)*  
B. CTV 10<sup>th</sup> Anniversary Banquet-  
Council member Hawkinson *(no memorandum)*

**12. EXECUTIVE SESSION RELATING TO ATTORNEY/CLIENT PRIVILEGE TO DISCUSS PENDING LITIGATION AGAINST THE CITY OF LAUDERDALE**

**13. DISCUSSION**

**14. ITEMS REMOVED FROM THE CONSENT AGENDA**

**15. ADDITIONAL ITEMS**

**16. SET AGENDA FOR NEXT MEETING**

**17. ADJOURNMENT**

**Lauderdale City Council  
Meeting Minutes  
April 10, 2001**

1. Meeting called to order at 7:40 P.M.

2. ROLL

Council present: Gower, Gill-Gerbig, Christensen, Hawkinson, and  
Mayor Dains

Staff present: Getschow

3. APPROVAL OF AGENDA

*A. Approval of Agenda.* Motion by Gill-Gerbig, second by Hawkinson to approve the agenda with the addition of 11(C)- Meeting Announcement. Motion carried unanimously.

4. APPROVAL

*A. Approval of Minutes.* Motion by Gill-Gerbig, second by Hawkinson to approve the minutes of the March 27, 2001 City Council meeting with the correction that Council member Gower was absent from the meeting. Motion carried unanimously.

*B. Approval of Claims totaling \$38,202.71.* Motion by Christensen, second by Hawkinson to approve the claims totaling \$38,020.71. Roll: Yes: all. Motion carried

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/  
CITIZEN'S ADDRESSING THE STREET AND UTILITY IMPROVEMENTS

8. PUBLIC HEARINGS
9. INFORMATIONAL PRESENTATIONS
10. ACTION

A. *2001 Street and Utility Improvement Bids.*

1. *Engineer's Evaluation of Bids.* The City Engineer presented the bids for the 2001 Street and Utility Improvements as follows:

Northdale Construction Co. Inc.	\$1,199,956.67
Palda and Sons, Inc.	\$1,213,015.05
Midwest Asphalt Corporation	\$1,223,774.45
Forest Lake Contracting, Inc.	\$1,267,872.50
Barbarossa & Sons, Inc.	\$1,313,465.00

The Engineer stated that the bids were reviewed and found to be in order. He recommended the approval of the lowest submitted bid by Northdale Construction Company, Inc. The submitted low bid was near the engineer's estimate of \$1,200,000, but was approximately \$200,000 less than the engineer's estimate in the feasibility report.

The schedule for the start of construction, along with the specific locations of where the contractor would start, was discussed. The gas main replacement to be conducted by Xcel Energy prior to the Northdale work was also discussed.

2. *Approval of Resolution 041001A: A Resolution Accepting the Bid for the 2001 Street and Improvements.* Motion by Christensen, second by Gill-Gerbig to approve Resolution 041001A: A Resolution Accepting the Bid for the 2001 Street and Utility Improvements. Roll: Yes: all. Motion carried.

*B. Moving Building Request – Garage Replacement (1804 Carl Street).* The City Administrator stated that the resident at 1804 Carl Street has requested to allow a garage to be moved on to her property to replace her current garage. The City Code states that the only buildings that can be moved in to the City of Lauderdale with City Council approval are accessory buildings such as garages. And in those cases, there are four other main criteria that must be met that include:

1. The building will be Zoning and Building Code compliant;
2. The building will replace an older accessory structure;
3. The building is consistent with the architecture of the principal building; and
4. The location of the building is not detrimental to other buildings on the property or adjacent properties

A letter from the resident acknowledges that she recognizes these conditions and plans to abide by them.

Motion by Christensen, second by Hawkinson to approve the owner's moving building request with the condition that the planning and the timing of the move is approved by the City Engineer and the contractor. Roll: Yes: all. Motion carried.

## 11. REPORTS

*A. Financial Report on the 2000-2004 Street and Utility Improvements.* The City Administrator gave a report on the current financial status of the overall street and utility improvements. The report included information regarding

1. Current and future fund balances
2. Project Costs
3. Special Assessment Revenues
4. Other Revenues such as grant funds and reimbursements
5. Bond Issuance Timing and Amounts
6. Debt Service; and
7. Investments

11. REPORTS (continued)

*B. 2001 Day in the Park Event.* The City Council discussed the Day in the Park event that is scheduled for Saturday, July 14, 2001 from 2:00 p.m. to 8:00 p.m. The Park and Community Involvement Committee recommended the approval of an on-sale non-intoxicating malt liquor license by the City Council for that day.

Motion by Christensen, second by Gower to approve an on-sale non-intoxicating malt liquor license in the Community Park for the Lauderdale Day in the Park event for Saturday, July 14, 2001.

*C. Living-at-Home/Block Nurse Program.* The City Administrator stated that the Town Meeting for the Living-at-Home/Block Nurse Program is Tuesday, April 17 at 7:00 p.m. at the Fairview Community Center.

12. DISCUSSION

*A. Zoning Ordinance Amendment – Telecommunications.* The Council discussed the process of amending the Zoning Ordinance to allow for antennas and towers to be conditional uses in the C-1 District (Community Park) in the Zoning Ordinance.

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

1. 2001 Street and Utility Improvement Update
2. Presentation by Ramsey County Commissioner Jan Weissner
3. 2000 Financial and Investment Report
4. 1<sup>st</sup> Quarter 2001 Financial and Investment Report
5. Refuse Collection Task Force Update

16. ADJOURNMENT

Motion by Gill-Gerbig, second by Hawkinson to adjourn at 8:52 P.M. Ayes: All.

## **The City of Lauderdale**

Claims for Approval

April 24, 2001 City Council Meeting

04/13/01 Payroll: Check # 6903 - 6907	\$5,290.59
04/13/01 Payroll: Federal Payroll Taxes EFT	\$2,292.75
04/13/01 Payroll: PERA EFT	\$765.59
04/24/01 Claims: Check # 15152 - 15175	\$19,378.17
Total Claims for Approval	\$27,727.10

12 Apr 2001  
Thu 9:38 AM

\*Paid Register  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
PAYROLL DATE: APRIL 13, 2001  
COUNCIL MEETING DATE: APRIL 24, 2001

Check Number	Employee Number	Employee Name	Social Security Number	Pay Period	Pay Group Number	Pay Group Description	Check Amount	Check Date	Status
006903	000000011	BOWNIK, JAMES		8	01	BI-WEEKLY	832.46	13-Apr-01	Outstanding
006904	000000003	GETSCHOW, RICK		8	01	BI-WEEKLY	1,595.64	13-Apr-01	Outstanding
006905	000000002	HINRICHS, DAVID C		8	01	BI-WEEKLY	1,211.24	13-Apr-01	Outstanding
006906	000000005	HUGHES, JOSEPH A		8	01	BI-WEEKLY	1,060.34	13-Apr-01	Outstanding
006907	000000037	WALSH, KEVIN		8	01	BI-WEEKLY	590.91	13-Apr-01	Outstanding
							-----		
Grand Total							5,290.59		



20 Apr 2001  
Fri 1:06 PM

\* Paid Check Reg  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
APRIL 24, 2001  
CITY COUNCIL MEETING

Page 1

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15152	AT & T			
15152	1215647596	AT & T	101-41200-391	04/01 LONG DISTANCE	4.91
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Totals Check Number	15152	AT & T			4.91
Check Number	15153	BAUER BROS			
15153	589337	BAUER BROS	101-45200-412	STEEL DOOR: WARMING HOUSE	267.50
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Totals Check Number	15153	BAUER BROS			267.50
Check Number	15154	CINTAS			
15154	754177306	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
15154	754178709	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
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Totals Check Number	15154	CINTAS			55.40
Check Number	15155	DONALD SALVERDA & ASSOCIATES			
15155	4/24/01	DONALD SALVERDA & ASSOCIATES	101-41200-306	RICK: EFFECTIVE MGMT PROG	600.00
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Totals Check Number	15155	DONALD SALVERDA & ASSOCIATES			600.00
Check Number	15156	GLENWOOD INGLEWOOD			
15156	88000	GLENWOOD INGLEWOOD	101-41200-208	WATER: C HALL H2O COOLER	23.94
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Totals Check Number	15156	GLENWOOD INGLEWOOD			23.94
Check Number	15157	ICMA RETIREMENT TRUST - 457			
15157	4/24/01	ICMA RETIREMENT TRUST - 457	101-21705	4/13/01 PAYROLL	1,087.44
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Totals Check Number	15157	ICMA RETIREMENT TRUST - 457			1,087.44
Check Number	15158	KENNEDY & GRAVEN			
15158	37260	KENNEDY & GRAVEN	101-41400-305	03/01 LEGAL SERVICES	83.00
15158	37260	KENNEDY & GRAVEN	101-41400-355	03/01 PRINT/PROCESS	0.12
					-----
Totals Check Number	15158	KENNEDY & GRAVEN			83.12
Check Number	15159	LILLIE SUBURBAN NEWS			
15159	4/24/01	LILLIE SUBURBAN NEWS	101-41600-309	03/01 DELIV: ROSE REVIEW	551.01

20 Apr 2001  
Fri 1:06 PM

\* Paid Check Reg  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
APRIL 24, 2001  
CITY COUNCIL MEETING

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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15159	LILLIE SUBURBAN NEWS			
Totals Check Number	15159	LILLIE SUBURBAN NEWS			551.01
Check Number	15160	MCDONOUGH'S WATERJETTING			
15160	103722	MCDONOUGH'S WATERJETTING	601-49000-408	CLEAN LIFT STATIONS/MANHL	771.25
Totals Check Number	15160	MCDONOUGH'S WATERJETTING			771.25
Check Number	15161	MET-COUNCIL ENVIRONMENTAL SER.			
15161	719764	MET-COUNCIL ENVIRONMENTAL SER.	601-49000-387	05/01 WASTEWATER SERVICE	10,706.53
Totals Check Number	15161	MET-COUNCIL ENVIRONMENTAL SER.			10,706.53
Check Number	15162	MN STATE TREASUER			
15162	4/24/01	MN STATE TREASUER	101-43400-443	1ST QTR '01 BLDG PERM SUR	24.43
Totals Check Number	15162	MN STATE TREASUER			24.43
Check Number	15163	MUNICIPAL/COMMERCIAL SEWER			
15163	4762A	MUNICIPAL/COMMERCIAL SEWER	601-49000-315	JETTING: COMO/33RD	400.00
15163	4773	MUNICIPAL/COMMERCIAL SEWER	601-49000-315	JETTING: EUSTIS/RYAN	375.00
Totals Check Number	15163	MUNICIPAL/COMMERCIAL SEWER			775.00
Check Number	15164	NAPA AUTO PARTS			
15164	255876	NAPA AUTO PARTS	101-43100-402	TRUCK: ALTERNATOR	74.36
15164	255876	NAPA AUTO PARTS	601-49000-402	TRUCK: ALTERNATOR	74.37
Totals Check Number	15164	NAPA AUTO PARTS			148.73
Check Number	15166	NORTH STAR STATE BANK			
15166	4/24/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: RICK	16.21
15166	4/24/01	NORTH STAR STATE BANK	101-41200-331	PARKING: RICK	2.50
15166	4/24/01	NORTH STAR STATE BANK	101-41200-201	FOOD: SAFETY MEETING	7.50
15166	4/24/01	NORTH STAR STATE BANK	101-41200-203	POSTAGE	3.50
15166	4/24/01	NORTH STAR STATE BANK	101-41200-201	CUPS: CITY HALL	4.66
15166	4/24/01	NORTH STAR STATE BANK	101-41200-203	POSTAGE	2.97

20 Apr 2001  
Fri 1:06 PM

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CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
APRIL 24, 2001  
CITY COUNCIL MEETING

Page 3

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15166	NORTH STAR STATE BANK			
15166 4/24/01		NORTH STAR STATE BANK	101-41200-201	COFFE: CITY HALL	11.18
15166 4/24/01		NORTH STAR STATE BANK	201-45600-440	PIZZA: PCIC	13.00
15166 4/24/01		NORTH STAR STATE BANK	101-41200-331	MILEAGE: JAMES	22.77
15166 4/24/01		NORTH STAR STATE BANK	101-41200-331	MILEAGE: RICK	30.36
15166 4/24/01		NORTH STAR STATE BANK	101-41200-201	TRANSPARENCIES	13.84
15166 4/24/01		NORTH STAR STATE BANK	101-41200-331	MILEAGE: KEVIN	7.94
15166 4/24/01		NORTH STAR STATE BANK	101-41200-331	PARKING: RICK	8.00
					-----
Totals Check Number	15166	NORTH STAR STATE BANK			144.43
Check Number	15167	QWEST			
15167 4/24/01		QWEST	601-49000-391	04/01 AUTODIAL: MALVRN ST	59.86
					-----
Totals Check Number	15167	QWEST			59.86
Check Number	15168	QWEST			
15168 4/24/01		QWEST	601-49000-391	04/01 AUTODIAL: LARP AVE	59.86
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Totals Check Number	15168	QWEST			59.86
Check Number	15169	QWEST			
15169 4/24/01		QWEST	601-49000-391	04/01 AUTODIAL: WALNUT ST	59.86
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Totals Check Number	15169	QWEST			59.86
Check Number	15170	RAMSEY COUNTY			
15170 RISK000297		RAMSEY COUNTY	101-21706	04/01 EMPLOYEE BENEFITS	469.05
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Totals Check Number	15170	RAMSEY COUNTY			469.05
Check Number	15171	SPRINT PCS			
15171 4/24/01		SPRINT PCS	601-49000-391	04/01 CELL PHONE: PUB WKS	19.99
15171 4/24/01		SPRINT PCS	101-41200-391	04/01 CELL PHONE: C ADMIN	14.05
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Totals Check Number	15171	SPRINT PCS			34.04
Check Number	15172	WAGERS BUSINESS SYSTEMS			
15172 993213		WAGERS BUSINESS SYSTEMS	101-41200-201	TONER FOR COPIER	150.67
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Totals Check Number	15172	WAGERS BUSINESS SYSTEMS			150.67

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CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
APRIL 24, 2001  
CITY COUNCIL MEETING

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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15173	WASTE MANAGEMENT			
15173 4/24/01		WASTE MANAGEMENT	203-50000-389	03/01 RECYCLING	1,837.68
					-----
Totals Check Number	15173	WASTE MANAGEMENT			1,837.68
Check Number	15174	XCEL ENERGY			
15174 4/24/01		XCEL ENERGY	101-43100-383	03/01 GAS: CITY HALL	239.78
15174 4/24/01		XCEL ENERGY	601-49000-383	03/01 GAS: CITY HALL	79.93
15174 4/24/01		XCEL ENERGY	101-43100-381	03/01 ELECTRIC: CITY HALL	110.80
15174 4/24/01		XCEL ENERGY	601-49000-381	03/01 ELECTRIC: CITY HALL	36.93
15174 4/24/01		XCEL ENERGY	101-43100-383	03/01 GAS: PW GARAGE	60.00
15174 4/24/01		XCEL ENERGY	601-49000-383	03/01 GAS: PW GARAGE	60.00
15174 4/24/01		XCEL ENERGY	101-43100-381	03/01 ELECTRIC: PW GARAGE	11.50
15174 4/24/01		XCEL ENERGY	601-49000-381	03/01 ELECTRIC: PW GARAGE	11.50
15174 4/24/01		XCEL ENERGY	101-45200-383	03/01 GAS: WARMING HOUSE	192.91
15174 4/24/01		XCEL ENERGY	101-45200-381	03/01 ELECTRIC: WRM HOUSE	9.06
15174 4406002091		XCEL ENERGY	101-43200-381	03/01 STREET LIGHTING	412.62
					-----
Totals Check Number	15174	XCEL ENERGY			1,225.03
Check Number	15175	XCEL ENERGY			
15175 4/24/01		XCEL ENERGY	601-49000-381	03/01 LIFT ST: ELECTRIC	216.20
15175 4/24/01		XCEL ENERGY	601-49000-383	03/01 LIFT ST: GAS	22.23
					-----
Totals Check Number	15175	XCEL ENERGY			238.43
					-----
Grand Total					19,378.17

## City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	April 24, 2001
Agenda Item:	2001 Improvements – 1862 Eustis Street

### Background:

As I stated in a Friday report, time is now being dedicated to the 2001 Street and Utility Improvements. The City Engineer and I have met with two renters from 1862 Eustis regarding the improvement projects affect on the boulevard near the property. We stated that we would work with the owner on replacing bushes on or near the property, but the residents indicated that they like to approach the Council requesting changes in the improvement plans, namely not installing curb in front of their property.

Also, in terms of the resident letter in the packet, there seems to be some confusion with the trees to be removed as part of the project. The eight trees to be removed (six of which have health issues) as mentioned in the construction flyer apply to the entire 2001 project area, not just to the 1862 Eustis property. There are only two trees affected at the 1862 Eustis property. Also, a paragraph in the flyer is quoted and disputed by the resident, who states that not all of trees are diseased. The flyer does not refer to the word disease – it refers to the health of the trees. This encompasses more than disease, such as split trees that are not of a proper species for boulevard planting. This is the case with at least two other trees to be removed as part of this overall project.

Some of these residents will be at the meeting to address this issue. The City Engineer will also be at this meeting to answer questions.

### Enclosures:

1. Construction plans around 1862 Eustis Street
2. Construction Flyer paragraph regarding boulevard trees
3. April 16, 2001 Letter from 1862 Eustis Street
4. Citizen Comment Sheet from 1862 Eustis Street from the November, 2000 Neighborhood meeting

1862  
EUSTIS

# REMOVAL NOTES:

1. REMOVAL OF DRIVEWAYS & SIDEWALK AS DIRECTED BY THE ENGINEER.
2. LANDSCAPE REMOVAL & REPLACEMENT IS THE RESPONSIBILITY OF THE HOME OWNERS.

REMOVE EXIST.  
4-LILACS &  
2-TREES  
(20" & 24")

RECLAIM EXIST.  
BITUMINOUS

EXISTING 8" VCP  
SANITARY SEWER  
TO REMAIN IN PLACE

RECLAIM EXIST.  
BITUMINOUS

REMOVE EXIST.  
6" CIP WM

REMOVE EXIST.  
3" ASH

2" MAPLE 6" CIP WM

## SUMMER ST. (REMOVALS)

### CONSTRUCTION NOTES:

1. INSTALL SANITARY SEWER AS SHOWN



SEE SHEET 7

SEE SHEET 7

SEE SHEET 7

1886

1+80

BIT. DRWY

1+78

CONC. DRWY

1891

CONC. DRWY

0" ROAD

1886

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CONC. DRWY

0" ROAD

1886

1+80

BIT. DRWY

1+78

CONC. DRWY

0" ROAD

1886

1+80

BIT. DRWY

1+78

CONC. DRWY

0" ROAD

1886

1+80

BIT. DRWY

1+78

CONC. DRWY

0" ROAD

**5. Will there be times when I will be unable to use my driveway?**

During the construction of the concrete curb and gutter, access to driveways will not be available for approximately 5 days while the concrete cures (you will be notified beforehand). Those homes with concrete driveways will have a separate 5-day period when you will have to wait for the driveway concrete to cure before you can drive on it.

**6. Will the city boulevard be restored with sod or seed?**

Construction of concrete curb and gutter will require that at least 4 feet of the boulevard will be disturbed. In many areas, we may have to disturb a much larger area of the city boulevard to make sure that it drains as well as possible (the city boulevard typically varies from 12 to 20-feet). Any turf that is disturbed as a result of the project will be replaced by 3 inches of topsoil and new sod.

**7. What will happen with shrubs, rock gardens, and other landscaping within the city right-of-way?**

Landscaping and sprinkler systems that are within the construction limits will need to be salvaged by the homeowner prior to construction. Generally, anything within 10 feet of the edge of the street should be removed. If you have any landscape items within 10 feet of the street, then please remove these items prior to mid-May.

**8. Will existing trees in the boulevard be removed?**

It is the intent of this project to protect as many existing boulevard trees as possible. Those trees that are within a few feet of the curb will have their root structure somewhat affected. Past experience has shown that most trees are typically able to withstand construction of this type. Eight trees will be removed from the city boulevard as part of this project, six of which will be removed due to the health of the tree. Prior to mid-May, we will be contacting the nearest property owner to each tree that will be removed.

**9. What will the new street look like?**

The new streets will be slightly wider than the existing streets and will have concrete curb and gutter. Boulevards will be sodded, where disturbed. Driveways will be replaced with the same material (bituminous, concrete, or brick) that was removed and will have a 5-foot concrete apron directly behind the new curb.

**10. When do I need to pay my assessments?**

Only the street portion of the project will be assessed to adjacent property owners. The top layer of blacktop will not be placed until the summer of 2002. The assessment hearing will be shortly thereafter. If you do not wish to pay your assessment in the summer/fall of 2002, then they will be included in your taxes in 2003.

**11. What if I have a graduation party or a large event planned for early summer?**

Please notify the project inspector in advance. He will try to accommodate your event in whatever way possible. At a minimum, we can try to ensure that the street in your area is very passable and safe.

**12. What if a member of our family has a handicap and our specialty vehicle cannot gain access to our home?**

April 16, 2001

To Mayor Dains and City Council Members:

Those of us living at the residence of 1862 Eustis Street are requesting a change to the street repair plan, for the block on Summer Street between Eustis and Carl Streets.

This change would involve leaving the existing trees and shrubs on the south side of the house intact. These trees are the only large trees left on that corner and supply shade to the entire corner area of Summer and Eustis. Cutting them down would have a devastating effect on both houses on either side of Summer.

The proposal we are making is to not install the concrete curbing, which requires digging out an additional three feet. We request that the City *only* replace the blacktop on Summer as it was, or use the blacktop molded curbing that is currently used on Eustis Street.

We recently received a flyer from the city engineer stating that eight trees are being removed from this area, six of which your tree inspector claims are diseased. Sorry, but he is wrong. I have checked these trees myself and they do have some dead branches that need trimming, but they are certainly not diseased. Trimming is all that is needed, which is, of course, much cheaper than removal.

In addition, Summer lies *extremely* close to our house (only eight feet away from the windows on the first floor) and the trees and lilac bushes act as a critical barrier between the house and the street.

We therefore feel that installing identical curbing as that currently on Eustis is a reasonable solution because Summer adjoins Eustis (and that curbing could run the short block ending at Carl Street).

We'd like the opportunity to discuss this at the April 24<sup>th</sup> council meeting and ask that it be put on the agenda. Thank you.

Sincerely,

*Martha Laudert*

Martha Laudert

*Jim Stewart*

Jim Stewart  
Property Owner

*Steve Tschida*

Steve Tschida  
Property Owner

*Peter Laudert*

Peter Laudert  
Resident

*Melanie Henderson*

Melanie Henderson  
Resident

*Karen Koch*

Karen Koch  
Resident



# LAUDERDALE 2001 STREET & UTILITY IMPR. PROJECT

Neighborhood Meeting  
November 2, 2000 7:00 pm

## Citizen Problem Report

Name: MARTHA LAUDERT

Address: 1862 EUSTIS ST.

Daytime Telephone Number: 651-636-9155

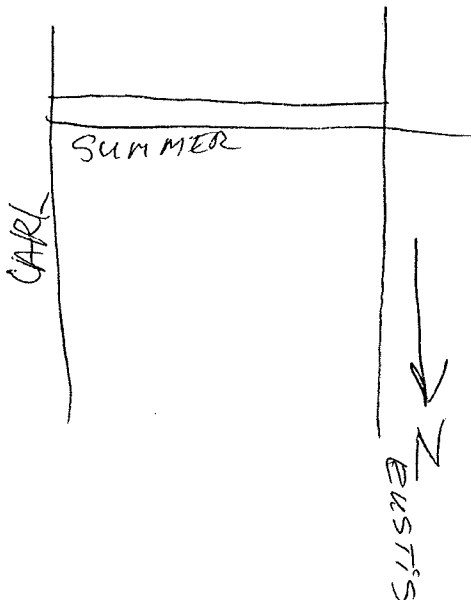
Description of existing problem:

No problem now

We have no drainage problems, so this plan would save the city money.

suggestion:  
Replace the necessary sewer & water lines, but replace or put back the street as it is, level with the lawns.

Sketch: (please use a north arrow)



Summer street, between Carl & Eustis is very narrow. Please leave the street width as is. Do not put curbs in this ~~the~~ block. it will involve the loss of 3-4 large trees, and we will have no handicapped accessibility with ~~curbs~~ curbs along summer. Curbs already exist on Eustis.

we need this when my mother visits.



## City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	April 24, 2001
Agenda Item:	Ramsey County Commissioner Jan Wiessner

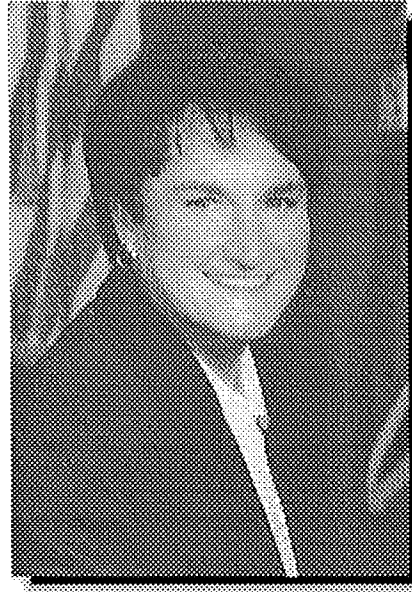
### Background:

Jan Wiesner will be at the meeting on Tuesday to give a presentation on current happenings in Ramsey County. She will also be providing information at the meeting for those in attendance regarding Ramsey County programs and issues.

There will also be an opportunity for questions from the Council, such as those related to redistricting that were mentioned at an earlier meeting.

### Enclosures:

1. Information from the Ramsey County website regarding Jan Wiessner



**Jan Parker Wiessner**

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**County Commissioner Representing District 2**

Assistant: Mary Ann Palmer

Secretary: Pat Kivela

Commissioner Wiessner was first elected to the County Board in 1996 and represents the communities of Lauderdale, Little Canada, New Brighton, Roseville and the portion of St. Anthony that is in Ramsey County. Wiessner has served as vice-chair of the County Board since 1999 and is the chair of the County Board's Finance, Personnel and Management Committee. She is vice chair of the County Board's Human Services and Workforce Solutions Committee, Housing Redevelopment Authority, and Regional Railroad Authority. She also serves on the Public Works, Parks & Solid Waste Committee and the Legislative Committee of the Whole.

Wiessner serves on the following outside boards and committees as a representative of Ramsey County:

- Association of Minnesota Counties member (Board of Directors, Metro Counties District X, and Human Services Committee)
- Ramsey County Investment Committee
- Metropolitan Area Agency on Aging Board of Directors, nominating committee chair
- Ramsey County League of Local Governments Board of Directors
- Ramsey County Library Board of Trustees (Board liaison)
- Resource Recovery Project Board
- Workforce Investment Board

- National Association of Counties (NACo) Human Services and Education Steering Committee member and chair of Welfare, Social Services and Immigration Subcommittee
- MELSA and Metronet Board of Trustees
- MN Workforce Council Association

Jan is also involved in Roseville Rotary, New Brighton/Mounds View Chamber of Commerce, Mayors Commission Against Drugs, the North Suburban Gavel Association, and the New Brighton Community Partners with Youth Board.

A resident of New Brighton, Jan has over 28 years of community and professional experience. She is a creative problem solver and has expertise in making effective change in government. As the Falcon Heights City Administrator (1986-91), she reassessed city operations and collaborated with other government units to improve city services and cut costs. As Deputy Commissioner of the Minnesota Department of Employee Relations (1991-95), Jan was responsible for legislative relations, strategic planning and she directed a complex labor-management effort to reform the state's civil service system as part of the Commission On Reform and Efficiency (CORE). During the 1970s, she served as the first Senior Citizens Coordinator for Roseville Area Schools. During the 1980s, Jan was the assistant to District 2 Ramsey County Commissioner Don Salverda.

Wiessner has an MBA from the University of Minnesota's Carlson School of Management. She is a management consultant and an instructor for Metropolitan State University's College of Management.

In 1998, Jan married Dan Parker. Dan owns White Way Dry Cleaning and is active in the Grand Avenue Business Association. Jan's daughter Brooke is in college at Hamilton College, Clinton, New York, and son Casey is graduating this spring from the University of St. Thomas, St. Paul.

Commissioner Wiessner can be reached by electronic mail at this address:

[Jan.wiessner@co.ramsey.mn.us](mailto:Jan.wiessner@co.ramsey.mn.us) or by telephone, 651 266-8356.

Jan's assistant is Mary Ann Palmer and can be reached by electronic mail at this address:

[Maryann.palmer@co.ramsey.mn.us](mailto:Maryann.palmer@co.ramsey.mn.us) or by telephone, 651 266-8359.

Pat Kivela, secretary to Commissioner Wiessner, can be reached by electronic mail at this address:

[Patricia.j.kivela@co.ramsey.mn.us](mailto:Patricia.j.kivela@co.ramsey.mn.us) or by telephone, 651 266-8351.

**Visit the District 2 Newsletter**  
Updates with the Commissioner  
Free Gun Locks for suburban Ramsey County



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# MEMOS BY JAMES

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**DATE:** April 24, 2001  
**TO:** Honorable Mayor and Council  
**FROM:** James Bownik   
**RE:** Year-End 2000 Financial and Investment Report

## BACKGROUND

There have been no unusual expenditures or revenues during this year. This yearly report reflects an accurate financial picture of the City's expenditures and revenues. No changes to the accounting procedures are foreseen at this time.

## Combined Funds 101 – 601

	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
Revenues	\$1,904,110	\$1,352,409	141%	\$3,578,606	\$1,648,239	217%
Expenditures	\$1,357,924	\$1,177,020	115%	\$3,406,705	\$1,425,206	239%

The above table gives an overall picture of the City's finances compared to last year. Both revenues and expenditures are up in 2000 due to the 2000 Street and Utility Improvement project.

## General Fund 101 Revenues

	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
Property Tax	404,650	411,956	98%	438,978	440,078	100%
Licenses & Permits	17,059	4,510	378%	17,771	7,135	249%
Intergovernmental	206,885	207,232	100%	218,365	211,013	103%
Public Safety	43,359	29,468	147%	37,018	29,468	126%
Charges for Services	3,555	1,160	306%	5,675	1,750	324%
Interest	10,297	20,000	51%	44,148	20,000	221%
Miscellaneous	10,773			5,986		
Transfers				40,365		
Total	\$696,578	\$674,326	103%	\$808,306	\$709,444	114%

Building permits made up most of the license and permit fees (\$13,716), with HVAC licenses and permits adding \$927. An increase in court fines (\$1,669) was off-set by a decrease in false fire alarm and fire inspection fees (\$5090) for Public Safety revenue. Charges for Services increased in 2000 due to an increase in plan review fees of \$2,402. Other revenue includes Ramsey County tax settlements, LGA, and HACA. Overall, general fund revenues finished \$114,476 ahead of last years pace.

## General Fund 101 Expenditures

	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
General Government	133,975	152,921	88%	140,132	161,506	87%
Public Safety	240,991	254,837	95%	239,778	263,078	91%
Public Works	73,015	89,456	82%	73,896	100,108	74%
Park & Recreation	38,194	44,007	87%	41,118	50,447	82%
Contingency	1,690	10,000	17%		10,000	
Transfers	207,791	110,000	189%	296,033	120,000	247%
<b>Total</b>	<b>\$695,656</b>	<b>\$661,221</b>	<b>105%</b>	<b>\$790,957</b>	<b>\$705,139</b>	<b>112%</b>

Although an increase was expected, general fund expenditures were actually less in 2000 than in 1999.

## Special Revenue Funds 201 - 204

Revenues	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
201 Community Events	22,928	13,300	172%	15,600	11,525	135%
202 Cable T.V.	15,284	13,550	113%	19,039	11,550	165%
203 Recycling	23,087	22,205	104%	28,912	28,280	102%
<b>Total</b>	<b>\$61,299</b>	<b>\$49,055</b>	<b>125%</b>	<b>\$63,551</b>	<b>\$51,355</b>	<b>124%</b>

Expenditures	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
201 Community Events	10,617	15,400	69%	26,619	18,150	147%
202 Cable T.V.	6,741	12,620	53%	11,801	11,825	100%
203 Recycling	23,087	22,748	101%	27,496	28,409	97%
<b>Total</b>	<b>\$40,445</b>	<b>\$50,768</b>	<b>80%</b>	<b>\$65,916</b>	<b>\$58,384</b>	<b>113%</b>

**201 Community Events:** Most of the revenue is from history books and videos (\$5,205), a sales tax refund from Bolger Publications (\$1,219), and t-shirt sales (\$580). \$18,332 was paid to Bolger Publications for the printing and layout of the history books. \$948 was spent for copies of the history videos.

**202 Cable TV:** The revenue is from franchise fees (\$13,899), grant reimbursement for production of the history video (\$3,215), and interest (\$849). Expenses include an annual contribution to the North Suburban Cable Commission (\$3,385), production of the history video (\$3,215), website development including software, books, and a scanner (\$814), and equipment/furniture for the council chambers including a VCR, tuner and a podium (\$764).

**203 Recycling:** Revenues are mostly from recycling assessments via property taxes (\$21,982) and the SCORE Grant (\$5,478). Super Cycle was paid (\$21,568) in 2000.



## Debt Service Fund (TIF) 301

	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
Revenues	\$213,920	\$236,000	91%	\$212,980	\$225,000	95%
Expenditures	\$142,338	\$143,068	99%	\$391,530	\$392,030	100%

The City made an annual TIF Bond payment - \$110,000 (principal) & \$31,530 (interest).

## '00 Debt Service Fund 302

	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
Revenues				\$25,635		
Expenditures						

Lauderdale received \$9,310 in good faith proceeds in June and \$911,208 in July for the balance of the General Obligation Bonds for the 2000 Street & Utility improvements.

## Capital Improvement Funds 401 – 409

Revenues	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
401 Street Improve	146,221	60,000	244%	243,098	65,000	374%
402 General Improve	20,983	16,600	126%	29,808	21,600	138%
403 Storm Water Imp	105,268	86,719	121%	140,402	91,718	153%
404 Park Improve	13,700	900	1522%	27,012	1,750	1544%
405 TIF Project	371,963			250,373	250,000	100%
406 Fulham Street Imp	3,655	2,500	146%	809	2,500	32%
407 Sanitary Sewer	43,124	13,300	324%	20,080	10,000	201%
408 33rd Ave Project	2,979	2,500	119%	738	2,200	34%
409 Water Imp Fund	10,187	7,700	132%	11,461	7,700	149%
410 '00 St/Util Imp Fund				1,527,004		
411 '01 St/Util Imp Fund						
<b>Total</b>	<b>\$718,080</b>	<b>\$190,219</b>	<b>378%</b>	<b>\$2,250,785</b>	<b>\$452,468</b>	<b>497%</b>

Expenditures	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
401 Street Improve	24,349	12,000	203%	55,000		
402 General Improve	93,242	29,000	322%	9,833	11,000	89%
403 Storm Water Imp	27,235	29,358	93%	53,032	23,193	229%
404 Park Improve	3,717	4,500	83%	4,135	1,500	276%
405 TIF Project	5,604	7,612	74%	256,798	8,301	3094%
406 Fulham Street Imp				21,110		
407 Sanitary Sewer	78,167	19,000	411%	6,500	2,500	260%
408 33rd Ave Project				19,255		
409 Water Imp Fund						
410 '00 St/Util Imp Fund				1,484,558		
411 '01 St/Util Imp Fund				39,200		
<b>Total</b>	<b>\$232,314</b>	<b>\$101,470</b>	<b>229%</b>	<b>\$1,949,421</b>	<b>\$46,494</b>	<b>4193%</b>

In most cases, revenue for funds 401-409 is from investment interest. Funds 403, 407, and 409 had additional revenue from storm sewer fees (\$45,407), a CDBG payment for the lift station generator project (\$37,000), and water surcharge fees (\$8,059). Expenses for funds 401-409 included \$8,396 for the office copier (Fund 402), \$4,130 for construction of the sand volleyball court (Fund 404), \$1,500 for the final payment of the lift station CDBG project (Fund 407), and \$1,437 for a cement pad at the public works garage. The 2000 Street & Utility project had expenses of \$190,273 for engineering, \$1,274,445 for street repair, and \$18,403 for financing. Engineering accounted for the 2001 Street & Utility project expenses.

## Sewer Utility Fund 601

	1999 1/1 - 12/31 Actual	1999 Budget	% of Budget	2000 1/1 - 12/31 Actual	2000 Budget	% of Budget
Revenue	\$214,233	\$202,809	106%	\$217,349	\$209,972	104%
Expenditures	\$247,171	\$220,493	112%	\$208,881	\$223,159	94%

Fund 601 had an \$8000 surplus due to a 10% difference in anticipated revenues and expenditures.

## INVESTMENTS

The following is a comparison of the amount of funds the City has invested for the past 3 years:

December '98: \$2,744,408      December '99: \$2,810,639      December '00: \$3,168,663

Investments that matured or were called early were reinvested in the League of Minnesota Cities 4M Fund. **The City's investments as of December 31, 2000 are attached for your review.**

## CITY COUNCIL ACTION REQUESTED

Motion to approve the Year-End 2000 Financial & Investment Report.

City of Lauderdale

Current Investments - December, 2000

Maturity Date	Purchase Date	Invested With	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
12/1/2000	12/2/99	Wells Fargo	Guaranty Bank CD	6.25%	364	\$0.00	\$5,864.04	\$5,862.35	Matured on 12/1/00 (\$94,117.65)
12/1/2000	12/2/99	Wells Fargo	Citizens Deposit Bank CD	6.25%	364	\$0.00	\$5,864.04	\$5,862.35	Matured on 12/1/00 (\$94,117.65)
1/16/2001	1/14/99	Wells Fargo	CIB Bank CD	5.40%	732	\$90,216.57	\$9,757.56		Maturity
2/26/2001	2/24/99	Wells Fargo	Key Bank CD	5.45%	732	\$90,134.93	\$9,838.08		Maturity
3/5/2001	3/3/99	Dain	MBNA America CD	5.25%	728	\$97,000.00	\$10,148.32		Maturity
3/27/2001	3/25/99	Dain	FNMA	5.38%	732	\$105,000.00	\$11,324.04		Maturity
6/29/2001	12/29/98	Smith	FHLB	5.36%	547	\$100,000.00	\$8,024.49	\$2,680.00	Callable 12/29/00
6/29/2001	7/1/99	Smith	Freddie Mac	6.05%	728	\$100,033.61	\$12,968.40	\$3,025.00	Maturity
10/15/2001	4/15/99	Dain	FHLB	5.50%	913	\$150,000.00	\$20,615.54		Maturity
12/14/2001	12/14/98	US Bank	FNMA	5.25%	1095	\$300,000.00	\$47,216.40	\$7,875.00	Callable 12/20/00
12/20/2001	12/21/98	Wells Fargo	FNMA	5.30%	1094	\$198,718.75	\$31,704.12	\$5,250.00	Callable 12/20/00
7/3/2002	7/19/99	Smith	Federal Farm Credit	6.49%	1079	\$0.00	\$38,595.83	\$4,934.72	Called 12/27/00 (\$201,338.94)
5/12/2003	7/6/99	Wells Fargo	FHLB	6.22%	1403	\$347,667.25	\$83,071.63		Maturity
12/8/2003	12/8/98	Smith	FNMA	5.63%	1825	\$230,000.00	\$64,696.25	\$6,474.50	Maturity
5/18/2004	5/18/99	Smith	Freddie Mac	6.25%	1825	\$100,000.00	\$31,225.75		Maturity
		Wells Fargo	Wells Fargo Prime Investment MM Fund			\$35,750.70		\$178.62	
		League of MIN Cities	4M Fund			\$1,223,141.16		\$4,302.78	
				5.74% Average		\$3,168,662.97 Total		\$46,485.32 Monthly Interest Received	

Investments as of 12/31/00		
	\$	%
Smith	\$530,033.61	17%
Wells Fargo	\$763,488.20	24%
US Bank	\$300,000.00	9%
Dain	\$352,000.00	11%
League of MIN	\$1,223,141.16	39%
	\$3,168,662.97	100%

Investments as of 12/31/00		\$	%
Fed Agency		\$1,632,419.61	52%
Commercial Paper			0%
Treas & 100% Agency			0%
Certified Deposit		\$277,351.50	9%
Public Entity Fund		\$1,258,891.86	40%
		\$3,168,662.97	100%

Investments as of 12/31/00		
Term	\$	%
1 year	\$0.00	0%
2 to 3 years	\$732,385.11	23%
3 years & ove	\$1,177,386.00	37%
No time limit	\$1,258,891.86	40%
	\$3,168,662.97	100%



# MEMOS BY JAMES

**DATE:** April 24, 2001  
**TO:** Honorable Mayor and Council  
**FROM:** James Bownik *James*  
**RE:** 1st Quarter 2001 Financial and Investment Report

## BACKGROUND

There have been no unusual expenditures or revenues during this year. This yearly report reflects an accurate financial picture of the City's expenditures and revenues. No changes to the accounting procedures are foreseen at this time.

## Combined Funds 101 – 601

	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
Revenues	\$154,576	\$1,648,239	9%	\$282,709	\$1,527,506	19%
Expenditures	\$401,364	\$1,425,206	28%	\$566,907	\$1,626,791	35%

The above table gives an overall picture of the City's finances compared to last year. Both revenues and expenditures are up in 2001 due to the 2000 & 2001 Street and Utility Improvement projects.

## General Fund 101 Revenues

	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
Property Tax	1,977	440,078	0%	3,004	439,032	1%
Licenses & Permits	2,448	7,135	34%	25,829	8,480	305%
Intergovernmental		211,013			223,601	
Public Safety	10,081	29,468	34%	8,065	32,468	25%
Charges for Services	647	1,750	37%	15,282	250	6113%
Interest	7,512	20,000	38%	11,982	12,000	100%
Miscellaneous	154			2,159		
Transfers						
Total	\$22,819	\$709,444	3%	\$66,321	\$715,831	9%

Building permits (\$14,849) and plan review fees (\$8,720) have combined to triple the expected revenue for licenses and permits. This can be attributed to construction at the Children's Home Society. So far this year court fines are down \$2,449 from 2000, but false fire alarm fees and fire inspection fees are up \$434. A \$15,030 bond fee from Children's Home Society accounts for most of the Charges for Services revenue. Overall, 2001 general fund revenues are up 291% over 2000.

## General Fund 101 Expenditures

	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
General Government	35,107	161,506	22%	36,209	169,724	21%
Public Safety	74,262	263,078	28%	71,794	268,734	27%
Public Works	26,129	100,108	26%	23,857	101,733	23%
Park & Recreation	12,626	50,447	25%	14,590	48,696	30%
Contingency		10,000			10,000	
Transfers		120,000			110,000	
<b>Total</b>	<b>\$148,124</b>	<b>\$705,139</b>	<b>21%</b>	<b>\$146,450</b>	<b>\$708,887</b>	<b>21%</b>

2001 general fund expenditures are down slightly from 2000. 43% of this year's general fund expenditures can be attributed to police services (\$53,394) and the fire contract (\$9,102).

## Special Revenue Funds 201 - 204

Revenues	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
201 Community Events	195	11,525	2%	292	4,225	7%
202 Cable T.V.	3,392	11,550	29%	4,281	10,050	43%
203 Recycling	3,067	28,280	11%	784	28,282	3%
<b>Total</b>	<b>\$6,654</b>	<b>\$51,355</b>	<b>13%</b>	<b>\$5,357</b>	<b>\$42,557</b>	<b>13%</b>

Expenditures	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
201 Community Events	6,117	18,150	34%	723	3,450	21%
202 Cable T.V.	8,208	11,825	69%	4,100	15,589	26%
203 Recycling	6,527	28,409	23%	6,137	30,555	20%
<b>Total</b>	<b>\$20,852</b>	<b>\$58,384</b>	<b>36%</b>	<b>\$10,960</b>	<b>\$49,594</b>	<b>22%</b>

**201 Community Events:** The revenue include sales of history books and videos (\$125) and Snow\*Commotion (\$114). The expenditures include the annual sales tax payment (\$318) and Snow\*Commotion (\$296).

**202 Cable TV:** The revenue is mostly from franchise fees (\$3,923). Expenses are mostly from an annual contribution to the North Suburban Cable Commission (\$3,310).

**203 Recycling:** Revenues include recycling assessments via property taxes (\$184), interest (\$412) and revenue sharing via the City's recycling contract with Waste Management/Super Cycle (\$188). Super Cycle has been paid \$4,763 so far this year.

## Debt Service Fund (TIF) 301

	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
Revenues	\$3,153	\$225,000	1%		\$ 212,500	
Expenditures	\$127,195	\$392,030	32%	\$129,335	\$ 211,065	61%

The City made an annual TIF Bond payment - \$115,000 (principal) & \$14,335 (interest).



## '00 Debt Service Fund 302

	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
Revenues				\$4,105	\$70,000	6%
Expenditures				\$29,937	\$111,294	27%

The revenue is from investment interest. The expenditure is from a bond interest payment.

## Capital Improvement Funds 401 – 409

Revenues	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
401 Street Improve	8,995	65,000	14%	19,043	65,000	29%
402 General Improve	161	21,600	1%	692	21,000	3%
403 Storm Water Imp	15,904	91,718	17%	20,932	91,718	23%
404 Park Improve	580	1,750	33%	6,720	2,000	336%
405 TIF Project	0	250,000			70,000	
406 Fulham Street Imp	205	2,500	8%			
407 Sanitary Sewer	39,035	10,000	390%	4,119	11,500	36%
408 33rd Ave. Project	187	2,200	9%			
409 Water Imp Fund	2,323	7,700	30%	2,783	7,700	36%
410 '00 St/Util Imp Fund				86,898		
411 '01 St/Util Imp Fund						
<b>Total</b>	<b>\$ 67,390</b>	<b>\$ 452,468</b>	<b>15%</b>	<b>\$ 141,187</b>	<b>\$ 268,918</b>	<b>53%</b>

Expenditures	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
401 Street Improve	24,436				50,000	
402 General Improve		11,000			26,000	
403 Storm Water Imp	15,292	23,193	66%	5,455	55,213	10%
404 Park Improve		1,500		34		
405 TIF Project	1,924	8,301	23%	1,998	79,422	3%
406 Fulham Street Imp						
407 Sanitary Sewer	9,276	2,500	371%		5,000	
408 33rd Ave. Project						
409 Water Imp Fund						
410 '00 St/Util Imp Fund				139,628	108,134	129%
411 '01 St/Util Imp Fund				46,358		
<b>Total</b>	<b>\$ 50,928</b>	<b>\$ 46,494</b>	<b>110%</b>	<b>\$ 193,473</b>	<b>\$ 323,769</b>	<b>60%</b>

In most cases, revenue for funds 401-409 is from investment interest. Funds 403, 404, and 409 had additional revenue from storm sewer fees (\$11,345), reimbursement for the 1998 DNR Outdoor Recreation Grant (\$5,398), and water surcharge fees (\$1,793). Expenses are mostly attributed to wages and benefits. The revenue for fund 410 is from reimbursements from St. Paul Regional Water Services for water main improvements. Fund 410 had the following expenses: \$134,197 for street repair, \$3,655 for engineering, and \$1,689 for legal fees. Fund 411 expenditures were for engineering. **Funds 406 & 408 are now closed.**

## Sewer Utility Fund 601

	2000 1/1 - 3/31 Actual	2000 Budget	% of Budget	2001 1/1 - 3/31 Actual	2001 Budget	% of Budget
Revenue	\$ 54,560	\$ 209,972	26%	\$ 65,739	\$ 217,700	30%
Expenditures	\$ 54,265	\$ 223,159	24%	\$ 56,752	\$ 222,182	26%

Revenues are outpacing expenditures for fund 601 thus far in 2001.

## INVESTMENTS

The following is a comparison of the amount of funds the City has invested for the past 3 years:

March '99: \$2,569,998

March '00: \$2,617,099

March '01: \$2,852,559

Investments that matured or were called early were reinvested in the League of Minnesota Cities 4M Fund. **The City's investments as of March 31, 2001 are attached for your review.**

## CITY COUNCIL ACTION REQUESTED

Motion to approve the 1<sup>st</sup> Quarter 2001 Financial & Investment Report.



City of Lauderdale

Investments through March 31, 2001

Maturity Date	Purchase Date	Invested With	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest Received	Monthly Interest Received	Interest Dates
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3/5/2001	3/3/99	Dain	MBNA Ame	5.25%	728	\$0.00	\$10,148.32	\$2,553.23	Matured on 3/5/01 (\$99,553.23)
3/27/2001	3/25/99	Dain	FNMA	5.38%	732	\$0.00	\$11,324.04	\$2,821.88	Matured on 3/27/01 (\$107,821.88)
6/29/2001	12/29/98	Smith	FHLB	5.36%	547	\$0.00	\$8,024.49	\$1,340.00	Called on 3/29/01 (\$101,340.00)
10/15/2001	4/15/99	Dain	FHLB	5.50%	913	\$150,000.00	\$20,815.54		Maturity
12/14/2001	12/14/98	US Bank	FNMA	5.25%	1095	\$300,000.00	\$47,216.40		Maturity
12/20/2001	12/21/98	Wells Fargo	FNMA	5.30%	1094	\$199,718.75	\$31,704.12		Maturity
5/12/2003	7/8/99	Wells Fargo	FHLB	6.22%	1403	\$347,667.25	\$83,071.63		Maturity
12/8/2003	12/8/98	Smith	FNMA	5.83%	1825	\$0.00	\$64,696.25	\$4,027.30	Called on 3/30/01 (\$234,027.30)
5/18/2004	5/18/99	Smith	Freddie Ma	6.25%	1825	\$0.00	\$31,225.75	\$2,152.77	Called on 3/22/01 (\$102,152.77)
		Wells Fargo	Wells Fargo Prime Investment MM F			\$36,224.46		\$150.38	
		League of MN Citi 4M Fund				\$1,818,948.60		\$5,915.80	
				5.57%		\$2,852,559.06		\$18,961.36	
				Average Rate		Total Investments		Monthly Interest Received	

Investments as of 3/31/01		
	\$	%
Smith	\$0.00	0%
Wells Fargo	\$583,610.46	20%
US Bank	\$300,000.00	11%
Dain	\$150,000.00	5%
League of N	\$1,818,948.60	64%
	\$2,852,559.06	100%

Investments as of 3/31/01		
	\$	%
Fed Agency	\$997,386.00	35%
Commercial Paper		0%
Treas & 100% Agency		0%
Certified Deposit	\$0.00	0%
Public Entity Fund	\$1,855,173.06	65%
	\$2,852,559.06	100%

Investments as of 3/31/01		
Term	\$	%
1 year	\$649,718.75	23%
2 to 3 years	\$347,667.25	12%
3 years & ov	\$0.00	0%
No time limi	\$1,855,173.06	65%
	\$2,852,559.06	100%



## City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	April 24, 2001
Agenda Item:	Park Property Litigation

### Background:

Bob Alsop, the Attorney from Kennedy and Graven dealing with this case, will be at the meeting on Tuesday to provide an update on this litigation in executive session.

