

LAUDERDALE CITY COUNCIL MEETING AGENDA

TUESDAY, NOVEMBER 27, 2001

CITY HALL, 7:30 P.M.

The City Council is meeting as a legislative body to conduct the business of the City according to ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL. Unless so ordered by the Mayor, citizen participation is limited to the times indicated and always within the prescribed rules of conduct for public input at meetings.

1. CALL MEETING TO ORDER AT 7:30 P. M.

2. ROLL:

Councilmembers:

Gower _____	Christensen _____
Gill-Gerbig _____	Hawkinson _____
Mayor Dains _____	

Staff:

Getschow _____

3. APPROVAL OF THE AGENDA

4. APPROVAL

- A. Approval of minutes of 11/13/01 City Council Meeting
- B. Approval of claims totaling \$18,020.01

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COUNCIL ON ITEMS NOT ON THE AGENDA

Any member of the public may speak at this time on any item NOT on the agenda. In consideration of the public attending the meeting for specific items on the agenda, this portion of the meeting will be limited to fifteen (15) minutes. Individuals are requested to limit their comments to four (4) minutes or less. If the majority of the Council determines that additional time on a specific issue is warranted, then discussion on that issue shall be continued under Additional Items at the end of the agenda. Before addressing the City Council, members of the public are asked to step up to the microphone, give their name, address and state the subject to be discussed. All remarks shall be addressed to the Council as a whole and not to any member thereof. No person other than members of the Council and the person having the floor shall be permitted to enter any discussion without permission of the presiding officer. Your participation, as prescribed by the Council's ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL, is welcomed and your cooperation is greatly appreciated.

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/ CITIZENS ADDRESSING THE STREET AND UTILITY IMPROVEMENTS

8. INFORMATIONAL PRESENTATIONS

- A. 2001 Street and Utility Improvements Update

9. PUBLIC HEARINGS

Public hearings are conducted so that the public affected by a proposal may have input into the decision. During hearings, all affected residents will be given an opportunity to speak pursuant to the ROBERT'S RULES OF ORDER AND THE STANDING RULES OF ORDER AND BUSINESS OF THE CITY COUNCIL.

10. ACTION

- A. 2002 Contract for Recycling Services
- B. 2002 Recycling Rates

11. EXECUTIVE SESSION RELATING TO ATTORNEY/CLIENT PRIVILEGE TO DISCUSS PENDING LITIGATION AGAINST THE CITY OF LAUDERDALE

12. REPORTS

13. DISCUSSION

- A. 2002 Budget

14. ITEMS REMOVED FROM THE CONSENT AGENDA

15. ADDITIONAL ITEMS

16. SET AGENDA FOR NEXT MEETING

17. ADJOURNMENT

**Lauderdale City Council
Meeting Minutes
November 13, 2001**

1. Meeting called to order at 7:30 P.M.

2. ROLL

Council present: Gill-Gerbig, Gower, Hawkinson, Christensen
and Mayor Dains

Staff present: Getschow, Bownik

3. APPROVAL OF AGENDA

A. Approval of Agenda. Motion by Gower, second by Christensen to approve the agenda. Motion carried unanimously.

4. APPROVAL

A. Approval of Minutes. Motion by Gill-Gerbig, second by Hawkinson to approve the minutes of the October 23, 2001 Council meeting. Motion carried unanimously.

B. Approval of Pay Request #5 for the 2001 Street and Utility Improvements. Motion by Gill-Gerbig, second by Christensen to approve Pay Request # 5 for the 2001 Street and Utility Improvements. Motion carried unanimously.

C. Approval of Claims totaling \$132,826.90. Motion by Hawkinson, second by Gill-Gerbig to approve the claims totaling \$132,826.90. Motion carried unanimously.

5. OPPORTUNITY FOR THE PUBLIC TO ADDRESS ITEMS NOT ON THE AGENDA

6. CONSENT

7. SPECIAL ORDER OF BUSINESS/RECOGNITIONS/PROCLAMATIONS/
CITIZEN'S ADDRESSING THE STREET AND UTILITY IMPROVEMENTS

8. INFORMATIONAL PRESENTATIONS
9. PUBLIC HEARINGS
10. ACTION

A. Resolution 111301A: Resolution Certifying the Election Returns of the November 6, 2001 General Election and the November 13, 2001 Recount Results for the Office of City Council. Bownik presented the resolution canvassing the municipal election of November 6, 2001 and the requested recount of November 13, 2001 that occurred at 4:00 p.m. that day.

Bownik stated that during the recount, the ballots were hand-counted by two election judges. The recount results are the same results as the machine-counted ballots from regular November 6 election. However, Bownik stated two ballots that the Election Judges ruled as votes in favor of Jeff McCloskey were contested by Hawkinson. The Election Judges did not change their ruling, and Hawkinson did not withdraw the challenge. Hawkinson is currently contesting both ballots because the line between the arrows does not completely connect on both sides.

It was stated that the City Council, acting as the Canvassing Board, must determine the voter's intent on the two contested ballots. This is unless the candidate that contested the two ballots withdraws the challenge of the ballots. In determining voter intent, the canvassing board should refer to State Statute 204C.22 - Determining Voter Intent. Ramsey County Elections Supervisor, Joe Manskey's interpretation of this particular issue is that the contested ballots are part of a technical error. He refers to State Statute 204C.22 - "A ballot shall not be rejected for a technical error that does not make it impossible to determine the voter's intent. In determining intent the principles contained in this section apply".

Before the City Council considered the challenged ballots, Hawkinson withdrew her challenge of the ballots. She made this decision following a review of the other ballots cast following her challenge of the two ballots and the State Statute language provided to her. She pointed out how important it is for voters to clearly follow the directions on the ballot by completely connecting the head and tail of the arrow.

Motion by Gill-Gerbig, second by Gower to approve Resolution 111301A: Resolution Certifying the Election Returns of the November 6, 2001 General Election and the November 13, 2001 Recount Results for the Office of City Council. Roll: Yes: Gill-Gerbig, Gower, Christensen, and Mayor Dains. Abstain: Hawkinson. Motion carried.

B. Approval of the 2002 Storm Sewer Rates. Motion by Hawkinson, second by Christensen to approve the 2002 storm sewer rate at \$6.50 per household per quarter for residential units and the equivalent REF for other property types, which is the same rate as 1998, 1999, 2000, and 2001. Roll: Yes: all. Motion carried.

C. Approval of the 2002 Sanitary Sewer Rates. A budget sheet was presented that illustrated the financial stature of the sanitary sewer fund from 1999-2002. The 2002 Budget represents a stable financial picture, especially as it relates to the now leveled-off sewer charges from MCES. With our current rate scenario, the fund is projecting a \$788 surplus. Even though there is a projected minor surplus for 2001, another increase scenario needs to be presented for 2002 to keep pace with minor potential cost increases.

The City Administrator presented three options for sanitary sewer rates:

Rate Increase - 0%	\$40.00/quarter
Rate Increase - 2.5%	\$41.00/quarter
Rate Increase- 5%	\$42.00/quarter

Motion by Christensen, second by Gower to increase the 2002 sanitary sewer rates from \$40.00 for residential service per quarter and \$1.97 per unit for commercial accounts to \$41.00 for residential service per quarter and \$2.02 per unit for commercial accounts. Roll: Yes: all. Motion carried.

D. Broadway Business Park: Extension of the Deadline to Record the Plat. The City Administrator stated that at the September 11, 2001 Council meeting, the Council granted final plat approval for the Broadway Business Park. City Code 11-1-19 (Subdivisions) regarding subdivision plat filing requirements states that "all plats, when approved by the City Council shall be filed within 30 days, unless an extension of time is granted by the Council upon good cause shown within said thirty (30) day period". Since the September meeting, and in working to file the plat with the County Surveyor, a "gap" in the underlying legal descriptions was discovered. This problem has been resolved, but it has delayed the final filing of the plat. Even though the final MYLARS should be available for final signature soon, a deadline extension for filing the plat should be made until the end of this month.

Motion by Gill-Gerbig, second by Gower to approve an extension of the filing requirement for the final plat of the Broadway Business Park to November 30, 2001. Roll: Yes: all. Motion carried.

11. EXECUTIVE SESSION RELATING TO ATTORNEY/CLIENT PRIVILEGE
TO DISCUSS PENDING LITIGATION AGAINST THE CITY OF
LAUDERDALE

The City Council went into executive session at 8:06 p.m. for the purpose of attorney-client privilege to discuss pending litigation against the City of Lauderdale.

The Council came back into open session at 8:45 p.m.

12. REPORTS

13. DISCUSSION

14. ITEMS REMOVED FROM THE CONSENT AGENDA

15. ADDITIONAL ITEMS

16. SET AGENDA FOR NEXT MEETING

1. 2002 Recycling Contract
2. 2002 Recycling Rates
3. 2002 Budget Discussion

17. ADJOURNMENT

Motion by Gill-Gerbig, second by Gower to adjourn at 8:50 P.M. Ayes: All.

CITY OF LAUDERDALE
Claims for Approval
November 27, 2001 City Council Meeting

Payroll

11/27/01 Payroll:	Check # 7040 - 7046	\$5,955.84
11/27/01 Payroll:	Federal Payroll Taxes/FICA EFT	\$2,523.61
11/27/01 Payroll:	PERA EFT	\$913.91
Nov. '01 Payroll:	State Payroll Taxes EFT	\$821.86

Payment Claims

11/27/01 Claims:	Check # 15519 - 15536	\$7,804.79
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Total Claims for Approval	<u>\$18,020.01</u>
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CITY OF LAUDERDALE

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Paid Register

Check Numbe	Employee Number	Employee Name	Pay Period	Pay Group Description	Check Amount	Check Date	Status
007040	000000011	BOWNIK, JAMES	24	BI-WEEKLY	\$1,025.65	11/23/01	Outstanding
007041	000000003	GETSCHOW, RICK	24	BI-WEEKLY	\$1,597.78	11/23/01	Outstanding
007042	000000030	GOYETTE, SHANNON	24	BI-WEEKLY	\$860.76	11/23/01	Outstanding
007043	000000002	HINRICHS, DAVID C	24	BI-WEEKLY	\$1,203.87	11/23/01	Outstanding
007044	000000005	HUGHES, JOSEPH A	24	BI-WEEKLY	\$1,243.54	11/23/01	Outstanding
007045	000000052	JAMES, VIRGINIA	24	BI-WEEKLY	\$11.31	11/23/01	Outstanding
007046	000000048	LAWRENCE, DONNA	24	BI-WEEKLY	\$12.93	11/23/01	Outstanding
007039		VOID	24		\$0.00	11/23/01	Void
					\$5,955.84		

FILTER: ((year='2001' and [pay period] in (24))) and [pay group] in ('01')

CITY OF LAUDERDALE

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Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
Search Name AT & T				
		112701PAY 1218289157	\$22.83	11/01 LONG DISTANCE
<i>Search Name AT & T</i>			\$22.83	
Search Name BEHR, TIM				
		112701PAY 11/27/01	\$202.10	REPAIR FENCE: '01 ST/UTIL IMPROVE
<i>Search Name BEHR, TIM</i>			\$202.10	
Search Name CINTAS				
		112701PAY 470412096	\$27.70	PUBLIC WORKS UNIFORMS
		112701PAY 470409730	\$27.70	PUBLIC WORKS UNIFORMS
<i>Search Name CINTAS</i>			\$55.40	
Search Name CITY OF FALCON HEIGHTS				
		112701PAY 34897	\$490.00	RENT SEWER JETTER
<i>Search Name CITY OF FALCON HEIGHTS</i>			\$490.00	
Search Name EAST HENNEPIN AUTO SERVICE INC				
		112701PAY 11/27/01	\$8.85	10/01 TRUCK FUEL
		112701PAY 11/27/01	\$9.77	09/01 TRUCK FUEL
		112701PAY 11/27/01	\$9.78	09/01 TRUCK FUEL
		112701PAY 11/27/01	\$8.85	10/01 TRUCK FUEL
<i>Search Name EAST HENNEPIN AUTO SERVICE INC</i>			\$37.25	
Search Name ELECTION SYSTEMS & SOFTWARE				
		112701PAY 469755	\$200.78	BALLOT PREPARATION
<i>Search Name ELECTION SYSTEMS & SOFTWARE</i>			\$200.78	
Search Name GLENWOOD INGLEWOOD				
		112701PAY 11/27/01	\$17.78	WATER FOR WATER COOLER
<i>Search Name GLENWOOD INGLEWOOD</i>			\$17.78	
Search Name ICMA RETIREMENT TRUST - 457				
		112701PAY 11/27/01	\$839.99	11/23/01 PAYROLL
<i>Search Name ICMA RETIREMENT TRUST - 457</i>			\$839.99	
Search Name KENNEDY & GRAVEN				
		112701PAY 40210	\$22.18	11/01 PRINT/PROCESS
		112701PAY 40210	\$719.00	11/01 GENERAL LEGAL
<i>Search Name KENNEDY & GRAVEN</i>			\$741.18	
Search Name LILLIE SUBURBAN NEWS				
		112701PAY 11/27/01	\$655.35	10/01 NEWSPAPER DELIVERY
<i>Search Name LILLIE SUBURBAN NEWS</i>			\$655.35	
Search Name MIKE MC PHILLIPS				
		112701PAY 21505	\$1,447.00	FALL STREET SWEEPING
<i>Search Name MIKE MC PHILLIPS</i>			\$1,447.00	
Search Name MINNESOTA AFSCME				
		112701PAY 11/27/01	\$76.44	11/01 UNION DUES
<i>Search Name MINNESOTA AFSCME</i>			\$76.44	
Search Name NELSON CHEESE AND DELI				

CITY OF LAUDERDALE

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Vendor Transactions

CHECK Nbr	Check Date	Batch Name Invoice	Amount	Comments
		112701PAY 2988	\$45.21	LUNCHES: ELECTION JUDGES
<i>Search Name NELSON CHEESE AND DELI</i>			\$45.21	
Search Name QWEST				
		112701PAY 11/27/01	\$55.90	AUTODIAL: MALVERN LIFT
		112701PAY 11/27/01	\$55.90	AUTODIAL: WALNUT LIFT
<i>Search Name QWEST</i>			\$111.80	
Search Name RAMSEY COUNTY, EXPENDITURES				
		112701PAY RISK000373	\$760.12	11/01 EMPLOYEE BENEFITS
<i>Search Name RAMSEY COUNTY, EXPENDITURES</i>			\$760.12	
Search Name SPRINT PCS				
		112701PAY 11/27/01	\$13.74	11/01 CELL PHONE: PUB WKS
		112701PAY 11/27/01	\$16.38	11/01 CELL PHONE: PUB WKS
<i>Search Name SPRINT PCS</i>			\$30.12	
Search Name WAGERS BUSINESS SYSTEMS				
		112701PAY 105587	\$233.76	1 QTR 02 COPIER MAINT
<i>Search Name WAGERS BUSINESS SYSTEMS</i>			\$233.76	
Search Name WASTE MANAGEMENT				
		112701PAY 11/27/01	\$1,837.68	10/01 RECYCLING
<i>Search Name WASTE MANAGEMENT</i>			\$1,837.68	
Grand Total			\$7,804.79	

Memo

Date: Nov. 27, 2001
Re: Recycling Contract 2002
To: Mayor and City Council
From: Shannon Goyette, Deputy Clerk

City staff has negotiated a new contract with BFI Waste Systems. It is basically the same as the City's last contract with Waste Management with four major differences:

1. The rate would be set at \$2.05 per resident per month.
2. Recycling pickup would take place on alternating Mondays, as opposed to the current Friday pickup. BFI currently has other contractual obligations on Fridays, but has available trucks and time on Mondays. This date should work well for most residents, as Walters currently picks up garbage on Mondays, and is the most popular waste hauler in the City. BFI will send out mailings to all city residents notifying them of the change, and the City will also include an article on the change in the January newsletter. In addition, the change would be advertised on the cable station and City website.
3. Recycling would be done in a two-sort method (paper and all other types), as opposed to the current multi-sort method.
4. The revenue sharing language has been changed to a rebate provision. The rebate is currently set at \$12 per ton.

Action Requested:

Approve contract with BFI Waste Systems for 2002, with two one-year options for renewal to be approved by both parties for 2003 and 2004.

Attachments:

Proposed Contract

CITY OF LAUDERDALE

AGREEMENT FOR RECYCLING SERVICES

Agreement made as of January 1st, 2002 between the City of Lauderdale (hereafter the "City") and BFI (hereafter the "Contractor"), a Minnesota corporation.

The City and the Contractor agree as follows:

I. DEFINITIONS

These specifications define the requirements of the Comprehensive recycling Collection Program for the City of Lauderdale:

1.1 Recyclables – defined as newsprint and inserts, unsorted glass (food and beverage containers), unsorted aluminum, steel, bimetal, and "tin" cans (food and beverage containers), unsorted plastic bottles (PETE & HDPE), magazines, boxboard, corrugated cardboard, mixed paper, and phone books.

The parties, by separate agreement, may later include the following items as recyclable: other plastic polymers, automobile batteries, yard waste, compostable materials and other materials as mutually agreed upon between the City and the Contractor.

1.2 Unacceptable Recyclables – Defined as recyclables which have not been prepared and/or located by the resident in compliance with the following standards:

NEWSPAPER/OFFICE PAPER/MAGAZINES/BOXBOARD/PHONE BOOKS/CORRUGATED CARDBOARD: Placed in paper bags, or securely tied and bundled. Mixed in only with other paper products. Magazines do not include large glue bound catalogs.

GLASS FOOD & BEVERAGE CONTAINERS: Rinsed, separated from paper materials and placed in a paper bag, box or recycling container.

METAL FOOD & BEVERAGE CONTAINERS: Rinsed, separated from paper materials and placed in a paper bag, box or recycling container.

PLASTIC BOTTLES: Rinsed, separated from paper materials and placed in a bag or recycling container.

1.3 Recycling Containers – Defined as uniform receptacles supplied by the City, in which recyclables can be stored and later placed for collection, as specified by the City. The recycling containers remain the property of the City. Additional containers can be used if marked “save” by the resident.

1.4 Recycling Collection – Defined as the picking up of all recyclables placed at or near curbside, properly prepared, and packaged at certified dwelling units (CDUs) and other City-designated collection stops in the City.

1.5 Certified Dwelling Unit (CDU) – Defined as a single family home or residential units in duplexes (and all multiple unit dwellings up to an including eight-plexes), condominiums or townhouses. The City and the Contractor may designate residential units in structures not listed here as CDUs upon mutual agreement.

1.6 Collection District – Defined as a specific geographic area of the City established for the purpose of having recycling collection for all CDUs and other City designated recycling collection stops in the district on the same day.

1.7 Contractor – means the company performing the recycling collection services within the City, operating under a signed agreement with the City.

1.8 Collection Vehicle – Defined as any vehicle owned or operated by the Contractor for collection of recyclables within the corporate boundaries of the City.

1.9 Collection Hours – Defined as the time period during which collection of recyclables is authorized in the City.

1.10 Holidays – Means any of the following: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day.

1.11 Scheduled Collection Day – Means the day or days of the week on which recycling collection by the contractor is to occur, as specified in the contract with the City.

1.12 Curbside – Means near the edge of the public or private street from which the CDU gains its access.

II. SERVICES TO BE PERFORMED

2.1 The Contractor shall collect the recyclable materials every other week as established by the City and in the corporate boundaries of the City at each CDU deemed acceptable by the City.

2.2 The Contractor shall not be required to make regular collections on holidays; provided, however, that collection occurs the day immediately following the scheduled pickup day or the next business day as agreed upon per holiday by the City and Contractor. The rest of the week's schedule shall be completed regardless of the holiday. (Holiday Schedule Exhibit A)

2.3 In extreme circumstances, collection may be suspended to protect public safety and/or the safety of the Contractor's employees. In case of such an event, the Contractor will contact the appropriate City officials prior to suspension of recycling collections.

2.4 The contractor shall be responsible to pay for and distribute one promotional piece of recycling education material each year of the contract.

III. COLLECTION

3.1 Frequency of Collection – Collection shall occur every other week. Weekly collection will occur for multi-family units (apartments) south of Lapenteur. (Collection Boundaries and Multi-Family List Exhibit B)

3.2 Collection Hours – Collection shall commence no earlier than 7 am. Contractor shall maintain sufficient equipment and personnel to assure that all collection operations are completed by 6 pm on the scheduled collection day. Residents will be required to have their recyclables placed at the collection site (curbside or otherwise arranged by multi-family dwellings) before 7 am on the scheduled collection day.

3.3 Late Collection (Hours) – If the Contractor determines that the collection of recyclables will not be completed by 6 pm on the scheduled day it shall notify the Recycling Coordinator by 4:30 pm and request an extension of the collection hours. The Contractor shall inform the Recycling Coordinator of the area not completed and the reason for non-completion and the expected time of completion. If the Recycling Coordinator cannot be reached, the Contractor will contact City Hall staff or whoever is available and report the problems immediately to the Recycling Coordinator on the next business day.

3.4 Collection Sort – Any change in the mixing of recyclable materials during recycling collection or processing shall be done only with written amendments to this agreement and approved by the City Council.

3.5 Materials Ownership – All materials placed for collection shall be owned by and the responsibility of the occupants of residential properties until the Contractor handles them. Upon handling of the containers and recyclable materials by the Contractor, the recyclable materials become the property and responsibility of the Contractor.

3.6 Containers – Containers marked "save" shall be acceptable for recyclables containers and left for the resident's reuse.

3.7 Containers Handling – Handling of containers should be managed by picking them up, emptying their contents into the collection vehicles, and taking responsible care to place them back in the original location.

3.8 Collections Specifications Unacceptable – Should the Contractor determine that materials do not meet the specifications outlined herein, making them unacceptable for collection the Contractor must leave a tag (pre-printed as approved by the City) describing the unacceptable sort to the resident. The Contractor must then radio to dispatch all addresses where materials have been deemed unacceptable. The Contractor must then report these occurrences during the next business day to the City.

3.9 Missed Collections – Missed collections called in before 1 pm on the collection day will be collected that day. Calls after 1 pm will be collected on the following day before 6 pm. Missed collections called in before 11:30 on the day after collections will be collected that day before 6 pm. Calls received after 11:30 am will be collected on the following business day before 6 pm. The same policy will apply for missed collections called in two days or more after collection. (Calls called in are either customer calls direct to the Contractor or calls called to the Contractor by the City.)

3.10 Concern for Materials Recycled – The Contractor shall use every best effort to ensure that all recyclable materials collected in Lauderdale are not placed in landfills or incinerators but are distributed to the appropriate markets for reuse and recycling. Any unacceptable materials or garbage will be delivered to the appropriate facilities and documented as such. All weight tickets, etc. shall be maintained at the Contractor's office for review. The Contractor will report facility residual rates to the City once yearly. All costs associated with disposal will be borne by the Contractor. The contractor will at all times be under the duty to minimize recyclable materials ending up in landfills or incinerators, and, in consultation with the City, at all times attempt to find and use the lowest cost but most environmentally sound method of disposal.

In the event that the market for a particular recyclable material ceases to exist, or becomes economically depressed such that it becomes economically unfeasible to continue collection of the particular material, the City will have the right to cause the Contractor to cease the collection of that particular recyclable material.

If the Contractor request to cease collection of a particular recyclable material or is directed to do so by Ramsey County and the City directs to the contrary, the City agrees to bear the cost incurred by the Contractor to market or dispose of such recyclable material by landfill, incineration or other method.

The Contractor will negotiate in good faith to establish a rate of recovery for all recyclable materials collected in Lauderdale under this agreement.

3.11 Reporting Requirements – Contractor will keep accurate records consisting of an approved weight slip with the date, time, collections route, driver's name, vehicle number, tare weight, gross weight, net weight, and the number of recycling stops for each loaded vehicle. Collection vehicles will be weighed after completion of a route or at the end of the day, whichever occurs first. A copy of each weight ticket shall be included as part of the billing sent to the City each month. The Contractor will also include a yearly report of the total tons collected, including amounts of each type of material delivered to each market. Contractor will also report amount and location of all materials stored for more than 30 days.

3.12 Compliance – Collection and transportation of all recyclables shall be accomplished in accordance with all existing laws and ordinances, and future amendments thereto, of the State of Minnesota and local governing bodies.

3.13 Collection Clean-ups – Contractor shall adequately clean up any material spilled or blown during the course of collection and/or hauling operations. All collection vehicles shall be equipped with at least one broom and one shovel for use in cleaning material spillage. The contractor shall have no responsibility to remove or clean up any items which are not recyclable materials.

3.14 Resident Complaints – The Contractor shall provide the City with a list of all customer complaints received each month. The report should list the resolution of the customer concern.

3.15 City Hall Collections – The Contractor will provide containers and recycling service for City facilities free of charge. Collection will occur as scheduled by the City and will be dependent on the amount of materials generated.

IV. CONTRACTOR'S OPERATIONS

4.1 The Contractor shall establish and maintain an operating facility with an office and continuous supervision for accepting complaints and customer calls. The office shall be in service with continuous supervision from the hours of 8:30 am until 5 pm on all days of collection as specified in the agreement. Address and telephone number of such office and any changes therein shall be given to the City in writing.

4.2 Personnel – The Contractor shall maintain sufficient personnel and equipment to fulfill the requirements and specifications of this agreement.

4.3 Management – The Contractor shall notify the City of any change in Supervisory, Operations, or daily Managers associated with this collection process. New personnel must be introduced to the City.

4.4 Access to Records – The Contractor shall provide access to the City or any of its duly authorized representatives to review any books, documents, papers, and records of the Contractor related to performance of this agreement for the purpose of duties or other examination verifying compliance with its terms.

V. CONTRACTOR'S EQUIPMENT

1.1 Contractor's vehicles shall be marked with the name of the Contractor and phone number.

VI. PAYMENT

6.1 Compensation – The City will compensate the Contractor for the collection of recyclable materials from residential units. During this contract, the City will pay to the Contractor, on a monthly basis, \$2.05 per household and approved CDU. (At execution of this contract CDU is authorized as illustrated in Exhibit "B and/or C")

6.2 Revenue Share – Contractor shall, on a monthly basis, rebate an amount to the City based on the following formula:

Rate from BFI Recyclery	\$40 per ton of recyclable
BFI Recyclery Base	less \$25
Amount subject to rebate	\$15
Rebate Factor	80%
Amount to City of Lauderdale	\$12 per month/per ton

This rate, based on the current market price and mix of commodities and the amount rebated to BFI Waste Systems St. Paul Hauling Division from BFI Recyclery, will be reviewed every two months and adjusted accordingly. BFI will provide the City with documentation to validate these transactions and provide any other necessary information.

6.3 Monthly Statements – The Contractor will submit a monthly statement for services rendered. The City will pay within 60 days of receipt of the Contractor's monthly statements.

6.4 CDU Yearly Review – Yearly the City and the Contractor will review additions or subtractions from the total CDU count. Should the Contractor request more frequent review, the City will assist in this count and discussion.

VII. NON-PERFORMANCE

7.1 Minnesota law governs any disputes and all disputes will be subject to the jurisdiction of the Ramsey County District Court.

7.2 The parties agree that, in addition to any other remedies available to it, the City may withhold payment from the Contractor in the amounts specified below as liquidated damages for failure of the Contractor to fulfill its obligation under this agreements, these are liquidated damages not penalties. Further, the City and Contractor agree that proving damages due to the circumstances listed below would be difficult to ascertain and would cause considerable delay and expense. Instead of requiring such proof, the City and Contractor agree to liquidated damages (not a penalty) in the following amounts:

- 1) Failure to save resident's containers marked "save" -- \$25.00 per incident.
- 2) Failure to complete collection by 6 pm without permission for extension from the Recycling Coordinator and/or other City employee with exception f for severe weather and street construction -- \$500.00 per incident.
- 3) Failure to make up missed collections -- \$100.00 per incident.
- 4) Failure to file reports and/or provide scale receipts -- \$750 per incident.
- 5) Intentional and reckless throwing or damaging of recycling containers -- \$25.00 per incident.
- 6) Commingling of paper products and other products either in the collection vehicle or in processing -- \$750 per incident.

VIII. INSURANCE

- 8.1 Prior to commencement of this agreement, the Contractor shall furnish the City with certificates of insurance for comprehensive general liability, automobile liability and property damage insurance. Any losses to person or property connected with the collection of recyclable materials through this project shall be the responsibility of the Contractor.

IX. INDEMNIFICATION

- 9.1 The Contractor hereby agrees to indemnify and hold harmless the City and its employees, officers, and agents from and against all claims, damages, losses or expenses, including attorneys' fees and other costs of defense, for which it may be held liable, arising out of or resulting from the assertion against the City of any claims, debts, or obligations in consequence of the performance of this agreement by the Contractor, its employees, agents or subcontractors.

X. TERM AND TERMINATION

10.1 Term – The term of this agreement shall be from January 1, 2002 through December 31, 2002.

10.2 Extension – The Contractor and City agree to review this operating agreement and upon mutual agreement reserve the options of two one-year extensions. This action must be approved by the City Council.

10.3 Termination – If in the City's sole discretion, the Contractor or subcontractor fails to perform this agreement diligently and on schedule or fails to reach mutual agreement where the terms of this agreement so specify, the City shall have the right to terminate this agreement. Prior to termination, the City shall give thirty (30) days written notice identifying the basis of the intent to terminate. After the notice of intent to terminate has been served, both parties will attempt to reconcile their differences during the 30-day notice period. If after the 30 day notice period the basis of the intent to terminate has not been cured to the satisfaction of the City, either party may conclusively terminate this agreement upon five (5) business days written notice serviced by certified mail, return receipt requested upon the other party, at the party's last known address.

10.4 Upon failure of the Contractor to fulfill any of its obligations under the agreement, the City may hire such persons, or assign City employees and equipment, as are necessary to cure or mitigate Contractor's failure; the costs of such action may be charged and deducted from monies due the Contractor, collected from the Contractor, or collected by other legal recourse.

10.5 Contractor may terminate this Agreement for cause upon sixty (60) days written notice.

XI. ASSIGNMENT

11.1 This agreement is assignable only by agreement of the parties. If the Contractor is sold in whole or in part, the City reserves the right to negotiate a new agreement with any purchasers of the Contractor or its assets. The City reserves the right to declare this agreement null and void within thirty (30) days of such a sale and to negotiate a new agreement for recycling collection services with the new owner of the Contractor or its assets, or through a competitive bidding process.

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: November 27, 2001
Agenda Item: 2002 Recycling Rates

BACKGROUND:

Pursuant to our contract with BFI for 2002, the recycling fee that the City is charged for collecting recyclables for each household will be \$2.05 per month or \$24.60 per year. This fee will increase from \$18.72 per year from the previous contract. I have included background information on current status of the recycling fund and its funding philosophy.

Past practice with the City has been to base the recycling fees solely on funding the contract collection costs and not the overall recycling program costs (after accounting for the SCORE grant). Included in the recycling fund budget besides the contract are city personnel costs/benefits and supplies. It continues to be the Council's philosophy the SCORE grant funds and interest income cover these other costs in the fund. Ramsey County recommends that the City base its fee on a formula that takes into account all recycling fund costs, and subtracts SCORE revenue to obtain a recycling budget. At this time, I still continue to feel that the costs beyond the contract can be covered by interest income and reserve funds.

The following table illustrates the current budgeting philosophy with figures from 1998-2001:

		<u>1998</u>	<u>1999</u>	<u>2000</u>	<u>2001</u>
Revenue:	Recycling Fee	\$16,898	\$16,243	\$22,052	\$22,052
Expenditure:	Supercycle Contract	\$16,243	\$16,243	\$22,052	\$22,052
Revenue:	SCORE, Interest	\$ 6,688	\$ 6,262	\$ 6,929	\$ 7,280
Expenditure:	Personnel, Supplies	\$ 5,075	\$ 5,935	\$ 5,443	\$ 8,981
	Surplus/Deficit	\$2,268	\$ 327	\$ 1,486	(\$1,701)

(Note: A 2001 deficit is not expected because 2001 revenues should slightly exceed those budgeted, and 2001 expenditures should be slightly lower than budgeted).

Attached is a copy of the budget for the Recycling Fund (203) that reflects proposed 2002 rates of \$2.05 per household per month or \$24.60 per year. This continues the philosophy discussed above regarding assessing rates that mirror the contract costs.

ENCLOSURES:

1. Recycling Fund Proposed 2002 Budget (203)

COUNCIL ACTION REQUESTED:

Motion to approve the 2002 residential recycling rate at \$2.05 per household per month or \$24.60 per year.

Recycling Fund 203

DEPT. 50000	1997 Actual	1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
REVENUES:							
33621 Recycling Fee	15,965	16,898	16,825	21,982	22,052	22,052	28,290
33622 SCORE Grant	8,220	5,476	5,462	5,478	5,480	5,480	4,627
36211 Investment Interest	599	1,192	800	1,451	750	1,000	750
36255 Other	14	20	-	-	-	800	-
Total Revenues	24,798	23,586	23,087	28,911	28,282	29,332	33,667
EXPENDITURES:							
101 Reg. FT Employees	4,445	4,014	3,760	4,193	6,025	6,025	6,387
121 PERA Contributions	192	218	181	217	312	312	331
122 FICA Contributions	341	322	224	317	461	461	489
126 ICMA Retirement	-	-	-	-	-	-	-
131 Group Insurance	310	313	185	344	960	960	1,020
133 Life Insurance	-	-	-	-	-	-	-
201 General Supplies	-	-	-	-	-	-	-
202 Permanent Supplies	-	194	-	-	150	193	-
327 Other Service	-	-	1,585	372	375	810	375
328 Sales Tax	-	14	-	-	20	20	20
389 Super Cycle	14,890	16,243	16,243	22,052	22,052	22,052	28,290
438 Dues & Subscriptions	-	-	-	-	-	-	-
440 Meeting Expenses	-	-	-	-	-	-	-
444 Contingency Funds	-	-	-	-	200	200	200
City-wide Clean-Up	-	-	-	-	-	-	-
Total Expenditures	20,178	21,318	22,178	27,495	30,555	31,033	37,111
Surplus (Deficit)	4,620	2,268	909	1,416	(2,273)	(1,701)	(3,444)
Beginning Fund Balance	17,505	22,125	24,393	25,302	26,718	26,718	25,017
Surplus (Deficit)	4,620	2,268	909	1,416	(2,273)	(1,701)	(3,444)
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-
Ending Fund Balance	22,125	24,393	25,302	26,718	24,445	25,017	21,573

City Council Memorandum

To:	Mayor and City Council
From:	Rick Getschow
Date:	November 27, 2001
Issue:	Park Property Border Litigation

**PLEASE SEE THE ATTACHED CONFIDENTIAL ENVELOPE FOR
INFORMATION ON THIS AGENDA ITEM.**

City Council Memorandum

To: Mayor and City Council
From: Rick Getschow
Council Meeting Date: November 27, 2001
Agenda Item: 2002 Budget Discussion

BACKGROUND:

Enclosed in this packet is the latest draft of the 2002 General Fund and All Other Fund Budgets. This budget and the tax levy are scheduled for approval at the December 11, 2001 meeting, following a public hearing. This meeting is the final chance to discuss the budget before this meeting.

I have included the following major changes in the budget that reflect discussions from previous budget meetings. These include:

- Proposed 2002 Tax Levy of \$480,000 (decreased from \$488,406 for 2001);
- Proposed \$7,000 for Contracted Tree Trimming of Boulevard Trees for 2002;
- Proposed \$30,000 toward the replacement of windows in the Social Room and the Kitchen; and
- All necessary inter-fund transfers from Capital Improvement Funds (400-409) to Construction Funds (410-411) for the 2000 and 2001 Street and Utility Improvements

This meeting is an opportunity to discuss the 2002 Budget prior to a public hearing and subsequent adoption on December 11, 2001.

	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
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GENERAL FUND REVENUE

101	31010 CURRENT AD VALOREM	321,712	349,593	350,798	350,798	366,898
101	31020 DELINQUENT AD VALOREM	1,674	1,173	-	-	-
101	31030 FORFEITED TAX SALE	-	-	-	-	-
101	31040 FISCAL DISPARITIES	137,419	136,445	137,608	137,608	113,102
101	32110 3.2 ALCOHOLIC LICENSE	60	120	60	60	60
101	32120 CIGARETTE LICENSE	80	80	80	80	80
101	32130 GARBAGE HAULERS LICENSE	1,430	390	1,000	715	1,000
101	32140 HEATING/AC LICENSE	523	524	385	420	385
101	32150 TREE COMPANIES LICENSE	140	245	175	105	175
101	32160 GAS STATION PERMIT	80	-	80	80	80
101	32210 BUILDING PERMITS	12,853	13,716	5,000	19,000	5,000
101	32211 ZONING APPLICATION FEES	180	391	200	120	200
101	32220 GAS INSTALLATION	-	-	-	-	-
101	32230 PLUMBING PERMITS	768	584	150	1,200	150
101	32240 ANIMAL LICENSES	280	240	100	100	100
101	32260 VENDING PERMIT	-	-	-	-	-
101	32270 HEATING A/C PERMIT	665	1,031	250	500	250
101	32280 STREET EXC. PERMIT	-	450	-	-	-
101	33401 LOCAL GOVERNMENT AID	64,979	73,307	76,037	76,037	300,824
101	33402 HOMESTEAD CREDIT	81,264	88,212	88,234	88,234	-
101	33403 STATE EQUALIZATION AID	-	-	-	-	-
101	33404 LOCAL PERFORMANCE AID	3,289	-	-	-	-
101	33405 PERA STATE AID	1,198	1,198	1,200	1,200	1,200
101	33406 OTHER STATE AID	-	7,415	8,756	8,756	8,561
101	34101 CITY HALL RENTAL	625	450	100	400	100
101	34102 PLAN REVIEW FEE	1,860	4,262	1,000	13,665	1,000
101	34103 ADMINISTRATIVE FEE	625	120	-	15,170	-
101	34105 SALE OF PUBLICATIONS	16	15	50	50	50
101	34107 ASSESSMENT SEARCHES	-	-	-	-	-
101	34109 COPIES	29	73	10	315	10
101	34110 VARIANCE FEES	-	180	90	150	150
101	34111 LEGAL FEES	-	-	-	3,000	-
101	34112 COND. USE PERMITS	-	-	-	330	-
101	34114 ADVERTISING SALES	400	575	-	-	500
101	34115 GENERAL GOVERNMENT MISC.	-	-	-	-	-
101	34116 ENGINEERING FEES	-	-	-	2,000	-
101	34201 FALSE SECURITY ALARM - POLICE	809	-	100	-	100
101	34202 FALSE FIRE ALARM - FIRE	4,847	1,257	5,000	1,615	5,000
101	34203 FIRE INSPECTION FEE	1,717	218	2,368	2,368	2,368

		1999	2000	2001	2001	2002
		Actual	Actual	Adopted	Projected	Proposed
101	34204 PUMP TEST	-	-	-	-	-
101	35101 COURT FINES	35,986	35,543	25,000	28,000	25,000
101	36100 SPECIAL ASSESSMENTS	77	-	-	-	-
101	36101 PRINCIPAL	-	-	-	-	-
101	36102 PENALTIES & INTEREST	-	-	-	-	-
101	36103 TREE REMOVAL	-	-	-	-	-
101	36105 ALLEY ASSESSMENT	-	-	-	-	-
101	36106 FALSE ALARM ASSESSMENT	155	-	-	-	-
101	36107 WEED REMOVAL ASSESS.	-	41	-	-	-
101	36200 MET COUNCIL - LIVABLE COMM	-	-	-	-	-
101	36210 INTEREST EARNINGS	-	-	-	-	-
101	36211 INVESTMENT INTEREST	10,297	44,148	12,000	25,000	12,000
101	36212 CHECKING INTEREST	-	-	-	-	-
101	36230 DONATIONS	500	-	-	1,150	-
101	36240 SURCHARGES	393	609	-	2,378	-
101	36250 REFUNDS & REIMBURSE	130	892	-	186	-
101	36251 ST. PAUL WATER UTILITY	-	-	-	-	-
101	36252 LMC INSURANCE REFUND	4,351	3,344	-	-	-
101	36255 MISC.	5,244	-	-	-	-
101	37240 SEWER CONNECTIONS/RECON	-	1,100	-	-	-
101	39101 SALE OF FIXED ASSETS	-	-	-	-	-
	39200 INTERFUND OPERATING TRANSFERS	-	40,365	-	-	-

GENERAL FUND REVENUE TOTAL:	696,655	808,306	715,831	780,790	844,343
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1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
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GENERAL FUND EXPENDITURES

41100	LEGISLATIVE					
103	PART TIME EMPLOYEES	7,960	7,960	7,960	7,960	13,200
122	FICA CONTRIBUTIONS	504	609	609	609	1,010
201	GENERAL SUPPLIES	-	-	-	-	-
202	PERMANENT SUPPLIES	-	-	-	-	-
203	POSTAGE	-	-	-	-	-
305	LEGAL FEES	-	-	-	-	-
308	TRAINING\CONFERENCES	493	-	1,000	-	1,000
331	TRAVEL EXPENSE	-	-	100	-	100
352	PUBLIC INF. NOTICES	-	-	-	-	-
361	GENERAL LIABILITY	4,017	3,381	2,880	3,765	3,800
438	DUES & SUBSCRIPTIONS	2,524	2,874	3,250	2,462	3,150
439	SPECIAL EVENTS	269	93	250	-	250
440	MEETING EXPENSES	89	194	250	100	250
441	CONTRIBUTIONS	-	100	100	100	100
	Total Legislative	15,856	15,211	16,399	14,996	22,860
41200	ADMINISTRATIVE					
101	REG FULL TIME EMPLOYEES	31,187	35,698	34,203	34,203	36,255
102	OVERTIME	-	-	-	-	-
104	TEMP EMPLOYEES	-	-	-	-	-
121	PERA CONTRIBUTIONS	1,657	1,771	1,772	1,772	1,878
122	FICA CONTRIBUTIONS	2,391	2,934	2,617	2,617	2,774
126	ICMA RETIREMENT	-	-	-	-	-
131	GROUP INSURANCE	2,276	2,917	3,600	3,600	3,825
133	LIFE INSURANCE	-	-	-	-	-
151	WORKER'S COMP.	320	404	404	404	401
201	GENERAL SUPPLIES	1,827	866	2,200	2,200	2,200
202	PERMANENT SUPPLIES	-	42	300	300	300
203	POSTAGE	842	815	1,500	1,500	1,500
208	CHIPPEWA WATER	291	317	275	350	350
227	TOOLS & EQUIPMENT	-	-	-	-	-
306	CONSULTING FEES	-	-	1,000	1,000	1,000
307	COMPUTER SERVICES	-	-	-	-	-
308	TRAINING\CONFERENCES	2,996	2,371	4,375	1,800	3,500
327	OTHER SERVICE	-	4	-	-	-
331	TRAVEL EXPENSE	785	1,038	1,300	1,800	1,500
355	MISC PRINTING/PROCESS SERVICE	-	-	-	-	-
361	GENERAL LIABILITY	2,899	2,791	2,520	3,116	3,116
391	TELEPHONE/PAGERS	2,481	2,157	2,860	2,860	2,860
401	COPIER CONTRACT	1,288	960	1,840	900	900
404	COMP. REP./MAINT.	-	45	500	500	500
409	OTHER EQUIPMENT REPAIR/MAINT.	-	-	200	200	200
420	RENTAL EQUIPMENT	-	-	-	-	-
437	SALES TAX	117	39	125	125	125
438	DUES & SUBSCRIPTIONS	575	678	725	1,300	1,200
439	SPECIAL EVENTS	-	-	-	-	-

		1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
440	MEETING EXPENSES	-	-	50	50	50
442	MISC	372	989	500	500	500
530	FURNITURE & EQUIPMENT	-	-	-	-	-
531	OFFICE EQUIPMENT	-	-	-	-	-
534	OFFICE FURNITURE	489	21	500	500	500
538	COMPUTER SOFTWARE & EQUIP	2,030	2,016	2,500	2,400	2,500
	Total Administrative	54,823	58,873	65,866	63,997	67,935
41300	<u>FINANCE</u>					
101	REG FULL TIME EMPLOYEES	23,492	24,983	28,378	28,378	30,081
103	PART TIME EMPLOYEES	-	-	-	-	-
121	PERA CONTRIBUTIONS	1,191	1,294	1,470	1,470	1,558
122	FICA CONTRIBUTIONS	1,745	1,934	2,171	2,171	2,301
131	GROUP INSURANCE	2,060	1,673	2,880	2,880	3,060
133	LIFE INSURANCE	-	-	-	-	-
201	GENERAL SUPPLIES	-	23	100	333	100
301	AUDITING	3,675	3,654	4,000	3,917	4,000
303	FINANCIAL SERVICES	-	-	1,000	-	1,000
307	COMPUTER SERVICES	1,776	1,403	1,600	1,700	1,600
308	TRAINING\CONFERENCES	-	-	-	-	-
355	MISC PRINTING/PROCESS SERVICE	-	-	-	-	-
442	MISC	42	20	100	100	100
	Total Finance	33,981	34,984	41,699	40,949	43,800
41400	<u>GENERAL LEGAL</u>					
305	LEGAL FEES	4,735	1,903	10,000	7,500	10,000
355	MISC PRINTING/PROCESS SERVICE	55	689	250	1,000	500
	Total Legal	4,790	2,592	10,250	8,500	10,500
41500	<u>ELECTION</u>					
101	REG FULL TIME EMPLOYEES	5,437	5,513	7,907	7,907	8,381
103	PART TIME EMPLOYEES	-	-	-	-	-
104	TEMP EMPLOYEES	385	1,251	1,000	1,000	1,000
121	PERA CONTRIBUTIONS	276	286	358	358	379
122	FICA CONTRIBUTIONS	380	419	605	605	641
131	GROUP INSURANCE	379	419	720	720	765
133	LIFE INSURANCE	-	-	-	-	-
201	GENERAL SUPPLIES	415	177	600	600	600
202	PERMANENT SUPPLIES	-	-	-	-	-
327	OTHER SERVICE	-	-	-	-	-
331	TRAVEL EXPENSE	-	-	-	-	-
352	PUBLIC INFO NOTICES	-	-	-	-	-
409	OTHER EQUIP. REP./MAINT.	546	-	600	-	-
440	MEETING EXPENSES	-	-	-	-	-
442	MISC	-	-	150	150	150
539	VOTING MACHINES/BOOTHES	-	-	-	-	2,000
	Total Elections	7,818	8,065	11,940	11,340	13,917

		1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
41600	COMMUNICATIONS					
101	REG FULL TIME EMPLOYEES	6,591	7,179	11,016	11,016	11,677
104	TEMP EMPLOYEES	-	-	-	-	-
121	PERA CONTRIBUTIONS	336	372	571	571	605
122	FICA CONTRIBUTIONS	468	551	843	843	894
131	GROUP INSURANCE	507	521	1,440	1,440	1,530
133	LIFE INSURANCE	-	-	-	-	-
201	GENERAL SUPPLIES	-	-	-	-	-
202	PERMANENT SUPPLIES	-	-	-	-	-
203	POSTAGE	952	1,100	1,100	1,100	1,100
309	DELIVERY	6,140	6,608	6,500	6,500	6,900
351	LEGAL NOTICE PUBLICATION	-	-	300	300	-
352	PUBLIC INFO NOTICES	368	175	200	200	200
353	NEWSLETTER PRINTING	1,004	908	1,200	700	1,000
354	PHONEBOOK PRINTING	-	2,607	-	-	2,700
355	MISC PRINTING	342	384	400	400	400
	Total Communications	16,708	20,405	23,570	23,070	27,006
42100	POLICE					
202	PERMANENT SUPPLIES	-	104	-	-	-
319	POLICE CONTRACT	198,419	206,356	213,578	213,578	221,053
360	GENERAL LIABILITY	5,000	-	5,000	5,000	5,000
391	TELEPHONE	-	-	-	-	-
391	FURNITURE AND EQUIPMENT	-	-	-	-	-
	Total Police	203,419	206,460	218,578	218,578	226,053
42200	FIRE PROTECTION					
202	PERMANENT SUPPLIES	-	-	-	-	-
320	FIRE CONTRACT	7,366	7,868	9,102	9,102	10,165
321	FIRE CALLS	12,735	13,108	22,000	12,000	22,000
322	FIRE FALSE ALARMS	5,206	1,077	5,000	5,000	5,000
323	FIRE INSPECTION	1,276	250	2,654	2,654	2,654
326	FIRE HYDRANT FEE	-	-	-	-	-
	Total Fire	26,583	22,303	38,756	28,756	39,819
42300	PROSECUTION					
305	LEGAL FEES	9,900	9,900	10,200	10,200	10,200
355	MISC PRINTING/PROCESS SERVICE	1,089	1,115	1,200	1,200	1,200
	Total Prosecution	10,989	11,015	11,400	11,400	11,400

		1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
43100	<u>BUILDING & GROUNDS</u>					
101	REG FULL TIME EMPLOYEES	5,532	5,609	5,812	5,812	6,161
103	PART TIME EMPLOYEES	-	-	-	-	-
121	PERA CONTRIBUTIONS	287	291	301	301	319
122	FICA CONTRIBUTIONS	436	443	445	445	472
126	ICMA RETIREMENT	-	-	-	-	-
131	GROUP INSURANCE	335	286	720	720	765
133	LIFE INSURANCE	-	-	-	-	-
151	WORKER'S COMP PREMIUM	1,279	1,616	1,616	1,603	1,603
202	PERMANENT SUPPLIES	781	1,480	1,500	500	1,500
212	MOTOR FUELS	784	933	1,750	1,000	1,750
213	LUBRICANTS & OTHER FLUIDS	(1,246)	119	400	300	400
225	LANDSCAPING MATERIALS	74	148	200	200	200
227	TOOLS & EQUIPMENT	545	30	1,000	500	1,000
228	REPAIRS/MAINTENANCE/SUPPLIES	599	1,017	1,000	1,200	1,000
308	TRAINING/CONFERENCES	40	40	200	200	200
327	OTHER SERVICE	254	373	1,000	500	1,000
332	MISC. TRAVEL EXPENSE	-	-	-	-	-
362	PROPERTY INSURANCE	518	526	526	629	629
363	AUTOMOTIVE INSURANCE	436	340	340	359	359
381	ELECTRIC	1,640	1,757	2,310	2,100	2,310
382	WATER	14	15	50	50	50
383	GAS UTILITIES	1,493	1,884	2,600	2,800	2,600
384	REFUSE DISPOSAL	107	52	150	150	150
391	TELEPHONE/PAGERS	436	380	450	450	450
402	CITY TRUCK REPAIR/MAINTENANCE	580	994	1,000	1,300	1,000
426	MACHINERY RENTAL	-	92	300	50	300
438	DUES & SUBSCRIPTIONS	-	-	-	-	-
440	MEETING EXPENSES	-	-	-	-	-
442	MISC	-	500	-	-	-
522	BUILDINGS	-	-	-	-	-
530	FURNITURE & EQUIPMENT	-	-	-	-	-
540	MACHINERY & EQUIPMENT	-	-	-	-	-
	Total Building & Grounds	14,924	18,925	23,670	21,169	24,217

		1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
43200	<u>STREETS</u>					
101	REG FULL TIME EMPLOYEES	7,352	7,775	7,913	7,913	8,388
103	PART TIME EMPLOYEES	-	-	-	-	-
121	PERA CONTRIBUTIONS	381	395	410	410	435
122	FICA CONTRIBUTIONS	579	602	605	605	641
126	ICMA RETIREMENT	-	-	-	-	-
131	GROUP INSURANCE	430	398	960	960	1,020
133	LIFE INSURANCE	-	-	-	-	-
201	GENERAL SUPPLIES	-	-	-	-	-
212	MOTOR FUELS	-	-	-	-	-
224	STREET MAINTENANCE SUPPLY	-	-	-	-	-
225	LANDSCAPING MATERIALS	-	-	500	-	500
226	SIGNS	-	90	100	-	-
227	TOOLS & EQUIPMENT	-	-	200	200	200
228	REPAIRS/MAINTENANCE/SUPPLIES	24	64	200	200	200
308	TRAINING/CONFERENCES	-	-	-	-	-
313	SNOW & ICE REMOVAL	11,793	13,514	10,000	10,000	10,000
314	STREET SWEEPING	977	1,072	2,200	3,100	2,500
324	ALLEY REPAIR	113	-	2,000	-	-
328	STREET REPAIR	330	-	1,500	-	500
381	ELECTRIC (STREET LIGHTS)	5,261	5,135	5,400	5,400	5,400
560	VEHICLE	-	-	-	-	-
	Total Streets	27,240	29,045	31,988	28,788	29,784
43300	<u>ENGINEERING</u>					
304	ENGINEERING	3,812	561	5,000	2,000	5,000
327	SERVICES	-	-	400	400	400
	Total Engineering	3,812	561	5,400	2,400	5,400

		1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
43400	<u>PLANNING, ZONING & INSP</u>					
101	REG FULL TIME EMPLOYEES	16,591	16,750	16,445	16,445	17,432
104	TEMP EMPLOYEES	-	-	-	-	-
121	PERA CONTRIBUTIONS	864	868	852	852	903
122	FICA CONTRIBUTIONS	1,284	1,315	1,258	1,258	1,333
126	ICMA RETIREMENT	-	-	-	-	-
131	GROUP INSURANCE	1,597	1,022	1,920	1,920	2,040
133	LIFE INSURANCE	-	-	-	-	-
201	GENERAL SUPPLIES	-	-	100	-	100
202	PERMANENT SUPPLIES	-	-	100	100	100
203	POSTAGE	-	-	-	-	-
306	CONSULTING FEES	2,298	1,800	5,000	2,000	4,000
308	TRAINING/CONFERENCES	690	438	700	100	700
310	PLUMBING INSPECTOR	428	582	500	500	-
311	HEATING INSPECTOR	-	-	-	-	-
312	BUILDING INSPECTOR	-	-	1,000	1,000	3,000
327	SAFETY PROGRAMS AND TRAINING	-	2,000	2,000	2,000	2,000
331	TRAVEL EXPENSE	-	-	-	-	-
355	MISC PRINTING	593	-	750	-	750
386	GOPHER STATE ONE CALL	4	4	100	100	100
388	SAC UNIT CHARGE	-	-	-	-	-
437	SALES TAX	2	-	-	-	-
443	SURCHARGE REPORT	264	487	300	2,000	300
	Total Planning, Zoning & Insp.	24,615	25,266	31,025	28,275	32,758
43500	<u>TREES</u>					
225	LANDSCAPING MATERIALS	69	-	500	-	500
308	TRAINING/CONFERENCES	95	100	150	105	150
317	TREE SERVICE	2,263	-	7,000	-	7,000
331	TRAVEL EXPENSE	-	-	-	-	-
	TREE INVENTORY	-	-	2,000	2,000	-
	Total Trees	2,427	100	9,650	2,105	7,650
45100	<u>PARK ADMINISTRATION</u>					
101	REG FULL TIME EMPLOYEES	7,368	8,309	8,413	8,413	8,918
121	PERA CONTRIBUTIONS	406	430	436	436	462
122	FICA CONTRIBUTIONS	529	630	644	644	683
126	ICMA RETIREMENT	-	-	-	-	-
131	GROUP INSURANCE	663	648	960	960	1,020
133	LIFE INSURANCE	-	-	-	-	-
371	NON-RESIDENT REIMBURSEMENT	12	-	200	200	200
442	RECREATION PROGRAMS	-	-	1,000	-	1,000
	Total Park Admin.	8,978	10,017	11,653	10,653	12,283

		1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
45200	<u>PARK MAINTENANCE</u>					
101	REG FULL TIME EMPLOYEES	20,126	20,864	21,995	21,995	23,315
103	PART TIME EMPLOYEES	-	-	-	-	-
104	TEMP EMPLOYEES	2,106	2,184	3,000	3,000	3,000
121	PERA CONTRIBUTIONS	1,042	1,081	1,121	1,121	1,188
122	FICA CONTRIBUTIONS	1,731	1,647	1,885	1,885	1,998
131	GROUP INSURANCE	1,042	1,081	2,640	2,640	2,805
133	LIFE INSURANCE	-	-	-	-	-
142	UNEMPLOYMENT BENEFIT	-	-	-	-	-
151	WORKER'S COMP PREMIUM	160	201	202	200	200
201	GENERAL SUPPLIES	223	1,562	1,500	2,900	1,500
202	PERMANENT SUPPLIES	-	-	-	-	-
212	MOTOR FUELS	-	-	-	-	-
225	LANDSCAPING MATERIALS	210	-	500	500	500
228	REPAIRS/MAINTENANCE/SUPPLIES	493	73	750	500	750
317	TREE SERVICE	-	-	500	-	500
327	OTHER SERVICE	-	-	-	-	-
381	ELECTRIC	240	288	600	600	600
383	GAS UTILITIES	731	1,016	1,200	1,500	1,200
384	REFUSE DISPOSAL	130	278	150	150	150
391	TELEPHONE/PAGERS	130	121	350	350	350
412	WARMING HOUSE REPAIR/MAINT.	404	-	200	900	200
427	BIFFY RENTAL	447	612	450	400	450
437	SALES TAX	-	93	-	-	-
536	PARK PHONE	-	-	-	-	-
540	MACHINERY & EQUIP.	-	-	-	-	-
550	IMPROVEMENT PROJECTS	-	-	-	-	-
	Total Park Maintenance	29,215	31,101	37,043	38,641	38,706
48410	<u>LIVABLE COMMUNITIES</u>					
550	Other Improvements - Bolger	-	-	-	-	-
48411	<u>LIVABLE COMMUNITIES</u>					
550	Other Improvements - LTRI	-	-	-	-	-
	Total Livable Communities	-	-	-	-	-

		1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
45300	<u>CONTINGENCY</u>					
101	REG FULL TIME EMPLOYEES	-	-	-	-	-
121	PERA CONTRIBUTIONS	-	-	-	-	-
122	FICA CONTRIBUTIONS	-	-	-	-	-
131	HEALTH INSURANCE	-	-	-	-	-
442	MISC(BOLGER GRANT)	-	-	-	-	-
444	CONTINGENCY FUNDS	1,690	-	10,000	10,000	10,000
710	OPERATING TRANSFERS	-	-	-	-	-
	Total Contingency	1,690	-	10,000	10,000	10,000
GENERAL FUND EXPENDITURE TOTAL		487,868	494,923	598,887	563,617	624,088

		1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
45400	TRANSFERS					
710	TRANSFERS	-	-	-	-	-
721	TRANSFER TO 201	15,000	7,500	-	-	-
741	TRANSFER TO 401	118,453	176,475	50,000	50,000	60,000
742	TRANSFER TO 402	19,890	28,676	20,000	20,000	55,000
743	TRANSFER TO 403	44,669	61,029	35,000	35,000	40,000
744	TRANSFER TO 404	9,779	17,353	-	-	20,000
	TRANSFER TO 407	-	5,000	5,000	5,000	10,000
	TRANSFER TO 409	-	-	-	-	-
	Total Transfers	207,791	296,033	110,000	110,000	185,000
GENERAL FUND EXPEND. GRAND TOTAL		695,659	790,956	708,887	673,617	809,088

GENERAL FUND SUMMARY

	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
GENERAL FUND REVENUE					
*Property Tax	460,805	487,211	488,406	488,406	480,000
Intergovernmental	150,730	170,132	174,227	174,227	310,585
Licenses & Permits	17,059	17,771	7,480	22,380	7,480
Public Safety	43,359	37,018	32,468	31,983	32,468
Other	22,842	55,809	13,250	63,794	13,810
TOTAL G.F. REVENUES	694,795	767,941	715,831	780,790	844,343
* Includes Fiscal Disparities					
GENERAL FUND EXPENDITURES					
Legislative	15,856	15,211	16,399	14,996	22,860
Administrative	54,823	58,873	65,866	63,997	67,935
Finance	33,981	34,984	41,699	40,949	43,800
Legal - General	4,790	2,592	10,250	8,500	10,500
Elections	7,818	8,065	11,940	11,340	13,917
Communications	16,708	20,405	23,570	23,070	27,006
Police	203,419	206,460	218,578	218,578	226,053
Fire	26,583	22,303	38,756	28,756	39,819
Legal - Prosecution	10,989	11,015	11,400	11,400	11,400
Buildings & Grounds	14,924	18,925	23,670	21,169	24,217
Streets	27,240	29,045	31,988	28,788	29,784
Engineering	3,812	561	5,400	2,400	5,400
Planning/Zoning/Insp.	24,615	25,266	31,025	28,275	32,758
Trees	2,427	100	9,650	2,105	7,650
Park Administration	8,978	10,017	11,653	10,653	12,283
Park Maintenance	29,215	31,101	37,043	38,641	38,706
Contingency	1,690	-	10,000	10,000	10,000
Transfers	-	-	-	-	-
Other	-	-	-	-	-
Corrections to match audit	-	-	-	-	-
TOTAL G. F. EXPENDITURES	487,868	494,923	598,887	563,617	624,088
G.F. SURPLUS/(DEFICIT)	206,927	273,018	116,944	217,173	220,255
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Beginning Fund Balance	311,510	310,646	287,631	294,575	401,748
Surplus/(Deficit)	206,927	273,018	116,944	217,173	220,255
Transfers In	-	-	-	-	-
Transfers Out	207,791	296,033	110,000	110,000	185,000
Ending Fund Balance	310,646	287,631	294,575	401,748	437,004
55% of Operating Expenditures	268,327	272,208	329,388	309,989	343,248

Community Events Fund 201

DEPT. 45600		1997	1998	1999	2000	2001	2001	2002
		Actual	Actual	Actual	Actual	Adopted	Projected	Proposed
REVENUES:								
34785	Park Events	-	-	-	-	-	-	-
34786	Winter Event	36	114	79	107	100	114	100
34787	Garage Sale	-	-	-	-	-	50	-
34788	Day in the Park	665	598	5,153	-	2,500	1,388	1,000
34790	Mugs	-	9	28	85	-	-	-
34791	Park Pop Sales	-	-	-	-	-	-	-
34792	T-Shirt Sales	8	7	1,460	580	100	-	100
34793	Day In Park Garage Sales	-	-	-	-	-	-	-
34794	Night Out	225	-	-	-	-	-	-
34795	Halloween Donations	731	727	867	811	700	1,023	700
36211	Investment Interest	81	85	341	93	75	130	75
36230	Donations	-	-	-	-	-	-	-
36250	Refunds and Reimbursements	-	-	-	1,219	-	-	-
36255	Misc.	-	-	-	5,205	750	400	300
Total Revenue		1,746	1,540	7,928	8,100	4,225	3,105	2,275
EXPENDITURES:								
327	City History	-	731	1,687	24,862	-	233	-
201	General Supplies	-	17	-	-	-	-	-
202	Permanent Supplies	-	-	-	-	-	-	-
327	Other Services	-	-	-	-	-	-	-
352	Public Info. Notices	133	-	-	-	-	-	-
372	Mugs	-	-	-	-	-	-	-
373	T-Shirts	-	-	-	-	-	-	-
374	Pop	-	-	-	-	-	-	-
375	Winter Event	102	256	208	272	300	295	300
376	Garage Sale	-	-	25	35	50	35	50
377	Day in the Park	702	481	8,336	813	2,500	2,633	1,000
378	Night Out	224	-	-	-	-	-	-
379	Halloween Event	334	165	171	178	250	279	250
437	Sales Tax	-	33	33	274	50	325	50
428	Misc. Rental	-	-	-	-	-	-	-
440	Meeting Expenses	102	4	-	185	300	150	200
Total Expenses		1,597	1,687	10,460	26,619	3,450	3,950	1,850
Surplus (Deficit)		149	(147)	(2,532)	(18,519)	775	(845)	425
Beginning Fund Balance		1,682	1,831	1,684	14,152	3,133	3,133	2,288
Surplus (Deficit)		149	(147)	(2,532)	(18,519)	775	(845)	425
Transfers In		-	-	15,000	7,500	-	-	-
Transfers Out		-	-	-	-	-	-	-
Ending Fund Balance		1,831	1,684	14,152	3,133	3,908	2,288	2,713

Communications Fund 202

DEPT. 49500		1997	1998	1999	2000	2001	2001	2002
		Actual	Actual	Actual	Actual	Adopted	Projected	Proposed
REVENUES:								
36253	Franchise Fees	10,756	10,806	12,800	14,822	10,000	15,000	10,000
36211	Investment Interest	105	-	309	1,002	50	1,000	100
33600	Grants	5,869	2,174	2,175	3,215	-	-	-
Total Revenues		16,730	12,980	15,284	19,039	10,050	16,000	10,100
EXPENDITURES:								
101	Reg. Full Time Employees	2,990	2,674	2,507	2,796	6,088	6,088	6,453
121	PERA Contributions	128	145	120	145	315	315	334
122	FICA Contributions	227	215	149	211	466	466	494
126	ICMA Retirement	-	-	-	-	-	-	-
131	Group Insurance	222	209	123	229	720	720	765
133	Life Insurance	-	-	-	-	-	-	-
201	General Supplies	-	-	-	-	-	-	-
202	Permanent Supplies	26	-	-	-	-	-	-
305	Legal Fees	-	-	-	-	-	-	-
327	Other Service	-	-	-	3,215	-	-	750
329	Cable Franchise Fee	2,913	2,996	3,169	3,385	3,500	3,310	3,500
409	Repairs	-	-	-	185	500	500	500
426	Machinery Rental	-	-	-	-	-	-	-
437	Sales Tax	-	-	-	49	-	49	-
444	Contingency Funds	-	-	-	-	500	500	500
530	Furniture and Equipment	15,721	4,473	673	764	500	830	500
531	Web Site Dev't and I-net	-	-	-	821	3,000	-	250
532	Copier	-	-	-	-	-	-	-
Total Expenses		22,227	10,712	6,741	11,800	15,589	12,778	14,046
Surplus (Deficit)		(5,497)	2,268	8,543	7,239	(5,539)	3,222	(3,946)
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Beginning Fund Balance		11,641	6,145	8,413	16,956	16,956	16,956	20,178
Surplus (Deficit)		(5,496)	2,268	8,543	7,239	(5,539)	3,222	(3,946)
Transfers In		-	-	-	-	-	-	-
Transfers Out		-	-	-	-	-	-	-
Ending Fund Balance		#REF!	6,145	8,413	16,956	11,417	20,178	16,232

Recycling Fund 203

DEPT. 50000		1997	1998	1999	2000	2001	2001	2002
		Actual	Actual	Actual	Actual	Adopted	Projected	Proposed
REVENUES:								
33621	Recycling Fee	15,965	16,898	16,825	21,982	22,052	22,052	28,290
33622	SCORE Grant	8,220	5,476	5,462	5,478	5,480	5,480	4,627
36211	Investment Interest	599	1,192	800	1,451	750	1,000	750
36255	Other	14	20	-	-	-	800	-
Total Revenues		24,798	23,586	23,087	28,911	28,282	29,332	33,667
EXPENDITURES:								
101	Reg. FT Employees	4,445	4,014	3,760	4,193	6,025	6,025	6,387
121	PERA Contributions	192	218	181	217	312	312	331
122	FICA Contributions	341	322	224	317	461	461	489
126	ICMA Retirement	-	-	-	-	-	-	-
131	Group Insurance	310	313	185	344	960	960	1,020
133	Life Insurance	-	-	-	-	-	-	-
201	General Supplies	-	-	-	-	-	-	-
202	Permanent Supplies	-	194	-	-	150	193	-
327	Other Service	-	-	1,585	372	375	810	375
328	Sales Tax	-	14	-	-	20	20	20
389	Super Cycle	14,890	16,243	16,243	22,052	22,052	22,052	28,290
438	Dues & Subscriptions	-	-	-	-	-	-	-
440	Meeting Expenses	-	-	-	-	-	-	-
444	Contingency Funds	-	-	-	-	200	200	200
	City-wide Clean-Up	-	-	-	-	-	-	-
Total Expenditures		20,178	21,318	22,178	27,495	30,555	31,033	37,111
Surplus (Deficit)		4,620	2,268	909	1,416	(2,273)	(1,701)	(3,444)
Beginning Fund Balance		17,505	22,125	24,393	25,302	26,718	26,718	25,017
Surplus (Deficit)		4,620	2,268	909	1,416	(2,273)	(1,701)	(3,444)
Transfers In		-	-	-	-	-	-	-
Transfers Out		-	-	-	-	-	-	-
Ending Fund Balance		22,125	24,393	25,302	26,718	24,445	25,017	21,573

TIF Debt Service Fund 301

DEPT. 47100	1996 Actual	1997 Actual	1998 Actual	1999 Actual	2000 Actual	2001 Projected	2002 Proposed
REVENUES:							
31050 Taxes	230,275	237,232	183,787	206,254	200,138	200,000	165,000
31051 Delinquent Taxes	-	-	-	-	2,158	2,237	-
36211 Investment Interest	36,471	41,582	27,481	7,666	10,684	7,500	7,500
39999 Other	-	-	-	-	-	-	-
Total Revenue	266,746	278,814	211,268	213,920	212,980	209,737	172,500
EXPENDITURES:							
601 Bond Principal	90,000	95,000	100,000	105,000	110,000	115,000	125,000
611 Bond Interest	51,135	46,878	41,911	37,068	31,530	25,565	18,960
621 File Maintenance Charges	910	273	-	270	-	500	500
Total Expenditures	142,045	142,151	141,911	142,338	141,530	141,065	144,460
Surplus (Deficit)	124,701	136,663	69,357	71,582	71,450	68,672	28,040
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Beginning Fund Balance	639,608	764,309	900,972	505,995	227,577	49,027	47,699
Surplus (Deficit)	124,701	136,663	69,357	71,582	71,450	68,672	28,040
Transfers In	-	-	-	-	-	-	-
Transfers Out	-	-	464,334	350,000	250,000	70,000	60,000
Ending Fund Balance	764,309	900,972	505,995	227,577	49,027	47,699	15,739

2000 Improvements Debt Service Fund 302

DEPT. 47200

2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
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REVENUES:

31050 Taxes	-	-	-	-
36211 Investment Interest	-	-	-	-
36100 Special Assessments	-	-	-	52,224

Total Revenue	-	-	-	52,224
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EXPENDITURES:

601 Bond Principal	-	-	-	-
611 Bond Interest	-	55,597	55,597	51,320
621 File Maintenance Charges	-	100	175	175

Total Expenditures	-	55,697	55,772	51,495
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Surplus (Deficit)	-	(55,697)	(55,772)	729
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Beginning Fund Balance	-	-	-	14,303
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Surplus (Deficit)	-	(55,697)	(55,772)	729
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Transfers In	-	70,000	70,000	60,000
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Transfers Out	-	-	-	-
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Ending Fund Balance	-	14,303	14,228	75,032
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First principal payment on this debt service schedule will be in 2003.

Street Improvement Fund 401

DEPT. 48401		1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
REVENUES:							
	Bond Proceeds	-	-	-	-	-	-
36211	Investment Interest	33,324	27,768	66,623	15,000	45,000	15,000
39999	Other	-	-	-	-	-	-
Total Revenue		33,324	27,768	66,623	15,000	45,000	15,000
EXPENDITURES:							
328	Street Repair	-	24,349	-	-	-	-
	Street Reconstruction	-	-	-	-	-	-
	Alleys	-	-	-	-	-	-
Total Expenditures		-	24,349	-	-	-	-
Surplus (Deficit)		33,324	3,419	66,623	15,000	45,000	15,000
Beginning Fund Balance		601,722	786,629	908,501	1,096,599	1,096,599	431,599
Surplus (Deficit)		33,324	3,419	66,623	15,000	45,000	15,000
Transfers In		151,583	118,453	176,475	50,000	50,000	60,000
Transfers Out		-	-	55,000	50,000	760,000	60,000
Ending Fund Balance		786,629	908,501	1,096,599	1,111,599	431,599	446,599

Ending Fund Balance 1997 and 1998 Beginning Fund Balance do not match due to audit - See 1997 and 1998 Audits

General Capital Improvement Fund 402

DEPT. 48000	1997 Actual	1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
REVENUES:							
36211 Investment Interest	5,102	4,602	1,093	1,132	1,000	1,500	1,000
39999 Other	-	-	-	-	-	-	-
Total Revenue	5,102	4,602	1,093	1,132	1,000	1,500	1,000
EXPENDITURES:							
510 Land	-	-	-	-	-	-	-
520 Buildings	-	45,561	75,469	-	-	-	30,000
521 City Garage	2,262	1,787	-	1,437	1,000	-	1,000
523 Warming House	-	-	-	-	-	-	-
530 Furniture & Equipment	-	-	-	-	-	-	-
531 Office Equipment	-	-	-	-	-	-	-
532 Copier	-	-	-	8,396	-	-	-
535 HVAC	-	-	-	-	-	-	-
538 Computers	2,611	-	-	-	-	-	-
540 Machinery & Equipment	-	-	-	-	25,000	25,000	-
543 Tractor	-	-	-	-	-	-	-
550 Other Improvements	-	-	-	-	-	-	-
560 Vehicle	-	-	-	-	-	-	-
562 Truck	-	-	17,772	-	-	-	-
Total Expenditures	4,873	47,348	93,241	9,833	26,000	25,000	31,000
Surplus (Deficit)	229	(42,746)	(92,148)	(8,701)	(25,000)	(23,500)	(30,000)
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Beginning Fund Balance	67,182	118,148	92,658	20,400	40,375	40,375	36,875
Surplus (Deficit)	229	(42,746)	(92,148)	(8,701)	(25,000)	(23,500)	(30,000)
Transfers In	50,737	17,256	19,890	28,676	20,000	20,000	55,000
Transfers Out	-	-	-	-	-	-	-
Ending Fund Balance	118,148	92,658	20,400	40,375	35,375	36,875	61,875

Storm Water Improvement Fund 403

DEPT. 48403

1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
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REVENUES:

37300 Storm Sewer Fee	47,894	46,718	45,397	51,718	51,718	51,718
36211 Investment Interest	16,711	13,881	33,975	5,000	25,213	7,500
37230 Penalties	139	-	-	-	-	-
39999 Other	-	-	-	-	1,300	-
DNR Flood Mitigation Grant	-	-	-	-	-	-
Total Revenue	64,744	60,599	79,372	56,718	78,231	59,218

EXPENDITURES:

101 Reg. FT Employees	13,119	13,824	13,857	15,105	15,105	16,011
121 PERA Contributions	687	711	733	782	782	829
122 FICA Contributions	1,034	1,056	1,112	1,156	1,156	1,225
131 Group Insurance	850	903	802	1,920	1,920	2,040
133 Life Insurance	-	-	-	-	-	-
201 General Supplies	-	-	-	-	-	-
327 Other Service	-	-	-	250	-	250
304 Engineering	432	10,679	1,528	-	500	-
444 Contingency Funds	-	-	-	-	-	-
554 General Storm System Repairs	-	62	-	1,000	500	500
2000 Storm Sewer Reconstruction	-	-	-	-	-	-
Total Expenditures	16,122	27,235	18,032	20,213	19,963	20,856
Surplus (Deficit)	48,622	33,364	61,340	36,505	58,268	38,362

Beginning Fund Balance	283,707	384,096	462,129	549,498	549,498	342,766
Surplus (Deficit)	48,622	33,364	61,340	36,505	58,268	38,362
Transfers In	51,767	44,669	61,029	35,000	35,000	40,000
Transfers Out	-	-	35,000	35,000	300,000	40,000
Ending Fund Balance	384,096	462,129	549,498	586,003	342,766	381,128

Park Improvement Fund 404

DEPT. 48404	1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
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REVENUES:

33130 Grants	1,085	2,177	-	-	5,398	-
36230 Donations	-	-	-	-	56	-
36211 Investment Interest	1,741	1,745	4,261	2,000	4,500	2,000
Total Revenue	2,826	3,922	4,261	2,000	9,954	2,000

EXPENDITURES:

524 Picnic Shelter	-	-	-	-	-	-
525 Playground (CDBG)	-	-	-	-	-	-
526 Park Path (CDBG)	-	-	-	-	-	-
527 General Park Improv.	2,284	3,717	4,135	-	-	-
Total Expenditures	2,284	3,717	4,135	-	-	-
Surplus (Deficit)	542	205	126	2,000	9,954	2,000

Beginning Fund Balance	34,671	49,725	59,709	77,188	77,188	87,142
Surplus (Deficit)	542	205	126	2,000	9,954	2,000
Transfers In	14,512	9,779	17,353	-	-	20,000
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	49,725	59,709	77,188	79,188	87,142	109,142

TIF Project Fund 405

DEPT. 48500	1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
REVENUES:						
36211 Investment Interest	16,908	21,963	-	-	-	-
33419 Larpenteur Ave. Reimb.	(6)	-	-	-	-	-
31050 Taxes	-	-	-	-	-	-
Total Revenue	16,902	21,963	-	-	-	-
EXPENDITURES:						
101 FT Employees	3,747	4,711	5,435	6,152	6,152	6,521
121 PERA Contribution	194	236	281	319	319	338
122 FICA Contribution	287	348	416	471	471	499
131 Group Insurance	280	309	380	480	480	510
133 Life Insurance	-	-	-	-	-	-
444 Contingency	-	-	-	2,000	-	2,000
304 Engineering	-	-	-	-	-	-
305 Legal Fees	11,260	-	-	-	-	-
327 Other Services	-	-	286	-	-	-
408 Lift Station	-	-	-	-	-	-
530 Furniture & Equipment	-	-	-	-	-	-
540 Machinery & Equipment	-	-	-	-	-	-
325 Other Imp. (Larpenteur)	7,107	-	-	-	-	-
Total Expenditures	22,875	5,604	6,798	9,422	7,422	9,869
Surplus (Deficit)	(5,973)	16,359	(6,798)	(9,422)	(7,422)	(9,869)
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Beginning Fund Balanc	(34,486)	423,875	790,234	783,436	783,436	546,014
Surplus (Deficit)	(5,973)	16,359	(6,798)	(9,422)	(7,422)	(9,869)
Transfers In	464,334	350,000	250,000	70,000	70,000	60,000
Transfers Out	-	-	250,000	70,000	300,000	60,000
Ending Fund Balance	423,875	790,234	783,436	774,014	546,014	536,145

Sewer Improvement Fund 407

DEPT. 48407

1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
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REVENUES:

33130 Grants	-	-	37,000	-	-	-
36211 Investment Interest	11,792	6,124	15,080	6,500	9,000	6,500
Total Revenue	11,792	6,124	52,080	6,500	9,000	6,500

EXPENDITURES:

304 Engineering	-	7,689	-	-	-	-
521 City Garage	1,787	-	-	-	-	-
562 City Truck purchase	-	17,772	-	-	-	-
544 Other	630	52,706	1,500	-	-	-
	-	-	-	-	-	-

Total Expenditures	2,417	78,167	1,500	-	-	-
Surplus (Deficit)	9,375	(72,043)	50,580	6,500	9,000	6,500

Beginning Fund Balance	232,425	251,800	179,757	230,337	230,337	144,337
Surplus (Deficit)	9,375	(72,043)	50,580	6,500	9,000	6,500
Transfers In	10,000	-	5,000	5,000	5,000	10,000
Transfers Out	-	-	5,000	5,000	100,000	10,000
Ending Fund Balance	251,800	179,757	230,337	236,837	144,337	150,837

Water Utility Improvement Fund 409

DEPT. 48409

1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
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REVENUES:

36240 Surcharge	7,889	8,785	8,056	7,700	7,700	7,700
39200 Transfers	-	-	-	-	-	-
36211 Investment Interest	1,525	1,402	3,405	-	2,200	-
Total Revenue	9,414	10,187	11,461	7,700	9,900	7,700

EXPENDITURES:

Total Expenditures	-	-	-	-	-	-
Surplus (Deficit)	9,414	10,187	11,461	7,700	9,900	7,700

Beginning Fund Balance	24,974	34,388	44,575	56,036	56,036	65,936
Surplus (Deficit)	9,414	10,187	11,461	7,700	9,900	7,700
Transfers In	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-
Ending Fund Balance	34,388	44,575	56,036	63,736	65,936	73,636

2000 Street and Utility Improvements Project Fund 410

DEPT. 48408

	2000 Adopted	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
REVENUES:					
Bond Proceeds		918,850			
Reimbursement from the Water Utility		87,140			
CDBG Funding	-	80,000	-	-	-
DNR Flood Mitigation Grant	-	117,876	-	-	-
Total Revenue	-	1,203,866	-	-	-
EXPENDITURES:					
304 Engineering	-	190,273	8,000	12,000	-
305 Legal	-	1,437	-	1,689	-
328 Street and Utility Construction	-	1,274,445	100,134	100,000	-
Financial Services		18,403			
Total Expenditures	-	1,484,558	108,134	113,689	-
Surplus (Deficit)	-	(280,692)	(108,134)	(113,689)	-
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Begin Fund Balance	0	0	64,308	(43,826)	2,485
Surplus (Deficit)	-	(280,692)	(108,134)	(113,689)	-
Transfers In	-	345,000	-	160,000	-
Transfers Out	-	-	-	-	-
End Fund Balance	0	64,308	(43,826)	2,485	2,485

2001 Street and Utility Improvements Project Fund 411

DEPT. 48410

	2001 (Through 9/30/01)	2001 Projected	2002 Proposed
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REVENUES:

Reimbursement from the Water Utility
DNR Flood Mitigation Grant

-	-	-
-	-	-
-	-	-

Total Revenue

EXPENDITURES:

304	Engineering	199,059	220,000	35,000
305	Legal	115	500	1,000
328	Street and Utility Construction	747,847	1,000,000	220,000
	Financial Services	-	-	-

Total Expenditures

947,021	1,220,500	256,000
(947,021)	(1,220,500)	(256,000)

Begin Fund Balance

0	0	79,500
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Surplus (Deficit)

(947,021)	(1,220,500)	(256,000)
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Transfers In

-	1,300,000	176,500
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Transfers Out

-	-	-
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End Fund Balance

(947,021)	79,500	0
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Sewer Utility Fund 601

DEPT. 49000		1997 Actual	1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
REVENUES:								
37210	Sewer Charges	211,170	200,242	211,830	212,941	215,000	215,000	215,000
36211	Investment Interest	5,000	4,711	2,403	4,110	2,700	3,500	2,700
36250	Refunds/Reimbursements	-	-	-	10	-	-	-
37230	Penalties	1,545	7	-	-	-	-	-
36255	Sewer Assessments	4,695	4,692	-	-	-	-	-
Total Revenues		222,410	209,652	214,233	217,349	217,700	228,747	217,700
EXPENDITURES:								
101	Reg. FT Employees	45,189	38,163	39,792	40,727	34,981	34,981	37,080
102	Overtime	3,879	3,995	3,438	4,465	7,000	7,000	7,420
103	PT Employees	-	-	-	-	-	-	-
104	Temp. Employees	-	-	-	-	-	-	-
121	PERA Contributions	2,195	2,155	2,240	2,396	1,812	1,812	1,921
122	FICA Contributions	3,884	3,250	3,368	3,632	3,212	3,212	3,405
126	ICMA Retirement	-	-	-	-	-	-	-
131	Group Insurance	3,549	2,494	3,144	2,531	4,080	3,780	4,335
133	Life Insurance	-	-	-	-	-	-	-
151	Worker's Comp.	1,638	1,215	1,439	1,818	1,818	1,803	1,818
201	General Supplies	-	24	-	-	-	-	-
202	Permanent Supplies	-	115	-	-	200	-	200
203	Postage	590	-	-	-	-	-	-
212	Motor Fuels	761	814	784	966	1,000	1,000	1,000
224	Street Maint. Supply	-	-	-	-	-	-	-
225	Landscaping Materials	-	-	-	-	-	-	-
227	Tools & Equipment	-	16	-	-	-	-	-
228	Misc. Repairs/Maint. Supply	-	-	-	-	100	350	100
301	Auditing	1,000	875	1,225	1,566	1,700	1,679	1,700
304	Engineering	-	467	-	439	-	900	-
307	Computer Services	603	595	603	-	-	-	-
308	Training/Conferences	296	-	300	248	300	100	300
315	Sewer Jetting	1,024	-	-	470	1,000	2,000	1,000
316	Sewer Televising	6,100	-	-	-	-	835	-
327	Other Services	477	6,621	5,213	4,829	7,888	4,900	7,888
352	Public Info. Notices	-	-	-	-	-	-	-
355	Misc. Printing/Processing	80	-	-	-	-	-	-
361	General Liability	2,872	4,291	2,071	1,994	1,800	2,226	1,900
362	Property Insurance	-	-	518	526	526	629	526
363	Automotive Insurance	-	-	382	340	340	359	340
381	Electric	2,302	2,363	2,796	3,359	2,800	3,500	2,800
382	Water	22	19	14	15	25	25	25
383	Gas Utilities	892	697	727	1,118	1,000	1,700	1,200

DEPT. 49000		1997 Actual	1998 Actual	1999 Actual	2000 Actual	2001 Adopted	2001 Projected	2002 Proposed
387	Met Council Sewer Charges	112,116	140,289	171,998	132,384	138,000	133,000	138,000
388	Met Council SAC Charges	-	-	-	-	-	10,247	-
391	Telephones/Pagers	1,002	3,444	3,751	2,732	3,300	3,000	3,000
402	City Truck Repair/Maint.	-	5	644	534	1,000	1,300	1,000
408	Lift Station Repair/Maint.	4,530	6,108	1,251	349	3,000	5,700	3,000
409	Other Equip. Repair/Maint.	-	-	-	15	-	-	-
424	Vehicle Rental	-	-	-	-	-	-	-
425	Clothing	-	1,174	1,323	1,428	1,300	1,300	1,300
442	Misc.	-	-	500	-	-	-	-
444	Contingency Funds	-	-	-	-	-	-	-
521	City Garage	2,262	-	-	-	2,500	-	2,500
530	Furniture & Equipment	-	-	-	-	-	-	-
538	Computer Software	-	-	-	-	-	-	-
540	Machinery & Equipment	-	-	-	-	-	-	-
553	Manhole Reconstruction	-	-	-	-	500	-	500
560	Vehicle	-	-	-	-	-	-	-
562	Truck	-	-	-	-	-	-	-
Total Expenses		197,263	219,189	247,521	208,881	222,182	227,338	225,257
Surplus (Deficit)		25,147	(9,537)	(33,288)	8,468	(4,482)	1,409	(7,557)
Beginning Fund Balance		128,730	153,877	134,340	101,052	109,520	109,520	110,929
Surplus (Deficit)		25,147	(9,537)	(33,288)	8,468	(4,482)	1,409	(7,557)
Transfers In		-	-	-	-	-	-	-
Transfers Out		-	10,000	-	-	-	-	-
Ending Fund Balance		153,877	134,340	101,052	109,520	105,038	110,929	103,372