

LAUDERDALE CITY COUNCIL MEETING AGENDA

TUESDAY, OCTOBER 9, 2001

CITY HALL, 7:30 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:30 P. M.

2. ROLL:

Councilmembers:

Gower _____ Christensen _____
Gill-Gerbig _____ Hawkinson _____
Mayor Dains _____

Staff: Getschow _____

3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of 9/25/01 City Council Meeting
- B. Approval of Pay Request # 7 for the 2000 Street and Utility Improvements
- C. Approval of Pay Request # 4 for the 2001 Street and Utility Improvements
- D. Approval of claims totaling \$227,672.34

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. **CONSENT**
7. **SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING THE STREET AND UTILITY IMPROVEMENTS**
8. **INFORMATIONAL PRESENTATIONS**
9. **REPORTS**
10. **PUBLIC HEARINGS**

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

11. **ACTION**
 - A. Historic Stone: Conditional Use Permit Application
 - B. Resolution 100901A: Resolution Accepting 2002 SCORE Funding from Ramsey County for the Lauderdale Recycling Program
 - C. Consideration of a Joint Powers Agreement for Election System Replacement with Ramsey County
 - D. Purchase of a Snow Blower for the Bobcat
12. **DISCUSSION**
 - A. Stop Signs
13. **ITEMS REMOVED FROM THE CONSENT AGENDA**
14. **ADDITIONAL ITEMS**
15. **SET AGENDA FOR NEXT MEETING**
16. **ADJOURNMENT**

**Lauderdale City Council
Meeting Minutes
September 25, 2001**

1. Meeting called to order at 7:35 P.M.

2. ROLL

Council present: Gill-Gerbig, Christensen, Gower, Hawkinson,
and Mayor Dains

Staff present: Getschow, Bownik

3. APPROVAL OF AGENDA

A. Approval of Agenda. Motion by Hawkinson, second by Gill-Gerbig to approve the agenda. Motion carried unanimously.

4. APPROVAL

A. Approval of Minutes. Motion by Gower, second by Hawkinson to approve the minutes of the September 11, 2001 regular meeting and the August 21, 2001 Joint Work Session with the City of Roseville. Motion carried unanimously.

B. Approval of Claims totaling \$24,325.91 . Motion by Gill-Gerbig, second by Christensen to approve the claims totaling \$24,325.91. Motion carried unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/
CITIZEN'S ADDRESSING THE STREET AND UTILITY IMPROVEMENTS

8. INFORMATIONAL PRESENTATIONS

A. *Peace Lutheran Church- "After School at Peace" Program.* Claudia and Dennis Gilbertson provided a presentation on a program in Lauderdale called "After School at Peace". It is an after-school program for students in grades 1-6 residing in and around the Lauderdale community. It is a non-denominational program open to all children in that age group and utilizes volunteers throughout the community. The goals of the program are to provide a safe and supportive after-school environment and to strengthen youth and families in and around the Lauderdale community.

Gilbertson wanted to continue to involve the City in this program. Mayor Dains suggested that the city could assist with the program's students attending the annual Halloween Party and visiting City Hall on Election Day.

9. REPORTS

10. PUBLIC HEARINGS

A. *Peace Lutheran Church: Sign Variance.*

The Mayor announced that the application for this request has been withdrawn. Therefore, the public hearing is cancelled.

11. ACTION

A. *Peace Lutheran Church: Sign Variance. (See item above)*

B. *Conditional Use Permit Application: Historic Stone.* James Bownik, Administrative Analyst, stated this item was tabled from the August 28th and September 11th Council meetings. Historic Stone has applied for a conditional use permit for a supply yard in an I-1 District, at their site at Highway 280 and West Summer Street. Bownik stated that Historic Stone has been negotiating with MNDOT for a buy-out of the property, but nonetheless, the Council still needs to consider the conditional use permit application at this time.

Bownik again stated six conditions that the Council could consider with this use. The City Attorney has reviewed these conditions and recommends their approval.

1. The applicant first receives an access permit from MNDOT for unrestricted access to the site, as well as MNDOT approval to widen the current driveway;
2. The applicant construct a right turn lane and an acceleration lane to state highway construction standards;
3. The applicant submits a driveway permit application to the City of Lauderdale to bring the current gravel driveway at the site into compliance with the City's current driveway construction standards for gravel driveways, according to Title 9-10-6-A-3 of the Lauderdale City Code;
4. The applicant obtains all necessary permits from applicable agencies such as the Rice Creek Watershed District;
5. The applicant grants the City of Lauderdale a 10-foot utility easement along the east property line;
6. The applicant includes natural screening as part of the updated screening plan; and
7. The applicant will follow all local, regional, and state environmental regulations and will make a reasonable effort to notify the City upon any notification of any such violation.

Council member Gill-Gerbig stated that not enough details are known regarding the above conditions that involve MNDOT. Specifically, she would like to know what the MNDOT specifications or "state standards" are for turn lane and acceleration lane construction. Also, it would be advantageous to receive a copy of an access permit application that explains all provisions and details regarding obtaining a MNDOT full access permit.

The Mayor and City Council agreed that this information from MNDOT would be useful in acting upon this conditional use permit application. Staff was directed to obtain the necessary information from MNDOT to bring back to the Council for consideration.

Motion by Gill-Gerbig, second by Hawkinson to table consideration of the Historic Stone conditional use application permit until the October 9, 2001 meeting. Roll: Yes: all. Motion carried.

C. *Appointment of Election Judges for the 2001 General Election.* The Council discussed increasing the pay for election judges from \$6.50 per hour to \$7.00 per hour.

Motion by Hawkinson, second by Gower to approve the attached list of election judges at a rate of pay of \$7.00 per hour for the November 6, 2001 General City and School Board elections. Roll: Yes: all. Motion carried.

D. *Resolution 092501A: A Resolution Electing to Continue Participation in the Local Housing Incentives Account Program Under the Metropolitan Livable Communities Act.* In the past, the Lauderdale City Council elected to participate in a program that was made available by a law enacted by the Legislature in 1995 called the Metropolitan Livable Communities Act. The Metropolitan Livable Communities Fund is comprised of four accounts that provide monies, such as Tax Base Revitalization Account. The city has participated in this program by receiving over \$900,000 in funding to mitigate polluted sites such as Bolger Publications and the Lightning Transient Research Institute for redevelopment.

The Act requires that the city pass a resolution stating its intent to participate in the program and follow its guidelines annually. Also, the Metropolitan Council is to negotiate with each municipality to establish affordable housing goals that are consistent with and promote the policies of the Metropolitan Council as provided in the adopted Metropolitan Development Guide. Because the Lauderdale meets or exceeds the housing goals as defined by the Metropolitan Council's benchmarks, it is not required to establish new goals at this time.

Motion by Christensen, second by Hawkinson to approve Resolution 092501A: A Resolution Affirming Participation in the 2002 Metropolitan Livable Communities Act. Roll: Yes: all. Motion carried.

E. *2002 Recycling Contract.* The City Administrator stated that the city is approaching the end of the second year of a two-year contract with Waste Management/Super Cycle for source separated recycling pick-up. There are provisions for two one-year options in the contract (2002 and 2003), but the contractor has no desire to renew the first one-year option at the current price of \$1.56 per resident per month. In fact, they are proposing a cost of \$2.25 per month per resident for 2002. This has resulted in staff preparing for another request-for-proposal process.

The Mayor stated that the Refuse Collection Task Force is currently discussing issues related to solid waste and recycling services in Lauderdale and Ramsey County. The current state of the industry is rapidly changing – and not for the better. The County Commissioner may need to be contacted regarding the city's future options, but we should move ahead with requesting new proposals for 2002 at this time.

Motion by Hawkinson, second by Christensen to authorize staff to send out request-for-proposals to local area recycling companies for 2002 services.
Roll: Yes: all. Motion carried.

12. DISCUSSION

A. Paving of the Hockey Rink. The City Council discussed a memorandum prepared by the City Engineer recommending that the Council wait until 2002 to undertake the paving of the hockey rink. The rink paving can be undertaken with the other final wear course work on the streets in 2002 to realize a better cost estimate. Unfortunately, there will be no more wear course paving in 2001, so the recommendation is to not attempt to complete the work this year.

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

1. Historic Stone Conditional Use
2. Election Equipment Joint Powers Agreement with Ramsey County
3. Stop Signs
4. 2002 SCORE Grant Resolution

16. ADJOURNMENT

Motion by Gill-Gerbig, second by Hawkinson to adjourn at 9:15 P.M. Ayes: All.



Owner: City of Lauderdale, 1891 Walnut St., Lauderdale, MN 55113-5137	Date: October 4, 2001
For Period: 1/16/2001 to 10/4/2001	Request No: 7
Contractor: Northdale Construction Co. Inc., 14450 Northdale Blvd., Rogers, MN 55374	

CONTRACTOR'S REQUEST FOR PAYMENT
2000 STREET & UTILITY IMPROVEMENTS
BRA FILE NO. 532-99-100

SUMMARY

1	Original Contract Amount		\$ 1,282,158.90
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 0.00	
4	Revised Contract Amount		\$ 1,282,158.90
5	Value Completed to Date		\$ 1,334,157.12
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 1,334,157.12
8	Less Retainage 0%		\$ 0.00
9	Subtotal		\$ 1,334,157.12
10	Less Amount Paid Previously		\$ 1,271,471.52
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 7		\$ 62,685.60

Recommended for Approval by:
BONESTROO, ROSENE, ANDERLIK & ASSOCIATES, INC.

Approved by Contractor:
NORTHDALE CONSTRUCTION CO INC

Approved by Owner:
CITY OF LAUDERDALE

Specified Contract Completion Date:
June 30, 2001

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
Part 1 - Sanitary Sewer Pleasant Street						
		LS	1	19500.00	1	\$19,500.00
1	Mobilization	LS	1	1575.00	1	\$1,575.00
2	Traffic control	LF	120	52.92	153	\$8,096.76
3	Sanitary sewer repair	LF	600	3.50	562	\$1,967.00
4	Remove sanitary sewer pipe	LF	150	3.50	104	\$364.00
5	Remove sanitary sewer service pipe	EA	2	350.00	2	\$700.00
6	Remove sanitary sewer manhole	LF	1.5	500.00	1.5	\$750.00
7	Reconstruct sanitary manhole	EA	10	250.00	34	\$8,500.00
8	Connect to existing sewer service	EA	3	750.00	3	\$2,250.00
9	Connect to existing manhole	EA	1	450.00	6	\$2,700.00
10	Connect to existing sanitary sewer 8" VCP pipe	EA	2	1320.75	3	\$3,962.25
11	4' diameter sanitary manholes	LF	4	92.49	9.35	\$864.78
12	4' diameter sanitary manhole overdepth	LF	10	145.00	9.86	\$1,429.70
13	8" outside drop inlet pipe	LF	200	18.34	180	\$3,301.20
14	8" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	400	24.34	347	\$8,445.98
15	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	36	24.53	35	\$858.55
16	8" DIP sanitary sewer	EA	8	56.77	1	\$56.77
17	8" x 4" PVC wye, SDR 26	EA	2	69.11	12	\$829.32
18	8" x 6" PVC wye, SDR 26	EA	4	250.00	5	\$1,250.00
19	Sewer service wye connection	LF	70	12.01	613.5	\$7,368.14
20	6" PVC, SDR 26 service pipe	LF	80	10.88	15	\$163.20
21	4" PVC, SDR 26 service pipe	LF	18	13.63	25	\$340.75
22	4" PVC, SDR 26 riser pipe	LF	300	1.25	75	\$93.75
23	Improved pipe foundation, per 6" increment	LF	575	0.54	2000	\$1,080.00
24	Closed circuit TV inspection	LS	1	2750.00	1	\$2,750.00
25	Bypass pumping					\$79,197.15
Total Part 1 - Sanitary Sewer Pleasant Street						
Part 2 - Water Main Pleasant Street						
		LF	2825	4.50	2555	\$11,497.50
26	Remove 6" CIP water main	EA	4	200.00	4	\$800.00
27	Remove hydrant	EA	9	100.00	10	\$1,000.00
28	Remove water valve box	LF	2825	5.75	2718	\$15,628.50
29	Water main trench	LF	200	10.50	50	\$525.00
30	Water service trench	LF	1000	1.25	4242	\$5,302.50
31	Improved pipe foundation, per 6" increment	LF	2825	0.35	2718	\$951.30
32	Mechanical trench compaction					\$35,704.80
Total Part 2 - Water Main Pleasant Street						
Part 3 - Storm Sewer Pleasant Street						
		SY	600	1.38	600	\$828.00
33	Reclaim bituminous pavement	LF	500	6.25	433	\$2,706.25
34	Remove storm sewer pipe	EA	7	325.00	7	\$2,275.00
35	Remove catch basin	EA	1	325.00	1	\$325.00
36	Remove storm sewer manhole	EA	1	450.00	1	\$450.00
37	Connect to existing catch basin	EA	3	450.00	3	\$1,350.00
38	Connect to existing storm sewer	EA	5	450.00	6	\$2,700.00
39	Bulkhead existing storm sewer	LS	1	2000.00	1	\$2,000.00
40	Clear and grub	LF	32	18.50	30	\$555.00
41	Salvage and reinstall 15" RCP	LF	16	143.94	16	\$2,303.04
42	60" storm sewer, 0'-10' deep	LF	32	143.94	28	\$4,030.32
43	60" storm sewer, 10'-20' deep	LF	40	68.24	40	\$2,729.60
44	36" storm sewer, 10'-15' deep	LF	370	70.15	359	\$25,183.85
45	36" storm sewer, 15'-20' deep	LF	460	29.92	434	\$12,985.28
46	30" storm sewer, 0'-10' deep	LF	35	29.92	41	\$1,226.72
47	27" storm sewer, 0'-10' deep	LF	550	24.06	542	\$13,040.52
48	24" storm sewer, 0'-10' deep	LF	360	20.96	348	\$7,294.08
49	18" storm sewer, 0'-10' deep	LF	65	18.76	77	\$1,444.52
50	15" storm sewer, 0'-10' deep	LF	750	17.62	695.5	\$12,254.71
51	12" storm sewer, 0'-10' deep	EA	2	198.30	2	\$396.60
52	15" HDPE smooth wall 45 degree bend	EA	1	1926.42	1	\$1,926.42
53	60" RCP flared end section	EA	1	6041.45	1	\$6,041.45
54	8' diameter storm sewer MH inc. 3' sump	EA	2	2821.63	2	\$5,643.26
55	6' diameter storm sewer CBMH	EA	1	2062.47	1	\$2,062.47
56	5' diameter storm sewer MH inc. 3' sump	EA	3	1602.65	3	\$4,807.95
57	5' diameter storm sewer MH	EA	1	1691.05		\$0.00
58	5' diameter storm CBMH	EA	3	1135.94	3	\$3,407.82
59	4' diameter storm sewer MH	EA	4	1221.14	4	\$4,884.56
60	4' diameter storm CBMH	EA	1	2236.12	1	\$2,236.12
61	High capacity catch basin					

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
62	2' x 3' CB, incl R-3067-V cstg and conc adj rings	EA	7	973.53	8	\$7,788.24
63	8' diameter structure overdepth	LF	9	396.86	5.37	\$2,131.14
64	6' diameter structure overdepth	LF	13	158.81	11.77	\$1,869.19
65	Class III grouted riprap	CY	75	73.50	73	\$5,365.50
66	Geotextile Filter	SY	30	2.00	30	\$60.00
67	Granular filter material	CY	15	12.50	15	\$187.50
68	Insulation, 2" thick	SY	25	10.64		\$0.00
69	Select granular borrow (CV)	CY	400	14.40	184	\$2,649.60
70	Aggregate base, Class 5	TN	200	7.97	200	\$1,594.00
71	Bituminous base course - 2"	SY	1100	4.04	750	\$3,030.00
72	Bituminous binder course - 1-1/2"	SY	550	3.89	272	\$1,058.08
73	Bituminous wear course, - 1 1/2"	SY	550	3.68	272	\$1,000.96
74	Improved pipe foundation	LF	500	1.25		\$0.00
75	Silt fence, regular	LF	500	2.25	75	\$168.75
76	Seeding, incl. seed, fert., & wood fiber blanket	SY	500	1.94	167	\$323.98
Total Part 3 - Storm Sewer Pleasant Street						\$154,315.48

Part 4 - Streets Pleasant Street

77	Mobilization	LS	1	5000.00	1	\$5,000.00
78	Traffic control	LS	1	1470.00	1	\$1,470.00
79	Salvage and reinstall mailbox	EA	54	85.00	1	\$85.00
80	Reclaim bituminous pavement	SY	8300	1.38	8252	\$11,387.76
81	Remove bituminous driveway	SY	325	2.50	172	\$430.00
82	Remove concrete driveway pavement	SY	2650	0.75	8136	\$6,102.00
83	Remove sign	EA	28	20.00	28	\$560.00
84	Remove concrete curb and gutter	LF	50	3.50	248	\$868.00
85	Remove concrete sidewalk	SY	250	0.68	778.5	\$529.38
86	Transplant Shrub	EA	1	75.00		\$0.00
87	Common excavation (EV)	CY	8700	6.03	10780	\$65,003.40
88	Subgrade excavation (EV)	CY	1000	6.50	1090	\$7,085.00
89	Geotextile fabric, Type V	SY	10900	1.10	10700	\$11,770.00
90	Select granular borrow (CV)	CY	4025	13.98	3466	\$48,454.68
91	Aggregate base, Class 5	TN	4800	7.97	7237	\$57,678.89
92	Bituminous base course, Type 31B	TN	1060	28.82	1194	\$34,411.08
93	Bituminous wear course, Type 41B	TN	780	30.03	833	\$25,014.99
94	Bituminous material for tack coat	GAL	575	1.84	500	\$920.00
95	B618 concrete curb and gutter	LF	5400	7.04	5227	\$36,798.08
96	Sign panels, Type C, high intensity	SY	120	22.58	172.6	\$3,897.31
97	Pedestrian curb ramp	SY	240	3.68	208	\$765.44
98	3" Type 41A, bit. driveway pavement	SY	220	18.33	491	\$9,000.03
99	7" concrete driveway pavement	SY	1400	3.56	555	\$1,975.80
100	6" concrete driveway pavement	SY	4100	3.41	6911	\$23,566.51
101	5" concrete sidewalk	SY	600	3.30	1722	\$5,682.60
102	4" Polyethylene drain tile	LF	240	11.50	280	\$3,220.00
103	Connect drain tile to storm sewer structure	EA	11	55.00	13	\$715.00
104	Sodding, lawn type	SY	5900	2.40	6880	\$16,512.00
105	Adjust frame and ring casting	EA	30	135.00	18	\$2,430.00
106	Adjust valve box	EA	36	115.00	14	\$1,610.00
107	Street Sweeper with operator	HR	5	72.50	3.5	\$253.75
108	Skidsteer (bobcat) with operator	HR	3	35.00	22.75	\$796.25
Total Part 4 - Streets Pleasant Street						\$383,992.95

Part 1 - Sanitary Sewer Lake Street

109	Mobilization	LS	1	1500.00	1	\$1,500.00
110	Remove sanitary sewer pipe	LF	1250	3.50	1195	\$4,182.50
111	Remove sanitary sewer service pipe	LF	390	3.50	399	\$1,396.50
112	Remove sanitary sewer manhole	EA	1	350.00	1	\$350.00
113	Reconstruct sanitary manhole	LF	0.5	375.00	0.5	\$187.50
114	Connect to existing sewer service	EA	38	250.00	33	\$8,250.00
115	Connect to existing manhole	EA	6	350.00	6	\$2,100.00
116	4' diameter sanitary manholes	EA	1	1320.75	1	\$1,320.75
117	8" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	1250	16.82	1240	\$20,856.80
118	8" x 6" PVC wye, SDR 26	EA	20	67.11	21	\$1,409.31
119	8" x 4" PVC wye, SDR 26	EA	18	56.77	11	\$624.47
120	6" PVC, SDR 26 service pipe	LF	170	12.01	498	\$5,980.98
121	4" PVC, SDR 26 service pipe	LF	120	10.88	111	\$1,207.68
122	Improved pipe foundation, per 6" increment	LF	200	1.25		\$0.00
123	Closed circuit TV inspection	LF	1250	0.54	1003	\$541.62

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
124	Bypass pumping	LS	1	2750.00	1	\$2,750.00
	Total Part 1 - Sanitary Sewer Lake Street					\$52,658.11
	Part 2 - Water Main Lake Street					
125	Remove 6" CIP water main	LF	1400	4.50	1347	\$6,061.50
126	Remove hydrant	EA	3	200.00	3	\$600.00
127	Remove water valve box	EA	7	100.00	7	\$700.00
128	Water main trench	LF	1400	5.75	1355	\$7,791.25
129	Water service trench	LF	120	10.50	178	\$1,869.00
130	Improved pipe foundation, per 6" increment	LF	400	1.25		\$0.00
131	Mechanical trench compaction	LF	1400	0.35	1355	\$474.25
	Total Part 2 - Water Main Lake Street					\$17,496.00
	Part 3 - Storm Sewer Lake Street					
132	Remove storm sewer pipe	LF	35	6.25		\$0.00
133	30" storm sewer, 0'-10' deep	LF	65	29.92	59	\$1,765.28
134	27" storm sewer, 0'-10' deep	LF	170	29.92	165	\$4,936.80
135	18" storm sewer, 0'-10' deep	LF	480	19.59	481	\$9,422.79
136	15" storm sewer, 0'-10' deep	LF	65	18.76	95	\$1,782.20
137	12" storm sewer, 0'-10' deep	LF	110	17.62	70	\$1,233.40
138	5' diameter storm sewer CBMH	EA	2	1691.05	2	\$3,382.10
139	4' diameter storm sewer MH	EA	1	1135.94	1	\$1,135.94
140	4' diameter storm CBMH	EA	5	1221.14	5	\$6,105.70
141	2' x 3' CB, incl R-3067-V cstg and conc adj rings	EA	3	973.53	3	\$2,920.59
142	Improved pipe foundation	LF	200	1.25		\$0.00
	Total Part 3 - Storm Sewer Lake Street					\$32,684.80
	Part 4 - Streets Lake Street					
143	Mobilization	LS	1	3500.00	1	\$3,500.00
144	Traffic control	LS	1	1365.00	1	\$1,365.00
145	Salvage and reinstall mailbox	EA	35	85.00	18	\$1,530.00
146	Reclaim bituminous pavement	SY	4200	1.38	4276	\$5,900.88
147	Remove bituminous driveway	SY	275	2.50	275	\$687.50
148	Remove concrete driveway pavement	SY	2500	0.75	5000	\$3,750.00
149	Remove concrete sidewalk	SY	250	0.68	778.5	\$529.38
150	Remove sign	EA	2	20.00	2	\$40.00
151	Transplant Shrub	EA	1	75.00		\$0.00
152	Common excavation (EV)	CY	4400	6.03	5440	\$32,803.20
153	Subgrade excavation (EV)	CY	600	6.50	640	\$4,160.00
154	Geotextile fabric, Type V	SY	5370	1.10	5105	\$5,615.50
155	Select granular borrow (CV)	CY	1980	13.98	1705	\$23,835.90
156	Aggregate base, Class 5	TN	2370	7.97	2990	\$23,830.30
157	Bituminous base course, Type 31B	TN	520	28.82	565	\$16,283.30
158	Bituminous wear course, Type 41B	TN	385	30.03	460	\$13,813.80
159	Bituminous material for tack coat	GAL	280	1.84	200	\$368.00
160	B618 concrete curb and gutter	LF	2760	7.04	2655	\$18,691.20
161	Sign panels, Type C, high intensity	SY	6	22.58	14	\$316.12
162	3" Type 41A, bit. driveway pavement	SY	150	18.33	195	\$3,574.35
163	6" concrete driveway pavement	SY	3915	3.41	4415	\$15,055.15
164	5" concrete sidewalk	SY	250	3.41	800	\$2,728.00
165	4" Polyethylene drain tile	LF	180	11.50	180	\$2,070.00
166	Connect drain tile to storm sewer structure	EA	9	55.00	9	\$495.00
167	Sodding, lawn type	SY	2900	2.40	2900	\$6,960.00
168	Adjust frame and ring casting	EA	11	135.00	4	\$540.00
169	Adjust valve box	EA	14	115.00	5	\$575.00
170	Street Sweeper with operator	HR	4	72.50	1.5	\$108.75
171	Skidsteer (bobcat) with operator	HR	2	35.00	15	\$525.00
	Total Part 4 - Streets Lake Street					\$189,651.33
	Part 1 - Sanitary Sewer Summer Street					
172	Mobilization	LS	1	2500.00	1	\$2,500.00
173	Remove sanitary sewer pipe	LF	24	3.50	16	\$56.00
174	Remove sanitary sewer manhole	EA	1	350.00	2	\$700.00
175	Reconstruct sanitary manhole	LF	0.5	375.00	0.5	\$187.50
176	Sanitary sewer repair	LF	10	55.00	10	\$550.00
177	Remove lift station complex	LS	1	3500.00	1	\$3,500.00
178	Remove bituminous pavement	SY	20	3.50		\$0.00
179	Bulkhead existing 8" sanitary sewer	EA	1	275.00	1	\$275.00

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
		EA	1	750.00		\$0.00
180	Connect to existing manhole	EA	2	450.00	3	\$1,350.00
181	Connect to existing sanitary sewer 8" VCP pipe	EA	1	1575.00	1	\$1,575.00
182	4' diameter sanitary manholes					\$10,693.50
	Total Part 1 - Sanitary Sewer Summer Street					
	Part 2 - Water Main Summer Street					
		LF	725	4.50	700	\$3,150.00
183	Remove 6" CIP water main	EA	2	100.00	2	\$200.00
184	Remove water valve box	LF	725	5.75	732	\$4,209.00
185	Water main trench	LF	30	10.50	120	\$1,260.00
186	Water service trench	LF	100	0.35		\$0.00
187	Improved pipe foundation, per 6" increment	LF	725	1.25	732	\$915.00
188	Mechanical trench compaction					\$9,734.00
	Total Part 2 - Water Main Summer Street					
	Part 3 - Storm Sewer Summer Street					
		LF	100	6.25	86	\$537.50
189	Remove storm sewer pipe	LF	205	15.76	244.5	\$3,853.32
190	12" storm sewer, 0'-10' deep	LF	32	32.81	32	\$1,049.92
191	30" storm sewer, 0'-10' deep	LS	1	450.00	1	\$450.00
192	Install salvaged LS structure	EA	1	648.58	1	\$648.58
193	CBMH top slab, 6' diameter	EA	1	1691.05	1	\$1,691.05
194	5' diameter storm sewer CBMH	EA	2	1135.94	2	\$2,271.88
195	4' diameter storm sewer MH	EA	1	973.53	1	\$973.53
196	2' x 3' CB, incl R-3067-V csgt and conc adj rings	LF	100	1.25		\$0.00
197	Improved pipe foundation					\$11,475.78
	Total Part 3 - Storm Sewer Summer Street					
	Part 4 - Streets Summer Street					
		LS	1	5000.00	1	\$5,000.00
198	Mobilization	LS	1	1785.00	1	\$1,785.00
199	Traffic control	EA	5	85.00		\$0.00
200	Salvage and reinstall mailbox	SY	2300	1.38	2349	\$3,241.62
201	Reclaim bituminous pavement	SY	200	2.50	94	\$235.00
202	Remove bituminous pavement	SY	80	2.50	50	\$125.00
203	Remove bituminous driveway	SY	450	0.75	450	\$337.50
204	Remove concrete driveway pavement	EA	6	45.00	6	\$270.00
205	Remove sign	SY	40	0.68	40	\$27.20
206	Remove concrete sidewalk	CY	2350	6.03	2770	\$16,703.10
207	Common excavation (EV)	CY	600	6.50	620	\$4,030.00
208	Subgrade excavation (EV)	SY	2740	1.10	2700	\$2,970.00
209	Geotextile fabric, Type V	CY	1010	13.98	870	\$12,162.60
210	Select granular borrow (CV)	TN	1200	7.97	1540	\$12,273.80
211	Aggregate base, Class 5	TN	265	28.82	295	\$8,501.90
212	Bituminous base course, Type 31B	TN	195	30.03	205	\$6,156.15
213	Bituminous wear course, Type 41B	GAL	150	1.84	75	\$138.00
214	Bituminous material for tack coat	LF	1360	7.04	1185	\$8,342.40
215	B618 concrete curb and gutter	SY	23	22.58	34	\$767.72
216	Sign panels, Type C, high intensity	SY	80	3.83	70	\$268.10
217	Pedestrian curb ramp	SY	36	18.33	36	\$659.88
218	3" Type 41A, bit. driveway pavement	SY	1210	3.41	1210	\$4,126.10
219	6" concrete driveway pavement	SY	40	3.30	120	\$396.00
220	5" concrete sidewalk	SY	640	0.75	640	\$480.00
221	Prepare existing gravel	SY	640	4.04	640	\$2,585.60
222	Bituminous base course - 2"	SY	640	3.68	640	\$2,355.20
223	Bituminous wear course, - 1 1/2"	LF	100	11.50	100	\$1,150.00
224	4" Polyethylene drain tile	EA	3	55.00	3	\$165.00
225	Connect drain tile to storm sewer structure	SY	1500	2.00	1500	\$3,000.00
226	Sodding, lawn type	EA	11	135.00	6	\$810.00
227	Adjust frame and ring casting	EA	6	115.00	3	\$345.00
228	Adjust valve box	HR	2	72.50	1	\$72.50
229	Street Sweeper with operator	HR	1	35.00	2	\$70.00
230	Skidsteer (bobcat) with operator					\$99,550.37
	Total Part 4 - Streets Summer Street					
	Part 1 - Water Main Spring Street					
		LS	1	1500.00	1	\$1,500.00
231	Mobilization	LF	680	4.50	634	\$2,853.00
232	Remove 6" CIP water main	EA	1	450.00	1	\$450.00
233	Remove existing tree	LF	680	5.75	652	\$3,749.00
234	Water main trench	LF	30	10.50		\$0.00
235	Water service trench					

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
236	Mechanical trench compaction	LF	680	0.35	652	\$228.20
	Total Part 1 - Water Main Spring Street					\$8,780.20
	Part 2 - Streets Spring Street					
237	Mobilization	LS	1	3000.00	1	\$3,000.00
238	Traffic control	LS	1	1260.00	1	\$1,260.00
239	Salvage and reinstall mailbox	EA	4	85.00		\$0.00
240	Reclaim bituminous pavement	SY	1300	1.38	1451	\$2,002.38
241	Remove bituminous driveway	SY	130	2.50	300	\$750.00
242	Remove concrete driveway pavement	SY	1150	0.75	1150	\$862.50
243	Remove concrete sidewalk	SY	20	0.68	20	\$13.60
244	Remove concrete sidewalk	EA	11	20.00	11	\$220.00
244	Remove sign	CY	1350	6.03	1580	\$9,527.40
245	Common excavation (EV)	CY	200	6.50	216	\$1,404.00
246	Subgrade excavation (EV)	SY	1650	1.10	1636	\$1,799.60
247	Geotextile fabric, Type V	CY	610	13.98	522	\$7,297.56
248	Select granular borrow (CV)	TN	725	7.97	990	\$7,890.30
249	Aggregate base, Class 5	TN	145	28.82	160	\$4,611.20
250	Bituminous base course, Type 31B	TN	110	30.03	120	\$3,603.60
251	Bituminous wear course, Type 41B	GAL	100	1.84	50	\$92.00
252	Bituminous material for tack coat	LF	1270	7.04	1160	\$8,166.40
253	B618 concrete curb and gutter	SY	32	22.58	44	\$993.52
254	Sign panels, Type C, high intensity	SY	75	18.33	75	\$1,374.75
255	3" Type 41A, bit. driveway pavement	SY	300	3.56	300	\$1,068.00
256	7" concrete driveway pavement	SY	2000	3.41	2200	\$7,502.00
257	6" concrete driveway pavement	SY	20	3.30	80	\$264.00
258	5" concrete sidewalk	SY	1400	2.40	1400	\$3,360.00
259	Sodding, lawn type	EA	2	115.00	4	\$460.00
260	Adjust valve box	HR	2	72.50	1	\$72.50
261	Street Sweeper with operator	HR	1	35.00	2	\$70.00
262	Skidsteer (bobcat) with operator					\$67,665.31
	Total Part 2 - Streets Spring Street					
	Part 1 - Water Main lone Street					
263	Mobilization	LS	1	1500.00	1	\$1,500.00
264	Remove 6" CIP water main	LF	660	4.50	642	\$2,889.00
265	Remove water valve box	EA	2	100.00	2	\$200.00
266	Water main trench	LF	660	5.75	645	\$3,708.75
267	Water service trench	LF	30	10.50		\$0.00
268	Improved pipe foundation, per 6" increment	LF	100	1.25		\$0.00
269	Mechanical trench compaction	LF	660	0.35	645	\$225.75
	Total Part 1 - Water Main lone Street					\$8,523.50
	Part 2 - Streets lone Street					
270	Mobilization	LS	1	3000.00	1	\$3,000.00
271	Traffic control	LS	1	1575.00	1	\$1,575.00
272	Reclaim bituminous pavement	SY	1800	1.38	1780	\$2,456.40
273	Remove concrete sidewalk	SY	60	0.68	60	\$40.80
274	Remove concrete sidewalk	EA	8	45.00	8	\$360.00
274	Remove sign	CY	1350	6.03	1580	\$9,527.40
275	Common excavation (EV)	CY	200	6.50	210	\$1,365.00
276	Subgrade excavation (EV)	SY	1740	1.10	1720	\$1,892.00
277	Geotextile fabric, Type V	CY	640	13.98	552	\$7,716.96
278	Select granular borrow (CV)	TN	760	7.97	990	\$7,890.30
279	Aggregate base, Class 5	TN	150	28.82	160	\$4,611.20
280	Bituminous base course, Type 31B	TN	110	30.03	120	\$3,603.60
281	Bituminous wear course, Type 41B	GAL	100	1.84	45	\$82.80
282	Bituminous material for tack coat	LF	1310	7.04	1200	\$8,448.00
283	B618 concrete curb and gutter	SY	21	22.58	33	\$745.14
284	Sign panels, Type C, high intensity	SY	60	3.30	120	\$396.00
285	5" concrete sidewalk	LF	40	11.50	40	\$460.00
286	4" Polyethylene drain tile	EA	2	55.00	2	\$110.00
287	Connect drain tile to storm sewer structure	SY	1400	2.40	1400	\$3,360.00
288	Sodding, lawn type	EA	4	115.00	4	\$460.00
289	Adjust valve box	HR	2	72.50	1	\$72.50
290	Street Sweeper with operator	HR	1	35.00	2	\$70.00
291	Skidsteer (bobcat) with operator					\$58,243.10
	Total Part 2 - Streets lone Street					
	Part 1 - Sanitary Sewer Community Park					

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
292	Mobilization	LS	1	2500.00	1	\$2,500.00
293	Salvage and Reinstall chain link fence	LF	350	14.50	107	\$1,551.50
294	Salvage and reinstall bench	EA	2	200.00		\$0.00
295	Clear and grub	LS	1	2000.00	1	\$2,000.00
296	Connect to existing manhole	EA	1	1000.00	1	\$1,000.00
297	4' diameter sanitary manholes	EA	3	1320.75	3	\$3,962.25
298	4' diameter sanitary manhole overdepth	LF	8	92.49	7.8	\$721.42
299	Restricted trench	LF	600	5.00	607	\$3,035.00
300	8" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	140	21.84	181	\$3,953.04
301	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	460	21.84	426	\$9,303.84
302	Improved pipe foundation, per 6" increment	LF	400	1.25	310	\$387.50
303	Closed circuit TV inspection	LF	600	0.54	1051	\$567.54
304	MnDOT Seed Mix 60A	AC	0.3	924.00	0.3	\$277.20
305	Bypass pumping	LS	1	1500.00	1	\$1,500.00
Total Part 1 - Sanitary Sewer Community Park						\$30,759.29
Part 2 - Storm Sewer Community Park						
306	Mobilization	LS	1	3000.00	1	\$3,000.00
307	Restricted trench	LF	590	3.50	599	\$2,096.50
308	30" storm sewer, 0'-10' deep	LF	340	32.01	283	\$9,058.83
309	30" storm sewer, 10'-20' deep	LF	250	34.02	316	\$10,750.32
310	12" storm sewer, 0'-10' deep	LF	96	17.86	92	\$1,643.12
311	5' diameter storm sewer MH	EA	3	2062.47	3	\$6,187.41
312	5' diameter structure overdepth	LF	1	163.81	0.28	\$45.87
313	27" Diameter catch basin	EA	1	975.00	1	\$975.00
314	Improved pipe foundation	LF	250	1.25		\$0.00
315	Salvage and reinstall 18" RCP	LF	46	18.50	57	\$1,054.50
316	Prepare existing gravel	SY	2150	0.75	700	\$525.00
317	Bituminous base course - 2"	SY	2150	4.04	700	\$2,828.00
318	Bituminous wear course, - 1 1/2"	SY	2150	3.68	700	\$2,576.00
319	Grade/fill park	LS	1	7607.90	1	\$7,607.90
320	Grade/fill ditch	LF	1200	2.00	1000	\$2,000.00
321	Common excavation - trail or sidewalk	CY	60	5.50	53	\$291.50
322	Bituminous wear course, Pathway Type 41 WEA 50055	TN	45	84.00	43.44	\$3,648.96
323	Topsoil borrow (LV)	CY	165	10.50	362	\$3,801.00
324	Hay bales	LF	50	3.50		\$0.00
325	MnDOT Seed Mix 60A	AC	6.5	924.00	3.3	\$3,049.20
326	Hockey rink lighting system	LS	1	21374.85	1.0242106	\$21,892.35
Total Part 2 - Storm Sewer Community Park						\$83,031.45
Total Part 1 - Sanitary Sewer Pleasant Street						\$79,197.15
Total Part 2 - Water Main Pleasant Street						\$35,704.80
Total Part 3 - Storm Sewer Pleasant Street						\$154,315.48
Total Part 4 - Streets Pleasant Street						\$383,992.95
Total Part 1 - Sanitary Sewer Lake Street						\$52,658.11
Total Part 2 - Water Main Lake Street						\$17,496.00
Total Part 3 - Storm Sewer Lake Street						\$32,684.80
Total Part 4 - Streets Lake Street						\$189,651.33
Total Part 1 - Sanitary Sewer Summer Street						\$10,693.50
Total Part 2 - Water Main Summer Street						\$9,734.00
Total Part 3 - Storm Sewer Summer Street						\$11,475.78
Total Part 4 - Streets Summer Street						\$99,550.37
Total Part 1 - Water Main Spring Street						\$8,780.20
Total Part 2 - Streets Spring Street						\$67,665.31
Total Part 1 - Water Main Lone Street						\$8,523.50
Total Part 2 - Streets Lone Street						\$58,243.10
Total Part 1 - Sanitary Sewer Community Park						\$30,759.29
Total Part 2 - Storm Sewer Community Park						\$83,031.45
Total Work Completed To Date						\$1,334,157.12

PROJECT PAYMENT STATUS

OWNER CITY OF LAUDERDALE

BRA FILE NO. 532-99-100

CONTRACTOR NORTHDAL CONSTRUCTION CO INC

CHANGE ORDERS

No.	Date	Description	Amount
Total Change Orders			

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	03/29/2000	05/03/00	237,411.75	12,495.36	249,907.11
2	05/04/2000	06/22/00	597,750.35	43,955.90	879,118.00
3	06/23/2000	08/03/00	245,099.30	80,000.00	1,160,261.40
4	08/04/2000	09/21/00	30,710.28	58,472.19	1,169,443.87
5	09/22/2000	10/18/00	26,303.11	59,856.57	1,197,131.36
6	10/19/2000	01/15/01	134,196.73		1,271,471.52
7	01/16/2001	10/04/01	62,685.60		1,334,157.12

Material on Hand

Total Payment to Date	\$1,334,157.12	Original Contract	\$1,282,158.90
Retainage Pay No. 7		Change Orders	
Total Amount Earned	\$1,334,157.12	Revised Contract	\$1,282,158.90



Owner: City of Lauderdale, 1891 Walnut St., Lauderdale, MN 55113-5137	Date: October 2, 2001
For Period: 9/7/2001 to 10/2/2001	Request No: 4
Contractor: Northdale Construction Co. Inc., 14450 Northdale Blvd. Rogers, MN 55374	

CONTRACTOR'S REQUEST FOR PAYMENT
2001 STREET & UTILITY IMPROVEMENT PROJECT
BRA FILE NO. 532-00-101

SUMMARY

1	Original Contract Amount		\$ 1,199,956.67
2	Change Order - Addition	\$ 0.00	
3	Change Order - Deduction	\$ 5,000.00	
4	Revised Contract Amount		\$ 1,194,956.67
5	Value Completed to Date		\$ 900,144.46
6	Material on Hand		\$ 0.00
7	Amount Earned		\$ 900,144.46
8	Less Retainage 5%		\$ 45,007.22
9	Subtotal		\$ 855,137.23
10	Less Amount Paid Previously		\$ 747,846.87
11	Liquidated damages -		\$ 0.00
12	AMOUNT DUE THIS REQUEST FOR PAYMENT NO. 4		\$ 107,290.36

Recommended for Approval by:
BONESTROO, ROSENE, ANDERLIK & ASSOCIATES, INC.

Approved by Contractor:
NORTHDALE CONSTRUCTION CO INC

Approved by Owner:
CITY OF LAUDERDALE

Specified Contract Completion Date:
June 20, 2002

Date:

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
Part A1 - Sanitary Sewer						
1	Mobilization	LS	1	15500.00	1	\$15,500.00
2	Traffic control	LS	1	11500.00	1	\$11,500.00
3	Sanitary sewer repair	LF	120	55.50	109	\$6,049.50
4	Remove sanitary sewer pipe	LF	980	3.50	1128	\$3,948.00
5	Remove sanitary sewer service pipe	LF	650	3.50	759	\$2,656.50
6	Remove sanitary sewer manhole	EA	1	500.00	2	\$1,000.00
7	Connect to existing sewer service	EA	97	125.00	38	\$4,750.00
8	Connect to existing manhole	EA	6	550.00	9	\$4,950.00
9	8" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	930	16.73	607	\$10,155.11
10	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	100	21.12	479	\$10,116.48
11	8" x 4" PVC wye, SDR 26	EA	20	65.93	8	\$527.44
12	8" x 6" PVC wye, SDR 26	EA	12	82.67	20	\$1,653.40
13	Sewer service wye connection	EA	43	150.00	10	\$1,500.00
14	6" PVC, SDR 26 service pipe	LF	710	13.50	581	\$7,843.50
15	4" PVC, SDR 26 service pipe	LF	1800	12.50	177	\$2,212.50
16	Improved pipe foundation, per 6" increment	LF	1000	0.01	50	\$0.50
17	Closed circuit TV inspection	LF	1030	0.51		\$0.00
18	Bypass pumping	LS	1	4750.00	1	\$4,750.00
	Total Part A1 - Sanitary Sewer					\$89,112.93
Part A2 - Water Main						
19	Remove 6" CIP water main	LF	3850	4.50	3251	\$14,629.50
20	Remove hydrant	EA	2	200.00	3	\$600.00
21	Remove water valve box	EA	7	100.00	7	\$700.00
22	Water main trench	LF	3950	8.00	3791	\$30,328.00
23	Water service trench	LF	750	11.50	85	\$977.50
24	Improved pipe foundation, per 6" increment	LF	1500	2.00		\$0.00
25	Mechanical trench compaction	LF	4700	1.50	3791	\$5,686.50
	Total Part A2 - Water Main					\$52,921.50
Part A3 - Storm Sewer						
26	Reclaim bituminous pavement	SY	200	2.25		\$0.00
27	Remove storm sewer pipe	LF	880	7.50	1228	\$9,210.00
28	Remove catch basin or catch basin manhole	EA	11	350.00	10	\$3,500.00
29	Connect to existing catch basin	EA	3	500.00	4	\$2,000.00
30	Connect to existing storm sewer	EA	1	450.00	1	\$450.00
31	Bulkhead existing storm sewer	EA	1	275.00		\$0.00
32	24" storm sewer, 0'-10' deep	LF	280	25.36	274	\$6,948.64
33	15" storm sewer, 0'-10' deep	LF	1090	19.06	1088	\$20,737.28
34	12" storm sewer, 0'-10' deep	LF	230	17.96	227	\$4,076.92
35	15" HDPE smooth wall 45 degree bend	EA	2	146.39		\$0.00
36	4' diameter storm sewer MH	EA	1	1175.00	2	\$2,350.00
37	4' diameter storm CBMH	EA	8	1295.00	8	\$10,360.00
38	27" dia. shallow depth CB w/cstg.	EA	6	890.00	6	\$5,340.00
39	2' x 3' CB, incl R-3067-V cstg and conc adj rings	EA	6	1105.00	6	\$6,630.00
40	Insulation, 2" thick	SY	25	10.99	2	\$21.98
41	Silt fence, regular	LF	100	2.50		\$0.00
	Total Part A3 - Storm Sewer					\$71,624.82
Part A4 - Streets						
42	Mobilization	LS	1	7500.00	0.8	\$6,000.00
43	Traffic control	LS	1	3500.00	0.8	\$2,800.00
44	Salvage and reinstall mailbox	EA	95	85.00		\$0.00
45	Reclaim bituminous pavement	SY	15000	1.85	13367	\$24,728.95
46	Remove bituminous driveway	SY	600	2.50	448	\$1,120.00
47	Remove concrete driveway pavement	SY	5400	6.75	4498	\$30,361.50
48	Remove concrete street pavement	SY	100	3.00		\$0.00
49	Remove concrete street pavement	EA	14	35.00	6	\$210.00
50	Remove street name sign, per post	EA	20	100.00	2	\$200.00
	Remove concrete steps					

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
51	Remove concrete sidewalk	SY	2500	0.90	1709	\$1,538.10
52	Common excavation (P)	CY	12000	6.75	12000	\$81,000.00
53	Subgrade excavation (EV)	CY	1000	6.75	95	\$641.25
54	Geotextile fabric, Type V	SY	17000	1.25	16543	\$20,678.75
55	Select granular borrow (CV)	CY	5700	13.55	5507	\$74,619.85
56	Aggregate base, Class 5	CY	3700	16.50	3808	\$62,832.00
57	Aggregate base, Class 5 (alleys)	CY	500	18.50	175	\$3,237.50
58	Bituminous base course, Type 31B	TN	1800	29.82	1648	\$49,143.36
59	Bituminous base course, Type 31B (alleys)	TN	300	34.76	664	\$23,080.64
60	Bituminous wear course, Type 41B	TN	1350	31.76		\$0.00
61	Bituminous wear course, Type 41B (alleys)	TN	225	35.96	508	\$18,267.68
62	Bituminous material for tack coat	GAL	1000	1.84	350	\$644.00
63	B618 concrete curb and gutter	LF	9050	7.35	8247	\$60,615.45
64	Street name sign (1 blade), incl post and hardware	EA	30	262.50		\$0.00
65	Bituminous street patch	SY	150	18.55	366	\$6,789.30
66	Bituminous driveway patch	SY	600	15.58	297	\$4,627.26
67	7" concrete driveway pavement	SY	2000	4.13	1631	\$6,736.03
68	6" concrete driveway pavement	SY	5400	3.87	7658	\$29,636.46
69	8" concrete street patch	SY	150	4.50		\$0.00
70	5" concrete sidewalk	EA	2500	3.41	2058	\$7,017.78
71	Concrete steps	LF	20	157.50	7	\$1,102.50
72	4" Polyethylene drain tile	LF	550	8.75	586	\$5,127.50
73	6" polyethylene drain tile	LF	550	9.75	516	\$5,031.00
74	Connect drain tile to storm sewer structure	EA	13	85.00	16	\$1,360.00
75	Silt fence, regular	LF	150	2.50		\$0.00
76	Sodding, lawn type	SY	12000	2.56	7637	\$19,550.72
77	Adjust frame and ring casting	EA	18	135.00	12	\$1,620.00
78	Adjust valve box	EA	17	115.00	17	\$1,955.00
79	Front End Loader w/operator	HR	16	75.00	41.5	\$3,112.50
80	Dozer with operator	HR	16	65.00		\$0.00
81	Motor Grader with operator	HR	16	55.00	41.5	\$2,282.50
82	Clear and grub	LS	1	3750.00	1	\$3,750.00
	Total Part A4 - Streets					\$561,417.58
Part B1 - Sanitary Sewer						
83	Mobilization	LS	1	2000.00	0.8	\$1,600.00
84	Remove sanitary sewer pipe	LF	262	3.50	280	\$980.00
85	Remove sanitary sewer service pipe	LF	120	4.50	37	\$166.50
86	Remove sanitary sewer manhole	EA	1	500.00	1	\$500.00
87	Remove lift station complex	EA	1	4750.00		\$0.00
88	Connect to existing sewer service	EA	5	85.00	4	\$340.00
89	Connect to existing manhole	EA	4	500.00	4	\$2,000.00
90	4' diameter sanitary manholes	EA	2	1575.00	2	\$3,150.00
91	Manhole overdepth	LF	9	97.50	2	\$195.00
92	8" PVC sanitary sewer, SDR 35, 0'-10' deep	LF	10	16.48	13	\$214.24
93	8" PVC sanitary sewer, SDR 35, 10'-20' deep	LF	475	19.28	268	\$5,167.04
94	Directional bore 8" HDPE, SDR 11, gravity sewer	LF	210	85.45		\$0.00
95	8" x 6" PVC wye, SDR 26	EA	4	82.67		\$0.00
96	6" PVC, SDR 26 service pipe	LF	120	13.50	42	\$567.00
97	Improved pipe foundation, per 6" increment	LF	485	0.01		\$0.00
98	Closed circuit TV inspection	LF	595	0.51		\$0.00
99	Bulkhead existing forcemain	EA	2	500.00		\$0.00
100	Bypass pumping	LS	1	1500.00	0.8	\$1,200.00
	Total Part B1 - Sanitary Sewer					\$16,079.78
Part B2 - Water Main						
101	Remove 6" CIP water main	LF	605	4.50	631	\$2,839.50
102	Remove hydrant	EA	3	200.00	3	\$600.00
103	Remove water valve box	EA	8	100.00	3	\$300.00
104	Water main trench	LF	605	8.00	631	\$5,048.00

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
105	Water service trench	LF	160	11.50	35	\$402.50
106	Improved pipe foundation, per 6" increment	LF	605	2.00		\$0.00
107	Mechanical trench compaction	LF	765	1.50	631	\$946.50
	Total Part B2 - Water Main					\$10,136.50

Part B3 - Storm Sewer

108	Remove storm sewer pipe	LF	35	6.50	6	\$39.00
109	24" storm sewer	LF	280	26.09	280	\$7,305.20
110	18" storm sewer	LF	150	21.41	328	\$7,022.48
111	15" storm sewer	LF	235	19.06	53	\$1,010.18
112	12" storm sewer	LF	115	17.96	113	\$2,029.48
113	24" FES w/TG	EA	1	421.07	0.8	\$336.86
114	4' diameter storm sewer MH	EA	3	1175.00	3	\$3,525.00
115	4' diameter storm CBMH	EA	9	1295.00	9	\$11,655.00
116	2' x 3' CB, incl R-3067-V cstg and conc adj rings	EA	4	1105.00	4	\$4,420.00
117	Silt fence, regular	LF	200	2.50		\$0.00
118	Pond excavation	CY	2000	7.50	133	\$997.50
119	Wood fiber blanket	SY	700	1.79		\$0.00
120	Rip rap, Class 3	CY	12	83.50	128	\$10,688.00
121	Improved pipe foundation	LF	200	0.01		\$0.00
	Total Part B3 - Storm Sewer					\$49,028.70

Part B4 - Streets

122	Mobilization	LS	1	2500.00	0.5	\$1,250.00
123	Traffic control	LS	1	2750.00	0.5	\$1,375.00
124	Reclaim bituminous pavement	SY	3800	1.85	3800	\$7,030.00
125	Remove bituminous driveway	SY	600	1.75	100	\$175.00
126	Remove concrete curb and gutter	LF	50	2.50	168	\$420.00
127	Remove concrete sidewalk	SY	3700	0.90	2898	\$2,608.20
128	Remove concrete street pavement	SY	200	3.00	135	\$405.00
129	Common excavation (P)	CY	3000	6.75	2500	\$16,875.00
130	Subgrade excavation (EV)	CY	300	6.75		\$0.00
131	Geotextile fabric, Type V	SY	4300	1.25	2917	\$3,646.25
132	Select granular borrow (CV)	CY	1500	13.55	852	\$11,544.60
133	Aggregate base, Class 5	CY	1000	16.50	600	\$9,900.00
134	Bituminous base course, Type 31B	TN	430	30.35		\$0.00
135	Bituminous wear course, Type 41B	TN	325	32.29		\$0.00
136	Bituminous material for tack coat	GAL	250	1.84		\$0.00
137	B618 concrete curb and gutter	LF	2150	7.72		\$0.00
138	Street name sign (1 blade), incl post and hardware	EA	4	288.75		\$0.00
139	Bituminous street patch	SY	80	13.55		\$0.00
140	Bituminous driveway patch	SY	600	12.08		\$0.00
141	8" concrete street patch	SY	200	4.50		\$0.00
142	7" commercial concrete driveway pavement	SY	3100	3.87		\$0.00
143	5" concrete sidewalk	SY	7300	3.10		\$0.00
144	Concrete pedestrian ramp	EA	6	210.00		\$0.00
145	4" Polyethylene drain tile	LF	300	9.50		\$0.00
146	Connect drain tile to storm sewer structure	EA	3	75.00	3	\$225.00
147	Silt fence, regular	LF	500	2.25		\$0.00
148	Sodding, lawn type	SY	2000	2.56		\$0.00
149	Seeding	AC	1	1764.00		\$0.00
150	Adjust frame and ring casting	EA	7	135.00		\$0.00
151	Adjust valve box	EA	14	115.00		\$0.00
	Total Part B4 - Streets					\$55,454.05

Change Order Number 1

1	Mobilization	LS	1	43170.00	1	\$43,170.00
2	Remove Concrete Driveway Pavement	SY	5400	0.70	4498	\$3,148.60
3	Mobilization	LS	-1	15500.00	-1	(\$15,500.00)

No.	Item	Unit	Contract Quantity	Unit Price	Quantity to Date	Amount to Date
4	Remove Concrete Driveway Pavement	SY	-5400	6.75	-5400	(\$36,450.00)
	Total Change Order No. 1					<u>-\$5,631.40</u>

Total Part A1 - Sanitary Sewer	\$89,112.93
Total Part A2 - Water Main	\$52,921.50
Total Part A3 - Storm Sewer	\$71,624.82
Total Part A4 - Streets	\$561,417.58
Total Part B1 - Sanitary Sewer	\$16,079.78
Total Part B2 - Water Main	\$10,136.50
Total Part B3 - Storm Sewer	\$49,028.70
Total Part B4 - Streets	\$55,454.05
Total Change Order No. 1	<u>-\$5,631.40</u>
Total Work Completed To Date	\$900,144.46

PROJECT PAYMENT STATUS

OWNER CITY OF LAUDERDALE

BRA FILE NO. 532-00-101

CONTRACTOR NORTHDAL CONSTRUCTION CO INC

CHANGE ORDERS

No.	Date	Description	Amount
1	4/25/2001	This Change Order provided for changes to the original proposal.	(5,000.00)
Total Change Orders			(5,000.00)

PAYMENT SUMMARY

No.	From	To	Payment	Retainage	Completed
1	04/11/2001	06/13/01	185,535.54	9,765.03	195,300.57
2	06/14/2001	07/19/01	385,724.78	30,066.33	601,326.65
3	07/20/2001	09/06/01	176,586.55	39,360.36	787,207.23
4	09/07/2001	10/02/01	107,290.36	45,007.22	900,144.46

Material on Hand

Total Payment to Date	\$855,137.23	Original Contract	1,199,956.67
Retainage Pay No. 4	45,007.22	Change Orders	(5,000.00)
Total Amount Earned	\$900,144.46	Revised Contract	1,194,956.67

CITY OF LAUDERDALE
Claims for Approval
October 9, 2001 City Council Meeting

Payroll

09/28/01 Payroll: Check # 7007 - 7012	\$5,552.39
09/28/01 Payroll: Federal Payroll Taxes EFT	\$2,351.11
09/28/01 Payroll: State Payroll Taxes EFT	\$784.80
09/28/01 Payroll: PERA EFT	\$857.36
3rd Qtr '01 941 Adjustment via EFT	\$9.24

Payment Claims

10/09/01 Claims: Check # 15442 - 15463	\$218,117.44
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Total Claims for Approval

\$227,672.34

Paid Register

Check Number	Employee Number	Employee Name	Pay Period	Pay Group Description	check #	Check Amount	Check Date	Status
500004	000000005	HUGHES, JOSEPH A	20	BI-WEEKLY	7012	\$1,059.39	9/28/01	Outstanding
500003	000000002	HINRICHS, DAVID C	20	BI-WEEKLY	7011	\$1,008.81	9/28/01	Outstanding
500002	000000030	GOYETTE, SHANNON	20	BI-WEEKLY	7010	\$860.76	9/28/01	Outstanding
500001	000000003	GETSCHOW, RICK	20	BI-WEEKLY	7009	\$1,597.78	9/28/01	Outstanding
500000	000000011	BOWNIK, JAMES	20	BI-WEEKLY	7008	\$1,025.65	9/28/01	Outstanding
		VOID			7007	\$5,552.39		

FILTER: ((year='2001' and [pay period] in (20))) and [pay group] in ('01')

5 Oct 2001
Fri 8:53 AM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
OCTOBER 9, 2001
CITY COUNCIL MEETING

Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	15442 BOONESTROO, ROSENE, ANDERLIK			
15442 81564	BOONESTROO, ROSENE, ANDERLIK	601-49000-304	08/01 GEN ENGINEERING	1,408.31
15442 81565	BOONESTROO, ROSENE, ANDERLIK	410-48410-304	'00 ST/UTIL IMPROVE	1,789.90
15442 81566	BOONESTROO, ROSENE, ANDERLIK	411-48410-304	'01 ST/UTIL IMPROVE	16,784.69

				19,982.90
Totals Check Number	15442 BOONESTROO, ROSENE, ANDERLIK			
Check Number	15443 CINTAS			
15443 470393444	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70
15443 470395701	CINTAS	601-49000-425	PUBLIC WORKS UNIFORMS	27.70

				55.40
Totals Check Number	15443 CINTAS			
Check Number	15444 CITY OF FALCON HEIGHTS			
15444 10/9/01	CITY OF FALCON HEIGHTS	101-42200-321	08/01 FIRE CALLS	2,513.00

				2,513.00
Totals Check Number	15444 CITY OF FALCON HEIGHTS			
Check Number	15445 CITY OF ST ANTHONY			
15445 255	CITY OF ST ANTHONY	101-42100-319	11/01 POLICE SERVICES	17,798.17

				17,798.17
Totals Check Number	15445 CITY OF ST ANTHONY			
Check Number	15446 CROSSTOWN SWEEPING			
15446 43645	CROSSTOWN SWEEPING	411-48410-328	'01 ST/UTIL IMPROVE	513.00

				513.00
Totals Check Number	15446 CROSSTOWN SWEEPING			
Check Number	15447 HOME DEPOT CRC			
15447 411197	HOME DEPOT CRC	101-45200-412	WARMING HOUSE REPAIR	75.73

				75.73
Totals Check Number	15447 HOME DEPOT CRC			
Check Number	15448 HUGHES & COSTELLO			
15448 10/9/01	HUGHES & COSTELLO	101-42300-305	10/01 RETAINER FEE	850.00
15448 10/9/01	HUGHES & COSTELLO	101-42300-355	10/01 PRINT/PROCESS	49.50

				899.50
Totals Check Number	15448 HUGHES & COSTELLO			

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CITY OF LAUDERDALE
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Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	15449 ICMA RETIREMENT TRUST - 457			839.99
15449 10/9/01	ICMA RETIREMENT TRUST - 457	101-21705	9/28/01 PAYROLL	-----
				839.99
Totals Check Number	15449 ICMA RETIREMENT TRUST - 457			
Check Number	15450 KENNEDY & GRAVEN			
15450 39419	KENNEDY & GRAVEN	101-41400-305	08/01 GENERAL LEGAL	69.00
15450 39419	KENNEDY & GRAVEN	101-41400-305	08/01 DATA PRACTICES	687.00
15450 39419	KENNEDY & GRAVEN	101-41400-305	08/01 HAMLINE AUTO BODY	2,305.00
15450 39419	KENNEDY & GRAVEN	101-41400-355	08/01 PRINT/PROCESS	63.10

				3,124.10
Totals Check Number	15450 KENNEDY & GRAVEN			
Check Number	15451 MINNESOTA AFSCME			
15451 10/9/01	MINNESOTA AFSCME	101-21709	09/01 UNION DUES	76.44

				76.44
Totals Check Number	15451 MINNESOTA AFSCME			
Check Number	15452 NORTH STAR STATE BANK			
15452 10/9/01	NORTH STAR STATE BANK	101-41200-203	MAIL HAMLINE PLANS	7.70
15452 10/9/01	NORTH STAR STATE BANK	101-45200-412	PAINT: WARMING HOUSE	46.85
15452 10/9/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: SHANNON	20.70
15452 10/9/01	NORTH STAR STATE BANK	201-45600-440	PIZZA: PCIC	12.00
15452 10/9/01	NORTH STAR STATE BANK	101-41200-201	DONUTS: SAFETY MEETING	11.00
15452 10/9/01	NORTH STAR STATE BANK	101-45200-412	UNDERLAYING: WARM HOUSE	46.44
15452 10/9/01	NORTH STAR STATE BANK	101-41200-203	CERTIFIED MAIL	11.82

				156.51
Totals Check Number	15452 NORTH STAR STATE BANK			
Check Number	15453 NORTHDALE CONSTRUCTION, INC.			
15453 PAY REQ #7 NORTHDALE CONSTRUCTION, INC.	410-48410-328		'00 ST/UTIL IMPROVE	62,685.60
15453 PAY REQ #4 NORTHDALE CONSTRUCTION, INC.	411-48410-328		'01 ST/UTIL IMPROVE	107,290.36

				169,975.96
Totals Check Number	15453 NORTHDALE CONSTRUCTION, INC.			
Check Number	15454 PARK HARDWARE HANK			
15454 10/9/01	PARK HARDWARE HANK	101-43100-228	MAINTENANCE SUPPLIES	29.57
15454 10/9/01	PARK HARDWARE HANK	101-45200-412	WARM HOUSE REPAIR/SUPPLY	36.85

				66.42
Totals Check Number	15454 PARK HARDWARE HANK			

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* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
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CITY COUNCIL MEETING

Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	15455 PARK SERVICE			
15455 10/9/01	PARK SERVICE	101-43100-212	09/01 TRUCK FUEL	46.75
15455 10/9/01	PARK SERVICE	601-49000-212	09/01 TRUCK FUEL	46.76

				93.51
Totals Check Number	15455 PARK SERVICE			
Check Number	15456 POSTMASTER			
15456 10/9/01	POSTMASTER	101-41200-203	POSTAGE FOR CITY HALL	102.00

				102.00
Totals Check Number	15456 POSTMASTER			
Check Number	15457 QWEST			
15457 10/9/01	QWEST	101-41200-391	10/01 CITY HALL PHONE	166.29
15457 10/9/01	QWEST	101-43100-391	10/01 CITY HALL PHONE	29.22
15457 10/9/01	QWEST	601-49000-391	10/01 CITY HALL PHONE	29.22

				224.73
Totals Check Number	15457 QWEST			
Check Number	15458 QWEST			
15458 10/9/01	QWEST	601-49000-391	10/01 AUTODIAL: LARP LIFT	56.00

				56.00
Totals Check Number	15458 QWEST			
Check Number	15459 RAMSEY COUNTY			
15459 10/9/01	RAMSEY COUNTY	203-50000-327	2ND 1/2 PAY 01 WMAN ASSES	546.81

				546.81
Totals Check Number	15459 RAMSEY COUNTY			
Check Number	15460 WAGERS BUSINESS SYSTEMS			
15460 101899	WAGERS BUSINESS SYSTEMS	101-41200-201	TONER FOR COPIER	102.62

				102.62
Totals Check Number	15460 WAGERS BUSINESS SYSTEMS			
Check Number	15461 WALTER'S RUBBISH			
15461 28539	WALTER'S RUBBISH	101-43100-384	4 QTR '01 RUBBISH REMOVE	27.65
15461 28539	WALTER'S RUBBISH	101-45200-384	4 QTR '01 RUBBISH REMOVE	27.66

				55.31
Totals Check Number	15461 WALTER'S RUBBISH			
Check Number	15462 XCEL ENERGY			

5 Oct 2001
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* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
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Check Invoice				Transaction	
Number	Number	Name	Account Code	Comments	Amount
Check Number	15462	XCEL ENERGY			
15462	4406002274	XCEL ENERGY	101-43200-381	09/01 STREET LIGHTING	427.00
15462	10/9/01	XCEL ENERGY	101-43100-383	CITY HALL: GAS	18.47
15462	10/9/01	XCEL ENERGY	601-49000-383	CITY HALL: GAS	6.16
15462	10/9/01	XCEL ENERGY	101-43100-381	CITY HALL: ELECTRIC	108.26
15462	10/9/01	XCEL ENERGY	601-49000-381	CITY HALL: ELECTRIC	36.09
15462	10/9/01	XCEL ENERGY	101-43100-383	CITY GARAGE: GAS	8.57
15462	10/9/01	XCEL ENERGY	601-49000-383	CITY GARAGE: GAS	8.57
15462	10/9/01	XCEL ENERGY	101-43100-381	CITY GARAGE: ELECTRIC	8.52
15462	10/9/01	XCEL ENERGY	601-49000-381	CITY GARAGE: ELECTRIC	8.52
15462	10/9/01	XCEL ENERGY	101-45200-383	CITY PARK: GAS	18.49
15462	10/9/01	XCEL ENERGY	101-45200-381	CITY PARK: ELECTRIC	8.22


Totals	Check Number	15462	XCEL ENERGY		656.87
Check Number	15463	XCEL ENERGY			
15463	10/9/01	XCEL ENERGY	601-49000-381	09/01 LIFT STATION ELEC	179.57
15463	10/9/01	XCEL ENERGY	601-49000-383	09/01 LIFT STATION GAS	22.90

Totals	Check Number	15463	XCEL ENERGY		202.47

Grand Total					218,117.44

MEMOS BY JAMES

DATE: OCTOBER 9, 2001
TO: HONORABLE MAYOR AND COUNCIL
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST
RE: CONDITIONAL USE PERMIT APPLICATION FOR HISTORIC STONE:
STATE TRUNK HIGHWAY 280, WEST SUMMER STREET
(TABLED FROM 9-25-01)



BACKGROUND

At the last meeting, the Council requested that staff obtain specific information from Mn/DOT regarding permit forms and details, as well as construction standards for right turn lanes and acceleration lanes.

At this time, we do not have all of the information we requested. The strike by state employees may be playing a part in the delay.

CITY COUNCIL ACTION REQUESTED

Table this item to the meeting of October 23, 2001.

MEMO

To: Mayor and City Council
From: Shannon Goyette, Deputy Clerk
Date: 10/09/01
Re: 2002 SCORE Funding Grant Application

Background:

SCORE Funding Grants are annually provided to municipalities in Ramsey County. The funds are intended to be used for expenses related to the city's recycling programs (administration, promotion, equipment, and collection), and the amount to be distributed is calculated on a per capita basis. Receipt of these monies enables the City of Lauderdale to maintain a lower-cost recycling program than would be possible without the grant.

Grants are provided to a municipality pursuant to an agreement between the County and the City following the grant application by the City. Since the agreement is a formal document, strict guidelines and requirements exist which must be adhered to by the receiving party. One of the requirements is a formal request by the Council requesting allocation of SCORE Funding Grant monies.

The resolution to approve application for funding is enclosed in the packet.

Council Action Requested:

Adopt Resolution 100901A, requesting allocation of SCORE funding grant monies.

RESOLUTION NO. 100901A

**THE CITY OF LAUDERDALE
COUNTY OF RAMSEY
STATE OF MINNESOTA**

**RESOLUTION ACCEPTING 2002 SCORE FUNDING FROM RAMSEY
COUNTY FOR THE LAUDERDALE RECYCLING PROGRAM**

WHEREAS, SCORE Funding Grants are available to municipalities in Ramsey County for reimbursement of expense related to administration, promotion, and collection of, recycling materials; and,

WHEREAS, the City of Lauderdale has a comprehensive curbside residential recycling program currently in use; and,

WHEREAS, these funds will provide Lauderdale with a method of paying for some incurred costs related to the administration of this program, thus aiding in keeping the cost to the residents low;

NOW THEREFORE, BE IT RESOLVED that Lauderdale City Council does hereby authorize staff to submit an application to the St. Paul - Ramsey County Department of Public Health - Environmental Health Section for allocation of 2002 SCORE Funding Grant Monies in the amount of \$4,627.00.

I CERTIFY THAT the above resolution was adopted by the City Council of the City of Lauderdale on this 9th day of October, 2001.

(ATTEST)

Jeffrey Dains, Mayor

(SEAL)

Rick Getschow, City Administrator

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: October 9, 2001
Agenda Item: Joint Powers Agreement for Election System Replacement

BACKGROUND:

Ramsey County and city representatives have been attending meetings over the past year regarding the purchase of new vote tabular equipment for all cities in Ramsey County that conduct elections. The machines that currently exist throughout the County were purchased in 1987 and are felt to be unreliable and obsolete. Especially in light of the 2000 presidential elections, it was the consensus that newer equipment would minimize service disruptions and provide lower maintenance and operating costs. Also, federal grant dollars may be available to the County to offset a portion of the cost of this equipment.

Overall, the capital outlay for this project is approximately \$1.2 M throughout the County. In April of 2001, the Ramsey County Board approved the purchase of the new equipment. County staff was then directed to work with all of the cities in approving a joint powers agreement delineating city reimbursement and county maintenance responsibilities following the acquisition. In August, the County Board approved a Joint Powers Agreement to execute with all communities. The approval of that agreement is the action item before the Council at this time.

As a background, the following are a few issues of note regarding the project:

Timing and Implementation: There was a desire to have the equipment and support in place for Maplewood, New Brighton, Roseville, and White Bear Lake to conduct 2001 elections on the new equipment. All other cities will implement the new equipment in 2002.

Equipment Financing: The County provided upfront financing for all of the equipment. The Cities must reimburse the County for these costs either through lump-sum payment in 2002 or, if we choose, in five equal yearly installments commencing in 2002. If we pay over time we may also need to reimburse the County for any debt issuance costs or interest incurred by the County. In our case, we would be purchasing one tabulator at a cost of approximately \$6,700.

Appendix D of the agreement summarizes all costs associated with the agreement.

Ownership: We would own the tabulator. The County will own the back-up tabulators and system hardware and software.

Support and Training: The County would provide necessary equipment training and overall election support on an annual basis. The annual cost of this service would be approximately 16% less per year at the outset of the agreement than the current maintenance contract that the city has with a firm called Election Systems and Software (ES&S).

ENCLOSURES:

1. County Board Resolution 2001-129 approving the purchase of the election equipment
2. Joint Powers Agreement for Replacement Elections System

COUNCIL ACTION REQUESTED:

Motion to approve the Joint Powers Agreement for Replacement Elections System with Ramsey County, and to finance the project with the County over a five-year period.

Resolution

Board of

Ramsey County Commissioners

Presented By Commissioner Wiessner Date April 24, 2001 No. 2001-129
Attention: Budgeting and Accounting
Dorothy McClung, Property Records & Revenue Page 1 of 4
Chris Samuel, Property Records & Revenue

WHEREAS, Voting is the most accessible way for citizens to participate in government and is the foundation of our democratic form of government; and

WHEREAS, Recent national events during the 2000 presidential election have heightened voter interest and concern about how elections are conducted and the aging equipment that is used to conduct elections, and that concern is resulting in federal and state legislative proposals that would provide funding for the replacement of aging election equipment; and

WHEREAS, The current optical scan election equipment used in Ramsey County was purchased in 1986/1987 and is obsolete, and newer equipment is now available on the market that would minimize service disruptions and should have lower operating costs for equipment maintenance and ballot printing; and

WHEREAS, The County planned to replace the election equipment in 2003 and discussions with city officials have supported moving the initial implementation of new equipment to 2001 because it would be a missed opportunity if it was not purchased during 2001; and

WHEREAS, To allow this expedited timeframe, the County must provide the funds to purchase the equipment and this provision does not preclude the County from charging the cities for the new equipment and the cities have expressed a willingness to negotiate such a charge; and

WHEREAS, A state contract, which expires on April 30, 2001, for purchasing election equipment currently exists for the only two certified vendors of new election equipment and the County Attorney has approved use of this contract for purchasing new election equipment; and

RAMSEY COUNTY BOARD OF COMMISSIONERS

	<u>YEA</u>	<u>NAY</u>	<u>OTHER</u>
For Bennett	_____	_____	_____
Sue High	_____	_____	_____
Jim McDonough	_____	_____	_____
Rafael Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Ian Wiessner	_____	_____	_____

Rafael E. Ortega, Chair

(Continued)

By _____
Bonnie C. Jackelen
Chief Clerk - County Board

Resolution

Board of

Ramsey County Commissioners

Presented By Commissioner Wiessner Date April 24, 2001 No. 2001-129
Attention: Budgeting and Accounting
Dorothy McClung, Property Records & Revenue Page 2 of 4
Chris Samuel, Property Records & Revenue

WHEREAS, The Ramsey County Election Equipment Task Force has evaluated the vendor proposals under the state contract and has recommended that Global Election Systems be awarded the contract; and

WHEREAS, Funds are available for the initial purchase of equipment and the County will issue Capital Notes or otherwise provide for debt service of the net amount not funded from federal and state sources; and

WHEREAS, New service alternatives exist in the areas of central absentee ballot processing, touch screen voting for the blind and disabled and the corporate recruiting of election judges and some of these alternatives may require legislative changes before implementation; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners hereby authorizes the County Manager to initiate the purchase of hardware, software and training necessary for new optical scan voting equipment from Global Election Systems under an existing state contract for election equipment prior to April 30, 2001 or subsequent to this date if the contract is extended for an additional period of time by the State of Minnesota and Global Election Systems; and Be It Further

RAMSEY COUNTY BOARD OF COMMISSIONERS

	<u>YEA</u>	<u>NAY</u>	<u>OTHER</u>
For: Bennett	_____	_____	_____
Stuegh	_____	_____	_____
Jim McDonough	_____	_____	_____
Rafael Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Jan Wiessner	_____	_____	_____

(Continued)

Rafael E. Ortega, Chair

By _____
Bonnie C. Jackelen
Chief Clerk - County Board

Resolution

Board of

Ramsey County Commissioners

Presented By Commissioner Wiessner Date April 24, 2001 No. 2001-129
Attention: Budgeting and Accounting
Dorothy McClung, Property Records & Revenue Page 3 of 4
Chris Samuel, Property Records & Revenue

RESOLVED, There is hereby appropriated \$357,000 from the city/school district election contract fund for initial equipment purchase, and there is also appropriated a temporary loan of \$1,237,000 from the County fund balance to be reimbursed by any available state and federal funding, with the balance of the temporary loan to be repaid from proceeds of County capital notes to be issued for the replacement of election equipment; and Be It Further

RESOLVED, The Board authorizes the County Manager to prepare the necessary paperwork to issue five-year capital notes or to incorporate the net amount needed after consideration of available state and federal funding into other county debt issuance in order to finance election equipment replacement; and Be It Further

RESOLVED, The Board authorizes the County Manager to work with the Secretary of State and the Legislature to secure state and federal funding to replace election equipment; and Be It Further

RESOLVED, The Board authorizes the County Manager to work with the cities and school districts to develop a joint powers agreement that provides for reimbursement to the County based on the number of vote tabulators used in a given city for net costs for election equipment replacement, underlying administrative hardware and software, backup tabulators and County costs for debt issuance as well as ongoing election operational expenses and to return to the County Board with this agreement by July 2001; and Be It Further

RAMSEY COUNTY BOARD OF COMMISSIONERS

	<u>YEA</u>	<u>NAY</u>	<u>OTHER</u>
For Bennett	_____	_____	_____
Sue High	_____	_____	_____
Jim McDonough	_____	_____	_____
Rafael Ortega	_____	_____	_____
Victoria Reinhardt	_____	_____	_____
Janice Rettman	_____	_____	_____
Ian Wiessner	_____	_____	_____

Rafael E. Ortega, Chair

(Continued)

By _____
Bonnie C. Jackelen
Chief Clerk - County Board

Resolution

Board of

Ramsey County Commissioners

Presented By Commissioner Wiessner Date April 24, 2001 No. 2001-129
Attention: Budgeting and Accounting
Dorothy McClung, Property Records & Revenue Page 4 of 4
Chris Samuel, Property Records & Revenue

RESOLVED, The Board authorizes the County Manager to provide notice to the City of St. Paul and the St. Paul School District of the need to renegotiate the existing contracts for election service, to conduct such renegotiations and to return such amended contracts to the County Board for approval; and Be It Further

RESOLVED, The Board authorizes the County Manager to pursue legislation that would allow for a central absentee ballot board to be created for the entire County; and Be It Further

RESOLVED, The Board authorizes the Director of Property Records & Revenue to approach corporate and public employers in Ramsey County for the purpose of recruiting election judges; and Be It Further

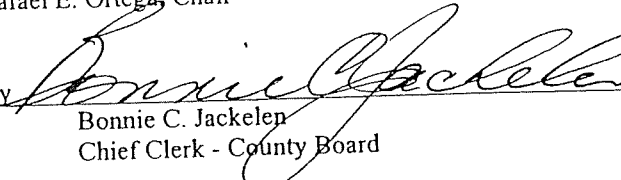
RESOLVED, The Board authorizes the Director of Property Records & Revenue to work with the Secretary of State on a touch screen voting equipment pilot project for special service needs at such time as touch screen equipment is approved for use in Minnesota, with such proposal to be presented to the County Board for approval before implementation.

RAMSEY COUNTY BOARD OF COMMISSIONERS

	<u>YEA</u>	<u>NAY</u>	<u>OTHER</u>
For Bennett	<u>X</u>	<u> </u>	<u> </u>
Sue High	<u>X</u>	<u> </u>	<u> </u>
Jim McDonough	<u>X</u>	<u> </u>	<u> </u>
Rafael Ortega	<u>X</u>	<u> </u>	<u> </u>
Victoria Reinhardt	<u>X</u>	<u> </u>	<u> </u>
Janice Rettman	<u>X</u>	<u> </u>	<u> </u>
Ian Wiessner	<u>X</u>	<u> </u>	<u> </u>

Rafael E. Ortega, Chair

By


Bonnie C. Jackelen
Chief Clerk - County Board

JOINT POWERS AGREEMENT FOR REPLACEMENT ELECTIONS SYSTEM

This Agreement is made by and between Ramsey County, through its Department of Records and Revenue (hereinafter "County") and the cities of Arden Hills, Falcon Heights, Gem Lake, Lauderdale, Little Canada, Maplewood, Mounds View, New Brighton, North Oaks, North St. Paul, Roseville, St. Paul, Shoreview, Vadnais Heights, and White Bear Lake and the Town of White Bear (collectively referred to as the "Municipalities").

WHEREAS, County and the Municipalities are "governmental units" as defined in Minn. Stat. §471.59; and

WHEREAS, pursuant to Minnesota Statutes §471.59, the County and the Municipalities, through actions of their governing bodies, are authorized to enter into a joint powers agreement for the exercise of commonly held or similar powers; and

WHEREAS, the County provides ballots and accumulates election results for national, state, county and even year local elections for County residents and, through written agreements, for odd year local elections for the City of Saint Paul and Independent School District 625; and

WHEREAS, the Municipalities hire and train election judges and a number of the Municipalities provide ballots and accumulate election results for odd year local elections; and

WHEREAS, efficient ballot generation and the timely accumulation of election results depend upon the use of the same vote tabulation system throughout the County, and the use of a consistent voting method for all elections enhances election judge and voter understanding of the voting process and helps to provide equitable treatment for all voters, regardless of the type of election; and

WHEREAS, the County and the Municipalities have reached agreement on 1) the need to replace existing elections equipment and to implement new elections equipment throughout the County as soon as possible, and 2) the funding for the new elections equipment;

NOW, THEREFORE, in consideration of the mutual undertakings and agreements hereinafter set forth, the parties agree as follows:

I. PURPOSE

This Joint Powers Agreement has been executed by the parties for the purpose of establishing the roles and responsibilities of the parties in connection with the acquisition, implementation, and ongoing support of new election equipment throughout Ramsey County, including equipment that will be used by the County and equipment that will be used by the Municipalities.

II. COUNTY SCOPE OF WORK-SYSTEM IMPLEMENTATION

A. General

1. The County will provide all services, materials, and equipment necessary to implement a replacement elections system ("System") in Ramsey County; including software, hardware, materials, ballot printing, and other services as further described in this Agreement. Services may

be provided directly by County staff or by outside vendors, as determined by the County.

2. The System will have the following functionalities:
 - The ability for the County to create ballot styles for each precinct based on the appropriate contests and candidates and to generate ballots by either creating a print file that may be sent to a vendor or by printing ballots on demand in the County offices;
 - The ability for the County to program memory cards for each precinct for an election that will, when inserted into an ACCUVOTE optical scan vote tabulator, properly record the votes on ballots cast in that precinct, will reject ballots that are not from that precinct or which do not have the proper validation marks, and return to the voter ballots which contain an overvote or a crossover vote;
 - The ability to count absentee ballots at a central location in the County or at each precinct and to generate reports noting the number of absentee ballots counted at each precinct;
 - The ability to accumulate votes on an ACCUVOTE optical scan vote tabulator located in each precinct, to protect voted ballots in a sealed ballot box which automatically separates write-in ballots from non-write-in ballots for further review by election judges, to generate paper tapes of election results for review and certification by election judges, and to transmit election results by modem line to the County; and,
 - The ability to accumulate election results from electronically transmitted files from each precinct, through use of the memory card which recorded votes at the precinct and/or from the election results tape, to create an election results database that may be used for displaying results on an Internet website, and to generate needed reports for certification of election results.
3. System Implementation will take place in accordance with the provisions of this Agreement.
4. The County will provide implementation project management services through a Project Manager. Joe Mansky, or his designee, shall serve as Project Manager for the County.

B. Timeline

By August 31, 2001, the System will be implemented and ready for use by the County and the following Municipalities: Maplewood, New Brighton, Roseville, and White Bear Lake; and by August 31, 2002, for the County and all of the Municipalities.

C. System Equipment

The County will purchase System hardware and software (collectively referred to as the "System Equipment") as needed for use of the System by the County and the Municipalities. The System Equipment to be purchased by the County for implementation of the System under the terms of this Agreement is listed in the System Equipment List, attached hereto and made a part of this Agreement as **Appendix A**.

- D. Services
The County will provide services, including training, related to the implementation of the System by the County and the Municipalities, as described in Implementation Services, attached hereto and made a part of this Agreement as **Appendix B**.

III. COUNTY SCOPE OF WORK-POST IMPLEMENTATION

- A. General
Following System implementation, the County will provide System administration; warranty and post-warranty hardware and software maintenance; retraining and training for new employees; and ballot printing services, as described in Post-Implementation Services, attached hereto and made a part of this Agreement as **Appendix C**. Such services may be provided directly by County staff or by outside vendors, as determined by the County.
- B. System Administration
The County will provide election programming needed to generate ballots, program memory cards that allow the vote tabulators to correctly record votes, and accumulate and report election results cast on ACCUVOTE tabulators.
- C. Warranty Services
Warranty services will be provided by the System Equipment vendors in accordance with the warranties contained in the contracts between the County and the System Equipment vendors.
- D. Maintenance Services
1. Prior to expiration of the tabulator manufacturer's warranties, the County, with input from the Municipalities, will decide whether tabulator maintenance services will be provided on a fixed price or a time and materials basis. The County's decision shall be binding on all of the Municipalities and shall apply to all System tabulators, whether housed at the County or the Municipalities, including backups. The County will enter into a contract with the vendor for tabulator maintenance services to be provided directly to the County and to the Municipalities.
 2. The County shall also provide maintenance for System Equipment other than the tabulators.
- E. Ongoing Services
1. The County will provide tabulator testing and diagnostic services for tabulators housed at the County, including backups.
 2. The County shall purchase tabulators, in addition to those listed in **Appendix A**, if requested by a Municipality following a final decision on redistricting in Minnesota and thereafter throughout the term of this Agreement, on written request from the municipality. If requested in 2001 or 2002, payment for the additional tabulator(s) shall be invoiced in accordance with the payment decision made by the municipality for the initial tabulator purchase. If requested in 2003 or thereafter, payment for the additional tabulator(s) shall be invoiced in the year of the request.

IV. RESPONSIBILITIES OF THE MUNICIPALITIES

A. Implementation

1. Each of the Municipalities shall appoint a Project Manager with the authority to make binding decisions on behalf of the Municipality.
2. Within thirty (30) days of execution of this Agreement by a Municipality, the Municipality shall notify the County, in writing, if it wishes to make payment for the acquisition costs of tabulators and administrative equipment ("Equipment Costs") on a one-time reimbursement basis or over a five-year period. A Municipality may not revoke its decision at any time after notice has been given.

B. Post-Implementation

Each of the Municipalities is responsible for testing and diagnostic services for the tabulators located at the Municipality's site, including any backups. The County is not liable for System failure or improper election results due to the failure of a Municipality to test or diagnose its tabulators or to improperly test or diagnose them.

- C. Each of the Municipalities is responsible for payment in accordance with the provisions of this Agreement.

V. OWNERSHIP/SOFTWARE LICENSE

- A. The County will initially own all System Equipment.

- B. Upon payment in full to the County in accordance with the terms of this Agreement, each of the Municipalities will own the tabulator(s) it pays for. The County will maintain ownership of backup tabulators, whether housed at the County's site or at the Municipalities.

- C. The County is the sole Licensee of the System software.

VI. WARRANTY

- A. THE COUNTY MAKES NO REPRESENTATIONS AND EXTENDS NO WARRANTIES WITH RESPECT TO THE USE OF THE SYSTEM OR TABULATORS AND SPECIFICALLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE.

B. Vendor Warranty

1. The County represents that the tabulator/software vendor has warranted the tabulators/software for a period of two years after delivery and has stated that, upon transfer of ownership of tabulators in accordance with the provisions of Section V.B. herein, the warranty from the tabulator vendor transfers to the purchasing Municipality.

2. The County will obtain warranty services from the tabulator vendor as requested by the Municipalities, whether or not ownership has transferred.
3. The warranties for components of the host computer system shall continue to be those offered by the original equipment manufacturers.

VII. SYSTEM IMPLEMENTATION FUNDING

- A. The County will provide initial financing for the costs of acquisition, installation, and implementation of the System ("Implementation Costs").
- B. The County will pursue funding from federal and state sources for the Implementation Costs. To the extent such funding is received, the funding will be applied by the County as a setoff against the Implementation Costs.
- C. To the extent the County incurs financing costs for the purchase, installation and implementation of the System Equipment, the financing costs will be added to the Implementation Costs for those Municipalities that elect to pay for the Equipment Costs over a five year period.
- D. Each of the Municipalities will reimburse the County for its proportionate share of the Implementation Costs as set forth in Section VIII. herein.

VIII. COST ALLOCATION/PAYMENT

- A. Cost Allocation-Implementation Costs
 1. Tabulators. Each of the Municipalities will reimburse the County for the cost of the number of tabulators requested by that Municipality in accordance with the pricing in **Appendix A**. A list of the estimated number of tabulators for each of the Municipalities and the percentage of the total tabulator cost to be paid by each of the Municipalities is listed in the Cost Summary and Payment Schedule, attached hereto and made a part of this Agreement as **Appendix D**. This Payment Schedule will be updated after redistricting when the total number of tabulators requested by each Municipality is known.
 2. Other Implementation costs. In addition to payment for tabulators, each of the Municipalities will be responsible for payment of its proportionate share of other Implementation Costs:
 - a. The Cost of System Equipment as described in **Appendix A**, excluding the tabulators;
 - b. The Cost of Implementation Services as described in **Appendix B**.
 - c. For those Municipalities that have elected to pay for Equipment Costs over time, the total amount to be paid will include their proportionate share of any financing costs incurred by the County for the purchase, installation and implementation of the System Equipment, shared among those Municipalities that have elected to pay over a five year period.
 3. A Municipality's proportionate share will be determined using the percentage the total number of tabulators requested by the Municipality represents compared to the total number of tabulators requested by all

Municipalities under this Agreement. The current estimated percentage for each of the Municipalities is listed in **Appendix D**. The proportionate shares determined after redistricting will be used for allocating the Implementation Costs, both for equipment and implementation services.

B. Cost Allocation-Post Implementation Cost

1. The cost of Post-Implementation Services, as described in **Appendix C**, will be allocated among the Municipalities based on the number of tabulators requested by each Municipality as compared to the total number of tabulators requested for all Municipalities. The current estimated percentage for each of the Municipalities is listed in **Appendix D**.
2. The allocation of costs will be adjusted during the term of this Agreement to reflect any changes made in the number of tabulators requested by each of the Municipalities and/or the total number of tabulators.
3. In July of each calendar year, the County will calculate the proportionate payment due from each of the Municipalities for the current calendar year after applying any changes in allocations due to changes in the number of tabulators used for allocating costs or situations where the cost estimates for Implementation Services or Post-Implementation Services for the prior year varied from the actual costs for those services. Where the final cost for the current year is not yet known, estimates for Implementation or Post-Implementation Services will be used. If a Municipality has paid in excess of what is due, the excess will be credited against the amount estimated to be due by the Municipality in the current year. If a Municipality has paid less than what is due, the County will invoice the Municipality for the shortfall, or add it to the following year's invoice, at the County's discretion.
4. If the County provides maintenance services through the tabulator vendor on a time and materials basis, a Municipality that requires maintenance services will contact the vendor directly, will be invoiced directly by the vendor, and will be individually responsible for the cost of the services received, with no right to reimbursement from the County.

C. Payment

1. The Municipalities will reimburse the County for 100% of the Implementation Costs. A Municipality may elect to pay its share of the Equipment Costs on a one-time reimbursement basis, or over a five year period of time.
2. The County will invoice each of the Municipalities for its share of Implementation Costs following Final System Implementation. A single invoice or multiple invoices will be sent, depending on the Municipality's decision regarding payment.
3. The Municipalities will reimburse the County for 100% of the Post-Implementation Costs for the software service agreement, election day support and a tabulator maintenance contract (if a fixed fee maintenance contract is chosen instead of time and materials maintenance). Ballot generation and printing costs will be allocated based on Minnesota

- Statute and Secretary of State rules, independent from this Agreement. Special testing or other additional services requested by a specific Municipality, will be charged to the requesting Municipality.
3. Each of the Municipalities shall make payment to the County within thirty days of receipt of an invoice from the County in accordance with the provisions of this Agreement.
 4. Payment of interest and disputes shall be governed by the provisions of Minn. Stat. Section 471.425, the Minnesota Prompt Pay Law.

IX. PROJECT SCHEDULE

- A. The System will be implemented and operational by August 31, 2001, for use by the County and the following Municipalities: Maplewood, New Brighton, Roseville, and White Bear Lake; and by August 31, 2002, for use by the County and all of the Municipalities.
- B. A Preliminary Project Schedule is attached hereto and made a part of this Agreement as **Appendix E**.
- C. The County may change the schedule set forth in **Appendix E** as appropriate based on changes in funding sources or the needs of the County.

X. TERM

- A. The term of this Agreement is for a ten-year period from the date of final execution by all parties, unless earlier terminated pursuant to the provisions of this Agreement.
- B. This Agreement shall be automatically extended for successive two-year terms, upon the same or better terms, conditions and covenants, unless a majority of the Municipalities or the County gives notice of their/its intent not to extend at least 180 days prior to expiration of the initial or successive term.

XI. ANNUAL REVIEW PROCESS

At least once a year during the term of this Agreement, including any extensions, the County will convene a meeting of city managers and elections officials from the Municipalities to review the elections process and System operations. However, the County will not participate in any discussions at these meetings that involve renegotiation of the financial provisions for the first five years of this Agreement.

XII. INDEMNIFICATION AND INSURANCE

- A. Each party agrees that it will be responsible for its own acts and the acts of its employees, elected officials, and agents as they relate to this Agreement and for any liability resulting therefrom, to the extent authorized by law, and shall not be responsible for the acts of the other party or its employees, elected officials, and agents, or for any liability resulting therefrom. Each party's liability shall be governed and limited by the Municipal Tort Claims Act, Minn. Stat. Chapter 466 and other applicable law.

- B. Each party agrees to defend, indemnify and hold harmless the other party, its employees, elected officials, and agents from any liability, claims, causes of action, judgments, damages, losses, costs or expenses, including reasonable attorneys fees, resulting directly or indirectly from any act or omission of the indemnifying party, its employees, elected officials, or agents, in the performance or failure to perform its obligations under this Agreement.
- C. Each party warrants that it is able to comply with the aforementioned indemnity requirements through commercial insurance or a self-funding program.
- D. Each of the parties shall insure the full replacement value of all System tabulators stored on the party's site.
- E. All insurance policies or self-insurance certificates shall be open to inspection by each party and copies of the policies or certificates of self-insurance shall be submitted to a party upon written request.

XIII. RECORDS

- A. Each party agrees that the other party, the State Auditor, or any of their duly authorized representatives shall, at any time during normal business hours, and as often as they may reasonably deem necessary, have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of governmental entities and which involve transactions relating to this Agreement.

XIV. NONASSIGNMENT

- A. No party shall assign, subcontract, transfer or pledge this Agreement and/or services to be performed herein.

XV. DEFAULT

- A. If a Municipality defaults in the performance of a provision of this Agreement, and fails to remedy the default within thirty days of receipt of notice of the default from the County, the County shall notify the defaulting Municipality that Post-Implementation Services under this Agreement will no longer be provided. The defaulting Municipality will be liable for its full appropriate share of Implementation Costs under the terms of this Agreement. The defaulting Municipality will be liable for its appropriate share of Post-Implementation Costs, up to the date the services are no longer provided.

XVI. TERMINATION

- A. This Agreement shall terminate upon unanimous consent of the parties as evidenced by a written resolution of the governing body of each party or when necessitated by operation of law or as a result of a decision by a court of competent jurisdiction.

- B. Effect of termination. Termination shall not discharge any liability incurred by any of the parties during the term of this Agreement prior to the effective date of termination. Each party shall be liable for its own acts to the extent provided by law.

XVII. PROPERTY DISPOSITION

- A. Upon termination of this Agreement, ownership remains as stated in Article V.
- B. A municipality will be given the option to make full payment for a tabulator it has made partial payment for; such payment must be made within 30 calendar days.
- C. If the parties reach consensus on the need to replace the System, the parties will negotiate a new agreement, which shall include the disposition of the System Equipment.

XVIII. NOTICE

- A. All notices, reports or demands given or made by a party under the terms of this Agreement or any statute or ordinance shall be in writing and shall be sent registered or certified mail.
- B. All notices, reports or demands shall be sent to the representative designated in writing by the party. If none has been designated, notice to the party's chief elected official shall be deemed adequate.

XIX. ENTIRE AGREEMENT/ALTERATION

- A. It is understood and agreed that the entire Agreement between the parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof.
- B. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the parties hereto.
- C. The parties may execute separate copies of this Agreement and the signature pages will be part of the original.

XX. SEPARATE EXECUTIONS

Each of the Municipalities may sign a separate signature page and all of the signature pages taken together will constitute the original contract and will be as effective as if all of the signatures were on the same page.

Wherefore, the parties have executed this Agreement the last date set forth below.

COUNTY OF RAMSEY

By: _____
Rafael Ortega, Chair
Board of Commissioners

Date: _____

By: _____
Bonnie Jackelen, Chief Clerk
Board of Commissioners

Approval Recommended:

Dorothy McClung, Director
Department of Records and Revenue

Approved as to form and insurance:

Assistant County Attorney

Funds Available:

Fund # _____

Budgeting and Accounting

NAME OF MUNICIPALITY:

By: _____

Its: _____

By: _____

Its: _____

Date: _____

Appendix A
System Equipment List

<u>Tabulator Acquisition Costs</u>			
<u>Quantity</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
193	ACCUVOTE Precinct Tabulators	\$4,572	\$882,396
	Each Tabulator Includes:		
	Internal Uninterruptable Power Supply and Battery		
	Two Memory Card with Internal Battery (128KB)		
	One Carrying Case		
	One Ballot Box		
	Internal 14.4 Baud Modem with Phone Cord	216	41,688
	Ballot Box Wheels and Handle	50	9,650
193	Initial Servicing, Inventory, Testing and Loading	36	6,948
193	Delivery One Site and Insurance	9	1,737
193	Trade-In	(100)	(19,300)
	Use Tax	317	61,257
	Subtotal Tabulator Acquisition Costs	\$5,100	\$984,376

<u>Administrative Equipment Acquisition Costs</u>			
<u>Quantity</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
1	GEMS Application Software Set, includes:	\$85,000	\$85,000
	Election Management Software		
	Jurisdiction Management		
	Ballot Layout		
	Memory Card Preparation		
	Results Accumulation and Reporting		
	Initial Site-License		
	POSTSCRIPT Ballot Feature - Camera Ready/Electronic Ballot		
	TELERESULTS Module		
	Media Results Display, One Display up to 75'		
	HTML, Text, PDF and Java Functionality		
	Ballot on Demand		
1	Main NT Server to Include: (estimate)	7,907	7,907
	NT BackOffice		
20	US Robotics 33.6 External Modems and Cables	120	2,400
1	16 Port Digiboard and Cables	1,400	1,400
1	16 Port Add-on Digiboard and Cables	800	800
1	American Power SMART UPS,	560	560
	APC SU700XLNET		
1	11 x 17 Postscript Printer and Cable	1,920	1,920
1	Documentation Manual Set	Included	Included
300	Precinct Ender Cards	Included	Included

<u>Quantity</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u> Included	<u>EXTENDED PRICE</u> Included
100	Diagnostic Ballots		
1	Set Documentation - ACCU-VOTE Manuals	65	65
1	Set Documentation - ACCU-VOTE Ballot Specifications	65	65
8	Demo Ballots, Famous Name (25 per pack)	19	152
1	Famous Name Memory Cards	300	300
20	Backup ACCUVOTE Tabulators (10% of cities' order)	5,100	102,000
2	Ballot on Demand Printers (Heavy Material)	10,500	21,000
3	AccuFeeds with Cassette	3,995	11,985
	Use Tax		8,681
	Subtotal Administrative Acquisition Costs		\$244,235
	TOTAL SYSTEM EQUIPMENT COSTS		\$1,228,611*

*Note: The number of tabulators estimated in this section is based on the current number of precincts in each city with the exception of the City of Mounds View where 5 machines have been included for their single precinct. The actual number of machines ordered may change due to redistricting in the Spring of 2002. Cities that are not in the totals include:

- Blaine (Ramsey County portion has no registered voters);
- St. Anthony (coordinates election services through Hennepin County);
- Spring Lake Park (coordinates election services through Anoka County); &
- Gem Lake (small number of registered voters, tabulator provided from backup supplies).

Appendix B Implementation Services

The County will provide, either directly or through an outside contractor, the services shown below. The estimated costs shown assume that the services will be provided by the tabulator vendor (Global Elections Systems) through the existing state contract for election services. Typical charges are \$500 per person per day, plus portal to portal expenses. The exact cost of these Implementation Services will be determined upon Final System Implementation.

<u>Quantity</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>EXTENDED PRICE</u>
1	ACCUVOTE Operator Training – 2 day on-site In accordance with training outline shown below. (Municipalities & County Staff - June & August, 2001)	\$1,000	\$1,000
	<u>ACCUVOTE (TS/OS) Basics – Training Outline</u> REVIEW DIAGNOSTICS MODE REVIEW PRE-ELECTION MODE REVIEW ABSENTEE BALLOT MODE PREPARING TEST DECKS BALLOT TESTING PREPARE ACCUVOTE (Ts&Os) FOR ELECTION REVIEW ELECTION MODE POST ELECTION MODE REVIEW SUPERVISOR FUNCTIONS		
2	GEMS Five (5) Day Training – McKinney, Texas per training outline included at the end of Appendix B. (County Staff - July, 2001)	\$2,500	5,000
7	Additional On-site Pre-election Training, Testing, Site Surveys (Municipalities & County Staff & Polling Locations - August, 2001) Includes review and identification of the data transmission site in each polling location or best alternative site, performing modem testing from the polling location and final testing of the transmission of election results.	\$500/day	3,500
2	Poll Worker Training, Develop Poll Worker Manual, Open/Close Instructions In accordance with the training outline shown below. (Municipalities Staff, Election Judges - August, 2001)	\$500/day	1,000
1	On-site Election Day Coverage per Contract (Coverage for 2001 elections in Maplewood,	10,000	10,000

New Brighton, Roseville, White Bear Lake)

The tabulator vendor provides on-site Election Day coverage for the first election for which a new customer uses the system. For purposes of this coverage, the above-listed Municipalities will be considered one customer and services will be provided to them during the same coverage period. This coverage consists of a three-day on-site period, starting the Monday before the election through the Wednesday following the election. A vendor technician will be on-site to assist in the last minute Election Day preparation and testing as required. This person will provide the technical support required at election central for the operation of the results server and provide technical assistance as required for the precinct workers.

For those customers having 20 to 100 precincts, the vendor will assign a second trained support person to be on-site for the three-day coverage period. For each 100 precincts above the initial 100, the vendor will assign an additional trained support person for the full three days. Vendor's staff will provide ACCUVOTE procedures training for the customer's Election Day team, assist in organizing the team and supervise coverage of all precincts throughout the day.

Each support person assigned will carry an extra ACCUVOTE, memory card, ribbon and paper tape as he or she is dispatched to a precinct experiencing tabulator operational difficulties. A coverage plan will be developed that normally provides that each precinct is visited by a support person at least once, if not twice, during the course of the day. This function is performed to answer poll worker questions and to ensure a level of confidence in the operation of the new system.

Vendor will ensure that each customer is staffed with trained personnel and extra ACCUVOTES to adequately cover any contingencies.

For subsequent elections, the vendor offers Election Day support services upon request by the customer. Since each customer's ongoing support requirements will differ, a plan will be tailored to each customer's individual requirements. The County currently anticipates having two of the vendor's staff on-site on Election Day for subsequent elections.

1	ACCUVOTE Operator Training – 2 day on-site	\$1,000	\$1,000
	In accordance with training outline shown below.		
	(Municipalities Staff – to be determined, 2002)		

ACCUVOTE (TS/OS) Basics – Training Outline

REVIEW DIAGNOSTICS MODE
REVIEW PRE-ELECTION MODE
REVIEW ABSENTEE BALLOT MODE
PREPARING TEST DECKS
BALLOT TESTING
PREPARE ACCUVOTE (Ts&Os) FOR ELECTION
REVIEW ELECTION MODE
POST ELECTION MODE

REVIEW SUPERVISOR FUNCTIONS

25	Additional On-site Pre-election Training, Testing, Site Surveys; maximum 7 days (Municipalities Staff & Polling Locations - June/July/August, 2002)	\$500/day	12,500
	Includes review and identification of the data transmission site in each polling location or best alternative site, performing modem testing from the polling location and final testing of the transmission of election results.		
20	Poll Worker Training, Poll Worker Manual, Open/Close Instructions In accordance with the training outline shown below. (Municipalities Staff, Election Judges - August, 2002)	\$500/day	\$10,000
1	On-site Election Day Coverage per Contract Coverage for 2002 Countywide elections	10,000	10,000

1

Warranty services

NC

NC

The vendor affirms that routine maintenance is not necessary for satisfactory operation of the ACCUVOTE equipment. There will be no charge for maintenance, if required, during the first two years that the tabulators are used. The two year period begins upon delivery of the tabulators. Consequently, for municipalities that are using the new tabulators for 2001 elections, the warranty for those tabulators starts in 2001. The warranties for the tabulators for all other municipalities will begin upon delivery of the tabulators by the vendor in 2002.

The vendor will train the customer to perform the diagnostic routines built into the ACCUVOTE operating system. Performance of these simple routines will identify operational functions that require a technician's attention. For those customers that acquire more than 70 ACCUVOTES, the vendor will dispatch a technician to the customer's site to perform any repairs necessary. The customer is responsible for transporting the units in question to a common site for the technician. Any maintenance services performed will be scheduled to accommodate the election activity cycle.

Ballot Printing

The County will obtain printing services for the generation of optical scan ballots needed for the tabulators. The County will make the contract for the printing of optical scan ballots available to the Municipalities. The County will provide programming services for ballot printing, memory card generation, and election results. The costs of ballot generation services will be determined and allocated as provided by Minnesota Law or Secretary of State rules, independent from this Agreement.

Notes:

1. All training services shall be provided by qualified personnel and in a professional manner.
2. The County will make arrangements for all training for County staff and staff from the Municipalities.
3. The cost of services listed above does not include reimbursement for expenses incurred by the tabulator vendor related to the provision of services. The County will reimburse the vendor for the actual cost of all expenses incurred in relation to the provision of Implementation Services. Reimbursables are included in the System Implementation Costs. The Municipalities will be responsible for reimbursement of their proportionate share of these expenses, in addition to their share of the cost for Implementation Services as listed above.
4. All training will be provided in such quantities and with such content as the County, in consultation with the vendor, deems appropriate. The County makes no guarantees regarding a level of competence after completion of a training program.

GEMS Software Training Outline

WINDOWS NT SERVER BASICS
BOOTING THE SERVER
DESKTOP ENVIRONMENT
ALTERNATE SESSIONS
DIGIBOARDS & PORTS
ENABLE/DISABLE PORTS
BACKUP/SHUTDOWN

GEMS Software Training Outline (continued)

GEMS JURISDICTION DEFINITION

- GEMS OVERVIEW
- BASIC GEMS TERMINOLOGY DEFINITIONS
- GEMS MENUS – FIELDS IDENTIFIED
- PREPARING FOR GEMS

GEMS ADMINISTRATION

- CREATING USER ACCOUNTS
- DEFINING PRINTERS – OFFSETS
- DATABASE BACKUP
- PREPARATION FOR ELECTION SETUP

GEMS MASTERFILE

- CREATING THE MASTER FILE
- CREATING DISTRICT FILES
- ENTERING DISTRICTS
- POLITICAL PARTY DEFINITIONS
- ENTERING POLITICAL PARTIES INTO GEMS
- CREATING AND ENTERING BASE PRECINCTS
- CREATING AND ENTERING REPORTING PRECINCTS
- PRINTING REPORTS AND PROOFING SET-UP

ELECTION CREATION IN GEMS

- ELECTION TYPES
- ACTIVATING DISTRICTS
- SETUP MENU DEFAULTS FOR RACE, HEADINGS, BALLOT
- RACE DEFINITION
- CANDIDATE ENTRY
- PRE-ELECTION REPORTS
- ROTATIONS
- PROOFING YOUR WORK

BALLOT CREATION IN GEMS

- LAYOUT OPTIONS
- GENERATE BALLOT TYPES
- BALLOT FIELD DEFINITIONS
- WHAT CAN MY BALLOT LOOK LIKE
- GEMS BALLOT FEATURES
- SETTING BALLOT HEADINGS
- SETTING RACE HEADINGS
- SETTING QUESTION TEXT
- GRAPHICS
- NUMBERING – UNDERSTANDING GEMS
- BALLOT VIEWING USING GEMS APPLICATION
- EDITING A BALLOT

GEMS Software Training Outline (continued)

ADDING/DELETING A STYLE
GENERATE FINAL BALLOT FORMAT

POSTSCRIPT BALLOT GENERATION

SELECTING A PRINTER DRIVER
DEFINING A PRINTER
PRINTING BALLOT-OPTIONS
PRINTING PROOFS
SETTING OFFSETS
PRINTING TO PRINTER OR FILE
PUTTING POSTSCRIPT BALLOT ON DISKETTE
VIEWING POSTSCRIPT ON-SCREEN (GHOSTVIEW)
TRANSMIT PS BALLOTS TO PRINTER VIA EMAIL OR MODEM

MEMORY CARTRIDGE CREATION FOR ACCUVOTE-(TS&OS)

DEFINE NUMBER OF SPECIAL CARDS NEEDED
UPDATE VOTER REG TOTALS (OPTIONAL)
GENERATE PRECINCT COUNTERS
SET ACCUVOTE PARAMETERS
DIGIBOARD/PORTS REVIEW
LOADING/LABELING MEMORY CARTRIDGES
CREATING DUPLICATE MEMORY CARTRIDGES

GEMS ELECTION PREPARATION

ELECTION NIGHT REPORTS SET-UP
ELECTION NIGHT MEDIA AREA SET-UP
ENTERING PRECINCT REGISTRATION FIGURES

EARLY (ADVANCED) VOTING TRAINING (if applicable)

CABLING REQUIREMENTS/SET-UP
BUILD SECURITY CODES FOR SCREENS
CREATE BACKUP DATABASE
GEMS CENTRAL COUNT SCREENS

TELERESULTS TRAINING

HOST COMPUTER SET-UP/REVIEW
ENTERING PHONE NO. INTO ACCUVOTE ACCUMULATOR
CONNECTING ACCUVOTE ACCUMULATOR TO PHONE LINE
ACCUVOTE-TS ACCUMULATOR STEPS/MSGS TO TRANSMIT
TRANSMITTING TEST RESULTS
GEMS TEST UPLOAD SCREEN
PRECINCT SURVEY & MODEM UPLOAD TESTING

GEMS Software Training Outline (continued)

CENTRAL COUNT TRAINING

**ACCUFEED SET-UP, CONNECTION TO HOST
GEMS CENTRAL COUNT SCREENS**

CONDUCTING AN ELECTION

**ADMINISTRATIVE PROCEDURES- OPENING
CLEARING COUNTERS/ZERO TOTALS REPORT
STARTING MODEMS PORTS FOR UPLOADS
LOADING ABSENTEE CARDS
RESULTS SERVER DISPLAY
PRINTING ELECTION NIGHT REPORTS
ADMINISTRATIVE PROCEDURES -CLOSING**

POST ELECTION

**VERIFYING RESULTS
PRINTING FINAL GEMS REPORTS
ANALYSIS OF ELECTION
BACKUP ELECTION**

Appendix C

Post-Implementation Services

The County will provide, either directly or through an outside contractor, the following services:

Maintenance

1. Prior to April, 2003, the County will, with input from the Municipalities, choose between the following options for tabulator maintenance:
 - a. Fixed fee: If the County enters into a fixed fee maintenance agreement with the tabulator vendor, the vendor will establish on-site maintenance at a single site in Ramsey County and will charge \$125.00 per year per ACCUVOTE tabulator. The County and/or the Municipalities are responsible for transporting all the ACCUVOTE tabulators to the maintenance site. Maintenance services include all parts and labor.
 - b. Time and Materials: If the County elects to maintain the ACCUVOTE tabulators through the vendor on a time and materials basis, maintenance costs will include shipping charges to the vendor's repair facility in McKinney, Texas and payment for parts and labor at the vendor's then current rate. The current rate is \$125.00 per hour.
2. The County will maintain and support the Equipment software to ensure that it performs in accordance with the Equipment software specifications.
3. The County will maintain and support all System Equipment to ensure that it performs in accordance with the Equipment specifications.
4. Upon execution, the agreement between the County and the tabulator vendor will be incorporated into and made a part of this agreement by reference. The County will provide each of the Municipalities a copy of its maintenance agreement with the tabulator vendor.

Software Support

GEMS annual software support fee of \$12,750.00) will be included in Post-Implementation Costs beginning at the expiration of the two (2) year warranty period in 2003. This includes:

- Error Detection and Correction
- Software Enhancements and Updates
- Telephone Support
- Firmware Upgrades

Ongoing Support Services

1. Election Day Support
The County will arrange to have Global Election Systems staff on-site on Election Day to provide support for tabulators, the transmission and receipt of election results, and GEMS software. The estimated cost for those services is \$2,500 per election (2 staff @ \$800 per day, plus expenses).
2. Ballot Printing
The County will obtain printing services for the generation of optical scan ballots needed for the tabulators. The County will make the contract for the printing of optical scan ballots available to the Municipalities. The County will provide programming services for ballot printing, memory card generation, and election results. The costs of ballot generation services will be determined and allocated as provided by Minnesota Law or Secretary of State rules.

3. Testing

At the request of a Municipality, the County will obtain services from the tabulator vendor for the creation of test decks and associated testing, as long as the vendor continues to offer those services. The current rate under the state contract is \$100 per precinct per election.

4. Additional Services

At the request of a municipality, the County will obtain additional services as offered by the tabulator vendor. The current rates under the state contract for Global staff support are \$500 per person per day, plus portal to portal expenses or \$175 per hour for custom programming services. This item includes arranging for additional refresher training or training of new employees on the use and operation of the Equipment. It also applies to services for special elections that are not held in conjunction with regularly scheduled state or local primary or general elections.

The County will not be liable for the cost of any additional services unless the County and the tabulator vendor have executed an amendment to their agreement regarding scope, schedule, and cost. The requesting Municipality will be liable for all costs for additional services requested.

Appendix D Cost Summary and Payment Schedule

Cost Summary and Payment Schedule for Election Equipment Acquisition & Ongoing Support Costs
(Costs allocated based on number of machines in each city)

(Costs allocated based on number of machines in each city)											
	Current # of Precincts	Estimated # of Machines	% of Total # of Machines	Estimated Tabulator Costs @ \$5,100.40 each	Estimated Share of Administrative Acquisition Costs	Less: Federal or State Funding, or Funds Already Paid	Due 8/15/2002 or in Five Equal Yearly Installments Commencing 8/15/2002			Due 8/15/2002 Estimated Share of Implementation Service Costs	Due Yearly Starting 8/15/2003 Estimated Share of Post - Implementation Service Costs
							Net Election System Equipment Acquisition Costs	Estimated Yearly Cost if paid over 5 years + 4% on Balance			
GOVERNMENTAL UNIT											
ST. PAUL (Non- Airport)	119	119	61.342%	\$606,947	\$149,819	(\$357,000)	\$399,766	\$89,798	\$44,719	\$26,608	
ARDEN HILLS	4	4	2.062%	20,402	5,036	0	25,438	5,714	1,503	894	
BLAINE (PART)	1	0	0.000%	0	0	0	0	0	0	0	0
FAIRGROUNDS	0	0	0.000%	0	0	0	0	0	0	0	0
FALCON HEIGHTS	2	2	1.031%	10,201	2,518	0	12,719	2,857	752	447	
GEM LAKE	1	1	0.515%	0	1,258	0	1,258	283	375	223	
LAUDERDALE	1	1	0.515%	5,100	1,258	0	6,358	1,428	375	223	
LITTLE CANADA	3	3	1.546%	15,301	3,776	0	19,077	4,285	1,127	671	
MAPLEWOOD	16	16	8.247%	81,606	20,142	0	101,748	22,855	6,012	3,577	
MOUNDS VIEW	1	5	2.577%	25,502	6,294	0	31,796	7,142	1,879	1,118	
NEW BRIGHTON	7	7	3.608%	35,703	8,812	0	44,515	9,999	2,630	1,565	
NORTH OAKS	1	1	0.515%	5,100	1,258	0	6,358	1,428	375	223	
NORTH ST. PAUL	4	4	2.062%	20,402	5,036	0	25,438	5,714	1,503	894	
ROSEVILLE	10	10	5.155%	51,004	12,590	0	63,594	14,285	3,758	2,236	
ST. ANTHONY (PART)	1	0	0.000%	0	0	0	0	0	0	0	0
SHOREVIEW	6	6	3.093%	30,602	7,554	0	38,156	8,571	2,255	1,342	
SPRING LAKE PK. (PART)	1	0	0.000%	0	0	0	0	0	0	0	0
VADNAIS HEIGHTS	4	4	2.062%	20,402	5,036	0	25,438	5,714	1,503	894	
WHITE BEAR LAKE (PART)	6	6	3.093%	30,602	7,554	0	38,156	8,571	2,255	1,342	
WHITE BEAR TOWN	5	5	2.577%	25,502	6,294	0	31,796	7,142	1,879	1,118	
COUNTY TOTAL	193	194	100.000%	\$984,376	\$244,235	(\$357,000)	\$871,611		\$72,900	\$43,375	

* Please see notes on next page

Appendix D

Cost Summary and Payment Schedule

Notes:

1. Number of machines – The number of machines used for allocating payments is based upon the number of precincts in each municipality with the exception of Mounds View where five machines have been included for the single precinct contained in that city. The actual number of machines ordered may change due to redistricting in the Spring of 2002. Cities that are not in the totals include:
 - Blaine (Ramsey County portion has no registered voters);
 - St. Anthony (coordinates election services through Hennepin County);
 - Spring Lake Park (coordinates election services through Anoka County); &
 - Gem Lake (small number of registered voters, tabulator provided from backup supplies).
2. Gem Lake – While Gem Lake has not been allocated the direct cost for a tabulator, the city has been allocated proportionate shares of administrative equipment costs, Implementation Services and Post-Implementation Services as if the city had purchased a tabulator.
3. Implementation Services – Includes estimates for “portal to portal expenses” in addition to direct staff costs as anticipated to be provided by the vendor as outlined in **Appendix B**.
4. Post-Implementation Services – Includes estimated costs for the software service agreement, a fixed price tabulator maintenance contract at \$125 per tabulator, and Election Day support for two elections per year. Special testing, training or special election support would be in addition to these costs.

Prepared by: Ramsey County, Property Records & Revenue, Local Government (CAS) 7/30/01

Appendix E

Preliminary Project Schedule

June 2001	Initial System Equipment Delivery
June 2001	Tabulator training for Municipalities and County
July 2001	County to develop printing contract and secure vendor for new ballot style
June 2001-ongoing	Conduct election equipment demonstrations in four Municipalities and for community events
July 2001	Election software training for county staff
July 2001	Candidate filings for cities with primaries
August 2001	Tabulator training for cities and county
August 2001	Pollworker training on tabulators
August 2001	Site surveys to verify phone transmission of results
August 2001	Primary Election ballots available for absentee voting
August 2001	Testing of election network
Sept. 2001	Uniform Primary Election Day 9/11/01
Sept. 2001	Candidate filings for cities without primaries
Oct. 2001	General Election ballots available for absentee voting
Nov. 2001	Uniform General Election Day 11/06/01
Late Fall 2001 to Early Spring 2002	Determine additional tabulator needs Issue County Debt or otherwise provide funds for election equipment Place order for additional tabulators
Spring 2002	Tabulator training for Municipalities
June 2002	Site surveys to verify phone transmission of results
August 2002	Tabulator training for Municipalities
August 2002	Poll worker training for Municipalities
Sept. 2002	State Primary Election Day 9/10/2002
Nov. 2002	State General Election Day 11/05/2002

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: October 9, 2001
Agenda Item: Snowblower Quotations

BACKGROUND:

On March 27, 2001 the City Council approved the purchase of a bobcat from Scharber and Sons. The budgeted amount for the bobcat and related accessories in 2001 was \$25,000. The amount spent in March was \$20,694

In March, the quotations for the bobcat included the accessory option of a snowblower. At that time, the Public Works Department felt that the blower was not needed until later in the year. Therefore, the recommendation was to not purchase the snowblower at the time we purchased the bobcat. Also, we were informed that the price quoted would be the same throughout 2001.

We recently solicited quotations once again for the blower purchase. We have discovered that another firm has the state bid price for the blower model we are requesting. This firm's quotation is almost \$1,000 lower than the Scharber cost we were quoted in March as part of the bobcat package. (Another unintended benefit for waiting to purchase this blower).

Following are the quotations for an *Erksine Model 2118 High Flow Snowblower*:

Bobcat Inc.	\$3,950
Scharber and Sons	\$4,800
Ziegler	\$5,080

COUNCIL ACTION REQUESTED:

Motion to approve the purchase of an Erksine Model 2118 High Flow Snowblower for the City Bobcat from Bobcat Inc. at a cost of \$3,950 (excluding tax).

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	October 9, 2001
Agenda Item:	Stop Signs

BACKGROUND:

The Mayor requested that this item be placed on the agenda for the meeting.

I have included some information on this issue from my Friday Report of September 28th.

CITY ADMINISTRATOR FRIDAY REPORT SEPTEMBER 28, 2001

Stop Signs:

Stop sign replacement in the 2001 Improvements area was mentioned at the Council meeting this week. We plan on placing all stop signs in their original position or pre-construction layout once the new street signs come in. As with the 2000 Improvements, the stop signs and street signs will be sharing the same posts where applicable.

Also, there will be stop signs added to an intersection on Pleasant from the 2000 Improvements area where not all of the stop signs were replaced last year because of grade changes on Pleasant.

Duane Grace- Commercial Building Inspector:

Duane Grace, the city's long-time commercial building inspector, has just recently lost his wife to a battle with cancer. Our condolences go out to Duane during this difficult time. Duane will continue to provide services to Lauderdale during this busy period with the construction of Children's Home Society and Hamline Auto Body facilities.

2001 Improvements:

INCLUDED IN THE PACKET IS THE LATEST CONSTRUCTION UPDATE

Also Included in the Packet:

- Friday Report by James
- Deputy Clerk Friday Report
- Public Works Friday Report
- Police Report
- LMC Bulletin

