

# **LAUDERDALE CITY COUNCIL MEETING AGENDA**

## **TUESDAY, AUGUST 14, 2001**

### **CITY HALL, 7:30 P.M.**

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

**1. CALL MEETING TO ORDER AT 7:30 P. M.**

**2. ROLL:**

*Councilmembers:*

Gower _____	Christensen _____
Gill-Gerbig _____	Hawkinson _____
Mayor Dains _____	

*Staff:* Getschow \_\_\_\_\_

**3. APPROVAL OF THE AGENDA**

**4. APPROVAL**

- A. Approval of minutes of 7/24/01 City Council Meeting
- B. Approval of claims totaling \$ 83,597.27

**5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA**

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

**6. CONSENT**

**7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING THE STREET AND UTILITY IMPROVEMENTS**

**8. INFORMATIONAL PRESENTATIONS**

**9. REPORTS** *(no memoranda)*

- A. 2001 Street and Utility Improvements- City Engineer
- B. 1728 Malvern – Letter from July 24 meeting
- C. Joint Meeting with the Roseville City Council regarding Highway 280

**10. PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

**11. ACTION**

- A. Resolution 081401A: Resolution Receiving Assessment Roll for the 2000 Street And Utility Improvements And Calling a Public Hearing on the Assessment
- B. Approval of the 2000 Street and Utility Improvement Easement Agreements
- C. Approve the 2001 2<sup>nd</sup> Quarter Financial and Investment Report

**12. DISCUSSION**

- A. 2002 Budget Discussion

**13. ITEMS REMOVED FROM THE CONSENT AGENDA**

**14. ADDITIONAL ITEMS**

**15. SET AGENDA FOR NEXT MEETING**

**16. ADJOURNMENT**

**Lauderdale City Council  
Meeting Minutes  
July 24, 2001**

1. Meeting called to order at 7:35 P.M.

2. ROLL

Council present: Gower, Gill-Gerbig, Christensen, Hawkinson, and  
Mayor Dains

Staff present: Getschow

3. APPROVAL OF AGENDA

*A. Approval of Agenda.* Motion by Gill-Gerbig, second by Hawkinson to approve the agenda. Motion carried unanimously.

4. APPROVAL

*A. Approval of Minutes.* Motion by Gower, second by Christensen to approve the minutes of the July 10, 2001 City Council meeting. Motion carried unanimously.

*B. Approval of 2001 Street and Utility Improvements- Pay Request #2.* Motion by Christensen, second by Gill-Gerbig to approve the 2001 Street and Utility Improvements Pay Request #2 in the amount of \$385,724.78. Motion carried unanimously.

*C. Approval of Claims totaling \$66,615.65 .* Motion by Gill-Gerbig, second by Hawkinson to approve the claims totaling \$66,615.65 (this does not include the \$385,724.78 already approved above but was included in the claims reports for a grand total claims amount of \$452,340.43). Motion carried unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/  
CITIZEN'S ADDRESSING THE STREET AND UTILITY IMPROVEMENTS

A. *Jeff McCloskey, 1819 Carl Street*, approached the City Council regarding the alley improvements to be completed adjacent to his property. McCloskey requested that his complete alley be paved, and that he was willing to be assessed for the work and that some of his neighbors may also be willing to be assessed for the work. The City Administrator stated that all alley grading and paving is being completed for drainage and storm water purposes only. This work is also not being assessed in any way because it is associated with storm water issues and not street construction issues. The City Council requested that the City Administrator research and report back on the cost of the alley paving and on the policy implications of assessing non-storm water related alley work.

B. *Resolution 072401A: A Proclamation Supporting National Night Out 2001*. Motion by Christensen, second by Hawkinson to adopt Resolution 072401A: A Proclamation Supporting National Night Out 2001. Roll: Yes: all. Motion carried.

C. *Day In The Park Event*. The Mayor and City Council felt that Day in the Park on Saturday, July 14, 2001 was a success. Staff and members of the Park and Community Involvement Committee, especially Chair Heather Diedtrich, were recognized for all of their great efforts.

8. INFORMATIONAL PRESENTATIONS

9. REPORTS

A. *Highway 280 Property Redevelopment*. The City Administrator stated that the preliminary plat information need for the subdivision of the property is currently being submitted to the City. The subdivision is the first and vital action item in this entire process. It is the owner of the entire parcel that must actually subdivide the 6.8 acres of developable property. The subdivision plat information needs to be reviewed by the City Engineer and the City Attorney. The City Attorney then assists in creating a preliminary plat resolution that outlines all aspects of approving a final plat by addressing the utility, easement, and title work that is required.

Following the approval of the preliminary plat resolution, and the applicant's compliance with that resolution's requirements, a final plat can be approved. Following the final plat approval, the remaining zoning requests that have come before the Council can be considered.

10. PUBLIC HEARINGS

11. ACTION

A. *Resolution 072401B: Resolution Declaring Costs to be Assessed for the 2000 Street and Utility Improvements and Ordering the Preparation of a Proposed Assessment.* The City Administrator stated that the first step in undertaking the assessment for the 2000 Street and Utility Improvements is to pass a resolution declaring that costs be will assessed and then ordering the Administrator to prepare an assessment roll. A schedule of the process for assessing these improvements was discussed, with the next step involving receiving the assessment roll and setting a public hearing at the next City Council meeting.

Motion by Hawkinson, second by Gower to approve Resolution 072401B: A Resolution Declaring Costs to be Assessed for the 2000 Street and Utility Improvements and Ordering the Preparation of a Proposed Assessment. Roll: Yes: all. Motion carried.

B. *Resolution 072401C: A Resolution Authorizing Application For the Livable Communities Demonstration Program.* The City Administrator stated that a grant program was available through the Metropolitan Council for predevelopment funds for projects that can demonstrate smart growth principles. It was felt that the redevelopment of Larpenteur Avenue was a project that could meet this criteria. The City Administrator would complete and submit the grant application following the approval of this resolution.

Motion by Christensen, second by Hawkinson to approve Resolution 072401C: A Resolution Authorizing Application For the Livable Communities Demonstration Program. Roll: Yes: all. Motion carried.

12. DISCUSSION

A. *Letter Regarding the Malvern Street property.* The City Administrator presented a letter signed by a number of residents on Malvern Street between Larpenteur Avenue and Ione Street regarding the condition of a vacant house at 1728 Malvern Street. The current City Code does not have language to address concerns raised in this letter beyond nuisance abatement. There are State Statutes that may apply related to this issue such as the Hazardous Building Act (Chapter 463).

The City Council directed the City Administrator to discuss this issue with the City Attorney and begin researching the necessary procedures to address this concern.

*B. Lauderdale-Roseville Joint Meeting for the Highway 280 Project.* The City Administrator stated that the dates suggested by the Lauderdale City Council at the last Roseville City Council meeting does not work. The new proposal calls for a meeting on Monday, August 20 or Tuesday, August 21, 2001. The Council suggested Tuesday, August 21, 2001 as the preferred date to take back to the Roseville Council.

*C. 2002 Budget Discussion.* The City Council discussed the schedule for discussion the 2002 Budget. At the next meeting, deliberation will focus on the General Fund Budget.

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

1. Hamline Auto Body Preliminary Plat
2. Resolution Receiving the Assessment Roll for the 2000 Street and Utility Improvements and Calling a Public Hearing
3. 2001 2<sup>nd</sup> Quarter Financial and Investment Report
4. 2000 Right-of-Way and Easement Agreements
5. 2002 Budget Discussion
6. 2001-2002 City Insurance Policy

16. ADJOURNMENT

Motion by Gill-Gerbig, second by Hawkinson to adjourn at 9:03 P.M. Ayes: All.

## **The City of Lauderdale**

Claims for Approval

August 14, 2001 City Council Meeting

08/03/01 Payroll: Check # 6967 -6971	\$5,554.50
08/03/01 Payroll: Federal Payroll Taxes EFT	\$2,352.43
08/03/01 Payroll: PERA EFT	\$857.80
08/14/01 Claims: Check # 15342 - 15371	\$74,832.54
Total Claims for Approval	\$83,597.27

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Thu 10:46 AM

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\*Paid Register  
CITY OF LAUDERDALE  
CLAIMS FOR APPROVAL  
PAYROLL DATE: AUGUST 3, 2001  
COUNCIL MEETING DATE: AUGUST 14, 2001

Check Number	Employee Number	Employee Name	Social Security Number	Pay Period	Pay Group	Pay Group Description	Check Amount	Check Date	Status
006967	000000011	BOWNIK, JAMES		16	01	BI-WEEKLY	1,025.65	03-Aug-01	Outstanding
006968	000000003	GETSCHOW, RICK		16	01	BI-WEEKLY	1,597.78	03-Aug-01	Outstanding
006969	000000030	GOYETTE, SHANNON		16	01	BI-WEEKLY	815.07	03-Aug-01	Outstanding
006970	000000002	HINRICHS, DAVID C		16	01	BI-WEEKLY	1,116.02	03-Aug-01	Outstanding
006971	000000005	HUGHES, JOSEPH A		16	01	BI-WEEKLY	999.98	03-Aug-01	Outstanding
							-----		
Grand Total							5,554.50		



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\* Paid Check Reg  
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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15342	BIFFS, INC.			
15342	W133	BIFFS, INC.	201-45600-377	RESTROOM: DAY IN THE PARK	70.91
					-----
Totals Check Number	15342	BIFFS, INC.			70.91
Check Number	15343	BOONESTROO, ROSENE, ANDERLIK			
15343	79879	BOONESTROO, ROSENE, ANDERLIK	101-43300-304	06/01 GENERAL ENGINEERING	50.00
15343	79879	BOONESTROO, ROSENE, ANDERLIK	601-49000-304	06/01 MEET: WALSH LK RESI	765.00
15343	79879	BOONESTROO, ROSENE, ANDERLIK	601-49000-304	06/01 HAMLINE AUTO BODY	1,035.00
15343	79880	BOONESTROO, ROSENE, ANDERLIK	410-48410-304	06/01 '00 ST/UTIL IMPROVE	567.80
15343	79881	BOONESTROO, ROSENE, ANDERLIK	411-48411-304	06/01 '01 ST/UTIL IMPROVE	31,819.83
					-----
Totals Check Number	15343	BOONESTROO, ROSENE, ANDERLIK			34,237.63
Check Number	15344	CARTRIDGECARE INC.			
15344	H0151	CARTRIDGECARE INC.	101-41200-201	TONER: LAZER JET PRINTER	170.27
					-----
Totals Check Number	15344	CARTRIDGECARE INC.			170.27
Check Number	15345	CINTAS			
15345	470372206	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
15345	470374404	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
15345	470376718	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
					-----
Totals Check Number	15345	CINTAS			83.10
Check Number	15346	CITY OF ST ANTHONY			
15346	253	CITY OF ST ANTHONY	101-42100-319	09/01 POLICE SERVICES	17,798.17
					-----
Totals Check Number	15346	CITY OF ST ANTHONY			17,798.17
Check Number	15347	EAST HENNEPIN AUTO SERVICE INC			
15347	8/14/01	EAST HENNEPIN AUTO SERVICE INC	101-43100-212	07/01 TRUCK FUEL	9.30
15347	8/14/01	EAST HENNEPIN AUTO SERVICE INC	601-49000-212	07/01 TRUCK FUEL	9.30
					-----
Totals Check Number	15347	EAST HENNEPIN AUTO SERVICE INC			18.60
Check Number	15348	FIRSTAR TRUST SERVICES			
15348	8/14/01	FIRSTAR TRUST SERVICES	302-47200-611	BALANCE: '01 BOND INT	60.00
					-----

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Check Invoice				Transaction	
Number	Number	Name	Account Code	Comments	Amount
Check Number	15348	FIRSTAR TRUST SERVICES			
Totals Check Number	15348	FIRSTAR TRUST SERVICES			60.00
Check Number	15349	GLENWOOD INGLEWOOD			
15349	72784323	GLENWOOD INGLEWOOD	101-41200-208	BOTTLED WATER: CITY HALL	35.78
					-----
Totals Check Number	15349	GLENWOOD INGLEWOOD			35.78
Check Number	15350	HOME DEPOT CRC			
15350	8/14/01	HOME DEPOT CRC	201-45600-377	DAYNPK EXP: WATER SLIDE	52.39
					-----
Totals Check Number	15350	HOME DEPOT CRC			52.39
Check Number	15351	HUGHES & COSTELLO			
15351	8/14/01	HUGHES & COSTELLO	101-42300-305	08/01 RETAINER FEE	850.00
15351	8/14/01	HUGHES & COSTELLO	101-42300-355	08/01 PRINT/PROCESS	40.00
					-----
Totals Check Number	15351	HUGHES & COSTELLO			890.00
Check Number	15352	ICMA RETIREMENT TRUST - 457			
15352	8/14/01	ICMA RETIREMENT TRUST - 457	101-21705	8/3/01 PAYROLL	839.99
					-----
Totals Check Number	15352	ICMA RETIREMENT TRUST - 457			839.99
Check Number	15353	KENNEDY & GRAVEN			
15353	8/14/01	KENNEDY & GRAVEN	101-41400-305	06/01 GEN LEGAL SERVICES	149.50
15353	8/14/01	KENNEDY & GRAVEN	101-41400-355	06/01 GEN PRINT/PROCESS	1.80
15353	8/14/01	KENNEDY & GRAVEN	101-41400-305	06/01 DATA PRACTICES REQ	2,300.00
15353	8/14/01	KENNEDY & GRAVEN	101-41400-355	06/01 DPR PRINT/PROCESS	65.48
					-----
Totals Check Number	15353	KENNEDY & GRAVEN			2,516.78
Check Number	15354	KNOX LUMBER			
15354	0209504507	KNOX LUMBER	601-49000-227	SAFETY GLASSES	8.03
15354	0209504507	KNOX LUMBER	101-45200-228	PARK SUPPLIES: HOSES, ETC	77.78
15354	0209504507	KNOX LUMBER	101-45200-412	WARM HOUSE MAINTENANCE	86.72
15354	0209504507	KNOX LUMBER	101-43100-228	CLEANING SUPPLIES, ETC	26.38
					-----
Totals Check Number	15354	KNOX LUMBER			198.91

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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15355	LILLIE SUBURBAN NEWS			
15355	8/14/01	LILLIE SUBURBAN NEWS	101-41600-309	07/01 DELIV: ROSE REVIEW	655.35
					-----
Totals Check Number	15355	LILLIE SUBURBAN NEWS			655.35
Check Number	15356	LMC - INSURANCE TRUST			
15356	8/14/01	LMC - INSURANCE TRUST	101-41200-151	'01 WORKERS' COMP PREMIUM	400.70
15356	8/14/01	LMC - INSURANCE TRUST	101-43100-151	'01 WORKERS' COMP PREMIUM	1,602.80
15356	8/14/01	LMC - INSURANCE TRUST	101-45200-151	'01 WORKERS' COMP PREMIUM	200.35
15356	8/14/01	LMC - INSURANCE TRUST	601-49000-151	'01 WORKERS' COMP PREMIUM	1,803.15
					-----
Totals Check Number	15356	LMC - INSURANCE TRUST			4,007.00
Check Number	15357	MARSHALL CONCRET PRODUCTS INC			
15357	86185	MARSHALL CONCRET PRODUCTS INC	101-45200-412	BLOCKS FOR WARMING HOUSE	205.83
					-----
Totals Check Number	15357	MARSHALL CONCRET PRODUCTS INC			205.83
Check Number	15358	MEDIA WORKSHOP			
15358	1873	MEDIA WORKSHOP	201-45600-327	COPIES OF 50TH VIDEO	232.50
					-----
Totals Check Number	15358	MEDIA WORKSHOP			232.50
Check Number	15359	MET-COUNCIL ENVIRONMENTAL SER.			
15359	725691	MET-COUNCIL ENVIRONMENTAL SER.	601-49000-387	09/01 WASTEWATER SERVICES	10,608.20
					-----
Totals Check Number	15359	MET-COUNCIL ENVIRONMENTAL SER.			10,608.20
Check Number	15360	MINNESOTA STATE TREASURER			
15360	8/14/01	MINNESOTA STATE TREASURER	101-43400-312	BLDG OFFICIAL CERT PROG	20.00
					-----
Totals Check Number	15360	MINNESOTA STATE TREASURER			20.00
Check Number	15361	NORTH STAR STATE BANK			
15361	8/14/01	NORTH STAR STATE BANK	101-41200-203	STAMPS FOR CITY HALL	37.40
15361	8/14/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: SHANNON	25.53
15361	8/14/01	NORTH STAR STATE BANK	101-41200-331	PARKING: RICK	5.50
15361	8/14/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: RICK	40.36

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Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	15361 NORTH STAR STATE BANK			
15361 8/14/01	NORTH STAR STATE BANK	101-41200-203	CERTIFIED MAIL	11.82
				-----
Totals Check Number	15361 NORTH STAR STATE BANK			120.61
Check Number	15362 OFFICE MAX			
15362 436232J108	OFFICE MAX	101-41200-201	GENERAL OFFICE SUPPLIES	61.71
15362 1931J180	OFFICE MAX	101-41200-201	GENERAL OFFICE SUPPLIES	20.43
15362 9185J198	OFFICE MAX	101-41200-201	GENERAL OFFICE SUPPLIES	21.39
				-----
Totals Check Number	15362 OFFICE MAX			103.53
Check Number	15363 PARK HARDWARE HANK			
15363 8/14/01	PARK HARDWARE HANK	201-45600-377	07/01 DAYN PK SUPPLIES	14.01
15363 8/14/01	PARK HARDWARE HANK	101-45200-412	WARM HOUSE KEYS	3.19
				-----
Totals Check Number	15363 PARK HARDWARE HANK			17.20
Check Number	15364 PARK SERVICE			
15364 8/14/01	PARK SERVICE	101-43100-212	07/01 TRUCK FUEL	65.51
15364 8/14/01	PARK SERVICE	601-49000-212	07/01 TRUCK FUEL	65.52
				-----
Totals Check Number	15364 PARK SERVICE			131.03
Check Number	15365 QWEST			
15365 8/14/01	QWEST	101-41200-391	08/01 CITY HALL PHONE	160.27
15365 8/14/01	QWEST	101-43100-391	08/01 CITY HALL PHONE	28.16
15365 8/14/01	QWEST	601-49000-391	08/01 CITY HALL PHONE	28.16
				-----
Totals Check Number	15365 QWEST			216.59
Check Number	15366 QWEST			
15366 8/14/01	QWEST	601-49000-391	08/01 AUTODIAL: LARP LIFT	50.84
				-----
Totals Check Number	15366 QWEST			50.84
Check Number	15367 ROSEHILL SERVICE			
15367 E104160	ROSEHILL SERVICE	601-49000-402	REAR BREAKS: PICKUP TRUCK	145.84

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Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15367	ROSEHILL SERVICE			
15367	E104160	ROSEHILL SERVICE	101-43100-402	REAR BREAKS: PICKUP TRUCK	145.83
					-----
Totals Check Number	15367	ROSEHILL SERVICE			291.67
Check Number	15368	SAM'S CLUB			
15368	8969	SAM'S CLUB	601-49000-408	BATTERIES: LIFT ST GEN	137.84
15368	8969	SAM'S CLUB	101-43100-228	CLEANING SUPPLIES	37.10
					-----
Totals Check Number	15368	SAM'S CLUB			174.94
Check Number	15369	SENSIBLE LAND USE COALTION			
15369	8/14/01	SENSIBLE LAND USE COALTION	101-41200-308	JAMES: TIF SEMINAR	40.00
					-----
Totals Check Number	15369	SENSIBLE LAND USE COALTION			40.00
Check Number	15370	XCEL ENERGY			
15370	4406002213	XCEL ENERGY	101-43200-381	07/01 STREET LIGHTING	441.15
15370	8/14/01	XCEL ENERGY	101-43100-383	07/01 CITY HALL: GAS	18.11
15370	8/14/01	XCEL ENERGY	601-49000-383	07/01 CITY HALL: GAS	6.04
15370	8/14/01	XCEL ENERGY	101-43100-381	07/01 CITY HALL: ELECTRIC	173.81
15370	8/14/01	XCEL ENERGY	601-49000-381	07/01 CITY HALL: ELECTRIC	57.94
15370	8/14/01	XCEL ENERGY	101-43100-383	07/01 GARAGE: GAS	8.58
15370	8/14/01	XCEL ENERGY	601-49000-383	07/01 GARAGE: GAS	8.58
15370	8/14/01	XCEL ENERGY	101-43100-381	07/01 GARAGE: ELECTRIC	6.97
15370	8/14/01	XCEL ENERGY	601-49000-381	07/01 GARAGE: ELECTRIC	6.97
15370	8/14/01	XCEL ENERGY	101-45200-383	07/01 WARM HOUSE: GAS	20.12
15370	8/14/01	XCEL ENERGY	101-45200-381	07/01 WARM HOUSE: ELEC	11.27
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Totals Check Number	15370	XCEL ENERGY			759.54
Check Number	15371	XCEL ENERGY			
15371	8/14/01	XCEL ENERGY	601-49000-381	07/01 LIFT STATION ELEC	203.35
15371	8/14/01	XCEL ENERGY	601-49000-383	07/01 LIFT STATION GAS	21.83
					-----
Totals Check Number	15371	XCEL ENERGY			225.18
					-----
Grand Total					74,832.54



## City Council Memorandum

To: Mayor and City Council  
From: Rick Getschow  
Council Meeting Date: August 14, 2001  
Agenda Item: Resolution 081401A: A Resolution Receiving the Proposed Assessment Roll and Providing for a Public Hearing on the 2000 Street and Utility Improvements

### Background:

At the July 24<sup>th</sup> Council meeting, the Council ordered the preparation of proposed assessment rolls for the 2000 Street and Utility Improvements. The next step in the process is for the Council to adopt a resolution indicating receipt of the assessment roll and to set a public hearing for the proposed assessments. It is recommended that the public hearing be set for September 11, 2001.

The schedule below describes all of the remaining steps of this process:

August 14	Resolution Receiving Assessment Roll, Setting Assessment Hearing Dates
August 21	Notice of Hearing Published in the Roseville Review
August 24	Notice of Hearing Mailed to Affected Property Owners
September 11	Assessment Hearings
September 25	Continued Assessment Hearings, Adoption of Assessment Roll
September 26- October 25	Prepayment of Assessments (30 days)
October 26- November 1	Tally of Final Assessment Roll
November 1	Certification of Final Assessment Roll to Ramsey County

Included in the packet is the proposed assessment roll. Almost all work on the 2000 Street and Utility Improvements has been completed, but the contract has not yet been approved and closed. We anticipate final approval of the contract before the public hearing in September.

**Enclosures:**

1. Proposed Assessment Roll for the 2000 Street and Utility Improvements
2. Resolution 081401A: A Resolution Receiving the Proposed Assessment Roll and Providing for a Public Hearing on the 2000 Street and Utility Improvements

**Council Action Requested:**

Approve Resolution 081401A: A Resolution Receiving the Proposed Assessment Roll and Providing for a Public Hearing on the 2000 Street and Utility Improvements



# Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-31-0002	City of Lauderdale	494.54	494.54		\$50.09	\$24,769.64
17-29-23-31-0003	1880 Pleasant	58.6	58.6		\$50.09	\$2,935.05
17-29-23-31-0004	2351 Summer	~196.07	80	Corner lot	\$50.09	\$4,006.90
17-29-23-31-0005	2349 Summer	~74.64	74.64		\$50.09	\$3,738.44
17-29-23-31-0006	2345 Summer	~101	80		\$50.09	\$4,006.90
17-29-23-31-0007	2337 Summer	~160.04	80		\$50.09	\$4,006.90
17-29-23-31-0008	City of Lauderdale	~265	265		\$50.09	\$13,272.85
17-29-23-31-0009	1855 Fulham	136	34	Corner Only	\$50.09	\$1,702.93
17-29-23-31-0020	1803 Fulham	130	32.5	Corner Only	\$50.09	\$1,627.80
17-29-23-31-0021	1800 Lake	229.34	80	Corner lot	\$50.09	\$4,006.90
17-29-23-31-0022	1820 Lake	150	80		\$50.09	\$4,006.90
17-29-23-31-0023	1830 Lake	75	75		\$50.09	\$3,756.47
17-29-23-31-0024	1834 Lake	75	75		\$50.09	\$3,756.47
17-29-23-31-0025	1838 Lake	100	80		\$50.09	\$4,006.90
17-29-23-31-0026	1848 Lake	~236	80	Corner lot	\$50.09	\$4,006.90
17-29-23-31-0027	1849 Lake	183.5	80	Corner lot	\$50.09	\$4,006.90
17-29-23-31-0028	1847 Lake	54	54		\$50.09	\$2,704.66
17-29-23-31-0029	1841 Lake	50	50		\$50.09	\$2,504.31
17-29-23-31-0030	1835 Lake	50	50		\$50.09	\$2,504.31
17-29-23-31-0031	1831 Lake	50	50		\$50.09	\$2,504.31
17-29-23-31-0032	1829 Lake	50	50		\$50.09	\$2,504.31
17-29-23-31-0033	1825 Lake	50	50		\$50.09	\$2,504.31
17-29-23-31-0034	1821 Lake	50	50		\$50.09	\$2,504.31
17-29-23-31-0035	1815 Lake	74.34	74.34		\$50.09	\$3,723.41
17-29-23-31-0036	1803 Lake	205	80	Corner lot	\$50.09	\$4,006.90
17-29-23-31-0037	1800 Pleasant	180.02	80	Corner lot	\$50.09	\$4,006.90
17-29-23-31-0038	1806 Pleasant	50	50		\$50.09	\$2,504.31
17-29-23-31-0039	1814 Pleasant	50	50		\$50.09	\$2,504.31
17-29-23-31-0040	1820 Pleasant	50	50		\$50.09	\$2,504.31
17-29-23-31-0041	1824 Pleasant	50	50		\$50.09	\$2,504.31
17-29-23-31-0042	1826 Pleasant	50	50		\$50.09	\$2,504.31

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total	
						Street	Assessment
17-29-23-31-0043	1832 Pleasant	50	50		\$50.09		\$2,504.31
17-29-23-31-0044	1838 Pleasant	50	50		\$50.09		\$2,504.31
17-29-23-31-0045	1842 Pleasant	50	50		\$50.09		\$2,504.31
17-29-23-31-0046	1848 Pleasant	~176.2	75.55	Corner lot	\$50.09		\$3,784.01
17-29-23-31-0047	1847 Pleasant	~268	80	Corner lot	\$50.09		\$4,006.90
17-29-23-31-0048	1843 Pleasant	40	40		\$50.09		\$2,003.45
17-29-23-31-0049	1839 Pleasant	40	40		\$50.09		\$2,003.45
17-29-23-31-0050	1835 Pleasant	40	40		\$50.09		\$2,003.45
17-29-23-31-0051	1831 Pleasant	40	40		\$50.09		\$2,003.45
17-29-23-31-0052	1827 Pleasant	45	45		\$50.09		\$2,253.88
17-29-23-31-0053	1815 Pleasant	95	80		\$50.09		\$4,006.90
17-29-23-31-0054	1811 Pleasant	60	60		\$50.09		\$3,005.17
17-29-23-31-0055	1807 Pleasant	212.2	80	Corner lot	\$50.09		\$4,006.90
17-29-23-31-0113	2385 Summer	356.45	80	Corner lot	\$50.09		\$4,006.90
17-29-23-31-0121	1917 Pleasant	79	79		\$50.09		\$3,956.81
17-29-23-31-0122	1913 Pleasant	79	79		\$50.09		\$3,956.81
17-29-23-31-0123	1907 Pleasant	79	79		\$50.09		\$3,956.81
17-29-23-31-0124	1901 Pleasant	79	79		\$50.09		\$3,956.81
17-29-23-31-0125	1895 Pleasant	90.79	80		\$50.09		\$4,006.90
17-29-23-31-0126	1887 Pleasant	104.26	80		\$50.09		\$4,006.90
17-29-23-34-0001	1797 Fulham	122.62	30.66	Corner only	\$50.09		\$1,535.64
17-29-23-34-0007	1745 Fulham	133.43	33.36	Corner only	\$50.09		\$1,670.88
17-29-23-34-0008	1744 Lake	253.5	80	Corner lot	\$50.09		\$4,006.90
17-29-23-34-0009	1750 Lake	90	80		\$50.09		\$4,006.90
17-29-23-34-0010	1760 Lake	75	75		\$50.09		\$3,756.47
17-29-23-34-0011	1768 Lake	74.63	74.63		\$50.09		\$3,737.93
17-29-23-34-0012	1772 Lake	60	60		\$50.09		\$3,005.17
17-29-23-34-0013	1780 Lake	60	60		\$50.09		\$3,005.17
17-29-23-34-0014	1786 Lake	60	60		\$50.09		\$3,005.17
17-29-23-34-0015	1790 Lake	67.22	67.22		\$50.09		\$3,366.80
17-29-23-34-0016	1792 Lake	248.02	80	Corner lot	\$50.09		\$4,006.90
17-29-23-34-0017	1791 Lake	~205.66	80	Corner lot	\$50.09		\$4,006.90
17-29-23-34-0018	1787 Lake	69.27	69.27		\$50.09		\$3,469.47

# Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-34-0019	1781 Lake	70	70		\$50.09	\$3,506.04
17-29-23-34-0020	1775 Lake	70	70		\$50.09	\$3,506.04
17-29-23-34-0021	1769 Lake	60	60		\$50.09	\$3,005.17
17-29-23-34-0022	1767 Lake	60	60		\$50.09	\$3,005.17
17-29-23-34-0023	1765 Lake	60	60		\$50.09	\$3,005.17
17-29-23-34-0024	1751 Lake	90	80		\$50.09	\$4,006.90
17-29-23-34-0025	1745 Lake	220.39	80	Corner lot	\$50.09	\$4,006.90
17-29-23-34-0026	1744 Pleasant	220.5	80	Corner lot	\$50.09	\$4,006.90
17-29-23-34-0027	1750 Pleasant	90	80		\$50.09	\$4,006.90
17-29-23-34-0028	1758 Pleasant	60	60		\$50.09	\$3,005.17
17-29-23-34-0029	1764 Pleasant	60	60		\$50.09	\$3,005.17
17-29-23-34-0030	1772 Pleasant	60	60		\$50.09	\$3,005.17
17-29-23-34-0031	1785 Pleasant	99.36	80		\$50.09	\$4,006.90
17-29-23-34-0030	1786 Pleasant	40	40		\$50.09	\$2,003.45
17-29-23-34-0031	1790 Pleasant	60	60		\$50.09	\$3,005.17
17-29-23-34-0033	1796 Pleasant	245.57	80	Corner lot	\$50.09	\$4,006.90
17-29-23-34-0034	1797 Pleasant	171.4	72.25	Corner lot	\$50.09	\$3,618.73
17-29-23-34-0035	1795 Pleasant	40	40		\$50.09	\$2,003.45
17-29-23-34-0036	1793 Pleasant	40	40		\$50.09	\$2,003.45
17-29-23-34-0037	1780 Pleasant	40	40		\$50.09	\$2,003.45
17-29-23-34-0038	1783 Pleasant	40	40		\$50.09	\$2,003.45
17-29-23-34-0039	1779 Pleasant	80	80		\$50.09	\$4,006.90
17-29-23-34-0040	1769 Pleasant	60	60		\$50.09	\$3,005.17
17-29-23-34-0041	1763 Pleasant	60	60		\$50.09	\$3,005.17
17-29-23-34-0042	1759 Pleasant	50	50		\$50.09	\$2,504.31
17-29-23-34-0043	1751 Pleasant	70	70		\$50.09	\$3,506.04
Contact Ramsey County	* 2301 lone	40	40		\$50.09	\$2,003.45
17-29-23-34-0044	2301 lone	152.06	68.02	Corner lot	\$50.09	\$3,406.86
17-29-23-34-0116	2367 Larpenteur	130	32.5	Corner only	\$50.09	\$1,627.80
17-29-23-34-0117	1697 Pleasant	40	40		\$50.09	\$2,003.45
17-29-23-34-0118	1707 Pleasant	80	80		\$50.09	\$4,006.90
17-29-23-34-0119	1715 Pleasant	80	80		\$50.09	\$4,006.90
17-29-23-34-0120	1721 Pleasant	104.2	80		\$50.09	\$4,006.90

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-34-0123	1733 Pleasant	130	32.5	Corner only	\$50.09	\$1,627.80
	<u>Brandychase Condos</u>	1172.11	731.41	Corner lot	\$125.22	\$91,583.90
17-29-23-34-0124	1697 Fulham, Unit A	N/A	N/A			\$880.61
17-29-23-34-0125	1697 Fulham, Unit B	N/A	N/A			\$880.61
17-29-23-34-0126	1697 Fulham, Unit C	N/A	N/A			\$880.61
17-29-23-34-0127	1697 Fulham, Unit D	N/A	N/A			\$880.61
17-29-23-34-0128	1697 Fulham, Unit E	N/A	N/A			\$880.61
17-29-23-34-0129	1697 Fulham, Unit F	N/A	N/A			\$880.61
17-29-23-34-0130	1697 Fulham, Unit G	N/A	N/A			\$880.61
17-29-23-34-0131	1697 Fulham, Unit H	N/A	N/A			\$880.61
17-29-23-34-0132	1705 Fulham, Unit A	N/A	N/A			\$880.61
17-29-23-34-0133	1705 Fulham, Unit B	N/A	N/A			\$880.61
17-29-23-34-0134	1705 Fulham, Unit C	N/A	N/A			\$880.61
17-29-23-34-0135	1705 Fulham, Unit D	N/A	N/A			\$880.61
17-29-23-34-0136	1705 Fulham, Unit E	N/A	N/A			\$880.61
17-29-23-34-0137	1705 Fulham, Unit F	N/A	N/A			\$880.61
17-29-23-34-0138	1705 Fulham, Unit G	N/A	N/A			\$880.61
17-29-23-34-0139	1705 Fulham, Unit H	N/A	N/A			\$880.61
17-29-23-34-0140	1713 Fulham, Unit A	N/A	N/A			\$880.61
17-29-23-34-0141	1713 Fulham, Unit B	N/A	N/A			\$880.61
17-29-23-34-0142	1713 Fulham, Unit C	N/A	N/A			\$880.61
17-29-23-34-0143	1713 Fulham, Unit D	N/A	N/A			\$880.61
17-29-23-34-0144	1713 Fulham, Unit E	N/A	N/A			\$880.61
17-29-23-34-0145	1713 Fulham, Unit F	N/A	N/A			\$880.61
17-29-23-34-0146	1713 Fulham, Unit G	N/A	N/A			\$880.61
17-29-23-34-0147	1713 Fulham, Unit H	N/A	N/A			\$880.61
17-29-23-34-0148	1721 Fulham, Unit A	N/A	N/A			\$880.61
17-29-23-34-0149	1721 Fulham, Unit B	N/A	N/A			\$880.61
17-29-23-34-0150	1721 Fulham, Unit C	N/A	N/A			\$880.61
17-29-23-34-0151	1721 Fulham, Unit D	N/A	N/A			\$880.61
17-29-23-34-0152	1721 Fulham, Unit E	N/A	N/A			\$880.61
17-29-23-34-0153	1721 Fulham, Unit F	N/A	N/A			\$880.61
17-29-23-34-0154	1721 Fulham, Unit G	N/A	N/A			\$880.61

# Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-34-0155	1721 Fulham, Unit H	N/A	N/A			\$880.61
17-29-23-34-0156	1728 Pleasant, Unit A	N/A	N/A			\$880.61
17-29-23-34-0157	1728 Pleasant, Unit B	N/A	N/A			\$880.61
17-29-23-34-0158	1728 Pleasant, Unit C	N/A	N/A			\$880.61
17-29-23-34-0159	1728 Pleasant, Unit D	N/A	N/A			\$880.61
17-29-23-34-0160	1728 Pleasant, Unit E	N/A	N/A			\$880.61
17-29-23-34-0161	1728 Pleasant, Unit F	N/A	N/A			\$880.61
17-29-23-34-0162	1728 Pleasant, Unit G	N/A	N/A			\$880.61
17-29-23-34-0163	1728 Pleasant, Unit H	N/A	N/A			\$880.61
17-29-23-34-0164	1729 Fulham, Unit A	N/A	N/A			\$880.61
17-29-23-34-0165	1729 Fulham, Unit B	N/A	N/A			\$880.61
17-29-23-34-0166	1729 Fulham, Unit C	N/A	N/A			\$880.61
17-29-23-34-0167	1729 Fulham, Unit D	N/A	N/A			\$880.61
17-29-23-34-0168	1729 Fulham, Unit E	N/A	N/A			\$880.61
17-29-23-34-0169	1729 Fulham, Unit F	N/A	N/A			\$880.61
17-29-23-34-0170	1729 Fulham, Unit G	N/A	N/A			\$880.61
17-29-23-34-0171	1729 Fulham, Unit H	N/A	N/A			\$880.61
17-29-23-34-0172	1736 Pleasant, Unit A	N/A	N/A			\$880.61
17-29-23-34-0173	1736 Pleasant, Unit B	N/A	N/A			\$880.61
17-29-23-34-0174	1736 Pleasant, Unit C	N/A	N/A			\$880.61
17-29-23-34-0175	1736 Pleasant, Unit D	N/A	N/A			\$880.61
17-29-23-34-0176	1736 Pleasant, Unit E	N/A	N/A			\$880.61
17-29-23-34-0177	1736 Pleasant, Unit F	N/A	N/A			\$880.61
17-29-23-34-0178	1736 Pleasant, Unit G	N/A	N/A			\$880.61
17-29-23-34-0179	1736 Pleasant, Unit H	N/A	N/A			\$880.61
17-29-23-34-0180	1737 Fulham, Unit A	N/A	N/A			\$880.61
17-29-23-34-0181	1737 Fulham, Unit B	N/A	N/A			\$880.61
17-29-23-34-0182	1737 Fulham, Unit C	N/A	N/A			\$880.61
17-29-23-34-0183	1737 Fulham, Unit D	N/A	N/A			\$880.61
17-29-23-34-0184	1737 Fulham, Unit E	N/A	N/A			\$880.61
17-29-23-34-0180	1737 Fulham, Unit F	N/A	N/A			\$880.61
17-29-23-34-0186	1737 Fulham, Unit G	N/A	N/A			\$880.61
17-29-23-34-0187	1737 Fulham, Unit H	N/A	N/A			\$880.61

# Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total	
						Street	Assessment
17-29-23-34-0188	1740 Pleasant, Unit A	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0189	1740 Pleasant, Unit B	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0190	1740 Pleasant, Unit C	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0191	1740 Pleasant, Unit D	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0192	1740 Pleasant, Unit E	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0193	1740 Pleasant, Unit F	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0194	1740 Pleasant, Unit G	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0195	1740 Pleasant, Unit H	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0196	1720 Pleasant, Unit A	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0197	1720 Pleasant, Unit B	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0198	1720 Pleasant, Unit C	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0199	1720 Pleasant, Unit D	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0200	1720 Pleasant, Unit E	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0201	1720 Pleasant, Unit F	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0202	1720 Pleasant, Unit G	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0203	1720 Pleasant, Unit H	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0204	1696 Pleasant, Unit A	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0205	1696 Pleasant, Unit B	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0206	1696 Pleasant, Unit C	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0207	1696 Pleasant, Unit D	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0208	1696 Pleasant, Unit E	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0209	1696 Pleasant, Unit F	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0210	1696 Pleasant, Unit G	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0211	1696 Pleasant, Unit H	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0212	1704 Pleasant, Unit A	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0213	1704 Pleasant, Unit B	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0214	1704 Pleasant, Unit C	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0215	1704 Pleasant, Unit D	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0216	1704 Pleasant, Unit E	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0217	1704 Pleasant, Unit F	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0218	1704 Pleasant, Unit G	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0219	1704 Pleasant, Unit H	N/A	N/A			\$880.61	\$880.61
17-29-23-34-0220	1712 Pleasant, Unit A	N/A	N/A			\$880.61	\$880.61

Preliminary Assessment Roll

Property ID No. (PIN)	Address	Front Footage	Assessable Front Footage	Policy Notes	Assess Rate	Total Street Assessment
17-29-23-34-0221	1712 Pleasant, Unit B	N/A	N/A			\$880.61
17-29-23-34-0222	1712 Pleasant, Unit C	N/A	N/A			\$880.61
17-29-23-34-0223	1712 Pleasant, Unit D	N/A	N/A			\$880.61
17-29-23-34-0224	1712 Pleasant, Unit E	N/A	N/A			\$880.61
17-29-23-34-0225	1712 Pleasant, Unit F	N/A	N/A			\$880.61
17-29-23-34-0226	1712 Pleasant, Unit G	N/A	N/A			\$880.61
17-29-23-34-0227	1712 Pleasant, Unit H	N/A	N/A			\$880.61
		9744.32	7540.99			\$394,607.50
<hr/>						
Total cost			Assessable Front Footage	\$ Cost/Front Foot	\$ Cost/Front Foot X 40%	
\$944,249			7540.99	\$125.22	\$50.09	

**RESOLUTION NO. 081401A**

**THE CITY OF LAUDERDALE  
COUNTY OF RAMSEY  
STATE OF MINNESOTA**

**RESOLUTION RECEIVING THE PROPOSED ASSESSMENT ROLL AND  
PROVIDING FOR A PUBLIC HEARING ON THE 2000 STREET AND UTILITY  
IMPROVEMENTS**

**WHEREAS**, by a resolution passed on July 24, 2001, the City Administrator was directed to prepare a proposed assessment of the cost of improving Pleasant Street between Larpentuer Avenue and Roselawn Avenue, Lake Street between Ione Street and Summer Street, Ione Street between Pleasant Street and Fulham Street, Spring Street between Pleasant Street and Fulham Street, and Summer Street between Pleasant Street and Fulham Street by conducting street reconstruction, sanitary sewer improvements and replacement, water main replacement, storm sewer system improvements, and alley improvements,

**AND WHEREAS**, the City Administrator has notified the City Council that such proposed assessment has been completed and filed in his office for public inspection,

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LAUDERDALE, MINNESOTA:**

1. A hearing shall be held on the 11<sup>th</sup> day of September, 2001 in the Lauderdale City Hall at 7:30 p.m. to pass upon such proposed assessment and at such time and place all persons owning property affected by such improvement will be given the opportunity to be heard with reference to such assessment.
2. The City Administrator is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and he shall state in the notice the total cost of the improvement. He shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearings.
3. The owner of any property so assessed may, at any time prior to the certification of the assessment to the County Auditor, pay the whole of the assessment on such property, with interest accrued to the date of the payment, to the City of Lauderdale, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. He may, at any time thereafter, pay to the City of Lauderdale the entire amount of the assessment remaining unpaid, with interest accrued to the December 31 of the year in which the payment is made. Such payment must be made before November 15 or interest will be charged through December 31 of the succeeding year.



Adopted by the Lauderdale City Council this 24<sup>th</sup> day of July, 2001.

I CERTIFY THAT the above resolution was adopted by the City Council of Lauderdale  
this 14<sup>th</sup> day of August , 2001.

(ATTEST)

\_\_\_\_\_  
Jeff Dains, Mayor

(SEAL)

\_\_\_\_\_  
Rick Getschow, City Administrator



## City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	August 14, 2001
Agenda Item:	Approval of the 2000 Right-of-Way and Easement Agreements

### Background:

Through the 2000 Street and Utility Improvements, the City approached eight (8) properties for easement agreements based upon the recommendation of the City Engineer. There were four main reasons for obtaining the easements:

1. **Lake Street.** Three properties (1792 Lake, 1750 Lake, and 1744 Lake) on Lake Street apparently possess property to the middle of the street on the east side. These agreements would correct that.
2. **Spring Street.** The south side of Spring Street has the street/curb line that is the property line. This affects four properties (1796 Pleasant, 1791 Lake, 1792 Lake, and 1797 Fulham). The agreements would provide for approximately five feet of right-of-way for utilities, fire hydrants, and snow storage.
3. **Pleasant Street.** One property (1847 Pleasant) possesses three platted lots that are affected by the project on the corner of Pleasant and Summer. The reason for an agreement in this case was for the desire to properly align the road to place it fully on public property and to request an easement for utilities currently on the corner of the private property.
4. **Brandy Chase sewer.** Sewer was originally constructed over a portion of Brandy Chase property and a utility easement was never recorded. The reconstruction called for placement of the sewer in the same area, thus recording an easement now seemed logical.

In the Spring and Summer of 2000, all of these properties were approached about these agreements. It was understood that all costs and work associated with approving the agreements (survey, legal, and recording) would be covered by the City and that no property would be compensated for these easements. All owners verbally agreed to this arrangement and expressed a willingness to execute these agreements with the City. Unfortunately, since that time two of the owners have not submitted signed agreements to the City with other necessary information. One owner states that he may still sign the agreement, and another now requests compensation. Regardless of the status of these two properties, the City should execute these agreements at this point in time.

Included in the packet is background information on these agreements including survey information and the agreements themselves.

### **Enclosures:**

1. Background letter regarding the Easements
2. Survey and Easement Description Data on the following Requested Easements:
  - Brandychase
  - 1744 Lake
  - 1750 Lake
  - 1791 Lake
  - 1792 Lake
  - 1796 Pleasant
  - 1797 Fulham
  - 1847 Pleasant
3. Signed Agreements from the following Owners:
  - Brandychase
  - 1744 Lake
  - 1750 Lake
  - 1791 Lake
  - 1796 Pleasant
  - 1847 Pleasant

### **Council Action Requested:**

Approve Easement agreements for the 2000 Street and Utility Improvements with the following properties: Brandychase, 1744 Lake, 1750 Lake, 1791 Lake, 1796 Pleasant, and 1847 Pleasant

# The City of Lauderdale

1891 Walnut Street • Lauderdale • Minnesota • 55113

Phone: 651.631.0100 • Fax: 651.631.2066

[www.ci.lauderdale.mn.us](http://www.ci.lauderdale.mn.us)

March 6, 2001

[REDACTED]  
[REDACTED] Pleasant Street  
Lauderdale, MN 55113

**RE: LAUDERDALE RIGHT-OF-WAY EASEMENTS FROM THE  
2000 STREET AND UTILITY IMPROVEMENTS**

Dear Mr. And Mrs. [REDACTED]

Based on a discussion with you last year, there was a willingness to grant the City of Lauderdale an easement for right-of-way purposes. As you may recall, your property line coincides with what was the paved edge of the road and what is now the curb line on Spring Street. For utility and snow storage purposes it was agreed that a standard right-of way that exists in most other places of the City was needed on your street. We agreed to assume the costs of conducting the needed surveys, drafting the easement agreements, and recording these easements.

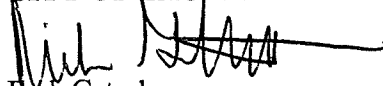
Enclosed with this letter is a copy the right-of-way easement survey and legal description, a questionnaire for loan information, and the easement agreement that is being proposed. Could you please review this information and subsequently sign the right-of-way easement agreement. Your signatures will need to be executed under the witness of a Notary Public. While you may choose any Notary Public that you wish, the City of Lauderdale has a Notary Public available to you at no cost.

In addition to the signatures required to approve the agreement, the loan numbers for any loans on your property are needed for recording the easement agreement. The City Attorney will obtain lender consents using this information before recording the agreement. There are two loan numbers and two contacts that are needed. The first is from St. Anthony Park Bank and the second is from Chapter One Mortgage Company (see attached sheet). This information can easily be found on the payment statement or book for your loans. Once the easement agreement is signed and returned to City Hall along with the loan information, the agreements will be finalized and approved by the City Council and sent to the City Attorney for recording. Following all of the approvals, I will send you a final executed and recorded copy of the easement agreement. We are planning on having all of the agreements recorded in April. It would be very much appreciated if you could return the signed and notarized agreement along with the loan information to Lauderdale City Hall by March 30, 2001. You can mail the agreement to my attention at the City, or you can drop off the agreement at City Hall at any time. There is a secure outside drop box for your use after City Hall office hours.

Please feel free to contact me with any questions or concerns that you may have. Thank you for everything that you have done to make this city improvement project a success.

Sincerely,

CITY OF LAUDERDALE



Rick Getschow  
City Administrator

# W. BROWN LAND SURVEYING, INC.

8030 Cedar Avenue South Suite 228  
Bloomington, MN 55425  
Phone (612) 854-4055  
Fax (612) 854-4268

WOODROW A. BROWN, R.L.S.  
President

NORTH

## Sketch And Description For: City Of Lauderdale.

( Brandychase Condo. At Rose Hill )

Scale: 1"=30'

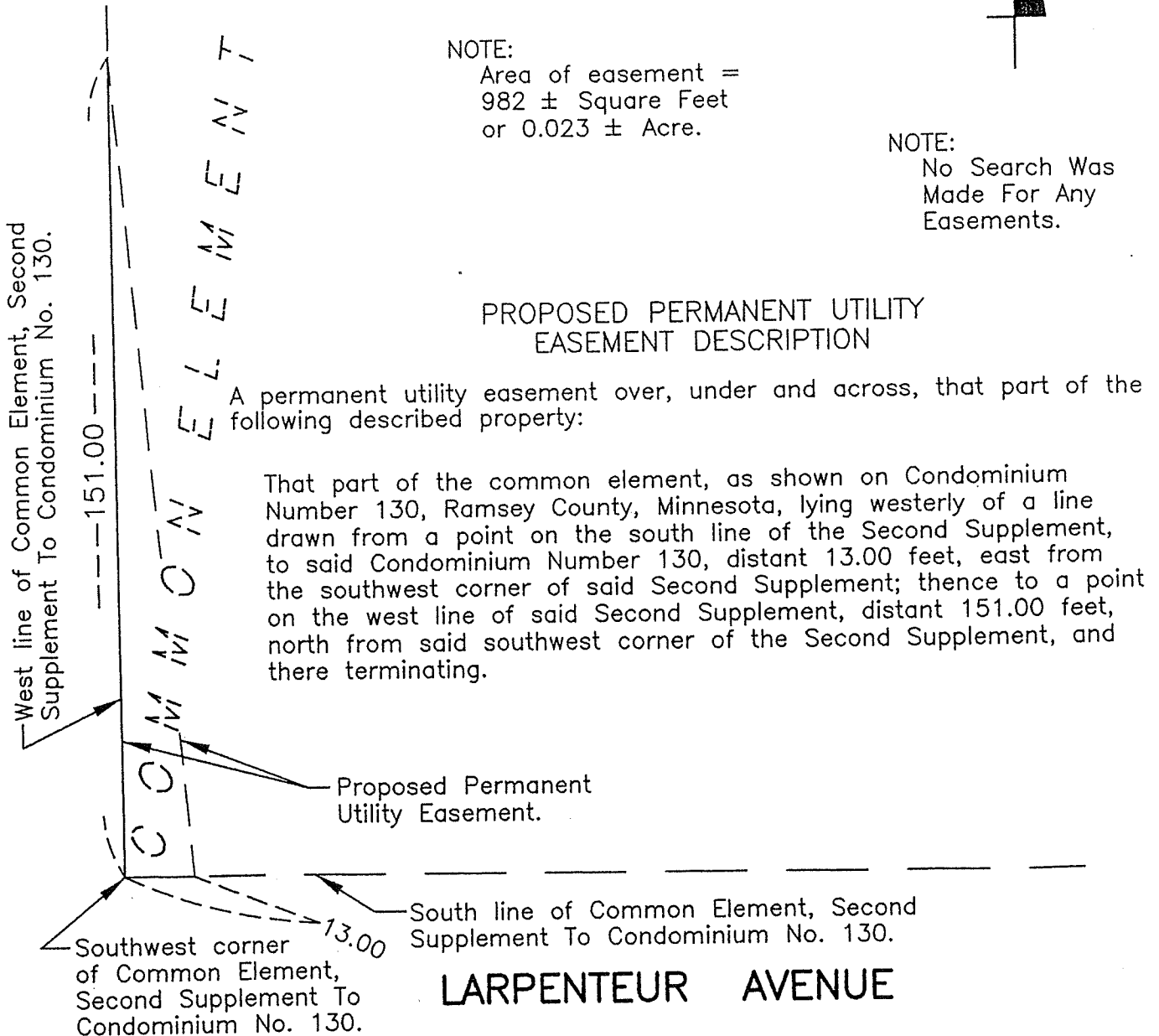
### NOTE:

Area of easement =  
982 ± Square Feet  
or 0.023 ± Acre.

### NOTE:

No Search Was  
Made For Any  
Easements.

PLEASANT STREET



I hereby certify that this sketch, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

*Woodrow A. Brown*  
Woodrow A. Brown, R.L.S NO. 15230

Dated: August 16, 2000.

Revised: Sept. 8, 2000. Changed easement to permanent utility easement.

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Fax (612) 854-4268

WOODROW A. BROWN, R.L.S.  
President

## Sketch And Description For: City Of Lauderdale.

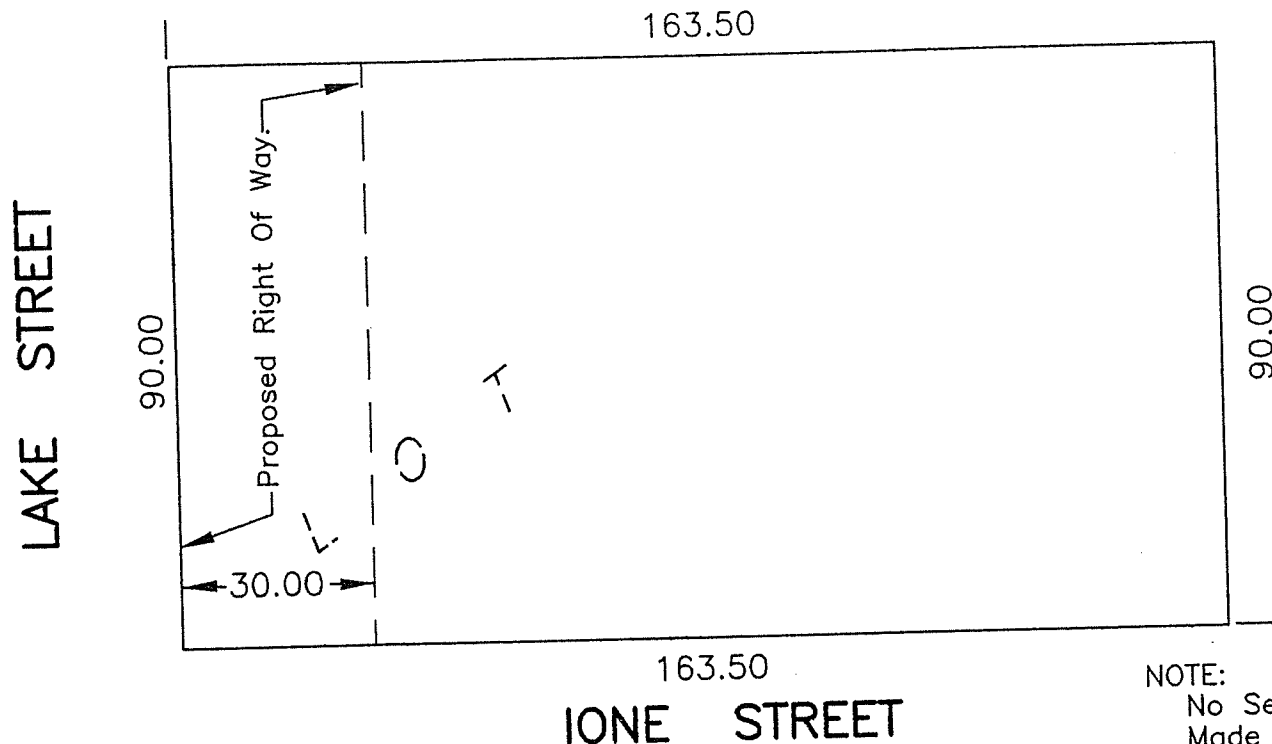
( 1744 Lake Street )

### NOTE:

Area of right of way =  
2,700 ± Square Feet  
or 0.062 ± Acre.

NORTH

Scale: 1"=30'



### NOTE:

No Search Was  
Made For Any  
Easements.

### PROPOSED RIGHT OF WAY DESCRIPTION

A perpetual easement for public right of way purposes over, under and across, the west 30.00 feet of the following described property:

The West 163.50 feet of the South 90 feet of the following described property: That part of Lot 2, Plan of Prospect Hill described as follows: Beginning at a point 291.13 feet East of the Northwest corner of said Lot and 479.26 feet South of the North line of said Lot; thence South 180 feet to a point on the South line of said Lot, 290.89 feet East of the Southwest corner of Lot; thence East along the South line of said Lot, 192.58 feet; thence North parallel with the East line of said Lot 104.35 feet; thence East parallel with the South line of said Lot, 137.35 feet to the East line of said Lot; thence North along the East line of said Lot 75.65 feet; thence West 330.13 feet to the point of beginning, subject to the rights acquired by the County of Ramsey for Highway purposes, according to the recorded plat thereof on file and of record in the office of the Registrar of Titles, Ramsey County, Minnesota.

I hereby certify that this sketch, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

*Woodrow A. Brown*

Dated: August 16, 2000.

Woodrow A. Brown, R.L.S NO. 15230 Revised: Sept. 14, 2000. Changed Easement To Right Of Way.

# W. BROWN LAND SURVEYING, INC.

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Fax (612) 854-4268

WOODROW A. BROWN, R.L.S.  
President

## Sketch And Description For: City Of Lauderdale.

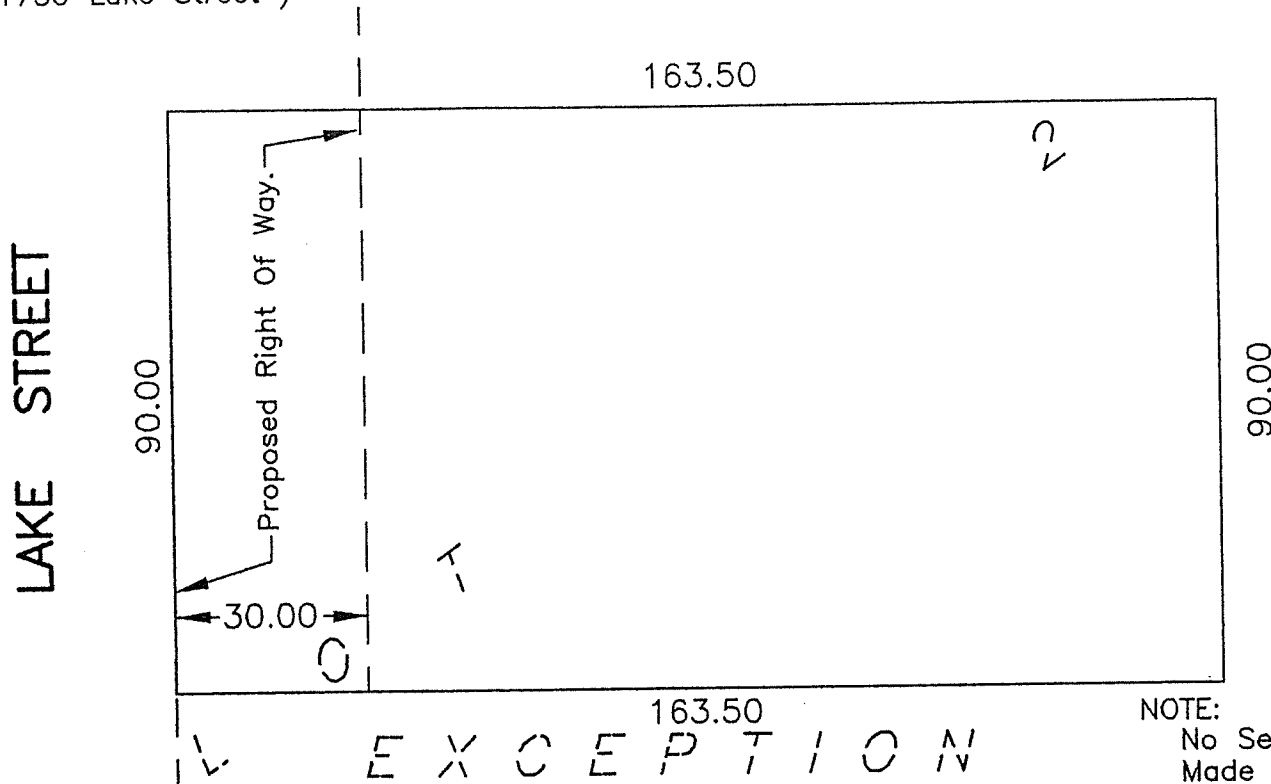
( 1750 Lake Street )

### NOTE:

Area of right of way =  
2,700 ± Square Feet  
or 0.062 ± Acre.

NORTH

Scale: 1"=30'



### NOTE:

No Search Was  
Made For Any  
Easements.

### PROPOSED RIGHT OF WAY DESCRIPTION

A perpetual easement for public right of way purposes over, under and across, the west 30.00 feet of the following described property:

The West 163.50 feet, except the South 90 feet thereof,  
of the following described property:

That part of Lot 2, Plan of Prospect Hill described as follows: Beginning at a point 291.13 feet East of the Northwest corner of said Lot and 479.26 feet South of the North line of said Lot; thence South 180 feet to a point on the South line of said Lot, 290.89 feet East of the Southwest corner of said Lot; thence East along the South line of said Lot, 192.58 feet; thence North parallel with the East line of said Lot 104.35 feet; thence East parallel with the South line of said Lot, 137.35 feet to the East line of said Lot; thence North along the East line of said Lot 75.65 feet; thence West 330.13 feet to the point of beginning, subject to the rights acquired by the County of Ramsey for Highway purposes, according to the recorded plat thereof on file and of record in the office of the Registrar of Titles, Ramsey County, Minnesota.

I hereby certify that this sketch, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

*Woodrow A. Brown*

Dated: August 16, 2000.

Woodrow A. Brown, R.L.S NO. 15230 Revised: Sept. 14, 2000. Changed Easement To Right Of Way.



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WOODROW A. BROWN, R.L.S.  
President

## NOTE:

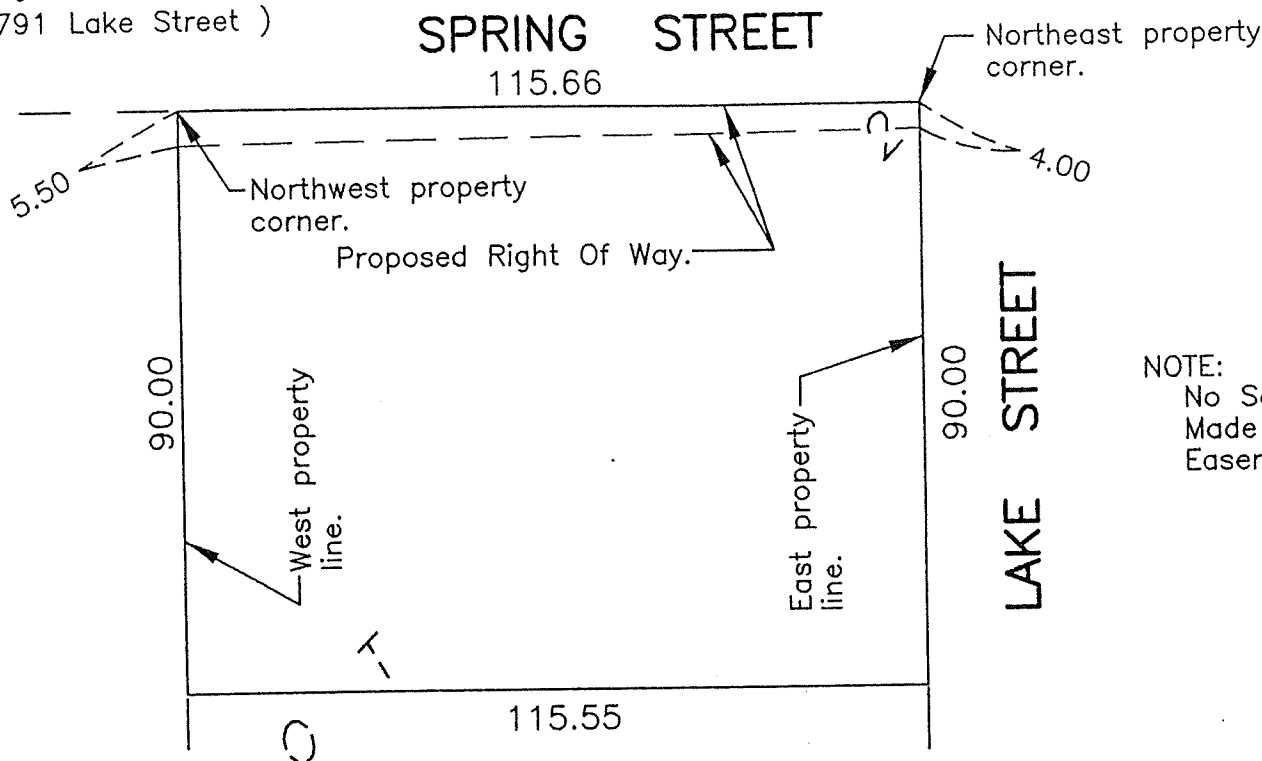
Area of right of way =  
549 ± Square Feet  
or 0.013 ± Acre.

NORTH

Scale: 1"=30'

## Sketch And Description For: City Of Lauderdale.

( 1791 Lake Street )



## NOTE:

No Search Was  
Made For Any  
Easements.

### PROPOSED RIGHT OF WAY DESCRIPTION

A perpetual easement for public right of way purposes over, under and across, that part of the following described property:

The North ninety (N.90) feet of the following described tract of land, to-wit: Beginning at a point which is 175.57 feet east of the Northwest corner of Northeast quarter (NE 1/4) of the Southeast quarter (SE 1/4) of the Southwest quarter (SW 1/4) of Section 17, Township 29 North, Range 23 West, Ramsey County, Minnesota, running thence 89 degrees 55 minutes East a distance of 145.56 feet; thence South a distance of 299.27 feet; thence West a distance of 145.52 feet; thence North a distance of 299.315 feet to the point of beginning.

Above being a part of Lot Two (2), Plan of Prospect Hill, according to the plat thereof on file and of record in the office of the Register of Deeds of Ramsey County, Minnesota.

said perpetual easement, lying north of a line drawn from a point on the west line of the above described property 5.50 feet south from the northwest corner, thereof; thence to a point on the east line of said above described property, 4.00 feet south from the northeast corner thereof, and there terminating.

I hereby certify that this sketch, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

*Woodrow A. Brown*

Dated: August 16, 2000.

Woodrow A. Brown, R.L.S NO. 15230

Revised:

Sept. 8, 2000. Changed Easement  
To Right Of Way.

# W. BROWN LAND SURVEYING, INC.

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Fax (612) 854-4268

WOODROW A. BROWN, R.L.S.  
President

## Sketch And Description For: City Of Lauderdale.

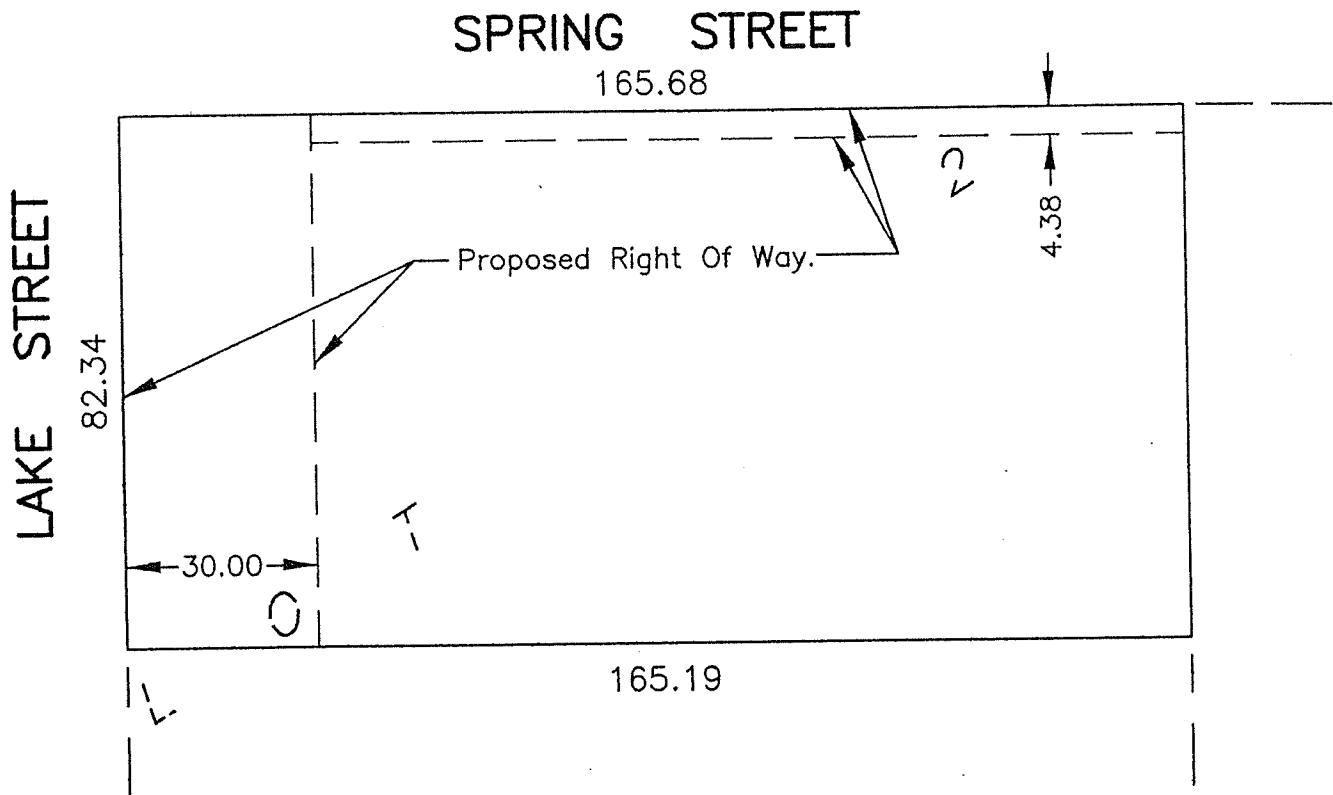
( 1792 Lake Street )

NORTH

Scale: 1"=30'

NOTE:  
No Search Was  
Made For Any  
Easements.

NOTE:  
Area of right of way =  
3,827 ± Square Feet  
or 0.088 ± Acre.



### PROPOSED RIGHT OF WAY DESCRIPTION

A perpetual easement for public right of way purposes over, under and across the north 4.38 feet lying east of the west 30.00 feet, and over, under and across the west 30.00 feet, of the North 1/2 of the Northwest 1/4 of the Northeast 1/4 of Lot 2, Prospect Hill Addition, Ramsey County, Minnesota.

I hereby certify that this sketch, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

*Woodrow A. Brown*

Woodrow A. Brown, R.L.S NO. 15230

Dated: August 16, 2000.

Revised: Sept. 8, 2000. Changed Easement  
To Right Of Way.

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President

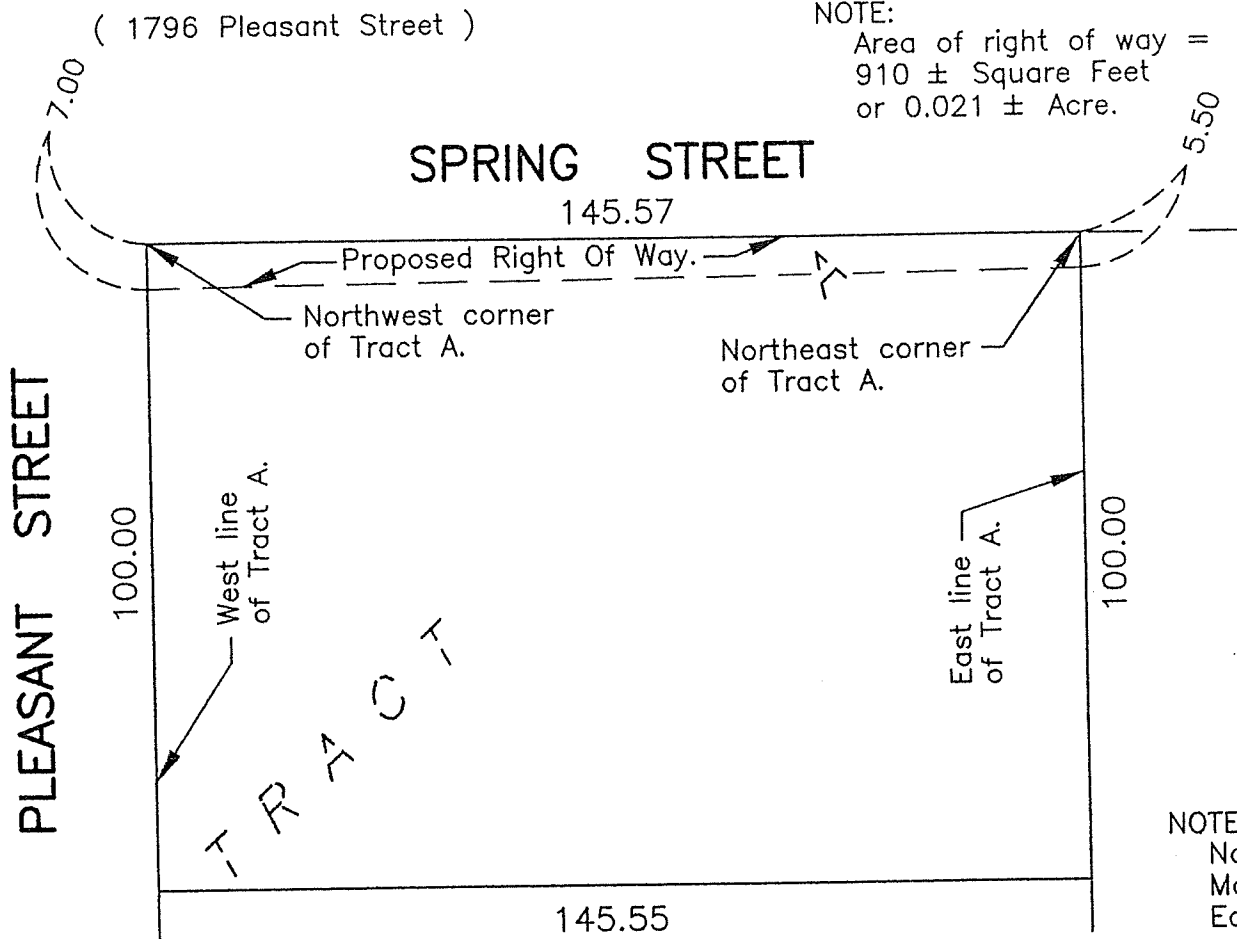
NORTH

## Sketch And Description For: City Of Lauderdale.

Scale: 1"=30'

### NOTE:

Area of right of way =  
910 ± Square Feet  
or 0.021 ± Acre.



### NOTE:

No Search Was  
Made For Any  
Easements.

### PROPOSED RIGHT OF WAY DESCRIPTION

A perpetual easement for public right of way purposes over, under and across, that part of Tract A, Registered Land Survey No. 7, Ramsey County, Minnesota, lying north of a line drawn from a point on the west line of said Tract A, lying 7.00 feet south from the northwest corner of said Tract A; thence to a point on the east line of said Tract A, 5.50 feet south from the northeast corner of said Tract A, and there terminating.

I hereby certify that this sketch, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

*Woodrow A. Brown*

Dated: August 16, 2000.

Woodrow A. Brown, R.L.S NO. 15230 Revised: Sept. 8, 2000. Changed Easement To Right Of Way.

# W. BROWN LAND SURVEYING, INC.

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WOODROW A. BROWN, R.L.S.  
President

**NOTE:**

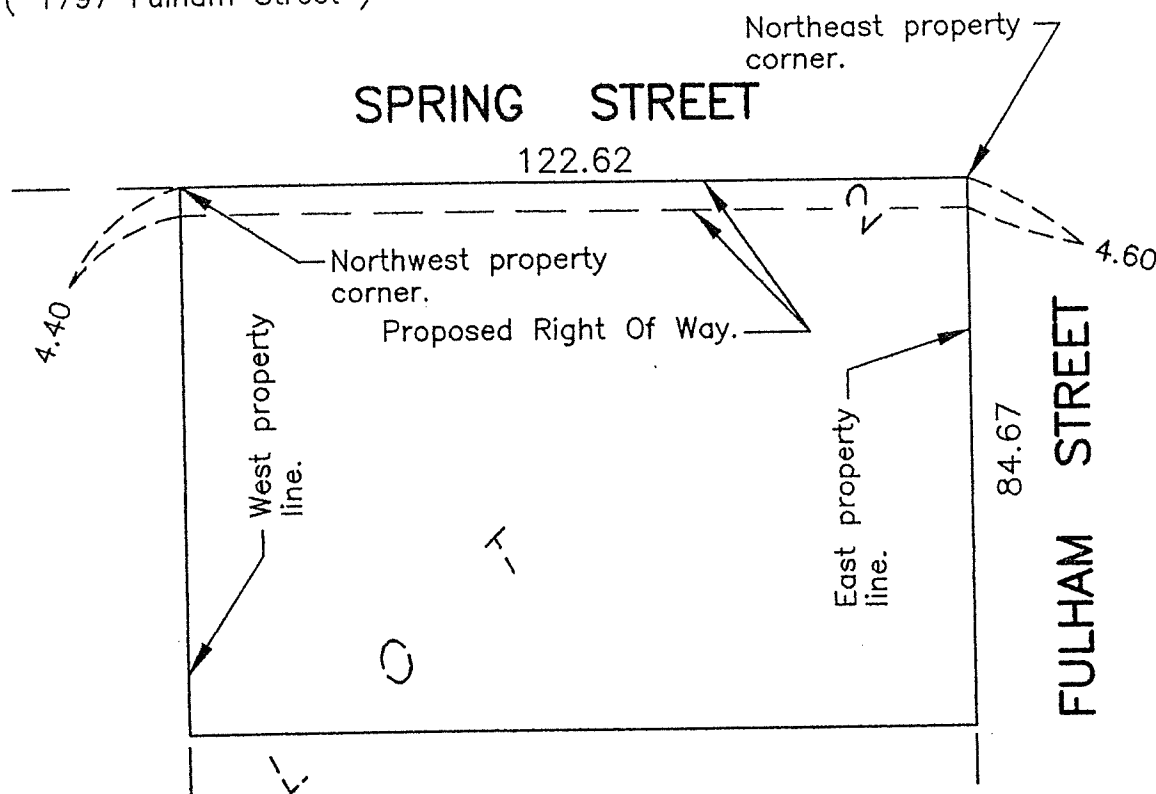
Area of right of way =  
552 ± Square Feet  
or 0.013 ± Acre.

**NORTH**

## Sketch And Description For: City Of Lauderdale.

Scale: 1"=30'

( 1797 Fulham Street )



**NOTE:**

No Search Was  
Made For Any  
Easements.

### PROPOSED RIGHT OF WAY DESCRIPTION

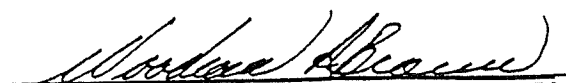
A perpetual easement for public right of way purposes over, under and across, that part of the following described property:

The Northeast 1/4 of the Northeast 1/4 of Lot 2, Plan of Prospect Hill, Ramsey County, Minnesota, according to the recorded plat thereof, except the South 80 feet thereof.

said perpetual easement, lying north of a line drawn from a point on the west line of the above described property 4.40 feet south from the northwest corner, thereof; thence to a point on the east line of said above described property, 4.60 feet south from the northeast corner thereof, and there terminating.

I hereby certify that this sketch, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

  
Woodrow A. Brown, R.L.S NO. 15230

Dated: August 16, 2000.

Revised: Sept. 8, 2000. Changed Easement  
To Right Of Way.

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WOODROW A. BROWN, R.L.S.  
President

## Sketch And Description For: City Of Lauderdale.

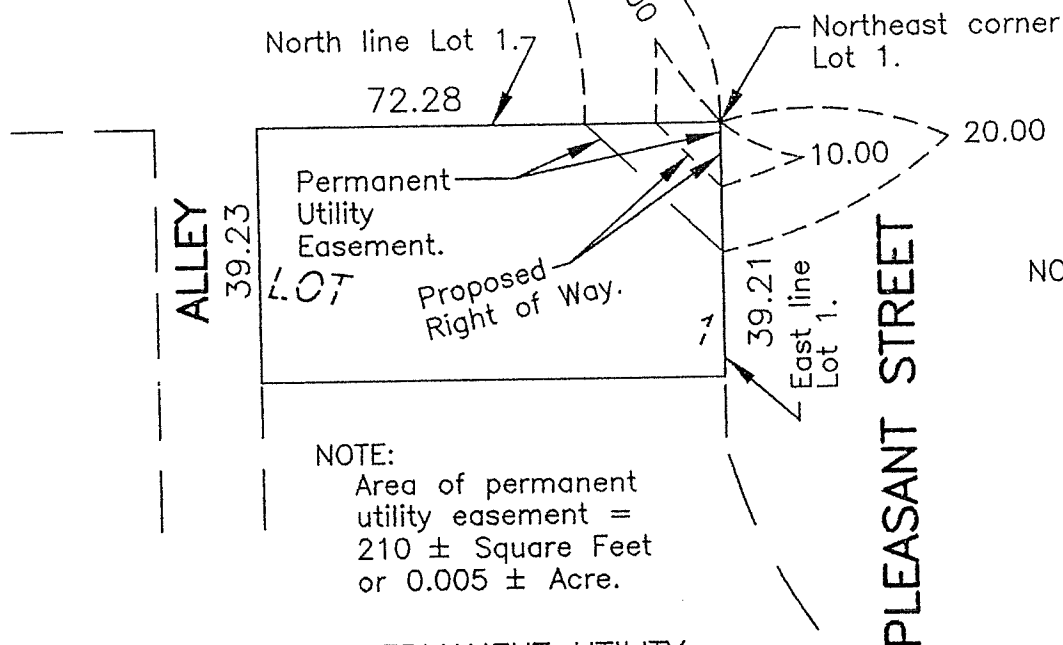
( 1847 Pleasant Street )

NOTE:  
Area of right  
of way =  
 $50 \pm$  Square Feet  
or  $0.001 \pm$  Acre.

NORTH

Scale: 1"=30'

SUMMER STREET



### PROPOSED PERMANENT UTILITY EASEMENT DESCRIPTION

A permanent utility easement over, under and across that part of Lot 1, Block 3, Rose Hill Addition, Ramsey County, Minnesota, according to the recorded plat thereof, lying northeasterly of a line drawn from a point on the north line of said Lot 1, distant 21.00 feet west from the northeast corner thereof; thence to a point on the east line of said Lot 1, distant 20.00 feet south from said northeast corner of Lot 1, and there terminating.

### PROPOSED RIGHT OF WAY DESCRIPTION

A perpetual easement, for public right of way purposes, over, under and across that part of Lot 1, Block 3, Rose Hill Addition, Ramsey County, Minnesota, according to the recorded plat thereof, lying northeasterly of a line drawn from a point on the north line of said Lot 1, distant 10.00 feet west from the northeast corner of said Lot 1; thence to a point on the east line of said Lot 1, distant 10.00 feet south from said northeast corner of Lot 1, and there terminating.

I hereby certify that this sketch, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.

W. BROWN LAND SURVEYING, INC.

*Woodrow A. Brown*

Dated: August 16, 2000.

Woodrow A. Brown, R.L.S NO. 15230 Revised: Sept. 8, 2000. Changed Easement To Permanent Utility Easement.

**Box 198**  
Kennedy & Graven, Chartered

**Parcel 92-00**  
**Abstract**

## **EASEMENT**

THIS INSTRUMENT is made by Brandychase at Rose Hill Owners' Association, Inc. a Minnesota Non-Profit Corporation, Grantor, in favor of the CITY OF LAUDERDALE, a Minnesota municipal corporation, Grantee.

### Recitals

A. Grantor is authorized to grant utility easements over the following described property in Ramsey County, Minnesota (the "Property"):

**The common element, as shown on Condominium Number 130**

B. Grantor desires to grant to the Grantee an easement, according to the terms and conditions contained herein.

### Terms of Easement

1. Grant of Easement. For good and valuable consideration, receipt of which is acknowledged by Grantor, Grantor grants and conveys to the Grantee the following easement:

A perpetual, non-exclusive easement for utility purposes over, under, across and through the common element, as shown on Condominium No. 130, Ramsey County, Minnesota, lying westerly of a line drawn from a point on the south line of the Second Supplement, to said Condominium Number 130, distant 13.00 feet, east from the southwest corner of said Second Supplement; thence to a point on the west line of said Second Supplement, distant 151.00 feet, north from said southwest corner of the Second Supplement, and there terminating.

2. Scope of Easement. The perpetual utility easement granted herein includes the right of the Grantee, its contractors, agents, and employees to enter the premises at all reasonable times for the purpose of locating, constructing, reconstructing, operating, maintaining, inspecting, altering and repairing a storm sewer, sanitary sewer and water facilities or other public facilities or improvements of any type that are not inconsistent with a utility easement use. within the described easement area.

The easement granted herein also includes the right to cut, trim, or remove from the easement areas trees, shrubs, or other vegetation as in the Grantee's judgment unreasonably interfere with the easement or facilities of the Grantee, its successors or assigns.

3. Warranty of Title. The Grantor warrants it has the authority, right, title and capacity to convey to the Grantee the easement herein.

4. Environmental Matters. The Grantee shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the easement area or Property prior to the date of this instrument.

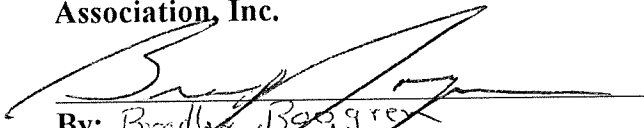
5. Restoration of Property. Whenever the Grantee shall engage in construction or repair of the utilities, the City shall restore the easement area and any property adjacent to the easement area damaged by such activity to a condition equal to or better than the condition that existed prior to such construction or repair. Examples of this include curbing, asphalt, sprinkler systems, and sod. Grantor specifically agrees that Grantee shall have no obligation to replace or repair surface improvements installed by Grantor within the easement area, including without limitation, fences, signs, trees, or shrubs.

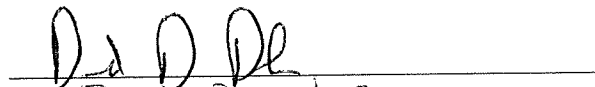
6. Binding Effect. The terms and conditions of this instrument shall run with the land and be binding on the Grantor, its, successors and assigns.

STATE DEED TAX DUE HEREON: NONE

Dated this 21 day of June, 2001.

**Brandy Chase at Rose Hill Owners'  
Association, Inc.**

  
By: Bradley Boogren  
Its President

  
By: Dave Donohoo  
Its Member-At-Large

STATE OF MINNESOTA    )  
                                  ) SS.  
COUNTY OF Ramsey    )

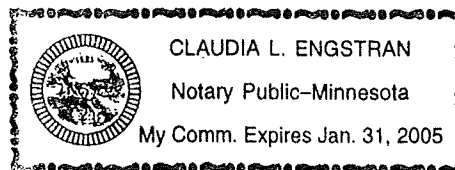
The foregoing instrument was acknowledged before me this 21<sup>st</sup> day of June, 2001, by Bradley Boogren, the President and Dave Donohoo, the Member at Large of Brandychase at Rose Hill Owners' Association, Inc., a Minnesota non-profit corporation on behalf of the corporation

Claudia L. Engstran  
Notary Public

NOTARY STAMP OR SEAL

THIS INSTRUMENT DRAFTED BY:

Kennedy & Graven, Chartered  
200 South Sixth Street  
470 Pillsbury Center  
Minneapolis, MN 55402





**Box 198**  
Kennedy & Graven, Chartered

**Parcel 87-001**  
**Torrens**

### **EASEMENT**

THIS INSTRUMENT is made by Reid A. Victorsen and Catherine S. Victorsen, husband and wife, Grantors, in favor of the CITY OF LAUDERDALE, a Minnesota municipal corporation, Grantee.

#### Recitals

A. Grantors are the fee owners of the following described property in Ramsey County, Minnesota (the "Property"):

**The West 163.50 feet of the South 90 feet of the following described property: That part of Lot 2, Plan of Prospect Hill described as follows:**

**Beginning at a point 291.13 feet East of the Northwest corner of said Lot and 479.26 feet South of the North line of said Lot; thence South 180 feet to a point on the South line of said Lot, 290.89 feet East of the Southwest corner of Lot; thence East along the South line of said Lot, 192.58 feet; thence North parallel with the East line of said Lot 104.35 feet; thence East parallel with the South line of said Lot, 137.35 feet to the East line of said Lot; thence North along the East line of said Lot 75.65 feet; thence West 330.13 feet to the point of beginning, subject to the rights acquired by the County of Ramsey for Highway purposes, according to the recorded plat thereof on file and of record in the office of the Registrar of Titles, Ramsey County, Minnesota.**

B. Grantors desire to grant to the Grantee an easement, according to the terms and conditions contained herein.

Terms of Easement

1. Grant of Easement. For good and valuable consideration, receipt of which is acknowledged by Grantors, Grantors grant and convey to the Grantee the following easement:

A perpetual, non-exclusive easement for public right of way purposes over, under, across and through the west 30.00 feet of the Property.

2. Scope of Easement. The perpetual right of way easement granted herein includes the right of the Grantee, its contractors, agents, and employees to enter the premises at all reasonable times for the purpose of locating, constructing, reconstructing, operating, maintaining, inspecting, altering and repairing within the described easement area a public roadway or other public facilities or improvements of any type that are not inconsistent with a public right-of-way use.

The easement granted herein also includes the right to cut, trim, or remove from the easement areas trees, shrubs, or other vegetation as in the Grantee's judgment unreasonably interfere with the easement or facilities of the Grantee, its successors or assigns.

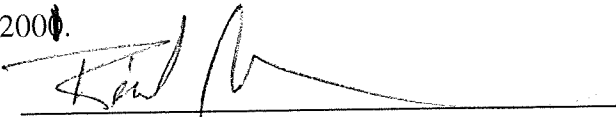
3. Warranty of Title. The Grantors warrant they are the owners of the Property and have the right, title and capacity to convey to the Grantee the easement herein.

4. Environmental Matters. The Grantee shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the easement area or Property prior to the date of this instrument.

5. Binding Effect. The terms and conditions of this instrument shall run with the land and be binding on the Grantors, their heirs, successors and assigns.

STATE DEED TAX DUE HEREON: NONE

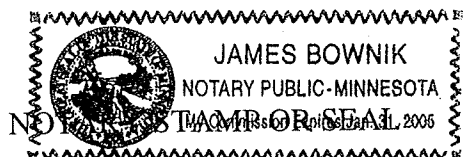
Dated this 16 day of MARCH, 2000.

  
Reid A. Victorsen

  
Catherine S. Victorsen

STATE OF MINNESOTA     )  
COUNTY OF Ramsey     ) SS.

The foregoing instrument was acknowledged before me this 16<sup>th</sup> day of March, 2000, by Reid A. Victorsen and Catherine S. Victorsen, and wife, Grantors.  
2001



[Signature]  
Notary Public

THIS INSTRUMENT DRAFTED BY:

Kennedy & Graven, Chartered  
200 South Sixth Street  
470 Pillsbury Center  
Minneapolis, MN 55402

**Box 198**  
Kennedy & Graven, Chartered

**Parcel 87-002**  
**Torrens**

### **EASEMENT**

THIS INSTRUMENT is made by Wendell R. Debner and Margaret Ann Debner, husband and wife, Grantors, in favor of the CITY OF LAUDERDALE, a Minnesota municipal corporation, Grantee.

#### Recitals

A. Grantors are the fee owners of the following described property in Ramsey County, Minnesota (the "Property"):

**The West 163.50 feet, except the South 90 feet thereof, of the following described property:**

**That part of Lot 2, Plan of Prospect Hill described as follows: Beginning at a point 291.13 feet East of the Northwest corner of said Lot and 479.26 feet South of the North line of said lot: thence South 180 feet to a point on the South line of said Lot 290.89 feet East of the Southwest corner of said lot; thence East along the South line of said lot 192.58 feet; thence North parallel with the East line of said lot 104.35 feet; thence East parallel with the South line of said lot 137.35 feet to the East line of said lot; thence North along the East line of said Lot 75.65 feet; thence West 330.13 feet to the point of beginning, subject to the rights acquired by the County of Ramsey for highway purposes.**

B. Grantors desire to grant to the Grantee an easement, according to the terms and conditions contained herein.

### Terms of Easement

1. Grant of Easement. For good and valuable consideration, receipt of which is acknowledged by Grantors, Grantors grant and convey to the Grantee the following easement:

A perpetual, non-exclusive easement for public right of way purposes over, under, across and through the west 30.00 feet of the Property.

2. Scope of Easement The perpetual right of way easement granted herein includes the right of the Grantee, its contractors, agents, and employees to enter the premises at all reasonable times for the purpose of locating, constructing, reconstructing, operating, maintaining, inspecting, altering and repairing within the described easement area a public roadway, or other public facilities or improvements of any type that are not inconsistent with a public right-of-way use.

The easement granted herein also includes the right to cut, trim, or remove from the easement areas trees, shrubs, or other vegetation as in the Grantee's judgment unreasonably interfere with the easement or facilities of the Grantee, its successors or assigns.

3. Warranty of Title. The Grantors warrant they are the owners of the Property and have the right, title and capacity to convey to the Grantee the easement herein.

4. Environmental Matters. The Grantee shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the easement area or Property prior to the date of this instrument.

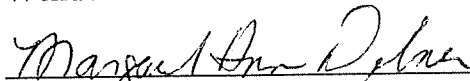
5. Binding Effect. The terms and conditions of this instrument shall run with the land and be binding on the Grantors, their heirs, successors and assigns.

STATE DEED TAX DUE HEREON: NONE

Dated this 28<sup>th</sup> day of March, 2001.



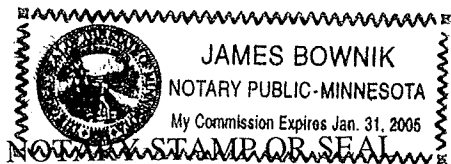
Wendell R. Debner



Margaret Ann Debner

COUNTY OF Ramsey ) SS.  
 )

The foregoing instrument was acknowledged before me this 28<sup>th</sup> day of March, 2000, by Wendell R. Debner and Margaret Ann Debner, husband and wife, Grantors. 2001



James Bonnell  
Notary Public

THIS INSTRUMENT DRAFTED BY:

Kennedy & Graven, Chartered  
200 South Sixth Street  
470 Pillsbury Center  
Minneapolis, MN 55402

**Box 198**  
Kennedy & Graven, Chartered

**Parcel 86-002**  
**Torrens**

### **EASEMENT**

THIS INSTRUMENT is made by Nancy Bentfield and John Bentfield, wife and husband; Steven Novotny, a single person; Kathleen Novotny, a single person; and Kathleen Fuller, a single person, Grantors, in favor of the CITY OF LAUDERDALE, a Minnesota municipal corporation, Grantee.

#### Recitals

A. Grantors are the fee owners of the following described property in Ramsey County, Minnesota (the "Property"):

The North 90 feet of Lot 2, Plan of Prospect Hill of the following described tract of land, to wit: Beginning at a point which is 175.57 feet east of the Northwest corner of Northeast quarter of the Southeast quarter of the Southwest quarter of Section 17, Township 29 North, Range 23 West, running thence 89 degrees 55 minutes East a distance of 145.56 feet; thence South a distance of 299.27 feet; thence West a distance of 145.52 feet; thence North a distance of 299.315 feet to the point of beginning.

B. Grantors desire to grant to the Grantee an easement, according to the terms and conditions contained herein.

### Terms of Easement

1. Grant of Easement. For good and valuable consideration, receipt of which is acknowledged by grantors, Grantors grant and convey to the Grantee the following easement:

A perpetual, non-exclusive easement for right of way purposes over, under, across and through that part of the Property lying north of a line drawn from a point on the west line of the Property 5.50 feet south from the northwest corner, thereof; thence to a point on the east line of the Property, 4.00 feet south from the northeast corner thereof, and there terminating.

2. Scope of Easement. The perpetual right of way easement granted herein includes the right of the Grantee, its contractors, agents, and employees to enter the premises at all reasonable times for the purpose of locating, constructing, reconstructing, operating, maintaining, inspecting, altering and repairing within the described easement area a public roadway or other public facilities or improvements of any type that are not inconsistent with a public right-of-way use.

The easement granted herein also includes the right to cut, trim, or remove from the easement areas trees, shrubs, or other vegetation as in the Grantee's judgment unreasonably interfere with the easement or facilities of the Grantee, its successors or assigns.

3. Warranty of Title. The Grantors warrant they are the owners of the Property and have the right, title and capacity to convey to the Grantee the easement herein.

4. Environmental Matters. The Grantee shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the easement area or Property prior to the date of this instrument.

5. Binding Effect. The terms and conditions of this instrument shall run with the land and be binding on the Grantors, their heirs, successors and assigns.

Dated this 27 day of MARCH, 2000.

Nancy A. Bentfield  
Nancy Bentfield

John Bentfield  
John Bentfield

Date: 3/18/01

Kathleen Novotny  
Kathleen Novotny

Dated: 10 April 2000

Steven Novotny  
Steven Novotny

Dated: 3/21/01

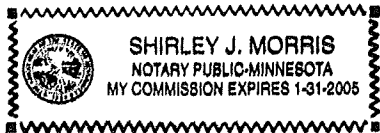
Kathleen Fuller  
Kathleen Fuller



STATE DEED TAX DUE HEREON: NONE

STATE OF MINNESOTA    )  
                                      ) SS.  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this 27 day of March, 2000, by Nancy Bentfield and John Bentfield, wife and husband, Grantors.



Shirley J. Morris  
Notary Public

STATE OF MINNESOTA    )  
                                      ) SS.  
COUNTY OF Hennepin )

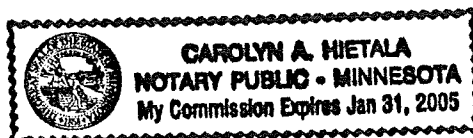
The foregoing instrument was acknowledged before me this 19 day of March, 2000, by Kathleen Novotny, a single person, Grantor.



Kristine L. Davis  
Notary Public

STATE OF MINNESOTA    )  
                                      ) SS.  
COUNTY OF Anoka        )

The foregoing instrument was acknowledged before me this 21<sup>st</sup> day of March, 2000, by Kathleen Fuller, a single person, Grantor.



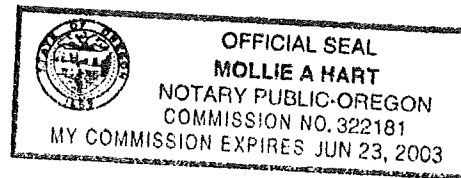
Carolyn A. Hietala  
Notary Public

STATE OF ~~MINNESOTA~~ <sup>OREGON</sup> )  
 ) SS.  
COUNTY OF Multnomah )

The foregoing instrument was acknowledged before me this 10<sup>th</sup> day of April, 2000, by Steven Novotny, a single person, Grantor.

Mollie A. Hart  
Notary Public

NOTARY STAMP OR SEAL



THIS INSTRUMENT DRAFTED BY:

Kennedy & Graven, Chartered  
200 South Sixth Street  
470 Pillsbury Center  
Minneapolis, MN 55402

**Box 198**  
Kennedy & Graven, Chartered

**Parcel 86-001**  
**Torrens**

### **EASEMENT**

THIS INSTRUMENT is made by John J. Mayers and Louise A. Mayers, husband and wife, Grantors, in favor of the CITY OF LAUDERDALE, a Minnesota municipal corporation, Grantee.

#### Recitals

A. Grantors are the fee owners of the following described property in Ramsey County, Minnesota (the "Property"):

**Tract "A" of Registered Land Survey Number 7, on file in the office of the Registrar of Titles within and for said County.**

B. Grantors desire to grant to the Grantee an easement, according to the terms and conditions contained herein.

#### Terms of Easement

1. Grant of Easement. For good and valuable consideration, receipt of which is acknowledged by Grantors, Grantors grant and convey to the Grantee the following easement:

A perpetual, non-exclusive easement for right of way purposes over, under, across and through that part of the Property lying north of a line drawn from a point on the west line of said Tract A, 7.00 feet south from the northwest corner of said Tract A; thence to a point on the east line of said Tract A, 5.50 feet south from the northeast corner of said Tract A, and there terminating.

2. Scope of Easement The perpetual right of way easement, granted herein includes the right of the Grantee, its contractors, agents, and employees to enter the premises at all reasonable times for the purpose of locating, constructing, reconstructing, operating, maintaining, inspecting, altering and repairing within the described easement area a public roadway, storm sewer, sanitary sewer and water facilities, ground surface drainage ways and sidewalk, or other public facilities or improvements of any type that are not inconsistent with a public right-of-way use.

The easement granted herein also includes the right to cut, trim, or remove from the easement areas trees, shrubs, or other vegetation as in the Grantee's judgment unreasonably interfere with the easement or facilities of the Grantee, its successors or assigns.

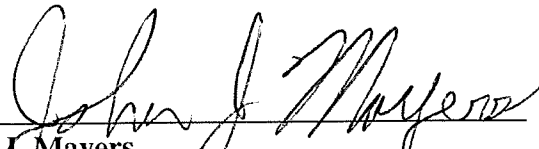
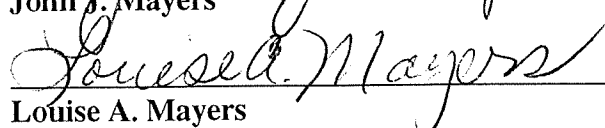
3. Warranty of Title. The Grantors warrant they are the owners of the Property and have the right, title and capacity to convey to the Grantee the easement herein.

4. Environmental Matters. The Grantee shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the easement area or Property prior to the date of this instrument.

5. Binding Effect. The terms and conditions of this instrument shall run with the land and be binding on the Grantors, their heirs, successors and assigns.

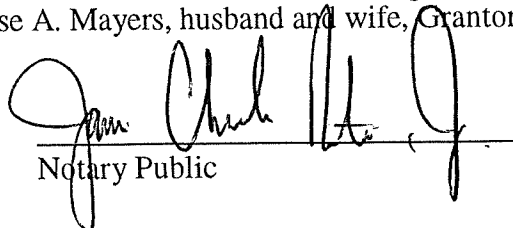
STATE DEED TAX DUE HEREON: NONE

Dated this 8<sup>th</sup> day of March, 2000.

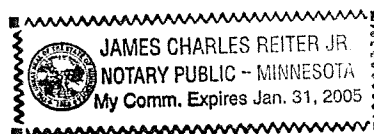
  
\_\_\_\_\_  
John J. Mayers  
  
\_\_\_\_\_  
Louise A. Mayers

STATE OF MINNESOTA     )  
  ) SS.  
COUNTY OF Ramsey     )

The foregoing instrument was acknowledged before me this 8<sup>th</sup> day of March, 2000, by John J. Mayers and Louise A. Mayers, husband and wife, Grantors.

  
\_\_\_\_\_  
Notary Public

NOTARY STAMP OR SEAL



THIS INSTRUMENT DRAFTED BY:

Kennedy & Graven, Chartered  
200 South Sixth Street  
470 Pillsbury Center  
Minneapolis, MN 55402

**Box 198**  
Kennedy & Graven, Chartered

**Parcel 91-00**  
**Abstract**

### **EASEMENTS**

THIS INSTRUMENT is made by Emil A. Fischer and Marian B. Fischer, husband and wife, Grantors, in favor of the CITY OF LAUDERDALE, a Minnesota municipal corporation, Grantee.

#### Recitals

A. Grantors are the fee owners of the following described property in Ramsey County, Minnesota (the "Property"):

#### **Lot 1, Block 3, Rose Hill Addition**

B. Grantors desire to grant to the Grantee easements, according to the terms and conditions contained herein.

#### Terms of Easements

1. Grant of Easements. For good and valuable consideration, receipt of which is acknowledged by Grantors, Grantors grant and convey to the Grantee the following easements:

A perpetual utility easement over, under and across that part of the Property lying northeasterly of a line drawn from a point on the north line of said Lot 1, distant 21.00 feet west from the northeast corner thereof; thence to a point on the east line of said Lot 1, distant 20.00 feet south from said northeast corner of Lot 1, and there terminating.

A perpetual, non-exclusive easement for right of way purposes over, under, across and through that part of the Property lying northeasterly of a line drawn from a point on the north line of said Lot 1, distant 10.00 feet west from the northeast corner of said Lot 1; thence to a point on the east line of said Lot 1, distant 10.00 feet south from said northeast corner of Lot 1, and there terminating.

2. Scope of Easements The perpetual right of way and utility easements granted herein include the right of the Grantee, its contractors, agents, and employees to enter the premises at all reasonable times for the purpose of locating, constructing, reconstructing, operating, maintaining, inspecting, altering and repairing within the described easement area a public roadway, storm sewer, sanitary sewer and water facilities, ground surface drainage ways and sidewalk, or other public facilities or improvements of any type that are not inconsistent with a public right-of-way use.

The easements granted herein also include the right to cut, trim, or remove from the easement areas trees, shrubs, or other vegetation as in the Grantee's judgment unreasonably interfere with the easement or facilities of the Grantee, its successors or assigns.

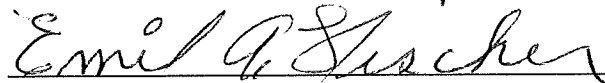
3. Warranty of Title. The Grantors warrant they are the owners of the Property and have the right, title and capacity to convey to the Grantee the easements herein.

4. Environmental Matters. The Grantee shall not be responsible for any costs, expenses, damages, demands, obligations, including penalties and reasonable attorney's fees, or losses resulting from any claims, actions, suits or proceedings based upon a release or threat of release of any hazardous substances, pollutants, or contaminants which may have existed on, or which relate to, the easement area or Property prior to the date of this instrument.

5. Binding Effect. The terms and conditions of this instrument shall run with the land and be binding on the Grantors, their heirs, successors and assigns.

STATE DEED TAX DUE HEREON: NONE

Dated this 14<sup>th</sup> day of March, <sup>2001</sup>2000.



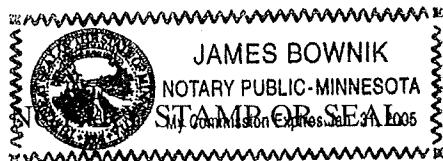
Emil A. Fischer



Marian B. Fischer

COUNTY OF Ramsey ) SS.

The foregoing instrument was acknowledged before me this 14<sup>th</sup> day of March, 2000, by Emil A. Fischer and Marian B. Fischer, husband and wife, Grantors.



James Gowrick  
Notary Public

THIS INSTRUMENT DRAFTED BY:

Kennedy & Graven, Chartered  
200 South Sixth Street  
470 Pillsbury Center  
Minneapolis, MN 55402



# MEMOS BY JAMES

**DATE:** August 14, 2001  
**TO:** Honorable Mayor and Council  
**FROM:** James Bownik, Administrative Analyst   
**RE:** 2nd Quarter 2001 Financial and Investment Report

## BACKGROUND

There have been no unusual expenditures or revenues during this year. This quarterly report reflects an accurate financial picture of the City's expenditures and revenues. No changes to the accounting procedures are foreseen at this time.

## Combined Funds 101 – 601

	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
Revenues	\$511,927	\$1,648,239	31%	\$562,010	\$1,527,506	37%
Expenditures	\$1,543,864	\$1,425,206	108%	\$1,050,552	\$1,626,791	65%

The above table gives an overall picture of the City's finances compared to last year. Revenues are up slightly and expenditures are down at the mid-point in 2001. Most of the expenditures are due to the street and utility improvements in 2000 and 2001.

## General Fund 101 Revenues

	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
Property Tax	129,540	440,078	29%	136,004	439,032	31%
Licenses & Permits	7,236	7,135	101%	31,225	8,480	368%
Intergovernmental	68,738	211,013	33%		223,601	
Public Safety	23,524	29,468	80%	17,806	32,468	55%
Charges for Services	1,976	1,750	113%	16,980	250	6792%
Interest	17,544	20,000	88%	20,599	12,000	172%
Miscellaneous	1,800			2,331		
Transfers						
Total	\$250,358	\$709,444	35%	\$224,945	\$715,831	31%

Building permits (\$18,491), plumbing permits (\$1,126), and plan review fees (\$9,502) have combined to quadruple the expected revenue for licenses and permits. This can be attributed to construction at the Children's Home Society. Court fines (\$16,833) account for most of the public safety revenue. A \$15,030 bond fee from Children's Home Society, conditional use fees (\$330), and engineering fees (\$1,000) account for most of the Charges for Services revenue. If fiscal disparities of \$70,345 were reflected in the 2<sup>nd</sup> quarter this year, as they were in 2000, revenues would be up 2% at the mid-point in 2001.

## General Fund 101 Expenditures

	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
General Government	65,964	161,506	41%	69,612	169,724	41%
Public Safety	133,466	263,078	51%	127,997	268,734	48%
Public Works	43,512	100,108	43%	43,666	101,733	43%
Park & Recreation	20,894	50,447	41%	23,865	48,696	49%
Contingency		10,000			10,000	
Transfers		120,000			110,000	
<b>Total</b>	<b>\$263,836</b>	<b>\$705,139</b>	<b>37%</b>	<b>\$265,140</b>	<b>\$708,887</b>	<b>37%</b>

2001 general fund expenditures are about even with 2000. 40% of this year's general fund expenditures can be attributed to police services (\$106,789) and the fire contract (\$9,102). Other expenditures include snow & ice removal (\$7,328), prosecution fees (\$5,100), and fire calls (\$4,667).

## Special Revenue Funds 201 - 204

Revenues	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
201 Community Events	4,211	11,525	37%	471	4,225	11%
202 Cable T.V.	7,177	11,550	62%	8,639	10,050	86%
203 Recycling	6,231	28,280	22%	6,911	28,282	24%
<b>Total</b>	<b>\$17,619</b>	<b>\$51,355</b>	<b>34%</b>	<b>\$16,021</b>	<b>\$42,557</b>	<b>38%</b>

Expenditures	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
201 Community Events	26,050	18,150	144%	784	3,450	23%
202 Cable T.V.	8,649	11,825	73%	5,497	15,589	35%
203 Recycling	13,222	28,409	47%	13,049	30,555	43%
<b>Total</b>	<b>\$47,921</b>	<b>\$58,384</b>	<b>82%</b>	<b>\$19,330</b>	<b>\$49,594</b>	<b>39%</b>

**201 Community Events:** The revenues include sales of history books and videos (\$195), Snow\*Commotion (\$114), and investment interest (\$112). The expenditures include the annual sales tax payment (\$318) and Snow\*Commotion (\$296).

**202 Cable TV:** The revenue is mostly from franchise fees (\$7,852). Expenses are mostly from an annual contribution to the North Suburban Cable Commission (\$3,310) and a new camera controller for the Council Chambers (\$830).

**203 Recycling:** Revenues include a Ramsey County SCORE Grant (\$5,480), investment interest (\$793), profit sharing via the City's recycling contract with Waste Management/Super Cycle (\$454), and recycling assessments via property taxes (\$184). Super Cycle has been paid \$10,276 so far this year.

## Debt Service Fund (TIF) 301

	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
Revenues	\$5,504	\$225,000	2%		\$212,500	
Expenditures	\$127,195	\$392,030	32%	\$129,335	\$211,065	61%

The City made an annual TIF Bond payment - \$115,000 (principal) & \$14,335 (interest).

## '00 Debt Service Fund 302

	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
Revenues	\$9,364			\$4,105	\$70,000	6%
Expenditures				\$29,937	\$111,294	27%

The revenue is from investment interest. The expenditure is from a bond interest payment for the 2000 street and utility improvements.

## Capital Improvement Funds 401 – 409

Revenues	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
401 Street Improve	30,048	65,000	46%	41,231	65,000	63%
402 General Improve	501	21,600	2%	1,418	21,000	7%
403 Storm Water Imp	37,630	91,718	41%	41,666	91,718	45%
404 Park Improve	1,969	1,750	113%	8,395	2,000	420%
405 TIF Project		250,000			70,000	
406 Fulham Street Imp	676	2,500	27%			
407 Sanitary Sewer	43,357	10,000	434%	8,775	11,500	76%
408 33rd Ave. Project	617	2,200	28%			
409 Water Imp Fund	5,060	7,700	66%	5,699	7,700	74%
410 '00 St/Util Imp Fund				88,362		
411 '01 St/Util Imp Fund						
<b>Total</b>	<b>\$119,858</b>	<b>\$452,468</b>	<b>26%</b>	<b>\$195,546</b>	<b>\$268,918</b>	<b>73%</b>

Expenditures	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
401 Street Improve	214				50,000	
402 General Improve	8,396	11,000	76%	20,694	26,000	80%
403 Storm Water Imp	8,511	23,193	37%	9,462	55,213	17%
404 Park Improve		1,500		34		
405 TIF Project	3,379	8,301	41%	3,738	79,422	5%
406 Fulham Street Imp						
407 Sanitary Sewer	1,627	2,500	65%		5,000	
408 33rd Ave. Project						
409 Water Imp Fund						
410 '00 St/Util Imp Fund	979,520			144,229	108,134	133%
411 '01 St/Util Imp Fund				264,871		
<b>Total</b>	<b>\$1,001,647</b>	<b>\$46,494</b>	<b>2154%</b>	<b>\$443,028</b>	<b>\$323,769</b>	<b>137%</b>

In most cases, revenue for funds 401-411 is from investment interest. Funds 403, 404, and 409 had additional revenue from storm sewer fees (\$20,953), reimbursement for the 1998 DNR Outdoor Recreation Grant (\$5,398), and water surcharge fees (\$3,543). Revenue from fund 410 was mostly from St. Paul Regional Water Services reimbursing the City for water main improvements. Expenses for funds 401-409 can be attributed mostly to wages and benefits, however, fund 402 had a \$20,694 expenditure for the purchase of a skid loader.

The '00 Street and Utility Improvement Fund 410 had the following expenses: \$134,197 for street repair, \$8,256 for engineering, and \$1,689 for legal fees. The '01 Street and Utility Improvement Fund 411 had expenditures of \$185,536 for street repair and \$118,536 for engineering. **Funds 406 & 408 are now closed.**

## Sewer Utility Fund 601

	2000 1/1 - 6/30 Actual	2000 Budget	% of Budget	2001 1/1 - 6/30 Actual	2001 Budget	% of Budget
Revenue	\$109,224	\$209,972	52%	\$121,393	\$217,700	56%
Expenditures	\$103,265	\$223,159	46%	\$124,582	\$222,182	56%

56% of fund 601 revenues and expenditures are accounted for thus far in 2001.

## INVESTMENTS

The following is a comparison of the amount of funds the City has invested for the past 3 years:

June '99: \$2,466,919

June '00: \$2,522,576

June '01: \$2,755,366

Investments that matured or were called early were reinvested in the League of Minnesota Cities 4M Fund. These funds were left in the 4M Fund due to a higher rate of return verses other short-term or long-term investment options. Also, the City benefits from the liquidity of the 4M Fund due to the need to use some of these funds for the street and utility improvements. **The City's investments as of June 30, 2001 are attached for your review.**

## CITY COUNCIL ACTION REQUESTED

Motion to approve the 2<sup>nd</sup> Quarter 2001 Financial & Investment Report.

City of Lauderdale

Investments through June 30, 2001

Maturity Date	Purchase Date	Invested With	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
---------------	---------------	---------------	-----------------	---------------	-----------	-----------------	--------------------	---------------------------	----------------

			Wells Fargo League of MN Cities	Wells Fargo Prime Investment MM Fund 4M Fund		\$36,596.22 \$2,718,770.19	\$112.19 \$8,381.69		
						\$2,755,366.41	\$8,493.88	Monthly Interest Received	
						Total Investments			

Average  
Rate

Investments as of 6/30/01		
	\$	%
Smith	\$0.00	0%
Wells Fargo	\$36,596.22	1%
US Bank	\$0.00	0%
Dain	\$0.00	0%
League of MN Cities	\$2,718,770.19	99%
Total	\$2,755,366.41	100%

Investments as of 6/30/01		
	\$	%
Fed Agency	\$0.00	0%
Commercial Paper	\$0.00	0%
Treas & 100% Agency	\$0.00	0%
Certified Deposit	\$0.00	0%
Public Entity Fund	\$2,755,366.41	100%
Total	\$2,755,366.41	100%

Investments as of 6/30/01		
	\$	%
Term		
1 year	\$0.00	0%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$2,755,366.41	100%
Total	\$2,755,366.41	100%

## Current Investments 2001

Maturity Date	Purchase Date	Invested With	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Yearly Interest Received	Interest Dates
1/16/2001	1/14/99	Wells Fargo	CIB Bank C	5.40%	732	\$0.00	\$9,757.56	\$9,783.43	Matured on 1/16/01 (\$90,216.57)
2/26/2001	2/24/99	Wells Fargo	Key Bank C	5.45%	732	\$0.00	\$9,838.08	\$9,865.07	Matured on 2/26/01 (\$90,134.93)
3/5/2001	3/3/99	Dain	MBNA Ame	5.25%	728	\$0.00	\$10,148.32	\$2,553.23	Matured on 3/5/01 (\$99,553.23)
3/27/2001	3/25/99	Dain	FNMA	5.38%	732	\$0.00	\$11,324.04	\$2,821.88	Matured on 3/27/01 (\$107,821.88)
6/29/2001	12/29/98	Smith	FHLB	5.36%	547	\$0.00	\$8,024.49	\$1,341.27	Called on 3/29/01 (\$101,340.00)
6/29/2001	7/1/99	Smith	Freddie Ma	6.05%	728	\$0.00	\$12,958.40	\$504.17	Called on 1/31/01 (\$100,033.61)
10/15/2001	4/15/99	Dain	FHLB	5.50%	913	\$0.00	\$20,615.54	\$4,125.00	Called on 4/16/01 (\$154,125.00)
12/14/2001	12/14/98	US Bank	FNMA	5.25%	1095	\$0.00	\$47,216.40	\$4,725.00	Called on 4/02/01 (\$304,725.00)
12/20/2001	12/21/98	Wells Fargo	FNMA	5.30%	1094	\$0.00	\$31,704.12	\$3,256.25	Called on 4/02/01 (\$202,975.00)
5/12/2003	7/8/99	Wells Fargo	FHLB	6.22%	1403	\$0.00	\$83,071.63	\$12,412.75	Called on 5/14/01 (\$360,080.00)
12/8/2003	12/8/98	Smith	FNMA	5.63%	1825	\$0.00	\$64,696.25	\$4,027.30	Called on 3/30/01 (\$234,027.30)
5/18/2004	5/18/99	Smith	Freddie Ma	6.25%	1825	\$0.00	\$31,225.75	\$2,152.77	Called on 3/22/01 (\$102,152.77)
		Wells Fargo	Wells Fargo Prime Investment MM			\$36,596.22		\$845.52	
		League of MN Ci 4M Fund				\$2,718,770.19		\$43,826.61	
				5.59% Average Rate		\$2,755,366.41 Total Investments		\$102,240.25 Yearly Interest Received	

Investments as of 5/31/01		
Smith	\$	%
Wells Fargo	\$0.00	0%
US Bank	\$36,596.22	1%
Dain	\$0.00	0%
League of MN Cities	\$2,718,770.19	99%
	\$2,755,366.41	100%

Investments as of 5/31/01		
Fed Agency	\$	%
Commercial Paper	\$0.00	0%
Treas & 100% Agency		0%
Certified Deposit	\$0.00	0%
Public Entity Fund	\$2,755,366.41	100%
	\$2,755,366.41	100%

Investments as of 5/31/01		
Term	\$	%
1 year	\$0.00	0%
2 to 3 years	\$0.00	0%
3 years & over	\$0.00	0%
No time limit	\$2,755,366.41	100%
	\$2,755,366.41	100%

## City Council Memorandum

To: Mayor and City Council  
From: Rick Getschow  
Council Meeting Date: August 14, 2001  
Agenda Item: 2002 Budget Discussion

### BACKGROUND:

Enclosed under separate cover is the:

- *2002 General Fund Budget; and*
- *2002 General Fund Budget Notes and Narrative*

The discussion at the August 14<sup>th</sup> meeting should focus on the general fund because of its impact on the preliminary levy that needs to be adopted by September 15<sup>th</sup>.

There are also extensive notes and narrative on the 2002 Lauderdale Budget enclosed in the packet, so there should be ample opportunity for discussion.

The focus on the 2002 Budget at the August 28<sup>th</sup> meeting will be on all of the other funds in the budget including special revenue and capital improvement funds.