

LAUDERDALE CITY COUNCIL MEETING AGENDA

TUESDAY, OCTOBER 23, 2001

CITY HALL, 7:30 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:30 P. M.

2. ROLL:

Councilmembers:

Gower _____	Christensen _____
Gill-Gerbig _____	Hawkinson _____
Mayor Dains _____	

Staff:

Getschow _____	Bownik _____
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3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of 10/9/01 City Council Meeting
- B. Approval of claims totaling \$27,730.44

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING THE STREET AND UTILITY IMPROVEMENTS

- A. Halloween Party Reminder- Wednesday, October 31, 2001 at City Hall from 5:00- 7:00 p.m.

8. INFORMATIONAL PRESENTATIONS

9. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

10. ACTION

- A. Historic Stone: Conditional Use Permit Application
- B. Consideration of Request-for-Proposals for 2002 Recycling Services
- C. Appointment of new Park and Community Involvement Committee (PCIC) Member
- D. Approval of the 3rd Quarter 2001 Financial and Investment Report

11. REPORTS

- A. 2002 Street and Utility Improvements- Neighborhood Meeting Outline
- B. Emergency Management Update *(no memorandum)*

12. DISCUSSION

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

15. SET AGENDA FOR NEXT MEETING

16. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
October 9, 2001**

1. Meeting called to order at 7:35 P.M.

2. ROLL

Council present: Gill-Gerbig, Gower, Hawkinson, and Mayor Dains

Council initially absent: Christensen

Staff present: Getschow

3. APPROVAL OF AGENDA

A. Approval of Agenda. Motion by Hawkinson, second by Gill-Gerbig to approve the agenda with the addition of 14 (A) Emergency Management and 14 (B) Parking in the Community Park. Motion carried unanimously.

4. APPROVAL

A. Approval of Minutes. Motion by Gill-Gerbig, second by Gower to approve the minutes of the September 25, 2001 Council meeting. Motion carried unanimously.

B. Approval of Pay Request #7 for the 2000 Street and Utility Improvements. Motion by Gower, second by Hawkinson to approve Pay Request # 7 for the 2000 Street and Utility Improvements. Motion carried unanimously.

C. Approval of Pay Request #4 for the 2001 Street and Utility Improvements. Motion by Gower, second by Hawkinson to approve Pay Request # 4 for the 2001 Street and Utility Improvements. Motion carried unanimously.

D. Approval of Claims totaling \$227,672.34. Motion by Hawkinson, second by Gill-Gerbig to approve the claims totaling \$ 227,672.34. (This includes the above pay requests from the Northdale Construction in the amount of \$169,975.96) Motion carried unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA
6. CONSENT
7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/
CITIZEN'S ADDRESSING THE STREET AND UTILITY IMPROVEMENTS
8. INFORMATIONAL PRESENTATIONS
9. REPORTS
10. PUBLIC HEARINGS
11. ACTION

A. Conditional Use Permit Application: Historic Stone. City Administrator Getschow stated this item was tabled from the August 28, September 11, and September 25th Council meetings. At the last Council meeting, staff was directed to obtain information from MNDOT. The information was mainly related to the access permit issues and the turn lane/acceleration lane construction. The Council requested to review this information before taking action on the conditional use permit and the possible conditions that have been discussed at the previous meetings.

Frank Langer and Tom Bergin of Historic Stone addressed the Council regarding the potential conditions that could be placed on a permit that have been discussed at the previous meetings.

Motion by Gill-Gerbig, second by Hawkinson to table consideration of the Historic Stone conditional use application permit until the October 23, 2001 meeting. Roll: Yes: all. Motion carried.

B. Resolution 100901A: A Resolution Accepting 2002 SCORE Funding from Ramsey County for the Lauderdale Recycling Program. Motion by Gill-Gerbig, second by Hawkinson to approve Resolution 100901A: A Resolution Accepting 2002 SCORE Funding from Ramsey County for the Lauderdale Recycling Program. Roll: Yes: all. Motion carried

C. Consideration of a Joint Powers Agreement for Election System Replacement with Ramsey County. The City Administrator stated that the County and other city representatives have been meeting over the past year regarding the purchase of new vote tabular equipment for all cities in Ramsey County that conduct elections. The machines that currently exist throughout the County were purchased in 1986-1987 and are considered unreliable and obsolete. This spring, the Ramsey County Board approved the purchase of the new equipment. County staff was then directed to work with all of the cities in approving a joint powers agreement delineating city reimbursement and county maintenance responsibilities following the acquisition. In August, the County Board approved a Joint Powers Agreement to execute with all communities. The approval of that agreement is the action item before the Council. It includes options for payment (Appendix D of the agreement) of the \$6,358 that Lauderdale would owe for the new equipment.

The Mayor noted that following the 2000 presidential elections, governmental agencies throughout the nation are attempting to upgrade and replace election equipment. The Administrator agreed and stated that federal grant dollars may be available in 2001-2002 to offset a portion of the cost of this equipment that may otherwise not be available as a result of the 2000 elections.

Motion by Hawkinson, second by Gower to approve the Joint Powers Agreement for Replacement Elections System with Ramsey County and to finance the project over a five-year period. Roll: Yes: all. Motion carried

D. Purchase of a Snow blower. The Administrator stated that the City Council approved the purchase of a bobcat from Scharber and Sons this spring. At that time, the quotations for the bobcat included the accessory option of a snowblower and the Public Works Department felt that the blower was not needed until later in the year. In soliciting quotations once again for this blower purchase, the city discovered that another firm has the state bid price for the blower model we are requesting. This firm's quotation is almost \$1,000 lower than the cost we were quoted in March as part of the bobcat package.

Following are the quotations for an Erksine Model 2118 High Flow Snowblower:

Bobcat Inc.	\$3,950
Scharber and Sons	\$4,800
Ziegler	\$5,080

Motion by Gill-Gerbig, second by Hawkinson to approve the purchase of an Erksine Model 2118 High Flow Snow blower for the City Bobcat from Bobcat Inc. at a cost of \$3,950, excluding tax. Roll: Yes: all. Motion carried.

12. DISCUSSION

A. Stop Signs. The Mayor referenced a Friday Report from the City Administrator reiterating that stop signs will be replaced at intersections following the 2001 Improvements in the same areas that they were before the Improvements began. Also, stop signs will be added at an intersection on Pleasant Street in the 2000 Improvements area.

13. ITEMS REMOVED FROM THE CONSENT AGENDA

14. ADDITIONAL ITEMS

Council member Christensen arrived at 8:35 p.m.

A. Emergency Management Issues. The Mayor requested that the Council discuss and consider issues related to emergency management at a future meeting, especially as a result of the terrorist attacks. This may include a review of the City's emergency management plan or other related updates.

B. Parking in the Community Park.. Council member Gill-Gerbig stated that there was a large track-and-field event at the University of Minnesota Golf Course last weekend. Apparently several persons associated with the event parked their cars in the Lauderdale Community Park on the day of the event. Many cars actually pulled into the baseball infield and into the hockey rink off of Fulham Street.

The Council requested that this issue be put before the Park and Community Involvement Committee at their next meeting for discussion. The Council will consider any recommendations that come from the Committee.

15. SET AGENDA FOR NEXT MEETING

1. Historic Stone Conditional Use
2. Recycling Request-For-Proposals
3. 2002 Improvements Neighborhood Meeting Outline
4. 3rd Quarter Financial and Investment Report

16. ADJOURNMENT

Motion by Hawkinson, second by Christensen to adjourn at 8:57 P.M. Ayes: All.

CITY OF LAUDERDALE
Claims for Approval
October 23, 2001 City Council Meeting

Payroll

10/12/01 Payroll: Check # 7014 - 7018	\$5,564.97
10/12/01 Payroll: Federal Payroll Taxes EFT	\$2,356.71
10/12/01 Payroll: PERA EFT	\$859.23

Payment Claims

10/23/01 Claims: Check # 15466 - 15483	\$18,949.53
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Total Claims for Approval	<u>\$27,730.44</u>
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Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
007013		VOID	21		\$0.00	10/12/01	Void
007018	000000005	HUGHES, JOSEPH A	21	BI-WEEKLY	\$964.35	10/12/01	Outstanding
007017	000000002	HINRICHS, DAVID C	21	BI-WEEKLY	\$1,116.43	10/12/01	Outstanding
007016	000000030	GOYETTE, SHANNON	21	BI-WEEKLY	\$860.76	10/12/01	Outstanding
007015	000000003	GETSCHOW, RICK	21	BI-WEEKLY	\$1,597.78	10/12/01	Outstanding
007014	000000011	BOWNIK, JAMES	21	BI-WEEKLY	\$1,025.65	10/12/01	Outstanding
					<u>\$5,564.97</u>		

FILTER: ((year='2001' and month in (10))) and [pay group] in ('01')

19 Oct 2001
Fri 10:06 AM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
OCTOBER 23, 2001
CITY COUNCIL MEETING

Page 1

Check Invoice Number	Number	Name	Account Code	Comments	Transaction Amount
Check Number	15466	AMERIPRIDE			
15466	M035645	AMERIPRIDE	101-43100-228	PAPER TOWELS	77.04

Totals Check Number	15466	AMERIPRIDE			77.04
Check Number	15467	AT & T			
15467	1217912337	AT & T	101-41200-391	10/01 LONG DISTANCE	14.58

Totals Check Number	15467	AT & T			14.58
Check Number	15468	BIFFS, INC.			
15468	W141496	BIFFS, INC.	101-45200-427	PARK BIFFY THRU 10/2/01	90.26

Totals Check Number	15468	BIFFS, INC.			90.26
Check Number	15469	CITY OF ROSEVILLE			
15469	1089	CITY OF ROSEVILLE	101-43400-306	3QTR01 JNT POW TECH SERV	464.00

Totals Check Number	15469	CITY OF ROSEVILLE			464.00
Check Number	15470	EAST HENNEPIN AUTO SERVICE INC			
15470	10/23/01	EAST HENNEPIN AUTO SERVICE INC	101-43100-212	09/01 TRUCK FUEL	24.25
15470	10/23/01	EAST HENNEPIN AUTO SERVICE INC	601-49000-212	09/01 TRUCK FUEL	24.25

Totals Check Number	15470	EAST HENNEPIN AUTO SERVICE INC			48.50
Check Number	15471	ICMA RETIREMENT TRUST - 457			
15471	10/23/01	ICMA RETIREMENT TRUST - 457	101-21705	10/12/01 PAYROLL	839.99

Totals Check Number	15471	ICMA RETIREMENT TRUST - 457			839.99
Check Number	15472	KENNEDY & GRAVEN			
15472	39739	KENNEDY & GRAVEN	101-41400-305	09/01 GENERAL LEGAL	134.30
15472	39739	KENNEDY & GRAVEN	101-41400-305	09/01 DATA PRACTICES REQ	270.00
15472	39739	KENNEDY & GRAVEN	101-41400-305	09/01 HAMLINE AUTO BODY	1,050.00
15472	39739	KENNEDY & GRAVEN	101-41400-355	09/01 PROCESS HAMLINE AB	143.48
15472	39739	KENNEDY & GRAVEN	101-41400-355	09/01 PRINT/PROCESS	17.50

19 Oct 2001
Fri 10:06 AM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
OCTOBER 23, 2001
CITY COUNCIL MEETING

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Check Invoice				Transaction
Number	Number	Name	Account Code	Amount
Check Number	15472	KENNEDY & GRAVEN		
15472	39739	KENNEDY & GRAVEN	410-48410-305	09/01 PRINT/PROCESS 165.45

Totals Check Number	15472	KENNEDY & GRAVEN		1,780.73
Check Number	15473	LILLIE SUBURBAN NEWS		
15473	10/23/01	LILLIE SUBURBAN NEWS	101-41600-309	09/01 DELIV: ROSE REVIEW 524.28

Totals Check Number	15473	LILLIE SUBURBAN NEWS		524.28
Check Number	15474	MET-COUNCIL ENVIRONMENTAL SER.		
15474	728497	MET-COUNCIL ENVIRONMENTAL SER.	601-49000-387	11/01 WASTEWATER SERVICES 11,394.87

Totals Check Number	15474	MET-COUNCIL ENVIRONMENTAL SER.		11,394.87
Check Number	15475	MN STATE TREASUER		
15475	10/23/01	MN STATE TREASUER	101-43400-443	3 QTR 01 BLDG PERMIT SUR 162.49

Totals Check Number	15475	MN STATE TREASUER		162.49
Check Number	15476	NORTH STAR STATE BANK		
15476	10/23/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: SHANNON 9.66
15476	10/23/01	NORTH STAR STATE BANK	101-41200-331	MILEAGE: RICK 23.11
15476	10/23/01	NORTH STAR STATE BANK	601-49000-212	GAS: SEWER JETTING 15.00
15476	10/23/01	NORTH STAR STATE BANK	601-49000-212	GAS: SEWER JETTING 12.00
15476	10/23/01	NORTH STAR STATE BANK	201-45600-440	PIZZA: PCIC 12.00
15476	10/23/01	NORTH STAR STATE BANK	101-41100-440	VIDEOTAPES FOR MEETINGS 27.67
15476	10/23/01	NORTH STAR STATE BANK	203-50000-440	SHANNON: SOLID WASTE MEET 15.00

Totals Check Number	15476	NORTH STAR STATE BANK		114.44
Check Number	15477	QWEST		
15477	10/23/01	QWEST	601-49000-391	10/01 AUTODIAL MALV LIFT 56.00

Totals Check Number	15477	QWEST		56.00
Check Number	15478	QWEST		
15478	10/23/01	QWEST	601-49000-391	10/01 AUTODIAL WLNT LIFT 56.00

Totals Check Number	15478	QWEST		56.00

19 Oct 2001
Fri 10:06 AM

* Paid Check Reg
CITY OF LAUDERDALE
CLAIMS FOR APPROVAL
OCTOBER 23, 2001
CITY COUNCIL MEETING

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Check Invoice Number Number	Name	Account Code	Comments	Transaction Amount
Check Number	15479 RAMSEY COUNTY			
15479 RISK000362	RAMSEY COUNTY	101-21706	10/01 EMPLOYEE BENEFITS	760.12

Totals Check Number	15479 RAMSEY COUNTY			760.12
Check Number	15480 RAMSEY COUNTY			
15480 PRRRV00125	RAMSEY COUNTY	405-48500-327	TIF ADMIN EXPENSES	496.23

Totals Check Number	15480 RAMSEY COUNTY			496.23
Check Number	15481 REHRIG PACIFIC COMPANY			
15481 KE52103	REHRIG PACIFIC COMPANY	203-50000-202	20 RECYCLING BINS	192.80


Totals Check Number	15481 REHRIG PACIFIC COMPANY			192.80
Check Number	15482 SPRINT PCS			
15482 10/23/01	SPRINT PCS	601-49000-391	CELL: PUBLIC WORKS	25.78
15482 10/23/01	SPRINT PCS	101-41200-391	CELL: CITY ADMIN	13.74

Totals Check Number	15482 SPRINT PCS			39.52
Check Number	15483 WASTE MANAGEMENT			
15483 10/23/01	WASTE MANAGEMENT	203-50000-389	09/01 RECYCLING	1,837.68

Totals Check Number	15483 WASTE MANAGEMENT			1,837.68

Grand Total				18,949.53

M E M O S B Y J A M E S

DATE: OCTOBER 23, 2001
TO: HONORABLE MAYOR AND COUNCIL
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST 
RE: CONDITIONAL USE PERMIT APPLICATION FOR HISTORIC STONE:
STATE TRUNK HIGHWAY 280, WEST SUMMER STREET
(TABLED FROM 10-9-01)

BACKGROUND

Mn/DOT has provided the following information, which I have attached:

- 1) A blank access permit form including instructions and requirements.
- 2) Construction standards for right turn lanes and acceleration lanes as it relates to the Historic Stone site, and related correspondence from Mn/DOT.

I have asked Mn/DOT Roadway Regulation Supervisor, Keith Van Wagner, if he would be able to attend the council meeting to help answer possible questions the Council may have. He is unsure at this time whether or not he will be able to attend. However, he has provided some of the information that the Council had previously requested.

Mn/DOT's current agreement with Historic Stone on access to the site is still in effect. Historic Stone could access the site on a temporary, trial basis. However, if problems occurred such as accidents, traffic disruptions, or material being tracked onto the roadway, Mn/DOT would require Historic Stone to construct a right turn lane and an acceleration lane. This arrangement is outlined in the Mn/DOT letter to Historic Stone dated June 20, 2001, which I have attached.

In order for the City to address the safety and traffic concerns of this conditional use permit, the City should impose certain conditions such as #1 and #2 below. Condition #1 would require Historic Stone to first receive an approved access permit from Mn/DOT. Mn/DOT can add customized provisions to the approval of access permits.

In Keith Van Wagner's letter to me dated October 11, 2001, he stated that one provision Mn/DOT would require is the construction of a right turn lane and an acceleration lane. Details about the required length and width, and construction materials were also provided. For safety purposes, the City should also impose the condition that a right turn lane and an acceleration lane be constructed.

CITY COUNCIL ACTION REQUESTED

Approve Historic Stone's conditional use permit application pursuant to the following conditions:

- 1) The applicant first receives Mn/DOT approval for an access permit for unrestricted access to the site, as well as Mn/DOT approval to work in the right-of-way to widen the current driveway if needed.
- 2) The applicant constructs a right turn lane and an acceleration lane consistent with the plan provided herein.
- 3) The applicant submits a driveway permit application to the City of Lauderdale to bring the current gravel driveway at the site into compliance with the City's current driveway construction standards for gravel driveways, as well as driveway setback requirements in the I-1 District.
- 4) The applicant obtains all necessary permits from applicable agencies such as the Rice Creek Watershed District.
- 5) The applicant grants the City of Lauderdale a 10-foot utility easement along the east property line.
- 6) The applicant includes natural screening as part of the screening plan.
- 7) The applicant follows all local, regional, and state environmental regulations and provides the City with copies of any such notice of violation within 30 calendar days.



Minnesota Department of Transportation

Metropolitan Division

Waters Edge

1500 West County Road B2

Roseville, MN 55113

October 11, 2001

JAMES BOWNIK
CITY OF LAUDERDALE
1891 WALNUT STREET
LAUDERDALE, MINNESOTA 55113

Re: Permit M-A-01-0348 C.S. 6241 T.H. 280
Access on the West side of T.H.280 South of Broadway

Dear Mr. Bownik:

The above referenced permit has not been issued to the applicant. Before Mn/DOT would agree to the access, the applicant would be required to agree to construct a southbound right turn lane and acceleration lane as shown on the attached drawing.

The proposed access would have to be entirely within the access opening provided. I cannot allow an entrance to cross or be widened through access control right of way.

To assure that the construction is completed as required, the applicant will be required to post a deposit of a **certified check, money order or surety bond** in the amount of \$5,000.00 payable to the Commissioner of Transportation.

If you have any questions or would like to discuss this further, please call me at 651-582-1443.

Sincerely,

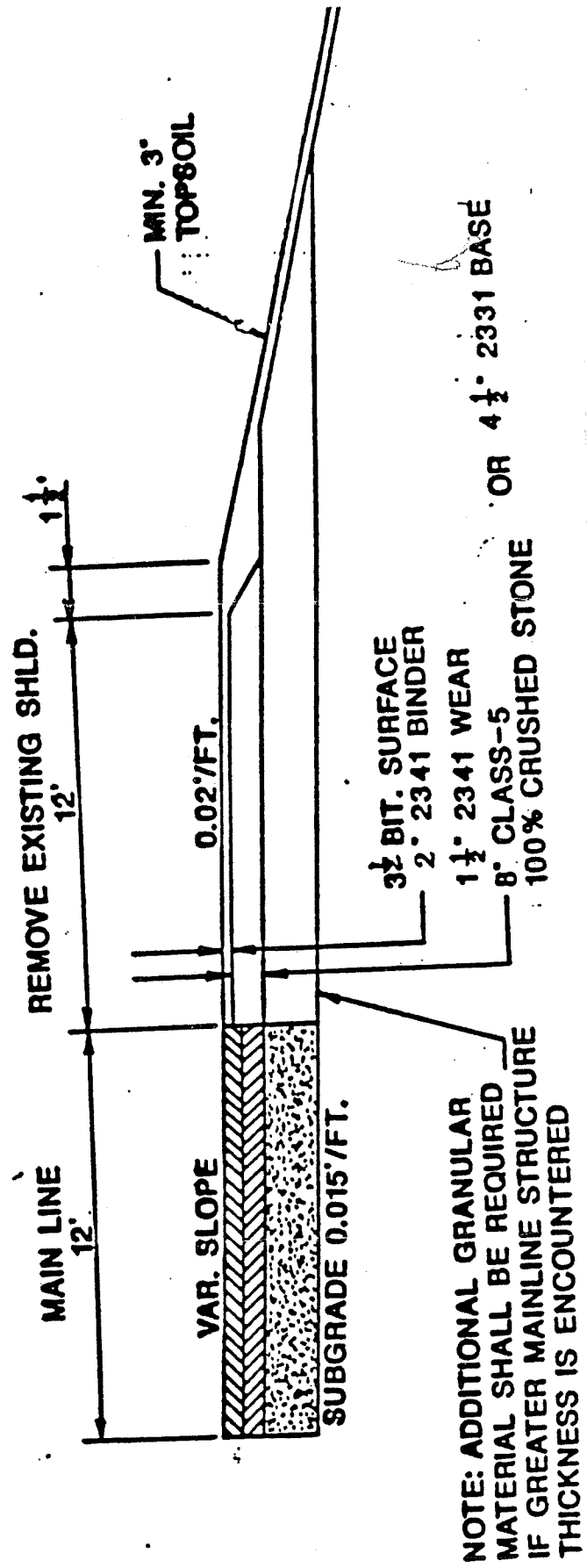
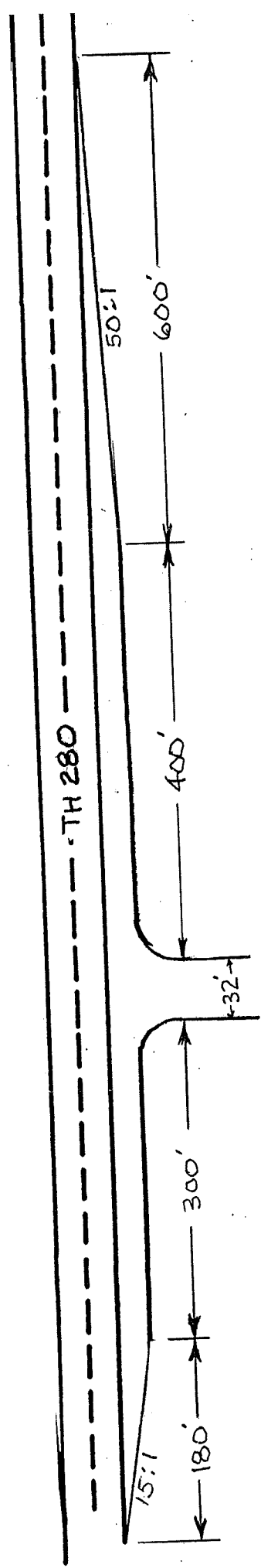
A handwritten signature in black ink, appearing to read "Keith Van Wagner".

Keith Van Wagner
Mn/DOT Metro Division Regulation Office

RT. TURN LANE

ACCELERATION LANE
FOR HISTORIC STONE

NOT
TO
SCALE



Mn/DOT TP-1721 (4-01)

**MINNESOTA DEPARTMENT OF TRANSPORTATION
APPLICATION FOR ACCESS DRIVEWAY PERMIT**


District _____ Permit # _____

C.S. _____ T.H. _____

R.P. _____
(DO NOT COMPLETE THIS SECTION. FOR OFFICE USE ONLY.)

ATTACH A SKETCH OF THE PROPERTY, PRESENT AND PROPOSED DRIVEWAYS, AND RELATION TO TRUNK HIGHWAY. SUCH SKETCH SHALL BE DRAWN TO SCALE WHEN REQUIRED BY THE ENGINEER. PRINT OR TYPE APPLICATION. SIGN IN SPACE PROVIDED. SUBMIT TO LOCAL OFFICE MINNESOTA DEPARTMENT OF TRANSPORTATION.

APPLICANT	TELEPHONE ()	ADDRESS (Street, City, State, Zip)
PROPERTY OWNER	TELEPHONE ()	ADDRESS (Street, City, State, Zip)
LOCATION OF PROPOSED DRIVEWAY (CIRCLE ONE) (SPECIFIC ROAD INTERSECTION OR LANDMARK)		
Highway _____ in _____ City/Township _____ County _____ Miles N - S - E - W of _____		
PURPOSE OF DRIVEWAY <input type="checkbox"/> Temporary <input type="checkbox"/> Field Entrance <input type="checkbox"/> Residential <input type="checkbox"/> Proposed Public Street	REQUESTED DRIVEWAY WIDTH Feet _____	PROPERTY IS IN <input type="checkbox"/> Platted Area <input type="checkbox"/> Unplatted Area
<input type="checkbox"/> Commercial (Specify Type) _____ IS A BUILDING TO BE CONSTRUCTED?	WILL THE BUILDING BE <input type="checkbox"/> Temporary <input type="checkbox"/> Permanent	DISTANCE FROM CENTER OF HIGHWAY TO FRONT OF BUILDING OR FRONT OF PUMP ISLAND IS _____ FEET
<input type="checkbox"/> No <input type="checkbox"/> Yes (Specify Type) _____	NUMBER OF PRESENT DRIVEWAYS TO PROPERTY	EXACT LOCATION OF PROPOSED DRIVEWAY
	EXACT LOCATION OF PRESENT DRIVEWAYS	
LEGAL DESCRIPTION OF PROPERTY	WORK TO START ON OR AFTER (Date) _____	WORK TO BE COMPLETED ON OR BEFORE (Date) _____

I, We, the undersigned, herewith accept the terms and conditions of the permit requirements of the Commissioner of Transportation and agree to fully comply therewith to the satisfaction of the Minnesota Department of Transportation. It is agreed that no work in connection with this application will be started until the application is approved and the permit issued. It is further understood that this permit is issued subject to the approval of local city, village or borough authorities having joint supervision over said street or highway and subject to applicant's compliance with the rules and regulations of the Minnesota Environmental Quality Board and any other affected governmental agencies.

all claims for damages, actions or causes of action arising out of the work to be done herein and the continuing usage, constructing, reconstructing, maintaining and using of said access driveway under this application and permit for construction.

Dated this _____ day of _____, 20 _____

By _____
Name - Print or Type

Furthermore, except for negligent acts of the State, its agents and employees, the applicant or his agents or contractor shall assume all liability for, and save the State, its agents and employees, harmless from, any and

Signature _____

DO NOT WRITE BELOW THIS LINE

**PERMIT NOT VALID UNLESS
BEARING SIGNATURE AND NUMBER**
AUTHORIZATION OF PERMIT
**SEE REVERSE SIDE FOR GENERAL
INFORMATION AND REQUIREMENTS**

It is expressly understood that this permit is conditioned upon replacement or restoration of the trunk highway to its original condition or to a satisfactory condition. In consideration of the applicant's agreement to comply in all respects with the regulations of the Commissioner of Transportation covering such operations, permission is hereby granted for the work to be performed as described in the above application, said work to be performed in accordance with special provisions as hereby stated:

SEE ATTACHED SPECIAL PROVISIONS

Date All Work To Be Completed By _____	Authorized Mn/DOT Signature _____	Date of Authorized Signature _____
DISTRIBUTION Original to Area Maintenance Engineer Applicant Subarea Supervisor Roadway Regulations Supervisor	DEPOSIT REQUIREMENTS <input type="checkbox"/> No Deposit Required <input type="checkbox"/> Deposit Required in the Amount of \$ _____ Date Deposit Received _____ Deposit to be returned upon satisfactory completion of all work.	DEPOSIT TYPE Cashier's Check # _____ Certified Check # _____ Money Order # _____ Bond # _____
DATE WORK COMPLETED _____ (The date when the work is completed must be reported to the local Mn/DOT Roadway Regulations Supervisor.)		



Minnesota Department of Transportation
Metropolitan Division
Waters Edge Building
1500 West County Road B2
Roseville, Minnesota 55113

INSTRUCTIONS FOR COMPLETING APPLICATION FOR ACCESS (DRIVEWAY) PERMIT

Note: An incomplete application will delay processing.

1. Print (in ink only), or type the application. ~~Submit the original application form only.~~
COPIES ARE UNACCEPTABLE AND WILL BE RETURNED TO YOU.
2. Complete each item on the application. If an item does not apply, print "N.A." in the blank.
3. Legal descriptions must be complete before an application can be processed. The legal description of the property may be obtained from your deed to the property or tax statement. Long legal descriptions should be attached to the application on separate sheets of paper.
4. Include plans or drawings with your applications as follows:
 - A. Use 8-1/2" x 11" or 11" x 17" paper.
 - B. For a private, single-family dwelling or field access, include three(3) drawings showing the location of the proposed access in relation to your property lines and proposed buildings. Show all dimensions, and if possible, draw to scale.
 - C. For a commercial, industrial, or multiple dwelling access, include three(3) copies of the site/plot plan, and grading and drainage plan. Show all dimensions, drawn to scale.
5. After the application has been completed, signed and dated, mail the application with the required plans to the above address for the Roseville office.
6. Place a three(3) foot high stake at the center of the proposed location of the access with a white cloth tied to the stake to aid in locating the site. It would be helpful to write the name of the applicant on the stake for ease in identifying the property.

ALLOW AT LEAST ONE(1) MONTH FOR THE PROCESSING OF YOUR APPLICATION

7. The Metro District Permit Section (at 582-1443), will determine the amount and type of deposit to be submitted, payable to the Commissioner of Transportation.
8. After the Access Permit has been approved, the applicant will be notified of the amount of deposit required (cashier's check, money order or surety bond No personal or company checks). Upon submitting the proper deposit the permit will be issued. The Access Permit will contain instructions as to how the access must be constructed. Read and observe these instructions when constructing your access. The owner shall construct the access at his own expense.
9. After construction of the access is completed, you must notify the Permit Section in Roseville (582-1443) for a final inspection. If the construction of access is satisfactory, the deposit will be returned to the applicant.
10. The approved permit application is a legal document and should be retained with other valuable papers.
An Equal Opportunity Employer

GENERAL INFORMATION

To minimize site plan changes, a plat review shall be approved by the Minnesota Department of Transportation in accordance with Chapter 505 of the Minnesota Statutes and Minnesota Rule 8810 prior to the issuance of any access permit. By this means construction and maintenance plans for the portion of the trunk highway under consideration may suggest alternate or improved methods or standards of construction or reconstruction to the property owner and/or lessee.

REQUIREMENTS

1. No work under this application is to be started until application is approved and the permit issued.
 2. Where work on or near the traveled roadway is necessary, proper signs, channelizing devices, warning lights, and barricades must be erected to protect traffic, employees, and pedestrians. All traffic control devices and methods shall conform to the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD), Minnesota Standard Sign Manuals Parts I, II, and III and the appropriate provisions of Standard Specification 1710.
 3. No foreign material such as dirt, gravel, or bituminous material shall be deposited or left on the road during the construction of driveway or installation of drainage facilities.
 4. Roadside must be cleaned up after work is completed.
 5. After driveway construction is completed the permittee shall notify the Area Maintenance Engineer or his authorized representative that the work has been completed and is ready for final inspection and approval by the Minnesota Department of Transportation.
 6. No changes or alterations in entrances may be made at any time without written permission from the Minnesota Department of Transportation.
 7. Driveway side slopes shall be constructed 6:1 (6' horizontal to 1' vertical) and shall be hand finished and seeded.
 8. Driveways shall be so constructed as to slope down and away from the shoulder line of the trunk highway for a minimum distance of at least 15 feet with a fall of at least 6 inches.
-

Permission is hereby granted for the construction of the driveway as described in the above application, said driveway to be constructed in accordance with MINNESOTA RULES 8810.41 - 8810.56 and subject to the above requirements and the special provisions.

Certified Check or Bond may be required to insure proper restoration of highway surfaces and to cover payment for any damage to highways or State property. Additionally, any expense incurred by the Minnesota Department of Transportation above the posted deposit will be assessed against the applicant. In the event that the construction has not been started by the "WORK TO BE COMPLETED ON OR BEFORE" date, this permit becomes null and void and deposit refunded.



Minnesota Department of Transportation

Metropolitan Division
Waters Edge
1500 West County Road B2
Roseville, MN 55113

June 20, 2001

Frank Langer
13720 North 90th Street
Stillwater, Minnesota 55082

Re: Permit M-A-01-0348 C.S. 6241 T.H. 280

For the use of the existing access on the west side of T.H. 280, approximately 650 feet south of Roselawn Avenue West, in the City of Lauderdale.

Dear Mr. Langer:

Mn/DOT has reviewed your permit application dated April 26, 2001.

The permit will not be issued because of the pending reconstruction of Trunk Highway 280 at this location. As a result of the construction, this entrance will be removed and access control will be established.

In the meantime, I am authorizing you to use the entrance to access the property to use it for storage of landscaping material. As we discussed on the phone this will be on a trial basis. If Mn/DOT determines that your use of the entrance causes safety problems or adversely affects the traffic on Trunk Highway 280, you will be required to stop using it until the issues can be resolved. This may mean that a right turn lane and an acceleration lane will need to be constructed before you can resume using the entrance. The construction would be entirely your responsibility.

The applicant or its contractor shall notify, Mr. Keith Van Wagner, MN/DOT Roadway Regulation Supervisor at 651-582-1443, and inform him when the access will be used for hauling multiple loads into or out of the property.

This permit is subject to the further recommendations of the City of Lauderdale.

When trucks are exiting the site, the drivers shall take make use of the breaks in traffic caused by the signal at Roselawn Avenue.

Page 2

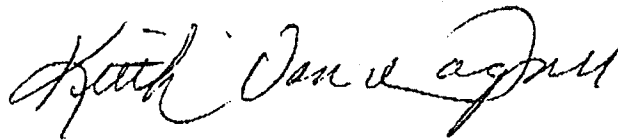
Permit M-A-01-0348 C.S. 6241 T.H. 280

Due to the Twin City rush hour restrictions, use of the access for hauling material into or out of the site, will not be allowed from 6:00 AM to 9:00 AM, or from 3:00 PM to 6:00 PM. unless authorized by the MN/DOT Permit Office at 651-582-1443.

No material shall be deposited on the traveled roadway. The applicant shall take care not to track dirt or other material onto the roadway.

Call me at 651-582-1443 if you have any questions and/or comments regarding the use of this entrance as provided above.

Sincerely,



Keith Van Wagner
Mn/DOT Metro Division Regulation Office

cc: Rick Getschow - Lauderdale City Administrator / Fax # 651-631-2066
James Kirchner - Mn/DOT Metro Right of Way
Nancy Daubenberger, P.E. - Mn/DOT Project Manager
Wayne Lemaniak - Mn/DOT Metro Traffic

Memo

To: Honorable Mayor & City Council
From: Shannon Goyette, Deputy Clerk
Re: Bids for 2002 Recycling Contract

The City received two bids for the 2002 recycling contract before the Monday, October 15th deadline. Requests for proposal were sent to five separate companies, asking for bids on both a two-sort stream and multi-sort stream. Multi-sort is the method currently used by the City, where residents separate all of the various types of recyclables into individual bags. Two-sort involves only two separate streams of recyclables - all paper-based products (office paper, magazines, boxes, etc.) in one stream, and everything else in the other. This is also known as commingling. While commingling still is not as efficient as the multi-stream method in terms of getting recyclables to market, there has been some increase in efficiency over the last few years.

BFI submitted a bid for \$2.05 per household, per month, based on a two-sort stream. This is equivalent to \$28,290 per year. They did not submit a bid for a multi-sort stream.

	Cost	Cust. Service	Met Bid Requirements	
BFI 2-stream	\$2.05/\$28,290	Above Average	Yes	
Waste Mgmt. 2-stream	\$2.42/\$33,396	Acceptable	Yes	
Waste Mgmt. Multi-stream	\$2.73/\$37,674	Acceptable	Yes	

Waste Management submitted bids for both two-sort and multi-sort streams. Their bid was \$2.42 per household, per month for a two-sort stream, and \$2.73 per household, per month for a multi-sort stream. These translate to yearly numbers of \$33,396 and \$37,674, respectively.

For reference, our current contract with Waste Management is \$1.56 per household, per month, for a multi-sort stream.

Based on research done for the current contract, both companies have good records of quality service. However, there have been a few complaints regarding Waste Management over the last two summers, regarding non-pickup of recyclables in certain construction areas. There also was one instance in which the City collected liquidated damages due to commingling of recyclables. Most of these issues arose after Waste Management purchased Supercycle.

REQUESTED ACTION: Authorize staff to begin negotiating a contract with one of the two recycling contractors who submitted a bid.

Attached:
BFI Proposal
Waste Management Proposal



October 15, 2001

City of Lauderdale
Shannon Goyette, Deputy Clerk
1891 Walnut Street
Lauderdale, MN 55113

Dear Ms. Goyette:

BFI Waste Systems of North America, Inc. (BFI), would like to thank you for allowing us the opportunity to submit a proposal regarding the City of Lauderdale recycling contract. BFI has a long history of supporting recycling and is an established recycling company in the Metropolitan Area.

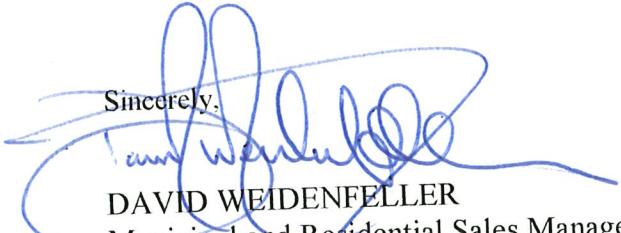
BFI takes pride in the recycling collection segment of our business and is considered a leader in the industry. In fact, our Minneapolis Recycling Facility recently was awarded a Quality Award from Weyerhaeuser Company. Each year Weyerhaeuser Company, one of the world's largest integrated forest products companies, selects various suppliers of recycled "Old News Paper" for their prestigious Quality Award. BFI received a Quality Award and is distinguished as a "Grade A" supplier of recycled newspaper to Weyerhaeuser.

BFI is also very concerned in terms of customer service and excellent service. In an effort to determine what kind of a job we are doing, we contract with an independent firm to conduct random customer satisfaction surveys. Those findings are then shared with the district and any areas of improvement are immediately addressed at monthly safety meetings. Be assured that at BFI, customer satisfaction is more than just picking up their recyclables.

We hope that the options BFI will add to your current recycling program can further improve on an already successful program in the City of Lauderdale. We look forward to assisting you in any way to see that goals are met.

Thank you for allowing us the opportunity to submit a proposal for your recycling contract. If you have any questions, please feel free to contact me directly at 612-946-5330.

Sincerely,



DAVID WEIDENFELLER
Municipal and Residential Sales Manager

Proposal to the
City of Lauderdale

for

Residential Recycling Collection

by

BFI Waste Systems of North America, Inc.

October 15, 2001

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1. Introduction
2. Description of Residential Recycling Services
3. Method of Collection
4. Customer Service Standards for Residents
5. BFI Personnel and Equipment
6. Prior Experience/Relevant Experience
7. MOBIUS Environmental Education Program
8. True Blue Community Crime Watch Program
9. Bid Proposal

INTRODUCTION

Company Overview:

BFI Waste Systems of North America, Inc. (BFI) is a subsidiary of Allied Waste, Incorporated making it one of the largest publicly held companies in the waste services industry. The company maintains its corporate headquarters at Scottsdale, Arizona. Today, we are proud to serve over 33 million families in over 700 communities. BFI's primary business is the collection and disposal of solid waste for residential, municipal, commercial and industrial customers.

Early History:

BFI evolved from a small residential collection firm, American Refuse Systems, Inc. that was founded in 1967 with a single truck providing garbage collection service to a Houston subdivision. In 1969, American Refuse Systems, Inc. acquired a controlling interest in Browning-Ferris Machinery Company a distributor of heavy construction equipment. Soon afterwards, the name was changed to Browning-Ferris Industries, Inc. That company became the base for a nationwide waste services firm.

In 1969, BFI launched an expansive program by making its first acquisition of a waste collection firm. Rapid expansion occurred throughout the 1970's and 1980's. In 1999, BFI merged with Allied Waste, Incorporated making it one of the largest waste and recycling haulers in North America with an elaborate network of hauling companies, landfills, recycleries, and other facilities.

In Minnesota, BFI provides solid waste and/or recycling services to over 160,000 households and is one of the largest garbage and recycling collectors in Minnesota. Our programs are known and recognized for quality service at a reasonable price.

Commitment to Quality:

BFI has been moving from an early strategy of expansion through acquisitions toward greater emphasis on internal company growth. BFI has modernized the disposal sites and facilities it acquired in past years, and designs all new disposal sites to include the most modern design features and technology in the waste services industry.

The expertise and resources of BFI have been committed to the further expansion of comprehensive recycling programs and resource recovery projects. In the end, these efforts will help reduce the amount of solid waste produced while in turn preserving limited landfill space.

Local Management:

The BFI District that will be directly servicing this account is located in Inver Grove Heights, Minnesota. This location has about 100 routes on the streets every day and employs around 200 people. Listed below are brief descriptions and backgrounds of the management team at the district that would handle this contract.

Craig Seim – General Manager

Craig was promoted as General Manager of our St. Paul Hauling Division earlier this year. Prior to that, Craig has held the position of the Minnesota District Safety and Human Resources Manager from 1999-2001. From 1993 to 1999, Craig was the

Environmental Safety and Health Manager at the St. Paul Hauling Company and the two Recycleries. Finally, Craig started at BFI as a Recycling Route Supervisor and Operations Manager.

Rick Sievers – Operations Systems Manager

Rick was promoted as Operations System Manager of our St. Paul Hauling Division earlier this year. Prior to that, Rick had been both a Residential Systems and Commercial Operations Manager in both the St. Paul and Eden Prairie Hauling Divisions since June 1997. Originally Rick was hired as a route driver and successfully performed that job for ten years.

Craig Lenz – Residential Systems Manager

Craig started his career at BFI in 1993 as a Recycling Route Driver. In 1996, Craig was promoted to a Route Supervisor at the St. Paul Hauling Division. Since 1999, Craig has been the Residential Manager for the entire Hauling Division.

Brian Cote – Residential Route Supervisor

Brian started working at BFI in 1995 as a regular route driver. In 1999, Brian was promoted to his current position of Residential Route Supervisor.

David Weidenfeller – Municipal and Residential Sales Manager

David has been with BFI since 1997. David is in charge of numerous contract cities and acts as the liaison between BFI and key city staff. In addition, David oversees all residential marketing initiatives in the Minneapolis market area.

DESCRIPTION OF CURBSIDE RECYCLING SERVICES

Within the City of Lauderdale, there are approximately 784 Residential Dwelling Units (RDU) that are defined as single family units through four-plex apartment buildings. These will be serviced as residential units with a bi-weekly collection schedule.

There are also 366 additional Multi-Unit Dwellings (MDU) as units in 5-12 unit buildings. These units will be serviced as multi-units. The 366 MDU's will be serviced weekly.

Recycling Containers:

RDU Curbside containers will be supplied by the City for use by residents.

MDU containers will be provided by BFI and will be 90 gallons in total size. The cost for these containers will be included in the bid price. BFI will retain ownership of the carts upon completion of the agreement.

Acceptable Material for Curbside Recycling (RDU) - Two Sort:

1. Glass Food and Beverage Containers, Metal Food and Beverage Containers, and Plastic Bottles with a Neck.
2. Mixed Mail, Newspaper, Magazines, Telephone Books, Boxboard (dry food boxes only) and Corrugated Cardboard (flattened and bundled separately to be no more than 3 x 3 feet)

Acceptable Material for Multi-Unit Residential Recycling (MDU) - Two Sort:

1. Glass Food and Beverage Containers, Metal Food and Beverage Containers and Plastic Bottles
2. Mixed Mail, Magazines, Telephone Books, Corrugated Cardboard, Boxboard and Newspaper

METHOD OF COLLECTION

Collection:

The resident will place RDU containers at the curb by 7:00 a.m. on the designated collection day.

MDU containers shall be located inside/adjacent to waste dumpster enclosures at all certified multi-unit collection sites. All MDU collection containers will be clearly marked with the materials accepted and preparation requirements. The individual building owner or manager may designate alternate container locations, not inside the building.

BFI Recyclery:

All materials in the basic recycling program will be processed by BFI at our recycling facility. This facility is located in Minneapolis, 725 - 44th Avenue North. (A tour of the facility can be arranged if so desired by the City.)

The recycling commodities are further sorted at the facility. This attention to the purity of our material has enabled BFI to keep its purity level around 99.8% at our facility. The City of Lauderdale residents can be assured that what is picked up at the curb WILL be returned to end commerce. That is what makes a truly successful program!

BFI personnel will track all the necessary information about the weight that is collected each day. Each truck will be individually weighed when they enter the facility.

Marketing of Recyclable Materials:

BFI is positioned to guarantee superior quality service in regards to receiving, processing and marketing the recyclable materials collected from the City of Lauderdale residents.

BFI has existing market commitments for the recyclable materials that are being proposed in the City of Lauderdale recycling program. Through our experience, commitment, and capabilities we have been able to bridge together partnerships with firms which are leaders in the marketing and the preparation of recyclable materials.

All materials in the basic recycling program will be processed by BFI at our recycling facility. All the necessary information concerning the weight by day of each commodity will be tracked by BFI personnel and available to the City of Lauderdale for review.

Collection Hours:

Collection of recyclables shall begin no earlier than 7:00 a.m. and will be completed by 6:00 p.m. of the scheduled collection day.

Procedure for Improperly Prepared Recyclables:

In order to have a successful recycling program, you must provide residents with continuous information. If a route driver deems that a resident has improperly prepared their recyclables, the driver will leave a "Reminder" tag describing the correct list of items accepted and how they should be prepared. This is a friendly learning tool for the resident. If the driver picks up inappropriate material, the resident will be unaware of the correct program.

Cleanup Responsibilities:

BFI always believes in being a good partner with our customers. This includes making sure our job is done correctly and neatly. Our drivers are responsible to clean up any material spilled or blown in the process of the collection or hauling of recyclables.

Holidays:

BFI will provide a holiday schedule to the City once a year. Following any holiday, recycling pick up will be delayed on day. BFI will work diligently with the City to help inform the residents of the City of Lauderdale of the holiday schedule. The following is the observed holidays BFI shall observe: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

Severe Weather:

In the event of severe weather, BFI will consult with the City as to our ability to continue safe and timely pickup of recyclables. If the collection day must be postponed, BFI will work closely with the City to create a new schedule for that week. Postponement will be at the discretion of the City.

Non-completion of Collection, Extension of Collection Hours:

If for any reason, BFI is unable to complete a service route by 6:00 p.m. of the scheduled collection day, we will notify the City and request an extension of hours. BFI will inform the City of Lauderdale Recycling Coordinator by 4:30 p.m. as to the service area in question, the estimated time of completion, and the reason for the delay.

CUSTOMER SERVICE STANDARDS for RESIDENTS:

Service Standards for Residents:

Whenever a CDU has not received scheduled service, BFI will service such locations before 6:00 p.m. of the same day when notified before noon. If BFI is notified after noon, the locations will receive service no later than 12:00 p.m. of the following day.

Description of Customer Service at BFI:

At the heart of any BFI operation is the customer service department. If for some reason a City resident contacts our office, the following is an example of the current system we are using.

- All calls coming into the BFI Hauling facility are answered by a live person and then channeled to the appropriate party.

- For any calls received, our customer service department will be staffed and available for calls from 7:30 a.m. to 5:00 p.m. In addition, a supervisor is always available during these hours. (For any customer calls outside the hours of 7:30 a.m. to 5:00 p.m., messages can be left on an answering machine. A 24-hour number is also available in case of an emergency.)
- Once received, the call is forwarded from customer service to our dispatcher office electronically, where it will be immediately radioed out to the appropriate driver.
- This same call is left "open" in our internal system until the driver submits his or her paperwork at the end of the day indicating the request was looked after and the specific time the task was completed.
- This information is logged into our computer system as "done". A driver's day is *not complete* until all of his or her pick-ups and customer calls are resolved.

(In addition to Customer Service Representatives, Recycling Coordinators from each of the Cities will receive a list of all route supervisors and their corresponding cell telephone numbers. This allows for a direct line of communication.)

We are committed to servicing our customers with the excellent service they expect. We have the ability and will provide the City with a list of customer complaints from residents at any time upon request. We will use this list to make internal improvements and can, if requested, provide the City with an annual accounting of all complaints and customer comments.

BFI agrees to pick up all missed collection on the same day of notice, provided notice is received by BFI before 11:00 a.m. on a business day. Any notices after 11:00 a.m. BFI will then pick up the missed collection before 6:00 p.m. on the following business day.

Newsletter. BFI can write, edit, print and deliver to all residents a yearly newsletter. Typically, the newsletter contains information regarding recycling and garbage collection. Holiday schedules and any other information can be included. Copies of newsletters used in other contract cities are available for viewing if desired.

BFI PERSONNEL AND EQUIPMENT

BFI ensures the City that we meet or exceed all existing laws and ordinances set by the State of Minnesota and local governing bodies.

Vehicle Licensing Requirements:

All collection vehicles used in the collection and transportation of recyclables will be properly licensed.

Collection Vehicle Equipment Description:

BFI will use recycling vehicles with 3-sort compartment bodies for the separation of recyclables. These compartmentalized bodies serve as the basis for the success of Lauderdale's commingling recycling program. The quality of the recyclables is what makes our relationship with the processors strong. These relationships help us keep long term end markets and it helps us receive the highest return for our material.

Safety is a very important part of BFI's recycling program. Therefore, all of our trucks are equipped with the following equipment:

- a. Warning flashers
- b. First aid kit
- c. An approved Dry Chemical fire extinguisher
- d. Warning alarms to indicate reverse movement
- e. Signs on the vehicles stating "This Vehicle Makes Frequent Stops"
- f. A broom and shovel for cleaning up spills

All vehicles are washed and painted on a regular basis to ensure a neat appearance as they drive through The City of Lauderdale neighborhoods. Also, all trucks have BFI's name and telephone number clearly displayed on the side.

BFI Personnel:

All of BFI's drivers and employees go through a vigorous screening and training program before they are allowed to begin work for BFI. All employees are drug tested and are properly licensed to perform their duties.

Drivers are trained to conduct themselves in a safe and professional manner. They are always to be courteous to the customer and take care of the customer's property. BFI takes pride in hiring only the best trained drivers and employees in the industry.

PRIOR EXPERIENCE/RELEVANT EXPERIENCE

As a pioneer in America's efforts to recycle reusable materials, BFI has developed the successful RecycleNOW program that includes residential curbside collection, multi-family recycling, and commercial recycling collection. BFI's recycling program has two purposes – return valuable secondary materials as raw material for industry, and reduce the amount of waste that is sent to the landfills.

BFI has been directly involved in the recover of post-consumer recyclable materials in various capacities since 1971. The company has hand-on experience in designing and implementing successful neighborhood oriented recycling activities through its multi-material curbside programs.

BFI tailors each program to the local conditions and factors that can affect recycling efforts. BFI also brings added strength of corporate and regional support, financial strength, legislative information and professionally prepared promotional support materials.

BFI currently services a total of 26 cities and counties in Minnesota with solid waste and/or curbside recycling programs. **In many cases, BFI was not the low bidder, but BFI was chosen because we were the most qualified to provide the quality service, promotion and education campaigns needed to make a program successful.**

\

Local BFI Municipal Partners:

These local cities are some examples of BFI's Municipal Programs that give the necessary experience that will result in a quality-recycling program. Programs include a kick-off celebration, press coverage, community education, and professionally printed promotional pieces.

The City of Tonka Bay
4901 Manitou Road
Tonka Bay, MN 55331
Phone: 952-474-7994
Contact: Robert Rife

The City of Elk River
13065 Orono Parkway
Elk River, MN 55330
Phone: 763-441-7420
Contact: Steve Rollf

The City of Minnetrista
7701 County Road 110 W
Minnetrista, MN 55364
Phone: 952-446-1660
Contact: Tim Cruckshank

The City of Columbia Heights
590 North Ave.
Columbia Heights, MN 55421
Phone: 763-782-2800
Contact: Jean Kuen

The City of Bayport
294 N. 3rd Street
Bayport, MN 55003
Phone: 651-439-2530
Contact: Ken Hartung

The City of North St. Paul
2526 E. 7th Ave.
N. St. Paul, MN 55109
Phone: 651-770-4450
Contact: Wally Wysopal

The City of Blaine
9150 Central Ave. 9401
Blaine, MN 55434
Phone: 763-784-6700
Contact: Roark Haver

The City of Maple Grove
Fernbrook Lane
Maple Grove, MN 55311
Phone: 763-494-6000
Contact: Frank Kampel

COMMUNITY EDUCATION

MOBIUS™ Environmental Education Program:

To help the City comply with the Minnesota Comprehensive Management Act, BFI offers the MOBIUS™ Program to meet the educational requirements set forth in the Act. At BFI, we believe education is the key to encouraging new attitudes about the environment and the benefit of responsible solid waste management. We are also keenly aware that the sooner citizens recognize the need for environmental responsibility, the sooner progress will be made.

With that in mind, BFI designed **The MOBIUS™ Curriculum** for children in grades four through six, ranging in age from nine to eleven. Through the Curriculum, children will learn and understand the impact of solid waste on our environment and how they can be part of the solution.

The MOBIUS™ program is named for Augustus MOBIUS (1790-1868), a German mathematician who invented a continuous strip with a single twist. The MOBIUS strip has become the international symbol for the environmental cycle – the recycling industry's familiar triangular arrows. The MOBIUS™ cartoon character was originally created by a fourth grade student as the result of a contest for students sponsored by BFI in five U.S. and Canadian cities. MOBIUS™ is a life-sized recycling character that serves as a recycling identity for children. This costumed character is available for recycling presentations and assemblies.

BFI is in the process of having the MOBIUS™ Curriculum approved by the Minnesota Department of Education as fulfilling State Quality Core Curriculum (QCC) standards. In this way, the MOBIUS™ program is teacher friendly because consultants have determined how the Curriculum fits their lesson plans. For this reason, BFI can easily say that we have the most comprehensive education program in the industry.

TRUE BLUE LOOKING OUT FOR YOU CRIME WATCH PROGRAM

As a part of the Community, BFI has a program that helps keep neighborhoods safe. The program is called, True Blue Looking Out for You. Because our jobs take us into neighborhoods every day, BFI is the perfect partner for this kind of program. Many of our employees work in neighborhoods at times when residential or commercial crimes are at their peak.

With this program, BFI will have drivers that are servicing the City of Lauderdale area participate in a training session with local crime prevention officers. BFI's drivers will provide an extra set of eyes and ears and operate as another form of crime prevention. Each truck has a two-way radio that enables our drivers to report a potential crime almost immediately.

BFI offers to join forces with local neighborhood municipal leaders, law enforcement and emergency personnel to make this program a success.

BID PROPOSAL

The City of Lauderdale

Company Name: BFI Waste Systems of North America, Inc. a subsidiary of Allied Waste Incorporated.
Contact Person: David Weidenfeller
Title: Municipal and Residential Sales Manager
Address: 9813 Flying Cloud Drive
Eden Prairie, MN 55347
References: See prepared bid response.

Cost per household per month \$2.05 X 1,150 = \$2,357.50

Dated this 12 day of OCTOBER, 2001.

By: 

Title:

Municipal + Residential Sales mgr.

*The length of this contract shall be from January 1, 2002 to December 31, 2002.

*BFI and the City of Lauderdale agree to begin a period of renegotiation of this contract not less than one year before the end of the contract term. Notwithstanding, the foregoing, BFI may apply for two 1-year extensions by making application to do so no later than six (6) months prior to the expiration of this contract or its renewal term on forms provided by the City. The City shall conduct an evaluation of BFI's service and operation. The City shall complete this evaluation within three (3) months after receipt of the application and determination of the City of its completeness. If the evaluation reveals that BFI has shown substantial performance of the contract or a renewal term, the contract shall be extended a minimum of two 1-year renewal terms beyond the contract term.

**City of Lauderdale
Recycling Request For Proposal (RFP) Form**

RFP for recycling services for a one-year period: January 1, 2002 through December 31, 2002, with two one-year options for renewal.

Number of households: 1,150

Company Name: BFI Waste Systems of North America, Inc.

Contact Person: David Weidenfeller

Title: Municipal + Residential Manager **Phone:** 952-946-5330

Address: 9813 Flying Cloud Drive
Eden Prairie, MN 55347

References: SEE ATTACHED RFP RESPONSE

(Optional)

Option A: Two-stream

Cost per household: \$ 2⁰⁵ per month X 1,150 = \$ 2,357⁵⁰ per month

Option B: Multi-stream

Cost per household: \$ NO BID X 1,150 = \$ NO BID

Signature

Bids are due by: 4:30 p.m. Monday, October 15, 2001

Send to: City of Lauderdale
Shannon Goyette, Deputy Clerk
1891 Walnut Street
Lauderdale, MN 55113

Phone: (651) 631-0300

FAX: (651) 631-2066

October 12, 2001

Mr. Rick Getschow
City Administrator
City of Lauderdale, Minnesota
1891 Walnut Street
Lauderdale, Minnesota 55113 Ramsey

Dear Mr. Getschow:

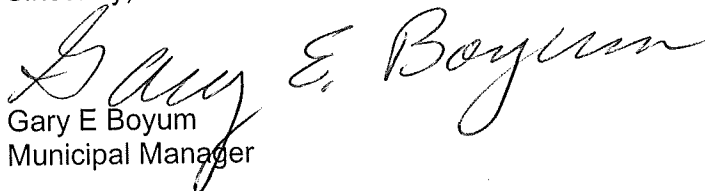
During the past months, City of Lauderdale, Minnesota has benefited from some of the services Waste Management of Minnesota Inc. provides to handle your waste needs. We appreciate the opportunity we have had to do business with you, and look forward to continuing our partnership.

The increasing cost of fuel and the cost source separated collection of recycling made it impossible for us to continue at the \$1.56 per month.

We are pleased to submit the following for your consideration and hope for a favorable outcome.

If you have any questions on our proposal contact me at 952-736-2407.

Sincerely,


Gary E Boyum
Municipal Manager

A SOLUTION FOR LAUDERDALE

RESIDENTIAL RECYCLE SERVICES FOR LAUDERDALE:

When it comes to handling residential recycling, you can count on Waste Management of Minnesota Inc. The service outlined in this proposal is designed to give you the most out of your recycling program.

Generally, the following recyclables are accepted: newspaper, cardboard, office paper, tin, aluminum cans, glass bottles, and plastic bottles (#1 and #2 grade). Your recyclables are collected, then processed for shipment to recycling markets where they are made into new products. Waste Management is committed to ensuring the success of your recycling program.

Residential Recycling Pricing Summary

Residence Type	Service Type	Container Type	Frequency of Service	Charge
1150 Homes	2 sort curbside	18 gallon	every other week	\$2.42/mo.
1150 Homes	Source separated curbside	18 gallon bin	every other week	\$2.73/mo.

WHY PARTNER WITH WASTE MANAGEMENT?

VALUE-ADDED SERVICES

In addition to the variety of environmental services that Waste Management offers you, we also provide some excellent benefits that will bring additional value to your overall service.

State-of-the-art Facilities. Waste Management maintains a nationwide network of facilities, which are built and maintained to high regulatory and construction standards.

Technology Leader. As North America's leading solid and industrial waste services provider, Waste Management is dedicated to producing new solutions to efficiently manage our country's growing waste disposal needs. Waste Management is committed to continuous innovations in waste handling practices to ensure that Lauderdale wastes are handled safely, efficiently, and cost-effectively.

Special Events. Waste Management can call upon the country's largest inventory of solid waste and recycling containers, equipment, and portable restrooms, to respond to your every need. From neighborhood festivals to county fairs to some of the world's most prestigious events, Waste Management has won a reputation as the leading provider of cost-effective special event services.

Service Flexibility. We know that as your business changes, your waste removal needs may change, too. That is why we believe in providing flexible service options, including the ability to schedule extra pickups if needed. We want our service to match your needs.

KEY DIFFERENTIATES

We know that you have a clear choice when it comes to environmental service and waste removal companies. So, why buy the products and services you need from Waste Management? The answer is simple: by working with the best provider, you obtain the best results. And there are certain essential factors that make us unique in the industry and that translate into a powerful partnership for Lauderdale.

Recycling Education. As the nation's largest provider of recycling services, no one is better prepared to teach Lauderdale about recycling. Our professional education programs don't just teach you how to recycle. They are designed to show

@Information in this proposal is confidential and property of Waste Management of Minnesota Inc..

you how recycling preserves natural resources and energy and reduces overall waste volume.

Timely Pickups. The last thing you need to concern yourself with is the removal of your trash and recyclables. We know our customers depend on us for timely pickups-- that's why more customers choose Waste Management. Our advanced routing systems help us maintain accurate and efficient pick-up schedules, and our trucks are radio-dispatched to respond quickly to your needs. If you ever need an extra pickup or special service, call our Customer Service Center and we'll dispatch a truck to your location to handle your request promptly.

References:

The City of Roseville-----Chris Butterfield ---651-490-2202

The City of Circle Pines -----Peggy Link---763-784-5898

The City of Shoreview -----Gene Kruckenberg 651-490-4650

The City of Golden Valley-----Al Lundstrom -612-593-8046

The City of Brooklyn Park ----Marilynn Corcoran -763-493-8006

City of Lauderdale
Recycling Request For Proposal (RFP) Form

RFP for recycling services for a one-year period: January 1, 2002 through December 31, 2002, with two one-year options for renewal.

Number of households: 1,150

Company Name: WASTE MANAGEMENT OF MN.
Contact Person: GARY BOYUM
Title: MUNICIPAL MGR. Phone: 952-736-2407
Address: 10050 NAPLES STREET N.E.
BLAINE, MN 55449
References: _____
(Optional) SEE ATTACHMENTS

Option A: Two-stream

Cost per household: \$ 2.42 X 1,150 = \$ 2783/month

Option B: Multi-stream

Cost per household: \$ 2.73 X 1,150 = \$ 3139.50/month

Gary E. Boyum
Signature


Bids are due by: 4:30 p.m. Monday, October 15, 2001

Send to: City of Lauderdale
Shannon Goyette, Deputy Clerk
1891 Walnut Street
Lauderdale, MN 55113

Phone: (651) 631-0300
FAX: (651) 631-2066

MEMOS BY JAMES

DATE: OCTOBER 23, 2001
TO: HONORABLE MAYOR AND COUNCIL
FROM: JAMES BOWNIK, ADMINISTRATIVE ANALYST
RE: APPLICATION FOR MEMBERSHIP TO THE PARK & COMMUNITY INVOLVEMENT COMMITTEE



BACKGROUND

The following resident has submitted an application to become a member of the Lauderdale Park & Community Involvement Committee:

Kim Ferris, 1719 Eustis Street.

Ms. Ferris was in attendance at the Park & Community Involvement Committee meeting on Monday, October 15, 2001.

According to City Code Section 2-3-3: B, "members are appointed for a term of two (2) years and may be re-appointed by the City Council with submission of application".

I have included the membership application for your review.

COUNCIL ACTION REQUESTED

Appoint Kim Ferris, 1719 Eustis Street, to the Park/Community Involvement Committee for a two-year term expiring December 31, 2002.

CITY OF LAUDERDALE
APPLICATION FOR COMMITTEE/COMMISSION MEMBERSHIP

COMMITTEE/COMMISSION APPLYING FOR: Park & Community Involvement Committee

NAME: Kim Ferris

ADDRESS: 1719 East St. Lauderdale FL 33113
STREET CITY STATE ZIP

PHONE: 1-813-644-6464
HOME

612-701-7836
WORK

DESCRIBE EXPERIENCE AND/OR TALENTS THAT YOU WOULD BRING TO THIS COMMITTEE/COMMISSION: _____

I've planned events and worked with volunteers
for the last 10 years. I've served on numerous
committees involving strategic planning and goals development

WHAT ARE YOUR REASONS FOR APPLYING AND WHAT GOALS DO YOU HOPE TO ACCOMPLISH AS A MEMBER OF THIS COMMITTEE/COMMISSION? _____

To offer any expertise on event planning. Mainly
to be involved w/ the community and get
to know policies and community history - and
future plans.

IF YOU COULD ACCOMPLISH JUST ONE THING FOR THE CITY OF LAUDERDALE WHILE SERVING AS A COMMITTEE/COMMISSION MEMBER WHAT WOULD IT BE?

more recognition for the community and it's
own identity. Plus community involvement from
it's citizens.
(residents)

APPLICANT SIGNATURE: Kim J. Ferris

FOR OFFICE USE ONLY:

APPOINTED: _____ TERM EXPIRES: _____
(Date)

MAYOR SIGNATURE: _____

MEMOS BY JAMES

DATE: October 23, 2001
TO: Honorable Mayor and Council
FROM: James Bownik, Administrative Analyst
RE: 3rd Quarter 2001 Financial and Investment Report

BACKGROUND

There have been no unusual expenditures or revenues during this year. This quarterly report reflects an accurate financial picture of the City's expenditures and revenues. No changes to the accounting procedures are foreseen at this time.

Combined Funds 101 – 601

	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
Revenues	\$1,900,569	\$1,648,239	115%	\$1,036,777	\$1,527,506	68%
Expenditures	\$2,120,723	\$1,425,206	149%	\$1,950,085	\$1,571,194	124%

The above table gives an overall picture of the City's finances compared to last year. Revenues are about where we expected them to be at this point. Most of the expenditures are due to the street and utility improvements in 2000 and 2001.

General Fund 101 Revenues

	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
Property Tax	226,301	440,078	51%	235,440	439,032	54%
Licenses & Permits	13,129	7,135	184%	40,596	8,480	479%
Intergovernmental	113,434	211,013	54%	117,719	223,601	53%
Public Safety	29,673	29,468	101%	29,289	32,468	90%
Charges for Services	3,285	1,750	188%	21,441	250	8576%
Interest	24,855	20,000	124%	26,277	12,000	219%
Miscellaneous	3,080			3,713		
Transfers						
Total	\$413,757	\$709,444	58%	\$474,475	\$715,831	66%

Building permits (\$22,523), plumbing permits (\$1,154), hvac permits (599) and plan review fees (\$13,665) have combined to more than quadruple the expected revenue for licenses and permits. This can be attributed to construction by the Children's Home Society. Court fines (\$27,390) account for most of the public safety revenue. A \$15,030 bond fee from Children's Home Society, legal and engineering fees (\$5,000) account for most of the Charges for Services revenue. Miscellaneous revenue includes a \$1150 donation from the Lion's Club for two picnic tables.

General Fund 101 Expenditures

	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
General Government	105,394	161,506	65%	116,485	169,724	69%
Public Safety	191,040	263,078	73%	188,199	268,734	70%
Public Works	60,098	100,108	60%	59,376	101,733	58%
Park & Recreation	30,689	50,447	61%	37,412	48,696	77%
Contingency		10,000			10,000	
Transfers		120,000			110,000	
Total	\$387,221	\$705,139	55%	\$401,472	\$708,887	57%

2001 general fund expenditures are about even with 2000. 44% of this year's general fund expenditures can be attributed to police services (\$160,287), the fire contract (\$9,102), and fire calls (\$7,898). Other expenditures include snow & ice removal (\$7,328), prosecution fees (\$7,650), delivery of the Roseville Review (\$5,116), and false fire calls (\$2,334).

Special Revenue Funds 201 - 204

<i>Revenues</i>	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
201 Community Events	6,458	11,525	56%	2,047	4,225	48%
202 Cable T.V.	10,882	11,550	94%	12,888	10,050	128%
203 Recycling	17,580	28,280	62%	18,423	28,282	65%
Total	\$34,920	\$51,355	68%	\$33,358	\$42,557	78%

<i>Expenditures</i>	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
201 Community Events	26,087	18,150	144%	3,653	3,450	106%
202 Cable T.V.	10,434	11,825	88%	6,522	15,589	42%
203 Recycling	20,271	28,409	71%	20,099	30,555	66%
Total	\$56,792	\$58,384	97%	\$30,274	\$49,594	61%

201 Community Events: The revenues include sales of history books and videos (\$366), Snow*Commotion (\$114), Day in the Park (\$1,388), and investment interest (\$129). The expenditures include the annual sales tax payment (\$318), Day in the Park (\$2,633), and Snow*Commotion (\$296).

202 Cable TV: The revenue includes franchise fees (\$11,906), and investment interest (\$982). Expenses are mostly from an annual contribution to the North Suburban Cable Commission (\$3,310) and a new camera controller for the Council Chambers (\$830).

203 Recycling: Revenues include a Ramsey County SCORE Grant (\$5,480), investment interest (\$985), profit sharing via the City's recycling contract with Waste Management/Super Cycle (\$519), and recycling assessments via property taxes (\$11,315). Super Cycle has been paid \$15,789 so far this year.

Debt Service Fund (TIF) 301

	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
Revenues	\$108,071	\$225,000	48%	\$95,437	\$212,500	45%
Expenditures	\$141,530	\$392,030	36%	\$140,565	\$211,065	67%

The City made an annual TIF Bond payment - \$115,000 (principal) & \$25,565 in interest.

'00 Debt Service Fund 302

	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
Revenues	\$924,578			\$29,279	\$70,000	42%
Expenditures				\$55,597	\$55,697	100%

The revenue is from investment interest. Expenditures are from bond interest payments of \$29,937 and \$25,600 for the 2000 and 2001 street and utility improvements.

Capital Improvement Funds 401 – 411

Revenues	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
401 Street Improve	35,587	65,000	55%	50,095	65,000	77%
402 General Improve	571	21,600	3%	1,586	21,000	8%
403 Storm Water Imp	49,025	91,718	53%	58,407	91,718	64%
404 Park Improve	2,325	1,750	133%	9,120	2,000	456%
405 TIF Project		250,000			70,000	
406 Fulham Street Imp	797	2,500				
407 Sanitary Sewer	44,677	10,000	447%	10,636	11,500	92%
408 33rd Ave. Project	727	2,200	33%			
409 Water Imp Fund	7,417	7,700	96%	8,624	7,700	112%
410 '00 St/Util Imp Fund	117,876			88,808		
411 '01 St/Util Imp Fund						
Total	\$259,002	\$452,468	57%	\$227,276	\$268,918	85%

Expenditures	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
401 Street Improve	214				50,000	
402 General Improve	9,833	11,000	89%	20,694	26,000	80%
403 Storm Water Imp	12,995	23,193	56%	14,292	55,213	26%
404 Park Improve		1,500		34		
405 TIF Project	5,220	8,301	63%	5,746	79,422	7%
406 Fulham Street Imp						
407 Sanitary Sewer	1,627	2,500			5,000	
408 33rd Ave. Project						
409 Water Imp Fund						
410 '00 St/Util Imp Fund	1,345,820			147,817	108,134	
411 '01 St/Util Imp Fund				947,021		
Total	\$1,375,709	\$46,494	2959%	\$1,135,604	\$323,769	351%

In most cases, revenue for funds 401-411 is from investment interest. Funds 403, 404, and 409 had additional revenue from storm sewer fees (\$33,194), reimbursement for the 1998 DNR Outdoor Recreation Grant (\$5,398), and water surcharge fees (\$5,988). Revenue from fund 410 was from St. Paul Regional Water Services reimbursing the City for water main improvements (\$87,140) and investment interest (\$1,668). Expenses for funds 401-409 can be attributed mostly to wages and benefits, however, fund 402 had a \$20,694 expenditure for the purchase of a skid loader.

The '00 Street and Utility Improvement Fund 410 had the following expenses: \$134,593 for street repair, \$11,360 for engineering, and \$1,689 for legal fees. The '01 Street and Utility Improvement Fund 411 had expenditures of \$747,847 for street repair and \$199,059 for engineering. **Funds 406 & 408 are now closed.**

Sewer Utility Fund 601

	2000 1/1 - 9/30 Actual	2000 Budget	% of Budget	2001 1/1 - 9/30 Actual	2001 Budget	% of Budget
Revenue	\$160,241	\$209,972	76%	\$176,952	\$217,700	81%
Expenditures	\$159,471	\$223,159	71%	\$186,573	\$222,182	84%

Revenues and expenditures for Fund 601 are about what was expected so far this year.

INVESTMENTS

The following is a comparison of the amount of funds the City has invested for the past 3 years:

September '99: \$2,812,812 September '00: \$2,787,654 September '01: \$2,341,603

Most of the City's investments are now in the League of Minnesota Cities 4M **Plus** Fund. The Plus Fund gives a slightly better rate of return than the regular 4M Fund. Also, a portion of the City's investments has been used to pay for the 2000 and 2001 street and utility projects.

The City's investments as of September 30, 2001 are attached for your review.

CITY COUNCIL ACTION REQUESTED

Motion to approve the 3rd Quarter 2001 Financial & Investment Report.

City of Lauderdale

Investments through September 30, 2001

Maturity Date	Purchase Date	Invested With	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Monthly Interest Received	Interest Dates
---------------	---------------	---------------	-----------------	---------------	-----------	-----------------	--------------------	---------------------------	----------------

Wells Fargo	Prime Investment MM Fund					\$36,899.44		\$91.67	
League of MN Cities	4M Fund					\$493,364.66		\$1,468.81	
League of MN Cities	4M Plus					\$1,811,339.30		\$4,757.97	
						\$2,341,603.40		\$6,318.45	
				Average Rate		Total Investments		Monthly Interest Received	

Investments as of 9/30/01				
Smith	\$	\$0.00		0%
Wells Fargo	\$36,899.44			2%
US Bank	\$0.00			0%
Dain	\$0.00			0%
League of MN Cities	\$2,304,703.96			98%
Total	\$2,341,603.40			100%

Investments as of 9/30/01				
Fed Agency	\$	\$0.00		0%
Commercial Paper	\$0.00			0%
Treas & 100% Agency	\$0.00			0%
Certified Deposit	\$0.00			0%
Public Entity Fund	\$2,341,603.40			100%
Total	\$2,341,603.40			100%

Investments as of 9/30/01				
Term	\$	\$0.00		0%
1 year	\$0.00			0%
2 to 3 years	\$0.00			0%
3 years & over	\$0.00			0%
No time limit	\$2,341,603.40			100%
Total	\$2,341,603.40			100%

Current Investments 2001

Maturity Date	Purchase Date	Invested With	Investment Type	Interest Rate	Days Held	Amount Invested	Estimated Interest	Yearly Interest Received	Interest Dates
1/16/2001	1/14/99	Wells Fargo	CIB Bank CD	5.40%	732	\$0.00	\$9,757.56	\$9,783.43	Matured on 1/16/01 (\$90,216.57)
2/26/2001	2/24/99	Wells Fargo	Key Bank CD	5.45%	732	\$0.00	\$9,838.08	\$9,865.07	Matured on 2/26/01 (\$90,134.93)
3/5/2001	3/3/99	Dain	MBNA America CD	5.25%	728	\$0.00	\$10,148.32	\$2,553.23	Matured on 3/5/01 (\$99,553.23)
3/27/2001	3/25/99	Dain	FNMA	5.38%	732	\$0.00	\$11,324.04	\$2,821.88	Matured on 3/27/01 (\$107,821.88)
6/29/2001	12/29/98	Smith	FHLB	5.36%	547	\$0.00	\$8,024.49	\$1,341.27	Called on 3/29/01 (\$101,340.00)
6/29/2001	7/1/99	Smith	Freddie Mac	6.05%	728	\$0.00	\$12,958.40	\$504.17	Called on 1/31/01 (\$100,033.61)
10/15/2001	4/15/99	Dain	FHLB	5.50%	913	\$0.00	\$20,615.54	\$4,125.00	Called on 4/16/01 (\$154,125.00)
12/14/2001	12/14/98	US Bank	FNMA	5.25%	1095	\$0.00	\$47,216.40	\$4,725.00	Called on 4/02/01 (\$304,725.00)
12/20/2001	12/21/98	Wells Fargo	FNMA	5.30%	1094	\$0.00	\$31,704.12	\$3,256.25	Called on 4/02/01 (\$202,975.00)
5/12/2003	7/8/99	Wells Fargo	FHLB	6.22%	1403	\$0.00	\$83,071.63	\$12,412.75	Called on 5/14/01 (\$360,080.00)
12/8/98	12/8/98	Smith	FNMA	5.63%	1825	\$0.00	\$64,696.25	\$4,027.30	Called on 3/30/01 (\$234,027.30)
5/18/2004	5/18/99	Smith	Freddie Mac	6.25%	1825	\$0.00	\$31,225.75	\$2,152.77	Called on 3/22/01 (\$102,152.77)
		Wells Fargo	Wells Fargo Prime Investment MM Fund			\$36,899.44		\$1,148.74	
		League of MN Cities	4M Fund			\$493,364.66		\$54,145.86	
		League of MN Cities	4M Plus			\$1,811,339.30		\$11,339.30	
				5.59%		\$2,341,603.40		\$124,202.02	
				Average		Total		Yearly Interest Received	
				Rate		Investments			

Investments as of 9/30/01			%
Smith	\$	\$0.00	0%
Wells Fargo	\$36,899.44		2%
US Bank	\$0.00		0%
Dain	\$0.00		0%
League of MN Cities	\$2,304,703.96		98%
	\$2,341,603.40		100%

Investments as of 9/30/01			%
Fed Agency	\$	\$0.00	0%
Commercial Paper			0%
Treas & 100% Agency			0%
Certified Deposit	\$0.00		0%
Public Entity Fund	\$2,341,603.40		100%
	\$2,341,603.40		100%

Investments as of 9/30/01			%
Term	\$	\$0.00	0%
1 year	\$0.00		0%
2 to 3 years	\$0.00		0%
3 years & over	\$0.00		0%
No time limit	\$2,341,603.40		100%
	\$2,341,603.40		100%

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Council Meeting Date:	October 23, 2001
Agenda Item:	2002 Improvements - Neighborhood Meeting Outline

BACKGROUND:

In the Friday Report of October 12th, I stated that the 2002 Improvements Neighborhood Meeting is planned for Thursday, November 8th at 7:00 p.m. at City Hall. A mailing to all residents (the flyer included in last week's Friday Report and again included in this packet) is scheduled to be delivered by October 23rd.



Included in this packet is an outline of this meeting for the Council to review. Also enclosed is a sample citizen problem report that is customarily used by residents at the meeting to provide input.

For information purposes, the three major items in the outline that are unique to this phase of improvements are:

- Eliminating the remaining two lift stations and installing a sewer main west of Highway 280.
- Dredging Walsh Lake.
- Paving all alleys in this area of Improvements, including the remainder of alleys in the 2000 and 2001 Improvements.



 **WHAT: NEIGHBORHOOD MEETING** 


 **FOR THE 2002 STREET AND** 

 **INFRASTRUCTURE IMPROVEMENTS** 

 **WHERE: LAUDERDALE CITY HALL** 

 **1891 WALNUT STREET** 

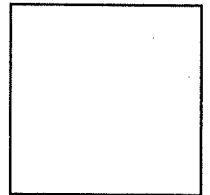
 **WHEN: THURSDAY, NOVEMBER 8, 2001** 

 **WHY:** 

THE CITY OF LAUDERDALE IS SEEKING INPUT ON THE STREET IMPROVEMENTS SCHEDULED TO BE UNDERTAKEN IN 2002 FOR YOUR AREA OF THE CITY, WHICH EMCOMPASSES PROPERTY NORTH OF ROSELAWN AVENUE. THE CITY ENGINEER WILL BE PRESENT AT THE MEETING TO RECEIVE FEEDBACK ON THE PRELIMINARY PLANS FROM YOU. THIS IS YOUR OPPORTUNITY TO DISCUSS THE PROJECT BEFORE A REPORT IS PRESENTED TO THE CITY COUNCIL IN DECEMBER.

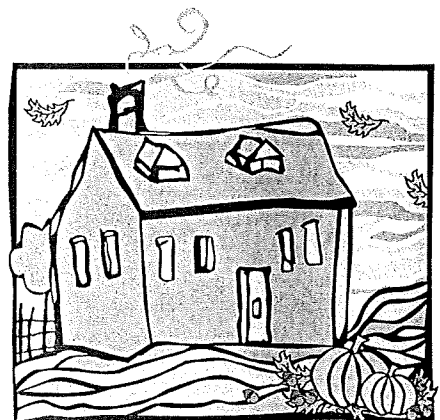
- IMPROVEMENT HIGHLIGHTS:**
- ⇒ Improvements include street paving, curb construction, repaired and replaced sanitary sewer and water main, an upgraded storm sewer system, and alley improvements.
 - ⇒ The City Council will schedule a formal public hearing on the proposed project in January.
 - ⇒ Bidding for the project is expected to take place in the Spring with construction scheduled for the Summer and Fall of 2002.

City of Lauderdale
1891 Walnut Street
Lauderdale, MN 55113



PLACE MAILING LABEL HERE

**2002 STREET AND UTILITY
IMPROVEMENTS
NEIGHBORHOOD MEETING
THURSDAY, NOVEMBER 8TH
7:00 P.M.
CITY HALL**



LAUDERDALE 2002 STREET & UTILITY IMPR. PROJECT

Neighborhood Meeting
November 8, 2001 7:00 pm

AGENDA

1. BACKGROUND/HISTORY

2. PROPOSED IMPROVEMENTS

- Streets
- Alleys
- Sanitary sewer
- Water main
- Storm sewer & drainage
- Dredging Walsh Lake
- Trunk sanitary sewer to eliminate lift stations
- Paving all alleys in the City

3. SCHEDULE FOR 2002 PROJECT

4. CONSTRUCTION DETAILS OF INTEREST

5. ASSESSMENTS

6. QUESTIONS

Citizen Problem Report

Name:

Address:

Daytime Telephone Number:

Description of existing problem:

Sketch: (please use a north arrow)